

2016 ACCREDITATION SPECIALIST BOOT CAMP®

**Take your
accreditation training
to the next level**



UPCOMING DATES

LAS VEGAS, NV
February 1-3

**BILLERICA
(BOSTON), MA**
June 27-29

**TORRANCE
(LOS ANGELES), CA**
October 3-5

**BRENTWOOD
(NASHVILLE), TN**
April 11-13

**SCHAUMBURG
(CHICAGO), IL**
August 29-31

ORLANDO, FL
December 12-14

WHY HCPro?

**Be better prepared to not only survive
but thrive during accreditation surveys**

» **CUSTOM-DESIGNED COURSE MATERIALS:**

Proprietary materials and exercises are developed by instructors specifically for this immersion learning format.

» **UNMATCHED KNOWLEDGE:**

Our instructors have a unique combination of real-world accreditation and adult education experience. They know exactly what you need to learn and how to present complex topics in an easy-to-understand manner.

» **EARN VALUABLE CES TO MAINTAIN YOUR CREDENTIALS:**

Our courses offer CEs from national and state organizations.



**CE
CREDITS**

**This Boot Camp offers
continuing education credits!**

Go to www.hcprobootcamps.com for complete information.

NURSING CONTACT HOURS (ANCC)

HCPro is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.

This educational activity for **18.75** nursing contact hours is provided by HCPro.

CALIFORNIA BOARD OF REGISTERED NURSING

HCPro is approved by the California Board of Registered Nursing to provide **22.5** nursing contact hours. California BRN Provider #CEP 14494.

Disclosure Statement:

HCPro has confirmed that none of the faculty/presenters, planners, or contributors have any relevant financial relationships to disclose related to the content of this educational activity.

**REGISTER FOR ANY BOOT CAMP DATE
BY JANUARY 31, 2016 AND SAVE \$100**

Use discount code **BCSAVE100** when registering to receive discount.

BRING HCPRO'S BOOT CAMPS TO YOUR FACILITY

Bring our industry-leading instructors to your facility to teach one of our existing Accreditation Boot Camps or a program customized specifically for your organization.

ACCESS. Our instructors are all yours, so you can ask them questions specific to your facility and apply concepts to your own accreditation program.

CONSISTENCY. Bring staff together for consistent training and foster team-building and problem solving.

CONNECTION. Encourage collaboration by inviting staff from other departments to all or part of the Boot Camp.



For more information about on-site classes,
please call **877-233-8734** or email sales@hcpro.com.

ACCREDITATION SPECIALIST BOOT CAMP®

Accreditation and quality professionals are being asked to do more than ever. Our expert instructors can help you with that.

OVERVIEW

The **Accreditation Specialist Boot Camp** is a thorough two-and-a-half-day course that provides survey coordinators and accreditation and quality professionals with best practices for survey prep, training, and overall management.

We call it a boot camp because it's focused, in-depth training. When you finish the class, you'll be an accreditation expert, completely prepared to handle whatever your organization needs. Plus, you will leave with an entire catalogue of tools, templates, and resources that you can use at your organization.

The **Accreditation Specialist Boot Camp** provides in-depth explanations of CMS and Joint Commission requirements, and briefly covers HFAP and DNV standards if students are accredited by those bodies. Instructors focus on teaching participants how to integrate continuous survey readiness into daily operations.

TAKE A LOOK AT THE FOLLOWING BENEFITS OF ATTENDING THE ACCREDITATION SPECIALIST BOOT CAMP:

- » Identify organizational weaknesses to improve survey results
- » Know which regulations are applicable to your organization
- » Interpret accreditation standards and regulations
- » Maintain organizational readiness and identify vulnerabilities
- » Implement continuous survey readiness plans
- » Coordinate site visits
- » Identify future trends likely to affect organizational compliance, thereby maintaining facility accreditation and ultimately providing quality patient care
- » Respond to survey results, findings, and Requirements for Improvement

LAS VEGAS, NV	FEB 1-3	Hyatt Place Las Vegas * 1/8/16	702-369-3366
BRENTWOOD, TN	APRIL 11-13	Hyatt Place Nashville/Brentwood * 3/18/16	615-661-9477
BILLERICA, MA	JUNE 27-29	Homewood Suites by Hilton Boston-Billerica/Bedford/Burlington * 6/6/16	978-670-7111
SCHAUMBURG, IL	AUG 29-31	Hyatt Place Chicago/Schaumburg * 8/7/16	847-330-1060
TORRANCE, CA	OCT 3-5	Courtyard Los Angeles Torrance/South Bay * 9/7/16	310-532-1722
ORLANDO, FL	DEC 12-14	Hyatt Place Orlando/Convention Center * 11/11/16	407-370-4720

*Discounted room rate cut-off date

AGENDA

DAY 1: GETTING STARTED

- » Building a foundation
- » Understanding the sources of truth
- » Learning the essentials of standards and *Conditions of Participation (CoP)*

DAY 2: ACCESSING INFORMATION/GAINING KNOWLEDGE

- » Developing expertise and credibility
- » Promoting collaborative relationships
- » Identifying operational partners

Implementation—Part 1

- » Continuous survey readiness overview
- » Planning an approach to continuous readiness—
The Joint Commission chapter by chapter
- » Creating an assessment structure
- » Creating a “go to green” action plan

Implementation—Part 2

- » Preparing for the surveyor’s arrival
- » Response to an unannounced survey
- » Managing a successful survey

DAY 3: IMPLEMENTATION AND ONGOING FOLLOW-UP—PART 3

- » After the survey
- » Addressing RFIs and OFIs
- » Determining clarification opportunities
- » Formulating successful clarifications
- » Keeping it going through performance improvement

*Course agenda is subject to change.

For complete agenda and continuing education credit information, visit www.hcprobootcamps.com.

\$1,399

BOOT CAMP SCHEDULE

Classes run Monday through Tuesday: 8:00 a.m.–5:30 p.m.,
Wednesday 8:00 a.m.–12 p.m.

HOTEL RESERVATIONS/DISCOUNTED ROOM RATES

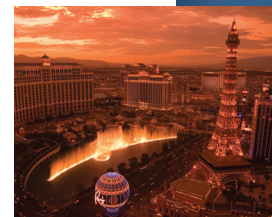
Make your hotel reservations immediately to guarantee the hotel rate and availability, and be sure to identify yourself as a participant of HCPPro’s Boot Camp to get the special discounted room rates. Most discounts expire four weeks prior to the Boot Camp start date.

For more information on hotel room rates and discount deadlines, visit www.hcprobootcamps.com.



This Boot Camp offers continuing education credits!

Go to www.hcprobootcamps.com for more information.



EXPERT TRAINERS



JEAN S. CLARK
RHIA, CSHA

Jean S. Clark, RHIA, CSHA, has been a leader in the field of accreditation

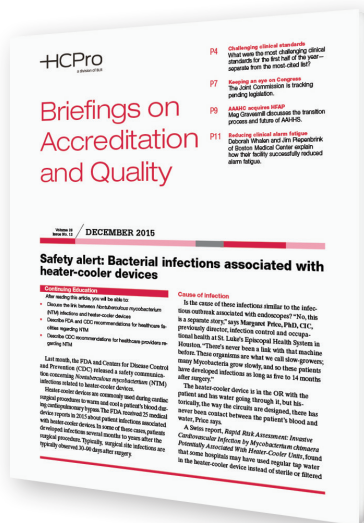
and regulatory compliance and health information management (HIM) for more than 30 years. She graduated with honors from the Medical University of South Carolina School of Health Related Sciences. She served as the president of the American Health Information Management Association (AHIMA), the International Health Information Management Association, and the Southeastern Medical Record Association, and served two terms for the South Carolina Health Information Management Association (SCHIMA). She also received AHIMA's Distinguished Member, Literary, and Volunteer awards and the Southeastern Medical Record Association and SCHIMA Distinguished Member award. She is a well-known author and speaker on accreditation and regulatory compliance. Clark lives in Charleston, South Carolina.



HEATHER FORBES
BSN, RN, CEN, CSHA,
HACP

Heather Forbes, BSN, RN, CEN, CSHA, HACP, is the

clinical education program coordinator for Maine Medical Partners in Portland. She works closely with the Maine Medical Partners clinical staff and leadership teams to provide direction and oversight to the clinical education, clinical competency, and professional development programs. She has responsibility for guiding, organizing, and improving strategies to promote a constant state of organizational readiness with all accrediting, licensing, and regulatory bodies. Perhaps more importantly, her role is to facilitate a culture of patient safety.



STAY ON TOP OF CMS AND THE JOINT COMMISSION WITH THIS MONTHLY RESOURCE!

Briefings on Accreditation and Quality (formerly known as **Briefings on The Joint Commission**) is a monthly publication that provides you with the regulatory analysis you can trust to ensure a successful accreditation system at your facility! In addition to keeping you up to date on developments from CMS and The Joint Commission, this newsletter also provides tips and advice on quality improvement, case studies from your peers, best practices from other facilities, and field-tested tools and forms that you can easily modify for your organization. Subscribe today and rest easy knowing all the need-to-know information will be delivered to you every month!

A ONE-YEAR SUBSCRIPTION TO BRIEFINGS ON ACCREDITATION & QUALITY INCLUDES:

- » **PRINT AND ELECTRONIC ACCESS** to each issue
- » **TIMELY INTERVIEWS AND ARTICLES:** Each month, get exclusive interviews and stories dedicated to helping you prepare for survey day
- » **READY-MADE ELECTRONIC TOOLS:** New electronic forms, charts, policies, and checklists you can download and customize to meet your needs
- » **ADVICE FROM YOUR PEERS:** Find out how other organizations are solving accreditation challenges
- » **FULLY SEARCHABLE ARCHIVES:** Every article in past issues of **Briefings on The Joint Commission** and **Briefings on Accreditation and Quality** is at your fingertips
- » **E-NEWSLETTER:** Each week, receive timely updates and information delivered to your inbox from our e-newsletter **Accreditation Insider**

2016 ACCREDITATION SPECIALIST BOOT CAMP®

**Take your
accreditation training
to the next level**



For more information, visit www.hcprobootcamps.com or call **800-650-6787**.