

**ADVISORY FOR DORMITORY OPERATORS<sup>1</sup> ON IMPLEMENTATION OF SAFE LIVING MEASURES IN FOREIGN WORKER DORMITORIES**  
**ANNEX B: FAQS FOR SAFE LIVING MEASURES**

<b>Tightening control of entry and exit</b>	
<b>1.</b>	<b>How do I regulate which resident is allowed to enter or exit my dormitory?</b>
	We require dormitory operators to ensure entrances and exits are manned at all times. Dormitory operators must also check that only approved residents are permitted to enter or exit the dormitory.
<b>2.</b>	<b>For what purposes can residents be allowed to exit dormitories?</b>
	In Phase 1 post-Circuit Breaker, residents are only allowed to leave the dormitories for work and must return immediately after work. This is conditional on their workplace being allowed to re-open.
<b>Limiting inter-mixing of workers</b>	
<b>3.</b>	<b>It is not practical for me to assign dedicated toilets to occupants of the same room, e.g. not enough toilets to assign by room, queues for toilets will form. What do I do?</b>
	Operators should as far as possible limit the inter-mixing of workers in shared facilities, including toilets and cooking areas. This would include marking out and assigning such facilities to occupants of the same room or scheduling their use. Where this is not possible, operators can assign such facilities to occupants of more than one room. The objective to limit inter-mixing should still be practised in such instances, by limiting the use of such assigned facilities to specific groups of workers.
<b>4.</b>	<b>If I disallow the sharing of stoves, not all workers would be able to cook. What should I do?</b>
	Operators should assign and mark out the use of communal cooking facilities, such as stoves and food preparation areas, for occupants of the same room. Given the limited facilities available, operators should encourage occupants of the same room to take turns to cook for one another, to mitigate against crowding in communal spaces within dormitories. Operators can also work with employers to arrange for food to be delivered and distributed to workers.

<sup>1</sup> This refers to Purpose-built Dormitories, Factory-converted Dormitories, Construction Temporary Quarters, Temporary Living Quarters (with seven or more foreign worker residents), Quarters on Temporary Occupation Licence Sites and Government-provided accommodation facilities (e.g. vacant HDB flats, old schools and sports halls). This excludes private residential premises and HDB flats.

<b>5.</b>	<b>Can I allow the sale and consumption of alcohol in my dormitory?</b>
	No, for the purposes of maintaining law and order, you are not yet allowed to resume the sale of alcohol in your dormitory, as the consumption of alcohol may heighten the risks of public order incidents during this difficult time.
<b>Set up containment measures against potential re-infections</b>	
<b>6.</b>	<b>How will regular COVID-19 tests be scheduled and implemented? How regular are such tests, and who will implement them?</b>
	More details will be made known when ready.
<b>7.</b>	<b>What do I do when a resident is tested positive for COVID-19? Who will identify the close contacts of positive cases, and where should close contacts be relocated to?</b>
	<p>You should immediately move the resident who tested positive to your isolation facility. The FAST Team will arrange to transfer the worker to an appropriate healthcare facility and contact you for assistance to facilitate the movement as soon as possible.</p> <p>You should also immediately disinfect the affected areas. Please refer to <a href="#">NEA's guidelines</a>, or call NEA at 1800-225-5632 for more information.</p> <p>You should ensure all other residents living in the same floor stay in their room and strictly not mix with residents from other floors. A Quarantine Order will be issued to these workers, and you will be informed if they should be quarantined at your dormitory or moved to a Government Quarantine Facility.</p>
<b>8.</b>	<b>How do workers report their health status?</b>
	<p>Residents should submit their daily health status via the FWMOMCare mobile application. Workers can download the application here:</p> <ul style="list-style-type: none"> <li>• Android device: <a href="https://mom.gov.sg/fwmomcare-android">https://mom.gov.sg/fwmomcare-android</a></li> <li>• iOS device: <a href="https://mom.gov.sg/fwmomcare-ios">https://mom.gov.sg/fwmomcare-ios</a></li> </ul> <p>For residents who are unable to download or access the FWMOMCare mobile application, they (or through their employers) should inform the Ministry of Manpower at <a href="http://www.mom.gov.sg/feedback-FWMOMCare">www.mom.gov.sg/feedback-FWMOMCare</a>.</p>

<b>Other questions on Safe Living measures and dormitory management</b>							
<b>9.</b>	<b>Do these measures apply to factory converted dormitories, construction temporary quarters and quarters on temporary occupation licence sites?</b>						
	Yes, these Safe Living measures apply to all dormitories, including purpose-built dormitories, factory-converted dormitories, construction temporary quarters, quarters on temporary occupation licence sites, temporary living quarters and Government-provided accommodation facilities.						
<b>10.</b>	<b>Do new dormitories need to meet the requirement of setting aside 5% of total dormitory capacity as isolation facilities (all dormitories), and an additional 3.5% as medical facilities for FEDA-licensed dormitories?</b>						
	<p>Only dormitories operational from before the Circuit Breaker need to set aside 5% of total bed spaces as isolation facilities. FEDA dorms operational before the Circuit Breaker must additionally set aside 3.5% as medical facilities.</p> <p>New dormitories that only became operational during or after the Circuit Breaker should abide by the respective isolation bed provision that the dormitory was approved on.</p>						
<b>11.</b>	<b>I run a purpose-built dormitory that has en-suite toilet and cooking facilities. What are my responsibilities?</b>						
	This set of Safe Living measures applies to all dormitories, including those with en-suite toilet and cooking facilities. However, some requirements may not be applicable. For example, dormitories that only have en-suite cooking and toilet facilities will not need to mark out and assign such facilities, since these facilities would already be shared and used by occupants of the same room.						
<b>12.</b>	<b>What are the details I must keep in my dormitory register or manifest?</b>						
	<p>Operators must maintain an up-to-date register of all residents housed in the dormitory. Upon request, the updated register must be sent to the Ministry of Manpower. The register must include the following details.</p> <table border="1"> <thead> <tr> <th>Register Details</th><th>Items to be Submitted</th></tr> </thead> <tbody> <tr> <td>Details of Resident</td><td> Name  Nationality  Gender  FIN number  Work Pass number  Work Pass type  Industry sector  Workplace address </td></tr> <tr> <td>Details of Employer</td><td> Name  Address  Name and telephone number of employer and sponsoring company person-in-charge, if any </td></tr> </tbody> </table>	Register Details	Items to be Submitted	Details of Resident	Name Nationality Gender FIN number Work Pass number Work Pass type Industry sector Workplace address	Details of Employer	Name Address Name and telephone number of employer and sponsoring company person-in-charge, if any
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		Details of Occupancy	Commencement date of resident's occupancy Expiry date of occupancy Block and room number	
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**Enforcement of Safe Living measures**
**13. What do I do when my residents are non-compliant?**

Operators are responsible to ensure residents' compliance to Safe Living measures. They should set out clearly the rules (i.e. Dormitory House Rules) to be complied with and the consequences for non-compliance. This may include a small financial penalty. Operators are required to ensure the following:

- i. Dormitory House Rules set are related to Safe Living Measures.
- ii. Brief all residents on any new or amended House Rules and the corresponding consequences for non-compliance at least three days before implementation;
- iii. Penalty set for each House Rule is fair and appropriate, in relation to the House Rule and resident's ability to pay. For example, a financial penalty must not exceed \$20 per non-compliance of each rule.
- iv. Give written notice to the resident and the Employer, on every incident of non-compliance by the resident for which a financial penalty is imposed

Operators should report all cases of non-compliance by residents to the Ministry of Manpower at [MOM-COC\\_Operations@mom.gov.sg](mailto:MOM-COC_Operations@mom.gov.sg) with the details below. For workers who repeatedly breach the rules, MOM may consider revoking their work pass.

Details	Items to be Submitted
Details of Resident	Name Contact number Nationality Gender FIN Work Pass number Work Pass type Industry sector
Details of Employer and Sponsoring Company (if any)	Name Address Name and contact number of employer and sponsoring company person-in-charge, if any
Details of Contravention	Description of Contravention Documentary proof (e.g. photographs, CCTV footage) Date and Time of Breach Financial Penalty Imposed

Creating “cleared” dormitories or dormitory blocks	
<b>14.</b>	<b>How do I “clear” my dormitory or blocks in my dormitory?</b>
	Operators must ensure that such blocks only house workers who have recovered from or tested negative for COVID-19, and that Safe Living measures are effectively implemented. Where onsite FAST teams are available, operators should work with the team to confirm that the block or entire dormitory is cleared. Where onsite FAST teams are not available, operators should contact <a href="mailto:mom_coc@mom.gov.sg">mom_coc@mom.gov.sg</a> to confirm the clearance of your dormitory or dormitory block.
<b>15.</b>	<b>I cannot effectively set up “cleared” blocks because residents’ belongings are still in the room, even though they have vacated the room/dormitory. What should I do?</b>
	To free up space and create “cleared blocks”, dormitory operators should work with employers to remove residents’ personal belongings if they are no longer residing in that room. Employers may choose to send the belongings to their workers’ current place of residence, or to safekeep them in a suitable storage space. Operators may choose to support employers by availing storage space in the dormitory. Workers’ belongings should be properly tagged, to enable workers to claim them back eventually.