

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

<b>Meeting Date:</b>	<b>November 17, 2020</b>	<input checked="" type="checkbox"/> <b>Consent</b>	<input type="checkbox"/> <b>Regular</b>
		<input type="checkbox"/> <b>Workshop</b>	<input type="checkbox"/> <b>Public Hearing</b>
<b>Department:</b>	<b>Engineering and Public Works Department</b>		
<b>Submitted By:</b>	<b>Engineering and Public Works Department</b>		
<b>Submitted For:</b>	<b>Roadway Production Division</b>		

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:**

- A) Amendment No. 1 to the annual small paving and minor construction contract, dated December 3, 2019 with R & D Paving, LLC (RDP) (R2019-1833), to extend the expiration date from December 2, 2020 to December 2, 2021 and increase the contract by \$2,000,000, from \$1,000,000 to \$3,000,000;
- B) Amendment No. 1 to the annual small paving and minor construction contract, dated December 3, 2019 with Hinterland Group, Inc. (HGI) (R2019-1834), to extend the expiration date from December 2, 2020 to December 2, 2022; and
- C) Amendment No. 1 to the annual small paving and minor construction contract, dated December 3, 2019 with Saffold Paving, Inc. (SPI) (R2019-1835), to extend the expiration date from December 2, 2020 to December 2, 2022.

**SUMMARY:** Approval of HGI’s and SPI’s amendments will extend the expiration dates from December 2, 2020 to December 2, 2022. Approval of RDP’s amendment will increase the contract amount from \$1,000,000 to \$3,000,000 and extend the expiration date from December 2, 2020 to December 2, 2021. The increased contract amount for RDP is based on updated estimates that exceed the current contract amount to be expended throughout Palm Beach County (County) by the user departments. On February 18, 2020, the Office of Equal Business Opportunity (OEBO) approved the renewal of the contracts under the current terms because the current Small Minority Women Business Enterprise (S/M/WBE) participation is satisfactory based upon the availability of S/M/WBEs certified to perform the work. To date, tasks in the amount of \$864,072 have been authorized for RDP, \$0 for HGI and \$83,500 for SPI. The Affirmative Procurement Initiatives selected for these contracts on April 3, 2019 by the Goal Setting Committee is a 20% minimum mandatory Small Business Enterprise (SBE) participation for each contract. RDP agreed to 61% SBE participation. HGI agreed to 20% SBE participation. SPI agreed to 100% SBE participation. RDP and SPI are Palm Beach County based SBE certified companies. HGI is a Palm Beach County based company. Countywide (YBH)

**Background and Justification:** The above contract amount is based upon the estimated amounts to be expended for small paving and minor construction projects throughout the County. After reviewing the attached amendments and finding them to be in proper order, the Engineering Department recommends approval by the Board of County Commissioners.

**Attachments:**

- 1. RDP Amendment No. 1 with Ebix Insurance Compliance (2)
- 2. HGI Amendment No. 1 with Ebix Insurance Compliance (2)
- 3. SPI Amendment No. 1 with Ebix Insurance Compliance (2)
- 4. OEBO letter dated February 18, 2020

<i>mm</i>	<i>[Signature]</i>	
Recommended by: YBH/TEL	<i>[Signature]</i> County Engineer	10/13/2020 Date
Approved By:	<i>[Signature]</i> Assistant County Administrator	10/20/20 Date



**AMENDMENT NO. 1 TO THE  
ANNUAL SMALL PAVING AND MINOR CONSTRUCTION CONTRACT  
BY AND BETWEEN PALM BEACH COUNTY  
AND R AND D PAVING, LLC**

This Amendment No. 1 to the Annual Small Paving and Minor Construction Contract (R2019-1833) dated December 3, 2019 (ANNUAL CONTRACT) is made and entered into the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners (COUNTY), and R and D Paving, LLC (CONTRACTOR) whose Federal ID is 45-4469049 (individually Party and collectively Parties).

**WITNESSETH**

WHEREAS, the COUNTY and CONTRACTOR entered into the ANNUAL CONTRACT on December 3, 2019 (R2019-1833); and

WHEREAS, the ANNUAL CONTRACT may be extended, at the COUNTY'S option for a defined period of time, not to exceed thirty-six months total contract time, upon approval of the COUNTY; and

WHEREAS, by this Amendment No. 1, the CONTRACTOR and the COUNTY mutually agree to amend the ANNUAL CONTRACT, as provided herein.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, the Parties agree as follows:

1. The above recitations are true and correct and incorporated herein
2. The ANNUAL CONTRACT is hereby amended to extend the expiration date from December 2, 2020 to December 2, 2021.
3. The ANNUAL CONTRACT is hereby amended to increase the amount by \$2,000,000, from \$1,000,000 to \$3,000,000.

It is the intent of the Parties hereto that this Amendment No. 1 shall not become binding until the date executed by the COUNTY.

Except as hereby amended, changed or modified, all other provisions of the ANNUAL CONTRACT shall remain in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment No. 1 to the ANNUAL CONTRACT on behalf of the COUNTY, and CONTRACTOR has hereunto set its hand the day and year above written.

**OWNER:**

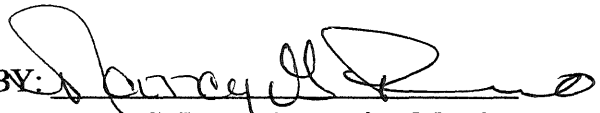
**Palm Beach County**, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners:

BY: \_\_\_\_\_  
Mayor

**SEAL**

**CONTRACTOR:**

**R AND D PAVING, LLC**

BY:   
Nancy G. Rosso, Managing Member


**CORPORATE SEAL**

**ATTEST:**

Sharon R. Bock, Clerk and Comptroller  
Circuit Court

BY: \_\_\_\_\_  
(Deputy Clerk)

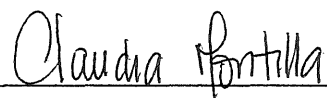
**APPROVED AS TO TERMS  
AND CONDITIONS:**


BY:   
Morton L. Rose, P.E.  
Director of Roadway Production

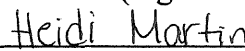
**APPROVED AS TO FORM and  
LEGAL SUFFICIENCY:**

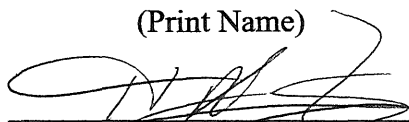
BY: \_\_\_\_\_  
Yelizaveta B. Herman,  
Assistant County Attorney

**ATTEST WITNESS:**

BY:   
\_\_\_\_\_  
(Print Name)

  
\_\_\_\_\_  
(Signature)

BY:   
\_\_\_\_\_  
(Print Name)

  
\_\_\_\_\_  
(Signature)



Palm Beach County  
Compliance Summary Report

Vendor Number	Vendor Name	AM Best Rating	Insurance Carrier	Policy #	Eff. Date	Exp. Date	Coverage	Contract Number	Contract Name
DX00000965	R & D Paving, LLC		Compliant					18410	Asphalt, Pavers & Pathway
		A++ , XV	Auto-Owners Insurance Company	4930665100	10/23/2019	10/23/2020	Auto Liability		
		A++ g , XV	Southern-Owners Insurance Company	72072563	10/23/2019	10/23/2020	General Liability		
		Ar , X	Bridgefield Casualty Insurance Company	019644507	10/29/2019	10/29/2020	Workers Comp		

**Risk Profile :** Standard - Construction Services  
**Required Additional Insured :** Palm Beach County Board of County Commissioners  
**Ownership Entity :**

**AMENDMENT NO. 1 TO THE  
ANNUAL SMALL PAVING AND MINOR CONSTRUCTION CONTRACT  
BY AND BETWEEN PALM BEACH COUNTY  
AND HINTERLAND GROUP, INC.**

This Amendment No. 1 to the Annual Small Paving and Minor Construction Contract (R2019-1834) dated December 3, 2019 (ANNUAL CONTRACT) is made and entered into the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners (COUNTY), and Hinterland Group, Inc. (CONTRACTOR) whose Federal ID is 20-5156844 (individually Party and collectively Parties).

**WITNESSETH**

WHEREAS, the COUNTY and CONTRACTOR entered into the ANNUAL CONTRACT on December 3, 2019 (R2019-1834); and

WHEREAS, the ANNUAL CONTRACT may be extended, at the COUNTY'S option for a defined period of time, not to exceed thirty-six months total contract time, upon approval of the COUNTY; and

WHEREAS, by this Amendment No. 1, the CONTRACTOR and the COUNTY mutually agree to amend the ANNUAL CONTRACT, as provided herein.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, the Parties agree as follows:

1. The above recitations are true and correct and incorporated herein.
2. The ANNUAL CONTRACT is hereby amended to extend the expiration date from December 2, 2020 to December 2, 2022.

It is the intent of the Parties hereto that this Amendment No.1 shall not become binding until the date executed by the COUNTY.

Except as hereby amended, changed or modified, all other provisions of the ANNUAL CONTRACT shall remain in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment No. 1 to the ANNUAL CONTRACT on behalf of the COUNTY, and CONTRACTOR has hereunto set its hand the day and year above written.

**OWNER:**

**Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners:**

**CONTRACTOR:**

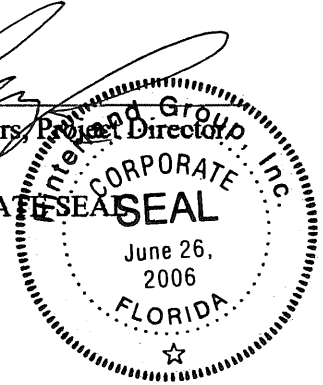
**HINTERLAND GROUP, INC.**

BY: \_\_\_\_\_  
Mayor

SEAL

BY: \_\_\_\_\_  
Chase R. Rogers, Project Director

CORPORATE SEAL



**ATTEST:**

Sharon R. Bock, Clerk & Comptroller  
Circuit Court

**ATTEST WITNESS:**

BY: \_\_\_\_\_  
(Signature)

BY: \_\_\_\_\_  
(Deputy Clerk)

\_\_\_\_\_ *MAYRA AGUIAR* \_\_\_\_\_  
(Print Name)

**APPROVED AS TO TERMS AND CONDITIONS:**

BY: \* \_\_\_\_\_  
Morton L. Rose, P.E.  
Director of Roadway Production

BY: \_\_\_\_\_ *Jay Brey* \_\_\_\_\_  
(Print Name)  
\_\_\_\_\_  
(Signature)

**APPROVED AS TO FORM & LEGAL SUFFICIENCY:**

BY: yBH/TEL \_\_\_\_\_  
Yelizaveta B. Herman,  
Assistant County Attorney



Palm Beach County  
Compliance Summary Report

Vendor Number	Vendor Name	AM Best Rating	Insurance Carrier	Policy #	Eff. Date	Exp. Date	Coverage	Contract Number	Contract Name
DX00001189	Hinterland Group Inc.		Compliant					2018053	Annual Smal Paving & Minor Construction
		A+g , XV	Zurich American Insurance Company	BAP495634	1/31/2020	1/31/2021	Auto Liability		
		A++g , XV	Travelers Property Casualty Company of America	ZUP81N252920NF	1/31/2020	1/31/2021	Excess Liability		
		A+g , XV	Zurich American Insurance Company	GLO4956332	1/31/2020	1/31/2021	General Liability		
		A+g , XV	American Guarantee and Liability Insurance Company	WC4956333	1/31/2020	1/31/2021	Workers Comp		

Risk Profile : Standard - Construction Services  
 Required Additional Insured : Palm Beach County Board of County Commissioners  
 Ownership Entity :



**AMENDMENT NO. 1 TO THE  
ANNUAL SMALL PAVING AND MINOR CONSTRUCTION CONTRACT  
BY AND BETWEEN PALM BEACH COUNTY  
AND SAFFOLD PAVING, INC.**

This Amendment No. 1 to the Annual Small Paving and Minor Construction Contract (R2019-1835) dated December 3, 2019 (ANNUAL CONTRACT) is made and entered into the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners (COUNTY), and Saffold Paving, Inc. (CONTRACTOR) whose Federal ID is 46-4218537 (individually Party and collectively Parties).

**WITNESSETH**

WHEREAS, the COUNTY and CONTRACTOR entered into the ANNUAL CONTRACT on December 3, 2019 (R2019-1835); and

WHEREAS, the ANNUAL CONTRACT may be extended, at the COUNTY'S option for a defined period of time, not to exceed thirty-six months total contract time, upon approval of the COUNTY; and

WHEREAS, by this Amendment No. 1, the CONTRACTOR and the COUNTY mutually agree to amend the ANNUAL CONTRACT, as provided herein.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, the Parties agree as follows:

1. The above recitations are true and correct and incorporated herein.
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Except as hereby amended, changed or modified, all other provisions of the ANNUAL CONTRACT shall remain in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment No. 1 to the ANNUAL CONTRACT on behalf of the COUNTY, and CONTRACTOR has hereunto set its hand the day and year above written.

**OWNER:**

**Palm Beach County**, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners:

BY: \_\_\_\_\_  
Mayor

SEAL

**ATTEST:**

Sharon R. Bock, Clerk and Comptroller  
Circuit Court

BY: \_\_\_\_\_  
(Deputy Clerk)

**APPROVED AS TO TERMS AND CONDITIONS:**

BY: *Morton L. Rose*  
Morton L. Rose, P.E.  
Director of Roadway Production

**APPROVED AS TO FORM and LEGAL SUFFICIENCY:**

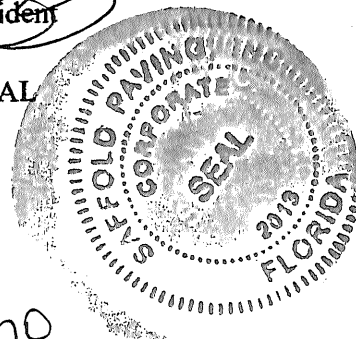
BY: YBH/TEL  
Yelizaveta B. Herman,  
Assistant County Attorney

**CONTRACTOR:**

**SAFFOLD PAVING, INC.**

BY: *Ezra Saffold*  
Ezra Saffold, President

CORPORATE SEAL



**ATTEST WITNESS:**

BY: Patricia Sarno  
(Print Name)

*Patricia Sarno*  
(Signature)

BY: Joe Pyles  
(Print Name)

*Joe Pyles*  
(Signature)

Attachment 2  
\*See attached email

Print Date 9/9/2020 6:01:24 AM

Page 1 of 1



**Palm Beach County  
Compliance Summary Report**

Vendor Number	Vendor Name	AM Best Rating	Insurance Carrier	Policy #	Eff. Date	Exp. Date	Coverage	Contract Number	Contract Name
d55hy fty	Saffold Paving Inc.		Compliant with Minor/Expiring Deficiencies					18410	Asphalt Annual Contract
		Ap , IX	American Builders Insurance Company	UMB025744502	1/27/2020	1/27/2021	Excess Liability		
		Ap , IX	National Builders Insurance Company	GLP025724303	1/27/2020	1/27/2021	General Liability		
		Ap , IX	American Builders Insurance Company	WCV012112909	7/2/2020	7/2/2021	Workers Comp		

**Risk Profile :** Standard - Construction Services  
**Required Additional Insured :** Palm Beach County Board of County Commissioners  
**Ownership Entity :**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>ARDEN INSURANCE ASSOCIATES</b> 525 W. LANTANA RD. LANTANA, FL 33462-1625 <b>KENN NORBERG</b>	561-582-4101	CONTACT NAME: <b>KENN NORBERG</b>	PHONE (A/C, No, Ext): <b>561-582-4101</b>	FAX (A/C, No): <b>561-586-8061</b>
		E-MAIL ADDRESS: <b>knorberg@ardeninsurance.com</b>		
		INSURER(S) AFFORDING COVERAGE		
		INSURER A:	<b>NATIONAL BUILDERS INS. CO</b>	NAIC # <b>16632</b>
		INSURER B:	<b>AMERICAN BUILDERS INS. CO.</b>	<b>11240</b>
		INSURER C:	<b>AMERICAN BUILDERS INS. CO.</b>	<b>11240</b>
		INSURER D:	<b>BERKSHIRE HATHAWAY GUARD</b>	
		INSURER E:		
		INSURER F:		

INSURED  
**ALL-SITE CONSTRUCTION INC. & SAFFOLD PAVING, INC.**  
2915 E. TAMARIND AVE  
WEST PALM BEACH, FL 33407

COVERAGES                      CERTIFICATE NUMBER:                      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BLKT ADDL INSURED <input checked="" type="checkbox"/> BLKT WAIVER GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	GLP-0257243-03 PRIMARY/NON-CONTRIBUTORY BLK CG2037/CG2010	01/27/2020	01/27/2021	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>50,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COM/OP AGG \$ <b>2,000,000</b> OTHER: \$
D	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> BLNKT ADDL			ALAU068653	08/26/2020	08/26/2021	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ <b>1,000,000</b> BODILY INJURY (Per accident) \$ <b>1,000,000</b> PROPERTY DAMAGE (Per accident) \$ <b>1,000,000</b> OTHER: \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>			UMB0257445 02	01/27/2020	01/27/2021	EACH OCCURRENCE \$ <b>2,000,000</b> AGGREGATE \$ <b>2,000,000</b> OTHER: \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)    Y/N <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		X	WCV012112909 BLANKET WAIVER INCL	07/02/2020	07/02/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS IS ADDITIONAL INSURED.**  
**WAIVER OF SUBROGATION LANGUAGE: PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS.**

CERTIFICATE HOLDER	CANCELLATION
<b>PALMB96</b>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
<b>PALM BEACH COUNTY INSURANCE COMPLIANCE</b> P.O. BOX 100085 - DX DULUTH, GA 30096	AUTHORIZED REPRESENTATIVE <i>Kenn Norberg</i>

**NOTEPAD**

INSURED'S NAME **ALL-SITE CONSTRUCTION INC. & SAFFOLD PAVING, INC.**

**ALLSI-1  
OP ID: LG**

PAGE 2  
Date **08/28/2020**

A, B, C - AMERICAN BUILDERS INS CO 16632 - AM BEST RATED: A (EXCELLENT)  
D - BERKSHIRE HATHAWAY GUARD - AM BEST RATED: A (EXCELLENT)

**NOTEPAD:**

HOLDER CODE **PALMB96**  
INSURED'S NAME **ALL-SITE CONSTRUCTION INC. & SAFFOLD PAVING, INC.**

**ALLSI-1**  
**OP ID: LG**

**PAGE 3**  
Date **08/28/2020**

CERTIFICATE HOLDER IS LISTED AS AN ADDITIONAL INSURED IN REFERENCE TO  
GENERAL LIABILITY WITH WAIVER OF SUBROGATION FOR GENERAL LIABILITY AND  
WORKER'S COMPENDATION.

## Geraldine Lazzarino-Kelly

---

**From:** Rimmy Bindra <Rimmy.Bindra@Ebix.com>  
**Sent:** Wednesday, October 7, 2020 8:46 AM  
**To:** Tish Sarno; Geraldine Lazzarino-Kelly; Holly Knight; Ezra Saffold  
**Cc:** Paris Boyd  
**Subject:** RE: PBC Proj. #2018053 - Certificate of Insurance  
**Attachments:** PBC EbixCOI 8-31-2020.pdf

\*\*\*\*\* Note: This email was sent from a source external to Palm Beach County. Links or attachments should not be accessed unless expected from a trusted source. \*\*\*\*\*

Good Morning Tish,

Thanks for sending the attached insurance certificate. The certificate is in processing queue. We will contact you should we need additional documents. Thanks.

Stay Safe!

If you have any questions or concerns, please feel free to contact me. ☺

**Best Regards,**  
**Rimmy Kaur Bindra**  
**Service Consultant – Ebix RCS, Johns Creek, GA.**

**Ebix Inc.**

Phone: 678-225-6031

Email [Rimmy.Bindra@Ebix.com](mailto:Rimmy.Bindra@Ebix.com) | Web [www.Ebix.com](http://www.Ebix.com) [ebix.com]



**From:** Tish Sarno [mailto:tish@saffoldpaving.com]  
**Sent:** Wednesday, October 7, 2020 8:29 AM  
**To:** pbccounty <pbccounty@Ebix.com>; Geraldine Lazzarino-Kelly <gLKelly@pbcgov.org>; Holly Knight <HKnight@pbcgov.org>; Ezra Saffold <ezra@saffoldpaving.com>  
**Cc:** Rimmy Bindra <Rimmy.Bindra@Ebix.com>; Paris Boyd <Paris.Boyd@Ebix.com>  
**Subject:** PBC Proj. #2018053 - Certificate of Insurance

Please see attached Certificate of Insurance.

*Tish Sarno*  
**Office Manager**

 **AFFOLD PAVING, INC.**  
2915 E. Tamarind Avenue



**MEMORANDUM**

**DATE:** February 18, 2020

**TO:** Holly Knight, P.E., Contracts Manager

**FROM:** Angela Smith, Small Business Development Specialist III  
Office of Equal Business Opportunity *AS*

**DEPT.:** Engineering and Public Works

**SUBJECT:** Project No. 2018053– Annual Small Paving & Minor Construction, originally solicited April 28, 2019, and up for renewal on November 18, 2020

Office of  
Equal Business Opportunity  
50 South Military Trail, Suite 202  
West Palm Beach, FL 33415  
(561) 616-6840  
www.pbcgov.com/oebo



**Palm Beach County  
Board of County  
Commissioners**

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Mary Lou Berger

Melissa McKinlay

Mack Bernard

**County Administrator**

Verdenia C. Baker

"An Equal Opportunity  
Affirmative Action Employer"




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On February 11, 2020, you submitted a request for renewal for Annual Small Paving & Minor Construction. The original solicitation for the Project went out on April 28, 2019. This appeared before the GSC on April 3, 2019; an API requiring a minimum mandatory 20% SBE participation was placed on the contract. The contract is up for the 1<sup>st</sup> renewal on November 18, 2020. As such, the OEBO must determine whether the Project will be subject to the EBO Program's requirements or whether the contract may be renewed under its current terms.

Based upon an analysis of the S/M/WBE data available on the date of review, the current utilization on the contract as compared to the availability, and the applicable historical utilization, the OEBO hereby **APPROVES** the renewal of the contract under its current terms because [check one]:

- The current S/M/WBE utilization of 20% minimum mandatory SBE participation under the contract is satisfactory based upon the availability of S/M/WBEs certified to perform the work.

The department indicated that the term for the renewal for this project is November 18, 2020 – November 18, 2022. After the term, this contract will be resolicited and subject to the EBO Ordinance.