

FIATA

The global voice of freight logistics.

REFERENCE HANDBOOK

May 2014

International Federation of Freight
Forwarders Association



The FIATA Reference Handbook

May 2014

Message

FIATA has decided to assemble this handbook which contains all essential information describing the organization's structure thus giving the reader a window into this world organization, representing the global freight forwarding and logistics industry. I hope the reader will find it useful.

The FIATA Secretariat will be pleased to provide further information.

I thank you all for your consideration.

Francesco S. Parisi
President, FIATA

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Organization

FIATA was founded in Vienna on May 31st 1926. Today it is headquartered in Zurich and is the world's largest non-governmental organization in the field of International Freight Logistics. It has over 110 Association Members in different countries or territories and represents around 50,000 International Logistics and Freight Forwarding organizations employing approximately 10 million people across 160 countries. FIATA Association Members are divided into four regions, Africa/Middle East, Americas, Asia/Pacific and Europe.

FIATA is an accredited body with the UN ECOSOC roster, frequently cooperating with the UN Commission on International Trade Law (UNCITRAL), the United Nations Conference on Trade and Development (UNCTAD) and United Nations Economic Commission for Europe, Asia Pacific (UNECE, UNESCAP) and other UN bodies, such as – inter alia – ICAO and the World Bank. FIATA also represents the International Logistics and Freight Forwarding Industry at governmental and non-government level in forums such as World Customs Organisation (WCO), World Trade Organization (WTO), International Air Transport Association (IATA), International Chamber of Commerce (ICC), International Road Transport Union (IRU), International Union of Railways (UIC) and many others. FIATA is a principal source of information and best practice for the International Freight Forwarding and Logistics sector. FIATA is also a reference source of information on international regulations governing the logistics industry, it coordinates its vast constituency at global level and promotes good business practices in line with the stipulations of its Statutes.

Presidency

- **President**
Francesco S. Parisi Italy
- **Immediate Past President**
Stanley H.H. Lim Singapore
- **Secretary General**
Heiner Rogge Germany
- **Treasurer**
Jean-Claude Delen Belgium
- **Senior Vice Presidents**
Babar Badat Pakistan
Suwit Ratanachinda Thailand
Huxiang Zhao P. R. China

Advisory Bodies and Institutes

FIATA's technical structure comprises Institutes, Advisory Bodies and Working Groups, which deal with the technical and policy issues that affect the freight forwarding industry at international level.

The institutes are the policy making structure that prepare and publish the views, positions and standards of FIATA as endorsed by the Presidency and the General Meeting. Some of the institutes work through permanent Working Groups e.g. the MTI has three different ones, for Sea, Rail and Road Transport matters.

Institutes:

- **AFI** Airfreight Institute
- **CAI** Customs Affairs Institute
- **MTI** Multimodal Transport Institute
 - WG Road
 - WG Rail
 - WG Sea

Advisory Bodies:

- **ABIA** Advisory Body on International Affairs
- **ABIT** Advisory Body Information Technology
- **ABLM** Advisory Body Legal Matters
- **ABSS** Advisory Body Safety and Security
- **ABVT** Advisory Body Vocational Training

Extended Board

- **Vice Presidents**

Krishnan Chelliah	Malaysia
Turgut Erkeskin	Turkey
Paul Golland	Australia
Robert Kingsford Kutin	Ghana
Ivan Liptuga	Ukraine
Stephen Parker	United Kingdom
David Phillips	United Arab Emirates
Jens Roemer	Belgium
Antonella Straulino	Italy
Keshav Tanna	India
Peter Yang	Chinese Taipei
Sergey Zhelannov	Russian Federation

- **Chairperson AFI**

Rodolfo J.C Sagel	Argentina
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- **Chairperson CAI**

Stephen J. Morris	Australia
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- **Chairperson MTI**

Robert Keen	United Kingdom
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- **Chairperson ABIA**

Babar Badar	Pakistan
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- **Chairperson ABIT**

Anne Sandretto	France
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- **Chairperson ABLM**

Richard D. Gluck	United States
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- **Chairperson ABSS**

David Fielder	Australia
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- **Chairperson ABVT**

Thomas Sim	Singapore
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- **Chairperson RAME**

Basil Pietersen	South Africa
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- **Chairperson RAMNS**

Rodolfo J.C. Sagel	Argentina
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- **Chairperson RAP**

Chris Kanter	Indonesia
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- **Chairperson REU**

Ivan Petrov	Bulgaria
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Bassil Eid
- **FIATA Foundation and Administration**
Barbara Wieser
- **FIATA Administration**
Fauzia Nikzad
- **Internships**
Matthew Huston

Initiatives:

- Vocational Training
- Fiata Foundation
- Young Freight Forwarder
- ICAO – FIATA Dangerous Goods by Air

Vocational Training

FIATA maintains vocational training reference standards (FIATA Minimum Standards and FIATA Diploma) that are used by more than 100 schools and training centres in the world. These educational institutions are referring to FIATA standards either because they are FIATA members which provide vocational training services directly or because these training bodies do so in the framework of their existing agreements with FIATA Association Members. FIATA provides guidance and support to association members to develop their own courses. Training materials and courses are normally developed by the association locally and personalised to suit the local or regional tuition requirements. These courses are centrally validated by FIATA and benchmarked against the above mentioned standards. Only those Associations who have successfully validated or re-validated their training programmes are entitled to deliver courses under the FIATA brand. The FIATA Diploma is recognized by the industry worldwide and is a very useful instrument for cross-border employment of staff, well appreciated by both employers and employees.

In recent times FIATA has also started developing content material, e.g. the Dangerous Goods by Air course developed and co-branded with ICAO. This is a natural evolution that is trying to address the issue of global harmonisation at international level, particularly interesting in the areas where global rules and conventions apply.

For additional information please contact the FIATA Association Member in your own country or within the FIATA Secretariat, the Manager Advisory Body Vocational Training (ABVT).

FIATA Foundation

- Prior to the World Congress 2001 in Cancun and on the occasion of FIATA's 75th Anniversary, the Presidency of FIATA decided to mark this particular event with the creation of the FIATA Foundation to promote forwarding and logistics Vocational Training in developing countries.
- The main objective of the Foundation is to encourage the Association Members to set up their respective sustainable training programs. It particularly aims to assist member associations in less developed environments to support the building of professional skills of the industry through the preparation of a number of trainers who take an intensive Train the Trainer courses.
- The Foundation delegates a team of professional trainers to introduce and implement a qualified training structure. The courses provide knowledge of the profession, based on the „FIATA Minimum Standards (FMST)“ elements of pedagogy and practical advice on how to set up a teaching program.
- The Foundation has comprehensively drafted its own 'Statutes and Regulations which define the rules and procedures under which it operates. The Council of the Foundation monitors all the activities of the foundation.
- The FIATA Foundation is an independent body operating under direct supervision of the Swiss federal government.

The Young Freight Forwarder

In 1999 FIATA together with its sponsors, International Transport Journal, IATA and the 'TT Club' launched an annual award for the young freight forwarder of the year.

The award demonstrates recognition by FIATA and its participating sponsors of the need to develop quality in the forwarding industry and to reward young talent with valuable training opportunities.

Every year a competition is held for this award and each Association Member is entitled to present one candidate. It is first judged on regional basis.

This competition is open to all young freight forwarders who have been working full-time in the forwarding industry for at least two years. Candidates must not be older than 30 years. The award comprises two weeks of practical and academic training, i.e. one week of academic training in London and one week of practical training based in one of the TT Club's regional centres (London, Hong Kong or New Jersey) plus one year's free subscription to the International Transport Journal (ITZ), Switzerland and International Freighting Weekly (UK).

Trade Facilitation:

- FIATA Multimodal Bill of Lading
- FIATA Documents and Forms
- Publications
- Model Rules
- Model agreements
- UN CEFAC projects
- ISO and other Standardising Bodies
- UNCITRAL conventions and model rules

FIATA Documents and Forms

The FIATA documents are one of the main instruments in cross border trade facilitation. FIATA has created several documents and forms to establish a uniform standard for freight forwarders worldwide. The documents are easily distinguishable as each has a distinctive colour and carries the FIATA logo which is visually easy to recognise. The documents prepared by FIATA and used at the time of printing of this book are:

- **FBL** (FIATA Multimodal Transport Bill of Lading, negotiable)
- **FIATA FCR** (Forwarders Certificate of Receipt)
- **FIATA FCT** (Forwarders Certificate of Transport)
- **FWR** (FIATA Warehouse Receipt)
- **FWB** (non-negotiable FIATA Multimodal Transport Waybill)
- **FIATA SDT** (Shippers' Declaration for the Transport of Dangerous Goods)
- **FIATA SIC** (Shippers' Intermodal Weight Certificate)
- **FFI** (FIATA Forwarding Instructions)

FIATA documents have an excellent reputation and are recognised as documents of tradition and trust serving the international trade community for decades. To maintain the worldwide reputation and acceptance of the FIATA documents by international trade, the issuance of these documents by freight forwarders has to be controlled by the Association Members affiliated to FIATA. Responsibility for the printing and distribution of FIATA documents is therefore given to the Association Members of FIATA in their respective country or territory.

Publications

The FIATA Review

The FIATA e-Flash (only in electronic format)

- Documents and Forms of FIATA
- FIATA Glossarium-Transport and Forwarding Terms
- FIATA Code of Abbreviation
- FIATA Model Correspondents' Agreement
- FIATA EDIFOR Guidelines
- A FIATA Introductions to the Regulations for the Safe Handling and Transport of Dangerous Goods 2nd Edition
- Country by country information
- Members' directory
- The FIATA Business Integrity Statement

Books

- FIATA Legal Handbook on Forwarding
by Peter Jones
- The Law of Freight Forwarding
by Prof. Emeritus Jan Ramberg
- The Law of Transport Operators in International Trade by
Prof. Emeritus Jan Ramberg
- Transport Logistics – Past Present and Predictions
by Issa Baluch
- Transport Logistics – The Wheel of Commerce
by Issa Baluch.

Policy Issues:

- Official description of freight forwarding services
- Position Papers
- Arbitration
- Annual Report

Recent Position Papers

- **Multimodal Transport Institute (MTI)**

FIATA Position Paper – on the Mandatory verifications of Container Weights

FIATA Position Paper – CO2 and other Emissions in Freight Transport and Logistics

- **Custom Affairs Institute (CAI)**

FIATA Position Paper - WCO Unique Consignment References UCR 27 June 2012

FIATA Position Paper – Dual Filing approach on the Advance Security Declaration in accordance with the WCO Safe Framework of Standards – March 2012

FIATA Position Paper – Intellectual Property Rights – September 2012

FIATA Position Paper – transit Freedom in WTO Doha Trade Facilitation negotiations – submitted to the World Trade Organization – WTO – July 2012

- **Public Statements**

Combining the OWG's Focus Areas in a Holistic Manner with Trade Facilitation

FIATA Insight into SDGs in Preparation for the Secretary General's address to the Open Working Group

IATA-FIATA Joint Position on the need for States to ratify the Montreal Convention 1999 MC99 to promote trade facilitation

UN Commission on Sustainable Development Open Letter - Logistics connectivity on the main goals for sustainable development

Arbitration

FIATA offers its individual members arbitration rules that they can freely adopt in order to resolve disputes between forwarders allowing for these to be settled at a very low cost without the aggravation of going to court. It is a simple arbitration code which will permit disputes to be settled as rapidly, simply and cheaply as possible.

The key elements of this arbitration code are that the arbitration tribunal will be made up of representatives from FIATA's Extended Board or Advisory Body Legal Matters, i.e. from people from the forwarding business; the arbitration tribunal will only take a decision if both parties have accepted the arbitration code in writing; the procedure will generally be conducted in writing and in English (no travel costs) and it will be relatively affordable (between US\$ 500 and 3000 for written procedure).

More information on this crucial issue can be obtained from the Secretariat.

Association Members:

- Listed by country or territory

Association members

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Archives:

- Past Presidents
- Past Congresses

Past Presidents

- **1926 - 1934** Paul Lehmann Denmark
- **1935 - 1947** Charles de Lausnay Belgium
- **1947 - 1949** C. B. Ingwersen Denmark
- **1949 - 1954** Maurice de Brousse France
- **1955 - 1959** Léon Verhulst Belgium
- **1959 - 1963** Willy Max Rademacher Germany
- **1963 - 1967** Henrik Lehmann Denmark
- **1967 - 1971** Derek I. Heys United Kingdom
- **1971 - 1975** Jacques Dervieu France
- **1975 - 1979** Carl Wilhelm Kjellberg Sweden
- **1979 - 1981** György Antal Hungary
- **1981 - 1983** Rudolf H. Hoogewerff Netherlands
- **1983 - 1985** Arvind N. Parikh India
- **1985 - 1987** Bernhardt Bünck Germany
- **1987 - 1989** Jiri Kadanik Czech Republic
- **1989 - 1991** Curt Stjernlöf Sweden
- **1991 - 1993** Tan Kay Hock Singapore
- **1993 - 1995** Gaston de Petter Belgium
- **1995 - 1997** Brian J. Kelleher United Kingdom
- **1997 - 1999** Abdelmalek Dahmani Tunisia
- **1999 - 2001** Christopher J. Gillespie Canada
- **2001 - 2003** Aldo Da Ros Italy
- **2003 - 2005** Issa Baluch U.A.E
- **2005 - 2007** Manfred F. Boes Germany
- **2007 - 2009** William M. Gottlieb Canada
- **2009 - 2011** Jean-Claude Delen Belgium
- **2011 - 2013** Stanley H.H. Lim Singapore

Past Congresses

Year	Venue	Year	Venue
1926	Vienna/Austria	1989	Sofia/Bulgaria
1927	Bern/Switzerland	1990	Glasgow/UK
1930	Antwerp/Belgium	1991	Singapore
1933	Budapest /Hungary	1992	Florence/Italy
1935	Brussels/Belgium	1993	Montreal/Canada
1937	Paris/France	1994	Hamburg/Germany
1949	Paris/France	1995	Seoul/South Korea
1951	Bad Gastein/Germany	1996	Caracas/Venezuela
1953	Hamburg/Germany	1997	Vienna/Austria
1955	Antwerp/Belgium	1998	Sydney/Australia
1957	Amsterdam/Netherlands	1999	Dubai/UAE
1959	Paris/France	2000	Rotterdam/Netherlands
1961	Vienna/Austria	2001	Cancun/Mexico
1963	Lucerne/Switzerland	2002	Istanbul/Turkey
1965	Copenhagen/Denmark	2003	Bali/Indonesia
1967	Opatjia/Croatia	2004	Sun City/South Africa
1969	New York/USA	2005	Moscow/Russia
1971	Trieste/Italy	2006	Shanghai/China
1973	Cannes/France	2007	Dubai/UAE
1975	Rotterdam/Netherlands	2008	Vancouver/Canada
1977	Los Angeles/USA	2009	Geneva/Switzerland
1979	Moscow/Russia	2010	Bangkok/Thailand
1981	Dublin/Ireland	2011	Cairo/Egypt
1983	Lisbon/Portugal	2012	Los Angeles/USA
1985	Vienna/Austria	2013	Singapore
1987	Antwerp/Belgium		



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