

ACCOUNTING OUTSOURCE HUB



**Accounting Outsource
Hub LLP**

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Accounting Outsource Hub LLP is owned by Jatinder Kumar and Kanchan Gupta providing Outsourcing Services to several overseas clients. We are a team of dedicated professionals having an experience of more than 7+ years.

WHO WE ARE?

We deal with all the outsourcing services of accounting that are directly responsible for affecting your business, from taxation Services to Financial Accounting, from Budget Statements to Commodities and Inventory Management.

We are a team of dedicated staff consisting of a certified CPA, a Financial Analyst, a Public Relations Officer, a Proof Reader, a Legal Solutions Expert, an IT Professional, a Network Administrator and a Customer Care Executive available 24 x 7 for your assistance.

We work with various specialized software that will not only save your time, but will also reduce any overhead cost incurred while paying any in-house team to accomplish such tasks.

OUR MISSIONS AND VISIONS

OUR MISSION IS TO PROVIDE THE BEST, COST-EFFECTIVE, TIME SAVING, ACCOUNTING, PAYROLL, LEGAL AND OTHER OUTSOURCING SERVICES BY UNDERSTANDING THE REQUIREMENTS OF THE CPA'S/CFO'S AND OTHER SMALL-SIZED, MID-SIZED AND LARGE ORGANIZATIONS, WITH EMPHASIS ON QUALITY BY FOLLOWING AN ORGANIZED STRATEGIC PLAN.

THE VISIONS FOR ACCOUNTING OUTSOURCE HUB INCLUDE THE FOLLOWING:

- ❖ **TO BECOME THE LEADING OUTSOURCING ORGANIZATION IN THE AREAS OF ACCOUNTING, PAYROLL, LEGAL AND OTHER SERVICES FOR PEOPLE DIRECTLY OR INDIRECTLY ASSOCIATED WITH THESE AREAS.**
- ❖ **OF WORKING WITH OUR ESTEEM CLIENTS FROM ALL OVER THE GLOBE.**
- ❖ **TO SERVE ONE MILLION SATISFIED CLIENTS AND HAPPY CLIENTS BY THE YEAR 2025.**
- ❖ **TO MAINTAIN THE ACCURACY OF DATA AND DELIVER THE REQUIRED RESULT WITHIN THE DEADLINE AND RESTRICTED IT WITHIN THE BUDGET PARAMETERS.**
- ❖ **FOR EVALUATION AND RE-EVALUATING OUR STRATEGIC PLANS TO ULTIMATELY BRING AN ENHANCEMENT MECHANISM FOR ALL OUR SERVICES.**
- ❖ **TO WORK CLOSELY WITH THE EXPERTS TO DEVELOP NEW METHODOLOGIES FOR THE REFINEMENT OF DATA.**
- ❖ **TO SET NEW QUALITY STANDARDS IN THE OUTSOURCING SECTORS AND BREAK ALL THE MONETARY BARRIERS.**
- ❖ **TO WORK TIRELESSLY TO DEVELOP NEW SOFTWARES FOR CARRYING OUT VARIOUS COMPLEX ACCOUNTING AND PAYROLL TASKS.**

WE OFFER OUTSOURCING SERVICES

BOOKKEEPING OUTSOURCING

ACCOUNTING OUTSOURCING

PAYROLL SERVICES

ACCOUNTS PAYABLES

ACCOUNTS RECEIVABLES

TAX PREPARATION SERVICES

SERVICES FOR ACCOUNTANTS, CA's, CPS's, CFO's and EA's


SMALL BUSINESS ACCOUNTING

RESTAURANT BOOKKEEPING

DATA CONVERSION SERVICES

IT SERVICES

HEALTHCARE AND MEDICAL BILLING SERVICES



High quality accounting is our forte. We ensure highly accurate data with minimum cost and less wastage of time.

We use accounting softwares which results in real time information and correct financials reports after every periodic.


ACCOUNTING SERVICES

Well managed your daily business transactions with accurate recording and classification. Our bookkeeping services are flexible and include:

- Write-up Services
- Accounting Services
- Financial Statement Preparation Services
- General Bookkeeping Services



BOOKKEEPING SERVICES

A background image showing a business meeting. In the foreground, there are documents with bar charts and a pair of glasses. In the background, two men in suits are sitting at a table, one holding a smartphone. A light blue oval callout box is on the left side of the image.

Payroll is one of the complex tasks for any firm. We can calculate your payroll with just your recorded information of the employees, very accurately. We generate various reports as per your requirement:

- ✓ Weekly Reports
- ✓ Monthly Reports
- ✓ Quarterly Reports
- ✓ Yearly Reports

**PAYROLL
SERVICES**



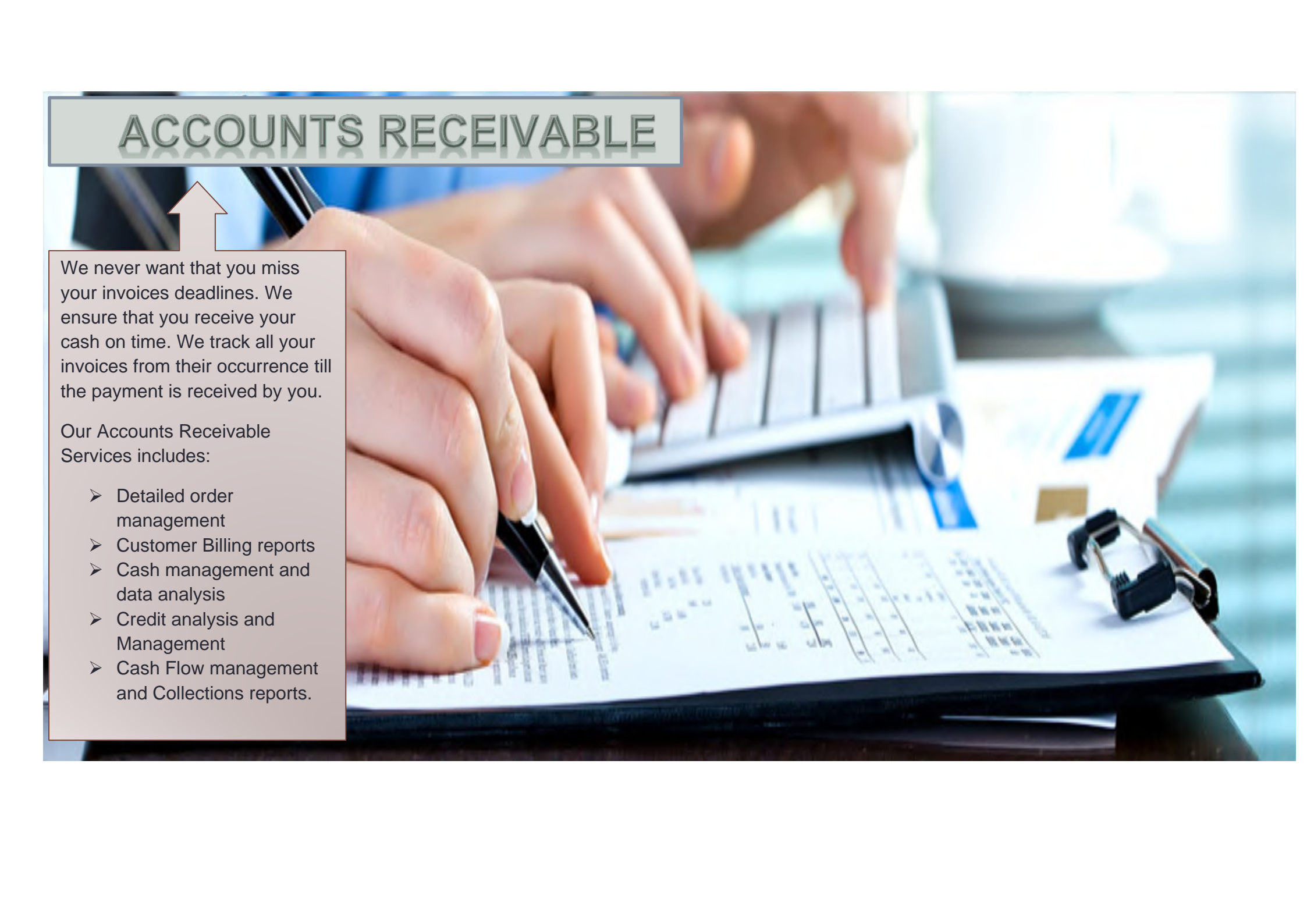
We never want that you miss your bill deadlines. We ensure that your payments are made on time. We track your bills from their occurrence till they are paid.

Our Accounts payable Services includes:

- Spending management
- Invoice Approval and Processing
- Vendor Management
- Expenses Allocation and Requirement Approaches
- Electronic Invoice Integration

ACCOUNTS PAYABLE

ACCOUNTS RECEIVABLE



We never want that you miss your invoices deadlines. We ensure that you receive your cash on time. We track all your invoices from their occurrence till the payment is received by you.

Our Accounts Receivable Services includes:

- Detailed order management
- Customer Billing reports
- Cash management and data analysis
- Credit analysis and Management
- Cash Flow management and Collections reports.


We are a specialized firm dealing with all the central as well as state level taxation system for all countries across the globe and including India also. We have a systematic approach towards processing the tax returns. We have a qualified team with expertise in preparing the Federal and State Tax Returns, and then manage the functions of the tax department by preparing the valid reports.

A blue-tinted photograph of a calculator with a pen and a document. The calculator has buttons labeled 'TAX-', 'TAX+', 'C-CE', 'ON AC', 'x', and '÷'. A pen is resting on a document that has the word 'Taxes' written on it in large, bold letters. The background is a light blue color.


Taxes

**TAX
PREPRATION
SERVICES**

SERVICES FOR ACCOUNTANTS, CA's, CPA's, CFO's & EA's

A person in a business suit is working at a desk. They are using a laptop and a calculator. There is a smartphone on the desk next to the calculator. A glass of water is visible in the background. The scene is set in a bright, modern office environment.

CA's and CPA's can trust our dedicated support team with complete account privacy, to level online security, and efficient account management. All partner accountants, CA's and CPA's have an unbiased opportunity to benefit from our services on a long-term basis. We provide the CFO's and EA's with extensive accounting, payroll and auditing services.

A photograph showing two business professionals in light blue shirts working at a desk. One person is using a calculator while the other is writing on a document. There are laptops, a smartphone, and various financial charts and documents on the desk.

We always appreciate the amount of hard-work that small businesses put in order to survive in the market. We are transparent with our approach and methodologies. Our Small Business Accounting Services includes:

- Bank Reconciliation
- Profit and Loss Preparation
- Balance Sheet Generation
- General ledger Maintenance

SMALL BUSINESS ACCOUNTING



RESTAURANT BOOKKEEPING


We have over 6 years of experience in handling financial statements for many leading restaurants across the world. You will enjoy a wide array of value based, cost effective outsourcing for your financial services. We make you to stand off from the crowd, by making your business financially sound and you can make your customers smile. Some basic sub services of this module are:

- Cash Flow Management
- Inventory Management
- Record Keeping

Our expert data conversion team is well-versed to undertake any sort of data conversion job that includes managing multiple varieties of data content such as data files, Word or Excel documents and PDF documents, etc. We work in major softwares like XERO, QuickBooks, ZohoBooks, FreshBooks, NetSuite ERP, Sage, Accounting Suite etc., to convert all your important data from your older accounting software to new and latest one. We offer a wide range of data conversion services that are flexible and some of these are:

- HTML Conversion Services
- Manual to Digital Document Conversion Services
- Digital Document Conversion Services
- Accounting Software data Conversion Services





We are very well familiar about the degree of accuracy required in billing services with following the procedures to be followed by any specific organization. Along with dealing in accounting and bookkeeping outsourcing, we also render billing services and accounts receivables services for our clients.

HEALTHCARE AND MEDICAL BILLING SERVICES

WHY OUTSOURCE YOUR OUTSOURCING SERVICES TO ACCOUNTING OUTSOURCE HUB

We are working hard for you to present you **organize set of data** even while you are taking a nap or enjoying your weekend.

We lay our emphasis on providing **quality-rich data** for our clients.

We have the most **affordable prices** from all the other outsourcing companies in the market. We believe in quality over quantity.



OUTSOURCING

We work with **latest and updated accounting software** that provide you to take benefit from them with a great deal in saving money and focusing on the growth of your business.

We work on the **secured networks** that do not allow any unauthorized personnel to access to the data saved on the servers. Only the administrators can access the data by using a **specialized login**, with the facility of changing the password every month.

We have trained staffs who is operating these devices from the last 6 -7 years. They are highly **expertise and skills** in accounting behavior. Hence, they are providing you with highly accurate outsourcing services.

HOW ACCOUNTING AND BOOKKEEPING OUTSOURCING SERVICES WORKS?

COMMUNICATION: First we establish the communication platform with our clients with mode they have decided, for making them comfortable while communicating. After agreeing upon the starting of the project, we reached to next step.



EVALUATION: Client sends us all the necessary data, in whatsoever the form is, then we will record all the important in your online software or desktop QuickBooks files. We will update all your books till the present date.

PROCESS: This step includes the input of invoices/bills, payroll, reconciliations and the further processing of financials transactions into the useful financial reports.




DELIVERY: The final reports are send back to you on your secured servers as your firm end product results.

PAYMENT: Usually we decide about the payment over the communication step. But for us, payment will be at least. We focus more on providing services to you then on asking about the payment over and again.

SOFTWARE WE OPERATE



ACCOUNTING OUTSOURCE HUB

-  *Your One-Stop Destination for all Accounting and Bookkeeping Needs.*
-  *Highest Level of Accuracy, Work through Remote Desktop Connection, Safety and Security of Data.*
-  *We have been dealing with number of overseas clients from the past 7-8 years from the countries like U.S.A., U.K., Australia and Canada.*

If you have any query relating Outsourcing... Want a Free Quote from us... Want to know more about our Outsourcing Services... Contact Us!

We are Available 24/7 at

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