

MTA - NEW YORK CITY TRANSIT

2 BROADWAY

NEW YORK, NY 10004

DIVISION OF MATERIEL

web.mta.info/nyct/procure/nyctproc.htm

Vreplies@nyct.com

0000112438

NOTICE

-OF-

ADDENDUM

ADDENDUM # 2

BID OPENING/DUE DATE: 10/6/16



New York City Transit

**ADDENDUM No. 2
RFQ #112438
CONSULTANT FOR WORLDWIDE MATERIAL
TECHNICAL INSPECTION SERVICES**

RFP OPENING DATE: October 6, 2016

To All Prospective Proposers:

In SECTION III "REQUEST FOR PROPOSALS OVERVIEW AND PROPOSAL PROCEDURES", PARAGRAPH 2 "PERTINENT DATES," please note the following:

UNCHANGED:

All proposals are due at 2:00pm on October 6, 2016 (the "Closing Date").

REVISED:

The Authority intends to select Proposers with which to enter into negotiations by December 22, 2016.

REVISED:

The anticipated contract award date is April 28, 2017.

Please be governed accordingly when submitting your proposal and acknowledge receipt of all addenda with your proposal submission.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Toscano'.

Paul Toscano
Acting Assistant Chief Procurement Officer
Materiel Division

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NOTICE

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ADDENDUM

ADDENDUM # 1

BID OPENING/DUE DATE: 10/6/16



New York City Transit

ADDENDUM No. 1
RFQ #112438
CONSULTANT FOR WORLDWIDE MATERIAL
TECHNICAL INSPECTION SERVICES

RFP OPENING DATE: October 6, 2016

To All Prospective Proposers:

In response to questions submitted by prospective proposers, NYC Transit has provided responses to questions using a question and answer format.

Please be governed accordingly when submitting your proposal and acknowledge receipt of all addenda with your proposal submission.

Responses to Questions

Question 1: On page 7 of "SECTION III, REQUEST FOR PROPOSALS OVERVIEW AND PROPOSAL PROCEDURES," Paragraph 9.6 a2 reads, in part, "Such plan must demonstrate how the Proposer will effectively and efficiently administer this Contract and contain a detailed description of how the Proposer plans to accomplish the Work, especially those tasks detailed in Section IV, Scope of Work, Item No.7 entitled "Specific Tasks of the Consultant." However, Item No. 7 of the Scope of Work is entitled "GRADES OF INSPECTORS, COORDINATORS, SUPERVISORY PERSONNEL, AND CONSULTANTS." Can you please clarify?

Answer 1: Delete existing text under Paragraph 9.6 a2 of "SECTION III, REQUEST FOR PROPOSALS OVERVIEW AND PROPOSAL PROCEDURES" and replace with the following: Quality Assurance Plan: Proposers shall include a quality assurance plan. This plan should include a comprehensive description of the methods used to insure accurate inspections, billing and audits etc. Such plan must demonstrate how the Proposer will effectively and efficiently administer this Contract and contain a detailed description of how the Proposer plans to accomplish the Work, especially those tasks detailed in SECTION VI, SCOPE OF WORK, Item No.11 entitled "TASKS OF THE CONSULTANT."

Question 2: On page 4 of Schedule A under Item B.4 –Professional Liability Insurance with Pollution Liability, it is stated "The policy shall have a limit of liability of not less than two million dollars (\$3,000,000) per claim." Is the limit two million dollars or \$3,000,000?

Answer 2: Delete existing text and replace with the following: "The policy shall have a limit of liability of not less than three million dollars (\$3,000,000) per claim."

Question 3: With respect to Schedule A – Insurance Requirements, Item B.4 requires Professional Liability Insurance with Pollution Liability. Would the Authority consider waiving the requirement of pollution liability coverage for subcontractors?

Answer 3: The prime contractor is responsible for obtaining and maintaining all required insurance coverage for itself and its subcontractors.

Question 4: Please clarify the per diem payments? Will inspectors be per diem for travel time from their home to the work site? This would include travel time from their home to the airport, hotel, job site; or travel time from their home, rental car and mileage to and from the job site?

Answer 4: Per diem rates and allowable times are as given in the Scope of Work. Please note that "travel time" includes the time an inspector leaves his/her home to travel (via car, plane, or train) to an inspection site. Transportation charges, including tolls, parking, rental car, airline tickets and fees, and the like are all expensable.

Question 5: Can you provide a copy or example of a Request for Inspection?

Answer 5: An example of a vendor's request for inspection is attached.

Question 6: Can you provide a copy of protocols for paints and chemicals?

Answer 6: At the time of the award, the awardee will be given sample protocols covering a portion of the products currently being inspected. The sample protocols will come from the different categories of materials to be inspected, including paints and chemicals.

Question 7: Can you provide a list of position titles and number of each staff for those currently working onsite at 2 Broadway?

Answer 7: (1) Deputy Program Manager, (4) Administrative/Clerical, (2) Administrative Coordinators, (1) Inspector Supervisor, and (1) Inspection Coordinator.

Question 8: Please clarify if any concrete work will be required? If so, please explain. Where would this rate fall on the price schedule?

Answer 8: Concrete work will fall under the "Miscellaneous" materials category. NYCT has two separate concrete contracts: one for concrete batch plant inspections and another for concrete field testing. In the event that a vendor, that has one of the concrete contracts, bids for and wins a concurrent contract as a General Contractor (GC) for a NYCT capital construction project, that vendor CANNOT act, concurrently, as the GC and perform independent inspections. In these cases of conflict of interest, the WWTIS Consultant will be called upon to supply independent concrete batch plant inspections and field testing.

Question 9: Are there any items not allowed to be proposed in an alternate proposal?

Answer 9: Please be guided by Paragraphs 3 and 4 in "SECTION III, REQUEST FOR PROPOSALS OVERVIEW AND PROPOSAL PROCEDURES" for instructions regarding the submission of alternate proposals.

Question 10: Under Transition Plan, the RFP states "Proposer's plan to implement the shortest possible startup which will be evaluated and the Proposers shall include details indicating key tasks (including training) with the applicable time frames." Please clarify if the Transition Plan

should be based on the 90 day transition period discussed during the pre-bid conference or a shorter time as referenced in the RFP.

Answer 10: The Transition Plan submitted by a Proposer should not be greater than 90 days in length.

Question 11: Are there any other criteria you would like to see addressed in the Transition Plan in addition to staffing and immediate ability to conduct special track and lumber inspections?

Answer 11: There are no additional criteria for evaluation other than those stated in the RFP.

Question 12: Are there any page limitations for the Transition Plan, Staffing Plan, Quality Assurance Plan?

Answer 12: The Transition Plan, Staffing Plan and Quality Assurance Plan shall not be more than 30 pages combined.

Question 13: Can links be provided for the Quality Plans in accordance with contractor company policy?

Answer: Quality Plans must be submitted with the Technical Proposal in hard copy. Instructions directing the Authority to refer to URLs or other electronic resources is not acceptable.

Question 14: What is the NY MTA small purchase threshold?

Answer 14: The MTA's small purchase threshold is \$100,000. Reimbursement of out-of-pocket expenses and other pass-through costs shall be made only upon review and approval by the Authority's Project Manager.

Question 15: In SECTION VI, SCOPE OF WORK, Item No.1 reads, in part, "Conformance to Authority specifications, drawings, and contract terms and conditions must be ensured prior to the acceptance for shipping or release of materials." Please clarify what NYCT means by the use of the word "ensured." Does this mean "verified"?

Answer 15: The use of the word "ensure" versus "verify" addresses our requirement that the Consultant makes certain that all specifications, documents, and drawings associated with a request for inspection are in conformance individually and collectively before a shipping release is issued. Thus, a document may be verified for accuracy, but the requirement of the Consultant remains to ensure and make certain that all specifications and documents are in conformance and to process dispositions accordingly.

Question 16: With respect to SECTION VI, SCOPE OF WORK, Item No.9, please provide representative copies of sample screen shots of NYCT's existing database management system and representative copies of sample special reports as described in this Item.

Answer 16: a) NYCT cannot supply sample screen shots of its existing database management system because of the confidential information contained in the system. Alternatively, sample inspection forms (IMSR, NOR, and IDF), showing the pieces information required to be captured, uploaded, and reviewed in the Proposer's database, were provided in the RFP. The Scope indicates 5,000 to 6,500 requests for inspection per year. The Proposer's database must demonstrate the ability to handle this minimal volume of information. b) Examples of a lumber report and quarterly diesel report are attached.

Question 17: The Approved Vendors list is included with the RFP. Will NYCT provide sufficient information to enable proposers to evaluate past performance or status of past audits at the start of contract before we schedule inspections?

Answer 17: Information regarding vendor performance, including protocols, pending inspections, vendor audit schedules, and any historical information needed by the awardee, will be part of the 90-day transition period.

Question 18: Auditing suppliers is a key activity at the start of the project. The man-hours proposed for the first three years show part time support. What flexibility do we have in redistributing the auditing efforts in the first three years and then reduce it down to maintain oversight on ineffective suppliers.

Answer 18: All auditing hours indicated in the RFP are estimates. As such, they may fluctuate from year to year, depending on contract needs. All auditing hours require pre-approval by NYCT.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Toscano', written over a circular scribble.

Paul Toscano
Acting Assistant Chief Procurement Officer
Materiel Division



FREMONT INDUSTRIAL CORPORATION

September 9, 2016

Manager of Inspection and Testing
NYCT
Fax: 646-252-6232

Order Number 6030206588
Commodity #59-50-2705
1600 each
Rubber Insulating Mats

We are requesting inspection for order #6030206588 at:

Bilrite Corp
16310 Highway 15N
Ripley, Mississippi 38663

Contact:
Phone: 662-512-

Thank you,

FREMONT INDUSTRIAL CORPORATION

2200 SHAMES DRIVE, WESTBURY, N.Y. 11590 · TEL 516-333-7575 · FAX 516-333-7428

No. 4482

SEP 9 2016 11:05AM

NOR/IDF Summary

Supplier: All Suppliers
 Commodity Code: All Commodities
 Contract Number: All

CPM or PO: All
 MaterialCode: All

Period from: 5/1/2016
 to: 5/31/2016

Inspection Group Timber Products

Status	RFI #	Vendor/Supplier	Commodity #	Requirements	Findings
Date	PO/Cont. #	Material Code	Description		
CLOSED	P30144	Stella-Jones Corp.	66650730	RFI Qty.= 180 Ea	Qty Submit: 215 Qty Reject 35
5/26/2016	6030207303	Stella-Jones Corp. C1	7" x 9" x 8'-6" HARDWOOD TIES (Untreated Inspection)	Requirements INSPECTED TO NYCT SPECS FOR TIES AND TIMBERS. ALL ACCEPTED TIES WERE HAMMER BRANDED WITH THE DATE AND THE MANUFACTURER'S TRADEMARK. ALL ACCEPTED PIECES HAVE ONE NYCT TACK HAMMERED INTO ONE WIDE FACE 100% INSPECTION.	Findings PIECES BELOW GRADE: 35 KNOT 14 SPLIT 2 SHAKE 8 SPECIES 1 BARK SEAM 2 HOLES 2 DECAYED KNOT WANE 2 DECAY 2 SHORT 2 THE SUBMITTED QUANTITY EXCEEDS THE ACCEPTED QUANTITY BY MORE THAN 5%. NEXT STEP IS CREOSOTE TREATMENT. ALL ACCEPTED TIES 100% OAK

Attachment # 1 QUARTERLY DIESEL REPORT JANUARY - MARCH 2016

Depots	Jan	Feb	Mar	Year To Date Required	Year To Date Received	Variance ⁽¹⁾
Bronx Depots						
East Chester	4	4	4	12	12	0
Gun Hill	3	4	4	12	11	-1
Kingsbridge	4	4	4	12	12	0
West Farms ⁽³⁾	4	4	4	12	12	0
Yonkers	4	4	3	12	11	-1
Brooklyn Depots						
East New York	4	4	4	12	12	0
Fresh Pond	2	3	3	12	8	-4
Grand ave	4	4	4	12	12	0
Flatbush	4	4	4	12	12	0
Jackie Gleason ⁽²⁾	0	0	0	3	0	-3
Ulmer Park	4	4	4	12	12	0
Manhattan Depots						
Tuskegee Airmen	4	4	4	12	12	0
Manhattanville	4	4	4	12	12	0
M.J Quill	3	4	3	12	10	-2
Mother Clara Hale	4	4	4	12	12	0
Queens North Depots						
Casey Stengel	4	4	4	12	12	0
College Point ⁽³⁾	3	3	2	12	8	-4
Jamaica	4	4	4	12	12	0
La Guardia	4	4	4	12	12	0
Queens Village	3	4	4	12	11	-1
Queens South Depots						
Baisley Park	4	4	4	12	12	0
Far Rockaway	4	4	3	12	11	-1
JFK	4	4	4	12	12	0
Spring Creek	4	4	4	12	12	0
Staten Island Depots						
Castleton	4	4	4	12	12	0
Charleston	4	4	4	12	12	0
Yukon	4	4	4	12	12	0
TOTAL req. Diesel samples	105	105	105	315		
TOTAL rec'd Diesel samples	98	102	98		298	-17

NOTES:

1. A negative number indicates that the Depot has not met the required number of samples;

A positive number indicates that the Depot exceed number of required samples.

2. Depot uses CNG Fleet. (One (1) if a delivered is made)

3. Diesel/CNG combined. (Four (4) random samples per month)

Note: By D. Chen email 07/30/13 I&T will pick up 4 samples the Diesel CNG Combined Depots