



# 5 Google My Business Basics that Get You Found

**5 IN 15**  
WEBINAR SERIES  
REACHLOCAL

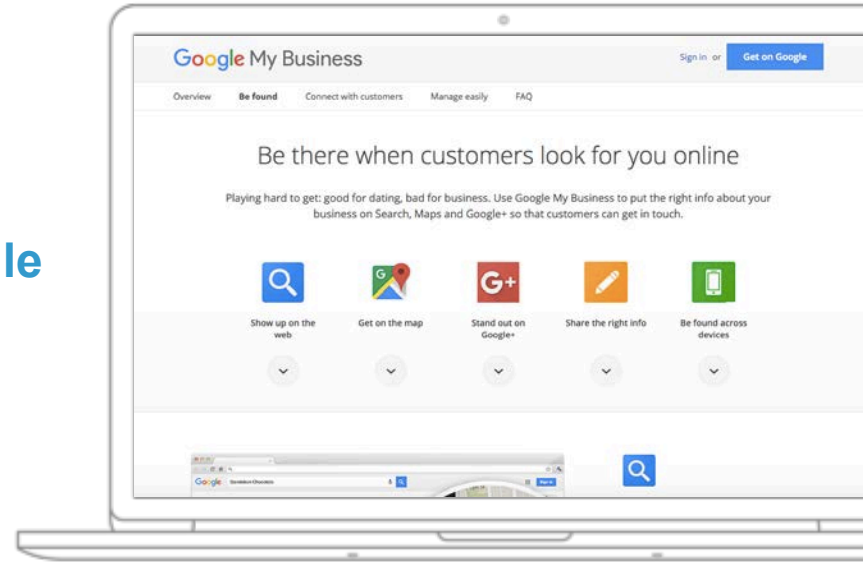
# Google My Business & How to Get Found

- 1 Claiming & Verifying Your Page
- 2 Optimizing On-Page Content
- 3 Creating Consistent Citations
- 4 Using Stunning Photos
- 5 Integrating a Review Strategy



# What is Google My Business?

- ✓ **A business-facing dashboard**
- ✓ **A one-stop-shop for your business listing info across Google**
- ✓ **Enables you to manage your info on Google search, Google maps, and Google+**



# Why is Google My Business Important?

- ✓ **Business Snapshot**  
Gives searchers a snapshot of your business
- ✓ **SEO Boost**  
Helps maintain consistent NAP (name, address, phone number), which helps with SEO
- ✓ **Better Conversion**  
75% of shoppers are more likely to visit a business' website after finding helpful info in search results (Google, 2016)



# 1

## Claiming & Verifying Your Business

### ✓ Set Up

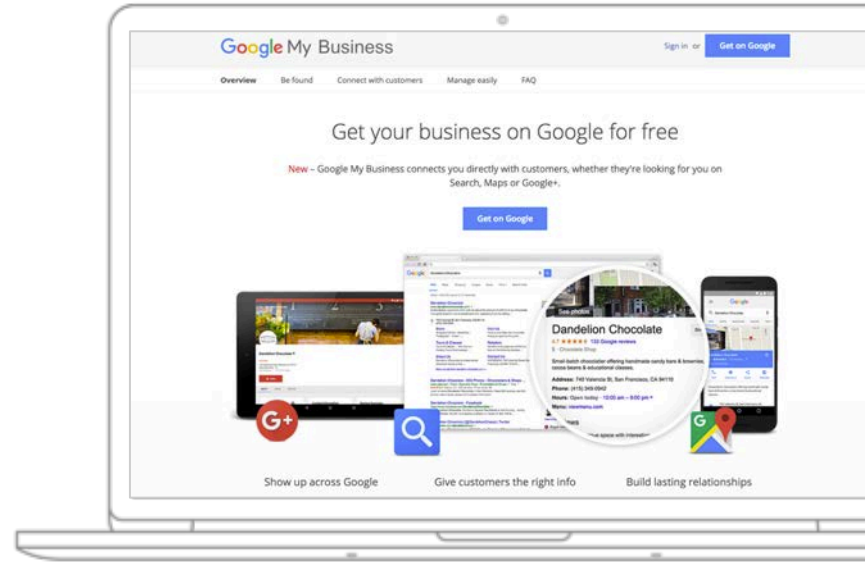
Go to [business.google.com](https://business.google.com), search for your business to add in your business information

### ✓ Claim

Verify that you're certified to manage your listing

### ✓ Eligible Businesses

Google allows eligible businesses to set up their information through Google My Business. Eligible businesses are those that make in-person contact with customers during its stated business hours



# 1

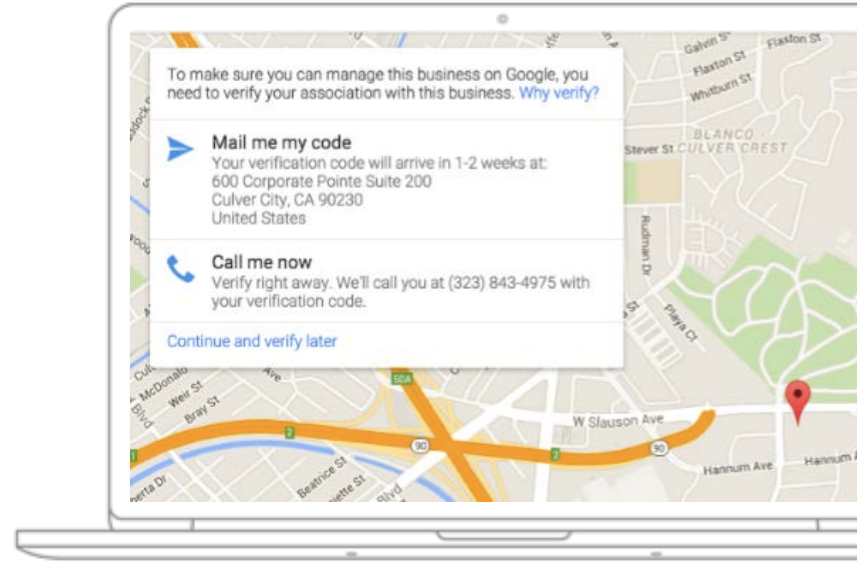
## Claiming & Verifying Your Business

### Verify

Have Google call or email your verification code

### Why Verify?

- Publish changes to your business information across Google search, Google maps, and Google+
- Increase your chances of appearing in search results
- Have the ability to control and update your business information
- Respond to reviews as needed



## 2

# Creating Consistent Citations

## What Are Citations?

Any mention of your business across the Web

## Why Is it Important?

- Consistent NAP is a ranking factor
- Creates a user-friendly experience

## Consistent:

- Business name
- Address
- Phone number
- Hours of operation

You're all done! Be sure to keep your business information up to date. 100% completed

Business name	ReachLocal	
Address	6111 West Plano Parkway #1000 Plano, Texas 75093	
Contact info	Phone number: (972) 267-2222 Website URL: http://www.reachlocal.com/	
Category	Internet Marketing Service	
Hours	Sunday: Closed Monday: 9:00 am–5:00 pm Tuesday: 9:00 am–5:00 pm Wednesday: 9:00 am–5:00 pm Thursday: 9:00 am–5:00 pm Friday: 9:00 am–5:00 pm Saturday: Closed	
Introduction	ReachLocal provides a total digital marketing solution so our clients can reach more customers online.	

[Done editing](#) Your edits were saved at 2:55 PM

# 3

## Optimizing On-Page Content

### What is On-Page Content?

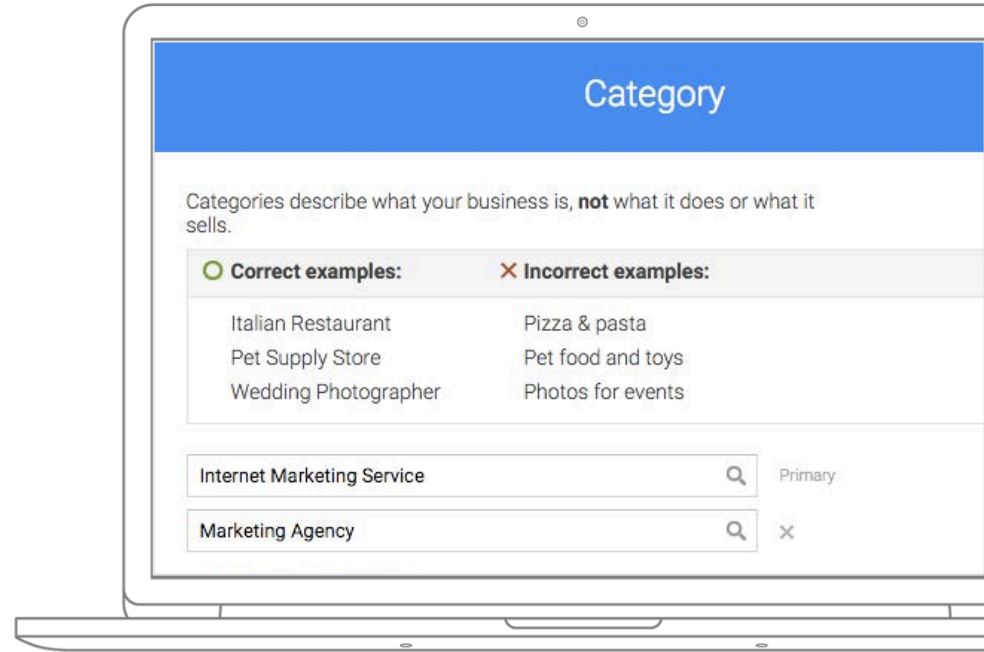
The information you can add to your Google My Business listing

### How Do I Optimize?

- Category
- Introduction
- Accurate information

### Selecting Categories

- Prepopulated categories
- Make sure they pertain to your business





# 3

## Optimizing On-Page Content

### Use an Introduction

A short description about your business

### Add Your Website

Google uses information from your website to help improve search results

### Use Complete & Accurate Info

Fully completing your Google My Business information can help optimize your page



# 4 Using Stunning Photos

## Why Photos?

Provides searchers with a complete snapshot of your business.

## Identity Photos

- Logo
- Profile Picture
- Cover Photo

## Keep in Mind:

- Logo & Profile Picture: 250x250 px
- Cover Photo: 2120x1192 px

Profile Picture

Identity photos



Logo



Cover Photo

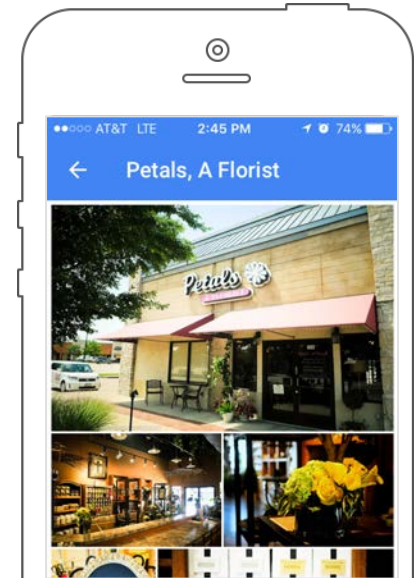
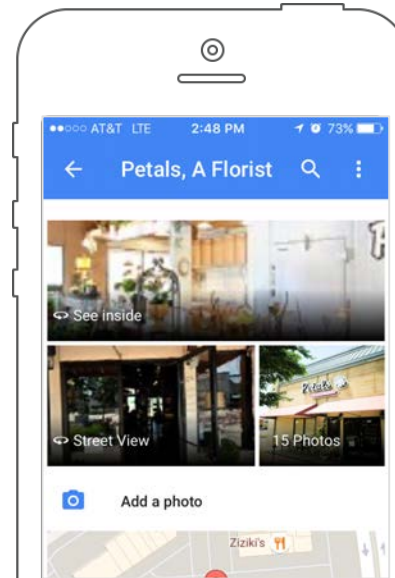
What are these?



# 4 Using Stunning Photos

## Use Multiple Photo Types

1. Interior Photos
2. Exterior Photos
3. Photos at Work
4. Team Photos

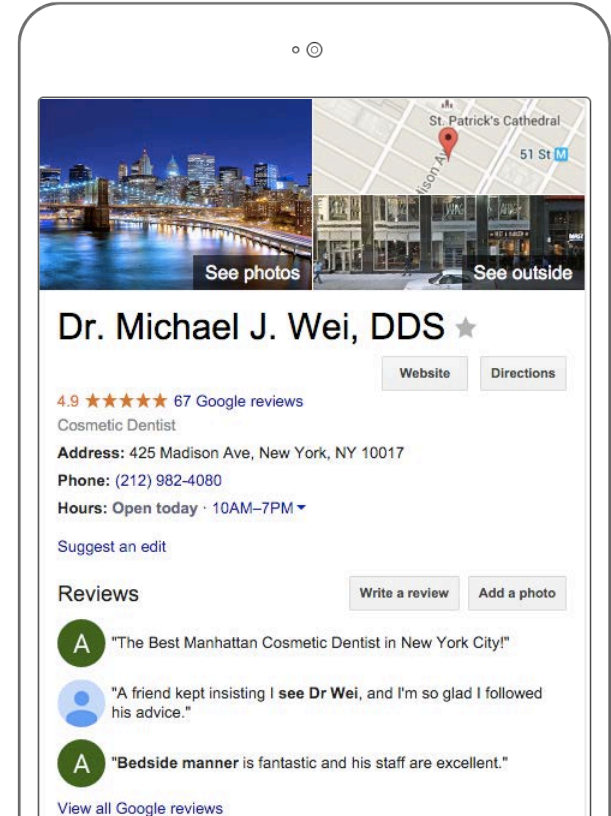


# 5 Reviews & Your Page

✓ **97%** of consumers say they read online reviews about local businesses (BIA Kelsey, 2015)

✓ **90%** of consumers say positive reviews have influenced their purchasing decisions (Marketing Land, 2013)

✓ **89%** of consumers say, if asked, they would leave a review for a business after a positive experience (Yodle, 2015)

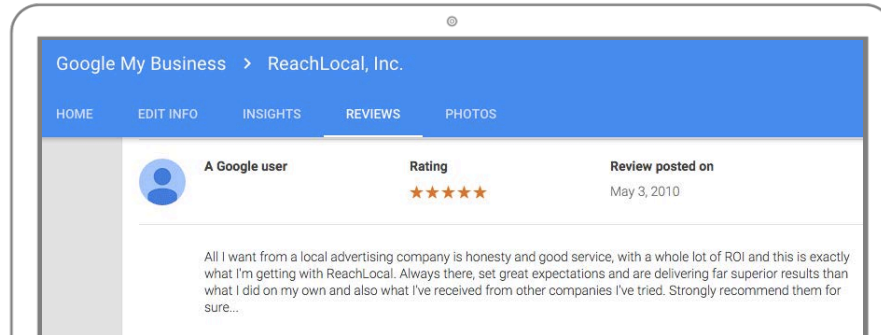


# 5

## Responding to Reviews

### How to Respond

1. Log into to your Google My Business portal
2. Click “REVIEWS” on your dashboard
3. Find the review you want to respond to
4. Click “View and reply”



### Stop

Read the review, stop to process what you read, and try to identify the main complaint.



### Drop

Draft a response, and drop any hint of defensiveness. Keep your response positive, helpful, and sincere.



### Roll

Try to roll the conversation offline by leaving a phone number or email address where the viewer can contact you for a resolution.

# 5

## Getting New Reviews

- ✓ Add a link on your website
- ✓ Create in-store signage
- ✓ Ask after a positive experience
- ✓ Ask loyal customers through a newsletter





Desktop

**Contact Information**

425 Madison Ave New York, NY 10017  
(212) 982-4080 · mymanhattancosmeticdentist.com

**Review Summary** [Write a review](#)

**4.9** ★★★★★  
67 reviews

5 star	4
4 star	1
3 star	0
2 star	0
1 star	0

"The Best Manhattan Cosmetic Dentist in New York City!"

"A friend kept insisting I see Dr Wei, and I'm so glad I followed his advice."

"Bedside manner is fantastic and his staff are excellent."

Tablet

Dr. Michael J. Wei, DDS ★

4.9 ★★★★★ 67 Google reviews  
Cosmetic Dentist

Address: 425 Madison Ave, New York, NY 10017  
Phone: (212) 982-4080  
Hours: Open today · 10AM-7PM

[Website](#) [Directions](#)

dentist, Doctor · Today 10AM-7PM

Cosmetic Dentist Dr. Michael J. Wei is a top dentist in general, cosmetic and restorative dentistry. He specializes in smile makeovers, porcelain tooth crowns & fillings, veneers, cerinate lumineers, invisalign braces, teeth whitening, dental implants, dentures, dental bridges and more.

+Mymanhattancosmeticdentist

**Photos**

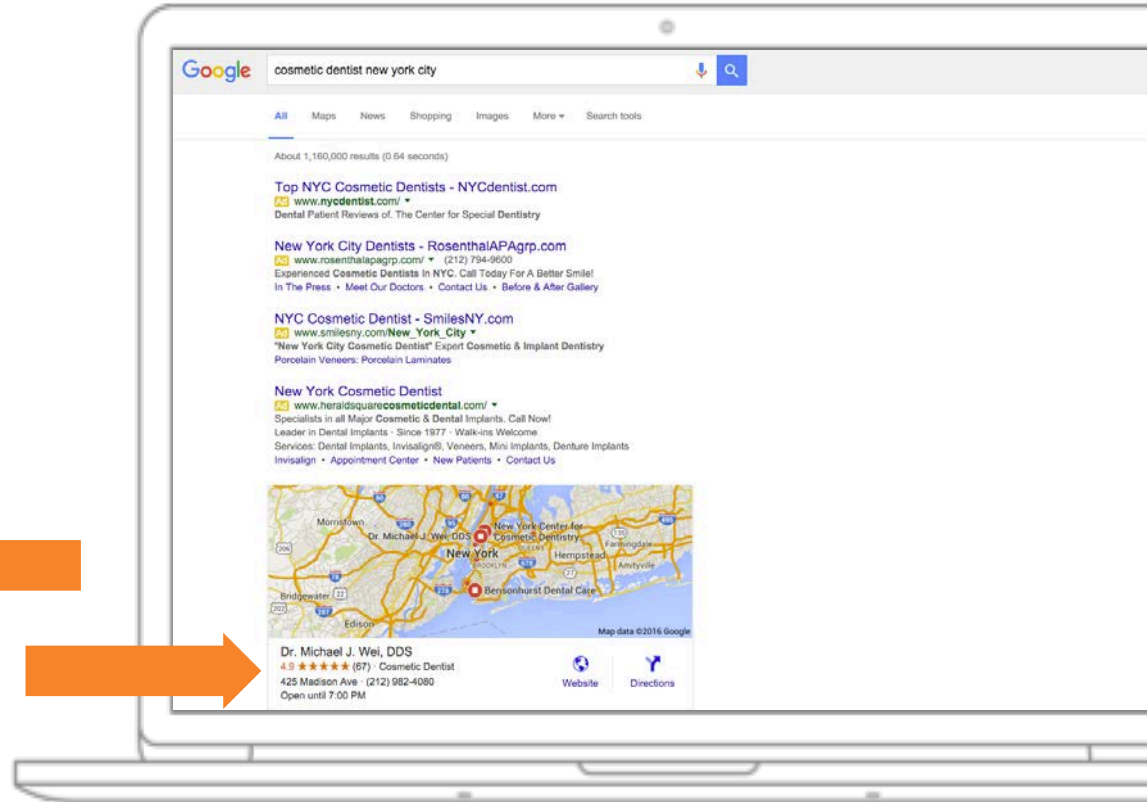
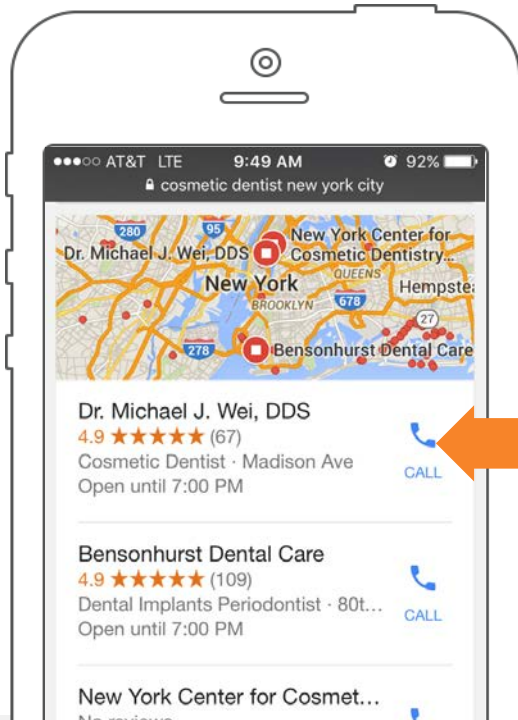
Mobile

Dr. Michael J. Wei, DDS  
4.9 ★★★★★ 67 reviews  
Cosmetic Dentist

[CALL](#) [SAVE](#) [WEBSITE](#)

425 Madison Ave, New York, NY 10017

# Google's 3-Pack

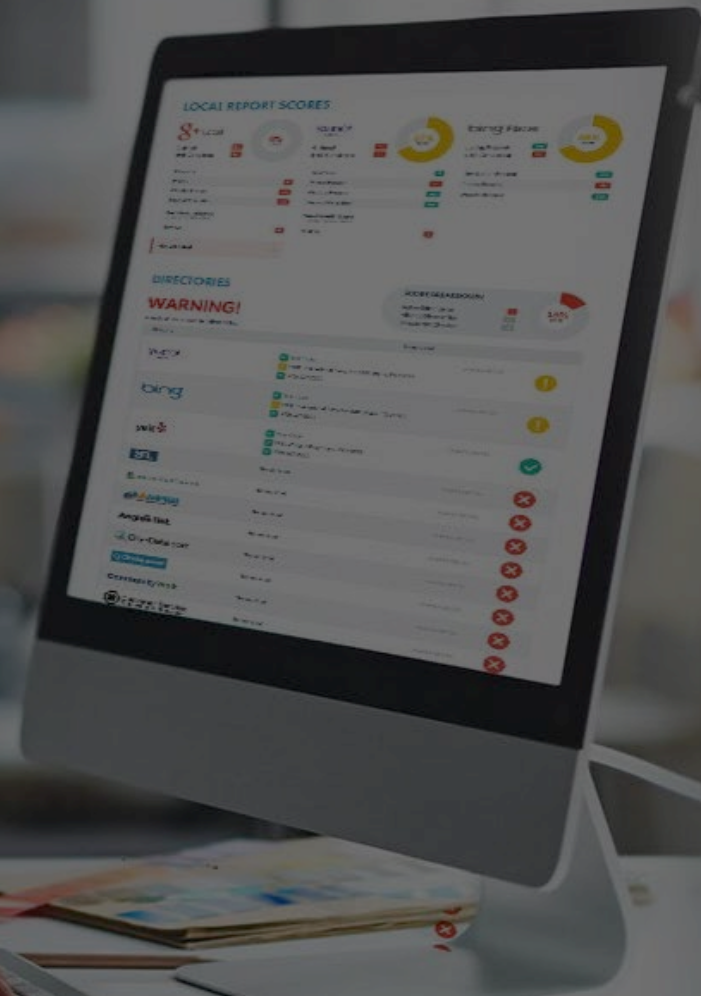






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*Terms & Conditions Apply, Closes March 20, 2016*

# Learn More About ReachLocal's Digital Marketing Solutions

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