

ALPHA OMICRON PI

Fraternity

2019 International Convention FAQs

Who should attend International Convention?

Everyone! International Convention provides such a unique experience to meet sisters from all over North America, hear key note speakers, and participate in AOII Rituals & Traditions. We encourage all of our members to attend.

When and where will International Convention be held?

June 26 – 30 at the Renaissance Orlando at SeaWorld in Orlando, Florida
6677 Sea Harbor Drive, Orlando, FL 32821

What is the timeline for registration?

Council members (*Collegiate Chapter Presidents, Chapter Advisers, Alumnae Chapter Presidents, Past International Presidents, the National Panhellenic Conference Delegation, International Standing Committees Chairmen, Network Directors, Network Specialists, and members of the Executive, Foundation, and Properties Boards*)

- Registration opens April 1 at 9 a.m. CDT
- Registration closes April 15 at 9 a.m. CDT
- If registering after April 15 at 9 a.m. CDT, an additional \$100 personal late fee will be charged.

Full-time general membership (*available to all AOII members other than Council*)

- Registration opens April 17 at 9 a.m. CDT*
- Registration will close once max capacity is reached

Part-time general membership (*available to all AOII members other than Council*)

- Registration opens May 1 at 9 a.m. CDT* and only when full-time registration is maximized.

**These dates listed are subject to change based on ticket and room availability.*

What are the costs to attend International Convention?

Collegiate Chapter Presidents

- Double Room (two people/room), Board and Travel: Paid by the Fraternity
- Travel guidelines must be adhered to in order to receive reimbursement for travel arrangements.
- \$235 Registration Fee: Paid by the individual
- Ground transportation to/ from airport, baggage handling, tips and other fees: Paid by the individual

Past International Presidents, Executive Board Members, Network Directors, Network Specialists, National Panhellenic Conference Delegation, Standing Committee Chairmen and Parliamentarian

- Double Room (two people/room) and Board: Paid by the Fraternity
- Travel: Up to \$400 Paid by the Fraternity

- Travel Guidelines for international volunteers must be adhered to in order to receive reimbursement for travel arrangements.
- \$235 Registration Fee: Paid by the individual
- Ground transportation to/from airport, baggage handling, tips and other fees: Paid by the individual

Collegiate Chapter Advisers

- Double Room (two people/room) and Board: Paid by the Fraternity
- Travel: Paid by the Collegiate Chapter
- \$235 Registration Fee: Paid by the individual
- Ground transportation to/ from airport, baggage handling, tips and other fees: Paid by the individual

Alumnae Chapter Presidents

- Double Room (two people/room) and Board: 50% paid by the Fraternity for all qualifying alumnae chapters* and 50% chapter expense
- Travel: Paid by the alumnae chapter
- \$235 Registration Fee: Paid by the individual
- Ground transportation to/from airport, baggage handling, tips and other fees: Paid by the individual

**See the Governing Documents, Standing Rules, Article XIII in the Officer Resources Library for qualifying details.*

***A member representing a collegiate or an alumnae chapter delinquent more than 10 days in payment of any obligation due in to Headquarters from the start of the first business session, or any other member of Council similarly delinquent, shall not be entitled to vote so long as such obligation is unpaid and the chapter will be billed back for any expenses covered by the Fraternity.

All Other Full-Time Attendees

The registration fee is a personal expense. Room, board and travel can either be a chapter, corporation or personal expense.

- Registration: \$235
- Rooms & Meals
 - Single: \$1845 / 4 nights
 - Double: \$1465 / 4 nights
 - Quad: \$1145 / 4 nights

Part-Time Attendees

Part-Time registration fee is a personal expense and covers attendance for the entire day's functions (Rituals, Business Sessions, Meals, Educational Sessions and any other activities offered that day) unless you purchase a Rose Banquet Meal Ticket. The Rose Banquet Meal Ticket will only include the meal and attendance at Rose Banquet.

The costs for part time registration packages are listed below:

- Wednesday day pass: \$176.00
- Thursday day pass : \$318.00
- Friday day pass : \$224.00
- Saturday (including Rose Banquet): \$314.00
- Rose Banquet meal ticket (Saturday Night): \$175.00

How do I know if my registration is complete?

If you choose to pay online at time of registration, you will receive an email confirmation notifying you that your registration is complete. If you choose to pay later (invoice), you will receive an email with a copy of the invoice to serve as your registration confirmation in 2-4 business days. You will also receive reminder emails weekly until payment is received. If you are paying by check, you need to submit your payment to

AOII Headquarters
ATTN: Jackie Lynch
5390 Virginia Way, Brentwood, TN 3702

Invoice number(s) need to be included on all checks.

How do I make changes to my registration?

Registrations (including room and board) can be transferred from one member to another until June 10. Any transfers made from June 11 until June 24 will be assessed a \$50 personal fee. Any transfers made on site during Convention will be assessed a \$100 personal fee.

Registrations (including room and board) can be canceled until May 20. Any cancellations made after May 20 will not be refunded.

All attendees wishing to make any personal changes to their registration prior to the event will be assessed a \$50 change fee (this excludes transfers). If personal changes to registration are needed upon onsite arrival, the attendee will be assessed a \$100 change fee.

Please contact Assistant Director of Marketing and Events, Danielle McCullough at dmccullough@alphaomicronpi.org or (615) 370-0920 to make updates or changes to your registration.

When should I arrive for International Convention?

Monday, June 24

- Executive Board, Foundation Board and Properties Board
- *Board members may book their flights to arrive anytime throughout the day.*

Tuesday, June 25

- Network Directors, Network Specialists, Education Committee, NPC Delegation and PIPs
- *Network Directors and Network Specialist should arrive to the hotel by 5:30 p.m. EDT for a 6:00 p.m. scheduled dinner. PIPs should arrive to the hotel by 6:30 p.m. EDT for a 7:00 p.m. scheduled gathering. The Education Committee and NPC Delegation should arrive anytime that evening.*

Wednesday, June 26

- All other attendees
- Attendees should arrive at the hotel no later than 4 p.m. EDT on Wednesday to ensure time to check into the hotel and arrive at the first event starting at 4:30 p.m. EDT at the hotel. Please do not book flights arriving any later than 2 p.m. to ensure an on-time arrival.

When should I plan to depart from International Convention?

International Convention will end at the close of Rose Banquet on Saturday evening. You may choose to depart at any time on Sunday June 30.

Can I bring a guest to International Convention?

We welcome any guests to attend our meal functions at AOII Convention! However, non-members are not permitted at business sessions and Opening/Closing Ritual.

Can I bring children to International Convention?

Children under the age of 14 cannot be included in any of the Convention activities. If you bring a child, you are responsible for finding childcare during scheduled events as the hotel does not offer this service.

What if I want to stay at the Renaissance Orlando at SeaWorld for extra nights?

Additional nights will need to be booked personally. Our event cannot accommodate rooms outside of the event dates.

What time is check-in?

Check-in time at Renaissance Orlando at SeaWorld is 4 p.m. EDT (if your room is ready, you may check in earlier). A credit card for incidental room charges will be required for all participants at the time of check in. The hotel accepts most major credit cards.

In addition to checking into the hotel, you need to check in for the event at the AOII registration desk. All chapter accounts and any personal accounts with AOII must be cleared with AOII Headquarters accounting staff before registration can be completed.

What time is check out?

Check out from Renaissance Orlando at SeaWorld is at 11 a.m. EDT. You must check out with the hotel and settle all accounts before leaving.

How do I note special dietary needs?

For those participants wanting to request vegetarian, vegan, gluten free or dairy/lactose free meals or have a food allergy, please make note of this request in the space provided on the registration form. Special meals must be requested in advance and not on-site at International Convention.

How do I book airline tickets?

Convention attendees are responsible for booking their own travel and can book their travel through the company of their choice. International Volunteers and Collegiate Chapter Presidents must adhere to the 2019 Travel Guidelines for reimbursement, which are posted on the AOII website.

How do I obtain ground transportation to and from Renaissance Orlando?

Attendees must make arrangements for their own airport transportation. Ground transportation to and from the Renaissance Orlando at SeaWorld is a personal expense.

Is parking available at the hotel?

Self-parking will be available at the Renaissance Orlando at SeaWorld and is a personal expense. A 50% discount of the daily parking rate will be granted to all registered hotel guests over the Convention dates.

What is the Forever Friends campaign?

AOII's Forever Friends is a wonderful way to say "thank you" to a sister for all she contributes to AOII. It is a program designed specifically to recognize the women who make AOII stronger through dedication and love. Each sister you honor through Forever Friends will receive a printed personalized certificate recognizing the sister(s) who gave in her honor in their mail box at Convention or mailed to them if they are not attending, as well as receive a goodie to take home in honor of her dedication and service to the Fraternity or mailed with their certificate for those not attending Convention. Each donor who honors a sister will receive a Forever Friends button in honor of their donation.

All of the proceeds from Forever Friends are designated to AOII's Collegiate Experience department to assist our chapters in creating exceptional membership experiences. Upon Convention registration and on site, you can honor a sister for \$30* and help ensure that the power of friendship in AOII will endure.

What is a Rose Tribute?

Rose Tributes are a special tradition during International Convention! For a \$5 contribution, you can purchase a Rose Tribute in honor of a special sister. The honoree will receive an acknowledgement card and a small embroidered rose for each Rose Tribute purchased in her honor.

New this year, for every \$100 or more, the donor will receive a large embroidered AOII Foundation replica rose. The rose will be added to the donor's name badge as added recognition for their level of support.

To purchase Rose Tributes, please visit alphaomicronpi.org/foundation/donate.

What is the Panda Donation?

Upon registering for International Convention, AOII event attendees will have the opportunity to donate money to help purchase pandas for children who attend Juvenile Arthritis Conferences. With your support, the Fraternity will purchase pandas in bulk to ensure that each child who receives one at a Juvenile Arthritis Conference gets one that is the same size and quality as their peers. Donations are typically given in the amounts of \$5, \$10, \$25, \$50 and any other amount you wish to donate. Any level of donation is greatly appreciated.

Can I shop the Emporium at International Convention?

The AOII Emporium will be open at Renaissance Orlando at SeaWorld throughout International Convention for your shopping convenience. Shopping hours will be listed in your on-site registration packet. Official AOII jewelry will also be available at International Convention.

What should I wear to International Convention?

Wednesday

- Opening Program: Business casual
- Candle Lighting & Opening Ritual: All participants and observers will wear white skirts and blouses, or dresses and black closed-toed shoes EXCEPT those who have been notified by email that they have been chosen as PARTICIPANTS for

Candle Lighting portion of the opening proceedings. *The individuals who are notified that they are PARTICIPANTS in the Candle Lighting Service will wear black skirts and blouses, or dresses and black closed-toe shoes.*

Thursday (Red, Pink & Coral Day!)

- Education Tracks, Opening Luncheon, Meet the Candidates and Opening Business Session: Red, Pink and/or Coral Business Attire
- Awards Banquet: Semi-Formal Attire (cocktail dress, dressier skirt with nice top)

Friday

- Panhellenic Brunch and Business Session: Business Attire

Saturday

- Closing Business Session: Business Attire
- Closing Ritual: Proper Ritual attire (white dress or white skirt & blouse with black, closed-toe shoes)
- Cocktail Hour and Rose Banquet: Formal Attire

What should I bring to International Convention?

- Pen and notebook
- AOII Badge
- Snacks - Be sure to look at the meal times and determine your needs
- Reusable water bottle - summer in Florida is hot. It's important to stay hydrated!
- *The Call* to Convention (for delegates to use as a reference during business session)
- Extra cash for the Emporium, photographs, snacks, free time, etc.
- Life Loyal AOII Members - Bring your Life Loyal pin and lanyard

What is the Candle Lighting Ceremony?

Candle Lighting is a ceremony that is traditionally one of the most memorable events of Convention. Every collegiate chapter is represented by lighting a single candle while their sub-motto is recited.

What are the free time options during Convention?

Orlando, Florida has a wide variety of activities and attractions for visitors from amusement parks, shows and entertainment, shopping, pool time and so much more! The Convention 2019 schedule allows for free time opportunities on Friday afternoon and evening, June 28 and Saturday morning, June 29 to explore Orlando. In honor of Convention, Hello Florida! is offering exclusive attraction tickets specifically for Alpha Omicron Pi and their families. [Click here to purchase tickets at a discounted rate for Friday afternoon/evening and Saturday morning!](#) Should you wish to extend your stay in Orlando prior to or after the event, discounted tickets are also available through the link.

For more information about International Convention, you can visit alphaomicronpi.org and select "News and Events" then "International Events".