



# Microsoft Excel, ADVANCED EXCEL DIPLOMA CORPORATE EXCEL PROFESSIONAL COURSE WITH EXCEL MACROS

## ADVANCE EXCEL & TALLY TRAINING INSTITUTE



**Master Excel  
3 Diplomas**  
Rs. 1?,550  
**All Inclusive**  
Limited Time Offer



- ALL INCLUSIVE**
- ✓ 3/4 Months
  - ✓ Advance Modules
  - ✓ Certifications
  - ✓ 18 % GST Included
  - ✓ Books & Notes
  - ✓ Includes Projects



[www.tallycourse.com](http://www.tallycourse.com)

### MASTER OF ADVANCE EXCEL ✓

#### ALL 3 MODULES

- Module 1 Advance Excel Diploma
- Module 2 CORPORATE Excel
- Module 3 Adv. Excel MACROS

**All Inclusive Fees ~~28,550~~**

**Fees 1?,550 Limited Offer**

**DURATION: 3 MONTHS**

#### **A UNIQUE COMBINATION OF 3 COURSES (3 Modules)**

Professional Advanced Training, Principles of Formula, Functions, Pivot Tables, Sheet Referencing, DASHBOARD Training & CORPORATE Excel, **Total 3 Courses in 1**

- ✓ Module 1- Microsoft Excel, **ADVANCED EXCEL**
- ✓ Module 2- Advance **CORPORATE EXCEL**
- ✓ Module 3- Excel **MACRO's**



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**9930375161**

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**9324347326**



# Advance EXCEL Training Corporate Excel Advance Excel MACRO's

## ADVANCE EXCEL DIPLOMA PROFESSIONAL COURSE WITH CERTIFICATION FEES ~~9,550~~ Rs. 5550



**Duration 4 Weeks**  
**Individual Fees 5,550**

**Master of  
Adv Excel  
ALL 3 Diplomas**  
**Rs. 1?,550**  
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### Module 1: Introduction of MS-Excel

- Calculations in Excel (Basic Formula's & Advanced Formula's)
- Calculations in Excel (Absolute / Relative / Sheet Reference)
- Linking between Excel Files & Data, Chart Preparation in Excel with Details Features

### Module 2 ADVANCED FUNCTIONS of MS-Excel

- Tabs and Menus of Excel, Office Button / File Menu, Advanced Options
- Formula Tab options with Auditing, Data Tools in Excel
- Home Tab Options (Advanced Formatting & Paste Special)
- Specialized Effects like Formatting, Page Elements & Setup
- Advance Security Option from Review and View Tabs



### Module 3

- **ADVANCED** Data Analysis (Adv. Sort, Filter, Subtotal, Validation, Consolidation)
- Goal Seek and Scenario Features in Excel Industry Work.
- PIVOT Table and Data Analysis using options of Pivot Table
- More Useful Functions in Excel (Date/Time, Text, Mathematical, Statistical etc.)
- V-Lookup and H-Lookup Functions and Its use in Industry.

### Module 4

- **25 Corporate Level Projects for Individual options in Excel.**
- MIS Reporting Analysis Options.
- Detailed Work to Handle Large Data with Data Operations like Advanced Filter.
- Introduction to VBA, Macro and How to Use Macro in Excel to save Work Time.

- Multiple-level Sub Total Reports
- Filtering database & Sorting data
- Securing & Protecting Worksheets
- Linking Multiple Sheets
- Sheet Referencing
- Dynamic Linking Word/Excel/Powerpoint
- Functions: LOOKUP, VLOOKUP
- HLOOKUP
- COUNTIF, SUMIF
- What-if-analysis
- Goal Seek
- Pivot Tables & Pivot Charts
- Scenario Manager

- Date Functions - Age Calculations
- NESTED IF
- Consolidation of Data
- Data Validation
- Logical functions - (AND, OR, NOT)
- Macro: Definition & Concepts
- Record & Run a macro - **Intro. to VBE Prog.**

### 25+ Projects of Practical Training



### Advance Excel Course

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**Includes GST, Book, Certificate**

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### ALL 3 MODULES

**Module 1** Advance Excel Diploma

**Module 2** CORPORATE Excel

**Module 3** Adv. Excel MACROS

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**Fees 1?,550 Limited Early Bird Offer**



**Offer (Valid till Next Week)**

**Inclusive of Books, Certification, GST**





# Advance EXCEL Training Corporate Excel Advance Excel MACRO's



## CORPORATE EXCEL PROFESSIONAL COURSE WITH CERTIFICATION FEES ~~9,550~~ RS. 5550

Duration 4 Weeks  
Individual Fees 5,550

Master of  
Adv Excel  
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- Performing complex calculations more efficiently,
- Using various Excel functions and executing in Dynamic projects
- Organizing and analysing large volumes of data
- Creating MIS reports
- Designing and using templates
- Consolidating and managing data from multiple workbooks.
- Writing conditional expressions (using IF)
- Using logical functions (AND, OR, NOT)
- Using lookup and reference functions (VLOOKUP, HLOOKUP, MATCH, INDEX)
- VlookUP with Exact Match, Approximate Match
- Nested VlookUP with Exact Match
- VlookUP with Tables, Dynamic Ranges
- Nested VlookUP with Exact Match
- Using VLookUP to consolidate Data from Multiple Sheets
- Advanced Formatting: Using conditional formatting option for rows, columns and cells
- Formatting & customizing Pivot tables
- Using advanced options of Pivot tables, Pivot charts
- Consolidating data from multiple sheets
- Using external data sources
- Using data consolidation feature to consolidate data
- Show Value As ( % of Row, % of Column, Running Total, Compare with Specific Field)
- Viewing Subtotal under Pivot
- Advanced Date & Time Functions
- Data Validation in financial functions
- Advanced Shortcut Keyboard Commands
- Create Forms with Radio Buttons, Selection tools, other programming tools.Creating Slicers



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**Corporate Advance Excel**  
Duration 4 Weeks  
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# Advance EXCEL Training Corporate Excel Advance Excel MACRO's



## ADV. EXCEL MACROS PROFESSIONAL COURSE WITH CERTIFICATION FEES ~~9,550~~ RS. 5550

Duration 4 Weeks  
Individual Fees 5,550

In this course you will learn to write macros in Excel using programming language Visual Basic Application (VBA).  
Recorded macro can be edited to customize it & one can directly go for coding to accomplish the required tasks.

### Module 1:

Create Functions & Procedures  
Design & Create reports  
Understanding Security Levels  
Security levels and its meaning

### Module 2: Functions

What is Function and Subroutine  
Writing Functions using VBA Editor  
Calling function in other workbook  
Relative & Absolute Macros

### Module 3: Recording Macros

Recording and running macro  
Storing macro in different books  
Creating buttons & assigning macros  
Creating My Menu

### Module 4: The Visual Basic Editor

Editing macros using VBA Editor  
Understanding the project explorer  
Exploring windows properties  
Modifying code & Debugging code

### Module 5: Programming Fundamentals

Variables, Data types & Constants  
Arrays, Object Variables  
Conditional structures (If Then, Select Case)  
Logical Operators / Looping constructs  
(For loops, Do loops, While)  
Built-in functions, Creating Subroutines

### Module 6: User Forms

Creating forms, Form events  
Creating custom menus & toolbars  
Creating Add-ins



## Advance Excel MACRO's

Duration 4 Weeks

Individual Fees ~~9,550~~ 5550  
Includes GST, Book, Certificate

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on the full  
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Our Advanced Excel Corporate Clients



**BATCH TIMINGS:** Morning - 7:30-9am, 9-10am, 10-11am, 11-12pm | Afternoon - 12-1pm, 3-4pm, 4-5pm | Evening - 5-6pm, 6-7pm, 7-8pm, REGULAR & WEEKEND



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Our Syllabus Is Taught To The Leading Global Brands



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## DADAR & MATUNGA WEST CENTRE ADDRESS

### DADAR & MATUNGA ADDRESS:

B/2, Vimal Udyog Bhavan, 1st Floor, [GOOGLE MAP LINK DADAR/Matunga](https://maps.app.goo.gl/nA4VmAbahyBoHNRt6)  
Nr BPL Mobile Off,  
Opp. STARCITY (MOVIE TIME) Cinema,  
7 Min Walk from MATUNGA (West) Station,  
12 Min from Dadar W Stn. Mumbai-400016. 9833900110 / 9833900330

## ANDHERI WEST CENTRE ADDRESS

### ANDHERI WEST ADDRESS:

PEARL PLAZA, 7th Floor, Office No.704, [GOOGLE MAP LINK ANDHERI](https://goo.gl/maps/vKqqSvJ6zFKcPEKX7)  
Masjid Gali, 1 Minute from Station.  
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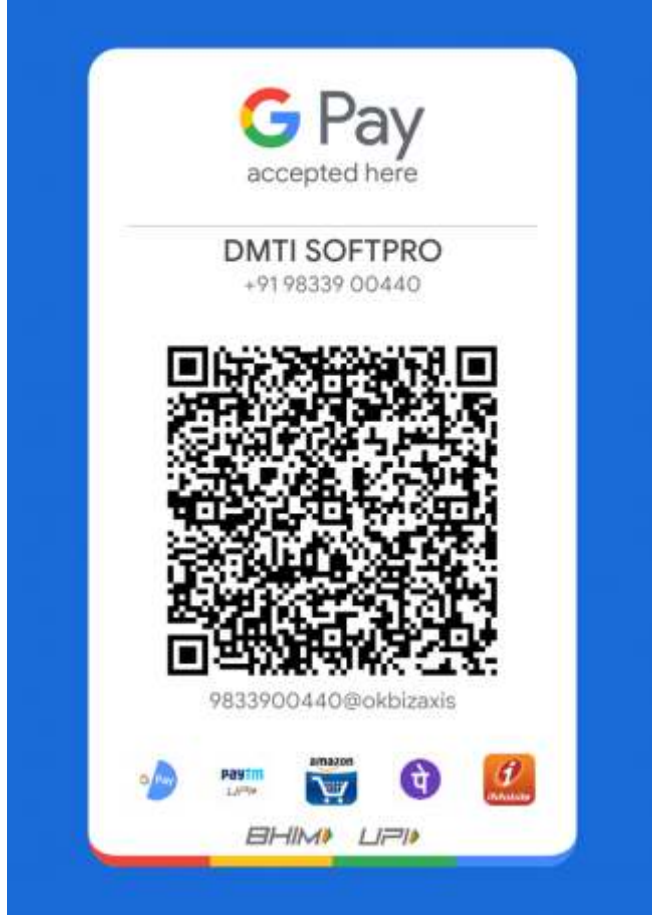




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Advance EXCEL Training  
Corporate Excel  
Advance Excel MACRO's

# Why only Rs. 14,550

Original Fees : ~~Rs. 28,550~~ (All Inclusive of GST)

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  - ☑ Advance Modules
  - ☑ Certifications
  - ☑ 18 % GST Included
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## Why only Rs. 14,550 for ALL 3 Modules ?

- 1. We OWN our training premises ! We don't pay rent.**  
We don't have to include the rent cost in your fees !!!
- 2. We are NOT a franchisee.**  
We don't need to pay franchisee fees to anyone.  
So, We don't have to include franchisee fee cost in your fees !!!
- 3. No unnecessary theory classes.**  
Only necessary theory, 90% Practicals and more practicals.  
Thus, saving your precious time going through mind numbing theory classes.



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# Advance EXCEL Training Corporate Excel Advance Excel MACRO's

## What you can expect :

- Our Setup of 75+ Laptops & Computers
- **FAST-TRACK** Batches Available
- **100+ Corporates** trained by us
- Excel & Tally Certified & Qualified Faculties
- 100% Practical Training
- State-of-the-art Computers/Laptops
- Globally recommended curriculum
- **Work on 25+ PROJECTS**
- **Individual Notes & Certificates Issued for Every Module**



Master of  
Adv Excel

ALL 3 Diplomas

Rs. 1?,550

All Inclusive

Limited Time Offer

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