

GRANNY BASKETBALL® LEAGUE

2019

Player Registration Instructions

www.grannybasketball.com

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Welcome to our new website!

Powered by Basketball Central

GRANNY BASKETBALL® LEAGUE

A gentle game for women of a certain age.

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2019 Player Registration

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Forward

We hope this step-by-step guide will be helpful to you in setting up your initial player registration. With everyone's help, this first year will go smoothly and each year to come will be even easier.

We believe you will enjoy the new features and conveniences of our website.

If you have any questions, please contact any of the following league representatives:

Sue Manning, Director
director@grannybasketball.com

Michele Clark, Deputy Director
KansasGBB@gmail.com

Marj Madison, Treasurer
Treasurer@grannybasketball.com

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Players

Three methods are now available to complete your 2019 Player Registration

- 1. Online registration + online payment**
Register yourself online and pay online.
- 2. Online registration + physical payment**
Register yourself online and pay through team captain.
- 3. Physical registration + physical payment**
Fill out/sign forms with team captain and give \$20 fee to team captain.
Later, watch your email for an invitation from the website with a link inviting you to log on and complete your online profile.
[optional, but strongly encouraged]

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Players

Three Methods Available to complete 2019 Player Registration:

Method	Player Information	2019 Roster	2019 Waiver & Indemnification	Pay annual player fee
1 <small>Register online, Pay online</small>	Type your information into computer. Set your own password.	Select your team from drop-down list. You will automatically be added to your team roster.	Read and check box to accept.	Pay \$20 online with your credit card.
2 <small>Register online, Pay by check</small>	Type your information into computer. Set your own password. <small>Note: Another registered user, eg, captain, could do this. See slide #24.</small>	Select your team from drop-down list. You will automatically be added to your team roster.	Read and check box to accept.	Have team captain submit check to league treasurer. Treasurer will mark player paid in website once she receives funds.

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Players

Three Methods Available to complete 2019 Player Registration:

Method	Player Information	Roster	Waiver & Indemnification	Pay \$20 player fee
3 <small>The "old" way, shuffling paper, + modified</small>	Provide your name, birth date, and email address to your captain. There will be a place to enter this info on the 2019 waiver form. Captain will provide completed form and fee(s) to Treasurer for any players choosing Method 3 for their 2019 league registration.	<i>Team captain, treasurer or designated league officer will set up initial account adding player to the team's roster. A temporary password will be assigned.</i> Players will receive an email invitation with link to complete your player profile, if you wish.	Sign paper indemnification form provided by your captain. (The form now provides a space for birth date and email.) Captain will be responsible for submitting completed form to Treasurer, along with player fees.	Give your \$20 to team captain (check preferred, made payable to Granny Basketball League). Team captain will remit all player fees to league treasurer. League treasurer will mark players paid in the website.

As you can see, Method 1 or 2 would be much more efficient!
Let's walk through the process.... (next) 6

Instructions for Methods 1 and 2

Go to:
www.grannybasketball.com

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About Us Teams Events Schedule In The News Products Wanna Play?

2019 Player Registration

From the home page, click on "2019 Player Registration" button, or anywhere on the photo.

Instructions for Methods 1 and 2

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About Us Teams Events Schedule In The News Products Wanna Play?

2019 Player Registration \$20.00

Register \$20.00

Register Now

Click on blue "Register Now" button.

Instructions for Methods 1 and 2



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[Return to 2019 Player Registration Overview](#)

Register for 2019 Player Registration or select a [different event](#)

- Register Yourself \$20.00**
Join an existing team or register as an individual.
- Register a Family Member, Teammate or Friend \$20.00**
Another person is participating.
- Create more than one registration**
Complete multiple registrations in a row.

Click the top radio button to Register Yourself.
(Join an existing team or register as an individual.)

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Instructions for Methods 1 and 2



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[Return to 2019 Player Registration Overview](#)

Register for 2019 Player Registration or select a [different event](#)

Register Yourself \$20.00
Join an existing team or register as an individual.

Email
Email

Do you have an account?
 I'm new or not sure
 Yes, my password is Password
 Yes, but I forgot my password

[Next >>](#)

Register a Family Member, Teammate or
Another person is participating.

- 1. Type in your email**
(be sure to proofread)
- 2. Do you have an account? Click on first button: "I'm new or not sure"**
- 3. Click the blue Next>> button**

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Instructions for Methods 1 and 2

Create Account

Gender Identification: female
 First Name: Sample Granny
 Last Name: Basketball

Birthdate: 12/25/1918
 Birthdate is required for event eligibility and waivers.

Are you Sample Granny Basketball?
 Yes
 No, Sample Granny Basketball is a family member

Email: sample.granny@gmail.com

Password: [masked]

General Email Preference
 Stay Informed
 I want to know about upcoming events and other news.
 Minimal Contact
 Only email me about events I am registered for.

Sign in

NOTE: You will automatically receive an email asking you to confirm your email. Please check your email and confirm.

1. Fill in the requested information.
2. Select 'Yes' that you are you.
3. Your email will automatically populate in the field.
4. Create your password.
5. Select General Email Preference.
6. Click on blue "Sign in" button.

Instructions for Methods 1 and 2

Register for 2019 Player Registration or select a different event

Register Yourself \$20.00
 Join an existing team or register as an individual.

Select how to register

On an existing team \$20.00
 As an individual \$20.00

Next: Start Registering >>

Register a Family Member, Teammate or Friend \$20.00
 Another person is registering.

Register for 2019 Player Registration

- Cedar Rapids Late Bloomers (Eastern)
- Cedar Rapids Sizzlers (Eastern)
- Center Point Model 's (Eastern)
- Dubuque Courtside Cuties (Eastern)
- Harpers Ferry Fireflies (Eastern)
- Dazzling Dives (Northeastern)
- Decorah Trail Trotters (Northeastern)
- Driftless Dribblers (Northeastern)
- Faribault Hot Shots (Northeastern)
- Great Dames (Northeastern)
- LaCrosse Does (Northeastern)
- Wanamingo Bulldogs (Northeastern)
- Capital Chicks (Southern)
- Kansas Gray Tornadoes (Southern)
- Kansas Gray Hawks (Southern)
- Kansas Sunflowers (Southern)
- Louisiana Crushers (Southern)
- Oklahoma Twisters (Southern)
- Passing Fancies (Southern)
- Shooting Stars (Southern)
- Texas Fire Ants (Southern)

Select how to register

1. Click the top button: On an existing team
2. Select your team name from the drop-down list.
3. Click on the blue button: Next: Start Registering>>

Instructions for Methods 1 and 2

Adding a photo is optional.
You can come back later and modify anytime.

Please complete the player survey.
It contains the typical information we ask on a new player registration form. Some fields are required. This information does not appear on the website. You can control who has access to the information, eg, team captain and league officers. You can update it anytime.

At the bottom of the page, click on the blue button – Next: Waivers>>

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Instructions for Methods 1 and 2

Read the Waiver and Statement of Indemnification
It is the same as last year.

At the bottom of the page, click on the top button agreeing to the waiver.

Then click on the blue button – Next: Checkout>>

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Instructions for Methods 1 and 2

Registration Successful
View your receipt below.

Tell Your Friends!



Receipt #1808616

Balance Due: \$0.00 | Share Receipt | Save as PDF

If you have any questions about your player registration, please contact your team captain or Sue Manning at director@grannybasketball.com



Item	Quantity	Price
2019 Player Registration <small>Southern • Kansas Grayhawkers • League • 12/1/18 - 1/31/19 • USA, IA</small>	1	\$0.00
Total	1 Items	\$0.00 <small>Processed Dec 4, 2018</small>

Payments and Refunds

NOTE: Your initial balance may show as \$0.00. If so, we will manually adjust it to \$20 once your player registration is approved.

Your registration has now been submitted.

Your registration will be reviewed by Sue Manning or Michele Clark to ensure you are an expected player for your team. If there is a question, your team captain will be contacted to verify.

Once approved, you will receive an email notification. If it says your registration is free, simply disregard. Wait a day and return to the website to see the \$20 charge applied.

You will have an option to pay \$20 online, which is **Method 1**.

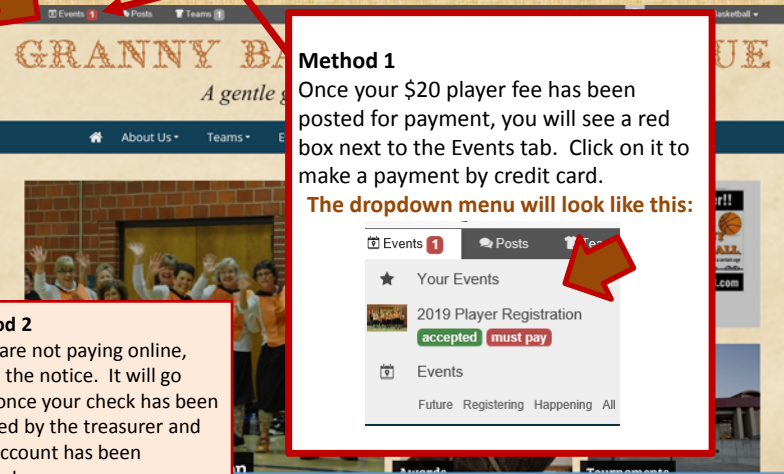
Method 2 would be to pay by check to your team captain. The league treasurer will mark your account paid once she has received your 2019 player fee.

Instructions for Methods 1 and 2

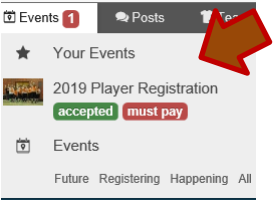


NOTE: Your initial balance may show as \$0.00. If so, we will manually adjust it to \$20 once your player registration is approved.

Instructions for Methods 1 and 2




Method 1
Once your \$20 player fee has been posted for payment, you will see a red box next to the Events tab. Click on it to make a payment by credit card.
The dropdown menu will look like this:



Method 2
If you are not paying online, ignore the notice. It will go away once your check has been received by the treasurer and your account has been credited.

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Instructions for Method 1



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[Return to 2019 Player Registration Overview](#)

league **registering now** \$20.00

2019 Player Registration

show event details

Registration

[+ New Registration](#)

Your Player Registrations

Name	Status	Details
Sample Granny Basketball player - Southern	accepted with payment due	Waivers <input checked="" type="checkbox"/> complete Information <input checked="" type="checkbox"/> complete Team Kansas Grayhawks

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Instructions for Method 1

1. Follow the prompts to pay by credit or debit.
2. Click on the blue Checkout button to complete your online transaction.

Pay with Credit or Debit

1 Items Balance Due **\$20.00**

Paying by debit will help keep up to \$0.50 in the community.

Card Number
 1234 1234 1234 1234 CVV
 1234 1234 1234 1234 what is this?

Name on card Expiration
 Powered by **Stripe**

Checkout Return

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Instructions for Method 3

1. Pay your \$20 player registration fee to your team captain. Make check payable to your team's checking account or payable to Granny Basketball.
2. Sign the league's 2019 Waiver & Indemnification form. (A new form will be provided to team leaders.) Be sure to include the initial information we will need to register you on the league's website:
 - Name
 - Birth date
 - Email address
3. Your team captain will mail or deliver the fees and completed form to the league's treasurer:
 Marj Madison, 5314 N.E. 10th St., Des Moines, IA 50313.
4. Marj, Michele or Sue will set up the initial player registration online and mark them paid. The player will receive an email invitation to complete their player profile. (optional)

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Player Profile (optional, but highly recommended)

GRANNY BASKETBALL LEAGUE
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Sample Granny Basketball
Message 3720 SE 61st, Berryton, KS 66409

Gender female
Age 99

About
+ Add A Bio

Events
View all events

Account
Edit Personal Info
Preferences and Privacy
Manage Payment Options
Password
Associations

Whenever you are logged in (see upper right corner of screen), you can click on **Account** from the drop-down list and set up (or edit) your player profile anytime.

You can set preferences and privacy settings here.

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Special Situations “Grandmothering”

In the event you have a player that joined and paid her \$20 fee in late 2018, she can be “grandmothered” in, so that she does not need to pay the fee again for 2019. Send an email to our treasurer with information about the previous payment so that she can make waive the \$20 fee for 2019.

Marj Madison
treasurer@grannybasketball.com

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Special Situations

Registering your players for them


The website provides a feature that would allow a registered user to complete registrations on behalf of their teammate(s).

Refer to slide 9 and select:

- Register a family member, team member or friend.

Follow the prompts.

Be prepared to enter their player information.



The screenshot shows a registration form titled "Register for 2019 Play". It has three radio button options: "Register Yourself \$20.00" (with subtext "Join an existing team or register as an individual."), "Register a Family Member, Teammate or Friend \$" (with subtext "Another person is participating."), and "Create more than one registration" (with subtext "Complete multiple registrations in a row."). The third option is selected. Below the options is a dropdown menu for "How many registrations do you want" with the number "5" selected. At the bottom is a blue button that says "Next: Start Registering »".

Special Situations

Team member that is not a “Granny”

In the event you have a team member who is not a Granny Basketball player (eg, male or not ≥ 50 years old), such as a team coach, referee, or scorekeeper, they can be added to your team manually. Send an email with name, email address, birthday and team role to Michele, so she can add him/her to your team. There is no fee to add.


Michele Clark
KansasGBB@gmail.com
(785) 925-7382

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Special Situations Player with no team

In the event you are a player with no team, also known as a “phantom” player, there is a slight modification in how you register. (Revisit slide #12.)

Select registering “As an individual.”



+ Register for 2019 Player R

Register Yourself \$20.00
Join an existing team or register as an individual.

Select how to register

On an existing team \$20.00
 As an individual \$20.00

Next: Start Registering »

Register a Family Member, Teammate or Friend \$20.00
Another person is participating.

Create more than one registration
Complete multiple registrations in a row.

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Special Situations Player with no email.

We’re checking on this scenario. First see if they can set up a free email account. Another option might be to use a spouse’s email. If all else fails, contact Michele to see what we can do.

NOTE:
Duplicate emails will not be accepted in the system. Email addresses must be unique to each person.

Michele Clark
KansasGBB@gmail.com
(785) 925-7382

NOTE:
With everyone’s email address in the system, the website can be used for team communications.

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Thank you!

If you have any questions, please contact your board liaison or any of the following league representatives:

Sue Manning, Director

director@grannybasketball.com

(641) 521-4931

Michele Clark, Deputy Director

KansasGBB@gmail.com

(785) 925-7382

Marj Madison, Treasurer

Treasurer@grannybasketball.com

(515) 771-4582