2021 Pacifica Synod
Pre-Assembly Notebook

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Pre-Assembly Report for the

2021 Pacifica Synod Assembly

To help you prepare for the experience of a synod assembly and introduce you to this year's business items and program content, please read carefully through all these materials. This report contains most of the official documents to be used for the assembly. Print what you need or download the PDF files and have it handy during the assembly.

The 2020 Pacifica Synod Assembly was postponed due to the COVID-19 global pandemic. This 2021 assembly will include the business of approving budgets and electing Synod Council positions that would have been acted upon at the 2020 assembly.

Since this is the first time the Pacifica Synod has held an assembly completely online, we ask your patience and your grace as we all learn together.

Voting for the elected positions of Synod Council, Churchwide Voting Members, and other committees will be done using "Election Runner." Specific instructions for using "Election Runner" will be sent to all voting members in the coming weeks.

Voting for bylaw updates and resolutions will be done using Zoom Polling.

A practice session called "Test Your Tech" will happen on Friday, April 30th at 7:00pm PDT/4:00pm HST. This will be an opportunity to practice logging in to Zoom, using Election Runner, and using Zoom Polling. Please make every effort to attend *Test Your Tech* to ensure that you are prepared for the assembly.

Visitors are more than welcome to view the assembly via livestream. Visitors do not need to register. Visitors will not be given access to the Zoom meeting or Election Runner.

Voting Members are welcome to log into the Zoom meeting as early as 10:00am PDT/7:00am HST on Saturday, May 1.

Voting Member Guide

What is a Synod Assembly?
Just as a congregation has congregational meetings, so the synod has a meeting when representatives from all the congregations of the synod come together to form the Voting Membership of a Synod Assembly. The purpose of the assembly is to hear reports of work done on our collective behalf, to elect people to serve in synod and churchwide leadership capacities, to deliberate issues, and to consider and approve a synod budget.

Who attends a Synod Assembly?
The voting membership of the assembly includes laypersons from each congregation, ministers of Word and Sacrament and Word and Service under call in this synod, a 10% representation of the retired on the synod roster, and the Synod Council. As constituted, at least 60% of the voting members of the assembly are laypersons.

Other assembly participants include representatives from the ELCA churchwide offices, synod staff, representatives from the synod program units and related agencies and institutions, special guests, and visitors. Due to the online nature of this assembly, Voting Members attend via Zoom while all visitors can view the assembly by livestream. Visitors will not have access to the Zoom link.

Assembly Vocabulary
The words "assembly" and "voting members," rather than convention and delegates, were chosen deliberately to reflect the understanding of the church that members gather in worship, carry out service and assemble occasionally for governance decisions and elections. Assembly participants do not come from a given caucus as politicized delegates to a party convention; rather they assemble as duly selected members of this church with voting responsibilities.

Assembly Program
Interspersed with the business, an assembly program committee plans opportunities for assembly participants to be inspired, grow in understanding, and experience a deepening of faith. These opportunities come in the forms of worship, bible studies, and discussion.

May the assembly experience strengthen your faith and broaden your understanding; and may it further equip and encourage you as a witness to the gospel and servant of the Lord.

Orientation

Participation
The Synod Assembly is the highest legislative body of the synod. As a voting member of the assembly, you play an important role in making decisions that shape and affect our ministry together. Participation in all of the assembly—plenary sessions, hearings—can help you to consider difficult issues.

Study Materials
- This Assembly Notebook is prepared for registered assembly participants. It contains the official assembly documents. Voting Members are asked to read and review these materials before the assembly begins.
- Bylaw and constitution changes, resolutions and legislative matters are important items of business.
- Robert's Rules of Order govern parliamentary procedures at the assembly.

Attend Plenary Sessions
Plenary (business) sessions are sometimes prolonged and important decisions often come near the end of a session. Therefore, it is vital for all Voting Members to attend every business session and stay until a session is recessed or adjourned. Please note that breaks will be given regularly to avoid "Zoom fatigue."

Participate in Other Opportunities
Along with the business of the synod, the assembly also provides participants with other unique experiences:

- Hearings: A hearing, or forum, on the budget and the resolutions is available for you to learn more about the budget/resolutions and ask questions to better prepare you to cast your vote. Pre-registration required. Please see page 2-2 for details.
        Resolutions Hearing: Thursday, April 22-7:00pm PDT/4:00pm HST
        Budget Hearing: Thursday, April 29-7:00pm PDT/4:00pm HST
- Conference meetings: A resolution was passed at a previous assembly that mandated conference meetings during each assembly. This year, the conferences will meet either before or after the online assembly. This is an accommodation of the rule to conform to the online nature of this assembly. See page 2-1 for the schedule of conference meetings. If your conference time is yet to be determined, please watch for an email from the synod advising when your conference meeting will take place.
- Worship: This year, a synod-wide worship service will be made available for congregations to use Saturday night (May 1) and Sunday morning (May 2). This service will be made available to the public on the Synod's YouTube page on Sunday May 2.

Procedures for Conducting Business
Voting Members, and only Voting Members, will receive instructions for using Election Runner and receive the link to the Zoom meeting of the assembly itself.

Zoom will be used for Voting Members to speak on the "assembly floor." To do so you will use the "Raise Hand" feature on Zoom.

1) Make your request to speak by using the "Raise Hand" feature on Zoom.
2) Wait to be recognized by the Chair (usually the Bishop).
3) State your name and congregation, organization, or capacity, which entitles you to speak.
4) The Chair will call on all those who have "raised their hands" unless the question has been called (see number 5 below). If the question has not been called, and debate has ceased, the Chair will say "Are you ready to vote?" If you need to speak at this point, please unmute yourself and ask to be recognized. Please wait to be recognized before

you continue to speak. When the Chair calls on you, please identify yourself as in number three above.

5) If the question has been called and seconded, debate immediately ceases. The Chair will not say "Are you ready to vote?" but will instead move immediately to taking the vote.
6) If you wish to make a motion or amendment to a motion (other than one of a procedural nature), you must first give a written copy by emailing
        PacificaAssembly2021@gmail.com

What Can Be Done with a Motion?

You may debate an issue which has been properly placed before the assembly. The maker of a motion is entitled to speak first.

Form of Making Motions by Voting Members

MAIN MOTION
I move
I move the adoption of this report
I wish to present the following resolution _____ I move its adoption
I move the adoption of the proposition in the letter read

POSTPONE INDEFINITELY
I move to postpone this matter indefinitely

AMEND
I move to amend the motion by inserting _____ between _____ and _____
I move to amend the motion by adding _____ after _____
I move to amend the motion by striking out _____
I move to amend the motion by striking out _____ and inserting _____
I move to amend by striking out the motion and substituting this motion (read or state substitute motion)

COMMIT or RE-COMMIT
I move that this matter be referred to a committee of _____ to be named by _____ with instruction _____

POSTPONE TO A SET TIME
I move that this matter be postponed to _____
I move that this matter be postponed to _____ meeting at (name time) and be made A Special Order of Business (2/3 vote required)

PREVIOUS QUESTION
I call for (or move) the previous question (2/3 vote)

TABLE
I move that this matter be laid on the table (no debate)

TAKE FROM THE TABLE
I move that the motion _____ be taken from the table (no debate—motion made when no business is pending)

APPEAL
I appeal from the decision of the Chair (in order only after the chair has made a decision or ruling)

OBJECTION TO CONSIDERATION OF A QUESTION
I object to the consideration of this question (2/3 vote)

SUSPEND THE RULES
I move that we suspend the rules for the purpose of _____

WITHDRAW A MOTION
I ask leave to withdraw my motion (no second required—only maker of motion may ask leave)

QUESTION OF PRIVILEGE (Personal or General Privilege)
I rise to a question of privilege (state your question)
I rise to a parliamentary inquiry (state your inquiry)
I rise to a point of order (state your point)

ORDERS OF THE DAY
I move we return to the orders of the day

READING PAPERS
I move that the paper be read or re-read

TO FIX THE TIME TO WHICH TO ADJOURN
I move that when we adjourn, we adjourn to meet _____

ADJOURN
I move that we adjourn (no debate)

RESCIND
I move to rescind the action taken, which was _____ (2/3 vote)
I give notice that I shall move to rescind _____ (no second required at the next meeting—at the next meeting, offer the Motion to Rescind)

†   Synodically Authorized Worshiping Community
††   Satellite Congregation

#1 East San Diego Conference
Dean: The Rev. Richard Vevia

Chula Vista, Glory	San Diego, Ascension
Chula Vista, St. Mark	San Diego, Calvary
El Cajon, The Welcome Church †	San Diego, St. Andrew's
El Cajon, St. John	San Diego, Tierrasanta
Lemon Grove, Lemon Grove	Santee, Carlton Hills
La Mesa, Shepherd of the Valley	

#2 West San Diego Conference
Dean: The Rev. David Nagler

Coronado, Resurrection	San Diego, First
San Diego, All Saints	San Diego, Gethsemane
San Diego, Christ	San Diego, Our Savior/Nuestro Salvador
San Diego, Clairemont/Iglesia Luterana Clairemont	San Diego, St. Peter's by the Sea

#3 Harvest Conference
Dean: The Rev. Laura Ziehl

Carlsbad, Spirit Harbor †	San Diego, Taiwanese
Encinitas, Bethlehem	San Marcos, San Marcos
Escondido, House of Prayer	Solana Beach, Calvary
Oceanside, King of Kings	Temecula, Hope
Poway, Incarnation	Vista, First/Primera Iglesia
Ramona, Spirit of Joy	

#4 Raincross Conference
Dean: The Rev. Linda Brown

Claremont, Good Shepherd	Ontario, First
Corona, Peace	Riverside, Eden
Hemet, Spirit of Joy	Riverside, Grace of Glen Avon
Hemet, Trinity	Riverside, Hope
Lake Elsinore, Shepherd of Life	Riverside, Trinity
Moreno Valley, Lord of Life	Sun City, Faith
Norco, Bethany	Upland, Grace

#5 Big Bear Conference
Dean: The Rev. Matt Anderson

Banning, Our Savior
Barstow, Shepherd of the Desert
Big Bear City, Spirit of Peace
Fontana, Gloria Dei
Joshua Tree, Lutheran Church of the Desert
Palm Desert, Hope
Palm Desert, St. John
Palm Springs, River of Hope (Formerly Hope Palm Springs) ††
Rancho Cucamonga, Cross and Crown

Redlands, First
Redlands, BATAK ELCA Ministry†
Rialto, Church of the Cross
San Bernardino, Central City Luth Mission †
San Bernardino, Spirit of Hope
San Bernardino, Our Savior
Victorville, Trinity
Yucaipa, Faith

#7 Saddleback Conference
Dean: The Rev. Marty Jacobson

Corona del Mar, Church of the Master
Dana Point, Gloria Dei
Laguna Niguel, Mission
Newport Beach, Newport Harbor

Rancho Santa Margarita, Community
San Clemente, Christ
San Clemente, Our Savior

#8 Son & Surf Conference
Dean: The Rev. Jennifer Schultz

Cypress, Mt. Calvary
Fountain Valley, King of Glory
Garden Grove, Our Redeemer
Garden Grove, St. Olaf
Huntington Beach, Resurrection
Los Alamitos, Bethlehem

Los Alamitos, Immanuel Indonesian Fellowship†
Orange, Christ
Orange, Our Saviour
Santa Ana, St. Peter/San Pedro
Seal Beach, Redeemer

#9 Rejoice Conference
Dean: The Rev. Cate Luehr

Anaheim, Faith
Anaheim, Grace
Anaheim, Grace Taiwanese
Anaheim, Lamb of God
Anaheim, Church of Dream Builders †
Buena Park, Good Shepherd
Fullerton, First
Fullerton, St. Luke
Fullerton, St. Paul

Fullerton, The Table †
La Habra, Church of the Master
La Habra, Emanuel
Whittier, Crave Life†
Whittier, St. Andrew
Whittier, Shepherd of the Hills
Whittier, Salem
Yorba Linda, Emanuel Danish
Yorba Linda, Messiah

#10 Hukilau Conference
Dean: The Rev. Kathryn Zurcher

Honolulu, Calvary by the Sea
Honolulu, Lutheran Church of Honolulu
Honolulu, Prince of Peace
Kailua, St. John
Kailua-Kona, Luth. Church of the Holy Trinity

Kihei, Kihei
Lihue, Lihue
Mililani, Christ
Pearl City, Joy of Christ
Waianae, Maluhia

2020 Parochial Reports

We thank ALL our congregations for your partnership in ministry this year!

Filing of your congregation's annual report is instrumental to the synod and churchwide offices in helping to better serve your ministry needs. It also contributes to Pacifica Synod's representation at Churchwide Assembly.

EAST SAN DIEGO CONFERENCE:
Ascension San Diego; **Lemon Grove** Lemon Grove; **Shepherd of the Valley** La Mesa; **St. Andrew's** San Diego; **St. John's** El Cajon;
St. Mark's Chula Vista;
Tierrasanta San Diego

WEST SAN DIEGO CONFERENCE:
All Saint's San Diego; **Christ** San Diego; **Clairemont** San Diego; **First** San Diego; **Gethsemane** San Diego; **Our Savior's** San Diego; **Resurrection** Coronado;
St. Peter's by the Sea San Diego

HARVEST CONFERENCE:
Bethlehem Encinitas; **Hope** Temecula; **House of Prayer** Escondido; **King of Kings** Oceanside; **LC of the Incarnation** Poway; **San Marcos** San Marcos; **Spirit Harbor** Carlsbad; **Spirit of Joy** Ramona;
Taiwanese San Diego

RAINCROSS CONFERENCE:
Bethany Norco; **Eden** Riverside; **First** Ontario; **Good Shepherd** Claremont; **Lord of Life** Moreno Valley; **Peace** Corona; **Spirit of Joy** Hemet; **Trinity** Riverside

BIG BEAR CONFERENCE:
First Redlands; **Gloria Dei** Fontana; **Hope** Palm Desert;
LC of the Cross Rialto;

BIG BEAR CONFERENCE (cont.):
LC of the Desert Joshua Tree; **Our Savior's** Banning; **Shepherd of the Desert** Barstow; **Spirit of Hope** San Bernardino; **Spirit of Peace** Big Bear City; **St. John** Palm Desert; **Trinity** Victorville

SADDLEBACK CONFERENCE:
Community Rancho Santa Margarita; **Our Savior's** San Clemente

SON & SURF CONFERENCE:
Bethlehem Los Alamitos; **Imanuel Indonesian** Los Alamitos; **King of Glory** Fountain Valley; **Our Redeemer** Garden Grove; **Resurrection** Huntington Beach; **St. Olaf** Garden Grove

REJOICE CONFERENCE:
Church of Dream Builders/ELCA Anaheim; **Emanuel Danish** Yorba Linda; **Emanuel** La Habra; **First** Fullerton; **Good Shepherd** Buena Park; **Grace** Anaheim; **Lamb of God** Anaheim; **LC of the Master** La Habra; **Messiah** Yorba Linda; **Salem** Whittier; **Shepherd of the Hills** Whittier; **St. Andrew** Whittier; **St. Paul** Fullerton; **The Table** Fullerton

HUKILAU CONFERENCE: **Christ** Mililani; **Joy of Christ** Pearl City; **LC of Honolulu** Honolulu; **Maluhia** Waianae; **Prince of Peace** Honolulu; **St. John** Kailua

If your congregation is not listed above, it is not too late! Go to ELCA.org and file your report using your congregational ID and password. If you need assistance, please contact Carol Youngman in the synod office. Thank you!