



ACTION VERB RESOURCE LIST

**YOUR WEBSITE VISITORS WILL
NEVER ASK BUT WANT YOU TO ANSWER**

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ACTION VERB RESOURCE LIST

So you want to improve your writing?

I am so happy you have downloaded this report on action verbs! Congratulations on recognizing how important copywriting is and for taking action to improve your copywriting or that of your team.

Downloading and reading this report means that you're an entrepreneur or small business owner who writes a lot – more than you thought you would have to write.

You have to write to:

- Educate your audience
- Communicate with your prospects and clients
- Sell your products, services, and programs
- Market your business
- Promote special events, sales, or opportunities
- And more!

It's probably safe to say that while you know hiring a copywriter is a valuable investment, it isn't always feasible with your budget or your time constraints. That means you are doing most of the sales and marketing copywriting for your business.

You are responsible for writing content that will be used on/in your:

- Website
- Blog
- Social Media Posts
- Email Newsletter
- Email Blasts
- Sales Pages
- Landing Pages
- Squeeze Pages
- Press Releases
- Guest Articles
- Information Products
- Ebooks
- Special Reports
- White Papers
- Presentations
- Webinar Scripts

- Business Card
- Print Marketing Materials
- Advertisements
- Video Scripts
- And More

You also know you need to create new, fresh content consistently to build your online brand visibility and market your business effectively. After all, copywriting is the ultimate key to effective, successful, money-making marketing.

Your content, call to action, and design are the three biggest factors in the success of your online sales conversions.

The problem is that copywriting isn't your most favorite activity – in fact it's probably safe to say, that for most entrepreneurs, copywriting is often a stressful and somewhat intimidating task that often gets pushed aside.

AND IT'S OK! You're not a professional copywriter!

Plus, it isn't your fault. You were just taught how to write all wrong!

In fact, most of our past writing instructors were teaching us all wrong! Well maybe not wrong for imaginative and creative writing ... but definitely wrong for sales and marketing copywriting.

Do you remember your high school or college writing instructors constantly berating you to be more descriptive and to use more adjectives in your writing? Now, I don't know about you, but I distinctly remember turning to the magic adjective on more than one occasion to boost my essay word count.

Unfortunately, adjectives don't help us when writing sales and marketing copy because adjectives are simply weak support words that describe nouns.

There are two big problems with using adjectives:

- Adjectives sound sales-y and hype-y. When you use too many adjectives while describing a product, program, or service, you begin to sound like you're hard selling all the time – and worse, you start to sound like you're trying too hard to convince the reader to buy.
- Adjectives are imprecise, leaving the intended meaning of the word up to interpretation by the reader. Adjectives mean different things to different people. When you rely on adjectives in your sales copy, you lose control over the meaning, and that can mean

disaster for your sales conversions.

Effective copywriting for sales and marketing is all about verbs, not adjectives. More specifically, smart business copywriting is about using ACTION VERBS, also known as vivid verbs, hot words, and power words.

What is an Action Verb?

An action verb is a verb that expresses something someone did, does, or will do in a clear and concise manner.

An action verb is a powerful and persuasive word, that in its simplest form, shows an action that has been performed or will be performed.

Using strong action verbs in your sales and marketing copy instead of weak adjectives, ensures your writing is clear and concise, which is easier for the reader to understand. Action verbs appeal to the reader's senses, emotions, and feelings, adding interest and deepening the connection.

Action verbs gain strength and power when they are as specific as possible and create a mental picture for the reader. Here's an example:

Basic Action Verb Example:

- Get new strategies to attract more ideal clients

Strong Action Verb Examples:

- Discover new strategies to attract more ideal clients
- Uncover new strategies to attract more ideal clients
- Acquire new strategies to attract more ideal clients
- Compile new strategies to attract more ideal clients
- Learn new strategies to attract more ideal clients
- Leverage new strategies to attract more ideal clients
- Master new strategies to attract more ideal clients

As you can see, in the above example each phrase, based on the action verb used, has a slightly different perceived meaning.

Action verbs have a big impact on the strength and meaning of a sentence, especially when it comes to writing benefit statements and calls to action.

Remember, don't include fluffy adjectives that give away your control over your message and leave the meaning of your statement up for interpretation. Keep it clear, concise, simple, and direct. – And, focus on action.

Improve Benefit Statements With Action Verbs

A benefit statement is a clear and concise statement that communicates a benefit of a product, program, or service to the reader.

Writing benefits statements in sales and marketing copy is the toughest part about copywriting, because in many cases, the features do seem like benefits to the creator of the product, program, or service.

In the features vs. benefits marketing debate, benefits will always win. Why? Well, let me ask you a couple questions ...

- Do you get excited to read the owner's manual for anything you buy? Doubt it.
- Do guys read the instructions for assemble-it-yourself toys or furniture? Rarely.

Why? Because marketing with features is boring and no one wants to read that! Your audience wants to know instead how your product, program, or service is going to help them. They want to know how it will benefit them or how it will make their life or business better. They want to know “What’s in it for me?”

For example, when marketing with benefits, ask yourself, will it:

- Save them money?
- Make them more money?
- Save them time?
- Reduce effort?
- Position them as an expert?
- Grow their business?
- Be more convenient?
- Reduce stress?

- Make things faster?
- Create more opportunities?
- Make them feel smarter?
- Eliminate fear?
- Increase confidence?
- Provide more freedom?
- Eliminate frustration or struggle?

When you only market with features, you're making your audience do all the work to figure out how it will benefit and help them. When your prospects have to work at making a buying decision, your conversions will be fairly low.

Your customers, clients, and prospects want an easy, no-brainer buying process. They want you to do all the work for them and show them the answer to their biggest question, "What's In It For Me?"

But here's the catch: Usually the benefit you associate with the feature is the assumed or perceived benefit. It's usually what you think they think is the benefit. This isn't what your audience is looking for.

They want the results. They want to be shown exactly how they will benefit.

So, when you're marketing your services, products, and programs, you need to be marketing benefits and you need to do it with these three steps:

- Know what action you want them to take.
Will they experience, discover, develop, create, build, capture...
- Know your ideal clients' do anything, pay anything problem/need.
Stop thinking like you and start thinking like them. Put yourself in their shoes, get in their minds, and get to know their problems, struggles, frustrations, and needs as if they were your own.
- Know what result is going to occur.
Communicate exactly what results they can expect if they take the action you are suggesting, and whenever possible, quantify the results with numbers.

The Formula For A Strong Benefit Statement

Action + Problem/Need + Result = Benefit Statement

When I am creating benefit statements, I first start with listing the feature, the benefit of the feature, and the end result. Second, I turn the result into the problem (HINT: the result should be the opposite of the problem), and decide the action they need to take. Finally, I combine my list into one specific, powerful benefit statement.

Below is an example of the process, showing you the creation of a benefit statement:

- **Feature:**
A crystal clear plan outlining what to do to market your business.
- **Benefit:**
You know exactly what to do, when to do it, and how to do it.
- **Result:**
No more frustration and struggling to figure out what you should be doing to market your business effectively. No more trying a different marketing method each week and hoping one works.
- **Problem:**
I am on information overload. I am not sure what I should be doing to market my business, if I am doing the right things, or if I could be doing it better. I feel scattered and unsure of myself, which makes it hard for me to market my business.
- **Benefit Statement:**
Create a Simple Strategic Marketing Plan with the exact information you need to take purposeful and confident action to market your business and attract at least three new clients in the next 60 days

Now, if we apply the formula mentioned above:

Action + Problem/Need + Results = Benefit Statement:

- Action = Create a Simple Strategic Marketing Plan
- Problem/Need = The exact information you need to take purposeful and confident action
- Result = Market your business and attract at least three new clients in the next 60 days

Improve Your Call To Action With Action Verbs

A call to action is a persuasive statement that compels a reader to take action and perform a conversion.

Whether you want your reader to buy, sign up, subscribe, contact, call, email, download, or take any other action, the most important thing to remember when writing your call to action is that your audience wants you to tell them EXACTLY what to do.

They want to know what you are offering, how they will benefit, why they should care, and what they need to do to get it.

Call to Action Examples:

- Sign Up for My Newsletter
- Download The Special Report

To improve your call to action even further, you want to include your point of differentiation in your call to action. Tell your reader what makes you different and why they should buy from you and not your competition.

Call to Action Examples:

- Sign Up for My Weekly Newsletter and Get My Success Kit Free
- Sign Up for My Newsletter and Download The Brand New, Never Before Released Special Report

To compel your reader to take immediate action, you want to create urgency in your call to action with a discount, limited time offer, giveaway, sale, special offer, or a deadline. Your readers don't want to miss out on a great opportunity – especially one that could help them achieve the results they want so desperately to achieve.

Call to Action Examples:

- Sign Up for My Weekly Newsletter Today and Get My Success Kit Free!
- Download The Brand New, Never Before Released Special Report Now!

As you can see in this example, the call to action started out as a basic and boring statement,

and blossomed into an informative, intriguing statement that compels the reader to take action.

Remember, conversions = action, and to get your readers to act, you need to use action verbs in your call to action.

The Ultimate Action Verb Resource List

In our own quest to improve our writing, we have compiled the ultimate resource list of action verbs and we're sharing it with you for FREE!

The following pages of this report contain not only a master list of action verbs organized in alphabetical order, but groups of action verbs organized by area of focus, such as assistance, communication, creative, financial, management, organization, research, teaching, technical, and more.

Best wishes and much copywriting success!

The Ultimate Action Verb Resource List

In Alphabetical Order

A

Abandon	Abduct	Abolish	Abscond
Abuse	Accelerate	Accept	Accommodate
Accomplish	Accumulate	Achieve	Acquire
Act	Activate	Accuse	Adapt
Add	Address	Adjust	Administer
Adopt	Advance	Advertise	Advise
Advocate	Aid	Aim	Align
Allocate	Alter	Amend	Analyze
Answer	Anticipate	Apply	Appoint
Appraise	Apprehend	Approach	Appropriate
Approve	Arbitrate	Arrange	Arrest
Articulate	Ascertain	Assault	Assemble
Assess	Assign	Assist	Assume
Assure	Attack	Attain	Attend
Attract	Audit	Augment	Author
Authorize	Automate	Avert	Award

B

Balance	Bang	Bar	Bargain
Beat	Begin	Berate	Bite
Blast	Block	Blow	Bolster
Boost	Bought	Brief	Brighten
Broaden	Broke	Buck	Budget
Build	Bump	Bury	Buy

C

Calculate	Calibrate	Canvass	Capture
Care	Catalog	Catch	Categorize
Cater	Cause	Centralize	Champion
Charge	Chart	Chase	Check
Choke	Clap	Clarify	Clash
Classify	Climb	Clip	Close
Clutch	Coach	Code	Collaborate
Collapse	Collate	Collect	Collide
Combine	Comfort	Command	Commence
Communicate	Compare	Compile	Complete
Compose	Compute	Conceive	Conceptualize
Conciliate	Conclude	Condense	Conduct
Confer	Confirm	Confront	Connect
Conserve	Consider	Consolidate	Construct

Consult	Contact	Continue	Contract
Contribute	Control	Convert	Convey
Convince	Cooperate	Coordinate	Copy
Correct	Correlate	Correspond	Counsel
Count	Craft	Cram	Crash
Crawl	Create	Creep	Critique
Crouch	Cultivate	Customize	Cut

D

Dance	Dart	Dash	Deal
Debate	Debug	Decide	Deck
Decrease	Dedicate	Deduce	Defend
Defer	Define	Delegate	Delineate
Deliver	Depend	Depend	Depict
Depreciated	Derive	Descend	Describe
Design	Designate	Detail	Detect
Determine	Develop	Devise	Devote
Diagnose	Diagram	Dictate	Differentiate
Dig Direct	Discard	Discard	Discharge
Disclose	Discover	Discriminate	Discuss
Dispatch	Dispense	Display	Disprove
Dissect	Disseminate	Distinguish	Distribute

Ditch	Dive	Diversify	Divert
Document	Dodge	Dominate	Dope
Double	Douse	Draft	Drag
Drain	Dramatize	Drape	Draw
Dress	Drew	Drill	Drink
Drip	Drive	Drop	Drown
Drug	Dry	Duel	Dunk

E

Earn	Ease	Edge	Edit
Educate	Effect	Eject	Elevate
Elicit	Eliminate	Elope	Elude
Embrace	Emerge	Emphasize	Employ
Enable	Enact	Encourage	Endure
Energize	Enforce	Engage	Engineer
Enhance	Enjoin	Enlarge	Enlighten
Enlist	Enrich	Ensnare	Ensure
Enter	Entertain	Enumerate	Equip
Erupt	Escalate	Escape	Establish
Estimate	Evacuate	Evade	Evaluate
Evict	Examine	Exceed	Exchange
Execute	Exercise	Exert	Exhale
Exit	Expand	Expedite	Expel

Experiment

Explain

Explode

Explore

Expose

Express

Extend

Extirpate

Extrac

Extrapolate

Extricate

Exhibit

F

Fabricate

Facilitate

Fade

Fake

Fall

Falter

Familiarize

Fan

Fashion

Fast

Fear

Feed

Feel

Fend

Fight

File

Fill

Filter

Finalize

Finance

Find

Fine-Tune

Finger

Fix

Flag

Flap

Flash

Flatten

Flaunt

Flay

Flee

Flick

Flinch

Fling

Flip

Flit

Float

Flog

Flounder

Flout

Flush

Fly

Focus

Follow

Fondle

Force

Forecast

Forge

Form

Formalize

Format

Formulate

Fornicate

Fortify

Forward

Foster

Frame

Fulfill

Fumble

Fund

Furnish

Further

G

Gain

Gather

Gauge

Generate

Gesture	Get	Give	Gossip
Gouge	Govern	Grab	Grade
Graduate	Grant	Grapple	Grasp
Greet	Grind	Grip	Grope
Gross	Grow	Growl	Guide

H

Hack	Hail	Halt	Hammer
Handle	Hang	Harass	Have
Haul	Head	Heal	Heighten
Help	Hesitate	Hide	Highlight
Hijack	Hire	Hit	Hitch
Hobble	Hoist	Hold	Hone
Host	Hover	Hug	Hurl
Hurtle	Hypothesize		

I

Identify	Ignore	Illustrate	Imagine
Imitate	Impact	Impart	Implement
Import	Improve	Improvise	Inch
Incorporate	Increase	Index	Individualize
Induce	Influence	Inform	Initiate
Inject	Innovate	Insert	Inspect
Inspire	Install	Instigate	Instill

Institute	Instruct	Insure	Integrate
Intensify	Interact	Interchange	Interface
Interpret	Intervene	Interview	Introduce
Invade	Invent	Inventory	Investigate
Involve	Isolate	Issue	

J

Jab	Jam	Jar	Jeer
Jerk	Jimmy	Jingle	Join
Jolt	Judge	Jump	Justify

K

Keel	Keep	Kick	Kidnap
Kill	Kneel		

L

Label	Lash	Launch	Lead
Lean	Leap	Learn	Lecture
Left	Level	Leverage	License
Lick	Lift	Lighten	Limp
Liquidate	List	Listen	Lobby
Localize	Locate	Log	Lunge

M

Maintain	Make	Manage	Manipulate
Manufacture	Map	March	Mark
Market	Massage	Master	Mastermind
Maximize	Measure	Mechanize	Meddle
Mediate	Meet	Memorize	Mentor
Merge	Methodize	Mimic	Mingle
Minimize	Mobilize	Mock	Model
Moderate	Modernize	Modify	Monitor
Motivate	Mourn	Move	Mumble
Murder	Muster	Mutilate	

N

Nab	Nag	Narrate	Navigate
Needle	Negotiate	Net	Nick
Nip	Nominate	Normalize	Note
Notify	Nourish	Nurse	Nurture
Nail	Name		

O

Observe	Obtain	Occupy	Offer
Officiate	Offset	Open	Operate
Orchestrate	Order	Organize	Orient

Orientate	Originate	Outline	Outsource
Overcome	Overhaul	Oversaw	Oversee

P

Pack	Package	Paddle	Page
Paint	Pander	Panic	Parachute
Parade	Paralyze	Park	Parry
Participate	Party	Pass	Pat
Patrol	Pause	Paw	Peel
Peep	Penetrate	Perceive	Perfect
Perform	Persuade	Photograph	Pick
Picket	Pile	Pilot	Pin
Pinch	Pinpoint	Pioneer	Pirate
Pitch	Placate	Place	Plan
Play	Plod	Plow	Plunge
Pocket	Poke	Polish	Pore
Pose	Pounce	Pout	Practice
Praise	Pray	Predict	Preen
Prepare	Prescribe	Present	Preserve
Preside	Prevent	Primp	Print
Prioritize	Probe	Process	Procure
Prod	Produce	Profess	Program
Progress	Project	Promote	Prompt
Proofread	Propel	Propose	Prospect

Protect

Prove

Provide

Provoke

Pry

Publicize

Publish

Pull

Pummel

Pump

Punch

Purchase

Pursue

Push

Q

Qualify

Quantify

Question

Quit

Quote

R

Race

Raid

Raise

Rally

Ram

Rank

Rate

Rattle

Ravage

Rave

Reach

Read

Realign

Realize

Reason

Recall

Receive

Recline

Recognize

Recommend

Reconcile

Record

Recoup

Recreate

Recruit

Rectify

Recycle

Redeem

Reduce

Reel

Refer

Refine

Regain

Register

Regulate

Rehabilitate

Reinforce

Rejoin

Relate

Related

Release

Relent

Remodel

Render

Renegotiate

Renew

Reorganize

Repair

Repel

Replace

Report

Reposition

Represent	Repulse	Research	Reserve
Reshape	Resign	Resist	Resolve
Respond	Restore	Restrict	Restructure
Retain	Retaliate	Retreat	Retrieve
Revamp	Reveal	Review	Revise
Revitalize	Ride	Rip	Rise
Risk	Rob	Rock	Roll
Route	Rub	Run	Rush

S

Save	Saw	Scale	Scamper
Scan	Scare	Scatter	Scavenge
Schedule	Scold	Scoop	Scout
Score	Scour	Scout	Scrape
Scream	Screen	Screw	Script
Scrub	Scruff	Scrutinize	Scuffle
Sculpt	Scuttle	Seal	Search
Secure	Seduce	Segment	Seize
Select	Sell	Sense	Separate
Serve	Service	Set	Settle
Sever	Sew	Shake	Shape
Share	Sharpen	Shave	Shear
Shell	Shield	Sail	Salute
Sample	Satisfy	Shift	Shock
Shoot	Shorten	Shout	Shove

Shovel	Show	Shut	Sidestep
Sigh	Signal	Simplify	Simulate
Sip	Sit	Size	Sketch
Skid	Skim	Skip	Skirt
Slacken	Slam	Slap	Slash
Slide	Slug	Smack	Smear
Smell	Smuggle	Snap	Snare
Snarl	Snatch	Snicker	Sniff
Snitch	Snoop	Snuggle	Soak
Sock	Soil	Solicit	Solve
Sort	Speak	Spear	Spearhead
Specialize	Specify	Spike	Spin
Splatter	Splice	Split	Sponsor
Spot	Spray	Spread	Spring
Sprint	Spurn	Spy	Squeak
Stack	Staff	Stage	Stagger
Stamp	Stand	Standardize	Start
Startle	Steal	Steer	Step
Stick	Stiffen	Stifle	Stimulate
Stomp	Stop	Straighten	Strangle
Strap	Strategize	Streamline	Strengthen
Strike	Strip	Stroke	Struck
Structure	Study	Stuff	Stumble
Stun	Subdue	Submerge	Submit
Substantiate	Substitute	Succeed	Suck

Suggest	Summarize	Summon	Supervise
Supply	Support	Surpass	Surrender
Survey	Suspend	Sustain	Swagger
Swallow	Swap	Sway	Swear
Swerve	Swim	Swing	Swipe
Switch	Symbolize	Synthesize	Systematize

T

Tabulate	Tackle	Tail	Take
Talk	Tap	Target	Taste
Teach	Tear	Tease	Tend
Terminate	Test	Theorize	Thrash
Tabulate	Threaten	Throw	Tickle
Talk	Tighten	Tilt	Time
Teach	Toss	Total	Touch
Terminate	Tout	Trace	Track
Thread	Train	Transcribe	Transfer
Tie	Transition	Translate	Transmit
Tip	Transpose	Trap	Travel
Tour	Treat	Trip	Triple
Trade	Troubleshoot	Trounce	Try
Transform	Tug	Tumble	Turn
Transport	Transpose	Trap	Travel
Tread	Treat	Trip	Triple
Trot	Troubleshoot	Trounce	Try

Tuck

Tug

Tumble

Turn

Tutor

Twist

Type

U

Uncover

Understand

Undertake

Undo

Unfold

Unify

Unite

Untangle

Unwell

Unwind

Unite

Upgrade

Upheld

Use

Usher

Utilize

V

Vacate

Validate

Value

Vanish

Vanquish

Vault

Vent

Verbalize

Verify

View

Violate

Visit

Visualize

Vitalize

Volunteer

W

Wade

Walk

Wander

Ward

Watch

Wave

Wedge

Weed

Weigh

Whack

Whip

Whirl

Whistle

Widen

Wield

Wiggle

Win

Withdraw

Witness

Work

Wreck

Wrench

Wrestle

Write

X, Y, Z

Yank

Yell

Yelp

Yield

Zap

Zero In

Zip

Zoom In

By Topic / Focus

Administrative

Activate

Alter

Assemble

Approve

Arrange

Catalog

Classify

Collect

Compile

Describe

Dispatch

Edit

Estimate

Execute

Inspect

List

Maintain

Monitor

Gather

Generate

Implement

Observe

Operate

Organize

Overhaul

Prepare

Process

Proofread

Publish

Purchase

Record

Reduce

Retrieved

Screen

Search

Specify

Streamline

Study

Summarize

Systematize

Assistance

Advise

Aid

Analyze

Assess

Assist

Clarify

Coach

Coordinate

Counsel

Demonstrate

Diagnose

Educate

Encourage	Enlist	Expedite	Facilitate
Familiarize	Guide	Help	Inspire
Maintain	Modify	Perform	Refer
Rehabilitate	Represent	Support	Uphold

Research

Clarify	Collect	Conceive	Critique
Detect	Diagnose	Discover	Disprove
Evaluate	Examine	Experiment	Extract
Identify	Inspect	Interpret	Interview
Investigate	Organize	Report	Research
Review	Search	Study	Summarize
Survey	Systematize	Test	Uncover

Communication

Advise	Address	Arbitrate	Arrange
Ascertain	Author	Call	Clarify
Communicate	Compel	Conclude	Convince
Coordinate	Correspond	Educate	Encourage
Enlist	Explain	Facilitate	Formulate
Influence	Inform	Counsel	Define
Develop	Direct	Draft	Edit
Inspire	Instruct	Interpret	Introduce

Lecture	Mediate	Moderate	Motivate
Negotiate	Outline	Persuade	Present
Promote	Publicize	Recommend	Reconcile
Refer	Reunite	Renegotiate	Report
Research	Review	Share	Summarize
Speak	Teach	Tell	Train
Translate	Write		

Creative

Adapt	Adjust	Align	Apply
Arrange	Assess	Change	Communicate
Compile	Compose	Conceive	Conceptualize
Create	Critique	Deduce	Define
Demonstrate	Design	Detect	Develop
Diagnose	Direct	Draft	Edit
Establish	Evaluate	Execute	Fashion
Form	Formulate	Find	Generate
Guide	Illustrate	Implement	Improve
Initiate	Institute	Integrate	Interpret
Introduce	Invent	Load	Modify
Mold	Organize	Originate	Outline
Perceive	Perform	Plan	Prepare
Present	Produce	Refine	Reduce
Research	Rewrite	Revise	Sculpt

Standardize	Teach	Train	Translate
Turn	Update	View	Visualize

Financial

Add	Adjust	Administer	Advise
Administer	Analyze	Apply	Allocate
Analyze	Appraise	Assess	Audit
Balance	Budget	Buy	Calculate
Compare	Compose	Contract	Coordinate
Deal	Deposit	Develop	Diagnose
Educate	Establish	Estimate	Evaluate
Examine	Expedite	Explain	Explore
Forecast	Form	Generate	Handle
Improve	Increase	Inform	Invest
Investigate	Justify	Maintain	Manage
Market	Move	Negotiate	Organize
Perform	Persuade	Plan	Prepare
Prioritize	Process	Produce	Project
Outline	Reconcile	Reduce	Reevaluate
Report	Research	Return	Review
Save	Sell	Specify	Stimulate
Strengthen	Support	Sustain	Transfer
Verify	Withdraw		

Instructional

Adapt	Advise	Apply	Author
Clarify	Coach	Communicate	Coordinate
Counsel	Create	Cultivate	Define
Develop	Educate	Enable	Encourage
Evaluate	Explain	Facilitate	Grade
Guide	Influence	Inform	Initiate
Instill	Instruct	Lecture	Mentor
Motivate	Nourish	Nurture	Persuade
Present	Require	Solve	Speak
Stimulate	Sync	Teach	Train
Update			

Management

Achieve	Administer	Analyze	Assign
Attain	Balance	Build	Chair
Conceive	Contract	Consolidate	Coordinate
Create	Decide	Delegate	Demonstrate
Develop	Direct	Earn	Encourage
Enhance	Evaluate	Execute	Facilitate
Handle	Impact	Implement	Improve
Incorporate	Increase	Inspire	Launch
Lead	Manage	Motivate	Negotiate

Organize	Outline	Oversee	Plan
Prioritize	Produce	Recommend	Reevaluate
Reject	Report	Review	Revitalize
Schedule	Strengthen	Supervise	Teach
Train	Unite		

Organization

Accommodate	Accomplish	Accumulate	Achieve
Acquire	Address	Adjust	Appraise
Arrange	Assemble	Assess	Assign
Build	Catalog	Catch	Condense
Cooperate	Coordinate	Categorize	Chart
Check	Classify	Collate	Collect
Combine	Compile	Conserve	Consolidate
Control	Convert	Customize	Decide
Decrease	Designate	Diagnose	Diagram
Display	Document	Eliminate	Encourage
Establish	Evaluate	Examine	File
Focus	Gather	Help	Identify
Implement	Improve	Incorporate	Individualize
Install	Introduce	Keel	Label
Localize	Maintain	Make	Maximize
Measure	Merge	Minimize	Order
Organize	Overhaul	Pack	Pick

Pinpoint	Present	Prevent	Process
Provide	Recommend	Recycle	Reduce
Regain	Remodel	Reorganize	Replace
Restore	Revamp	Save	Shorten
Straighten	Streamline	Structure	Segment
Separate	Simplify	Standardize	Support
Switch	Tackle	Weed	Zero In

Technical

Analyze	Assemble	Backup	Build
Calculate	Check	Classify	Compute
Control	Consult	Create	Define
Design	Detect	Diagram	Document
File	Focus	Heighten	Hone
Identify	Implement	Imagine	Impact
Implement	Influence	Innovate	Improve
Increase	Install	Maintain	Manufacture
Merge	Minimize	Process	Reduce
Refine	Save	Shorten	Sidestep
Solve	Strategize	Streamline	Structure
Strengthen	Seduce	Simplify	Succeed
Simplify	Standardize	Support	Surpass
Transform	Triple	Teach	Uncover
Understand	Unveil	Upgrade	Vault

Coaching

Abolish	Accelerate	Accept	Address
Adjust	Advance	Advise	Analyze
Answer	Apply	Approach	Ascertain
Assess	Assist	Attract	Balance
Begin	Block	Bolster	Broaden
Care	Coach	Collaborate	Conceptualize
Conduct	Convey	Cooperate	Cause
Champion	Check	Clarify	Comfort
Confront	Connect	Consider	Counsel
Craft	Create	Cultivate	Decide
Deliver	Design	Detect	Develop
Diagnose	Dig	Discover	Discuss
Embrace	Employ	Enable	Encourage
Engage	Enhance	Enlighten	Enrich
Establish	Evaluate	Examine	Explore
Expose	Find	Fine-Tune	Focus
Formulate	Guide	Help	Highlight
Identify	Improve	Initiate	Instill
Introduce	Lead	Learn	Listen
Mentor	Motivate	Navigate	Nourish
Nurture	Overcome	Pinpoint	Plan

Process	Protect	Provide	Pursue
Question	Realign	Recognize	Recommend
Release	Renew	Resolve	Restore
Reveal	Review	Show	Solve
Strengthen	Select	Support	Surrender
Transform	Translate	Talk	Uncover
Understand	Practice	Prepare	Prioritize