



# MASTER ACTION PLAN TO **IMPROVE QUALITY** UNIVERSITY OF KERALA

*A draft for discussion*  
*Organised under 8 Focal Areas and Sub-areas*  
*Short-term, Mid-term and Long-term Plans*  
*(with Effect From 2015)*

**2015 March**  
Internal Quality Assurance Cell (IQAC)

# University of Kerala

## MASTER ACTION PLAN TO IMPROVE QUALITY

### SHORT-TERM, MID-TERM & LONG-TERM PLANS

A DRAFT FOR DISCUSSION  
ORGANIZED UNDER 8 FOCAL AREAS AND SUB-AREAS  
(With effect from 2015)



INTERNAL QUALITY ASSURANCE CELL  
UNIVERSITY OF KERALA  
MARCH 2015

## **FOREWORD**

The Internal Quality Assurance Cell of the University of Kerala places before the University, this **Master Action Plan** to improve quality. It is a listing of about 350 points classified under 8 focal areas which the University plans to relentlessly pursue in the near future. They have been drawn up by considering the parameters and sub-parameters recognized by NAAC and UGC- UPE (University with Potential for Excellence) schemes. In addition, the IQAC has also deliberated and contributed its collective wisdom to this compilation. IQAC has also resolved that this draft Master Action Plan should be placed for discussion before various stake holders of the University System. I look forward to your constructive suggestion to enrich this key document that is expected to be the road map for the University of Kerala in its long journey towards being world-class.

Vice -Chancellor  
(Chairman, IQAC)

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# 1. VISION, FRAMEWORK & BENCH MARKING

## 1.1 VISION, MISSION, POLICIES & CHARTERS

- REFINING VISION & MISSION (Mid-term)
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- PLAGIARISM POLICY (Mid-term)
- OPEN SOURCE POLICY (Mid-term)
- IP POLICY (Mid-term);CYBER POLICY (Mid-term)
- POLICY FOR CREATING AND ENHANCING OF INFRASTRUCTURE (Mid-term)
- 60+ POLICY (Short-term)
- GENDER POLICY (Mid-term)
- GREEN CHARTER (Short-term)
- STUDENT CHARTER (Mid-term) CITIZEN CHARTER (Mid-term)
- AWARENESS AMONG ALL STAKE-HOLDERS (Short-term)
- REFLECTING VISION & MISSION IN ACTIVITIES (Mid-term)

**Data Collection/Survey/Seminars:** Seminar to gather ideas

**Reports:** University Vision, Mission, Policies & Charters

## 1.2 RANKING & BENCH MARKINGS

- NAAC & UNIVERSITY WITH POTENTIAL OF EXCELLENCE (Mid-term)
- BENCH MARKING AGAINST SELECTED 10 UNIVERSITIES (Short-term)
- INDIA TODAY RANKING (Mid-term)
- SCIMAGO, RESEARCH GATE (Short-term)
- ALERT TO WORLD CLASS-PARAMETERS (Short-term)
- BRICKS RANKING (Mid-term)
- THES WORLD RANKING (Long-term)
- THES SOUTH ASIA RANKING:: PUNJAB UNIVERSITY (Long-term)
- QS RANKING OF ASIAN UNIVERSITIES (Long-term)
- INTERNET BASED RANKING (Mid-term)
- THE ECONOMIST RANKING (Mid-term)
- PEER REVIEW OF DEPTS. (Mid-term)
- PROMOTE A KERALA RANKING (Long-term)

**Data Collection/Survey/Seminars:** Public Domain

**Reports:** Bench Marking of Our University

## 1.3. LEGISLATION

- REVISION OF ACT, STATUTES, ORDINANCES (Long-term)
- TEMPLATE FOR REGULATION (Mid-term)

## 2. RESEARCH & INNOVATION

### 2.1. PhD PROGRAMME & RESEARCH PROJECTS

- IMPROVING PhD & MPHIL PROGRAMME (Mid-term)
- INTER-DISCIPLINARY RESEARCH(1 PHD, PROJECT/DEPARTMENT) (Mid-term)
- NOW 1000 GUIDES & 5000 RES STUDENTS (1:5) EXPAND TO 1:8) (Mid-term)
- RESEARCH GATE, SCOPUS PRESENCE
- RESEARCH ANALYTICS (Short-term)
- DEVELOPING RESEARCH METRICS FOR SOCIAL SCIENCES, ARTS (Mid-term)
- TEXT BOOK FOR RESEARCH COURSE WORK (Short-term)
- POLICY TO PROMOTE RESEARCH IN AFFILIATED COLLEGES (Mid-term)
- COORDINATED RESEARCH(DRUG DEVELOPMENT) (Mid-term)
- RESEARCH ADOPTION OF KARYAVATTOM (LSGS CAN FUND), DEMOGRAPHY (MIGRATION), HISTORY, ENVIRONMENT, POLITICS, SOCIAL ISSUES, ENVIRONMENT, SCHOOL EDUCATION SURVEY, BIODIVERSITY. (Mid-term)
- RESEARCH TO IMPROVE UNIVERSITY SYSTEM (MANY TOPICS IN EDUCATION (EVALUATION PRACTICES, STUDY OF GRADING, FEEDBACK ETC), MANAGEMENT (CRITICAL ANALYSIS OF UNIVERSITY'S MANAGEMENT PRACTICES), LAW (CRITICAL ANALYSIS OF POLICIES AND LEGISLATIONS), POLITICS – STUDY ON STUDENT POLITICS, ENV. SCIENCE – SOLUTIONS TO KVTM CAMPUS) (Mid-term)
- REFORMS IN PhD EVALUATION PROCESS
- RESEARCH COMMITTEE, ITS KEY RECOMMENDATIONS AND EFFECTS
- PERCENTAGE OF BUDGET EAR MARKED FOR RESEARCH
- ENHANCING FUNDED RESEARCH - INDUSTRY / CORPORATE HOUSE – SPONSORED RESEARCH (Mid-term)
- SEED MONEY FOR RESEARCH (Short-term)
- ENABLING PROJECT PROPOSAL SUBMISSIONS (Short-term)
- IMPROVING POST-DOC PROGRAMME (Short-term)
- IMPROVING CONFERENCES & SEMINARS (Short-term)
- UNIVERSITY JOURNALS (PRESENT & EXPANSION, ISSN, WEB SITE) (Mid-term)
- DSPACE REPOSITORY, OPEN DEFENSE ON-LINE (Mid-term)
- RESIDENTIAL FACILITY FOR RESEARCHERS, RA'S VISITING SCIENTISTS
- STATE/NATIONAL SC. CONGRESS -ENHANCING PARTICIPATION (Mid-term)
- RESEARCH LINKAGES, ENHANCING M.O.U.s, INDIAN & FOREIGN (Mid-term)
- UNIVERSITY JOURNALS – EDITORIAL POLICY – LISTING IN INTERNATIONAL DATA BASES, Open Access (Short-term)

**Data collection /Survey/Seminars:** From each Faculty, Research Scholar, from each Department/Centre of Research, Journals, Seminars, Conferences

**Time-lines for Process Study:** PhD, Patenting, Consultancy, Project, Conferences/Seminars, Journals, MOU

**Reports:** Research output, PhD, Consultancy, Funded Projects, Linkages, Journals, Conferences/Seminars, PhD Summaries, Malayalam Summaries.

### 2.2. INNOVATION

- DEFINING INNOVATION (Short-term) & INNOVATION POLICY (Mid-term)
- INNOVATION IDEAS TO BE COLLECTIVELY GENERATED (Short-term)
- ENHANCING INNOVATIVE RESEARCH (Mid-term)
- PATENTING (5/YEAR (25 BY NEXT NAAC)-CHEMISTRY DEPT) (Mid-term)
- CONSULTANCY (ROUTINE & CO-ORDINATED) (Mid-term)
- ENHANCING INDUSTRY INSTITUTE INTERACTION (Mid-term)
- FUNDING FOR DESIGN INNOVATION CENTERS TO BE EXPLORED (Mid-term)

**Data Collection/Survey/Seminars:** Surveys, Seminars

**Reports:** Innovation audit

### 2.3. INSTRUMENTATION & TECHNOLOGY SUPPORT FACILITIES

- IMPROVING RESEARCH INFRASTRUCTURE (Long-term)
- INFORMATION RESOURCE CENTRE FOR RESEARCHERS (Mid-term)
- SOPHISTICATED INSTRUMENTS (Mid-term)
- CCF – CLOUD & SUPER COMPUTING FACILITY (Short-term)
- PURSE (Short-term)
- MAINTENANCE & UTILIZATION (Short-term)

**Data Collection/Survey:** Departments, PURSE

**Reports:** Our Instrumentation Facilities

### 3. TEACHING, LEARNING & EVALUATION

#### 3.1. CURRICULUM DEVELOPMENT

- PROGRAMME DEVELOPMENT, SYLLABUS, JOB/CAREER DEGREES (Short-term)
- SYLLABUS REVISION IN INTERNATIONAL FORMAT 2015 & 2018 (Short-term) & (Mid-term)
- REVISION OF CSS REGULATIONS (Mid-term)
- CURRICULAM DESIGN & DEVELOPMENT PROCESS (NEED ASSESSMENT, FEEDBACK FROM INTERNATIONAL FACULTY, AFFILIATED COLLEGES.) (Mid-term)
- PROMOTING INNOVATION THROUGH CURRICULAM (Mid-term)
- ADOPTING CURRICULAM DEVELOPMENT GUIDELINES OF UGC (Mid-term)
- FACILITATING NEW PROGRAMMES IN AFFILIATED COLLEGE (Mid-term)
- ADDITIONAL/ADD-ON/SKILL DEVELOPMENT/VALUE ADDED COURSES (Mid-term)
- LATERAL & VERTICAL MOBILITY WITHIN AND ACROSS PROGRAMMES (Mid-term)
- DUAL DEGREE/ TWINNING PROGRAMMES (Long-term)
- SELF- FINANCING PROGRAMME – POLICIES (Mid-term)
- COMBINING CONVENTIONAL & DISTANCE MODE (Long-term)
- RESPONDING TO NATIONAL SKILLS DEVELOPMENT FRAMEWORK (Mid-term)
- QUALITY SUSTIANANCE & ENHANCEMENT IN CURRICULA (Short-Term)
- STATE INTER UNIVERSITY CREDIT TRANSFER (Short-term)

**Data Collection /Survey/Seminars:** Student, Teacher, Department, Course, Programme, CSS

**Time-Lines for Process Study:** Admission, Syllabus, Assignments, Exams

**Reports:** Assessment & Evaluation, Masters & MPhil project summaries, Feedback Analysis.

#### 3.2. TEACHING

- PEDAGOGICAL IMPROVEMENTS (Mid-term)
- ASSESSMENT & EVALUATION (Mid-term)
- CONNECTING TO RESEARCH (Mid-term)
- REMEDIAL TEACHING (Short-term)
- INNOVATIVE TEACHING PRACTICES & FEEDBACK ANAYLYSIS OF ITS EFFECTS (Mid-term)
- INSTILLING AND NURTURING CREATIVITY AND SCIENTIFIC TEMPER AMONG LEARNERS (Mid-term)
- 3-TIER INDUCTION & BRIDGING (Short-term)
- UTILIZATION OF ONLINE RESOURCES (Short-term)
- CENTRAL BODY TO REVIEW TEACHING LEARNING PROCESS. (Mid-term)
- PUBLICITY AND TRANSPARENCY IN ADMISSION (Short-term)



- REVIEWING ADMISSION PROCESS AND STUDENT PROFILE ANNUALLY (Short-term)
- INCREASE/IMPROVE SC / ST, OBC, WOMEN, PWD, ECONOMICAL WEAKER SECTIONS. (Short-term)
- OUTSTANDING ACHIEVERS IN SPORTS OR OTHER EXTRA-CURRICULAR ACTIVITIES IN ADMISSION. (Mid-term)
- ANALYSIS OF “DIFFERENTIAL REQUIRMENTS” OF STUDENT POPULATION AFTER ADMISSION (Mid-term)
- STUDY ON ACADEMIC GROWTH OF STUDENTS FROM DISADVANTAGED SECTIONS. (Mid-term)

### 3.3. LEARNING

- GIFTED LEARNERS (Mid-term)
- STUDENT-CENTRED /PARTICIPATORY LEARNING ACTIVITIES (Short-term)
- BLENDED LEARNING USING E- RESOURCES (Short-term)

### 3.4. LIBRARY

- LIBRARY ANALYTICS (Short-term) & LIBRARY ADVISORY COMMITTEE (Short-term)
- LIBRARY SERVICES (Short-term)
- LIBRARY STAFF (Short-term)
- LIBRARY INFRASTRUCTURE (Short-term)
- SPECIAL COLLECTIONS (Short-term)
- REPOSITORIES (Mid-term)
- CATALOGING, UNION CATALOGING, READERSHIP PROMOTION (Long-term)
- ‘SHODHAGANGA’- UNIVERSITY PARTICIPATION (Short-term)
- READING CARRELS, MODE OF ACCESS TO COLLECTIONS (Mid-term)
- NUMBER OF LOGINS TO OPAC (Short-term)
- UNIVERSITY LIBRARIAN

**Data Collection/Survey/Seminars:** Library, User:

**Reports:** Our Libraries

### 3.5. IT IN TEACHING & LEARNING

- ENSURING UTILIZATION OF SMART CLASS ROOMS (Short-term)
- EMAIL GROUPS IN DEPARTMENTS (Short-term)
- UOK YOUTUBE CHANNEL-100 VIDEOS/YEAR WITH IT @ SCHOOL (Short-term)
- ON-LINE PREPARATION OF ANNUAL REPORTS (Mid-term)
- STARTING ONLINE-COURSE (Mid-term)
- E-CONTENT DEVELOPMENT (Mid-term)
- GROUP TO MONITOR OPEN SOURCE COMMUNITY & INTEGRATE TO UNIVERSITY EDUCATIONAL PROCESS. (Short-term)
- MAKING CLASSROOM 24\*7 LEARNING PLACES (Mid-term)

- ENHABLING FACULTY TO PREPARE E- RESOURCES FOR TEACHING. (Short-term)
- MAINTENANCE OF COMPUTER & ACCESSORIES (Mid-term)
- USE OF NATINAL KNOWLEDGE NETWORK CONNECTIVITY (Mid-term)

**Data Collection/Survey/Seminars:** Teachers, Departments

**Reports:** Our IT Usage

### **3.6. EVALUATION: TESTS, ASSIGNMENTS, PROJECTS**

- AWARENESS ABOUT EVALUATION PROCESS IN STAKE HOLDERS. ( Mid-term)
- EVALUATION RUBRICS FOR TESTS, ASSIGNMENTS & PROJECTS (Short-term)
- CLEARLY STATING LEARNING OUT COMES AND MONITORING, ANALYSING AND ACTING ON IT (Mid-term)
- FEEDBACK SYSTEM (MID & END-SEM) (Short-term)
- IMPROVING STUDENT PROJECTS (Short-term)
- PROJECT WORK AND EXTERNAL INSTITUTIONS INVOLVEMENT (Short-term)

## 4. SCHOOLS, DEPTS, CENTRES & INSTITUTIONS

### 4.1. SCHOOL SYSTEM

- STRENGTHENING AND/OR REORGANISING SCHOOLS (Mid-term)
- INTEGRATED MASTERS PROGRAMME (Mid-term)

### 4.2. DEPARTMENTS

- FACULTY RESERVATION (Short-term)
- TEACHER EVALUATION (Short-term)
- FACULTY DEVELOPMENT (Short-term)
- ERUDITE, ADJUNCT & VISITING PROFESSOR SCHEMES ( Mid-term )
- POST FILLING(LONG-TERM)
- FACULTY DISTINCTIONS ( Long-term)
- FACULTY DIVERSITY (Long-term)
- SHORT, MID&LONG-TERM PLANS OF DEPARTMENTS (Short-term)
- NEW PROGRAMMES (Short-term)
- ACADEMICALLY RECHARGING & REJENUATING TEACHERS (RESEARCH GRANTS, STUDY LEAVE, NOMINATION TO CONFERENCE /SEMINARS, ORGANIZING EVENTS ETC) (Short-term)
- MOBILITY OF FACULTY BETWEEN UNIVERSITIES (Mid-term)
- SUBBATTICAL LEAVE FOR FACULTY (Mid-term)
- DAILY ACTIVITY DOCUMENTATION OF DEPARTMENTS (Short-term)
- QUALITY CIRCLES IN DEPARTMENT (Short-term)
- GOOGLE SCHOLER HITS OF DEPARTMENT (Short-term)
- LEAFLETS, BROCHURES&MARKETING (Short-term)
- ALUMNI ASSOCIATION (Short-term)
- STUDENT GRIEVANCE CELL (Short-term)
- ACADEMIC AUDIT FOR DEPARTMENTS TO IDENTIFY SWOT.( Mid-term)
- QP COMPILATION& REVIEW (Mid-term)
- AMNETIES (Mid-term)
- ADMISSION, PROSPECTUS, ENHANCING DEMAND RATIO & DIVERSITY (Short-term)
- BEST DEPARTMENT CONTEST (LYING DORMANT) (Short-term)
- IT FACILITIES TO INDIVIDUAL TEACHERS (Short-term )
- PROSPECTUS /HANDBOOK (Short-term)
- VALUE EDUCATION (Mid-term)
- ATTRACTING AND RETAINING EMINENT FACULTY. ( Long-term)
- IMPACT OF ACADEMIC STAFF COLLEGE (Short-term)
- ACADEMIC AUDIT OF DEPTS. & ACTION THEREOF. (Mid-term)

**Data Collection/Survey/Seminars:** Department Faculty Survey

**Reports:** Our Departments

#### 4.3. CENTRES

- CLASSIFICATION OF CENTRES (Short-term)
- PERFORMANCE EVALUATION (Short-term)
- STRENGTHENING PERFORMING CENTRES (Mid-term)
- STARTING NEW CENTRES (Mid-term)
- CENTERS OF NATIONAL / INTERNATIONAL REPUTE? ( Long-term)

**Development of Data Collection/Survey/Seminars:** Centres

**Reports:** Our Centres

#### 4.4. OTHER INSTITUTIONS

- UCE, UIT, UIM, UTEC, ASC, LEXICON, KUCC, UNIVERSITY PRESS

## 5. STUDENT DEVELOPMENT

### 5.1. STUDENT SUPPORT & AMNETIES

- ARTICULATING GRADUATE ATTRIBUTES (Short-term)
- UNIVERSITY FELLOWSHIP/SCHOLARSHIP TO STUDENTS (Short-term)
- EXPOSURE OF STUDENT TO OTHER INSTITUTIONS- TOUR (Short-term)
- STUDENT COUNCIL (Short-term)
- STUDENT ACTIVITIES IN SYNDICATE/SENATE/ACADEMIC COUNCIL. (Short-term)
- COUNCILLORS/ MENTORS/ADVISORS FOR ACADEMIC, PERSONAL & PSYCHO – SOCIAL GUIDANCE (Mid-term)
- CAMPUS INTERVIEWS (Short-term)
- ONLINE GRIEVANCE REDRESSAL (Short-term)
- STUDENT COUNSELING&STUDENT HELP DESK (Mid-term)
- CATALOGUE, WALL MAGAZINE, MAGAZINES ETC. BY STUDENTS AND UNIVERSITYSUPPORT TO THEM. (Short-term)
- EXTRACURRICULAR ACTIVITIES CALENDAR (INCLUDING UNIVERSITY/ STATE/ ZONAL/NATIONAL ETC.) (Short-term)
- HOSTEL NEED ANALYSIS & ACTION (Short-term)
- DRINKING WATER IN CAMPUS (Short-term)
- STUDENT AMNETIES CENTRE(Mid-term)
- STEEL KITCHEN-HEALTHY FOOD IN CANTEENS (Mid-term)
- KITCHEN GARDEN (Mid-term)
- PHYSICAL AMBIENCE OF CAMPUS (Mid-term)
- ASSISTANCE FOR LOANS FROM BANKS (Mid-term)
- ANTI- RAGGING COMMITTEE (Short-term)

**Data collection:** students, hostel, canteen us

**Reports:** our student support

### 5.2. ENHANCING EMPLOYABILITY

- SOFT SKILLS AS A 2 CREDIT COURSE (Mid-term)
- STUDENT PUBLICATIONS (Mid-term)
- INDUSTRY INCUBATION (Mid-term)
- ENTREPRENEURSHIP TRAINING (Short-term)
- FINISHING SCHOOLS (Short-term)
- FINANCIAL SUPPORT OF STUDENT RESEARCH PROJECTS (Mid-term)
- CAREER COUNSELING (Short-term)
- INSTITUTIONAL MECHANISM FOR STUDENT PLACEMENT (Short-term)
- SERVICE TO STUDENTS TO IDENTIFY JOB OPPORTUNITIES (Short-term)
- PREPARATION FOR INTERVIEWS – MOCK INTERVIEW (Short-term)
- FOREIGN LANGUAGE TRAINING (Short-term)

**5.3. STUDENT PROGRESSION**

- RESULT ANALYSIS (Short-term)
- ANNUAL STUDENTS SURVEYS (Short-term)
- SUPPORT FOR UGC-CSIR-NET-,UGC-NET,SLET,ATE,CAT,QRE,TOEFL, GMAT, STATE/CENTRAL SERVICES, DEFENCE, CIVIL SERVICES. (Mid-term)
- GIFTED STUDENTS (Mid-term)
- REMEDIAL TEACHING (Mid-term)

**5.4. STUDENT EMPOWERMENT**

- STUDENT IQAC (Short-term)
- STUDENT SERVICES DEPARTMENT TO BE STRENGTHENED (Mid-term)
- CSS ACADEMIC COMMITTEE MAY HAVE A STUDENT MEMBER (Mid-term)
- TIMELY UNION ELECTIONS & FUNDING (Short-term)
- STUDENT UNION ACTIVITY REPORTS (Short-term)
- TEACHING ASSISTANT SCHEME (Short-term)
- EARN-WHILE-YOU LEARN (EYL) SCHOLARSHIPS (Mid-term)
- SWANTHANA (Mid-term)
- SCHOLARSHIPS (Short-term)
- RESERVATIONS (Short-term)

**5.5. ALUMNI ENGAGEMENT**

- 3-TIER ALLUMNI ASSOCIATIONS & ANNUAL ALUMNI DAY (Mid-term)

**5.6. STUDENT MOBLITY**

- INTER-UNIVESITY CREDIT TRANSFER

## 6. GOVERNANCE

### 6.1. IQAC

- TIMELY SUBMISSION OF AQAR (Short-term)
- STRENGTHENING OFFICE OF IQAC (Short-term)
- IQAC SEMINARS ON QUALITY, EXCELLENCE ETC. (Short-term)
- IDEA BOXES TO INVITE IDEAS (Short-term)
- INVITING SUGGESTIONS FROM PUBLIC, INTELLECTUALS (Short-term)
- ON-LINE AQAR DATA COLLECTION. (Mid-term)
- UNIVERSITY ADMIN STAFFS IN COMMITTEES (Short-term)
- GOVERNOR'S TRI-MONTHLY REPORT (Short-term)
- WEB SITE OF IQAC (Short-term)
- DATA COLLECTION STRATEGY (Short-term)

**Data Collection/Survey/Seminars:** AQAR, Surveys, Rankings, Miscellaneous

**Reports:** Our Infrastructure, Our Libraries, Our Student Amenities, Our Linkages, Our Student Activities, Our Physical Education Profile, Our Centers, Our Departments, Our University Curio Facts, Our University in Rankings, Benchmarks (10 Selected), Our Research Evolution

### 6.2. ADMINISTRATION

- GOVERNANCE AUDIT TO BE DESIGNED (Mid-term)
- RE-ENGINEERING (RECOGNITION AND ELIGIBILITY, PROJECT IMPLEMENTATION, MEDICAL REIMBURSEMENT, FOREIGN TRAVEL, PURCHASE, FORMS). (Mid-term)
- AUTOMATION&DIGITIZATION (Long-term)
- REVISION OF UNIVERSITY OFFICE MANUAL (Mid-term)
- EMPLOYEE GRIEVANCE REDRESSAL (Short-term)
- ON-LINE ISSUANCE OF MIGRATION (Mid-term)
- ABOLISHING OUTDATED LAWS. (Mid-term)
- MERGING FEES INTO FEE BAND. (Mid-term)
- RATIONALISING FEES (Mid-term)
- MONITORING COURT CASES AGAINST THE UTY & VERDICTS (Short-term)

**Data Collection/Survey/Seminars:** Section, Employee Surveys

**Time-Lines for Process Study:** Decision Making

**Reports:** Administrations, Finance, Exams

### 6.3. EXAMINATION

- STREAMLINING OFFICE OF CONTROLLER OF EXAMINATIONS. (Mid-term)
- EXAM PROCESS AUDIT TO BE DESIGNED (Short-term)
- ON-LINE EXAMS (Mid-term)
- ONLINE REGISTRATION FOR EXAMS. (Mid-term)
- E-REMITTANCE (Mid-term)
- EXAM MONITORING AND CALENDER. (Short-term)

- MARK LIST ALONG WITH PROVISIONAL CERTIFICATE. (Mid-term)
- TIMELY REVALUATION.
- PHOTOCOPY OF ANSWER SCRIPT. (Mid-term)
- DEGREE WITH PHOTO AS PER UGC. (Mid-term)
- REDESIGN MARKLIST WITH SECURITY (Mid-term)
- QUESTION BANK (Mid-term)
- DEGREE VERIFICATION. (Mid-term)
- QP SETTERS E-PAYMENT. (Mid-term)
- UPDATING EXAM MANUAL. (Short-term)
- EXAM ANALYTICS TO BE DESIGNED (Mid-term)
- GRADE INFLATION MONITORING (Short-term)
- EXAMINATION REFORMS (Mid-term)
- REDUCING AVERAGE TIME TAKEN TO DECLARE RESULTSS
- DISEMINATING RESULTS OF EXAMINATIONS USING TECHNOLOGY (Short-term)
- CONFIDENTIALITY IN EXAMINATION PROCESS (Short-term)
- INTEGRATED EXAMINATIONPLATFORM (FROM TIME-TABLING TO CERTIFICATION).(Long-term)
- NAMES OF COLLEGE IN DEGREE CERTIFICATE (Mid-term)
- REDRESSAL OF GRIEVANCES IN EXAMINATIONS. (Short-term)
- TECHNOLOGY IN ASSESSMENT (Mid-term)
- NEW BUILDING EXTENSION.
- RAMP & LIFT IN CE OFFICE

#### **6.4. FINANCE**

- FINANCE PROCESS AUDIT TO BE DESIGNED (Short-term)
- BUDGETING PROCESS TO BE MODERNISED (Short-term)
- MECHANISM TO MONITOR EFFECTIVE & EFFICIENT USE OF FINANCIAL RESOURCES (Mid-term)
- CORPUS FUND (Mid-term).

#### **6.5. PLANNING & DEVELOPMENT**

- PLANNING & DEVELOPMENT AUDIT TO BE DESIGNED (Short-term)
- (SHORT-TERM), MID TERM AND LONG-TERM PLANS TO BE DEVELOPED. (Short-term)
- BUDGET PROVISION FOR MAINTENANCE TO BE THERE EVERY YEAR. (Short-term)
- BIO GAS PLANTS HOSTELS FOR AND GUEST HOUSE (Mid-term)
- ORGANIC VEG; GARDENS FOR HOSTELS AND QUARTERS. (Mid-term)
- RAIN WATER HARVESTING UNITS IN ALL BUILDINGS (Mid-term)
- WASTE WATER RECYCLING UNITS IN ALL HOSTELS FOR VEG



## CULTIVATION(Mid-term)

- HIGH TECH STEEL KITCHEN IN ALL HOSTELS AND CANTEEN. (Mid-term)
- ROTI/CHAPPATHI MAKING MACHINE IN HOSTELS. (Mid-term)
- HEALTH CLUB/FITNESS CENTRE TO ALL HOSTELS. (Mid-term)
- CONSERVATION OF INDIGENOUS WATER RESOURCESOF CAMPUS (Mid-term)
- SOLAR POWER PLANTS IN ALL BUILDINGS (Mid-term)
- WATER COOLERS AND PURIFIERS (Mid-term)MASTER PLAN FOR CAMPUSES

**6.6. GENERAL INFRASTRUCTURE**

- WI-FI MAP (Short-term)
- INTERNET SERVICE REPORT (Short-term)
- ELECTRICITY SERVICE REPORT (Short-term)
- WATER SERVICE REPORT (Short-term)
- COURTS, OPEN STAGES & STANDS (Mid-term)
- HOSTEL-INTERNATIONAL EXTENSIONS (Mid-term)
- TRANSPORT & BUS SERVICE (Mid-term)
- MAINTAINING & AUGMENTING INFRASTRUCTURE(Long-term)
- HOSTEL CAPACITY TO BE INCREASED. (Long-term)

**Data Collection:** Hostel, Sports, Services

**6.7. PUBLIC RELATIONS**

- CITIZEN CHARTER – TO RE-ENLIVEN (Short-term)
- NEWS LETTER ; HERALD , IQAC NEW LETTERS
- WEB SITE REVAMPING (Short-term)
- FACE BOOK AND TWITTER PRESENCE (SOCIOVARSITY) (Short-term)
- COORDINATED MEDIA EFFORTS ON RESEARCH & INNOVATION (Short-term)
- UNIVERSITY BROCHURES & LEAFLETS (Short-term)
- MODERNISING ENQUIRY SECTION (Mid-term)
- STUDENT SATISFACTION SURVEY (Short-term)
- MAPPING STUDENT FLOW (Mid-term)

**Data Collection/Survey/Seminars:** PRO to Suggest

**Time-Lines for Process Study:** PRO to Suggest

**Reports:** Web & Face book Reports

**6.8. PUBLICATIONS**

- ANNUAL ANTHOLOGY OF STUDENT WRITINGS (Short-term)
- PUBLICATION ANALYSIS (Short-term)
- EBOOKS (Short-term)
- BOOKS BY TEACHERS (Mid-term)
- ON-LINE SALES (Mid-term)
- OLD BOOKS REPRINTS, REPACKAGING& REPRINTED (Mid-term)

- PUBLICATION AREA EXPANSION (TECHNOLOGY) (Mid-term)
- UNIVERSITY HISTORY-PART III (Mid-term)

**Data Collection/Survey/Seminars:** Publication Department, Book

**Time-Lines For Process Study:** Book Publication

**Reports:** Our Publications

#### 6.9. STAFF EMPOWERMENT

- QUALITY CIRCLES (Short-term)
- BUDGET SUPPORT FOR DHWANI, WOMEN CLUB, UNISTAR, KUMLF (Short-term)
- STAFF DAY + BUDGET (Short-term)
- STRESS MANAGEMENT TRAINING. (Short-term)
- WELFARE ACTIVITIES (MEDICAL CAMP, COUNSELLING FOR CHILDREN) (Short-term)
- UNIVERSITY ACT STATUTES TRAINING (Short-term)
- RECREATION CLUB (Short-term)
- GRIEVANCE REDRESSALCELL FOR STAFF (Short-term)
- SC ST CELL FOR STAFF (Short-term)
- CELL FOR PHYSICALLY CHALLENGED (Short-term)
- REST ROOM FOR WOMEN (Mid-term)
- FACILITIES FOR SPORTS AND CULTURE EVENTS (Mid-term)
- REVIEW OF APPRAISAL METHODS (STAFF PROMOTION?) (Mid-term)
- WELFARE SCHEMES (Short-term)
- MORE TOILETS
- ADMINISTRATIVE STAFF TRAINING

## 7. EXTENSION

- INSTITUTIONAL SOCIAL RESPONSIBILITY
- DEFINING EXTENSION (Short-term)
- ENGAGING SCHOOLS, LOCAL SELF GOVT, GENERAL COMMUNITY (Mid-term)
- SOCIAL SURVEYS BY THE UNIVERSITY
- DIRECTOR FOR EXTENTION (Mid-term)
- CACEE&GANDIAN STUDY CENTRE
- GROWING OF LEADERSHIP AT VARIOUS LEVELS. (Short-term)
- CONTRIBUTING TO WIKIPAEDIA PAGES
- NSS, NCC, YRC
- CACEE
- GANDHIAN STUDY CENTRE
- SCHOOL/DEPARTMENT/CENTRE ACTIVITIES

## 8. MISCELLANEOUS

- ERUDITE VISITORS
- ANNUAL SURVEYS-STAFF, FACULTY, STUDENT
- HERITAGE MUSEUM
- 3<sup>rd</sup> SEX
- GENDER AUDIT, GENDER SENSITISATION PROGRAMES
- COLLABORATION (CURRICULUM DEVELOPMENT, INTERESTING, FACULTY EXCHANGE, RESEARCH, PUBLICATION, CONSULTANCY, EXTENSION, STUDENT PLACEMENT)
- FLOOR PLANS OF BIG BUILDING. FIRE ALARM.
- ACADEMIC ARCHIVES IN IQAC
- UTILIZING NATIONAL SCHOLARSHIP LIKE KVPY, SN BOSE FELLOW ETC.
- ELICITING CO-OPERATION OF ALL STAKE – HOLDERS
- PROMOTING WOMEN PARTICIPATION SPORTS AND CULTURAL ACTIVITIES
- PROMOTING HERITAGE CONSCIOUSNESS
- PARTICIPATIVE MANAGEMENT
- LEADERSHIP PROVIDED TO AFFILIATED COLLEGES
- DEPT. AUTONOMY AND ACCOUNTABILITY
- IDENTIFYING DEVELOPMENTAL NEEDS OF AFFILIATED INSTITUTIONS
- RESOURCES MOBILIZATION EFFORTS.
- GREEN AUDIT OF CAMPUS