



DirSegrStud/Sett. I/MD

**CALL FOR ADMISSION TO THE FIRST CYCLE DEGREE PROGRAMME IN
INTERNATIONAL POLITICS, LAW AND ECONOMICS (CLASS L-36)**

ACADEMIC YEAR 2021/2022

Spring Session and September Session

Art. 1 - Admission requirements	2
Art. 2 - Number of places available.....	3
Art. 3 - Test dates and registration procedure.....	3
a) CISIA registration and testing.....	3
b) Application on the University website.....	3
Art. 4 - Admission exam and assessment criteria of the ranking list.....	4
Art. 5 - Disabled candidates	5
Art. 6 - Candidates with SLD	5
Art. 7 - Students coming from other programmes or universities, and graduates	5
Art. 8 - Ranking list publication, enrolment and updating	5
8.1 Ranking list publication	5
8.2 Enrolment and updating	6
8.3 Applicants with qualifications gained abroad.....	6
Art. 9 - Deadlines summary	7
Art.10 - Remedial course (OFA)	8
Art. 11 - Examining committee.....	8
Art. 12 - Procedure Manager and contacts.....	8



THE DIRECTOR OF THE STUDENT REGISTRY MANAGEMENT OFFICE

HAVING REGARD TO

Ministerial Decree no. 270 of 22 October 2004, "Amendments to the regulations on the educational autonomy of universities (*Modifiche al regolamento recante norme concernenti l'autonomia didattica degli atenei*) approved with Decree of the Minister for Universities and Scientific and Technological Research no. 509 of 3 November 1999";

HAVING REGARD TO

the University Didactic Regulations issued with Rectoral Decree of 04 March 2020

HAVING REGARD TO

The decisions of the responsible academic boards concerning access to university programmes;

DETERMINES

A call for admission to the first cycle degree programme in International politics, law and economics (Class L-36) for the 2021/2022 academic year. The selection takes place in two sessions that will be held in Spring and in September 2021. Each selection contributes to the coverage of a quota of the total available places and has its own deadlines and requirements. For each of the two sessions, in order to be admitted candidates shall apply and observe all the procedures and deadlines set below.

Art. 1 - Admission requirements

Candidates are admitted to the selection if having sat the [English TOLC-E test provided by CISIA](#) - Consorzio Interuniversitario Sistemi Integrati per l'Accesso, within the deadlines set in Art. 3.

The following requirements are needed for **EU candidates**:

- **Spring session:** applicants must be enrolled in the final year of a secondary school, obtaining their qualification in Italy or abroad in the 2020/2021 scholastic year
- **September session:** applicants must hold an Italian secondary school qualification or equivalent qualification obtained abroad

Non-EU candidates applying for a study visa must participate in the Spring session even if holding already a secondary school qualification.

Foreign qualifications are valid if obtained after at least 12 years of schooling and if they allow the admission to University in the country where they have been obtained.

Further information about the foreign qualifications and about the access of foreign students are published on the Ministry website <http://www.studiare-in-italia.it/studentistranieri/> and on the University website in the sections dedicated to [international students](#).



The eligibility of the foreign qualifications is in any case assessed by the University, having regard to the ministerial instructions on the subject and in implementation of applicable bilateral agreements.

Art. 2 - Number of places available

The number of places available is determined as follows:

Spring session: **50 places**. In addition, 25 places are reserved to non-EU students resident abroad (VISA applicants).

September session: **75 places**

Total places: **125 places** plus **25 places** for non-EU.

Art. 3 - Test dates and registration procedure

The English TOLC-E test can be taken on the dates published on the Cisia website (www.cisiaonline.it), also if organized by any other authorized University.

The test can be taken more than one time, but no more than once a month. It is valid if carried out remotely (TOLC@CASA) or in person, from 1st January 2020 to the deadline set for each session.

In any case the outcome of the last English TOLC- E will be considered valid for the purposes of the selection.

To take part in the selections, candidates must register online:

- a) on the CISIA website to book the test
- b) on the UNIMI website to be included in the ranking list.

a) CISIA registration and testing

Registration for the English TOLC-E test must be done on CISIA website - www.cisiaonline.it - by the deadlines set for every testing date and available in the section **DATE TOLC**.

Using the CISIA credentials received after the registration, candidates must login in their personal area and fill in the online form with the required data.

The date of the test is reported on the receipt issued after completing the application.

To register for the test it is necessary to pay to CISIA an admission fee of 30.00 euros via MAV or credit card.

b) Application on the University website

To enter the ranking list, all candidates must apply on our University website www.unimi.it, within the deadline established for each session, following the procedure below:



1. Register on the University website through the page <https://www.unimi.it/registrazione/ENG/registra.keb> (not required of those already registered on the website or in possession of university login credentials)
2. Access the online admission service using the UNIMI credentials: http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html;
3. Select the programme they are interested in and fill the online application with the requested data
4. Upload the certificate of English skills, if possessed

At the end of the procedure, a receipt is issued as a proof of the admission application.

The online admission form cannot be amended, nor can it be completed with additional documentations once it has been submitted.

Any applicant who provides false details or lacks requirements will be excluded from the final ranking list.

Art. 4 - Admission exam and assessment criteria of the ranking list

The English TOLC-E is an evaluation test, aimed at ascertaining the preparation required for access to Bachelor courses, composed of 36 multiple-choice questions divided into the following sections:

- Logic - 13 questions in 30 minutes
- Reading Comprehension - 10 questions in 30 minutes
- Mathematics - 13 questions in 30 minutes

The admission exam answers are scored as follows:

- 1 point for each correct answer,
- -0.25 points for each wrong answer,
- 0 points for not given answers.

The ranking list will be formulated on the basis of the result obtained in the test.

In the event of equal point scores, priority is given to the candidate with better score in the *Logic* test section and, subsequently, in *Mathematics*. In the event of further parity, priority is given to the younger candidate.

Candidates who are not admitted in the Spring selection can apply for the September selection, submitting a new admission form through the admission online Service, within the deadlines set for the September session. This possibility is not open to non-EU candidates resident abroad (visa applicants).



Art. 5 - Disabled candidates

Candidates with disabilities who wish to request aids and/or compensatory measures to carry out the TOLC test must declare their condition when registering on the CISIA website. They are required to upload suitable handicap certification according to law 104/1992 and/or suitable certification of civil invalidity.

They are allowed to upload not updated certification during the admission step but it is necessary they have the revised documentation when enrolling.

For further information please contact the Ufficio Servizi per studenti con disabilità of the University of Milan at the e-mail address: ausili.ammissioni@unimi.it

Art. 6 - Candidates with SLD

Candidates with specific learning disabilities (SLD) who wish to request compensatory measures must declare their condition when registering on the CISIA website. They are required to upload suitable certification of specific learning disabilities (SLD) according to law 170/2010, issued by the National Health Service or accredited private center or specialists, together with an ASST (Azienda Socio Sanitaria Territoriale) conformity document.

They are allowed to upload not updated certification during the admission step but it is necessary they have the revised documentation when enrolling.

For further information please contact the Ufficio Servizi per studenti con DSA of the University of Milan at the e-mail address: ausili.ammissioni@unimi.it.

Art. 7 - Students coming from other programmes or universities, and graduates

Students aiming to transfer to IPLE from other University programmes, in Italy or abroad, as well as graduates, do have to sit the admission test and follow the standard procedure.

Art. 8 - Ranking list publication, enrolment and updating

8.1 Ranking list publication

The ranking list will be published on the University website at the page: *Admission Ranking Lists* <http://studente.unimi.it/ammissioni/g/graduatoriaprogrammati/checkLogin.asp> on the days established for each session (art. 10), after 2.00 p.m.

Publication of the ranking lists constitutes official notification to those concerned. Candidates will not receive any communication. They must personally consult the enrolment deadlines, scroll the ranking lists, check if they are admitted with OFA (see art. 11) and every other information published on the webpage of the degree course.

Admission to the degree course is in any case subject to the achievement of an Upper secondary school diploma or equivalent qualification obtained abroad, within the deadlines established for enrolment.



Non-EU candidates applying for Visa will be placed in a separate ranking list, to cover the reserved places indicated at Art. 2. These candidates can enroll only if included in the quota of reserved places.

8.2 Enrolment and updating

Based on the number of places available, place winners of the competitions must enrol through the online *Enrolment service* at the page:

<http://studente.unimi.it/immatricolazioni/primoLivello/>, within the deadline indicated at Art. 9.

For the **Spring session** the **enrolment takes place in two steps**: reservation of the enrolment immediately after the publication of the ranking list and confirmation once obtained their secondary school qualification. Confirmation of enrolment must be made by accessing the appropriate online service at the page: <https://studente.unimi.it/confermalmm> .

During the enrolment reservation, place winners will have to pay the amount of **156 Euros** corresponding to the first instalment of the academic fees. This fee must be paid compulsorily within the deadline for enrolment reservation and is non-refundable, even if the candidate will not complete the enrolment.

Winners who do not enrol by the above date and time, tacitly withdraw from the place.

Only for the September session, in the event of places left vacant after the enrolment deadline, the ranking list will be updated until the complete assignment of the places: applicants admitted must enrol within the deadlines indicated at Art. 9.

Detailed information concerning the enrolment procedure are available on the University website at the page: <https://www.unimi.it/en/study/enrolment>.

8.3 Applicants with qualifications gained abroad

Students with qualifications gained abroad will be required to submit compulsorily the following documents during the online enrolment application:

- a. Original Upper secondary school diploma and its translation into Italian
- b. Certificate of enrolment at university with a list of the exams taken, or certificate of post-secondary education obtained in a non-university higher education, (**only** if the local education system provides **less than 12 years** of schooling)
- c. Certificate of academic eligibility (if provided for in the country of origin)
- d. Any other document stating possible specific requirements of validity of the title (e.g. Aps for the United States titles, A-level for British titles)
- e. Italian Fiscal Code
- f. Study Visa (only for non-EU citizens resident abroad)

Qualifications must be provided together with their translations into Italian, legalized by the authorities of the Country where the qualification was issued and are accepted also in French, English, German and Spanish.

The following documentation is also required to complete the enrolment, **within 29**



October 2021:

- *Dichiarazione di valore* issued by the Italian Embassy or *Attestato di comparabilità* issued by CIMEA or other statement of validity issued by ENIC_NARIC centres
- Valid residence permit (only for non-EU citizens)

Any information regarding the enrolment is available on the web site, at the page:
<https://www.unimi.it/en/study/enrolment>.

Verification of the validity of qualifications obtained abroad is made upon delivery of official documents. Until then, candidates are admitted to programmes with reservation and may be excluded from the courses if they do not meet the requirements.

The International Students Office is available by appointment. For the reservation please refer to the Informastudenti Service at the page <https://www.unimi.it/en/study/student-services/welcome-desk-informastudenti>.

Art. 9 - Deadlines summary

Spring session

Registering on UNIMI website	From 15 March to 13 June 2021, 2:00 pm (GMT +2)
Registering on CISIA website	See the calendar at the page: https://tolc.cisiaonline.it/calendario.php?tolc=economia&lingua=inglese
Sitting the test	Within 11 June 2021
Ranking list publication on Unimi website	17 June 2021 after 2:00 pm (GMT +2)
Enrolment reservation	From 17 June to 29 June 2021
Enrolment confirmation	From 15 July to 28 July 2021, 2:00 pm (GMT +2)
Delivery of foreign qualification	29 October 2021

September session

Registering on Unimi website	from 1° July to 7 September 2021, 2:00 pm (GMT +2)
Registering on CISIA website	See the calendar at the page: https://tolc.cisiaonline.it/calendario.php?tolc=economia&lingua=inglese
Sitting the test	Within 3 September 2021
Ranking list publication on Unimi website	9 September 2021 after 2:00 pm (GMT +2)
Enrolment	From 9 to 15 September 2021, 2:00 pm (GMT +2)
First update: ranking list publication	16 September 2021 after 2:00 pm (GMT +2)



First update: enrolment	From 16 to 21 September 2021, 2:00 pm (GMT +2)
Second update: ranking list publication	22 September 2021 after 2:00 pm (GMT +2)
Second update: enrolment	From 22 to 27 September 2021, 2:00 pm (GMT +2)
Delivery of foreign documentation	29 October 2021

Art. 10 - Remedial course (OFA)

Candidates who are admitted in the programme despite having correctly replied to less than 50% of questions in the area of *logic and mathematics* (jointly considered) will be assigned further training requirements (s.c. OFA, Obblighi Formativi Aggiuntivi). This means that they will have to attend courses/workshops or consult supplementary materials and pass another test within their first year in the programme. If they fail to do so, they will not be allowed to take second- and/or third-year exams. Further information on these OFA are available online on the website, [at the "Study" section](#) of the Faculty of Political, Economic and Social Sciences.

Art. 11 - Examining committee

The examining committee is appointed by the appropriate academic bodies.

During the exam the committee will be assisted by administrative staff, who will be responsible for supervising and identifying candidates.

Art. 12 - Procedure Manager and contacts

Pursuant to law no. 241 of 7 August 1990 the manager of the procedure related to this announcement is Ms. Monica Delù (Head of the Admission, Postgraduate Careers and URP Students Sector).

For any further information regarding the content of the call please use the [Informastudenti service](#) by selecting the category: "Iscrizioni".

Milan, 11 March 2021

Rep.Reg. 3709/21 del 12/03/2021

The Director of
Student Registry Management Office
Emanuela Dellavalle*

*Digitally signed according to the Digital Administration Code, (*Codice amministrazione digitale*) Lgs. Decree. n. 82/2005 and its amendments and integrations.