

2008 ANNUAL SECURITY AND FIRE SAFETY REPORTS

Annual Security Report

The following report has been prepared in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998. Compiling the report is the collaborative responsibility of representatives within the Campus Police and the Division of Student Affairs. The report provides information on services and policies that support a safe and secure environment, highlights programs that encourage members of the campus community to seek intervention and assistance for victimization, provides information on the alcohol and drug policies, outlines procedures for handling reports of sexual assault, and identifies campus representatives for reporting crimes and incidents that have impact on the college community. Numbers reported for the areas designated *On Campus Property, Within Residence Halls, and Non-campus Buildings/Property* reflect:

1. reports filed with Campus Police or, through jurisdictional agreement, City of Charleston Police Department;
2. numbers provided by the victim assistance program, C.A.R.E.;
3. reports from the chief judicial officer, Dean of Students and Associate Dean;
4. reports from staff with significant programming responsibilities within Student Life, Residence Life, Athletics, and Assistant Provost for International Education;
5. reports from designated campus security authorities listed in the report; and
6. any report from the appropriate law enforcement jurisdiction relating to an incident occurring within a non-campus building/property not filed with Campus Police (ex: classrooms at North Area, Patriot's Point Sports Complex, Grice Marine Lab, Dixie Plantation).

Incidents reported under the *Public Property* heading are provided by the City of Charleston Police Department reflecting specific guidelines that require crimes to be reported that occurred on streets, sidewalks, and in parking garages inside the campus and immediately adjacent to it. Private residences, private property and private businesses scattered within the framework of the campus are not reportable areas under federal guidelines and, therefore, incidents occurring in these areas are not required information for inclusion in this report.

While counselors as well as pastoral counselors are not required to submit numbers for preparation of this report, they are encouraged to resource an individual to C.A.R.E. victim assistance specialists for services. Referrals to C.A.R.E. are anonymously counted by C.A.R.E. and included in this report if relevant to the locations specific to this report.

Notification of the availability of this report is sent via e-mail to all enrolled students, faculty, and staff providing the web site address to access the full report directly. A printable copy of the report (PDF format) may be accessed directly from this website. The Annual Security Report is also available in printed form at Campus Police headquarters, 81B St. Philip Street, Charleston, SC 29424. Prospective students may access this report directly from the Admissions web page. Prospective employees may access the report directly from the Human Resources website. The report is highlighted during Orientation for new students and parents, and during orientation for new employees.

To file a complaint alleging a violation of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, contact the director of the regional office. The address is listed at www.ed.gov/about/contacts/gen/regions.html. The complaint will be handled by the Case Management Team within that regional office. Nothing in the law shall be construed to permit a school to take retaliatory action against anyone with respect to the implementation of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. (Higher Education Opportunity Act Section 488(e) HEA section 485(f)).

DEPARTMENT OF PUBLIC SAFETY

The Department of Public Safety is comprised of Campus Police, and Fire and EMS. The primary goal of the Department of Public Safety is to create and assure a safe, orderly and secure environment for those we serve.

Campus Police is the recognized law enforcement agency responsible for the College of Charleston campus charged with protecting life and property, enforcing the laws of the state of South Carolina and the rules and regulations of the College of Charleston, preserving the peace and public order, preventing and reducing crime, detecting and apprehending those who violate the laws, and assisting with the prosecution of those apprehended.

Thirty-six professionally trained and certified men and women are assigned to provide police services at the College of Charleston. These officers, serving in twelve-hour shifts, provide service and protection twenty-four hours a day, seven days a week. Campus Police officers are required to complete an intensive nine-week training program at the South Carolina Criminal Justice Academy. The training program courses include criminal investigation, sex crimes, drug enforcement and juvenile justice. Upon graduation, the officer is certified with full powers of arrest by the Academy in accordance with South Carolina law and receives a Group I Constable commission through the South Carolina Law Enforcement Division (SLED). In-service training in law enforcement and related subjects is continuous throughout the career of the officer.

Additionally, twenty state security officers are trained to staff the residence halls and the Addlestone Library. These officers provide internal security and liaison support for our patrol officers. They also attend in-service training on a regular basis.

The campus is patrolled by officers who are on foot, in vehicles and on bicycles. Our bicycle patrol program enhances the opportunity for officers to provide a more interactive approach to community support and service. The high visibility and mobility of these officers are an integral part of our community policing efforts.

Memorandums of Understanding (MOU) are in effect between Campus Police and the City of Charleston Police Department, Charleston County Sheriff's Office, Charleston County Airport Authority Police, and North Charleston Police Department to specify agreed-upon responsibilities, cooperative agency response and investigation, and intra-agency sharing of information critical to the safety and security of students attending the College of Charleston. These agency-to-agency agreements comply with the State Law Enforcement Division (SLED) requirements that recognize the conjoint responsibility for the reporting and disposition of criminal offenses that occur on campus property and facilities utilized by the College, as well as expand the potential for cooperative safety planning and initiatives involving our student population.

An annual meeting with the City of Charleston Police Department is conducted before the start of the academic year. At this meeting, officials discuss potential problems, issues and new initiatives in an effort to maintain a strong cooperative partnership that benefits our students, faculty and staff. Our Campus Police officers are committed to the philosophy of community-oriented law enforcement.

The Department of Public Safety strives to serve the campus community and welcomes all visitors at any time. The office is located at 81B St. Philip Street.

To Report a Crime

Campus Police is the official law enforcement reporting entity for criminal offenses that occur on the College of Charleston campus and reasonably contiguous college-owned properties. Incidents occurring at properties more distant from the main campus are handled either entirely by the local police agency with jurisdiction or jointly handled by such agencies in conjunction with Campus Police.

To report a crime, fire or medical emergency, call Campus Police immediately (953-5611). The dispatcher who answers your call is trained in handling emergencies.

- **Give your location.**
- **Describe the nature of the emergency.**
- **Be prepared to respond to the dispatcher's questions or instructions.**

In response to your call, appropriate emergency personnel will be sent to your location immediately. For routine information/assistance call 953-4980 or 953-5609. (81B St. Philip Street)

INCIDENTS OCCURRING OFF CAMPUS

Students who wish to report an incident occurring off campus (ex., downtown, Mount Pleasant, Folly Beach, Isle of Palms, North Charleston, James Island, etc.) should contact the appropriate law enforcement jurisdiction for that particular area (please refer to the resource directory within this report). Statistics for crimes occurring at off campus locations within other jurisdictions (not relevant to the Campus Security Act) are published by the appropriate jurisdiction.

ADDITIONAL CAMPUS SECURITY AUTHORITIES

The following individuals serve in the capacity of additional campus security authorities:

Executive Vice President for Student Affairs (953-5522)
 Dean of Students (953-5522)
 Director of Greek Life (953-6320)
 Director of Residence Education (953-5523)
 Director of Student Leadership Center (953-6356)
 Judicial Services for Residence Life and Housing (953-5523)
 Residence Life and Housing Area Coordinators (953-7340 and 953-7254)
 Director of Student Life (953-5726)
 Counseling Peer Education Director (953-5640)
 Associate Dean of Students (953-3390)
 Associate Director of Athletics (953-5467)
 Assistant Provost for International Education (953-5537)
 C.A.R.E. (953-3390)

C.A.R.E. VICTIM SERVICES

Staffed by two certified victim assistance specialists, the C.A.R.E. program is specifically tailored for College of Charleston students handling the fallout from the victimization (e.g., missed classes, emergency resources, any court involvement). In operation since 1989, C.A.R.E. serves as the College's recognized entity for channeling student victims or witnesses of crime. Knowing that academic obligations and busy schedules may prevent students from getting the information and assistance they need, C.A.R.E.'s role is to make getting that information and assistance easier. C.A.R.E. offers a wide variety of services at one location no matter where an incident occurs, whether a police report has been filed or you are working with law enforcement.

Crimes occurring on campus property specific to the Clery Act* are disclosed to appropriate campus administrators. Numbers published in the Annual Security Report do not identify a victim or the type of intervention/remedies associated with any victim or crime.

C.A.R.E. intervention is generated through emergency page and team response, walk-ins, and referrals from faculty, staff, parents, students, law enforcement and community resources. A direct intervention process for the offices of Health Services, Absence Memo Office, Campus Police, Dean of Students,

*Clery Act crimes: murder, non-negligent manslaughter, forcible sex offenses, incest or statutory rape, aggravated assault, robbery, burglary, motor vehicle theft, arson and hate crimes specific to property owned or controlled by campus, or the streets, sidewalks, parking garages or parking lots inside the campus and immediately adjacent to campus.

Associate Dean of Students, Counseling and Substance Abuse Services, and Residence Life and Housing is standard protocol to help identify resources and provide assistance to meet both immediate and long-term needs. C.A.R.E. works with primary victims, secondary victims (e.g., roommates, parents, friends) or witnesses involved with or affected by the victimization. Involvement with C.A.R.E. is voluntary and offered as an option to engage students who may otherwise not seek intervention and assistance. For more information on the C.A.R.E. program please visit www.cofc.edu/care. (Office 843-953-3390 / 67 George Street 2nd floor; Emergency pager for team response 843-720-3600)

CRIME ACTION LINE

Any crime against an individual or property affects the entire community. The watchful eyes and ears of concerned community members who report suspicious behavior, safety hazards and violations of good citizenship allow a law enforcement agency to take a proactive instead of a reactive approach to safety issues affecting the community they serve. Crime Action Line is available to report anonymously any information critical to the safety and security of the College and the Charleston community. To access the Crime Action Line, dial 953-4998 and leave a message.

SILENT WITNESS

Any member of the campus community may anonymously report criminal behavior or serious policy violations occurring on or around campus by accessing the Silent Witness website at: www.cofc.edu/publicsafety/importantnumbers/silent.php. The site offers an online form that is sent electronically to Campus Police for review and collaboration with other offices to determine the appropriate response. Silent Witness augments the services provided that promote both student, faculty and staff safety and quality of life.

TIMELY WARNINGS/COMMUNITY NOTIFICATION

A crime or situation that occurs which, in the judgment of the Chief/Director of Public Safety, poses a continuing threat to members of the campus community will prompt a Community Notification. The notification will be posted on the Public Safety website and sent to the campus community through email. When determined appropriate, flyers will be posted within a selected area on campus. Anyone with information warranting a notification should report the circumstances to Campus Police by phone (953-5609 or 953-4980) or in person at 81B St. Philip Street. An alert will provide as much information as can be obtained from appropriate sources without jeopardizing an ongoing investigation or identifying a victim. Information in the alert will include the location, time, date incident occurred, description of suspect(s), if available, a brief overview, and contact numbers for the appropriate law enforcement jurisdiction and Campus Police. The website for Community Watch Alerts is: www.cofc.edu/publicsafety/.

PREVENTING CRIME ON CAMPUS

Residence hall rooms left unlocked, bicycles not secured and locked, and personal property left unattended account for the majority of crimes occurring on campus. While violent incidents are infrequent, crime prevention and risk awareness should be a part of the lives of all members of the community. A certain amount of risk is involved in nearly everything we do and we can reduce these risks by exercising care in our everyday activities.

1. Lock your door whenever your room is unattended or when you are sleeping.
2. Engrave your valuables.
3. Do not "hide" keys under mats, over doors or in other obvious places.
4. Report suspicious persons immediately.
5. Keep articles of value out of sight.
6. Report doors, windows, locks, or lights in need of repair.
7. Never prop doors open.
8. Don't lend your key to others.
9. Avoid working alone or studying alone in a building late at night.

BUILDING SECURITY

The College of Charleston is located in an urban setting. Our campus is historically significant and host to numerous visitors who come to enjoy the beauty and architecture. As a state institution, the general public has access to most of our facilities during the hours that buildings are open (6:00 a.m. to 11:00 p.m., Monday through Friday; Saturday and Sunday by special request). Buildings are secured by Campus Police officers at 11:00 p.m. Buildings during summer are open to reflect operational needs (ex., Maymester and summer school, summer conference housing for specialty groups). Campus Police officers conduct frequent checks of building interiors daily. Access after buildings are secured can be obtained by special permission from the faculty or, in case of emergency, by Campus Police. Building security/safety tips are posted in buildings campus-wide.

Campus state security officers are assigned within the residence halls between the hours of 11:00 p.m. and 7:00 a.m., seven days a week. Access to residence halls is restricted to residents and their guests. Approximately 3,400 students live within campus-owned facilities. The remainder of enrolled students (approximately 6,700) live in off campus, private residences under the security patrol jurisdiction of law enforcement agencies relative to that area.

Numerous security cameras are strategically placed within major residence hall facilities and around campus (ex., stairwells, lobbies, laundry areas, on buildings, on poles).

Before the beginning of the academic year, Residence Life and Housing live-in staff receive extensive training on policies, security, campus-based programs, and intervention resources available to the campus community. Training for front-line staff is ongoing. Hall directors and area coordinators serve on-call rotation.

Maintenance craftsmen who work specifically for assigned residence areas have an office within that area. These craftsmen are full-time employees and respond to specific work orders initiated by students. While all new employees will be subject to a background check, personnel working in our Residence Life and Housing area will be required to go through a more extensive background check.

Security review of buildings and security maintenance updates are ongoing. Inspections are conducted and security plans initiated by appropriate staff in Residence Life and Housing and the Department of Public Safety.

SEX OFFENDER REGISTRY

In accordance with South Carolina Code of Law 23-3-400et seq., the South Carolina Law Enforcement Division (SLED) maintains the state-wide sex offender registry. This registry allows for a search of sex offenders by name, city, county or zip code and, under College Report, provides information on any known sex offender registered as a student attending a college within South Carolina. To access the sex offender registry or to find out more information pertaining to the registry, go to www.sled.sc.gov or visit Campus Police at 81B St. Philip Street. <http://services.sled.sc.gov/sor/Report.aspx> offers on-line reports for colleges within the state of South Carolina. Under South Carolina law students who are on the sex offender registry cannot reside in our residence halls.

CAMPUS POLICE RECORDS UNIT: (CRIME LOG)

The Campus Police Records Unit serves as archivist for all incident reports filed within the jurisdiction of Campus Police. A request for an incident/accident report should be made to the Records Clerk located at Campus Police Headquarters. Requests may be submitted from 9:30 a.m. to 4:30 p.m., Monday through Friday. Processing of reports once a request has been submitted takes approximately three business days. A daily log which is a listing of all crimes reported to Campus Police is available for public viewing. Update of the log is completed within two business days of the filing of an initial report except where disclosure of

such information is prohibited by law; such disclosure would jeopardize the confidentiality of the victim; and/or release of such information would jeopardize any component of an ongoing criminal investigation.

CAMPUS POLICE SERVICES AND PROGRAMS

The following services are offered by Campus Police: Fingerprinting, Project Identification for Property, Computer Registration, Lost and Found, Bicycle Registration, Residence Hall Safety Meetings, Whistle Defense Program, Rape Aggression Defense (R.A.D.) Classes, Monthly Building and Lighting Checks and Security Surveys. Please contact 953-4980 for further information.

RAPE AGGRESSION DEFENSE TRAINING

Certified Rape Aggression Defense (R.A.D.) instructors offer a twelve-hour course in self-defense for women. The course focus is to enable women to learn a set of cognitive and physical skills that can help them reduce their risk of victimization. Offering basic education in confrontational principles and personal defense, the program progresses through the stages of awareness, risk reduction and avoidance and provides basic physical defense techniques. R.A.D. empowers participants and helps them realize that training, responsible decision-making, and development of physical power, are tools that build confidence and critical self-awareness. For information on upcoming RAD class course dates, please check the web address www.cofc.edu/publicsafety/helpfulinfo/RAD.php or contact 953-4980.

CAMPUS SAFETY ESCORT PROGRAM

We encourage all members of the campus community to use common sense and practice good personal safety techniques at all times. Students and employees alike are encouraged to walk in pairs and groups especially during the hours of darkness. However, when this is not possible, please use the campus escort service. Available 24-hours a day, 7-days a week, this on-campus service is intended for those who need a security escort to/from class, residence hall or parking lots/facilities. To access the program call 953-5609 and provide the following information to the dispatcher:

- your name,
- phone number
- current location,
- where you wish to go, and
- a physical description of yourself. (Please remain in your car or wait in the building lobby until a Campus Police representative arrives.)

This program, staffed by our on-patrol officers, serves a community of over 10,000. Calls for escort service are dispatched immediately. However, an excessive delay in response time may be due to a high volume use of the program. If this occurs, please place your call again.

EMERGENCY CALL BOXES

Security on the College campus has been enhanced through the installation of emergency call boxes. To date, there are over forty emergency call boxes in various locations to provide immediate interaction and assistance. Remote activation devices for individuals with special needs may be obtained through Campus Police at 81-B St. Philip Street. To activate the call box:

- Push in the call button and release. (An automated emergency alert is directed to the Public Safety dispatcher indicating the exact location of the box. Campus Police officers will be sent to that location immediately).
- The dispatcher will contact the caller.
- To talk with the dispatcher hold button down.
- Release call button to listen

MISSING STUDENT

Pursuant to the provisions of the Higher Education Opportunity Act (Title 20 U.S.C. 1092-J) the College of Charleston will initiate its missing person notification procedures in the event a student has been determined by Campus Police to be missing for a period of 24 hours or longer.

At the beginning of each academic year, the Office of Residence Life and Housing will provide students living in residence halls the option to identify an individual to be contacted by the College in the event that they have been determined missing for a period of more than 24 hours. The information provided by the students is to be used only by authorized campus officials and law enforcement officers. For students under eighteen years of age and not an emancipated individual, the College is required to notify a custodial parent or guardian not later than 24 hours after the time that the student is determined to be missing. The College will inform each residential student that the College will notify the appropriate law enforcement agencies not later than 24 hours after the time that the student is determined missing by Campus Police.

Residence Life and Housing staff will contact the Campus Police immediately upon any reasonable suspicion that a residential student is missing. All other members of the College community shall report to Campus Police any student who is missing under circumstances that reasonably appear to be unusual, serious, or troubling.

Campus Police will conduct investigations of missing residential students and may contact other law enforcement authorities as may be appropriate under the circumstances.

If a residential student is deemed to be missing for more than 24 hours by Campus Police, notification will be made to the Executive Vice President for Student Affairs that the student has been missing for more than 24 hours. Notification of the confidential contact will be made as rapidly as possible. For those students under 18 years of age and not emancipated, the custodial parent or legal guardian will be contacted. In addition to making the notifications, Campus Police may also contact such other law enforcement authorities as may be appropriate under the circumstances, provided that it must contact local, state, and/or federal authorities and the National Crime Information Center of the Department of Justice in the event that the residential student is under the age of 21. In any case where there is an indication of a forcible abduction or other crime against the student or the missing residential student has not designated a confidential contact, Campus Police will make immediate referral to one or more appropriate law enforcement authorities.

COUGAR ALERT EMERGENCY SYSTEM

Cougar alert is an emergency communication system that sends notification before, during and after an emergency to the entire campus community (students, faculty and staff). With this system, the College is able to communicate in many modes, including voice messages to home, work and cell phones; text messages to cell phones, PDAs and other devices; written messages to e-mail accounts; and messages to teletypewriters and telecommunication devices (TTY/TDD) for the hearing impaired. In combination with our existing communications methods and emergency response plans, this notification system significantly enhances the College's ability to maintain a learning environment in which students are safe, secure and comfortable. For more information on the Cougar Alert, please visit: <http://emergency.cofc.edu/cougaralert/index.php>

If a major emergency occurs, the College will activate the Emergency Management Team, which will provide up-to-date information to campus and aid in short-term and long-term decision making. Cougar Alert will be initiated without delay as is reasonably possible and without compromising efforts to assist victims or contain, respond to, or mitigate the emergency, at the order of the Executive Vice President for Marketing and Communications, the Chief/Director of Public Safety and/or the President of the College of Charleston. Alerts are used only in the case of a campus emergency that include, but are not limited to:

- bomb threats or other imminent violent threats

- fires, hazardous spills or gas leaks affecting the entire campus
- building evacuations and lockdown affecting the entire campus
- biological or pandemic emergency notification
- natural disasters
- power outages or utility failures resulting in an imminent threat
- campus closure due to weather or declared civil emergency

Once the determination of an emergency on campus is made by Public Safety representatives, Marketing and Communications sends out the appropriate message on the Cougar Alert system (via phone and email) and posts the information at <http://emergency.cofc.edu/index.php>.

Information may also be obtained from the emergency information hotline, 843.725.7246.

Two tests of the Cougar Alert System were conducted on 3/20/08 and 9/2/08. Both tests had prior notifications in order to encourage the campus community to update contact information. A review of the data from both tests was presented at meetings of the Emergency Management Team offering opportunity to make changes and fine tune the system.

EVACUATION PROCEDURES

Our emergency information page located at <http://emergency.cofc.edu/index.php> provides information relevant to fires, building evacuation procedures, suspicious packages, bomb threats, suspicious behavior/ persons of concern, and active shooters.

For a full disclosure of our evacuation procedures for hazardous weather, please visit our residence hall website at <http://reslife.cofc.edu/?page=weather>.

Training of Public Safety personnel and drills relevant to emergencies on campus are ongoing. Emergency evacuation of our residence halls are conducted throughout the year.

STUDENTS OF CONCERN COMMITTEE AND FACULTY ASSISTING STUDENTS IN TROUBLE (F.A.S.T.)

These intervention programs bring to the attention of qualified administrators specific issues that appear to pose a risk to the academic mission of an individual or the campus community. Each situation/individual's circumstances are thoroughly reviewed and addressed through appropriate intervention resources, or through policies that protect the welfare of both the individual and the campus community.

PEER ASSISTANCE LEADERS (PAL)

PAL is a student patrol program that brings together students from the College of Charleston, Charleston Southern University, and the Citadel to work conjointly with City of Charleston Police Department in order to promote greater student safety and to avoid risky situations that could result in criminal victimization. Student patrols demonstrate the ongoing partnership between the City of Charleston and the College in promoting student safety. For more information go to www.cofc.edu/studentaffairs/outreach/pal.html

ANNUAL PROGRAMMING

Specific orientation presentations focus on providing information regarding crimes against the college-age population that include sexual assault and drugs used to commit sexual assault. Additionally, these sessions offer risk reduction techniques to help reduce one's vulnerability to crime and highlight the campus resources in place to work with any student who may become a victim of a crime.

First Book, an on-line publication, features a "staying safe" section that reinforces information presented during orientation sessions. Numerous hard copy publications such as *Guide to Safer Living, Fear Factors 101* and specialty brochures on various personal safety concerns are available for both parents and students. Both the *New Student Day* and the *Street Fair* during orientation for parents/students offers a variety of information on safety and resources. Orientation sessions for all new permanent/adjunct faculty and employees provide comprehensive information on safety initiatives and resources, and information on available intervention and assistance programs.

Specialized events during Welcome Back Week focus on providing comprehensive safety information to students. Our sexual assault awareness campaign called S.A.F.E.R. (Sexual Assault Facts and Emergency Resources) offers tips, resource information, highlights our sexual misconduct policy and includes sexual assault programming. Over 5,000 S.A.F.E.R. packets are distributed to include individual packets placed on the bed of each residence hall student before check in. The 2008 Information Series featured newly-designed print media on sexual assault/consent distributed throughout campus. During a special meet-and-greet cookout for students, safety information is distributed and the use of campus-based resources encouraged.

A variety of programs are available during Campus Safety Awareness month to include NV DAY: No Violence-No Victims. During this campaign over 5,000 wristbands promoting no violence-no victims are distributed. Programming and events are designed to build awareness, foster involvement, and feature resources both on and off campus. A candlelight vigil highlights the stories of college students whose lives have been impacted by crime.

Topical initiatives at high-risk times (ex., Halloween, Spring Break) are all annual events.

The *Community Watch* newsletter is distributed bi-annually to students living off campus featuring relevant community safety concerns and crime prevention information acquired from local law enforcement sources.

Residence hall security sessions are conducted throughout the semester to provide relevant security procedures and personal safety information to those living within the residence halls and houses.

Throughout the year, Campus Police, C.A.R.E., students involved in our nationally-recognized chapter of One in Four Men's Outreach Against Sexual Violence, Counseling and Substance Abuse Services, Health Education, and Residence Life and Housing offer a variety of programming, classroom presentations, training, community-events participation, email outreach, and public awareness campaign efforts. These efforts promote our individual and collective role in achieving personal and community safety.

SAFERIDE

Operating within the downtown City of Charleston limits, this service provides nighttime transportation between the hours of 6:00 p.m. to 6:00 a.m. to students who find themselves in unsafe situations where transportation is unavailable and they must walk alone to or from a downtown location back to campus or their private residence. There is no charge for any valid SAFERIDE service by a student. To access the service:

- Call **843-216-2627 (Charleston Black Cab)** or **843-577-6565 (Yellow Cab)** and let the dispatcher know you are a College of Charleston student using the SAFERIDE service.
- Give your name, pick-up location and the exact address to where you are going.
- Wait at the pick-up location and watch for the cab

- show your valid College of Charleston ID to the driver and give him/her your completed SAFERIDE card. If you don't have a card with you, the driver will ask you to sign your name and provide your Student ID Number (NOT your social security number).
- If you are in a dangerous or emergency situation, call 9-1-1.
- Be accessible. Stay by a phone. The SAFERIDE dispatcher may need to call you if there is a problem or delay

SAFERIDE cards can be picked up at the following locations: Stern Center Information Desk, all residence hall desks, Campus Police and the Library.

ADJUDICATION OF VIOLATIONS ON CAMPUS AND WITHIN THE COMMUNITY

Students may be held accountable to both outside authorities and the College for acts that constitute violations of law and of the Honor Code, Student Code of Conduct, Alcohol Policy, or Drug Policy. Radio contact, joint patrols, and a strong partnership with local law enforcement by our campus police allow for greater awareness of incidents occurring off campus and those involved/responsible. Disciplinary proceedings initiated through the College may proceed even if criminal proceedings are pending and will not be subject to challenge on the basis that criminal charges involving the same incident have been dismissed or reduced.

Procedures for the reporting and resolution of alleged violations of our Honor Code, Code of Conduct and Alcohol/Drug Policy are outlined in our Student Handbook available at the following web address: http://studentaffairs.cofc.edu/general_info/studenthandbook.html

The College of Charleston does not have any officially recognized student organizations that have housing facilities off-campus. There are, however, fraternity and sorority houses within the immediate area of campus that are privately-owned houses. Typically, Campus Police officers are the initial responders to a call from one of these locations. However, City of Charleston Police Department may be called directly for an incident and/or respond in conjunction with Campus Police. Organizations sponsoring off campus events must do so under guidelines outlined in *The Compass: A Guide for Student Organizations* and in compliance with our *Code of Conduct*.

SEXUAL ASSAULT

GENERAL INFORMATION

We strongly encourage victims of sexual assault to report the crime. Filing a police report in conjunction with the collection of evidence through the rape protocol exam provides critical information in support of a victim if he/she makes the choice to pursue prosecution. The information below offers a general overview of what occurs when filing a police report and highlights the comprehensive victim assistance provided by our Crisis Assistance Response and Education (C.A.R.E.) Program. No matter where the victimization may occur or whether one chooses to file a police report or not, C.A.R.E. services are available to students. Visit the C.A.R.E. website for detailed information on sexual assault at www.cofc.edu/care

A rape protocol examination ("rape kit") is an essential tool if you anticipate any possibility of pursuing prosecution and must be conducted within 72 hours of the incident. It is important to note that the victim is a primary component of the evidence in a crime scene. Avoid douching, showering, changing clothes, brushing teeth, or drinking. This rape kit/rape protocol exam, conducted at a hospital, is used to collect evidence and treats possible injuries/sexually transmitted diseases. Whether a victim has made the

decision to prosecute or not, this examination is free (www.govoepp.state.sc.us/sova/) and offers an opportunity to obtain any possible evidence necessary to support your case should you choose to handle this through the criminal justice process.

Whether you choose to file a police report or not, please get help. Even if you choose not to file a police report, it is still important to have a medical exam to treat any possible injuries and test for sexually transmitted diseases.

Under the provisions of the *Jessica Horton Act* (S.C. Code Ann. §59-154-10), the chief of the campus police of an institution of higher learning, or his designee, immediately shall notify the State Law Enforcement Division if there is a death resulting from an incident occurring on the property of the institution or if the officer or another official of the institution is in receipt of a report alleging that an act of criminal sexual conduct has occurred on the property of the institution. (Property of the institution" means a building or property: (a) owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes; (b) owned or controlled by a student organization recognized by the institution including, but not limited to, fraternity, sorority, and cooperative houses; or (c) controlled by the institution but owned by a third party.

Upon notification, the State Law Enforcement Division shall participate in a joint investigation of the death or alleged act of criminal sexual conduct. In the case of a death, the State Law Enforcement Division shall lead the investigation. In the case of an alleged act of criminal sexual conduct, the campus police shall lead the investigation. The campus police and other employees of the institution of higher learning shall cooperate with an investigation conducted by the State Law Enforcement Division.

If a sexual assault occurs off campus, the proper jurisdiction should be notified immediately. Please familiarize yourself with the numbers for emergency assistance (EMS, police) in your area. A listing of Tri-county law enforcement jurisdiction telephone numbers, appropriate campus/community resources, and relevant web-listings are provided under the heading titled, **RESOURCES**. Even though the incident occurs off campus, C.A.R.E. specialists are available to meet with the student and provide intervention to deal with any of the fallout from the crime that may impact the student's class attendance, enrollment or collegiate experience while a student at the College of Charleston.

It is customary protocol for area hospitals to call the appropriate law enforcement jurisdiction if a victim seeks medical attention for a sexual assault through an emergency room. Law enforcement response protocol is dictated by the responding agency's policies. The choice to file a report, however, rests with a victim.

An incident reported directly to C.A.R.E. by an emergency page, referral or walk-in will initiate a meeting with C.A.R.E. victim assistance specialists to explore assistance and resources available to the victim on campus, within the greater community or, when appropriate, within other law enforcement jurisdictions in-state or out of state. C.A.R.E. will work with the victim to initiate immediate intervention and direct assistance tailored to the specific needs of the victim. C.A.R.E. victim assistance specialists are available and will provide intervention assistance whether an individual chooses to file an official police report or not - no matter where the sexual assault occurred.

WHAT IS C.A.R.E.? www.cofc.edu/care

The specially tailored C.A.R.E. program is available for our students no matter where a crime occurs - on or off campus - and no matter whether the student elects to file an official police report or not. Certified victim assistance specialists are available to address the non-counseling fallout from the crime, attend to ongoing distractions or interruptions that can occur if involved in any court process, and work to resolve any issues that arise related to the crime and its impact on the college experience. Services are provided within a framework that is private, attentive, sensitive and knowledgeable.

With the consent and ongoing involvement of the student, C.A.R.E. victim assistance specialists are available to: explain the reporting process and assist the student, if he/she chooses, in filing a report with the appropriate law enforcement agency; assist in arranging meetings or initiate direct contact with individuals involved in on-campus disciplinary action and/or the criminal justice process; serve as the liaison for the student within the College community so that the victim's privacy and dignity are maintained in all aspects of intervention and assistance and, as requested, to serve as liaison with individuals off campus; work with the student to reasonably accommodate possible disruption to the student's class attendance, class work, academic schedule, or initiating necessary changes that may result from the victimization; assist in locating appropriate on campus and community resources to meet the student's specific ongoing needs; work with appropriate personnel within the court system; and provide access to legal information. This program is designed to prevent revictimization and provides comprehensive victim assistance at one convenient location. The C.A.R.E. team is accessible 24-hours a day to work with a student who needs immediate assistance for a victimization that has just occurred.

HOW DO I REACH C.A.R.E.?

Non-emergency team assistance (the incident occurred days, a week, a month ago, requests for information, referrals or resources) may be arranged by calling the C.A.R.E. office at 953-3390 during normal business hours. Please ask to speak with a C.A.R.E. specialist.

Get emergency assistance* for an incident that has just happened by calling the emergency response pager number at 724-3600. After the sound of the tone, enter the telephone number from which you are calling. Please remain at the location from which you placed the call. A C.A.R.E. specialist will return your call.

***C.A.R.E. emergency assistance is not intended to replace emergency medical or law enforcement assistance. Life-threatening circumstances should be reported immediately by contacting 911 or appropriate emergency response agencies. On campus dial 3-5611 for Campus Police.**

SEXUAL MISCONDUCT POLICY

The core values that define the character of the College of Charleston community exclude behavior that in any way violates the rights or diminishes the dignity of any person. Sexual misconduct can, therefore, never be tolerated. The information provided below offers clarity in defining "sexual misconduct" and provides an outline for initiating a campus judicial process for an allegation involving another student.

Sexual misconduct, defined as any non-consensual conduct of a sexual nature, encompasses a broad range of behavior from inappropriate touching to sexual assault and includes, but is not limited to:

- a) Non-consensual Sexual Intercourse - vaginal penetration by a penis, object, tongue or finger; anal penetration by a penis, object, tongue or finger; and oral copulation (mouth to genital contact or genital to mouth contact). *Engagement in such behavior is also a crime under South Carolina law as Criminal Sexual Conduct.*
- b) Non-consensual Sexual Touching - touching of intimate body parts such as genitalia, groin, breast, buttocks, or any clothing covering them, touching a person with one's own intimate body parts, or compelling another to touch one's intimate body parts. *Engagement in such behavior is also a crime under South Carolina law as Criminal Sexual Conduct.*
- c) Sexual Exploitation - non-consensual sexual advantage of another for one's personal or third-party benefit that does not otherwise constitute rape or sexual assault. Examples of sexual exploitation include, but are not limited to such acts as:
 - i) inducing incapacitation with the intent to rape or sexual assault another student;
 - ii) non-consensual video or audio taping of sexual activity;
 - iii) allowing others to observe a personal act of consensual sex without knowledge or consent of the partner;
 - iv) voyeurism (Peeping Tom activity)

- v) knowingly transmitting an STD or HIV to another student;
- vi) prostituting another student (monetary gain, privilege or power from the sexual activities of another student)
- d) Non-consensual - the absence of explicit verbal consent or overt action clearly expressing consent. Such signals of consent must be mutual and ongoing. Consent obtained through fraud or force, whether that force is physical or through threats, intimidation or coercion is not regarded as legitimate consent.

It is the responsibility of the initiator (the person who wants to engage in the specific sexual activity) to make sure that they have consent from their partner. Use of alcohol or drugs shall not diminish one's responsibility to obtain consent.

Incapacitation - constitutes a lack of consent. Examples of incapacitation include, but are not limited to, the following:

- a) use of force
- b) threat of force
- c) fear
- d) a person who is intoxicated, passed out, asleep, or for any other reason physically unable to communicate unwillingness

INITIATING CAMPUS JUDICIAL ACTION:

While it is the choice of a student to determine whether he/she will initiate judicial action through the Dean of Students for a violation of sexual misconduct, we strongly encourage a student to do so. Honor Board hearings are closed to the public, unless the respondent requests that others attend or that the hearing be open to the public. The complainant may also request that others attend the hearing in a sexual misconduct case. The granting or denying of this request is subject to a majority vote of the Honor Board presiding over the case.

SPECIAL NEEDS

Special needs regarding the hearing set-up should be communicated to the Dean of Students. After careful review, the Dean will ask the Honor Board/Panel to accommodate concerns for the personal safety, well-being, and/or fears of confrontation of the complainant, respondent, and/or other witnesses during the hearing by providing separate facilities, by using a visual screen, and/or by permitting participation by telephone, videophone, audio tape, written statement, or other means.

VIOLATIONS WHICH ALSO VIOLATE MUNICIPAL, STATE, OR FEDERAL LAW

Students may be accountable to both outside authorities and to the College for acts which constitute violations of law. Disciplinary action at the college will normally proceed during the pendency of criminal or civil proceedings and will not be subject to challenge on the ground that criminal or civil charges involving the same incident have been dismissed, reduced or resolved in favor or against the student. Determinations made or sanctions imposed under a judicial process shall not be subject to change because charges arising out of the same facts giving rise to violation of College rules were dismissed, reduced or resolved in favor of or against the student.

OTHER OFFICIAL INTERVENTION/RESOLUTION

Letters of no contact, cease and desist letters and other written forms of intervention may be initiated after determination by officials in Student Affairs that such action is appropriate and warranted.

RIGHTS AND OPTIONS FOR JUDICIAL ACTION

A student who becomes a victim of sexual misconduct:

- a) has the right to file charges and pursue criminal prosecution and conviction of a perpetrator (another student)
- b) whether the incident occurs on or off campus
- c) may choose to initiate campus proceedings in

- addition to criminal proceedings
- c) may consider pursuing a civil suit

Under the Sexual Assault Victims' Bill of Rights, victims of sexual assault are entitled to:

- a) be treated with respect
- b) be informed of the option to notify law enforcement
- c) be afforded the same opportunity to have others present at on-campus judicial proceedings
- d) be informed of the outcome of any disciplinary proceeding
- e) be aware of counseling services
- f) be notified of options for changing academic and living situations

For those electing to initiate campus judicial action, the complainant in sexual misconduct cases is afforded the same opportunities as the respondent to have others present at Honor Board proceedings. Notification of the outcome of the proceedings is communicated directly to the complainant and the respondent.

Both the respondent and the complainant may be accompanied at the hearing by an honor advisor, another non-attorney advisor, or an attorney.

SANCTIONS:

Precedent set by previous Boards for a finding of responsibility for non-consensual sexual intercourse is either expulsion or suspension for the duration of enrollment of the complainant with special conditions attached for re-enrollment.

A partial listing of other possible sanctions for any violation of our Code of Conduct follows:

- a) Disciplinary warning
- b) Restriction
- c) Disciplinary probation
- d) Deferred suspension or expulsion
- e) Disciplinary suspension
- f) Expulsion
- g) Other - work hours may be assessed; fines or reimbursement for damage to or misappropriation of property may be assessed; or rehabilitative educational experiences may be ordered.

For detailed information on the process for reporting a violation for judicial action and what occurs once a report has been initiated, please refer to "Procedures for Reporting" in the *Student Handbook*.

The specially tailored C.A.R.E. Victim Assistance program is available for our students no matter where a crime occurs - on or off campus - and no matter whether the student elects to file an official police report or not. Certified victim assistance specialists are available to address the non-counseling fallout from the crime, attend to ongoing distractions or interruptions that can occur if involved in any court process, and work to resolve any issues that arise related to the crime and its impact on the college experience. Services are provided within a framework that is private, attentive, sensitive and knowledgeable. With the consent and ongoing involvement of the student, C.A.R.E. victim assistance specialists are available to: explain the reporting process and assist the student, if he/she chooses, in filing a report with the appropriate law enforcement agency; assist in arranging meetings or initiate direct contact with individuals involved in on-campus disciplinary action and/or the criminal justice process; serve as the spokesperson for the student within the College community so that the victim's privacy and dignity are maintained in all aspects of intervention and assistance and, as requested, to serve as liaison with individuals off campus; work with the student to reasonably accommodate possible disruption to the student's class attendance, class work, academic schedule, or initiating necessary changes that may result from the victimization; assist in locating appropriate on campus and community resources to meet the student's specific ongoing needs; work with appropriate personnel within the court system; and provide access to legal information. This program is designed to prevent revictimization and provides comprehensive victim assistance at one convenient location. The C.A.R.E. team is accessible 24-hours a day to work with a student who needs immediate assistance for a victimization that has just occurred.

RESOURCES

While the College of Charleston offers comprehensive victim services, students may choose to utilize service providers within the general community or at the national level. The listing below provides contact information for a variety of services that are available to any victim of sexual assault.

Please Note: Although the following list offers resource information for both on and off campus, general community service providers do not serve as reporting entities for the College of Charleston Annual Security Report.

NOTEWORTHY WEB ADDRESSES

Campus Police/Public Safety	www.cofc.edu/publicsafety/
C.A.R.E.	www.cofc.edu/care
Timely Warning Alerts	www.cofc.edu/publicsafety/
Student Handbook	www.cofc.edu/studentaffairs/general_info/studenthandbook.html
Rape Abuse & Incest Network	www.rainn.org
National Center for Victims of Crime	www.ncvc.org
Sex Offender Registry	http://services.sled.sc.gov/sor/
People Against Rape	www.peopleagainstrape.org
State Office of Victim Assistance	www.govoepp.state.sc.us/sova/
SC Victim Assistance Network	www.scvan.org/
SC Coalition Against Domestic Violence & Sexual Assault	www.sccadvasa.org

HELPFUL PHONE NUMBERS

Campus Police/Public Safety Emergency	953-5611
Campus Safety Escort Service	953-5609
C.A.R.E. (67 George St., Rooms 202 & 203)	
- General Information (ask for a C.A.R.E. specialist)	953-3390
- Emergency Team Response - Pager	724-3600
Center for Women	763-7333
Chief of Campus Police/Director of Public Safety	953-5609
Counseling and Substance Abuse Services	953-5640
Crime Action Line	953-4998
Crime Victim Research Center	792-8209
Emergency Shelter for Battered Women	744-3242
Family Services	744-1348
Health Department	579-4500
Hotline	744-HELP (4357)
Mental Health Department	852-4100
People Against Rape (PAR)	745-0144
Public Defender's Office	958-1850
Solicitor's Office	958-1900
South Carolina Crime Victim Ombudsman	(803) 734-0357
State Office for Victim Assistance	800-220-5370
Student Health	953-5520
Student Attorney Assistance Program	953-5703 or 953-3390

POLICE DEPARTMENTS

POLICE DEPARTMENT	PHONE NUMBER
Charleston City	577-7434
Charleston County Sheriff's Department	202-1700
Folly Beach	588-2433
North Charleston	740-2800
Mt. Pleasant	884-4176
Isle of Palms	886-6522
Sullivan's Island	883-3931
Hanahan	747-5711
Berkeley County Sheriff's Office	723-3800
Summerville	875-1650
Goose Creek	572-4300
Dorchester County Sheriff's Office	873-5111

STUDENT ALCOHOL POLICY & INFORMATION

A. RESIDENCE LIFE AND HOUSING

1. Approximately 85 percent of our residence hall population is not of legal age to purchase or drink alcoholic beverages. Further, abuse of College of Charleston property is usually directly related to excessive use of alcohol. Accordingly, the following restrictions apply: a limited amount of beer and wine is allowed in only 18 "upper-class" residence halls and houses. There will be no alcoholic beverages allowed in Berry, Buist, College Lodge, Craig, Liberty Street, McAlister, and McConnell Halls. Where allowed, beer and wine must be in the private possession and control of the owner. All persons consuming alcohol must be of legal drinking age and are responsible for their behavior and actions. NO KEGS are allowed in the residence hall system at any time. Residential students are strongly encouraged to know the pertinent rules and procedures as listed in *The Guide to Residence Living*.

B. Alcohol-Related Violation Responses within the Residence Halls, On Campus or off campus

1. First Violation (Adjudication by Residence Life and Housing staff/Student Affairs official) Sanctions include, but are not limited to:

- a) Receive a letter of warning, probation or be placed on residence life probation for a minimum of one semester if a residential student and incident occurs within the residential system.
- b) Have a parental/guardian notification letter sent concerning the violation.
- c) Participate in an alcohol risk reduction program or assessment at Counseling and Substance Abuse Services. Fees will be charged.
- d) Educational activities.

Failure to complete first offense sanctions will result in a fine (\$150.00 or more) and other sanctions.

2. Second Violation (Adjudication by Student Affairs official/Honor Board/Panel) Sanctions include, but are not limited to:

- a) Be placed on probation, residence life probation, removed from residence life housing and/or deferred disciplinary suspension (one more violation and student is suspended from enrollment) for a minimum of one semester.

If a student is removed from residence life housing for disciplinary reasons full payment of the contract is due if a residential student and incident occurs within the residential system.

- b) Participate in an alcohol risk reduction program or assessment at Counseling and Substance Abuse Services. Fees will be charged.
- c) Have a parental/guardian notification letter sent concerning the violation.
- d) Educational activities.

Failure to complete second offense sanctions will result in a fine (\$200.00 or more) and other sanctions unless student is on deferred suspension.

3. Third Violation (Adjudication by Student Affairs official/Honor Board/Panel)

Sanctions include, but are not limited to:

- a) Be removed from residence life housing with full payment of the contract due if a residential student and incident occurs within the residential system.
- b) Be placed on disciplinary suspension from the College for a minimum of one semester.
- c) Have re-admission to the College dependent on successful completion of a pre-approved substance abuse counseling program.
- d) Have a parental/guardian notification letter sent concerning the violation.

HEALTH RISKS:

Death: 1,700 college students between the ages of 18 and 24 die each year from alcohol-related unintentional injuries, including motor vehicle crashes (Hingson et al., 2005).

Injury: 599,000 students between the ages of 18 and 24 are unintentionally injured under the influence of alcohol (Hingson et al., 2005).

Assault: More than 696,000 students between the ages of 18 and 24 are assaulted by another student who has been drinking (Hingson et al., 2005).

Sexual Abuse: More than 97,000 students between the ages of 18 and 24 are victims of alcohol-related sexual assault or date rape; over 400,000 had unprotected sex; and more than 100,000 students report having been too intoxicated to know if they consented to having sex (Hingson et al., 2002 & 2005).

Health Problems/Suicide Attempts: More than 150,000 students develop an alcohol-related health problem (Hingson et al., 2002) and between 1.2 and 1.5 percent of students indicate that they tried to commit suicide within the past year due to drinking or drug use (Presley et al., 1998).

Drunk Driving: 2.1 million students between the ages of 18 and 24 drove under the influence of alcohol last year (Hingson et al., 2002).

STUDENT DRUG POLICY & INFORMATION

The College of Charleston is concerned with both the welfare of the College community and the academic and personal development of each student. The College strives to create a healthy environment where the illegal and/or improper use of drugs does not interfere with learning, performance, or development. Abuse of drugs disrupts this environment and places at risk the lives and well-being of the members of the College community, as well as the potential for students to contribute to society. It is important for all members of

the college community to take responsibility for preventing the illegal and/or improper use of drugs from negatively affecting the community's learning environment and the academic, physical, and emotional well-being of its students. Since there are numerous means by which the use of drugs may adversely affect both students and the College community, it is important that the College issue to all students a clear statement of policy concerning the illegal and/or improper use of drugs.

This policy is intended to accomplish the following:

- To promote a healthy and safe learning environment.
- To demonstrate the commitment of the College to the provision of:
 1. Education and prevention services designed to help prevent illegal and/or improper use of drugs.
 2. Early intervention and referral services related to the illegal and/or improper use of drugs.
- To encourage and facilitate the use of treatment and support services by those students who seek or are in need of assistance.
- To define expectations for student behavior with respect to the illegal and/or improper use of drugs.
- To identify appropriate disciplinary procedures for those students who engage in illegal and/or improper drug-related behaviors.

EDUCATION, PREVENTION, INTERVENTION, AND TREATMENT

The College's first obligation in dealing with drug problems is to educate the College community. This obligation is addressed by a variety of prevention and education programs which are offered, including formal and informal classes, lectures, discussions, and activities that address both drug-abuse prevention and drug-related problems. Students are encouraged to participate in the numerous campus organizations and activities which promote drug-free experiences. A list of student organizations is available in the Stern Student Center and at <http://studentlife.cofc.edu/StudentOrganizations>. Current information about the risks and statistics related to drug use is available to students. Educational efforts also address personal intervention skills to help members of the College community to better respond to students demonstrating problems related to the use of drugs. As drug abuse is a societal issue, the College will also conduct research and offer expertise in this area as a public service.

A second responsibility of the College is to promote an atmosphere where students who have a problem with drug use will have the opportunity to seek help. Each student seeking assistance will be provided an opportunity for an individual diagnostic assessment and will be offered information on, or referral to appropriate services which address the improper use of drugs, including the misuse of prescription or over-the-counter drugs. Available services may include educational activities, structured groups, counseling, and self-help groups. Some of these services are offered on campus at no cost to the student. The cost of off-campus services is the responsibility of the student.

Students may receive assessment, counseling, and educational services from the Office of Substance Abuse Services, (Robert Scott Small Building, 3rd floor, 953-5640), or from off-campus treatment providers.

This policy is not intended to create obligations or restrictions which may interfere with the confidential nature of counseling, clinical, or therapeutic relationships. Confidentiality will be maintained in accordance with state and federal laws.

Violations that occur within our residential system are not only violations of our community standards for students residing in housing but also of our campus community standards and values.

Violations

This policy prohibits:

- The unlawful use, manufacture, intent to distribute, distribution, dispensation, possession, attempted purchase, or use of illegal drugs or controlled substances, including prescription medication distribution and/or use of non-anabolic steroids.

- The possession or sale of drug paraphernalia (such as roach clips, bong, water pipes, glass pipes, cocaine spoons).
- The distribution or delivery of an imitation ("look alike") non-controlled substance represented as a controlled substance as set forth in the South Carolina Code of Laws.

The term "controlled substances" when used in this policy shall refer to those drugs and substances whose possession, sale, or delivery results in criminal sanctions under South Carolina law.

As citizens, students have responsibility for knowing of and complying with the provisions of state law referenced above. Any student who violates any of these laws is subject to prosecution and punishment by the civil authorities as well as to disciplinary procedures conducted by the College which may precede criminal or civil proceedings. It is not "double jeopardy" for both the civil authorities and the College to proceed to sanction a person for the same specified conduct.

PENALTIES

The College considers any violation of the drug policy to be a serious offense. The College will respond to all reported violations of this policy in accordance with the disciplinary procedures published in the *Student Handbook*. Residential students will be referred to the Dean of Students for adjudication.

The sanctions imposed by the College for students found responsible for a drug-related violation follow:

Trafficking and distributing illegal drugs Prior to hearing

Because the distribution of illegal drugs is a threat and danger to both the health and safety of the community, when there is reason to believe, based on available facts, that the student represents an immediate threat to the safety, health, or welfare of herself/himself, other persons, or property, the College may immediately suspend alleged offenders prior to a hearing, in accordance with policies as published in the *Student Handbook*.

FOLLOWING THE HEARING -

- Students found responsible for possession with intent to distribute illegal drugs or controlled substances will face a minimum disciplinary suspension for one year and, at a maximum, disciplinary suspension for two years or more in accordance with disciplinary procedures as published in the *Student Handbook*.
- Students found responsible for distribution or trafficking of illegal drugs or controlled substances will face a minimum disciplinary suspension for two years or more and, at a maximum, expulsion in accordance with disciplinary procedures as published in the *Student Handbook*.

Possession and/or use of illegal drugs --Students found responsible for the possession and/or use of illegal drugs, controlled substances, the College's response will:

- Be removed from campus housing if a residential student and the incident occurred within our residential system with full payment of the contract due.
- Be placed on disciplinary suspension from the College for a minimum of one semester.
- Have re-admission to the College dependent on successful completion of a pre-approved substance abuse counseling program.

Possession and/or sale of drug paraphernalia -- For students found in violation of the drug paraphernalia section of this policy, the College's response will be determined on a case-by- case basis in accordance with disciplinary procedures as published in the *Student Handbook* or *Guide to Residence Living*.

ELIGIBILITY FOR FINANCIAL AID

Students found in violation of the alcohol and drug laws jeopardize their ability to receive federal financial aid, College of Charleston scholarships and South Carolina Scholarships for which they might otherwise be eligible.

INFORMATION ON STATE AND FEDERAL ALCOHOL AND DRUG LAWS

SOUTH CAROLINA ALCOHOLIC BEVERAGE LAWS

NOTE: Likely actual fines (including court costs and administrative fees) are provided. The information provided below is produced by the Department of Alcohol and Other Drug Abuse Services online at: <http://www.daodas.state.sc.us/>

Purchasing or possessing beer or wine if you are under the age of 21 (In instances where beer or wine is discovered in the presence of minors [e.g., at a party], but no one is holding the beverages and no one claims ownership, law enforcement in some jurisdictions have charged all those present with "constructive possession," carrying the same penalties as for actual purchase or possession.)

A fine of \$265 to \$470 and/or imprisonment for up to 30 days for the first offense. Mandatory completion of alcohol prevention intervention/education program.

S.C. Code Ann. Sections 63-19-2440

Lying or providing false information about your age to purchase beer, wine, or liquor

A fine of \$262.50 to \$470 and/or imprisonment for up to 30 days. Lose your driver's license for 120 days for a first offense and one year for a second or subsequent offense.

S.C. Code Ann. Sections 61-4-60, 20-7-8925, 56-1-746

Lending a driver's license or personal identification card to any other person

A fine of \$237.50 to \$470 or imprisonment for up to 30 days; A fine up to \$1,090 or imprisonment for up to six months

S.C. Code Ann. Sections 56-1-510(2), 56-1-746

Providing false information on an application to obtain a driver's license or personal identification card

A fine of up to \$237.50 to \$500 or imprisonment for up to 30 days

A fine of up to \$500 [*\$1,090*] or imprisonment for up to six months

S.C. Code Ann. Sections 56-1-510(5), 56-1-746

Altering a driver's license

A fine of up to \$2,500 [*\$5,250*] or imprisonment for up to six months - or both

S.C. Code Ann. Sections 56-1-515(1), 56-1-746

Selling or issuing a false driver's license

A fine of up to \$5,250 or imprisonment for up to six months - or both

S.C. Code Ann. Sections 56-1-515(1), 56-1-746

Using someone else's driver's license or personal identification card

A fine of up to \$100 or imprisonment for up to 30 days

S.C. Code Ann. Sections 56-1-515(2), (4), 56-1-746

Using an altered driver's license or identification card containing false information

A fine of up to \$100 or imprisonment for up to 30 days

S.C. Code Ann. Sections 56-1-515(2), (4), 56-1-746

Possessing an altered or invalid driver's license or personal identification card

A fine up to \$470 or imprisonment for up to 30 days for the first offense, and a fine of up to \$1,090 or imprisonment for up to six months for a second or subsequent offense

S.C. Code Ann. Sections 56-1-510(1), 56-1-746

In addition to the penalties outlined, individuals convicted of the following offenses will also have their driver's licenses suspended for 120 days for a first offense and one year for a second or subsequent offense:

Possessing, consuming, purchasing or attempting to purchase beer, wine, or liquor under 21yrs. old

Lying or providing false information about your age to purchase beer, wine, or liquor

Lending a driver's license or personal identification card to any other person

Providing false information on an application to obtain a driver's license or personal identification card

Altering a driver's license Selling or issuing a false driver's license

Using someone else's driver's license or personal identification card

Using an altered driver's license or identification card containing false information.

Violating any alcohol-related laws if you are a student

Additional penalties (besides those cited previously) include:

- ineligibility for state-funded grants and/or scholarships (e.g., the LIFE Scholarship) for one year upon second conviction; and
- ineligibility for the refundable state individual income tax credit.

S.C. Code Ann. Sections 59-149-90, 59-149-20, 59-113-20, 59-142-10, 12-6-3385

Providing Alcohol to Underage Youth and Allowing Underage Drinking

Giving beer, wine, or liquor to anyone who is under the age of 21, including serving anyone in your home except your child or spouse

A fine of \$470 to \$677.50 and/or imprisonment for up to 30 days for the first offense.

A fine of \$885 to \$1,092 and/or imprisonment for up to 30 days for a second or subsequent offense.

S.C. Code Ann. Sections 61-4-90, 61-6-4070

Selling beer, wine, or liquor to anyone under the age of 21

A fine of \$200 to \$300 and/or imprisonment for up to 30 days for the first offense

A fine of \$400 to \$500 and/or imprisonment for up to 30 days for a second or subsequent offense. Mandatory completion of an approved merchant education program.

S.C. Code Ann. Sections 61-6-4080, 61-4-50

Purchasing beer, wine, or liquor for someone who cannot lawfully buy these beverages

A fine up to \$677.50 and/or imprisonment for up to 30 days for the first offense

A fine up to \$1,090 and/or imprisonment for up to 30 days for a second or subsequent offense S.C. Code Ann. Sections 61-4-80, 61-6-4075

Allowing underage drinking to occur in a hotel/motel room you have rented

A fine of up to \$500 or imprisonment for up to 30 days S.C. Code Ann. Section 45-2-40 (C)

OFFENSES RELATED TO ALCOHOL USE AMONG THE GENERAL POPULATION

NOTE: Likely actual fines (including court costs and administrative fees).

OPEN CONTAINERS

Having an open container of beer or wine in a moving vehicle of any kind, except in the trunk or luggage compartment

A fine of up to \$260.50 or imprisonment for up to 30 days.

S.C. Code Ann. Section 61-4-110

Having an open container of liquor anywhere that is not allowed by state law. (Examples of approved locations include private residences, hotel/motel rooms, licensed establishments, etc.)

A fine of up to \$262.50 or imprisonment for up to 30 days

S.C. Code Ann. Sections 61-6-2600, 61-6-4020, 61-6-4710

UNDERAGE YOUTH AND DUI

Suspension or denial of issuance of driver's license for six months or one year if you have been convicted of driving under the influence (DUI) or driving with a BAC of .02% or higher while under the age of 21, within the five years preceding the violation mandatory enrollment and completion of an Alcohol and Drug Safety Action Program (ADSAP) if license is suspended.

S.C. Code Ann. Section 56-1-286

Driving a motor vehicle with a BAC of .02% or higher if you are under the age of 21

Suspension of driver's license for three months. Suspension of driver's license for six months if you have had a DUI conviction within the past five years. Mandatory enrollment and completion of an ADSAP if license is suspended.

S.C. Code Ann. Section 56-1-286

Operating a motor vehicle while under the influence of alcohol. If you have a BAC of .08% or higher, it will be inferred that you were driving while under the influence of alcohol. A BAC that is at least .05% but less than .10% may be considered with other evidence to determine guilt or innocence.

A fine of up to \$400 and/or imprisonment from 48 hours to 30 days *and* suspension of driver's license for six months for a first offense. A fine of \$2,000 to \$5,000 and imprisonment not less than 5 days to one year *and* suspension of driver's license for one year for a second offense. A fine of \$3,800 to \$6,300 and imprisonment from 60 days to three years, *and* suspension of driver's license for two years for a third offense. Imprisonment from one to five years and permanent revocation of driver's license for a fourth or subsequent offense. If the third offense occurs within five years of the first offense, the driver's license is suspended for four years. If the third or subsequent offense occurs within 10 years of the first offense, the vehicle used must be confiscated if the offender is the owner or a resident of the household of the owner. Mandatory enrollment and completion of an ADSAP if license is suspended. A third or subsequent offense is considered a felony offense. The name and address of any person whose license is suspended shall be released to the public.

S.C. Code Ann. Sections 56-5-2930, 56-5-2990, 56-5-2940, 56-5-3000, 56-5-6240, 56-5-2933

Driving a motor vehicle with a BAC of .15% or higher

Mandatory suspension of driver's license for 30 days. Suspension of driver's license for 60 days if you have had a prior DUI conviction within the past 10 years.

S.C. Code Ann. Sections 56-5-2950, 56-5-2951

Refusing to submit to testing to determine your blood alcohol concentration (BAC) level if you are under the age of twenty-one

Suspension of driver's license for six months to one year. Suspension of driver's license for one year if you have had a prior DUI conviction within the past 5 years.

S.C. Code Ann. Section 56-1-286 (F)

Driving a vehicle while under the influence of alcohol or other drugs and causing great bodily injury to any other person

Mandatory fine of \$5,100 to \$10,100 and imprisonment for 30 days to 15 years. This crime is considered a felony offense. S.C. Code Ann. Section 56-5-2945

Driving a vehicle while under the influence of alcohol or other drugs and causing death to any other person

Mandatory fine of \$10,100 to \$25,100 and imprisonment for one to 25 years. This crime is considered a felony offense. S.C. Code Ann. Section 56-5-2945

Commission of a felony DUI offense

Additional penalties (besides fines and imprisonment as identified above) include:

- *ineligibility to vote until sentence is served (including probation and parole);*
- *possible denial of entry to the armed forces or restriction in regard to certain jobs within the armed forces;*
- *ineligibility to work for a federal law enforcement agency;*
- *possible denial of employment by federal or state agencies; and*

- *ineligibility to file to run for any office in the state or its political subdivisions until 15 years or more after the completion of sentence (including probation and parole).*

S.C. Code Ann. Sections 7-5-170, 7-5-120, AETC 36-2002, AR-601-210 S.C. Const. Art. VI, §1, Art. III, §7

NOTE:

All convictions are placed on a permanent criminal record. All alcohol offenses are misdemeanors except a felony DUI conviction.

For underage drinking laws, alcohol offenses can be "stacked." In other words, a person charged and convicted of three separate offenses can receive all three fines or jail terms, not just the largest of the three.

Persons convicted of first offense DUI:

- Are required to show proof of financial responsibility to the Department of Highways and Public Transportation, usually in the form of a guarantee of high-risk insurance coverage, for three years.
- Are required to complete an Alcohol and Drug Safety Action Program (ADSAP) before becoming eligible to apply to the Department of Highways and Public Transportation for driver's license reinstatement.
- May be eligible for a provisional driver's license upon meeting requirements. *All accidents resulting in injury or death of a person under age 21 as a result of DUI are investigated.

PUBLIC DRINKING

Being grossly intoxicated on any highway or at any public place or public gathering

A fine of up to \$100 or imprisonment for up to 30 days S.C. Code Ann. Section 16-17-530

Consuming alcoholic liquor in a public conveyance

A fine of up to \$100 or imprisonment for up to 30 days S.C. Code Ann. Section 61-6-4720

SELLING OR POSSESSING KEGS

Selling a keg of beer without the proper tag or forms

A fine of up to \$675 for the first offense and a fine of up to \$1,090 for a second or subsequent offense. S.C. Code Ann. Section 61-4-1920

Possessing a keg of beer that does not have the proper tag

A fine of up to \$1,090 and/or imprisonment for up to 30 days S.C. Code Ann. Section 61-4-1930

Removing, altering, or obliterating the tag on a keg of beer

A fine of up to \$1,090 and/or imprisonment for up to 30 days S.C. Code Ann. Section 61-4-1940

BE AWARE THAT STATE ALCOHOL LAWS ARE SUBJECT TO CHANGE

INFORMATION ON SOUTH CAROLINA DRUG LAWS

The following is a partial list of South Carolina's drug laws. For more information and a complete list of laws relating to offenses, please see Chapter 53, Title 44 of the South Carolina Code of Laws, as amended.

MARIJUANA–HASHISH

Possession of 1 ounce or less of marijuana, or 10 grams or less of hashish

- First offense: Not more than 30 days of imprisonment and/or a fine of not less than \$100 nor more than \$200; \$570 with court fees.
- Second or subsequent offense: Not more than one year and/or \$200 to \$1,000 (Section 44-53-370{d}{3})

Manufacture, distribution, or possession with the intent to distribute

- First offense: Not more than five years and/or not more than \$5,000
- Second offense: Not more than 10 years and/or not more than \$10,000
- Third or subsequent offense: Not less than five years nor more than 20 years and/or not more than \$20,000 (Section 44-53-370{b}{2})

Trafficking (10 lbs. to 100 lbs. of marijuana)

- First offense: Not less than one year nor more than 10 years and \$10,000
- Second offense: Not less than five years nor more than 20 years and \$15,000
- Third or subsequent offense: 25 years and \$25,000 (Section 44-53-370{e}{1}{a})

Trafficking (100 lbs. to 2,000 lbs. of marijuana, or 100 to 1,000 marijuana plants regardless of weight)

- 25 years and \$25,000 (Section 44-53-370{e}{1}{b})

Trafficking (2,000 lbs. to 10,000 lbs. or more of marijuana, or 10,000 or more marijuana plants regardless of weight)

- Not less than 25 years and \$50,000 (Section 44-53-370{e}{1}{c})

LSD, COCAINE AND HEROIN

LSD Possession

- First offense: Not more than three years and/or not more than \$5,000
- Second offense: Not more than ten years nor more than \$7,500
- Third or subsequent offense: Not more than ten years and/or not more than \$12,500 (Section 44-53-375{d}{1})

Cocaine Possession (less than one gram)

- First offense: Not more than three years and/or not more than \$5,000
- Second offense: Not more than ten years nor more than \$7,500
- Third or subsequent offense: Not more than ten years and/or not more than \$12,500 (Section 44-53-375{d}{3})

Manufacture, distribution, or possession with the intent to distribute cocaine (10 grains < 10 grams).

- First offense: Not more than 15 years and/or not more than \$25,000
- Second offense: Not less than 5 years nor more than 30 years and/or not more than \$50,000 (Section 44-53-370{d}{4})

Trafficking cocaine (10 grams to 28 grams).

- First offense: Not less than three years nor more than 10 years and \$25,000
- Second offense: Not less than five years nor more than 30 years and \$50,000 (Section 44-53-370{e}{2}{A})

Manufacture, distribution, or possession with the intent to distribute heroin, opium, or morphine (2 grains < 4 grains).

- First offense: Not less than 15 years and \$25,000
- Second or subsequent offense: 5-30 years and \$50,000 (Section 44-53-370{e}{3}{a})

ANABOLIC STEROIDS

Possession of 10 or fewer dosage units without a valid prescription

- First offense: Not more than six months and/or not more than \$1,000
- Second or subsequent offense: Not more than one year and/or not more than \$2,000 (Section 44-53-1530{2})

Possession of 10 to 100 dosage units without a valid prescription

- First offense: Not more than one year and/or not more than \$2,000
- Second or subsequent offense: Not more than two years and/or not more than \$3,000 (Section 44-53-1530{3})

Possession of more than 100 dosage units without a valid prescription

- First offense: Not more than five years and/or not more than \$5,000
- Second or subsequent offense: Not more than 10 years and/or not more than \$10,000 (Section 44-53-1530{4})

SUSPENSION OF DRIVER'S LICENSE

In addition to the above, the driver's license of any person convicted of a controlled substance violation involving hashish or marijuana must be suspended for a period of six months. The driver's license of any person convicted of any other controlled substance violation must be suspended for a period of one year. (Section 56-1-286{a})

Possessing PRESCRIPTION DRUGS without a valid prescription is illegal. For example, Adderall and Ritalin are prescription stimulants often prescribed for Attention Deficit Hyperactivity Disorder (ADHD). Both of these drugs are classified as Schedule II controlled substances, as are cocaine and heroin. Unlawful distribution of Adderall or Ritalin, which means either the sale or simply giving the drug to another person, is a felony carrying up to five years in prison. Additionally, if the offense occurs on or within a half-mile of the college campus, an additional crime of distribution in proximity to a school as been committed, which is a felony carrying a 10-year sentence. A person who has in their possession one of these drugs, without a valid prescription, is guilty of a misdemeanor carrying a penalty of up to two years in prison.

MISCELLANEOUS STATE LAWS

Distribution of controlled substance within proximity of a school. (Distance from school, public park, or playground, or college or university is a radius of one-half mile.) Fine is not more than \$10,000 and imprisonment to be less than 10 years. For crack cocaine, the fine is between \$10,000 and 15,000 and prison between 10 and 15 years. For purchase, the fine will not exceed \$1,000 and not exceed one year of prison. Any violation of this section is considered a separate offense. (Section 44-53-445)

Illegal acts involving persons under 17-years-old. Any use of persons under the age of 17 by persons over the age of 17 in the violation of Section 44-53-370 and 375, or the receipt of controlled substance from a person under 17 is considered a felony with punishment between 5 and 15 years. Any violation of this section is considered a separate offense. (Section 44-53-577)

Illegal acts involving persons under 17 years old and controlled substances. It is unlawful for any person at least 17 years old to knowingly use, hire, coerce, or employ a person under 17 years old to violate a controlled substance law. Violation of this section is a separate offense and punishment is imprisonment for not less than five years up to 15 years.
(Section 44-53-577)

Unlawful to advertise for sale, manufacture, possess, sell, or deliver, or to possess with intent to sell or deliver drug paraphernalia. Any person convicted can be fined no more than \$500; a corporation can be fined up to \$50,000.
(Section 44-53-391)

Distribution of controlled substances to persons under 18-years- old. Distribution of a narcotic drug, LSD, and crack cocaine is guilty of a felony and upon conviction must be imprisoned not more than 20 years or fined not more than \$30,000, or both, and the sentence may not be suspended and probation may not be granted. Distribution of any other controlled substance to a person under 18 is guilty of a misdemeanor, and upon conviction must be imprisoned not more than 10 years or fined not more than \$10,000 or both. (Section 44-53-440).

BE AWARE THAT STATE DRUG LAWS ARE SUBJECT TO CHANGE.

INFORMATION ON FEDERAL DRUG LAWS

The following is a partial list of federal drug laws and penalties. Penalties are set by sentencing guidelines in Federal Court. For more information and a complete list of the laws relating to drug offenses, please see Title 21 of the U.S. Code of Laws, as amended.

Possession of a controlled substance without a valid prescription

- First offense: Not more than one year and/or less than \$1,000
- Second offense: Not less than 15 days nor more than two years and not less than \$2,500
- Third or subsequent offense: Not less than 90 days nor more than three years and not less than \$5,000 (Statute - 21 U.S.C.A. Section 844{a})

Possession of a mixture or substance which contains cocaine base

- First offense: If the amount exceeds 5 grams, not less than five years nor more than 20 years and/or a fine of \$1,000
- Second offense: If the amount exceeds 3 grams, not less than five years nor more than 20 years and/or a fine of \$1,000

- Third offense: If the amount exceeds 1 gram, not less than five years nor more than 20 years and/or a fine of \$1,000 (Statute - 21 U.S.C.A. Section 844{a})

Distribution of controlled substances to persons under the age of 21

- First offense: Imprisonment (for not less than one year) and/or a fine, neither to exceed twice that authorized by 21 U.S.C.A. Section 841 (b)
- Second offense: Imprisonment (for not less than one year) and/or a fine, neither to exceed three times that authorized by 21 U.S.C.A. Section 841 (b) Statute 21 U.S.C.A. Section 859
- Third offense: Life imprisonment (Statute - 21 U.S.C.A. Section 841{b}{1}{A})

Manufacture, distribution, or possession with intent to manufacture or distribute controlled substances in or on, or within 1,000 feet of the real property compromising a public or private elementary, vocational, secondary school, college, junior college, or university, or a playground, or within 100 feet of a public or private youth center, public swimming pool, or video arcade

- First offense: Imprisonment (for not less than one year) and/or a fine, neither to exceed that authorized by 21 U.S.C.A. Section 841 (b)
- Second offense: Not less than three years nor more than life (or three times that authorized by an offense, whichever is greater) and/or a fine not to exceed three times that authorized by 21 U.S.C.A. Section 841 (b)
- Third offense: Life imprisonment (Statutes - 21 U.S.C.A. Section 860; and 21 U.S.C.A. Section 841 {b}{1}{a})

Manufacture, distribution, or possession with intent to manufacture or distribute:

- 1 kilogram or more of a mixture or substance containing a detectable amount of heroin; or
 - 5 kilograms or more of a mixture or substance containing a detectable amount of cocaine; or
 - 50 grams or more of a mixture or substance which contains cocaine base; or
 - 100 grams or more of PCP or 1 kilogram or more of a mixture or substance containing a detectable amount of PCP; or
 - 10 grams or more of a mixture or substance containing a detectable amount of LSD; or
 - 100 kilograms or more of a mixture or substance containing a detectable amount of marijuana, or 1,000 or more marijuana plants regardless of weight; or
 - 100 grams or more of methamphetamine, or 1 kilogram or more of a mixture or substance containing a detectable amount of methamphetamine.
- First offense: Not less than 10 years nor more than life (if death or serious bodily harm results from the use of such substance, imprisonment shall be for not less than 20 years nor more 47 than life) and/or a fine not to exceed the greater of that authorized by Title 18 of the U.S. Code or \$4,000,000
 - Second offense: Not less than 20 years nor more than life (if death or serious bodily harm results from the use of such substance, imprisonment shall be for life) and/or a fine not to exceed the greater of that authorized by Title 18 of the U.S. Code or \$8,000,000
 - Third offense: Life imprisonment (Statute - 21 U.S.C.A. Section 841{b}{1}{A})

Manufacture, distribution, or possession with the intent to manufacture or distribute:

- 100 grams or more of a mixture or substance containing a detectable amount of heroin; or
 - 500 grams or more of a mixture or substance containing a detectable amount of cocaine; or
 - 5 grams or more of a mixture or substance which contains cocaine;
 - 10 grams or more of PCP or 100 grams or more of a mixture or substance containing a detectable amount of PCP; or
 - 1 gram or more of a mixture or substance containing a detectable amount of LSD; or
 - 100 kilograms or more of a mixture or substance containing a detectable amount of marijuana, or 100 or more marijuana plants regardless of weight; or
 - 100 grams or more of methamphetamine, or 100 grams or more of a mixture or substance containing a detectable amount of methamphetamine
- First offense: Not less than five years nor more than 40 years (if death or serious bodily injury results from the use of such substance, imprisonment shall be for not less than 20 years or more than life) and/or a fine not to exceed the greater of that authorized by Title 18 of the U.S. Code or \$2,000,000
 - Second or subsequent offenses: Not less than 10 years nor more than life (if death or serious bodily harm results from the use of such substance, imprisonment shall be for life) and/or a fine not to exceed the greater of twice that authorized by Title 18 of the U.S. Code or \$4,000,000 (Statute - 21. S.C.A. Section 841 {b}{1}{B})

Manufacture, distribution, or possession with intent to manufacture or distribute:

a) 50 kilograms or less of marijuana (except in the case of 50 or more marijuana plants regardless of weight); or b) 10 kilograms or less of hashish, or 1 kilogram or less of hashish

- First offense: Not more than five years and/or a fine not to exceed the greater of that authorized by Title 18 or \$250,000
- Second or subsequent offenses: Not more than 10 years and/or a fine not to exceed the greater of twice that authorized by Title 18 or \$500,000 (Statute - 21 U.S.C.A. Section 841{b}{1}{D})

Manufacture, distribution, or possession with the intent to manufacture or distribute any controlled substance listed in Schedule I or II (e.g., LSD, heroin, opium, morphine) of 21 U.S.C.A. Section 812 (except as provided elsewhere):

- First offense: Not more than 20 years (if death or serious bodily injury results from the use of such substance, imprisonment shall be for not less than 20 years nor more than life) and/or a fine not to exceed the greater of that authorized by Title 18 of the U.S. Code or \$1,000
- Second or subsequent offenses: Not more than 30 years (if death or serious bodily injury results from the use of such substance, imprisonment shall be for life) and/or a fine not to exceed the greater of twice that authorized by Title 18 of the U.S. Code or \$2,000,000 (Statute - U.S.C.A. Section 841{b}{1}{C})

Manufacture, distribution, or possession with intent to manufacture or distribute any controlled substance listed in Schedule IV of 21 U.S.C.A. Section 812:

- First offense: Not more than three years and/or a fine not to exceed the greater of that authorized by Title 18 of the U.S. Code or \$250,000
- Second or subsequent offenses: Not more than six years and/or a fine not to exceed the greater of twice that authorized by Title 18 of the U.S. Code or \$500,000 (Statute - 21 U.S.C.A. Section 841{b}{2})

Manufacture, distribution, or possession with intent to manufacture or distribute a controlled substance listed in Schedule V of 21 U.S.C.A. Section 812:

- First offense: Not more than one year and/or a fine not to exceed the greater of that authorized by Title 18 of the U.S. Code or \$100,000
- Second or subsequent offenses: Not more than two years and/or a fine not to exceed the greater of twice that authorized by Title 18 of the U.S. Code of \$200,000 (Statute - 21 U.S.C.A. Section 841{b}{3})

BE AWARE THAT DRUG LAWS ARE SUBJECT TO CHANGE.

EMPLOYEE DRUG AND ALCOHOL ABUSE POLICY

The Drug-Free School and Communities Act, Public Law 101-226, requires that as a condition of receiving funds or any other form of financial assistance under any federal program, all institutions of higher education must adopt and implement programs to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. The College of Charleston has such programs in place. In addition, the College is developing a program to comply with the new federal regulations which require as of January 1, 1995, drug and alcohol education and testing of employees whose job requires them to have a Commercial Driver's License. The policy below, Employee Drug and Alcohol Abuse Policy, is a description of College policies and programs and a statement of information required to be distributed annually to all employees under the Drug-Free Schools and Communities Act. It contains information the College also is required to provide under the Drug-Free Workplace Act of 1988, Public Law 100-690, and the State of South Carolina Substance Abuse Laws, It is important that all employees are aware of the information contained in the below document and understand that the College is committed to maintaining a drug-free campus for its employees and students. Please read this document carefully. If you have any questions, you should call the Office of Human Resources at 3- 5512.

THE LANGUAGE USED IN THIS POLICY DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE COLLEGE OF CHARLESTON. THE COLLEGE OF CHARLESTON RESERVES THE RIGHT TO REVISE THE CONTENTS OF THIS POLICY AND PROCEDURE, IN WHOLE OR IN PART.

The College of Charleston is dedicated to the pursuit and dissemination of knowledge. The illegal or abusive use of drugs or alcohol by members of the campus community jeopardizes the safety of the

individual and the campus community, and is adverse to the academic learning process. The College of Charleston is therefore committed to having a campus that is free of the illegal or abusive use of drugs and alcohol. In keeping with this commitment, it is the policy of the College that the illegal or abusive use of drugs or alcohol is prohibited on College property or as part of College activities. In order to inform all College employees of their responsibilities under this policy, and to meet the College's responsibilities as set forth in the Federal Drug Free Workplace Act of 1988, Drug-Free Schools and Communities Act Amendments of 1989, Public Law 101-226, and the South Carolina Code of Laws as amended concerning alcoholism the following information is provided:

- I. Prohibited conduct
- II. Employee's Disciplinary sanctions.
- III. Applicable legal sanctions under federal, state and local laws.
- III. Health risks associated with the use of illegal drugs and the abuse of alcohol.
- IV. Drug and alcohol information and treatment program resources.

I. PROHIBITED CONDUCT

The following policies and rules are consistent with those mandated under the Federal Drug Free Workplace Act of 1988, and the State of South Carolina Code of Laws. In an effort to provide a drug-free workplace and environment, the College of Charleston prohibits the unlawful manufacture, distribution, dispensation, possession, or use of any controlled substance in the workplace. The term controlled substance refers to all illegal drugs and to legal drugs used without a physician's order as further delineated in schedules I through V of section 202 of the Controlled Substances Act (21 U.S.C. 812). It does not prohibit taking prescribed medication under the direction of a physician.

All College of Charleston faculty and staff members, as a condition of their employment, must abide by the terms in this policy.

- When the College learns or suspects that an employee has committed a controlled dangerous substance or alcohol offense at the workplace, the College shall take appropriate action in accordance with the Code of Conduct.
- All employees shall cooperate fully with law enforcement authorities in the investigation and prosecution of suspected criminal violations.
- In addition, those faculty and staff members engaged in the performance of a federal grant, within 10 days of the reported conviction, the College must provide written notice to any federal sponsor of grants or contracts on which the convicted employee was working. Possible penalties for failure to comply include suspension or termination of specific grants or even debarment of the entire College from the receipt of federal funds. The College of Charleston as a matter of policy, prohibits the unlawful manufacture, distribution, dispensation, possession or use of controlled substances and illegal drugs by students and employees as set forth in the State of South Carolina Code of Laws, Section 44-53-110 et seq; possession or sale of drug paraphernalia (such as roach clips, bongs, water pipes, cocaine spoons) Section 44-53-110 and Section 44-55-391; the non-prescribed use of anabolic steroids and other prescription drugs Section 44-53-1510 et seq; and the distribution or delivery of an imitation ("look alike") non-controlled substance represented as a controlled substance as defined in Section 44-53-390.

a. Alcoholic Beverages on College Premises

The Office of the President controls the use, possession or distribution of alcohol by employees on College premises at College sponsored activities. This policy prohibits the possession or use of alcohol by any person under the age of 21 or the furnishing of alcohol to a person known to be under the age of 21.

b. Policy on Possession or Use of Common Containers of Alcohol

Prohibited Conduct

The College prohibits the possession or use of kegs, punch bowls, and other common containers of

alcoholic beverages of a similar nature on College property, except for possession and use as authorized by the Office of the President and its agents.

II. DISCIPLINARY SANCTIONS

The College may take appropriate disciplinary and/or legal action against any individual found in violation of this policy. If the individual is a student or an employee of the College, additional administrative penalties may also be taken.

Employee's Disciplinary Sanctions

1. If an employee reports to work under the influence or while at work is subsequently found to be under the influence, action will be taken in accordance with the College's Code of Conduct.
2. If an employee is found to be drinking alcoholic beverages or using drugs on the job the employees shall be dismissed.
3. Disciplinary action for conviction of a felony will be conducted in accordance with the Code of Conduct.
4. General Sanctions. Any employee found to be in violation of any of the provisions of this policy shall be subject to disciplinary action under the College's Code of Conduct and applicable penalties contained in Article 64A of the Annotated Code of South Carolina. Disciplinary action includes sanctions up to and including termination. As a condition of continued employment, the College will require an employee to participate successfully in a drug abuse assistance or rehabilitation program in accordance with the Employee Assistance Program.

III. LEGAL SANCTIONS UNDER FEDERAL, STATE AND LOCAL LAWS RELATING TO ALCOHOL AND DRUG USE

Employees at the College of Charleston are subject to federal, state, and local laws for the possession and distribution of illegal drugs. Federal law states that it is unlawful to possess a controlled substance, including marijuana, cocaine, LSD, PCP, heroin, designer drugs, etc. (Federal Law, Title 21 USCA, Sections 841 and 844 to 845). If the substance is cocaine, or contains a cocaine base, the penalty for simple possession is a fine and/or imprisonment from 5 to 20 years. For other illegal drugs, the penalty for simple possession is a fine of at least \$1000 and/or imprisonment up to 3 years. The penalties increase if the possession includes intent to manufacture, distribute, or dispense a controlled substance, especially if done near a public or private elementary, vocational, or secondary school or a public or private college or university. Additionally, any person who violates this law shall be liable for an amount up to \$10,000 in civil penalties. In addition to Federal laws, the State of South Carolina has its own laws dealing with distribution, manufacturing, and possession of controlled substances. For instance, any person who unlawfully manufactures or distributes any narcotic drug may be fined up to \$25,000 and may be imprisoned for up to 20 years for a first offense. (See Chapter 53, Title 44 of the South Carolina Codes of Laws, as amended. Copies are available in the Robert Scott Small Library, Campus Police, the Office of Counseling and Substance Abuse Services and the Office of Student Affairs. You may also call the South Carolina Commission on Alcohol and Drug Abuse Drug Information Access Line - 1-800-942-DIAL.)

Employees at the College of Charleston are subject to state and local laws for drinking and obtaining alcohol. It is illegal in the State of South Carolina for any person under 21 to drink alcohol. It is also illegal for a person under 21 to falsify or misrepresent his or her age to obtain alcohol, or to possess alcoholic beverages with the intent to consume them. It is also illegal in most situations to furnish alcohol to a person under 21. The penalty is a fine of up to \$200 and suspension of driver's license for a period of ninety days for a first offense. It is also illegal to consume alcohol on any public property or highway, unless authorized by the governmental entity that has jurisdiction over the property, with penalties including a fine of up to \$100. Employees are also subject to state and local laws governing drinking and driving. A person may not drive or attempt to drive while intoxicated or under the influence of alcohol. Any individual with a Blood Alcohol Concentration (BAC) of 0.10% or more will result in a violation of Driving Under the Influence of Alcohol. With a BAC level less than 0.10%, the BAC may be considered with other evidence and the person may be charged with a DUI. Any of these violations will result in fines, imprisonment, or both. It is also

unlawful to drive while under the influence of any Controlled Dangerous Substances whether or not they are illicit (prescribed or unlawfully obtained). A person can still be charged with these violations even though they possess a driver's license from another state.

IV. HEALTH RISKS

Substance abuse, that is abuse of alcohol and drugs, is now recognized as the number one public health problem in the United States. Approximately 30% of all admissions to general hospitals and 50% to psychiatric hospitals have detectable substance abuse. Substance abuse accounts for approximately 150,000 deaths annually. This includes deaths from stroke, diseases of the heart and liver, and all alcohol and drug related suicides, homicides, and accidents. Early detection can minimize or prevent the devastating consequences of substance abuse. For more information check out the Center for Student Wellness website for Alcohol and Drug information links.

V. DRUG AND ALCOHOL PROGRAM RESOURCES

ALCOHOL AND DRUG INFORMATION SERVICE

This service is housed in the Office of Counseling and Substance Abuse Service within the Center for Student Wellness. Pamphlets, professional journals, books, and videotapes are available for use. Some items may be checked out. For more information call 953-5640.

THE EMPLOYEE ASSISTANCE PROGRAM (EAP)

The EAP is a free and confidential assessment, referral, and short-term counseling service available to all College of Charleston employees. Alcohol and drug problems represent 30-50% of the employees utilizing this service. Other problem areas addressed include: family, marital, mental health, financial, legal, job, and many others. A professional assessment is conducted and referrals made to reputable community resources that are financially and geographically feasible, and that will not interfere with the employee's work schedule. In appropriate situations, short-term counseling is provided instead of a referral. Campus employees who are concerned about a family member, friends, or colleague with a possible substance abuse problem are also encouraged to contact this program. Call the Office of Human Resources for more information.

SOUTH CAROLINA DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES (SCDAODAS)

This program provides resource materials on drug and alcohol issues in the form of videos, books, journals and pamphlets through its DIAL service, Drug Information Access Line or on its SC website (www.daodas.state.sc.us). Employees may also obtain referrals from SCDAODAS for drug and alcohol prevention and treatment programs. SCDAODAS may also provide technical assistance in setting up drug and alcohol prevention programs. Call 803-896-5555 or 1-800-942-3425 for information.

ALCOHOL/DUI PROGRAMS

The State of South Carolina requires that person convicted of Driving Under the Influence participate in its state approved program, Alcohol Driving Safety Action Program (ADSAP). These are located in each SC County, usually through the local county Department of Alcohol and Other Drug Abuse Services Department. Many states also accept this program as meeting their requirements. In Charleston County call the Charleston Center at 958-3300.

RESPONSIBLE ADMINISTRATIVE OFFICE

The Office of Human Resources, in consultation with the Alcohol and Drug Abuse Services Coordinator, shall be responsible for overseeing all actions and programs relating to this policy. The Director of Human Resources and the Alcohol and Drug Abuse Services Coordinator shall conduct a biennial review of the policy and its implementation to determine its effectiveness, make necessary changes and ensure that disciplinary sanctions are consistently enforced.

Annual Crime Statistics

The charts that follow disclose statistics for offenses committed in certain geographic locations associated with the institution. These locations have definitions specific to the Clery Act and are described as follows:

On Campus: *Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and, any building or property that is within or reasonably contiguous that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes such as a food or other retail vendor.*

Non-Campus Building or Property: *Any building/property owned or controlled by a institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution; or any building or property owned or controlled by a student organization that is officially recognized by the institution.*

Public Property: *All public property, including thoroughfares, streets, sidewalks, and parking facilities within the campus, or immediately adjacent to and accessible from the campus.*

Statistics are provided for the most recent calendar year (2008) and the preceding two years (2007 and 2006).

Total Criminal Offenses Occurring on Campus Property

Offense	2006	2007	2008
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	4	0	3
Non-forcible sex offenses (incest/statutory rape)	0	0	0
Robbery	2	2	0
Aggravated assault	2	2	4
Burglary	33	22	16
Motor vehicle theft	2	4	1
Arson	1	2	0
Negligent manslaughter	0	0	0

Of the Total Criminal Offenses Occurring on Campus Property - Those Within Residence Halls

Offense	2006	2007	2008
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	4	0	3
Non-forcible sex offenses (incest/statutory rape)	0	0	0
Robbery	0	0	0
Aggravated assault	0	1	2
Burglary	31	16	8
Motor vehicle theft	0	0	0
Arson	1	1	0
Negligent manslaughter	0	0	0

Criminal Offenses - Non-Campus Buildings/Property

Offense	2006	2007	2008
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0
Non-forcible sex offenses (incest/statutory rape)	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0

(Non-Campus Buildings/Property include: Patriots Point Sports Complex, Grice Marine Facility, classrooms/facilities at the North Area, Avery Research Center, and Dixie Plantation)

Total Criminal Offenses Occurring on Public Property

Offense	2006	2007	2008
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	1	0	0
Non-forcible sex offenses (incest/statutory rape)	0	0	0
Robbery	2	9	0
Aggravated assault	1	0	2
Burglary	0	0	0
Motor vehicle theft	5	0	1
Arson	0	0	0
Negligent manslaughter	0	0	0

Total Number of Arrests Occurring on Campus

Violation	2006	2007	2008
Liquor law violation	2	1	2
Drug-law violation	2	3	1
Illegal weapons possessions	1	0	0

Of the Total Number of Arrests Occurring on Campus - Those Within Residence Halls

Violation	2006	2007	2008
Liquor law violation	1	0	0
Drug-law violation	0	2	1
Illegal weapons possessions	0	0	0

Total Number of Disciplinary Actions/Judicial Referrals - Occurring on Campus

Violation	2006	2007	2008
Liquor law violation	197	237	182
Drug-law violation	32	28	43
Illegal weapons possessions	3	1	0

Total Number of Disciplinary Actions/Judicial Referrals - Those Occurring in Residence Halls

Violation	2006	2007	2008
Liquor law violation	193	235	180
Drug-law violation	28	25	42
Illegal weapons possessions	3	1	0

Arrests Non-campus Buildings/Property

Violation	2006	2007	2008
Liquor law violation	0	0	0
Drug-law violation	0	0	0
Illegal weapons possessions	0	0	0

Disciplinary Actions/Judicial Referrals - Non-Campus Buildings/Property

Violation	2006	2007	2008
Liquor law violation	0	0	0
Drug-law violation	0	0	0
Illegal weapons possessions	0	0	0

Arrests Public Property

Violation	2006	2007	2008
Liquor law violation	2	0	2
Drug-law violation	3	10	0
Illegal weapons possessions	1	0	0

Disciplinary Actions/Judicial Referrals - Public Property

Violation	2006	2007	2008
Liquor law violation	0	0	0
Drug-law violation	0	0	0
Illegal weapons possessions	0	0	0

New legislation requires institutions to report statistics for certain bias-motivated crimes that now include larceny-theft, simple assault, intimidation, and other crimes involving bodily injury to any person in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity or disability of the victim.

Total Hate Offenses Occurring On Campus Property

Offense	2006	2007	2008
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0
Non-forcible sex offenses (incest/statutory rape)	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0
Larceny-Theft	NA in 2006	NA in 2007	0
Simple Assault			0
Intimidation			0
Vandalism			2

**Of the Total Hate Offenses Occurring On Campus – Those Occurring
Within Residence Halls**

Offense	2006	2007	2008
Murder/Non-negligent manslaughter	0	0	
Forcible sex offenses (including forcible rape)	0	0	0
Non-forcible sex offenses (incest/statutory rape)	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0
Larceny-Theft	NA in 2006	NA in 2007	0
Simple Assault			0
Intimidation			0
Vandalism			2

Hate Offenses – Non-campus Buildings/Property

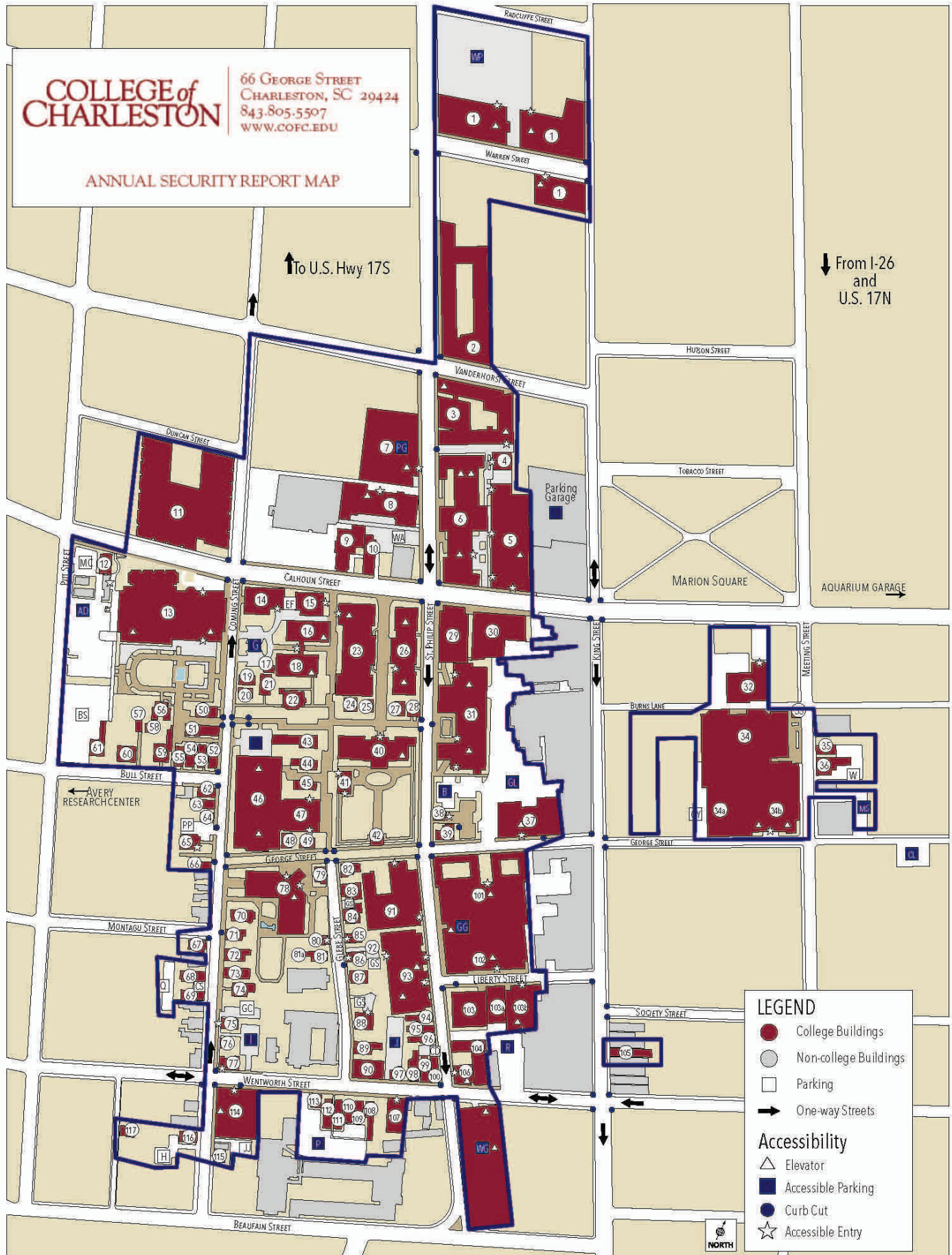
Offense	2006	2007	2008
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0
Non-forcible sex offenses (incest/statutory rape)	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0
Larceny-Theft	NA in 2006	NA in 2007	0
Simple Assault			0
Intimidation			0
Vandalism			0

Non-campus buildings include: Patriot's Point Sports Complex, Grice Marine Facility, classrooms at the North Area, and Dixie Plantation

Total Hate Offenses On Public Property

Offense	2006	2007	2008
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0
Non-forcible sex offenses (incest/statutory rape)	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0
Larceny-Theft	NA 2006	NA 2007	0
Simple Assault			0
Intimidation			0
Vandalism			0

Core campus area (outlined in blue) used in determining numbers for incidents reported as *on campus*.



FIRE SAFETY REPORT 2008

In compliance with new amendments to the Higher Education Opportunity Act of 2008, the fire report that follows highlights fire safety information. Included in this report are policies and programs that promote fire safety, information on types of fire safety systems for each on-campus student housing facility, the numbers of fire drills conducted throughout the year, and statistics that represent the number of fires, the cause of each fire, any deaths or the number of injuries requiring medical treatment, and the value of property damage related to any on-campus fire.

While fire safety is the responsibility of each of us as members of the campus community, the oversight of fire prevention rests with the Department of Public Safety comprised of Campus Police and Fire and EMS. The Department of Public Safety is located at 81B St. Philip Street, Charleston, SC 29424.

The Director of Fire and EMS is designated as the College Fire Marshal and coordinates all fire safety activities at the College in conjunction with the City of Charleston Fire Department. Within the scope of responsibilities, the Director routinely conducts fire/safety inspections of all facilities and equipment, initiates fire drills, handles all fire-related investigations and reports, coordinates ongoing training/certification efforts for division staff members, collaborates with community and state emergency management teams, and makes recommendations concerning improvements in fire safety to appropriate administrative representatives.

The College of Charleston has the largest token ring addressable fire alarm network on the east coast. This system provides immediate identification of the specific location of activated alarms and is also capable of identifying problems with alarm equipment or tampering with devices.

Educational sessions for all residence hall assistants are held prior to fall semester. These sessions focus on procedures for building evacuation and the proper operation of fire extinguishers. A fire simulation exercise is conducted as part of training to provide exposure to the dynamics involved in a fire and to evaluate the proficiency of all involved.

Fire safety is promoted during new student orientation sessions. In accordance with National Fire Protection Association requirements, four fire drills are held throughout the academic year. The first fire drill is scheduled early in the fall semester to acquaint new residents with the sound of the building alarm and evacuation procedures. A follow-up mandatory hall meeting with students is held the following evening after the initial drill to critique the results of the drill, present fire safety tips (ex., how to use a fire extinguisher), review evacuation procedures, and to explain the importance of complying with these procedures.

POLICIES WITHIN THE RESIDENCE HALLS

To report a fire call 953-5611 immediately. The dispatcher who answers your call is trained in handling emergencies.

Each time a fire alarm sounds, it is mandatory for all students and guests to evacuate the building. Residents who remain in the building during a fire alarm will be subject to disciplinary action. Once evacuated, residents must remain outside until the building at their designated assembly sites until re-entry to the building has been cleared by City of Charleston Fire Department officials.

Assembly Sites: These locations are provided for your safety and to allow the Fire Department personnel adequate access to the building. When an alarm sounds, students must assemble in the following areas:

Berry: *Across St. Philip Street in front of the Bell Building parking lot.*

Buist/Rutledge Rivers:

R. S. Small Library side exit - Intersection of College Promenade Greenway

Coming Street side exit - Grassy area of the horseshoe parking lot near Coming St.

Hawkins Lounge side exit - Intersection of College Promenade and Greenway

College Lodge: *On sidewalk on the side of the building move down to King or St. Philip Streets.*

Craig: *Exit the hall and walk down the sidewalk to the front of the education center*

George Street: *Across George Street to the parking lot.*

Historic Houses: *Across the street from the house.*

Kelly House: Across St. Philip Street in the Charleston Water Systems' parking lot.

Liberty Street: Across Liberty St., down St. Philip St. toward the Education Building.

McAlister: Across St. Philip Street in front of the parking garage.

McConnell: "P" Parking Lot behind Fraternity Row.

1 Warren Place: Across the street in front of 10 Warren Place.

10 and 20 Warren Place: At the far side of the parking lot.

No items are to be hung from or placed over smoke detectors or sprinklers or placed over lighting fixtures within any building. Students are prohibited from tampering with any barrier (including but not limited to all locks, gates, doors, barricades, chains, enclosures, signs, tags or seals) installed by or under direction of fire officials. Students found in violation of this policy will be subject to disciplinary action.

Fire safety equipment, including smoke alarms, are provided in each room and are maintained regularly by Fire and EMS. An intermittent beep from a smoke detector should be reported to Fire and EMS at 953-5499 between 8:30 am and 5:00 pm Monday through Friday, or to Campus Police at 953-5611 after hours and on weekends. Do not remove batteries or attempt to change batteries.

Anyone found guilty of tampering with or damaging fire and safety equipment is subject to judicial action. Sanctions may involve monetary fines, community service, and, in more severe cases, suspension from residential facilities.

Cooking/Cooking Appliances

Residents are required to remain in the room when using a stove or oven in a common kitchen. Certain cooking appliances are prohibited in the residence halls due to the fire hazard threat they pose. These include coffee makers without an automatic shut off switch, any open-coil heating appliance (such as a toaster), electric griddles, Foreman-type grills and waffle makers. Residents in upperclassman housing with a full kitchen may have a toaster or Foreman-type grill provided the item remains in the kitchen. To determine whether a certain appliance is authorized, contact a Residence Life staff member.

Smoking

Smoking is not permitted inside any residence hall or historic house at the College of Charleston. Smoking is also prohibited within 25 feet of a building entrance. Faculty, staff and students who wish to smoke may do so outside at the designated smoking areas where proper ash receptacles exist. Smokers must properly dispose of cigarette/cigar remains in designated receptacles. Designated smoking areas can be found in the Kelly House courtyard, McAlister courtyard, McConnell courtyard, and the College Lodge parking deck.

ITEMS NOT ALLOWED IN THE RESIDENCE HALLS (listed at <http://reslife.cofc.edu/?page=movein>)

Unauthorized items found will be confiscated and will not be returned. *Cooking is permitted only in residence halls/houses with kitchens.*

Automatic drip coffee makers	Candles/incense - nothing with an open flame
Cappuccino/Espresso machines	Cooking appliances/machines with open coils
Electric blankets	Explosives/fireworks
Extension cords	Grills (charcoal, propane, George Foreman-type)
Halogen lamps	Heating pads
Hot plates	Incense and incense burners
Lighter fluid or other combustible items	Multi-plug outlet (without surge protector)
Open coil water/coffee warmers	Space heaters
	Toaster/toaster ovens

FIRE LOG

A fire log for the most recent sixty-day period is available for public inspection, upon request, during normal business hours, 8:30 a.m. - 5:00 p.m. Monday through Friday at 81B St. Philip Street, Charleston, SC 29424. Two business days are required for a request for any portion of the log older than sixty days.

RESIDENCE HALL FIRE EQUIPMENT MATRIX

Residence Halls and Historic Houses	On-site Alarm Monitoring by Public Safety	Alarm System with Smoke Detector in Rooms/Common Areas	120v with Battery Backup Single Station Smoke Detectors	120v with Battery Backup Interconnected Single Station Smoke Detectors	Fully Sprinklered	Partial Sprinklers	Fire Extinguishers in Residence Halls /Houses	Evacuation Plans	Number of Evacuation Drills Per Academic Year
90 Wentworth Street (House)			X				X	X	4
92 Wentworth Street (House)			X				X	X	4
99 Wentworth Street (House)				X	X		X	X	4
101 Wentworth Street (House)				X	X		X	X	4
103 Wentworth Street (House)				X	X		X	X	4
105 Wentworth Street (House)				X	X		X	X	4
107 Wentworth Street (House)				X	X		X	X	4
McConnell Residence Hall	X	X			X		X	X	4
Buist-Rivers Residence Hall	X	X			X		X	X	4
Rutledge Rivers Residence Hall	X	X			X		X	X	4
28 Coming Street (House)				X	X		X	X	4
29 Coming Street (House)			X				X	X	4
31 Coming Street (House)			X				X	X	4
32 Coming Street (House)			X		X		X	X	4
34 Coming Street (House)			X		X		X	X	4
36 Coming Street (House)			X		X		X	X	4
38 Coming Street (House)			X		X		X	X	4
70 Coming Street (House)			X				X	X	4
72 Coming Street (House)			X				X	X	4
2 Bull Street (House)			X		X		X	X	4
4 Bull Street (House)			X		X		X	X	4
6 Bull Street (House)			X		X		X	X	4
8 Bull Street (House)			X		X		X	X	4
24 Bull Street (House)			X		X		X	X	4
24 Bull Street Annex (House)			X		X		X	X	4
14 Greenway Lesesne House			X		X		X	X	4
Greenway Lesesne Annex (House)			X				X	X	4

RESIDENCE HALL FIRE EQUIPMENT MATRIX - CONTINUED

Residence Halls and Historic Houses	On-site Alarm Monitoring by Public Safety	Alarm System with Smoke Detector in Rooms/Common Areas	120v with Battery Backup Single Station Smoke Detectors	120v with Battery Backup Interconnected Single Station Smoke Detectors	Full Sprinklered	Partial Sprinklers	Fire Extinguishers in Residence Halls /Houses	Evacuation Plans	Number of Evacuation Drills Per Academic Year
15 St. Philip Street (House)		X	X				X	X	4
17 St. Philip Street (House)			X				X	X	4
Craig Residence Hall	X	X					X	X	4
College Lodge Residence Hall	X	X					X	X	4
8 Kirkland (House)							X	X	4
Joe E. Berry Residence Hall	X	X			X		X	X	4
McAlister Residence Hall	X	X			X		X	X	4
Kelly House Residence Hall	X	X			X		X	X	4
Warren Place Apartments	X	X			X		X	X	4
Warren Place Apartments	X	X			X		X	X	4
Warren Place Apartments	X	X			X		X	X	4
George Street Apartments	X	X			X		X	X	4
Liberty Street Apartments	X	X			X		X	X	4
298 Meeting Street			X	X			X	X	4
300 Meeting Street			X	X			X	X	4
205 Fort Johnson Road/Grice	X	X					X	X	4

FIRE STATISTICS 2008

Residence Halls and Historic Houses	Total Fires in Each Building	Fire Number	Date	Time	Cause of Fire	Number of Injuries Requiring Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damaged by Fire	Case Number
90 Wentworth Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
92 Wentworth Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
99 Wentworth Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
101 Wentworth Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
103 Wentworth Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
105 Wentworth Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
107 Wentworth Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
McConnell Residence Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Buist-Rivers Residence Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rutledge Rivers Residence Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
28 Coming Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
29 Coming Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
31 Coming Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
32 Coming Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
34 Coming Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
36 Coming Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
38 Coming Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
70 Coming Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
72 Coming Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2 Bull Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4 Bull Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
6 Bull Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
8 Bull Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
24 Bull Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
24 Bull Street Annex (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
14 Greenway Lesesne House	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Greenway Lesesne Annex (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
15 St. Philip Street (House)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A

