# A Tutorial on Argus Portfolio Analysis

### Background

Since most developers, investors and other parties actively involved in real estate have multiple properties, portfolio analysis is one of the key elements of real estate finance. This is especially true where a lender may be looking to the borrower for recourse debt, or where the portfolio assemblage has some benefits whereby the whole becomes more than the sum of the parts. Periodically, investors will look at alternative scenarios in assembling and holding real estate portfolios. The objective of this Primer is to walk through some of the nuances of Argus as a portfolio analysis tool.

## **Table of Contents**

Preliminary Step	1
File Organization	
Depreciation Schedule	2
Property Level Changes	
Case Study	
Property Överview	
Create Portfolio	
Specify Property/Portfolio Size	
Review Portfolio DCF and Schedules	6
Verify Correct Property Inputs	7
Portfolio Composition: Buy/Sell Impacts	8
Exporting/Consolidating in Excel	
Overview	9
Alternatives for Non-Commercial Licensees (Argus University Program)	9
Adobe Print Option	
Excel Option	10
Caveats	
Portfolio Analysis in Argus	13
Portfolio Hints	
Portfolio Value	14
Portfolio Scenarios	14
Property Level Inputs	
Option 1. Purchase Price Override 21	
Option 2. Total Component Current Value	22

# **Preliminary Step**

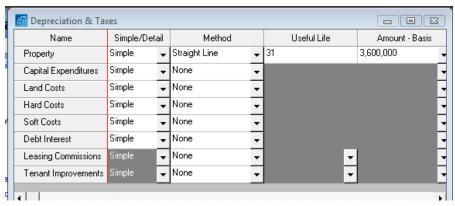
### **File Organization**

Create individual Property Files and put in a Target Directory. If you are doing multiple portfolios, you may want to create a separate directory on the server for each team to use, if desired. Make sure that you have stabilized the Argus runs for each property before the portfolio analysis. You should also formulate a preliminary opinion regarding the merits of each property and the proceeds they may generate. In effect, you are conducting a hold-sell on the properties that will be complemented by your analysis of how they fit together and help achieve your client's goals and objectives. It is possible a property that looks like a sales candidate on its own, complements the other assets in terms of NOI growth, rent rolls, TIs and other economics.

To begin explore your individual properties. Note that any mistakes in the individual properties will carry over to the Portfolio. Thus, you should look at your individual Property runs to make sure the "make sense." This can be achieved by applying some basic checks such as:

- Cash Flow. Look at your Cash Flows; are they reasonable?
- Gross Revenue/SF. Since you have the SF of the building and the calculated Gross Revenue, divide it by the total rentable SF; is it in the "ballpark" given your averages rent?
- NOI/Value. Look at the NOI and divide it by your Cap Rate; is the value in line with your expectations?
- Resale. Look at the resale summary. Does the Resale Amount relate to your assumed Value? What is the IRR compared to your Cap Rate? Does it make sense?
- Detailed PV. Look at the details. Do the annual Cash Flows seem reasonable? Test against your Cap Rate. Does the resale value align with your exit Cap Rate?
- Depreciation. Look at your depreciation schedule. Divide Building Value by useful life; is the number right? Note that your treatment of Land may be an issue, since land is not depreciable. Make sure you didn't put the Land Value into the Property Purchase; Argus subtracts that amount from the Cash Flow each year. Rather, put it in the Depreciation & Taxes sheet under Yield.

### **Depreciation Schedule**



### **Property Level Changes**

If you made changes at the property level, they will be reflected in the Portfolio next time you open it and run Reports. However, you should Run Property Level reports within the individual properties to make sure they are recalculated. At the individual property level, look at this Report in the Detailed PV. This is

P.V. of For the Analysis Year Annual Cash Flow Period Ending Cash Flow @10.00% Year 1 Feb-2009 \$1,878,794 \$1,707,995 Year 2 Feb-2010 2,591,516 2,141,748 Year 3 Feb-2011 2,432,467 1.827.549 Year 4 Feb-2012 1,529,800 1,044,874 Year 5 Feb-2013 2,790,248 1.732.524 Year 6 Feb-2014 1,875,791 1,058,835 Year 7 Feb-2015 2,984,994 1,531,774 Year 8 Feb-2016 2,984,241 1,392,171 Year 9 Feb-2017 2,059,385 873,380 Year 10 Feb-2018 3,264,266 1,258,516 24,391,502 14,569,366 Total Cash Flow Property Resale 44,057,711 20,407,245 Total Property Present Value \$34,976,611 Rounded to Thousands \$34,977,000 Check these Per SqFt 279.77 numbers; do they make Percentage Value Distribution Assured Income 13 17% Prospective Income 28.48% Prospective Property Resale 58.35% 100.00%

Again, do the numbers make sense? Are they reasonable? Does the Resale approximately equal the NOI capped by your Exit Cap Rate?

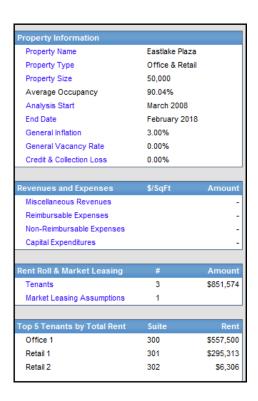
the same report at the Portfolio Level.

# **Case Study**

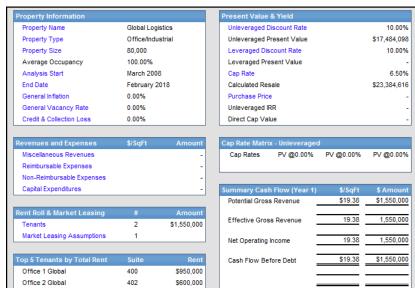
## **Property Overview**

This is a case study using two properties. Note that we use two properties --Eastlake Plaza and Global Logistics-- which are named the same as the 2008 case, but have different inputs and assumptions.

Property 1: Eastlake Plaza



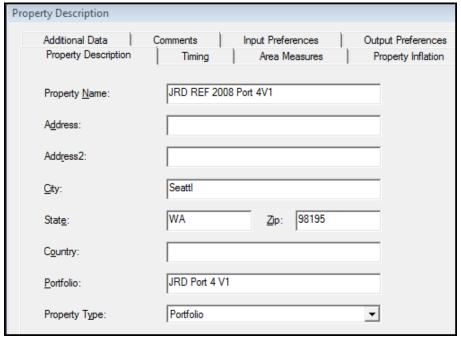
Property 2: Global Logistics



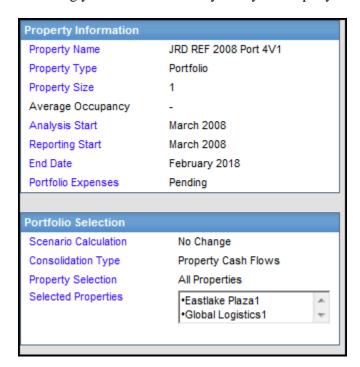
### **Create Portfolio**

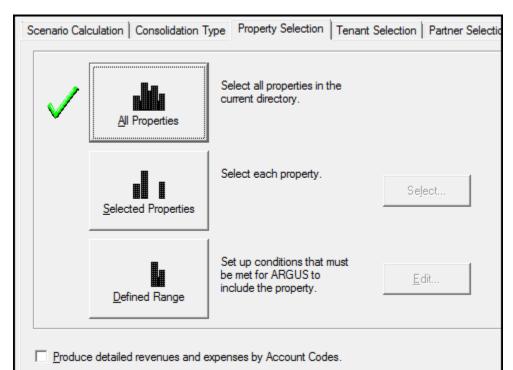
New File from Scratch. Navigate to Directory where you have individual files.

Name and Indicate Portfolio;



Assuming you are in the directory with your Property Files, you will see a listing of available ones.

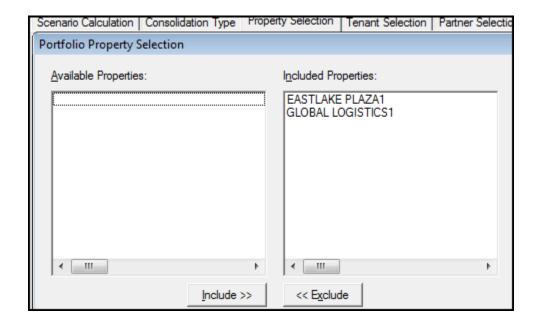




Under Portfolio Selection, you can pick what you want included from your directory.

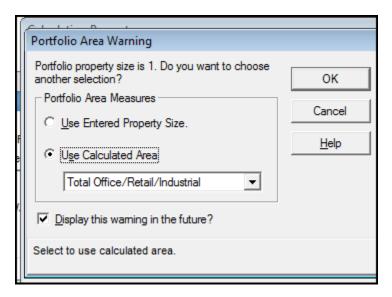
Select the middle option from the top default; Selected Properties. This is where you will add and subtract properties.

In this case, I selected both properties (there could have been variations in the number and/or scenarios).



# **Specify Property/Portfolio Size**

To consolidate, run Reports and Calculate composite size via Argus



## **Review Portfolio DCF and Schedules**

Now, you can Run Reports and View Property Level (which is Portfolio Level)

	Schedule Of Prospective Cash Flow In Inflated Dollars for the Fiscal Year Beginning 3/1/2008			
	Year 1	Year 2	Year 3	Year 4
For the Years Ending	Feb-2009	Feb-2010	Feb-2011	Feb-2012
Gross Revenue				
Potential Rental Revenue	\$2,487,824	\$2,585,324	\$2,593,688	\$2,635,443
Absorption & Turnover Vacancy			(166,704)	
Base Rent Abatements	(86,250)		(37)	(133,333)
Scheduled Base Rental Revenue	2,401,574	2,585,324	2,426,947	2,502,110
Retail Sales Percent Revenue	7,545	6,192	5,804	6,209
Total Gross Revenue	2,409,119	2,591,516	2,432,751	2,508,319
Effective Gross Revenue	2,409,119	2,591,516	2,432,751	2,508,319
Net Operating Income	2,409,119	2,591,516	2,432,751	2,508,319
Leasing & Capital Costs				
Tenant Improvements	225,000		153	568,000
Leasing Commissions	305,325		131	401,200
Total Leasing & Capital Costs	530,325		284	969,200
Cash Flow Before Debt Service	\$1,878,794	\$2,591,516	\$2,432,467	\$1,539,119
& Taxes	=========	=========	========	

# **Verify Correct Property Inputs**

To check, look at individual Projects and explore the various DCF components. Make sure all assumptions are reasonable as they will be masked at the portfolio level when aggregated.

### Eastlake Plaza

	Schedule Of Prospective Cash Flow In Inflated Dollars for the Fiscal Year Beginning 3/1/200			
	Year 1	Year 2	Year 3	Year 4
or the Years Ending	Feb-2009	Feb-2010	Feb-2011	Feb-2012
Otential Gross Revenue				
Base Rental Revenue	\$937,824	\$1,035,324	\$1,035,354	\$1,035,443
Absorption & Turnover Vacancy			(37)	
Base Rent Abatements	(86,250)		(37)	
Scheduled Base Rental Revenue	851,574	1,035,324	1,035,280	1,035,443
Retail Sales Percent Revenue	7,545	6,192	5,804	6,209
otal Potential Gross Revenue	859,119	1,041,516	1,041,084	1,041,652
ffective Gross Revenue	859,119	1,041,516	1,041,084	1,041,652
let Operating Income	859,119	1,041,516	1,041,084	1,041,652
easing & Capital Costs				
Tenant Improvements	225.000		153	
Leasing Commissions	305,325		131	
otal Leasing & Capital Costs	530,325		284	
Cash Flow Before Debt Service	\$328,794	\$1,041,516	\$1,040,800	\$1,041,652
Taxes	========	========	========	========

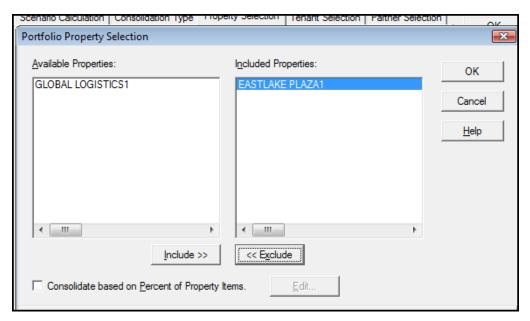
## Global Office

Schedule Of Prospective Cash Flow In Inflated Dollars for the Fiscal Year Beginning 3/1/2				
For the Years Ending	Year 1 Feb-2009	Year 2 Feb-2010	Year 3 Feb-2011	Year 4 Feb-2012
Potential Gross Revenue Base Rental Revenue Absorption & Turnover Vacancy	\$1,550,000	\$1,550,000	\$1,558,334 (166,667)	\$1,600,000
Base Rent Abatements				(133,333)
Scheduled Base Rental Revenue	1,550,000	1,550,000	1,391,667	1,466,667
Total Potential Gross Revenue	1,550,000	1,550,000	1,391,667	1,466,667
Effective Gross Revenue	1,550,000	1,550,000	1,391,667	1,466,667
Net Operating Income	1,550,000	1,550,000	1,391,667	1,466,667
Leasing & Capital Costs				
Tenant Improvements Leasing Commissions				568,000 401,200
Total Leasing & Capital Costs				969,200
Cash Flow Before Debt Service & Taxes	\$1,550,000	\$1,550,000	\$1,391,667	\$497,467

# **Portfolio Composition: Buy/Sell Impacts**

If it works, you should have the consolidated = sum of Eastlake and Global. Now, you can work with selling or disposing of the assets by modifying what's in the portfolio.

Go Back to Portfolio, and Go to Select



Notice, I Excluded Global Logistics. So, the "Portfolio" should be the Eastlake numbers alone:

	Schedule Of Prospective Cash Flow In Inflated Dollars for the Fiscal Year Beginning 3/1/200			
	Year 1	Year 2	Year 3	Year 4
For the Years Ending	Feb-2009	Feb-2010	Feb-2011	Feb-2012
Gross Revenue				
Potential Rental Revenue	\$937,824	\$1,035,324	\$1,035,354	\$1,035,443
Absorption & Turnover Vacancy			(37)	
Base Rent Abatements	(86,250)		(37)	
Scheduled Base Rental Revenue	851,574	1,035,324	1,035,280	1,035,443
Retail Sales Percent Revenue	7,545	6,192	5,804	6,209
Total Gross Revenue	859,119	1,041,516	1,041,084	1,041,652
Effective Gross Revenue	859,119	1,041,516	1,041,084	1,041,652
Net Operating Income	859,119	1,041,516	1,041,084	1,041,652
Leasing & Capital Costs				
Tenant Improvements	225,000		153	
Leasing Commissions	305,325		131	
Total Leasing & Capital Costs	530,325		284	
Cash Flow Before Debt Service	\$328,794	\$1,041,516	\$1,040,800	\$1,041,652
& Taxes	========		========	========

# **Exporting/Consolidating in Excel**

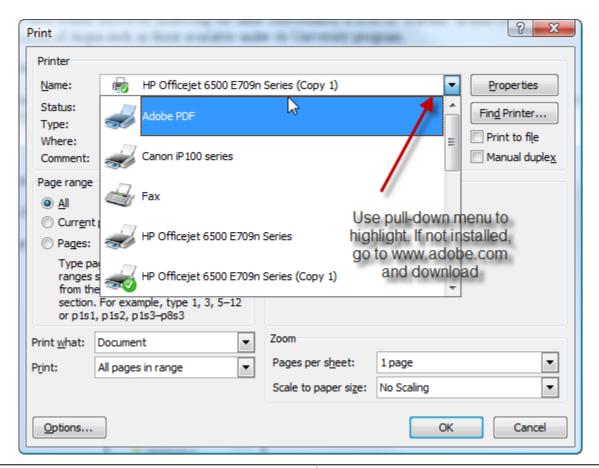
### Overview

You can do a lot of portfolio modeling in Argus and generate reports and other support materials. However, at some point you may want to pull into Excel which is a more portable format for sharing the results, combining with other data, etc. In the commercially licensed version of Argus, you can EXPORT any table a data. However, achieving the same functionality is a bit of "Eureka" in non-commercial versions of Argus such as those available under its University program.

### **Alternatives for Non-Commercial Licensees (Argus University Program)**

There are two basic options depending on your hardware settings, software and output needs. The first is to Print to PDF. You do this by making sure you have an Adobe PDF print driver installed. The following is a brief overview of how to get Argus into Adobe; a more complete step-by-step for Excel follows.

### **Adobe Print Option**



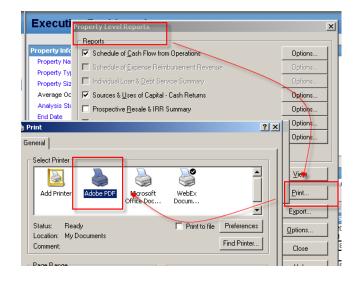
# **Printing to PDF and Getting Data into Excel**

Printing to PDF

Go back to Property File and Print to Adobe:

Navigate to your Directory with the files.

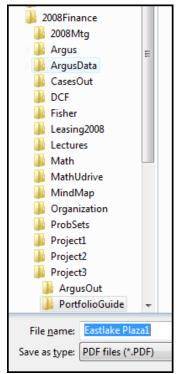
Tell it to Print to Adobe



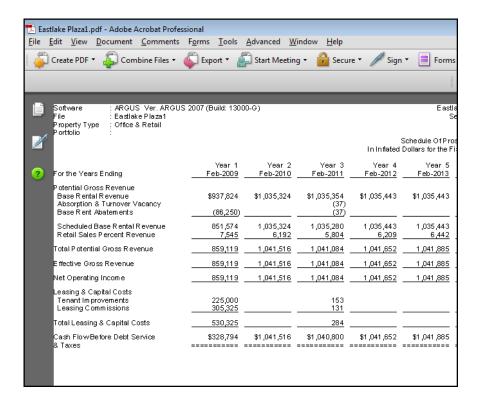
# **Excel Option**

Now, let's get in Excel. Make sure you have Excel open and can toggle between Argus and Excel. Go back to Eastlake and Print to Adobe:

Navigate to your Directory with the files.

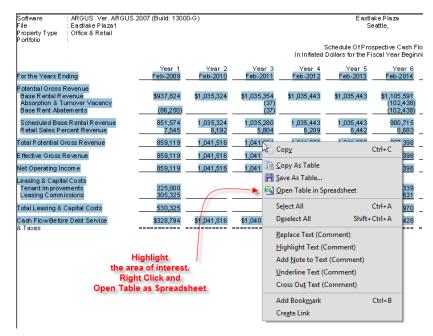


I get this 3 page output (this is part of Page 1)



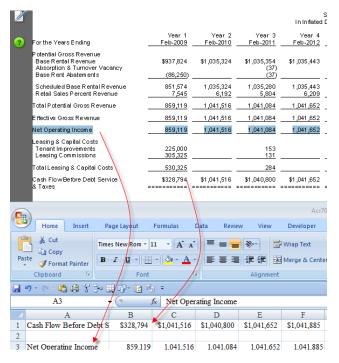
#### Pull into Excel

If your package does not have export enabled, you can cut and paste to Excel using the mouse to highlight and then copy via CTRL-C. Now, toggle to Excel which should be open (ALT-tab) and then paste via CTRL-V.



#### **Caveats**

This approach will create some alignment issues due to spaces (parentheses), commas and other "variables." However, you can open several lines, one at a time and get them in clean.



The choice in how you pull the data out is up to you. Extract, copy to Word, Key in by hand, etc.

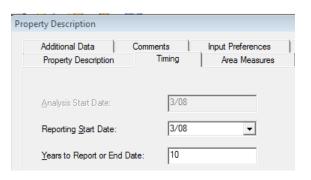
Once you get the data in a manageable form, show your consolidated cash flows, values and other key variables that you use in making your decision.

# Portfolio Analysis in Argus

### **Portfolio Hints**

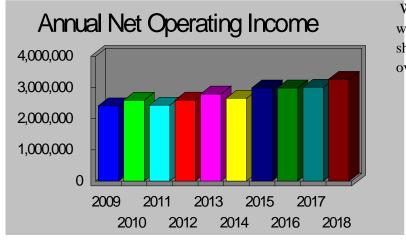
#### **Timing**

For the individual properties, the timing will be different, depending on the assumptions fed into the Property Description, Timing inputs. Now, in the Portfolio file, the Timing will dominate the Property Inputs. As such, if a property life is shorter than the portfolio, it will be automatically sold and the income and other values adjusted accordingly. Thus, rather than being in or out, you can phase the sale of properties.



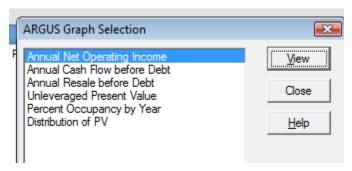
## **Graphics**

There are a number of graphs that you can generate in Argus at the portfolio level. The good news is they didn't disable the ClipBoard function, so you can enter that option and it will automatically put the image in the clipboard and you can Paste it into Word.



While this can be helpful, you might want to plot the individual properties to show how they each contribute to the overall portfolio.

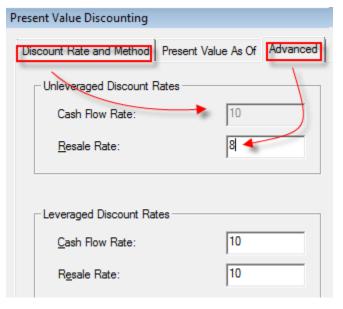
These are the built-in graph options.



As an alternative, you might want to show the individual properties and then aggregate them. To that end, open each file, run the Property Reports, Highlight the data of interest,

#### Portfolio Value

Under the Yield Menu, you can indicate the PV discount rates. Note that any inputs at the Portfolio Level will override discount rates at the property level. That is, Argus will discount the Portfolio Aggregate cash flows or other line items you specify.

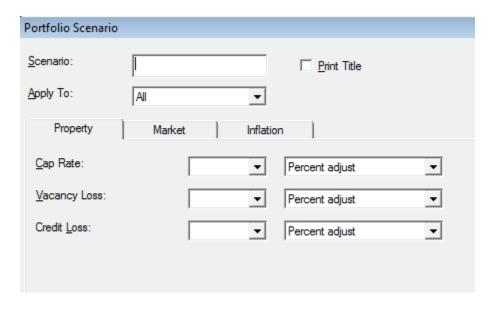


To feed in different Cap rates for cash flow and Exit, use the options to the left. Note that you enter the cash flow Cap/Discount rate first, and then the Resale or Exit under the Advanced tab.

If you have component portfolios with different timing, you must enter present value rate overrides in the portfolio.

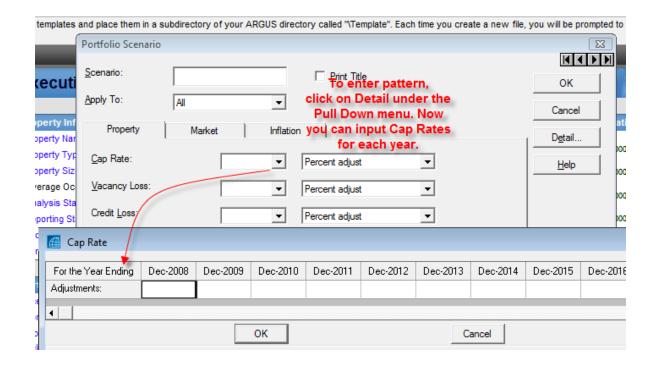
#### Portfolio Scenarios

If you want to look at how various portfolios hold up under different situations, you can run some Portfolio Scenarios. To do so, enter **New** on the Portfolio Scenarios screen. You can change three types of inputs at the Portfolio level: property, market and inflation. Under Portfolio, Scenario, select **New**:



# Cap Rate/Vacancy/Credit Loss/Year

You can enter different Cap Rates and other variables per year. To use the Cap Rate at the Portfolio level, the individual property Resale Prices must be based on Cap Rates.



## **Detailed Vacancy Loss**

The Portfolio level Vacancy Loss will only work on Properties with a Vacancy Loss indicated. Thus, you should be careful to check to make sure you are getting the interactions you are seeking.

# Portfolio Scenarios: Detailed Vacancy Loss

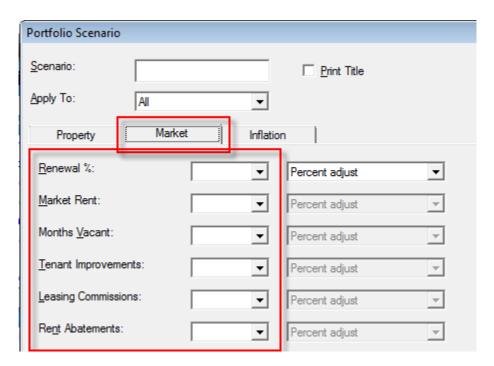
The detailed Vacancy Loss window allows you to enter values that vary over time.



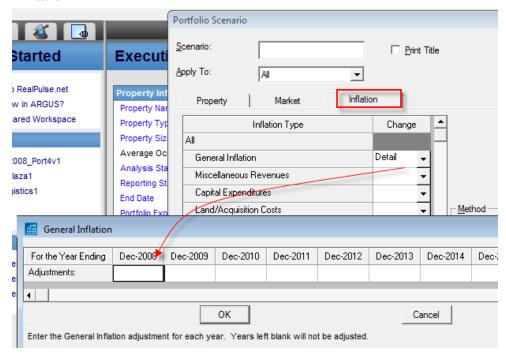
Enter the adjustments in the fields corresponding with the years in which they occur.

## **Market Leasing**

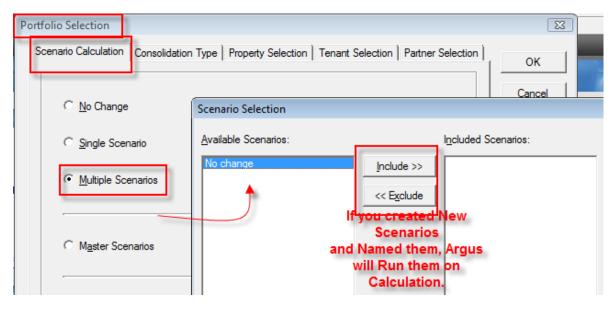
While you are in the Portfolio Scenario New, you can click on the Market Assumption Tab to get these options. Any changes here will override the Market Leasing Assumptions on the individual Properties.



### **Inflation**

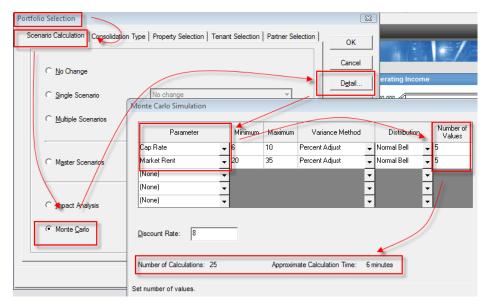


# **Multiple Scenarios**



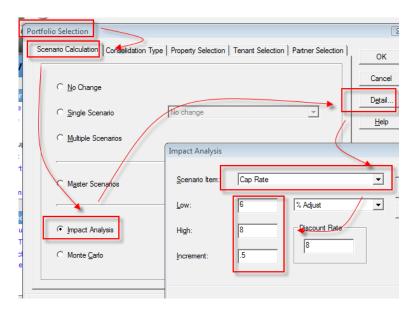
## **Monte Carlo Simulations**

Another option that you might want to "Play" with is the Monte Carlo. In effect, you enter min/max for various items and Argus will input them at the Portfolio Level, overriding individual assumptions.

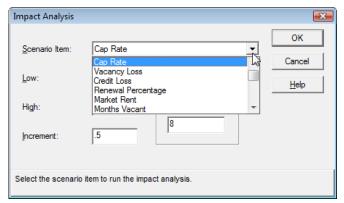


## **Impact Analysis**

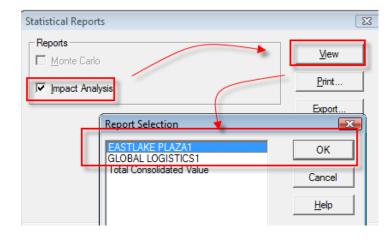
This is a powerful feature that can allow you to look at the "Impact" of changes in the following variables. Assuming you enter them in the Scenario Calculation portion of Portfolio Selection, you can isolate the Impact of individual Properties on those variables. To set this up, you must indicate some Scenarios.



These are the Variables you can set up for Impact analysis.



Now, when you answer OK, it will automatically run your "scenario." This may take several minutes, depending on the number of Steps between the High Low. When it's finished, it gives you the option of looking a the Impact of the Cap Rate changes.



Impact of Cap Rate on Eastlake

Co. The Dotor			
For The Rates		Unleveraged PV	Leveraged PV
6.00%		\$12,467,592	\$12,467,592
6.50%		\$12,437,979	\$12,437,979
7.00%	Eastlake	\$12,408,643	\$12,408,643
7.50%	Lastiano	\$12,379,579	\$12,379,579
8.00%		\$12,350,785	\$12,350,785
Mean		12,408,916	12,408,916
Standard Deviation		46,172	46,172
Minimum		12,350,785	12,350,785
Maximum		12,467,592	12,467,592

Impact of Cap on Global Logistics

For The Rates		
	Unleveraged PV	Leveraged P\
6.00%	\$22,778,638	\$22,778,638
6.50%	\$22,717,866	\$22,717,866
7.00%	\$22,657,662	\$22,657,662
7.50%	\$22,598,017	\$22,598,017
8.00%	\$22,538,926	\$22,538,926
Mean	22,658,222	22,658,222
Standard Deviation	94,755	94,755
Minimum	22,538,926	22,538,926
Maximum	22,778,638	22,778,638

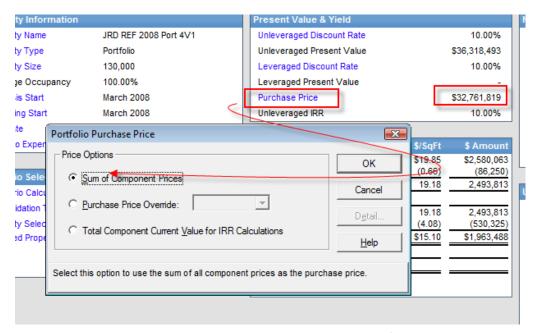
### On Portfolio

For The Rates	Unleveraged PV	Leveraged PV	Unleveraged IRR
6.00%	\$35,246,230	\$35,246,230	8.00%
6.50%	\$35,155,845	\$35,155,845	8.00%
7.00%	\$35,066,305	\$35,066,305	8.00%
7.50%	\$34,977,596	\$34,977,596	8.00%
8.00%	\$34,889,711	\$34,889,711	8.00%
Mean	35,067,137	35,067,137	8.00%
Standard Deviation	140,927	140,927	
Minimum	34,889,711	34,889,711	8.00%
Maximum	35,246,230	35,246,230	8.00%

Note. These changes don't seem to reflect the swings in Cap Rates; I'll have to check this out but wanted to give you the option.

## **Property Level Inputs**

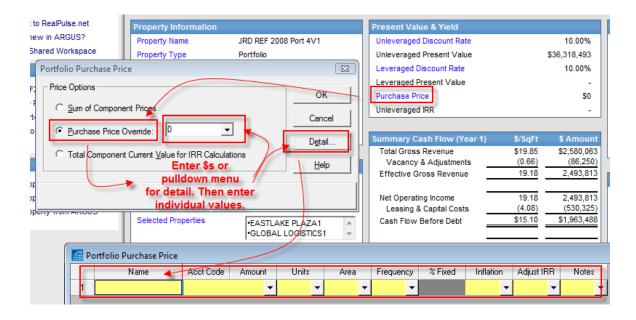
As noted in earlier "tutorials," at the portfolio level, Argus can work with Property Level inputs, or can override those inputs. However, to work with Property Level inputs, you must make sure you have activated or enabled them in the Property files. This is particularly true with respect to current valuation. For example, at the Portfolio Level, you can indicate a Current Value or Portfolio Value that is the sum of the Component Properties:



In this example, I had two properties with a component value of \$32.76 million.

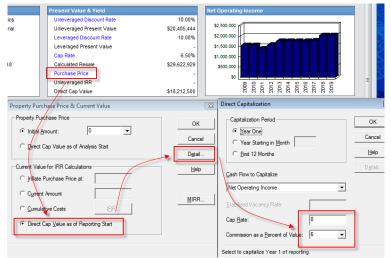
### Option 1. Purchase Price Override

In some cases, you may be looking at the portfolio assemblage value and want to add a premium on top of the mere aggregation of the individual properties. To that end, you can enter a current value override in terms of dollars by selecting the second option above.



### Option 2. Total Component Current Value

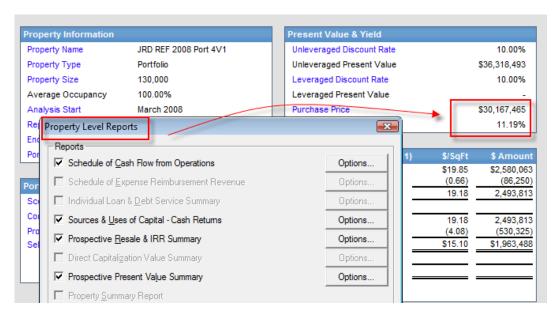
To activate this option, you must make sure you turned on Direct Cap Current Value for IRR in the individual properties. Go back and look at these inputs under Purchase Price.



# **Now Recalculate the Property**

Reports for this asset and repeat for other asset(s).

Now, go back to Portfolio and Run Property Level Reports (under reports). Once Run, you will get the Portfolio IRR:



In this case, the NOI capped values were different than the Current Value price. Again, you could have inflated the individual property values from acquisition and selected the first option which would have added up the values, inflated.