



ABOUT THIS CATALOG

This catalog contains the options available for Judson University's Athletics stationery, business cards, notepads, notecards and name badges.

Within the pages of this catalog you will see a visual representation of the items along with details about the items including size, paper stock, ink, and ordering options. The paper stock that has been chosen for the majority of our products is called Cougar, which is made from 10% post-consumer recycled content. The "recycled content" symbol will appear on all paper products.

Please use the enclosed order form to order letterhead, envelopes, notepads and note cards. Use the separate order forms included for business cards and name badges. Keep in mind that the prices listed are based on the average product ordered in recent years. These prices will fluctuate dependent upon how many pieces are ordered. The more ordered, the less cost per piece. **To bring costs down, please plan ahead and order for the entire year now.**

Completed order forms are to be turned in by August 17 via CPO or hand delivery to:

Tricia Gard
Business Affairs
847-628-2010
pgard@JudsonU.edu





LETTERHEAD

Size: 11" tall x 8.5" wide

Colors: PMS 655 (navy blue), PMS 8641 (metallic gold)

Stock: 70# Cougar Opaque Offset White

Available in reams of 500

(1 ream = 500 pieces of letterhead)

All letterhead has Elgin contact information only.

DEPARTMENT OF ATHLETICS
1151 North State Street Elgin, IL 60123
(847) 628-1580 | Fax (847) 628-1591
www.JudsonEagles.com



JUDSON UNIVERSITY
WWW.JUDSONU.EDU





#10 ENVELOPES

Size: 4 1/8" tall x 9 1/2" wide

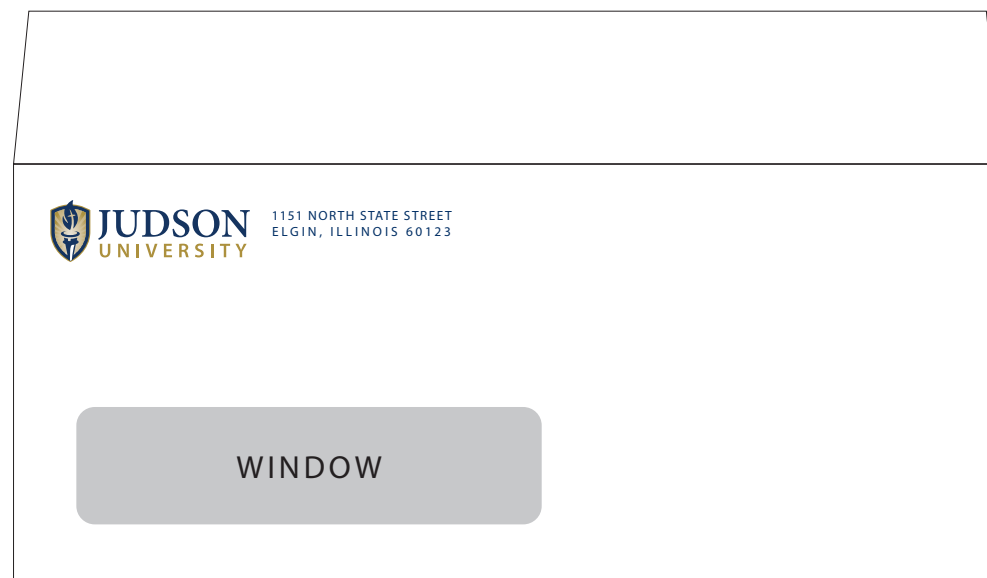
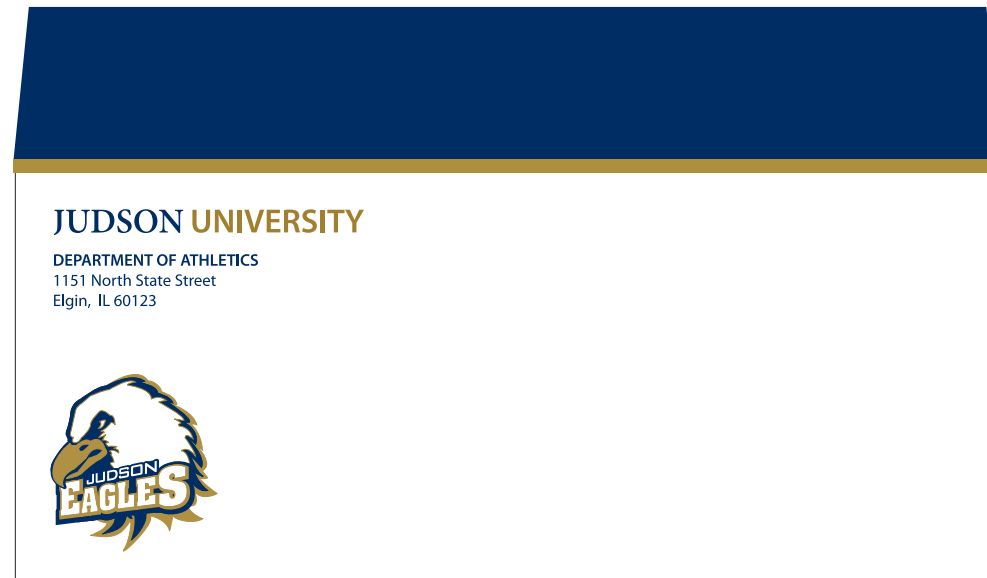
Colors: PMS 655 (navy blue), PMS 8641 (metallic gold)

Stock: 60# Cougar Opaque Offset White

Available in boxes of 500

(1 box = 500 envelopes)

Available with Elgin Campus contact information only.





LARGE ENVELOPES

Size: 6" tall x 9" wide OR 9" tall x 12" wide OR 10" tall x 13" wide

Colors: PMS 655 (navy blue), PMS 8641 (metallic gold)

Stock: 28# Wove White

Available in boxes of 500

(1 box = 500 envelopes)

Available with Elgin Campus contact information only.

JUDSON UNIVERSITY

DEPARTMENT OF ATHLETICS

1151 North State Street

Elgin, IL 60123





#9 BUSINESS REPLY ENVELOPES

Size: 3-7/8" tall x 8-7/8" wide



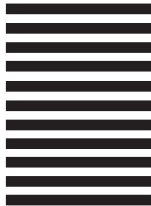
Colors: Black

Stock: 24# Wove #9 Regular Envelope White

Available in boxes of 500

(1 box = 500 envelopes)

Available with Elgin Campus contact information only.

<div></div> <div>BUSINESS REPLY MAIL FIRST CLASS MAIL PERMIT NO. 551 ELGIN, IL POSTAGE WILL BE PAID BY ADDRESSEE</div> <div>JUDSON UNIVERSITY JUDSON ATHLETICS 1151 N. STATE STREET ELGIN, IL 60123-9952</div> <div></div>	<div><div>NO POSTAGE NECESSARY IF MAILED IN THE UNITED STATES</div></div>
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NOTEPADS

Size: 8.5" tall x 5.5" wide

Colors: PMS 655 (navy blue), PMS 8641 (metallic gold)

Stock: 60# Cougar Opaque Offset White

Available in pads of 50

(1 pad = 50 sheets)

All pads have website.





NOTECARDS

Size: 4.25" tall x 5.5" wide (folded)

Colors: PMS 655 (navy blue), PMS 8641 (metallic gold)

Stock: 80# Cougar Opaque Cover White

Available in boxed sets of 250

(1 box = 250 cards w/ envelopes)

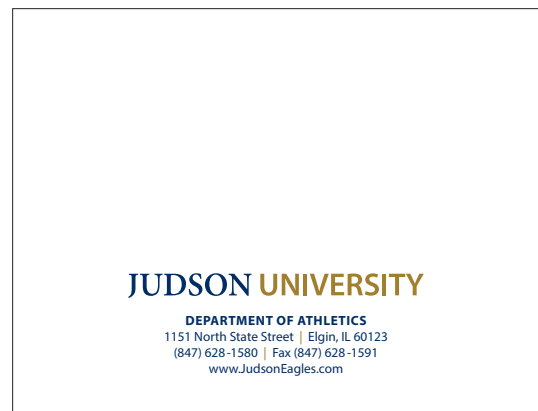
All cards have athletic phone # and website on back.

Available with Elgin Campus contact information only.

CARD FRONT

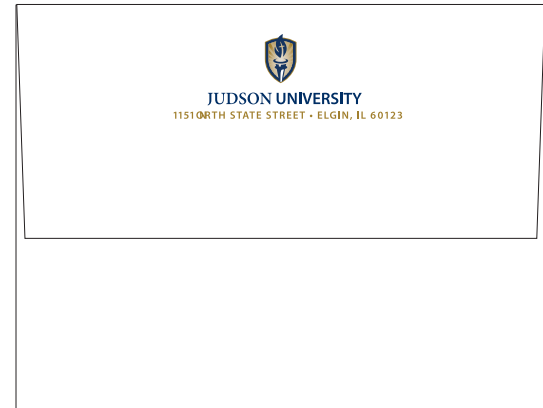


CARD BACK



JUDSON UNIVERSITY

CARD INSIDE



ENVELOPE BACK





BUSINESS CARDS

Size: 1.75" tall x 3.5" wide

Colors: PMS 655 (navy blue), PMS 8641 (metallic gold)

Stock: 100# Cougar Opaque Cover White

Available in boxes of 500

(1 box = 500 business cards)

May be personalized by name, title and contact information.



FRONT



BACK





NAME BADGES

Size: 1" tall x 2.5" wide

Colors:

Option 1: Metallic Gold w/Black Engraved Lettering

Option 2: Dark Blue w/ White Engraved Lettering

Magnetic back





STATIONERY ORDER FORM

Department Name _____ Dept. # _____

Person placing order _____ Ext. _____

LETTERHEAD Reams of 500 (1 ream = 500 sheets) \$22.00 per ream SECOND SHEET LETTERHEAD Reams of 500 (1 ream = 500 sheets) \$15.00 per ream	# of reams _____ # of reams _____	BUDGET # 10 - _____ - _____
#10 ENVELOPES Boxes of 500 (1 box = 500 env.) \$35.00 per box	# of Boxes _____ (Athletics)	BUDGET # 10 - _____ - _____
#10 WINDOW ENVELOPES Boxes of 500 (1 box = 500 env.) \$45.00 per box	# of Boxes _____ (Elgin)	BUDGET # 10 - _____ - _____
6 X 9 ENVELOPES Boxes of 500 (1 box = 500 env.) \$50.00 per box	# of Boxes _____ (Athletics)	BUDGET # 10 - _____ - _____
9 X 12 ENVELOPES Boxes of 500 (1 box = 500 env.) \$65.00 per box	# of Boxes _____ (Athletics)	BUDGET # 10 - _____ - _____
10 X 13 ENVELOPES Boxes of 500 (1 box = 500 env.) \$65.00 per box	# of Boxes _____ (Athletics)	BUDGET # 10 - _____ - _____
#9 BUSINESS REPLY ENVELOPES Boxes of 500 (1 box = 500 env.) \$16.00 per box	# of Boxes _____ (Athletics)	BUDGET # 10 - _____ - _____
NOTEPADS Pads of 50 (1 pad = 50 sheets) \$4.00 per pad	# of pads _____	BUDGET # 10 - _____ - _____
NOTE CARDS W/ ENVELOPES Boxes of 250 (1 box = 250 env.) \$95.00	# of Boxes _____ (Athletics)	BUDGET # 10 - _____ - _____

PLEASE USE THE SEPARATE FORMS PROVIDED TO ORDER BUSINESS CARDS AND NAME BADGES.





BUSINESS CARD ORDER FORM

BUSINESS CARDS


Boxes of 500 (1 box = 500 cards)

of Boxes _____

BUDGET NO.

10 - _____ - _____

PLEASE WRITE YOUR INFORMATION BELOW EXACTLY AS YOU WOULD LIKE IT TO APPEAR.

Title (2 lines max)	Full Name (1 line max)
	
Office Phone #	
Cell or Alternate Phone #	
Email Address	
Fax #	

1151 North State Street | Elgin, IL 60123

@JudsonU.edu



BACK

BACK





NAME BADGE ORDER FORM

NAME BADGE

Available in gold w/ black lettering
OR dark blue w/ white lettering

of badges _____

BUDGET NO.

10 - _____ - _____

PUT A CHECK NEXT TO WHICH STYLE OF NAME BADGE YOU WANT:

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PLEASE WRITE YOUR INFORMATION BELOW EXACTLY AS YOU WOULD LIKE IT TO APPEAR.



Full Name
(1 line max)

Title
(2 lines max)

