



# राष्ट्रीय प्रौद्योगिकी संस्थान, दुर्गापुर

महात्मा गांधी एवेन्यू, दुर्गापुर-713209

**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**

Mahatma Gandhi Avenue, Durgapur-713209

(An Institute of National Importance of the Government of India under the Ministry of Education (Shiksha Mantralaya))

Advt. No. NITD/Estt./02/10/Non-Teaching/2022

Dated: 06.04.2022

## RECRUITMENT TO NON-TEACHING POSTS

National Institute of Technology (NIT) Durgapur invites applications from eligible Indian Citizens possessing consistently good academic record and requisite qualifications and experience for recruitment to following Non-Teaching Posts on direct recruitment basis under the Pay Level of 7<sup>th</sup> CPC as indicated against each.

Sl. No.	Post Code	Name of Post, Pay Level & Specialization	Category-wise Number of Vacancies		Total Vacancies
01	TA	<b>Technical Assistant: Pay Level 6 of 7<sup>th</sup> CPC</b>			22
		Chemical Engineering/ Chemistry			
		Civil Engineering			
		Computer Science & Engineering / Computer Centre / Management Studies / Mathematics	General:	12	
		Electronics & Communication Engineering/ Physics	SC:	02	
		Earth and Environmental Studies	ST:	01	
		Electrical Engineering/ Electrical Shop	OBC:	05	
		Mechanical Engineering/ Workshop / Fitting Shop / Welding Shop / Machine Shop/ Blacksmith Shop / Carpentry and Pattern Shop / Foundry Shop	EWS:	01	
		Metallurgical and Materials Engineering.	PWD:	01	

Sl. No.	Post Code	Name of Post, Pay Level & Specialization	Category-wise Number of Vacancies		Total Vacancies
02	STEC	<b>Senior Technician: Pay Level 4 of 7<sup>th</sup> CPC</b>			12
		Chemical Engineering / Chemistry			
		Civil Engineering			
		Computer Science & Engineering / Computer Centre / Management Studies / Mathematics	General:	07	
		Electronics & Communication Engineering / Physics	SC:	00	
		Earth and Environmental Studies	ST:	00	
		Electrical Engineering / Electrical Shop	OBC:	03	
		Mechanical Engineering / Workshop / Fitting Shop / Welding Shop / Machine Shop / Blacksmith Shop / Carpentry and Pattern Shop / Foundry Shop	EWS:	01	
		Metallurgical and Materials Engineering.	PWD:	01	

Sl. No.	Post Code	Name of Post, Pay Level & Specialization	Category-wise Number of Vacancies		Total Vacancies
03	TEC	<b>Technician: Pay Level 3 of 7<sup>th</sup> CPC</b>	General: SC: ST: OBC: EWS: PWD:	11 03 01 07 02 01	25
		Chemical Engineering / Chemistry			
		Civil Engineering			
		Computer Science & Engineering / Computer Centre / Management Studies / Mathematics			
		Electronics & Communication Engineering / Physics			
		Earth and Environmental Studies			
		Electrical Engineering / Electrical Shop			
		Mechanical Engineering / Workshop / Fitting Shop / Welding Shop / Machine Shop / Blacksmith Shop / Carpentry and Pattern Shop / Foundry Shop			
		Metallurgical and Materials Engineering.			

Sl. No	Post Code	Name of Post & Pay Level	Category-wise Number of Vacancies		Total Vacancies
04	LIA	<b>Library and Information Assistant: Pay Level 6 of 7<sup>th</sup> CPC</b>	OBC:	01	01
05	JE	<b>Junior Engineer: Pay Level 6 of 7<sup>th</sup> CPC</b>	SC: OBC	01 01	02
06	SAS	<b>SAS Assistant: Pay Level 6 of 7<sup>th</sup> CPC</b>	EWS:	01	01
07	SUP	<b>Superintendent: Pay Level 6 of 7<sup>th</sup> CPC</b>	General:	04	04
08	PA	<b>Personal Assistant: Pay Level 6 of 7<sup>th</sup> CPC</b>	OBC:	01	01
09	STN	<b>Stenographer: Pay Level 4 of 7<sup>th</sup> CPC</b>	General:	01	01
10	SA	<b>Senior Assistant: Pay Level 4 of 7<sup>th</sup> CPC</b>	General: SC: OBC:	04 01 01	06
11	JA	<b>Junior Assistant: Pay Level 3 of 7<sup>th</sup> CPC</b>	General: OBC: EWS:	10 03 01	14
12A	LA	<b>Lab Attendant Pay Level 1 of 7<sup>th</sup> CPC</b>	General: SC: ST: OBC: EWS:	06 01 01 03 01	12
12B	OA	<b>Office Attendant: Pay Level 1 of 7<sup>th</sup> CPC</b>	General: SC: OBC:	03 01 01	05

Further details are available on the Institute website. Interested candidates may apply online through the link available on the Institute website at <https://nitdgp.ac.in/p/careers> under the tab Non-Teaching Staff Recruitment. The link for online application shall remain active between **10:00 a.m. on 06<sup>th</sup> April 2022 to 05:00 PM on 29<sup>th</sup> April 2022.** Interested candidates may apply within this time limit through the above link.

Applicants should carefully read and check the eligibility regarding age limit and educational qualifications – especially the specialization and relevant or appropriate trade/field/subject – before applying. The eligibility criteria of the above posts are as per Recruitment Rules of NITs (2019) and as updated from time to time by the Ministry of Education, Govt. of India.

<b>Age, Educational and other Qualification(s) required for Direct Recruits</b>
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Post Code	Post Name	Age Limit	Eligible Criteria (Educational Qualification & Experience)
01	Technical Assistant	30 years.  Note: - Relaxable for Departmental Candidates up to five years in accordance with the instructions or orders issued by the Central Government	<p><b>Essential:</b></p> <p><b><u>Educational Qualification:</u></b>            First Class or equivalent Grade in B.E. /B.Tech./MCA in <b><u>relevant subject</u></b> from a recognized University/Institute.  <u>Or</u>            First Class Diploma in Engineering in <b><u>relevant field</u></b> with excellent academic record  <u>Or</u>            First Class Bachelor's Degree in Science from a recognized University or Institute  <u>Or</u>            Master's Degree in Science from a recognized University or Institute with at least 50% marks or equivalent grade</p> <p><b><u>Relevant Trade/Field/Subject:</u></b></p> <p>(i) <b>Chemical Engineering/ Chemistry:</b> First Class B.E/B.Tech/Diploma in Chemical Engineering or B.Sc/M.Sc with Chemistry/ Chemical Sciences as a subject.</p> <p>(ii) <b>Civil Engineering:</b> First Class B.E/B.Tech/ Diploma in Civil Engineering or B.Sc/M.Sc with Civil/Environmental Science as a Subject.</p> <p>(iii) <b>Computer Science &amp; Engineering/ Computer Centre / Management Studies/ Mathematics Department:</b> First Class B.E/B.Tech/Diploma in Computer Science Engineering/IT/Computer Applications or B.Sc/M.Sc with Mathematics/Information Technology / Computer Science / Computer Application/ Information Sciences as a subject.</p> <p>(iv) <b>Electronics &amp; Communication Engineering/ Physics:</b> First Class B.E/B.Tech/ Diploma in Electronics Engineering/IETE / ECE/ ETCE/ Radio Physics/ Electronics /Instrumentation or B.Sc/ M.Sc with Electronics / Physics/ Applied Physics / Radio Physics/ Instrumentation as a subject.</p> <p>(v) <b>Earth and Environmental Studies:</b> First Class B.E/B.Tech/ Diploma in Earth and Environment Studies</p>

			<p>or B.Sc/M.Sc with Geology or Applied Geology/ Environmental Sciences or equivalent as a subject.</p> <p>(vi) <b>Electrical Engineering/ Electrical Shop:</b> First Class B.E/B.Tech/ Diploma in Electrical Engineering/ Electrical and Electronics Engineering or B.Sc/M.Sc With Electrical Sciences/ Electrical Engineering/ Physics/ Applied Physics as a subject.</p> <p>(vii) <b>Mechanical Engineering/ Workshop/ Fitting Shop/ Welding Shop/ Machine Shop/ Blacksmith Shop/ Carpentry and Pattern Shop/ Foundry Shop:</b> First Class B.E/B.Tech/ Diploma in Mechanical Engineering/Production/ Manufacturing/ Automobile/ Manufacturing Design or B.Sc/M.Sc with Mathematics/ Physics as a subject.</p> <p>(viii) <b>Metallurgical and Materials Engineering:</b> First Class B.E/B.Tech/Diploma in Instrumentation / Metallurgy / Material Engineering /Mechanical/Electrical/Production/ Moulder/Welder/Fitter or B.Sc/M.Sc with Mathematics/ Physics/ Instrumentation/ Metallurgy as a subject.</p>
02	Senior Technician	<p>Not exceeding 33 years</p> <p>Note: - Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government</p>	<p><b>Essential:</b></p> <p><b>Educational Qualification:</b>  Senior secondary (10+2) with science from a recognized board with at least 60% marks  Or  Senior secondary (10+2) from a recognized board with at least 50% marks and ITI Course of one year or higher duration in <b>appropriate trade.</b>  Or  Secondary (10) with at least 60% marks and ITI Certificate of 2 years duration in <b>appropriate trade.</b>  Or  Diploma in Engineering of three year's duration in <b>relevant field</b> from a recognized Polytechnic / Institute.</p> <p><b>Desirable:</b>  Bachelor's degree in <b>relevant field/ Appropriate Trade.</b></p> <p><b>Here the Relevant field or Appropriate Trade Means:</b></p> <p>(i) <b>Chemical Engineering/ Chemistry:</b> Chemical Engineering/ Chemical Plant/ Chemistry or equivalent.</p> <p>(ii) <b>Civil Engineering.:</b> Civil Engineering/ Plumber/ Surveyor or equivalent.</p>

			<p>(iii) <b>Computer Science &amp; Engineering/ Computer Centre / Management Studies/ Mathematics Dept:</b> Mathematics/Computer Operator/ Computer Operator cum Programming Assistant/ Software Programming/Web Designing/ Hardware Technology/ Network Administration/IT/System Maintenance or equivalent.</p> <p>(iv) <b>Electronics &amp; Communication Engineering/ Physics:</b> Physics/Instrumentation/ Electronics Engineering/ Electronic System Maintenance/ Electronics &amp; Telecommunication or equivalent.</p> <p>(v) <b>Earth and Environmental Studies:</b> Earth and Environment Studies/Geology/Applied Geology/ Environmental Sciences or equivalent.</p> <p>(vi) <b>Electrical Engineering/ Electrical Shop:</b> Electrical Engineering/ Electrician/ Instrumentation/Instrumentation &amp; Control/ Instrument Mechanic/ Wiremen or equivalent.</p> <p>(vii) <b>Mechanical Engineering/ Workshop/ Fitting Shop/ Welding Shop/ Machine Shop/ Blacksmith Shop/ Carpentry and Pattern Shop/ Foundry Shop:</b> Mechanical Engineering/ CNC Programming and CNC machining/ Fitter/ Carpentry/ Heat Treater/ Blacksmith/ Foundry/ Welding/Pump Mechanic/Refrigeration &amp; Airconditioning/ Automobile/Production/ Material Design or equivalent.</p> <p>(viii) <b>Metallurgical and Materials Engineering:</b> Metallurgy/Mechanical Engineering/ Material science/ Moulder/Welder/Fitter or equivalent</p>
03	Technician	<p>27 years</p> <p>Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government</p>	<p><b>Essential:</b></p> <p><b>Educational Qualification:</b>  Senior secondary (10+2) with Science from a Government recognized board with at least 60% marks  Or  Senior secondary (10+2) from a government recognized board with at least 50% marks and ITI Course of one year or higher duration in <b>appropriate trade</b>.  Or  Secondary (10) with at least 60% marks and ITI Certificate of 2 years duration in <b>appropriate trade</b>.  Or  Diploma in Engineering of three year's duration <b>in relevant field</b> from a government recognized Polytechnic / Institute.</p>

			<p><b><u>Here the Relevant field or Appropriate Trade Means:</u></b></p> <p>(i) <b>Chemical Engineering/ Chemistry:</b> Chemical Engineering/ Chemical Plant/ Chemistry</p> <p>(ii) <b>Civil Engineering.:</b> Civil Engineering/ Plumber/ Surveyor</p> <p>(iii) <b>Computer Science &amp; Engineering/ Computer Centre / Management Studies/ Mathematics Dept:</b> Mathematics/Computer Operator/ Computer Operator cum Programming Assistant/ Software Programming/Web Designing/ Hardware Technology/ Network Administration/IT/System Maintenance or equivalent</p> <p>(iv) <b>Electronics &amp; Communication Engineering. / Physics:</b> Physics/Instrumentation/ Electronics Engineering/ Electronic System Maintenance or equivalent</p> <p>(v) <b>Earth and Environmental Studies:</b> Earth and Environment Studies/Geology/Applied Geology/ Environmental Sciences or equivalent</p> <p>(vi) <b>Electrical Engineering/ Electrical Shop:</b> Electrical Engineering/ Electrician/ Instrumentation/Instrumentation &amp; Control/ Instrument Mechanic/ Wiremen or equivalent</p> <p>(vii) <b>Mechanical Engineering / Workshop/ Fitting Shop/ Welding Shop/ Machine Shop/ Blacksmith Shop/ Carpentry and Pattern Shop/ Foundry Shop:</b> Mechanical Engineering/ CNC Programming and CNC machining/ Fitter/ Carpentry/ / Heat Treater/ Blacksmith/ Foundry/ Welding/Pump Mechanic/Refrigeration &amp; Airconditioning/ Automobile/Production/ Material Design or equivalent</p> <p>(viii) <b>Metallurgical and Materials Engineering.:</b> Metallurgy/Mechanical Engineering/ Material science/ Moulder/Welder/Fitter or equivalent</p>
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04	Library and Information Assistant	30 years.	<p><b>Essential:</b></p> <p><b>Educational Qualification:</b> First Class Bachelor's Degree in Science /Arts/ Commerce from recognized University /Institute and Bachelor's Degree in Library and Information Science.</p> <p><b>Desirable:</b> Post Graduate Diploma in Library Automation and Networking, PGDCA or equivalent from a recognized Institution.</p>
05	Junior Engineer	30 years.	<p><b>Essential:</b></p> <p><b>Educational Qualification:</b> First Class B.E. / B. Tech. in Civil/Electrical Engineering from a recognized University or Institute. OR First Class Diploma in Civil/Electrical Engineering with excellent academic record.</p>
06	SAS Assistant	30 years.	<p><b>Essential:</b></p> <p><b>Educational Qualification:</b> (i) First Class Bachelor's Degree in Physical Education from a recognized University or Institution. (ii) Strong record of participation in sports and drama / music / films / painting / Photography / journalism event management or other student/ event management activities during college / University studies.</p>
07	Superintendent	30 years  Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government	<p><b>Essential:</b></p> <p><b>Educational Qualification:</b> i) First Class Bachelor's Degree or its equivalent from a recognized University or Institute in any discipline Or Master's Degree in any discipline from a recognized University or Institute with at least 50% marks or equivalent grade ii) Knowledge of Computer applications viz., Word processing, Spread Sheet.</p>
08	Personal Assistant	30 years.  Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or	<p><b>Essential:</b></p> <p><b>Educational Qualification:</b> Bachelor's degree in any discipline or its equivalent from a recognized University/Institute. Minimum speed of 100 w.p.m. in stenography.</p>

		orders issued by the Central Government	
09	Stenographer	27 years	<p><b><u>Essential:</u></b></p> <p><b><u>Educational Qualification:</u></b> Senior secondary (10+2) from a recognized board with minimum speed in short hand 80 w.p.m. in Stenography.</p> <p><b><u>Desirable:</u></b> Proficiency in Computer Word processing and spread sheet with advance skills.</p>
10	Senior Assistant	33 years  Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government	<p><b><u>Essential:</u></b></p> <p><b><u>Educational Qualification:</u></b> Senior secondary (10+2) from a recognized board with a minimum Typing speed of 35 w.p.m. and proficiency in Computer Word Processing and Spread Sheet.</p> <p><b><u>Desirable:</u></b> Proficiency in other computer skills, stenography skills, Bachelor's degree.</p>
11	Junior Assistant	27 years  Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government	<p><b><u>Essential:</u></b></p> <p><b><u>Educational Qualification:</u></b> Senior secondary (10+2) from a recognized board with a minimum Typing speed of 35 w.p.m. and proficiency in Computer Word Processing and Spread Sheet.</p> <p><b><u>Desirable:</u></b> Proficiency in other computer skills; stenography skills.</p>
12A	Lab. Attendant	Not exceeding 27 years	<p><b><u>Essential:</u></b></p> <p><b><u>Educational Qualification for Lab. Attendant:</u></b> Senior secondary (10+2) in science from a recognized board.</p>
12B	Office Attendant	Not exceeding 27 years	<p><b><u>Essential:</u></b></p> <p><b><u>Educational Qualification for Office Attendant:</u></b> Senior secondary (10+2) from a recognized board.</p>



## General Instructions

1. **The cut-off date for recognizing the Age, Qualification and Experience shall be the closing date for submission of online application. Relaxation in age shall be governed as per the rules prescribed by the Govt. of India and Recruitment Rules of NITs (2019).**
2. Candidate(s) should upload all supporting documents/testimonials duly self-attested in a single pdf (maximum size of 10 MB) at the appropriate column in the online application.
3. Candidate(s) applying for more than one post should fill in separate online application forms for each post and the pay the required application fees separately.
4. Besides pay, the post carries allowances according to the Institute rules.
5. **Persons serving in Government/Semi-Government/Public Sector Undertakings should send their applications either through proper channel or should furnish a no-objection certificate (NOC) at the time of interview/written test. They can however send an advance copy. NOC may also be uploaded at the appropriate column in the online application.**
6. **The Complete postal address of the present employer mentioning the name of the organization and whether the organization is a Government/Semi-Government/Autonomous/Public Sector Undertaking/Private Sector should be made clear in the Application Form.**
7. Candidates belonging to SC/ST/OBC category are required to submit self-attested copies of the latest Caste Certificate issued by the Competent Authority (not below the rank of SDO/SDM) as per Govt. of India directives issued from time to time and relaxation of age as per GOI, rule. Similarly, PWD candidates shall be required to submit proof of Physically Handicapped category issued by competent medical authority (i.e. must be more than 40% disability). **The certificate for claiming reservation in the SC/ST/OBC/PWD category must be valid on the closing date of the online application.**
8. The benefit of reservation under EWS can be availed upon production of an income and Asset certificate issued by a competent Authority. **The certificate for claiming reservation in EWS category must be valid on the closing date of the online application.**
9. Incomplete applications with/without relevant self-attested supporting documents/ testimonials will be summarily rejected and no communication in this regard shall be entertained.
10. The Institute reserves the right to cancel and/or alter the no. of posts advertised for recruitment without assigning any reason.
11. Recruitments to all the above posts shall be made to the central pool of the Institute and the final selected candidates will be transferred/ deputed to different Departments/ Sections/ Centers/ Central Facilities within the Institute based on the requirement and Educational Qualification & Experience.
12. The prescribed essential qualification & experience are minimum and the mere possession of the same does not entitle candidate to be called for written test / skilled test / personality test.

13. In case of excessive applications, the Institute reserves the right to screen the applications and shortlist the suitable candidates.
14. No correspondence will be entertained from candidates who are not called for the selection process.
15. Canvassing in any form will lead to DISQUALIFICATION of candidature.
16. Legal disputes, if any, with National Institute of Technology Durgapur are to be dealt in jurisdiction of Durgapur Court only.
17. List of short-listed candidates will be displayed on the Institute Website. **Candidates are advised to visit the Institute website regularly.**
18. Short listed candidates will have to undergo Written Test and/or Skill Test and suitable candidate will be selected on the basis of his/her performance. Written Test may be in multiple phases depending upon the number of applications received for each post.
19. The Schedule, syllabus and scheme for the Written Test and Skill Test shall be intimated later on the Institute website.
20. The Institute reserves the right to conduct Selection process through online or offline mode.
21. Details are available in the Institute website. Interested candidates may apply online through the link available on the Institute website at <https://nitdgp.ac.in/p/careers> under the tab Non-Teaching Staff Recruitment.
22. **The applications should be submitted with necessary Application fee (Non-refundable) in online mode, as per the following through State Bank Collect. No application fee is required to be paid for SC/ST/PwD/Ex-Servicemen and female applicants. The definition of Ex-Servicemen is as per the Kendriya Sainik Board Secretariat, Ministry of Defence, Govt. of India, available on <https://ksb.gov.in/definition-ex-serviceman.htm>**

Sl. No	Name of the Post(s)	Application fee for each applicant (Except SC/ST/PwD/Female/ Ex-Servicemen applicants)
1.	Technical Assistant, Junior Engineer, SAS Assistant, Library and Information Assistant, Sr. Technician, Technician, Superintendent, Personal Assistant, Stenographer, Senior Assistant, Junior Assistant	Rs. 1000/-
2.	Lab. Attendant/ Office Attendant	Rs. 800/-

**23. How to Pay application fee:**

- (i)** Click on the Application fee Payment link available on the Institute website at <https://nitdgp.ac.in/p/careers> under the tab Non-Teaching Staff Recruitment **OR** Go to <https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=318205>
  - (ii)** Click the checkbox and proceed.
  - (iii)** Select State of Corporate Institution: “**All India**” and then click on Go.
  - (iv)** Select Payment Category from dropdown menu: **Recruitment to Non-Teaching Post 2022.**
  - (v)** Fill up the required details and pay the required application fee. (**PLEASE ENSURE CORRECT DATA HAS BEEN ENTERED BEFORE PAYING**).
  - (vi)** **Note down the Reference Number, Date and Amount Paid. Save/ Print the receipt generated.**
24. The link for online application shall remain active from **10:00 AM on 06<sup>th</sup>April 2022 to 05:00 PM on 29<sup>th</sup>April 2022**. Interested candidates may apply within this time limit.
25. Those employees, who are working in NIT Durgapur on temporary /contractual /outsource basis may be given one time age relaxation to participate in the first regular recruitment process for the post for which they fulfil all other conditions mentioned above. The quantum of age relaxation will be decided by the Board of Governors of NIT Durgapur.
26. Regular staff of NIT Durgapur, who are otherwise eligible, shall be allowed to participate in the selection process irrespective of age and percentage of marks. This will be applicable to the regular staff of NIT Durgapur who were appointed before the date of implementation of RRs in NITs including Model RRs (2012).
27. Any Corrigendum/ Addendum or further notification(s) related to this advertisement shall be only uploaded on the Institute website.
28. For any technical support in online application, applicants may write to [recruitmenthelpdesk@nitdgp.ac.in](mailto:recruitmenthelpdesk@nitdgp.ac.in)

**REGISTRAR**