

DOUGLAS-CHEROKEE ECONOMIC
AUTHORITY, INC.

2013 SERVICE DIRECTORY



DOUGLAS-CHEROKEE ECONOMIC AUTHORITY, INC. IS A COMMUNITY ACTION AGENCY SERVING SIX (6) RURAL COUNTIES IN EAST TENNESSEE-COCKE, GRAINGER, HAMBLEN, JEFFERSON, MONROE AND SEVIER. THE PURPOSE OF THE AGENCY IS TO HELP FAMILIES LIVING IN POVERY IMPROVE THEIR LIVES BY PROVIDING THEM WITH ASSISTANCE AND SERVICES THAT THEY ARE NOT ABLE TO PROVIDE FOR THEMSELVES. THE FOCUS OF THE AGENCY IS TO HELP PEOPLE HELP THEMSELVES.

DCEA WAS ORGANIZED IN 1965 AS A NON-PROFIT CORPORATION. THE ACTIVITIES OF DCEA ARE GOVERNED BY A 27 MEMBER BOARD OF DIRECTORS WHO REPRESENT ALL SEGMENTS OF THE POPULATION LIVING IN EACH OF THE SIX COUNTIES. DCEA IS A 501(C)3 TAX-EXEMPT ORGANIZATION AND OPERATES MAINLY UNDER FUNDS RECEIVED FROM THE TENNESSEE DEPARTMENT OF HUMAN SERVICES, USING FEDERAL, STATE AND LOCAL FUNDS TO PROVIDE SPECIAL SERVICES.

IN ADDITION TO THE PROGRAMMATIC ADVICE OF THE GOVERNING BODY, INPUT IS SOUGHT FROM THE CLIENT POPULATION AND THE GENERAL PUBLIC THROUGH COMMUNITY MEETINGS, FORMALIZED QUESTIONNAIRES AND INFORMAL COMMENT OF SPECIFIC PROGRAM ACTIVITIES AS WELL AS PROJECTS IN THE PLANNING STAGES.

ALL AGENCY PROJECTS COORDINATE ACTIVITIES WITH OTHER LOCAL AGENCIES AND ORGANIZATIONS HAVING CONTACT WITH POTENTIAL CLIENTS TO MAXIMIZE THE MOBILIZATION OF RESOURCES AND REDUCE DUPLICATION IN SERVICES.

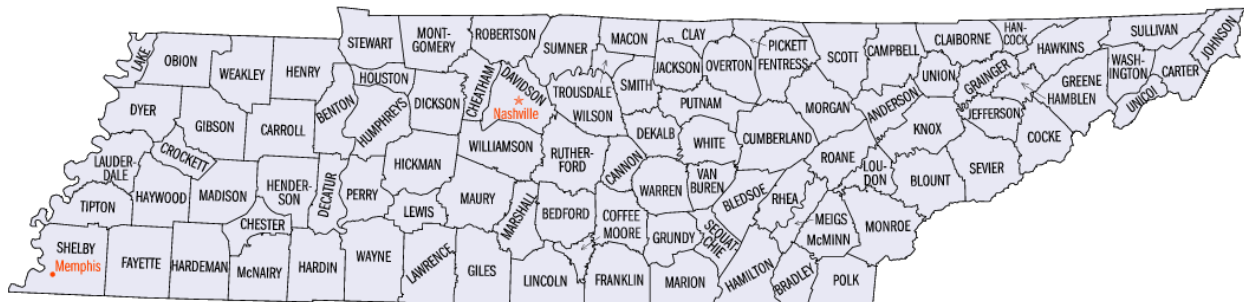


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Administration

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LIZ BRYANT, HOUSEKEEPER

JAMES SMITH, MAINTENANCE SPECIALIST



Douglas-Cherokee Education Center

PROJECT DIRECTOR: CATHY W. KITTS

PROGRAM MANAGER: JACKIE VALENTINE (TEEN PREGNANCY PREVENTION & ABSTINENCE EDUCATION

PROGRAM/CURRICULUM EVALUATION MANAGER: BETSY HURST (21ST CCLC & LOTTERY FOR EDUCATION)

DATA ADMINISTRATION: LISA MIDDLETON, LINDA PETTIECORD & HALEY ALEXANDER

EDUCATION SPECIALIST FOR STATE COMPLIANCE: DARBY TAYLOR

409 EAST MAIN STREET

MORRISTOWN, TN 37814

(423)581-5420

Douglas-Cherokee Education Center incorporates state, federal, and private educational funding in its programs designed to give students and adults more resources to become successful. Current funding for educational programs including 21st Century Community Learning Centers, Lottery for Education: Afterschool Programs, Teen Pregnancy Prevention Program and the Abstinence Education Program totals more than \$1,846,000. In-school and after-school programs give an extra boost to academically and behaviorally at-risk students through homework help, individual and small group tutoring sessions, character education programs, computer-based and hands-on enrichment activities. Services available to parents and family members include free computer classes, English language instruction, and parent involvement programs. Education Center projects are listed below, along with program descriptions and contact information.

I. 21st Century Community Learning Centers

Funded by: Tennessee Department of Education

Total Funding Amount: \$506,400 Annually

DCEA currently receives funding for two 21st CCLC projects consisting of 11 sites within Grainger, Hamblen and Union counties. Each site is staffed by a lead tutor/parent training specialist and at minimum, two additional tutors who provide intensive afterschool tutoring, counseling and academic enrichment activities to underachieving students enrolled in target schools. The Hamblen county project primarily targets at-risk, Hispanic ESL students and their families; each site is staffed with at least one bilingual tutor, fluent in both English and Spanish. Other activities at all sites include arts and music programs, character education, and recreational activities for students as well as parent involvement and family literacy programs for family members. Volunteers are recruited to assist with program activities at each site and

include parents, local high school Beta Club members, Girl Scout service learners, college students, and teachers. All 21st CCLC program and services are conducted free of charge. Individual site information is listed below:

GRAINGER COUNTY

*County Coordinator: Ida Mae Boatman
Direct Work Cell: (865)293-2497
Grainger County Education Office: (865)767-3304*

*Joppa Elementary School
4745 Rutledge Pike, Rutledge, TN 37861
Days/Hours of Operation: Mon-Thurs: 7:00-8:00 AM and 3:00-6:00 PM each school day
Grade Levels Served: K-6
Contact Information: Amanda Hopper-Lead Tutor/Parent Training Specialist
Direct Cell: (865)567-2325
Grainger County Office: (865)767-3304*

*Rutledge Elementary School
7480 Rutledge Pike, Rutledge, TN 37861
Days/Hours of Operation: Mon-Thurs: 7:00-8:00 AM and 3:00-6:00 PM each school day
Grade Levels Served: 2-6
Contact Information: Stacy James-Lead Tutor/Parent Training Specialist
Direct Cell: (423)307-6812
Grainger County Office: (865)767-3304*

*Washburn Elementary School
7925 Highway 131, Washburn, TN 37881
Days/Hours of Operation: Mon-Fri: 7:00-8:00 AM 3:00-6:00 PM every school day
Contact Information: April Bull- Lead Tutor/Parent Training Specialist
Grainger County Office: (865)767-3304
Washburn Elementary (leave message): (865)497-2556*

HAMBLEN COUNTY

*Fairview-Marguerite Elementary School
2125 Fairview Rd., Morristown, TN 37814
Days/Hours of Operation: Mon-Thurs: 7:00-8:00 AM 3:00-6:00 PM each school day
Grade Levels: K-5
Contact Information: Emily Barnette- Lead Tutor/Parent Training Specialist
Direct Work Cell: (423)736-1709
Education Center Office: (423)581-5420*

Hillcrest Elementary School

407 S. Liberty Hill Rd., Morristown, TN 37813

Days/Hours of Operation: Mon-Thurs:7:00-8:00 AM 3:00-6:00 PM each school day

Grade Levels Served: 1-5

Contact Information: Fabiola Ortega- Lead Tutor/Parent Training Specialist

Direct Work Cell: (423)312-3144

Lead Tutor Office: (423)318-6932

Lincoln Heights Elementary School

215 Lincoln Ave., Morristown, TN 37813

Days/Hours of Operation: Mon-Thurs: 7:00-8:00 AM 3:00-6:00 PM each school day

Grade Levels: K-2

Contact Information: Melissa Young-Lead Tutor/Parent Training Specialist

Direct Work Cell: (423)736-4984

Lead Tutor Office: (423)318-6932

West Elementary School

235 W. Converse St., Morristown, TN 37814

Days/Hours of Operation: Mon-Thurs: 7:00-8:00 AM 3:00-6:00 PM each school day

Grade Levels: 2-5

Contact Information: Mallory Womble-Lead Tutor/Parent Training Specialist

Direct Work Cell: (423)736-4982

Lead Tutor Office: (423)318-6932

Contact Betsy Hurst at the Education Center for parent/family member English as a Second Language class schedules; (423) 581-5420 or (423) 736-2267.

UNION COUNTY

County Coordinator: Ida Mae Boatman

Direct Work Cell: (865) 293-2497

Grainger County Education Office: (865)767-3304

Horace Maynard Middle School

35 Main Street, Maynardville, TN 37807

Days/Hours of Operation: Mon-Thurs: 7:00-8:00 AM and 3:00-6:00 PM each school day

Grade Levels Served: 6-8

Contact Information: Marie Roberts-Lead Tutor/Parent Training Specialist

Direct Work Cell: (865)804-9113

Education Center- Morristown (866)581-5420

Paulette Elementary School

1001 Maynardville Hwy., Maynardville, TN 37807

Days/Hours of Operation: Mon-Fri: 7:00-8:00 AM 3:00-6:00 PM each school day

Grade Levels: K-5

Contact Information: Chelsea Perkins-Lead Tutor/Parent Training Specialist

Direct Work Cell: (865)456-3397

Education Center: Morristown (866)581-5420

SCOTT COUNTY

County Coordinator: Morgan Boyatt

Direct Work Cell: (423)215-0518

Scott High School: (865)789-7141

Burchfield Elementary School

1112 W. Third Ave., Oneida, TN 37841

Days/Hours of Operation: Mon-Fri: 7:00-8:00 AM and 3:00-6:00 PM each school day

Grade Levels: 3-8

Contact Information: Olivia Douglas- Lead Tutor/Parent Training Specialist

Direct Work Cell: (423)215-2773

Education Center: Morristown (866)581-5420

Winfield Elementary School

23366 Scott Highway, Winfield, TN 37892

Days/Hours of Operation: Mon-Fri: 7:00-8:00 AM and Mon-Thurs: 3:00-6:00 PM

Grade Levels Served: 3-8

Contact Information: Dalton Freels- Lead Tutor/Parent Training Specialist

Direct Work Cell: (423)215-9431

Education Center: Morristown (866)581-5420

II. Lottery for Education: Afterschool Programs (LEAPs)

Funded By: Tennessee Department of Education

Total Funding Amount: \$639,552 Annually

DCEA currently receives funding for LEAPs consisting of 9 sites within Grainger, Hamblen, Monroe, Scott and Union Counties. Each site is staffed by a Site Coordinator and, at minimum, three additional tutors. Volunteers are also recruited to assist with program activities. In Hamblen County, Hispanic English Language Learners also receive individualized ELL/ESL instruction. Other activities include character education, arts and music programs, and recreational activities for students; as well as parent involvement activities. Individual site information is listed below:

HAMBLEN COUNTY

Lincoln Heights Middle School

219 Lincoln Ave., Morristown, TN 37814

Days/Hours of Operation: Mon-Fri: 7:00-8:00 AM and Mon –Thurs: 3:00-6:00 PM

Grade Levels: 6-8

Contact Information: Kelsey Parks, Site Coordinator

Direct Work Cell: (423)307-6295

Education Center: (423)581-5420

Meadowview Middle School

1623 Meadowview Lane, Morristown, TN 37813

Days/Hours of Operation: Mon-Fri: 7:00-8:00 AM and Mon-Thurs: 3:00-6:00 PM each school day

Grade Levels: 6-8

Contact Information: Jessica Zimmerman-Site Coordinator

Direct Work Cell: (423)307-9427

Education Center: (423)581-5420

MONROE COUNTY

County Coordinator: Alva Jean Bradberry

Sweetwater High School: (423)442-5592 ext. 1029

Sequoyah High School

3128 Hwy 411, Madisonville, TN 37354

Days/Hours of Operation: Mon-Fri: 7:00-8:00 AM and 3:00-5:00 PM each school day

Grade Levels/Students Served: 9-12

Contact Information: Janie Evans-Site Coordinator

Site: (423)442-9230

Education Center: Morristown (866)581-5420

Sweetwater High School

414 S. High Street, Sweetwater, TN 37874

Days/Hours of Operation: Mon-Fri: 7:00-8:00 AM and 3:00-5:00 PM each school day

Grade Levels/Students Served: 9-12

Contact Information: Pam Phelps-Site Coordinator

Site: (423)337-7881

Education Center: Morristown (866)581-5420

UNION COUNTY

County Coordinator: Ida Mae Boatman

Direct Work Cell: (865)293-2497

Grainger County Office: (865)767-3304

Luttrell Elementary School

241 Tazewell Pike, Luttrell, TN 37779

Days/Hours of Operation: Mon-Fri: 7:00-8:00 AM 3:00-6:00 PM each school day

Grade Levels: K-5

Contact Information: Chelsea Perkins-Site Coordinator

Direct work cell: (865)456-3397

Education Center: Morristown (866)581-5420

Maynardville Elementary School

315 East Main Street, Maynardville, TN 37807

Days/Hours of Operation: Mon-Thurs: 7:00-8:00 AM and 3:00-6:00 PM each school day

Grade Levels/Students Served: K-5

Contact Information: Rebecca Pratt-Site Coordinator

Direct Work Cell: (865)809-3341

Education Center: Morristown (866)581-5420

Union County High School

150 Main Street, Maynardville, TN 37807

Days/Hours of Operation: Mon-Thurs: 7:00-8:00 AM and 3:00-6:00 PM each school day

Grade Levels/Students Served: 9-12

Contact Information: Marie Roberts- Site Coordinator

Direct Work Cell: (865)804-9113

Education Center: Morristown (866)581-5420

SCOTT COUNTY

Scott High School

400 Scott High Drive, Huntsville, TN 37756

Days/Hours of Operation: Mon-Fri: 7:00-8:00 AM and Mon-Thurs: 3:00-6:00 PM

Grade Levels/Students Served: 9-12

Contact Information: Morgan Boyatt-Site Coordinator

Direct Work Cell: (423)215-0518

Scott High School: (865)789-7141

GRAINGER COUNTY

Grainger High School

2201 Hwy. 11W South, Rutledge, TN 37861

Days/Hours of Operation: Mon-Fri: 3:00-6:00 PM

Grade Levels Served: 9-12

Contact Information: Stacy James-Lead Tutor/Parent Training Specialist

Direct Work Cell: (423) 307-6812

Grainger County Office: (865) 767-3304

III. Teen Pregnancy Prevention (TPP)

Funded By: U.S. Department of Health and Human Services, Office of Adolescent Health

Total Funding Amount: \$600,000 Annually

This project is designed to lead students away from at-risk behaviors which often lead to adolescent sexual activity and adolescent pregnancy. Wyman Institute’s evidence-based Teen Outreach Program (TOP) ® is utilized in this effort and offers both curriculum and community service learning.

Location: Lincoln Heights and Meadowview Middle Schools in Hamblen County

Days/Hours of Operation: During school day, Tuesdays and Fridays

Grade Levels: 6-8

Contact Information: Jackie Valentine-Program Manager

Education Center: (423)581-5420

TPP Project Staff:

*Curriculum Facilitators: Nicole Combs, Leah Noe, Kelsey Parks, Mandy Seal, Kayla Young,
Jessica Zimmerman*

Counselor: Ashleigh Mitchell

IV. Abstinence Education (AE)

Funded By: State of Tennessee Department of Health, Office of Adolescent Health

Total Funding Amount: \$100,000 Annually

This project is designed to promote abstinence until marriage for students in 7th and 8th grade at Madisonville Middle. Wyman Institute’s evidence-based Teen Outreach Program (TOP) ® is utilized in this effort and provides both curriculum and community service learning.

MONROE COUNTY

Madisonville Middle School

175 Oak Grove Road, Madisonville, TN 37354

Days/Hours of Operation: 7th Grade Clubs: Tues-Fri 7:50-8:49 AM, Wed-Fri 8:54-9:53 AM and 8th Grade Clubs: Mon-Fri: 12:30-1:20 PM, Wed-Fri 2:16-3:00 PM

Grade Levels: 7-8

Contact Information: Jackie Valentine-Program Manager

Education Center: (423) 581-5420

Monroe County Staff: Rebecca Monhollen-Coordinator, rwood128@yahoo.com

Education Center: Morristown (866)581-5420

Low Income Energy Assistance Program

KIM PAXTON-DIRECTOR

Grant/Contract Period: July 1- June 30

The Low Income Home Energy Assistance Program provides aid to low-income households with the high cost of home heating or cooling. Clients may apply at designated times each year for a one-time payment to their utility bill. The program has two components, “Crisis” or Emergency assistance and regular Energy Assistance. “Crisis” or Emergency assistance is available throughout the year on a first-come, first-served basis until funds are exhausted. Some of the requirements include: households must meet poverty guidelines, have a disconnect notice for their utilities or have less than a 30 day supply of home heating fuel and must meet an uncontrollable circumstance in which the household stability is at risk.

Regular Energy Assistance is the largest component and receives applications in July, October, January and April. Specific program eligibility requirements apply to each component.

Counties Served: Coker, Grainger, Hamblen, Jefferson, Monroe and Sevier

Clients Eligible: For assistance under the CSBG/LIHEAP program, clients must establish a need for the service, meet 150% of poverty income guidelines and meet other specific program requirements.

Central Office Staff: (All offices are open Monday-Friday from 8:30 AM to 4:30 PM.)

Kim Paxton, Program Director

Phone: (423)318-6938

Fax: (423)581-8422

kpaxton@douglascherokee.org

Yvette Chambers, Administrative Assistant

Phone: (423)318-6922

Fax: (423)581-8422

[ychambers@douglascherokee.org](mailto:y Chambers@douglascherokee.org)

SITE CONTACTS**OFFICES ARE OPEN FROM 9:00 AM-4:30 PM.**COCKE COUNTY NEIGHBORHOOD SERVICE CENTER

Pat Spurgeon, Coordinator
pspurgeon@douglascherokee.org
 353 Driskill Circle, Newport, TN 37821
 Phone: (423)623-3066/3067 Fax: (423)625-9314
 Community Services Associates: Joanne Morse,
 Peggy Brown, Vella Calfee

GRAINGER COUNTY NEIGHBORHOOD SERVICE CENTER

Criss Ann Maness, Coordinator
cmaness@douglascherokee.org
 7765 Rutledge Pike
 Rutledge, TN 37861
 Phone: (865)828-5228/5229 Fax: (865)828-6072
 Community Services Associate: Evelyn Perry

HAMBLEN COUNTY NEIGHBORHOOD SERVICE CENTER
 (LOCATED WITHIN CENTRAL SERVICES)

Karen Talley, Community Services Associate
ktalley@douglascherokee.org
 Hamblen County Central Services
 2450 S. Cumberland St.
 Morristown, TN 37816
 Phone: (423)587-3076
 Central Services Main Line: (423)586-9431
 Fax: (423)586-9493

JEFFERSON COUNTY NEIGHBORHOOD SERVICE CENTER

Brenda Ingram, Coordinator
bingram@douglascherokee.org
 1429 Maple Street
 Jefferson City, TN 37760
 Phone: (865)475-4745 Fax: (865)471-6081
 Community Services Associate: Eunice Burnette

MONROE COUNTY NEIGHBORHOOD SERVICE CENTER

Barbara Raper, Coordinator
braper@douglascherokee.org
 884 Englewood Rd.
 Madisonville, TN 37354
 Phone: (423)442-3769 Fax: (423)442-7928
 Community Services Associates: Debbie
 Coleman, Sharroan Stewart

SEVIER COUNTY NEIGHBORHOOD SERVICE CENTER

Tammy Palmer- Coordinator
tpalmer@douglascherokee.org
 750 Old Knoxville Hwy.
 Sevierville, TN 37864
 Phone: (865)453-7131/7132 Fax: (865)774-9719
 Community Services Associates: Norma Sue
 Sutton, Deborah Clinton

Educational Opportunity Center

Grant Period: September 1, 2011- August 31, 2016

EOC is a U.S. Department of Education Federal TRiO program designed to serve 1,000 low-income first generation college clients. Its primary goal is to assist those without a high school diploma to earn a GED and to enable those with diplomas or the equivalent to enroll in college or technical programs. EOC provides assistance in completing admissions and financial aid applications. The project also provides additional services including GED pre-testing, tutoring, career assessment, college loan default help, referrals for basic computer skills and other pertinent educational topics.

Counties Served: Claiborne, Cocke, Grainger, Hamblen, Hancock, Jefferson and Monroe

Clients Eligible:

- **U.S. Citizens or eligible non-citizens**
- **Low-Income individuals (according to U.S. DOE poverty guidelines)**
- **First-generation college participants (neither parent has a 4-year college degree)**
- **Veterans**
- **Disabled citizens**

OFFICE STAFF/SITE CONTACTS:

OFFICE HOURS: 8:00 AM-4:30 PM

Terri Hall, Director

Cocke County

(423)318-6916

thall@douglascherokee.org

Darlene White, Educational Specialist

Monroe County

(423)884-2192

dwhite@douglascherokee.org

Luke Haverland

Educational Specialist

Hamblen, Hancock, Grainger

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Lisa Winstead

TRiO Data Specialist

(423)318-6929

lisawinstead@douglascherokee.org

Brenda Fort, Educational Specialist

Claiborne and Jefferson Counties

(423)748-4635

bfort@douglascherokee.org

Shannon Norris

TRiO Administrative Assistant

(423)318-6917

snorris@douglascherokee.org

Douglas-Cherokee Head Start

KAY HALE, DIRECTOR

127 CEDAR STREET, MORRISTOWN, TN 37814

Grant/Contract Period: July 1- June 30

Head Start is a federally funded program for low-income families and their children. Douglas-Cherokee Head Start/Early Head Start provides quality services for pregnant mothers, infants, toddlers, preschoolers and their families. Federal poverty guidelines are used to determine eligibility. Head Start targets three and four year old children. Early Head Start (birth to 3) is available only in Hamblen County. Enrolled children with disabilities receive services through the local school systems.

Parent and family engagement and partnerships are important focuses of the Head Start program. The program also focuses on assisting children in becoming more socially competent and improving school readiness skills to ensure success upon entering public school.

Call (423) 587-4501 if interested in applying for Head Start.

Funded enrollment: 992 Head Start

72 Early Head Start

CENTRAL OFFICE STAFF

OFFICE HOURS: 8:00 AM-4:30 PM

Kay Hale, Program Director

(423)587-4501 ext. 129

Fax: (423)587-5943

khale@dceaheadstart.org

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bsluder@douglascherokee.org

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camos@dceaheadstart.org

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tcameron@dceaheadstart.org

Yolanda Treece, Family Component Assistant

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ytreece@dceaheadstart.org

Maggie Sluder, Social Service Coordinator

(423)587-4501 ext. 133

msluder@dceaheadstart.org

Kristie Woolard, Transportation Coordinator

(423)587-4501 ext. 143

kwoolard@dceaheadstart.org

Nina Brooks, Finance Manager
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nbrooks@dceaheadstart.org

Ann Joyner, Area Mgr. for Sevier
(865)453-6331
ajoyner@dceaheadstart.org

Chris Susong, Property/Facilities Coordinator
(423)587-4501 ext. 138
csusong@dceaheadstart.org

Area Mgr. for Jefferson and part of Sevier

Lisa Henson, Health/Nutrition Coordinator
(423)587-4501 ext. 135
lhenson@dceaheadstart.org

Rhonda Dockery, Area Mgr. for Blount
(865)982-1736
rdockery@dceaheadstart.org

Amanda Miller, Administrative Clerk
(423)587-4501 ext. 141
amiller@dceaheadstart.org

Sherri Wells, Area Mgr. for Hamblen
(423)581-2350
swells@dceaheadstart.org

Terri Rickard, Parent Involvement Coordinator
(423)587-4501 ext. 132
trickard@dceaheadstart.org

Wendy Wood, Area Mgr. for Union
(865)992-9770
wwood@dceaheadstart.org

Aranda Pruitt, T & TA/Monitoring Coordinator
(423)587-4501 ext. 130
apruitt@dceaheadstart.org

Rhonda Phifer, System Manager
(423)587-4501 ext. 190
rphifer@dceaheadstart.org

Kathy Jordan, Data Entry Specialist
(423)587-4501 ext. 190
kjordan@dceaheadstart.org

Arlene Radcliff, Early Childhood Advisor
(865)977-1587
aradcliff@dceaheadstart.org

Shelia Graham, Area Mgr. for Monroe & Part of Blount
(423)442-8567
sgraham@dceaheadstart.org

Judy Bentley, Area Mgr. for Cocke & Hamblen
(423)586-3186
jbentley@dceaheadstart.org

Douglas-Cherokee YouthBuild

The Douglas-Cherokee YouthBuild Program is funded by a grant from the US Department of Labor. The YouthBuild Program assists at-risk youth that face barriers to employment due to lack of a high school diploma/GED and that lacks the skills necessary to obtain and retain employment. The program offers intensive GED classes, work-readiness skills training, basic skills training, life skills training, and paid occupational skills training in the construction industry. In addition to receiving academic and occupational skills training, these young people develop leadership skills and participate in community service opportunities thus learning to give back to their community. Further, the goal of the YouthBuild Program is to encourage and support youth in pursuing a post-secondary education in college or technical school. The program also offers preparation for college entrance exams and assists with the steps necessary to enroll and be successful. After successfully exiting the program, these youth receive follow-up services for up to twelve months.

Counties Served: Hamblen

Clients Eligible: Ages 18-24

High School Drop Out (Up to 25% can be high school/GED graduates that are basic skills deficient)

And/Or

- Low-Income**
- Offender**
- Basic Skills Deficient**
- Aged out of foster care**
- Individual with a disability**
- Child of an incarcerated parent**
- Migrant Youth**

YOUTHBUILD STAFF:

Karen McMahan, Program Director

Rick Marshall, Construction Skills Trainer

Rodney Barnhart, Construction Manager

Doug Stephens, Construction Skills Trainer

Carlos Santos-Martinez, Academic Instructor

Sandy Lewis, Case Manager

CENTRAL OFFICE: (423)318-6934 YB CLASSROOM: (423)254-1581

EMAIL: kggmcmahan@douglascherokee.org

Neighborhood Service Centers

AMIE WHITWORTH, DIRECTOR

Grant/Contract Period: July 1- June 30

The Neighborhood Service Centers are funded primarily by the Community Services Block Grant (CSBG) and the Low-Income Energy Assistance Program (LIHEAP) through the Tennessee Department of Human Services. The Centers provide emergency services in the form of vouchers for limited help with rent/mortgage evictions, utility disconnect notices and limited health and housing services as well as some nutrition services. They also distribute USDA Surplus Commodity food, provide job placement services, provide free tax preparation services (VITA), and provide limited home visits and errands for elderly and disabled clients.

Counties Served: Cocke, Grainger, Hamblen, Jefferson, Monroe and Sevier

Clients Eligible: For assistance under the CSBG/LIHEAP program, clients must establish a need for the service, meet the current federal poverty guidelines and meet other requirements specific for whichever program they are seeking assistance. The USDA Commodity program requires that households be under the 150% poverty income guidelines with food being distributed on a quarterly basis in the months of February, May, August and November.

Central Office Staff Contacts:

Amie Whitworth, Program Director
(423)318-6924
Fax: (423)318-6919
awhitworth@douglascherokee.org

Barbara Wilson, Data Specialist
(423)318-6925
Fax: (423)318-6919
bwilson@douglascherokee.org

Neighborhood Service Center Staff Contacts:COCKE COUNTY NEIGHBORHOOD SERVICE CENTER

Pat Spurgeon, Coordinator

Pspurgeon@douglascherokee.org

353 Driskill Circle, Newport, TN 37821

Phone: (423)623-3066/3067 Fax: (423)625-9314

Community Services Associates: Joanne Morse,
Peggy Brown, Vella Calfee

GRAINGER COUNTY NEIGHBORHOOD SERVICE CENTER

Criss Ann Maness, Coordinator

cmaness@douglascherokee.org

7765 Rutledge Pike, Rutledge, TN 37861

Phone: (865)828-5228/5229 Fax: (865)828-6072

Community Services Associate: Evelyn Perry

HAMBLEN COUNTY NEIGHBORHOOD SERVICE CENTER

(LOCATED WITHIN CENTRAL SERVICES)

Karen Talley, Community Services Associate

ktalley@douglascherokee.org

Hamblen County Central Services

2450 S. Cumberland St., Morristown, TN 37813

Phone: (423)587-3076

Central Services Main Line: (423)586-9431

Fax: (423)586-9493

JEFFERSON COUNTY NEIGHBORHOOD SERVICE CENTER

Brenda Ingram, Coordinator

bingram@douglascherokee.org

1429 Maple St., Jefferson City, TN 37760

Phone: (865)475-4745 Fax: (865)471-6081

Community Services Associate: Eunice Burnette

MONROE COUNTY NEIGHBORHOOD SERVICE CENTER

Barbara Raper, Coordinator

braper@douglascherokee.org

884 Englewood Rd., Madisonville, TN 37354

Phone: (423)442-3759 Fax: (423)442-7928

Community Services Associates: Debbie
Coleman, Sharroan Stewart

SEVIER COUNTY NEIGHBORHOOD SERVICE CENTER

Tammy Palmer- Coordinator

tpalmer@douglascherokee.org

750 Old Knoxville Hwy., Sevierville, TN 37864

Phone: (865)453-7131/7132 Fax: (865)774-9719

Community Services Associates: Norma Sue
Sutton, Deborah Clinton

Responsible Fatherhood/Team Dad

RICHARD BEATY, PROGRAM DIRECTOR

FUNDING SOURCE: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

SERVICE AREA: COCKE, GRAINGER, HAMBLLEN, JEFFERSON, MONROE AND SEVIER

Responsible Fatherhood/Team Dad is federally funded by the U.S. Department of Health and Human Services and sponsored by Douglas-Cherokee Economic Authority, Inc. The primary purpose of the Responsible Fatherhood/Team Dad program is to assist low-income fathers toward economic self-sufficiency and improved parental involvement.

STAFF CONTACT INFORMATION

Richard Beaty, Program Director

Cell: (423)736-2250

Office: (423)318-6937

Fax: (423)581-8422

rbeaty@douglascherokee.org

Curtis Gibson, Outreach Jefferson & Grainger

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Office: (423)318-6914

Fax: (423)581-8422

cgibson@douglascherokee.org

Sherry Price, Case Mgr. Sevier & Monroe

Cell: (865)304-9301

Office: (423)442-3769 (Monroe NSC)

Fax: (865)453-2873

sprice@douglascherokee.org

Desiree' Drinnon Case Mgr. Hamblen & Cocke

Cell: (423)307-9491

Office: (423)318-6914

Fax: (423)581-8422

ddrinnon@douglascherokee.org

Tim Francis, Outreach Sevier & Monroe

Cell: (423)744-4052

Office: (423)442-3769 (Monroe NSC)

Fax: (865)453-2873

tfrancis@douglascherokee.org

Sam Escobales, Bilingual Outreach Hamblen & Cocke

Cell: (423)307-9897

Office: (423)318-6914

Fax: (423)581-8422

Sam@douglascherokee.org

Rosemary Rogers, Case Mgr. Jefferson & Grainger

Cell: (865)304-0888

Office: (423)318-6914

Fax: (423)581-8422

rrogers@douglascherokee.org

Dennis Fox, Data/Office Specialist

Office: (423)318-6914

Fax: (423)581-8422

dfox@douglascherokee.org

Senior Nutrition Program

Amie Whitworth, Program Director

Funding Source: East Tennessee Human Resource Agency

Counties Served: Cocke, Grainger, Hamblen, Jefferson, Monroe and Sevier

Hours of Service: 7:00 AM-1:00 PM

Senior Nutrition provides home delivered meals to the homebound and congregate meals at senior centers for those who are still active enough to get out. Transportation is provided in some counties for those congregate participants who need it. Home delivered meals ensure that our homebound participants receive at least one hot nutritious meal per day and they also receive the benefit of someone checking in on them daily. Our congregate program promotes staying active and healthy by giving seniors a reason to get out of the house and take part in the great food and fellowship with others. Senior Nutrition meals provide one-third the recommended daily allowance of nutrients for senior adults. The program strives to break the cycle of poor nutrition leading to poor health.

CENTRAL OFFICE STAFF CONTACTS:

Amie Whitworth, NSC/SS Director
(423)318-6924
Fax: (423)318-6919
awhitworth@douglascherokee.org

Ann Horner, Administrative Assistant
(423)318-6935
Fax: (423)318-6921
ahorner@douglascherokee.org

April Myers, Senior Services Coordinator
(423)318-6936
Fax: (423)318-6921
amyers@douglascherokee.org

Senior Nutrition serves approximately 400 to 500 clients per day with a waiting list of individuals wishing to receive meals. The program targets low-income and disabled seniors. Income is not a factor in determining meal eligibility, though the majority of applicants are poverty level and below. Eligibility is determined by how great an applicant's need and how much help, if any, they receive from family and friends.

Although the funding source is listed above, the amount of grant funding does not provide the total amount needed to support the program entirely with the number of seniors that qualify for the program. Sponsorships are available for anyone wishing to provide a monthly

monetary amount to help a senior receive a nutritious hot meal daily. In addition, any and all general donations are accepted at any time.

SITE LOCATIONS

*Cocke County-Linda Lackey
Jones Building (Mon-Fri 11:00)
203 Bowman Dr., Newport, TN 37821
(423)623-3711*

*Cocke County
Village East Apartments (Wed 11:30)
640 Village Way
Newport, TN 37821*

*Grainger County-Brenda Marshall
Grainger Co. Senior Center (Mon-Fri 11:30)
8659 Rutledge Pike, Rutledge, TN 37861
(865)828-5397*

*Hamblen County-Marlene Roderick
Hamblen Co. Senior Center (Mon-Fri 11:30)
841 Lincoln Ave., Morristown, TN 37813
(423)581-2984*

*Hamblen County
Laurelwood Apts. (Mon-Fri 12:30)
513 S. Hill Street, Morristown, TN 37813
(423)581-2984*

*Hamblen County
College Park Apartments (Mon-Fri 11:00)
2526 Mall Dr., Morristown, TN 37814
(423)581-2984*

*Jefferson County
White Pine Senior Center (Wed & Fri 11:00)
1824 Maple St., White Pine, TN 37890
(865)674-2827*

*Jefferson County
Jeff. Co. Neighborhood Service Center
1429 Maple Ave., Jefferson City, TN 37760
(423)318-6935*

*Monroe County-Revonda Raper
Cora Veal Senior Center (Mon-Fri 11:30)
144 College St., Madisonville, TN 37354
(423)442-5834*

*Sevier County-Tammy Palmer
Renaissance Square Apts.
(Mon, Tues, Thurs, Fri 11:30)
135 W. Macon Lane, Sevierville, TN 37865
(865)363-7664*

*Sevier County
LeConte Terrace (Thurs 11:00)
210 Maggie Mack Lane, Sevierville, TN 37862*

*Sevier County
Woodland Park Apartments (Tues 11:00)
202 Hardin Lane, Sevierville, TN 37862*

Appalachian Educational Talent Search

Funding Source: U.S. Department of Education

**Service Area: Campbell, Claiborne & Scott Counties in Tennessee
Bell & Harlan Counties in Kentucky**

Program Director: Jenny Collins-King
(423)318-6931
Journeygirl89@douglascherokee.org

TRiO Data Specialist: Lisa Winstead
(423)318-6929
lisawinstead@douglascherokee.org

Administrative Assistant: Shannon Norris
(423)318-6917
snorris@douglascherokee.org

Talent Search is federally funded by the Department of Education and sponsored by Douglas-Cherokee Economic Authority, Inc. The primary purpose is to identify qualified students with potential for education at the postsecondary level, encourage students to complete high school and to undertake a program of postsecondary education as well as encourage persons who have not completed high school or postsecondary education but have the ability to enter such programs.

ADVISORS

SCHOOLS SERVED

Jonica Campbell, TS Advisor
Campbell County High School
150 Cougar Lane, Jacksboro, TN 37757
8:00 AM-4:30 PM M-F
(423)566-7037
jmccreary@douglascherokee.org

Campbell County High School
Jellico High School

Rachel Fox, TS Advisor
Claiborne High School
815 Davis Lane, New Tazewell, TN 37825
8:00 AM-4:30 PM M-F
(606)242-8820 ext. 8224
rgilbert@douglascherokee.org

Claiborne High School
Middlesboro Middle School
Middlesboro High School

*Sabra Cope, TS Advisor
Robbins Elementary
355 Schoolhouse Rd., Robbins, TN 37852
8:00 AM-4:30 PM M-F
(423)569-1164
scope@douglascherokee.org*

*Scott High School
Huntsville Middle School
Robbins Elementary*

*Jenny Collins-King
Bell County High School
RR 1 Box 88, Pineville, KY 40977
8:00 AM-4:30 PM M-F
(606)337-7061 ext. 199
Journeygirl89@douglascherokee.org*

Bell County High School

*Billie JAMIA Middleton, TS Advisor
HS
Harlan County High School
4000 US Hwy 119 North, Baxter, KY 40806
8:00 AM-4:30 PM M-F
(606)573-7135
jmiddleton@douglascherokee.org*

*Harlan County High School
Pineville High School*

Appalachian Upward Bound I & II

Funding Source: U.S. Department of Education

Service Area: Grainger (Grainger High School), Hawkins (Cherokee High School), Morgan (Central, Coalfield and Sunbright High Schools) and Scott (Scott High and Oneida Independent High School)

STAFF:

Branson Fields, Program Director
534 East 1st North Street, Morristown, TN 37814
(423)318-6930
bransonfields@douglascherokee.org

Lisa Winstead, TRiO Data Specialist
534 East 1st North Street, Morristown, TN 37814
(423)318-6929
lisawinstead@douglascherokee.org

Shannon Norris, Administrative Assistant
534 East 1st North Street, Morristown, TN 37814
(423)318-6917
snorris@douglascherokee.org

Upward Bound is federally funded by the U.S. Department of Education and sponsored by Douglas-Cherokee Economic Authority, Inc. The primary purpose of the Upward Bound Program is to identify low-income and first-generation students with potential for education at the post-secondary level, and encourage them to complete high school as well as undertake a program at the post-secondary level.

STAFF

SCHOOLS SERVED

Sandra Harris, UB Advisor
Central High School
1119 Knoxville Hwy., Wartburg, TN 37887
(423)346-2417
sharris@douglascherokee.org

Central High School
Coalfield High School
Sunbright High School

Amy Brown, UB Advisor
Robbins Elementary School/Middle School
355 School House Rd., Robbins TN 37852
(423)569-7957
amybrown@douglascherokee.org

Scott County High School
Oneida High School

David Alvis, UB Advisor
Cherokee High School
2927 Hwy 66 South, Rogersville, TN 37857
(423)272-2299
davidalvis@douglascherokee.org

Cherokee High School

Jenny Rosenberger, UB Advisor
Grainger High School
2201 Hwy. 11W South, Rutledge, TN 37861
(865)828-8404
jrosenberger@douglascherokee.org

Grainger High School

Rental Management Program

The Rental Management program is celebrating over twenty eight years of managing housing. With the exception of three Rural Development 515 complexes, a HUD 221(d)(3) complex, three LIHTC properties, 5 HOME complexes and two HUD 811 group homes, all complexes are HUD 202 complexes for seniors. This program, as revised over ten years ago, provides grant money for construction and operating money to enable the elderly residents to pay rent based on their income.

Counties Served: 24 Client Eligible: 1,566

CENTRAL OFFICE STAFF

Kathy Boatman, Program Director
kathyb@dcearentalmanagment.org

Mary Hazelwood, Property Manager
maryh@douglascherokee.org

Anna Mendoza, Accounting Manager
amendoza@douglascherokee.org

Sherri Harrell, Data Specialist
sharrell@douglascherokee.org

Gale Sorrell, Financial Assistant
gsorrell@douglascherokee.org

Karen Lane, Accounts Payable
karenl@douglascherokee.org

Barbara Rose, Office Manager/Marketing
Barbarar@douglascherokee.org

Beth Preece, Administrative Assistant
bpreece@douglascherokee.org

Vivian Adams, Purchasing/Compliance Coordinator
vadams@douglascherokee.org

Willie Ratliff, Maintenance Specialist

Phone: (423)586-1494

Days, Hours: Monday-Friday, 8:00 AM-4:30 PM

Site Locations on Next Page

SITE LOCATIONS

*Alpine Village
512 Mountainview Rd.
Johnson City, TN 37601
(423)283-0770
Manager-Angelia Wood*

*Auburn Hills
180 Tusculum Drive
Oak Ridge, TN 37830
(865)483-5772
Manager- Sandy Perry*

*Autumn Village
P.O. Box 469; Rt. 2 Cedar
Lane
Rutledge, TN 37861
(865)828-4196
Manager-Karen McNish
Co-Manager-Marty McNish*

*Beaver Run
North 1102 Paperville Rd.
Bristol, TN 37620
(423)878-6800
Manager-Cindy Blackburn*

*Breckenridge
220 Maggie Mack Lane
Sevierville, TN 37862
(865)774-0790
Manager-Joanna Johnson*

*Brookvale Garden
1201 Hoffman Ave.
Etowah, TN 37331
(423)263-0598
Manager-Frieda Vaughn*

*Brookwood Terrace
107 Brookwood St.
Wartburg, TN 37887
(423)346-7069
Manager-Pam Byrd*

*Cambridge Apartments
Rt.2, Box 433
122 Cambridge Ave.
Rutledge, TN 37861
(865)828-6095
Manager: Karen McNish
Co-Manager-Marty McNish*

*Cherry Hill
140-B Cherry Hill Lane
Spring City, TN 37381
(423)365-7377
Manager- Jack Maples*

*College Park
2526 Mall Drive
Morristown, TN 37814
(423)587-6491
Manager: Jan Greene*

*The Commons
133 West Macon Lane
Seymour, TN 37865
Manager-Janelle Valentine*

*Dogwood Terrace I
8729 Middlebrook Pike
Knoxville, TN 37923
(865)690-0313
Manager- Jerri Brown
Co-Manager- Charles Brown*

*Dogwood Terrace II
406 Dogwood Terrace
Sweetwater, TN 37874
(423)337-3810
Manager- Donna Smith*

*Dogwood Terrace III
200 Dogwood Terrace
Lenoir City, TN 37771
(865)986-0280
Manager- Jerri Brown
Co. Manager-Charles Brown*

*Douglas Residences
821 Eastern Ave.
Jefferson City, TN 37760
(865)475-8546
Manager-Amber Lowery*

*Franklin Place
100 Franklin Place
Elizabethton, TN 37643
(423)542-2491
Manager-Carla Jones*

*Friendship Manor
108 Wampler St.
Kingsport, TN 37765
(423)245-3103
Manager-Sharon Maney*

*Gateway Village (Family)
120 W. Paine Street
Sevierville, TN 37862
(865)453-1729
Manager-Donna Fletcher*

Greenbriar Village & Annex
 106 Petersburg Rd.
 Rogersville, TN 37857
 (423)272-9976
 Manager-Norina Massengale

Heritage Oaks
 1955 White St., SE
 Cleveland, TN 37311
 (423)478-3864
 Manager-Phyllis Brown

Heritage Oaks Annex
 321 Baldwin St., SE
 Cleveland, TN 37311
 (423)478-3864
 Manager-Phyllis Brown

Highland Manor
 535 Old Walton Rd.
 Monterey, TN 38574
 (931)839-7566
 Manager-Janice Overstreet

Holly Hills
 115 Holly Hills Dr.
 Livingston, TN 38570
 (931)823-1118
 Manager-Brenda Buck

Holston Hills
 134 Stapleton Lane Rd.
 Rogersville, TN 37857
 (423)272-7801
 Manager-Carolyn Mallett

KC Home (Group Home)
 615 Gammon Ave.
 Morristown, TN 37814
 (423)581-7539
 Manager-Jan Greene

Lakeway Apts. & Annex (Family)
 108 Lakeway Lane
 Bean Station, TN 37708
 (865)767-2676
 Manager-Karen McNish
 Co-Manager-Marty McNish

Lakewood Village
 357 S. Third St.
 Kingston, TN 37763
 (865)376-3290
 Manager-Lucy Shaw

LeConte Terrace
 210 Maggie Mack Lane
 Sevierville, TN 37862
 (865)774-8885
 Manager-Joanna Johnson

Lincoln Park
 1109 Sulphur Springs Rd.
 Morristown, TN 37813
 (423)587-1633
 Manager-Jan Greene

Lincoln Park Annex
 1203 Sulphur Springs Rd.
 Morristown, TN 37813
 (423)587-1633
 Manager-Jan Greene

Meadow Creek (Family)
 3180 Hickory Drive
 Pigeon Forge, TN 37863
 (865)774-9495
 Manager-Christine Smith

Meadowood Park
 1126 E. Erwin Rd.
 Erwin, TN 37650
 (423)743-7112
 Manager-Amy Wall

Mill Creek
 P.O. Box 4701
 Rt. 2, Hwy. 11W
 Rutledge, TN 37861
 (865)828-3036
 Manager-Karen McNish
 Co-Manager-Marty McNish

Mountain Grove
 940 N. Spring Street
 Livingston, TN 38570
 (931)823-6626
 Manager-Brenda Buck

Oak Hills
 301 Horizon Drive
 Sparta, TN 38583
 (931)836-8127
 Manager-Bobby Hutson

Oak Hills Annex
 301 Horizon Drive
 Sparta, TN 38583
 (931)836-3010
 Manager-Bobby Hutson

Old Saybrook (Family)
529 Isbill Rd.-Office #700
Madisonville, TN 37354
(423)442-2262
Manager- TBF

Sequoyah Village
359 Tellico St.
Madisonville, TN 37354
(423)442-9190
Manager-Donna Smith

Westminster Place
144 N. Main Street
Oneida, TN 37841
(423)569-9505
Manager-Norina Massengale

Park Place & Annex
885 Elrod St. SE
Cleveland, TN 37311
(423)478-0414
Manager-Opal Edmonds

Springbrook Apartments
216 Avecor Dr. #125
Vonore, TN 37885
(423)884-6070
Manager-TBF

Winfield Ridge (Family)
662 Old Hwy. 27N
Winfield, TN 37892
(423)569-5100
Manager-Norina Massengale

Pleasant Hill
301 Horizon Drive
Sparta, TN 38583
(931)836-8127
Manager-Bobby Hutson

Stanford Place
2213 Bower Lane SE
Cleveland, TN
(423)476-9090
Manager-Phyllis Brown

Woodland Park
202 Hardin Lane
Sevierville, TN 37862
(865)429-6896
Manager-Donna Fletcher

Renaissance Square
135 W. Macon Lane
Seymour, TN 37865
(865)579-4886
Manager-Janelle Valentine

Victory House (Group Home)
4425 Plymouth Road
Knoxville, TN 37914
(865)544-7025
Manager- Jan Greene

Woodland Place
1507 Bell Ridge Rd.
Johnson City, TN 37601
(423)929-2774
Manager-Cindy Blackburn

Riverpark I & II (Family)
1110 Old Knoxville Hwy.
Sevierville, TN 37862
(865)428-1373
Manger-Mike McElhaney

Village Green Apartments
1385 Howard Baker Hwy.
Huntsville, TN 37756
(423)663-4343
Manager-Norina Massengale

Woodridge
1001 Light St.
Greeneville, TN 37744
(423)636-0238
Manager-Susan Morgan

Roy J. Messer
1523 Main Street
White Pine, TN 37890
(865)674-8479
Manager-Amber Lowery

Walnut Creek
1725 Benton Station Rd.
Benton, TN 37307
(423)338-8142
Manager-Freida Vaughn

Woodridge Annex
1006 Light St.
Greeneville, TN 37744
(423)636-0238
Manager-Susan Morgan

Workforce Investment Act

“WIA” Youth Development Program

For Greene and Hamblen Counties

Program Directors: Rebeckah Ball- Greene County
Kelly Reed-Hamblen County

Grant Period: July 1- June 30

Program Summary

The purpose of the WIA Youth Development Program is to provide youth with services to enhance their future employability. A broad range of coordinated services are available to assist youth in meeting their academic and career goals. These services include, but are not limited to: (1) tutoring and studies skills, (2) alternative secondary school services, (3) paid and unpaid work experience, (4) summer employment, (5) leadership development, (6) adult mentoring, (7) occupational skills training, (8) guidance and counseling services, (9) support services, and (10) follow-up services provided for one year after completion of the program.

Counties Served: Greene and Hamblen

Clients Eligible:

Clients must be between the ages of 16 and 21, be from low-income households, and have one or more barriers to obtaining and maintaining suitable employment. These barriers are defined as a client being: (1) deficient in basic literacy skills, (2) a school dropout, (3) homeless, a runaway, or a foster child, (4) pregnant or a parent, (5) an offender, or (6) in need of additional assistance to complete an educational program or to secure and hold employment.

Greene County Staff:

Rebeckah Ball, Program Director
(423)525-4793
rball@douglascherokee.org
Mon-Fri; 8:00 AM-4:30 PM

Crystal Humberstone, Lead Tutor/Admin. Asst.
(423)525-4793
chumberstone@douglascherokee.org
Tuesday & Thursday; 11:00 AM-4:30 PM

Mailing Address/Office Location:
204 Bohannon Ave.
Greeneville, TN 37745

Hamblen County Staff:

*Kelly Reed, Program Director
(423)318-6933*

kreed@douglascherokee.org

Mon-Thurs; 8:00 AM- 4:30 PM

Friday; 8:00 AM-11:00 AM

*Laura Merrill, Lead Tutor/Admin. Asst.
(423)318-6933*

lmerrill@douglascherokee.org

Mon-Thurs; 11:30 AM-4:30 PM

Mailing Address/Office Location:

534 East First North Street

Morristown, TN 37814