Client total hours worked for DECEMBER _____   Client Authorized hours for JANUARY _____

	Dec-19			Jan-20				JANUARY TOTALS
	Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Work Week Limit:** _____
January Week 1	12/29/2019	12/30/2019	12/31/2019	⭕ 1/1/2020	**1/2/2020**	**1/3/2020**	**1/4/2020**	Total Weekly
January Week 2	**1/5/2020**	**1/6/2020**	**1/7/2020**	**1/8/2020**	**1/9/2020**	**1/10/2020**	**1/11/2020**	Total Weekly
January Week 3	**1/12/2020**	**1/13/2020**	**1/14/2020**	**1/15/2020**	⭕ 1/16/2020	1/17/2020	1/18/2020	Total Weekly
January Week 4	1/19/2020	1/20/2020	1/21/2020	1/22/2020	1/23/2020	1/24/2020	1/25/2020	Total Weekly

Total Hours worked JANUARY 1-25 _____   (Add these hours to January hours on top of next month's page.)

Client total hours work for JANUARY_____ Client Authorized hours for FEBRUARY_____

	Jan-20						Feb-20	FEBRUARY TOTALS
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____
February Week 1	1/26/2020	1/27/2020	1/28/2020	1/29/2020	1/30/2020	1/31/2020	(2/1/2020)	Total Weekly
February Week 2	2/2/2020	2/3/2020	2/4/2020	2/5/2020	2/6/2020	2/7/2020	2/8/2020	Total Weekly
February Week 3	2/9/2020	2/10/2020	2/11/2020	2/12/2020	2/13/2020	2/14/2020	2/15/2020	Total Weekly
February Week 4	(2/16/2020)	2/17/2020	2/18/2020	2/19/2020	2/20/2020	2/21/2020	2/22/2020	Total Weekly
February Week 5	2/23/2020	2/24/2020	2/25/2020	2/26/2020	2/27/2020	2/28/2020	2/29/2020	Total Weekly

Total Hours worked FEBRUARY 1-29 _____ (Add these hours to February hours on top of next month's page.)

Client total hours work for FEBRUARY _____   Client Authorized hours for MARCH _____

	Mar-20							MARCH Totals
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____
March Week 1	3/1/2020	3/2/2020	3/3/2020	3/4/2020	3/5/2020	3/6/2020	3/7/2020	Total Weekly
March Week 2	3/8/2020	3/9/2020	3/10/2020	3/11/2020	3/12/2020	3/13/2020	3/14/2020	Total Weekly
March Week 3	3/15/2020	3/16/2020	3/17/2020	3/18/2020	3/19/2020	3/20/2020	3/21/2020	Total Weekly
March Week 4	3/22/2020	3/23/2020	3/24/2020	3/25/2020	3/26/2020	3/27/2020	3/28/2020	Total Weekly

Total Hours worked MARCH 1-28_____ (Add these hours to March's hours on top of next month's page.)

Client total hours work for MARCH _____   Client Authorized hours for APRIL _____

	Mar-20			Apr-20				APRIL TOTALS
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____
April Week 1	3/29/2020	3/30/2020	3/31/2020	4/1/2020	4/2/2020	4/3/2020	4/4/2020	Total Weekly
April Week 2	4/57/2020	4/6/2020	4/7/2020	4/8/2020	4/9/2020	4/10/2020	4/11/2020	Total Weekly
April Week 3	4/12/2020	4/13/2020	4/14/2020	4/15/2020	4/16/2020	4/17/2020	4/18/2020	Total Weekly
April Week 4	4/19/2020	4/20/2020	4/21/2020	4/22/2020	4/23/2020	4/24/2020	4/25/2020	Total Weekly

Total Hours worked APRIL 1-25 _____ (Add these hours to April hours on top of next month's page.)

Client total hours work for APRIL_____   Client Authorized hours for MAY _____

	Apr-20					May-20		MAY TOTALS
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____
May Week 1	4/26/2020	4/27/2020	4/28/2020	4/29/2020	4/30/2020	(5/1/2020)	5/2/2020	Total Weekly
May Week 2	5/3/2020	5/4/2020	5/5/2020	5/6/2020	5/7/2020	5/8/2020	5/9/2020	Total Weekly
May Week 3	5/10/2020	5/11/2020	5/12/2020	5/13/2020	5/14/2020	5/15/2020	(5/16/2020)	Total Weekly
May Week 4	5/17/2020	5/18/2020	5/19/2020	5/20/2020	5/21/2020	5/22/2020	5/23/2020	Total Weekly
May Week 5	5/24/2020	5/25/2020	5/26/2020	5/27/2020	5/28/2020	5/29/2020	5/30/2020	Total Weekly

Total Hours worked MAY 1-30 _____   (Add these hours to May hours on top of next month's page.)

Client total hours work for MAY _____   Client Authorized hours for JUNE _____

May-20	Jun-20						JUNE TOTALS
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____
June Week 1	5/31/2020	6/1/2020	6/2/2020	6/3/2020	6/4/2020	6/5/2020	6/6/2020	Total Weekly
June Week 2	6/7/2020	6/8/2020	6/9/2020	6/10/2020	6/11/2020	6/12/2020	6/13/2020	Total Weekly
June Week 3	6/14/2020	6/15/2020	6/16/2020	6/17/2020	6/18/2020	6/19/2020	6/20/2020	Total Weekly
June Week 4	6/21/2020	6/22/2020	6/23/2020	6/24/2020	6/25/2020	6/26/2020	6/27/2020	Total Weekly

Total Hours worked JUNE 1-27 _____   (Add these hours to June hours on top of next month's page.)

Client total hours work for JUNE _____   Client Authorized hours for JULY _____

	Jun-20			Jul-20				JULY TOTALS
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____
July Week 1	6/28/2020	6/29/2020	6/30/2020	7/1/2020	7/2/2020	7/3/2020	7/4/2020	Total Weekly
July Week 2	7/5/2020	7/6/2020	7/7/2020	7/8/2020	7/9/2020	7/10/2020	7/11/2020	Total Weekly
July Week 3	7/12/2020	7/13/2020	7/14/2020	7/15/2020	7/16/2020	7/17/2020	7/18/2020	Total Weekly
July Week 4	7/19/2020	7/20/2020	7/21/2020	7/22/2020	7/23/2020	7/24/2020	7/25/2020	Total Weekly

Total Hours worked JULY 1-25 _____   (Add these hours to July hours on top of next month's page.)

Client total hours work for JULY _____   Client Authorized hours for AUGUST _____

	Jul-20						Aug-20	AUGUST TOTALS
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____
August Week 1	7/26/2020	7/27/2020	7/28/2020	7/29/2020	7/30/2020	7/31/2020	8/1/2020	Total Weekly
August Week 2	8/2/2020	8/3/2020	8/4/2020	8/5/2020	8/6/2020	8/7/2020	8/8/2020	Total Weekly
August Week 3	8/9/2020	8/10/2020	8/11/2020	8/12/2020	8/13/2020	8/14/2020	8/15/2020	Total Weekly
August Week 4	8/16/2020	8/17/2020	8/18/2020	8/19/2020	8/20/2020	8/21/2020	8/22/2020	Total Weekly
August Week 5	8/23/2020	8/24/2020	8/25/2020	8/26/2020	8/27/2020	8/28/2020	8/29/2020	Total Weekly

Total Hours worked AUGUST 1-29 _____   (Add these hours to August hours on top of next month's page.)

Client total hours work for AUGUST _____   Client Authorized hours for SEPTEMBER _____

	Aug-20		Sep-20					SEPTEMBER TOTALS
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____
September Week 1	8/30/2020	8/31/2020	9/1/2020	9/2/2020	9/3/2020	9/4/2020	9/5/2020	Total Weekly
September Week 2	9/6/2020	9/7/2020	9/8/2020	9/9/2020	9/10/2020	9/11/2020	9/12/2020	Total Weekly
September Week 3	9/13/2020	9/14/2020	9/15/2020	9/16/2020	9/17/2020	9/18/2020	9/19/2020	Total Weekly
September Week 4	9/20/2020	9/21/2020	9/22/2020	9/23/2020	9/24/2020	9/25/2020	9/26/2020	Total Weekly

Total Hours worked SEPT 1-26 _____ (Add these hours to September's hours on top of next month's page.)

Client total hours work for SEPTEMBER _____   Client Authorized hours for OCTOBER _____

	Sep-20				Oct-20			OCTOBER TOTALS
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____
October Week 1	9/27/2020	9/28/2020	9/29/2020	9/30/2020	10/1/2020	10/2/2020	10/3/2020	Total Weekly
October Week 2	10/4/2020	10/5/2020	10/6/2020	10/7/2020	10/8/2020	10/9/2020	10/10/2020	Total Weekly
October Week 3	10/11/2020	10/12/2020	10/13/2020	10/14/2020	10/15/2020	10/16/2020	10/17/2020	Total Weekly
October Week 4	10/18/2020	10/19/2020	10/20/2020	10/21/2020	10/22/2020	10/23/2020	10/24/2020	Total Weekly
October Week 5	10/25/2020	10/26/2020	10/27/2020	10/28/2020	10/29/2020	10/30/2020	10/31/2020	Total Weekly

Total Hours worked OCT 1-31_____   (Add these hours to October hours on top of next month's page.)

Client total hours work for OCTOBER _____ Client Authorized hours for NOVEMBER _____

	Nov-20							NOVEMBER TOTALS
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____
November Week 1	11/1/2020	11/2/2020	11/3/2020	11/4/2020	11/5/2020	11/6/2020	11/7/2020	Total Weekly
November Week 2	11/8/2020	11/9/2020	11/10/2020	11/11/2020	11/12/2020	11/13/2020	11/14/2020	Total Weekly
November Week 3	11/15/2020	11/16/2020	11/17/2020	11/18/2020	11/19/2020	11/20/2020	11/21/2020	Total Weekly
November Week 4	11/22/2020	11/23/2020	11/24/2020	11/25/2020	11/26/2020	11/27/2020	11/28/2020	Total Weekly

Total Hours worked NOV 1-28 _____ (Add these hours to November hours on top of next month's page.)

Client total hours work for NOVEMBER _____   Client Authorized hours for DECEMBER _____

	Nov-20		Dec-20					DECEMBER TOTALS
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____
December Week 1	11/29/2020	11/30/2020	(12/1/2020)	12/2/2020	12/3/2020	12/4/2020	12/5/2020	Total Weekly
December Week 2	12/6/2020	12/7/2020	12/8/2020	12/9/2020	12/10/2020	12/11/2020	12/12/2020	Total Weekly
December Week 3	12/13/2020	12/14/2020	12/15/2020	(12/16/2020)	12/17/2020	12/18/2020	12/19/2020	Total Weekly
December Week 4	12/20/2020	12/21/2020	12/22/2020	12/23/2020	12/24/2020	12/25/2020	12/26/2020	Total Weekly

Total Hours worked DEC 1-26_____   (Add these hours to December hours on top of next month's page.)