



<b>AGENDA</b> <b>4</b> <b>ITEM NO.</b> _____
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# AGENDA REPORT

CITY OF MAYWOOD

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**DATE:**            OCTOBER 14, 2020

**TO:**                HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:**           JENNIFER E. VASQUEZ, CITY MANAGER

**BY:**                GISSELLE S. DELGADO, COMMUNITY LIAISON

**SUBJECT:**        CONSIDERATION OF APPROVING THE COMMUNITY BENEFIT FUND APPLICATION FROM HELIOTROPE AVENUE ELEMENTARY SCHOOL IN THE AMOUNT OF \$3,000.00.

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**RECOMMENDATION:**

Staff recommends that the City Council approve Community Benefit Fund application from Heliotrope Avenue Elementary School in the amount of \$3,000 for the purpose of building an accessible school website to provide immediate and important information for parents and students.

**BACKGROUND:**

The attached application is dated September 30, 2020 and received by email from the applicant, Gabriela Rodriguez, Principal for Heliotrope Avenue Elementary School on October 02, 2020. It requests \$3,000.00 to be used towards a onetime fee to build a school website.

The City of Maywood has established a “Community Benefit Fund” to support community-based programs and activities. Applicant eligibility is determined by the City’s Community Benefit Fund Guidelines and Procedures (“Guidelines”).

**DISCUSSION:**

The applicant has explained in the application that the school is requesting funds to build a new school website. The complete scope of the project will include the initial development and setup of the website, a website content management system with a one-year license, and a Principal Virtual Webmaster to conduct immediate technical support for the website.

As defined by the Guidelines, the applicant is an eligible organization that has a record of successfully providing the services for which funding is requested. According to the requester's application, Heliotrope Avenue Elementary School has been in existence since 1926, is a school located in the City. Since they are a school located in the City, they fit into a category that makes them eligible to receive funds; they have also included their IRS designation number in their application which can be found in the attachment.

The Guidelines also require that an Eligible Organization provide an eligible service or activity defined as a program, service, activity, event or other similar activity that has a benefit to the residents of the City or a specified target group by: (i) enhancing the quality of life or the delivery of services in the City; or (ii) providing educational opportunities for the residents or students of the City.

**LEGAL REVIEW:**

The City Attorney has reviewed the staff report.

**FISCAL IMPACT:**

<b>F.Y. 20-21 Impact: 3,000.00</b>	<b>Current F.Y. Budget: \$ 75,000.00</b>
<b>Fund Impacted: General Fund</b>	<b>Budget adjustment requested: \$0.00</b>
<b>Source of funds: General Fund Community Benefit</b>	<b>Available Account Budget: \$62,000.00</b>
<b>Account number: 01-681-5237</b>	<b>For fiscal year: 2020-2021</b>

**ATTACHEMENT(S):**

Attachment No. 1 – Community Benefit Fund Application from Heliotrope Elementary

Attachment No. 2 – Community Benefit Fund Guidelines

# **ATTACHMENT NO. 1**

# CITY OF MAYWOOD

## COMMUNITY BENEFIT FUND APPLICATION

Please Type/Print Information  
(Attach additional pages as needed)

Application Funding Cycle

Date of Application: 9/30/2020

S1: July 1 - December 31

S2: January 1 - June 30

Amount Requested: \$3,000

<b>Organization Name:</b> LAUSD/HELIOTROPE AVE ES	<b>Phone Number:</b> 1-323-560-1230
<b>Street Address:</b> 5911 Woodlawn Ave. Es	<b>Fax Number:</b>
<b>City, State, Zip:</b> Maywood, CA 90270	<b>Federal EIN:</b> 95-6001908
<b>Contact Person:</b> Gabriela Rodriguez	
<b>Contact Email Address:</b> gabriela.rodriguez85@lausd.net	

Provide a detailed description of your organization. For example, are you a school, school-based or affiliated entity, youth program, community based organization, etc.

## Elementary School ETK-5th Grade.

Does your organization have non-profit status with the Internal Revenue Service?  
Yes  No  (If yes, attach documentation)

How long has this organization been in existence (provide date)?

Is the organization located/based in Maywood or does it provide programs or services to Maywood residents? Yes  No  If yes, please explain.

## Educational Institution.

Describe how the requested funds will be used? Attach a proposed budget.

We want to pay one time fee for a school website (see quote).The website will provide important information to our parents and community.

What is the anticipated time-frame to provide the proposed program, service, event activity or goods and the expenditure of the requested funds?

Life long

Describe the organization's efforts in obtaining funding from other sources?

We can use some funds from our studentbody if needed.

How will the requested funds have a benefit to Maywood residents?

The students an families we service are in Maywood. There are many resources and information that we can provide our community. In addition, this website will bring a feeling and sense of pride to the community students and families we it serve.

How will the requested funds enhance the quality of life or the delivery of services for Maywood residents?

It is important to be able to represent the good things that are occurring at our school and also to have a place where parents and the community can have access to information and resources to our parents, students and community

How will the requested funds provide educational opportunities for Maywood residents or students?

The website will have a multitudes of resources and information valuable to our students, families and community.

Has your organization previously received funding from the City of Maywood?

Yes  No  If yes, identify the use of the funds, total amount and fiscal year in which the funds were received.

For buses

Is a member of your organization's board or executive leadership a City employee, an elected or appointed City official, or a family member of a City employee or elected or appointed City official? Yes  No  If yes, please explain.

*By my signature below, I hereby certify, under penalty of perjury, that I am qualified to sign for and bind the named organization and that the information contained within and submitted with this application is complete, true and accurate. I have received a copy of the Community Benefit Fund Guidelines and Procedures and agree to abide by its provisions. If awarded funding, an agreement will be required to be executed.*

Date: 9/30/2020	Signature: 			
Print Name and Title:				
Date Received	Eligibility Verified	Date Approved	Date Denied	Amount Awarded

# EDUCATIONAL NETWORKS

**JOHN BURROUGHS MIDDLE SCHOOL**  
About Academics Students Parents Teachers Contact

Home of the Bears

School Enrollment Report Bullying Staff Directory

Believing in a College-Going Culture

News & Announcements

Upcoming Events

Video Highlights

**Raymond Avenue Elementary School**  
YOU ARE NEVER TOO OLD, TOO WACKY, OR TOO WILD, TO PICK UP A BOOK!

HOME ABOUT US ACADEMICS STUDENTS PAR

Principal's Message Staff Directory MISIS Login LAUSD Email Learn

News & Announcements

S.T.E.A.M. Night

Monthly Calendar

Raymond Avenue Student College Bound!

**MacArthur Park Elementary School for the Visual and Performing Arts**  
HOME OUR SCHOOL STUDENTS PARENTS CONTACT US

Our MISSION

News & Announcements

Upcoming Events

Important Links

Weekly Bucket Filler Featured Photo Album

**Vendor ID** : 1000007204 (For LAUSD Schools only)

**Date** : 9/26/20

**For** : Heliotrope Avenue Elementary

5911 Woodlawn Ave.  
 Maywood, CA 90270

Product And Services	Amount
<p><b>Initial website development and setup</b>                      Includes photo shoot (aerial if possible), and custom graphic design</p>	<b>FREE</b>
<p><b>SchoolSitePro - Website Content Management System</b>                      One (1) Year License – Starting the date of the photo shoot                      Package includes:</p> <ul style="list-style-type: none"> <li>• Technical support through toll-free numbers and online tickets – available to all teachers and staff members. Mon-Fri, 5:30 AM to 12:00 AM PST</li> <li>• Unbranded Mobile Application</li> <li>• Hosting, network security, virus protection</li> <li>• Unlimited storage</li> <li>• Unlimited bandwidth</li> <li>• Unlimited video uploads / streaming</li> <li>• Automated backups</li> <li>• Free software updates</li> </ul>	<b>\$3,060</b>
<b>Optional Enhancements</b>	
<p><b>SMS Messaging:</b> \$1.20 per student/year, deliver an uncapped amount of SMS messages, and 25 emergency messages.</p>	N/A
<p><b>Principal Virtual Webmaster:</b> \$300.00 annual fee, Principal's can send information to our technical support team for immediate updates to the school's website via email request.</p>	<b>\$300.00</b>
<p><i>Principal's virtual webmaster's fee is waived in the first year</i></p>	<b>- \$300.00</b>
<b>TOTAL</b>	<b>\$3,060.00</b>
<p>Educational Networks guarantees your annual fee will not be raised in all of the subsequent years you continue to subscribe to our services.</p>	

## PRODUCTS AND SERVICES

Educational Networks provides schools with a total solutions package that includes everything they need to maintain their website efficiently, without the need for technical knowledge. Our Content Management System, SchoolSitePro, is the center piece of what we offer and gives schools the ability to easily update their websites.

Our total solutions package consists of all the services that are required for a successful school website project in the long term, including the initial design and development of your school's website, state-of-the-art hosting and maintenance services, and unlimited technical support to all teachers and staff members.

A one-year subscription is required to get started and begins the same day the project starts. This date typically coincides with the date of the on-site photo shoot. We also utilize drone videography to capture beautiful aerial views of the school if weather permits.

Our total solutions package includes the outlined products and services below:

### **Website Development**

- On-site photo shoot
- On-site drone shoot (fly-zone and/or weather permitting)
- Dedicated project manager
- Professional graphic designers
- Unlimited revisions based on the school's feedback
- Internal quality assurance
- Dedicated mobile website compatible with iOS, Android and Windows platforms
- Comprehensive online live training at launch, and access to daily webinars for all staff.

### **Web-based Content Management System SchoolSitePro**

The following sections of your website can be updated by school staff using SchoolSitePro (No programming or HTML knowledge required)

- Bulletin Board
- News and Announcements
- Calendars
- Clubs and Activities
- Community Mailer



- Directories
- Graduation Countdown
- Bell Schedules
- Online School Stores (Secure connection via SSL)
- Parent and Student Accounts
- Photo Albums
- Video Gallery
- Site Search Capability (powered by Google)
- Social networking integration (including Facebook, Twitter, YouTube, etc.)
- Teacher Pages
- Class Pages
- Online Homework Assignments
- Email Lists
- Web Forms
- Slideshow Editor
- Spotlight (for the creation of sections such as “Student of the Month”)
- Password Protected Sections
- Online Donations
- Polls & Surveys
- Food Menus
- Facility Scheduler
- Help Desk Manager
- Publications (to easily publish public documents)
- Job Opportunities
- Facility Scheduler
- TruView File Manager
- WYSIWYG Editor to maintain content on static pages
- Unlimited user accounts
- Free software upgrades and maintenance

### **Mobile Apps for iOS and Android**

- Educational Networks App is available for all schools to use (single-entry)
- Available to all individuals in the school community to download & choose favorite school, includes push notifications
- Free software upgrades to be submitted to the Apple's AppStore and Google's PlayStore on a continuous basis at no extra charge as new versions become available.

### **Unlimited Technical Support**

- Available to all staff members, including teachers
- Toll-free number: (866) 473-0400, Mon-Fri: 5:30 AM to 12:00 AM PST
- No auto-attendants
- Via Online Ticketing System

### **Website Accessibility**

Not only are our school websites accessible and compatible with screen reader software, but also we provide comprehensive training to all staff in your school's community through ongoing live webinars. This helps to increase awareness accessibility compliance for .pdfs, Word and Google docs published to the site.

### **Hosting and Maintenance**

- Unlimited disk space (\*)
- Unlimited bandwidth and data transfer
- Reliable and monitored internet connection with 99.9% up-time guaranteed
- 24/7 monitoring of service availability and performance
- Daily automated backups of your website files and the database
- Secure connection via SSL

(\*) Uploaded files must meet the following requirements:

- Content must be related to the school, teachers, students, teacher pages, or projects
- Illegal files, such as copyrighted audio/video files or illegal software, are prohibited
  - Uploaded files must be linked and accessible from at least one page on the website.

# EDUCATIONAL NETWORKS

## OPTIONAL ENHANCEMENTS

### **SMS (Text) Messaging - \$1.20 per student / year**

- Register up to 10 district and school phone lines to deliver an uncapped amount of SMS messages each year at \$1.20 per student
- Subscribe parents, alumni, and community members – up to 4 times the total number of students.
- 25 high-speed delivery campaigns with SMS messages sent out to 100 messages per second, best used for emergency situations.

### **Principal Virtual Webmaster - \$300.00 / year, first year fee waived**

- Principal's can send information to our technical support team for immediate updates to the school's website via email request to [vip@educationalnetworks.net](mailto:vip@educationalnetworks.net).
- Option to cancel at anytime with no penalties or fees
- Assistant Principals can be added for an extra fee

# EDUCATIONAL NETWORKS

## OUR ELEMENTARY SCHOOL REFERENCES

School	URL	State
Imagine Schools Avondale Elementary and Middle	<a href="http://www.imagineavondale.org">www.imagineavondale.org</a>	AZ
Imagine Coolidge Elementary	<a href="http://www.imaginecoolidge.org">www.imaginecoolidge.org</a>	AZ
Imagine West Gilbert Elementary	<a href="http://www.imaginewestgilbert.org">www.imaginewestgilbert.org</a>	AZ
<b>Beethoven Street Elementary School</b>	<b><a href="http://www.beethovenschool.org">www.beethovenschool.org</a></b>	<b>CA</b>
<b>Bellingham Elementary School</b>	<b><a href="http://www.bellinghames.org">www.bellinghames.org</a></b>	<b>CA</b>
<b>Compton Avenue Elementary STEAM Academy</b>	<b><a href="http://www.comptonavenue.org">www.comptonavenue.org</a></b>	<b>CA</b>
<b>Cowan Avenue Elementary School</b>	<b><a href="http://www.cowantigers.org">www.cowantigers.org</a></b>	<b>CA</b>
<b>Encino Charter Elementary School</b>	<b><a href="http://www.encinoes.org">www.encinoes.org</a></b>	<b>CA</b>
<b>MacArthur Park Elementary School</b>	<b><a href="http://www.macarthurparkes.org">www.macarthurparkes.org</a></b>	<b>CA</b>
<b>Magnolia Public Schools</b>	<b><a href="http://www.magnoliapublicschools.org">www.magnoliapublicschools.org</a></b>	<b>CA</b>
<b>Monlux Elementary/STeM Magnet School</b>	<b><a href="http://www.monluxelementary.com">www.monluxelementary.com</a></b>	<b>CA</b>
<b>Queen Anne Place Elementary School</b>	<b><a href="http://www.queenanneplace.com">www.queenanneplace.com</a></b>	<b>CA</b>
<b>Raymond Avenue Elementary School</b>	<b><a href="http://www.raymondavenue.org">www.raymondavenue.org</a></b>	<b>CA</b>
<b>Maurice Sendak Elementary</b>	<b><a href="http://www.sendakelementary.org">www.sendakelementary.org</a></b>	<b>CA</b>
<b>Tarzana Elementary School</b>	<b><a href="http://www.tarzanaes.org">www.tarzanaes.org</a></b>	<b>CA</b>
<b>Westminster Elementary</b>	<b><a href="http://www.westminsterelementary.org">www.westminsterelementary.org</a></b>	<b>CA</b>
C.W. Harris Elementary School	<a href="http://www.cwharriselementary.org">www.cwharriselementary.org</a>	DC
Drew Elementary School	<a href="http://www.drewelementary.org">www.drewelementary.org</a>	DC
Horace Mann Elementary School	<a href="http://www.horacemanndc.org">www.horacemanndc.org</a>	DC
John Burroughs Elementary School	<a href="http://www.jbecstem.com">www.jbecstem.com</a>	DC
Ketcham Elementary School	<a href="http://www.ketchamelementary.org">www.ketchamelementary.org</a>	DC
Brick Mill Elementary	<a href="http://www.brickmilledolphins.org">www.brickmilledolphins.org</a>	DE
Bunker Hill Elementary	<a href="http://www.bunkerhillelem.org">www.bunkerhillelem.org</a>	DE
Cedar Lane Elementary	<a href="http://www.cedarlaneschool.org">www.cedarlaneschool.org</a>	DE
Lorewood Grove Elementary	<a href="http://www.lorewoodgrove.org">www.lorewoodgrove.org</a>	DE
Old State Elementary School	<a href="http://www.oldstateelementary.org">www.oldstateelementary.org</a>	DE
Olive B. Loss Elementary School	<a href="http://www.olivebloss.org">www.olivebloss.org</a>	DE
Silver Lake Elementary School	<a href="http://www.sleschool.org">www.sleschool.org</a>	DE
Townsend Elementary School	<a href="http://www.townsendelem.org">www.townsendelem.org</a>	DE

Price Quote

Heliotrope Avenue Elementary

Ben Sheppard Elementary Magnet School	<a href="http://www.bensheppardelementary.org">www.bensheppardelementary.org</a>	FL
Choices in Learning Elementary Charter School	<a href="http://www.cilecs.org">www.cilecs.org</a>	FL
Coconut Grove Elementary School	<a href="http://www.coconutgroveschool.org">www.coconutgroveschool.org</a>	FL
Doral Academy Elementary School	<a href="http://www.dac.doralacademy.org">www.dac.doralacademy.org</a>	FL
Downtown Doral Charter Elementary School	<a href="http://www.ddces.org">www.ddces.org</a>	FL
Doral Academy - Splash - Elementary/JAM	<a href="http://www.doralacademy.org">www.doralacademy.org</a>	FL
Eneida M. Hartner Elementary School	<a href="http://www.eneidamhartner.org">www.eneidamhartner.org</a>	FL
Henry E.S. Reeves Elementary School	<a href="http://www.henryesreeveselementary.com">www.henryesreeveselementary.com</a>	FL
iMater Elementary School	<a href="http://www.imaterelementary.org">www.imaterelementary.org</a>	FL
Joella C. Good Elementary School	<a href="http://www.joellacgood.org">www.joellacgood.org</a>	FL
Kendale Elementary School	<a href="http://www.kendaletigers.org">www.kendaletigers.org</a>	FL
Lake Stevens Elementary School	<a href="http://www.lakestevelem.net">www.lakestevelem.net</a>	FL
Mater Academy Elementary	<a href="http://www.materelementary.com">www.materelementary.com</a>	FL
Meadowlane Elementary School	<a href="http://www.meadowlane.org">www.meadowlane.org</a>	FL
North Hialeah Elementary School	<a href="http://www.nheschool.org">www.nheschool.org</a>	FL
Norland Elementary School	<a href="http://www.norlandbears.com">www.norlandbears.com</a>	FL
North Beach Elementary School	<a href="http://www.northbeachelementary.com">www.northbeachelementary.com</a>	FL
Phyllis R. Miller Elementary School	<a href="http://www.phyllisruthmiller.org">www.phyllisruthmiller.org</a>	FL
Redondo Elementary School	<a href="http://www.redondoelementary.org">www.redondoelementary.org</a>	FL
Riverside Elementary Community School	<a href="http://www.riversideelem.com">www.riversideelem.com</a>	FL
Scott Lake Elementary School	<a href="http://www.scottlakevikings.org">www.scottlakevikings.org</a>	FL
Treasure Island Elementary School	<a href="http://www.treasureislandschool.com">www.treasureislandschool.com</a>	FL
Twin Lakes Elementary School	<a href="http://www.twinklakeselem.org">www.twinklakeselem.org</a>	FL
Button Gwinnett Elementary School	<a href="http://www.buttongwinnettes.org">www.buttongwinnettes.org</a>	GA
Frank Long Elementary School	<a href="http://www.franklonges.org">www.franklonges.org</a>	GA
Joseph Martin Elementary School	<a href="http://www.josephmartines.org">www.josephmartines.org</a>	GA
Liberty Elementary School	<a href="http://www.libertyes.org">www.libertyes.org</a>	GA
Lyman Hall Elementary School	<a href="http://www.lymanhalles.org">www.lymanhalles.org</a>	GA
Taylors Creek Elementary School	<a href="http://www.taylorscreekes.org">www.taylorscreekes.org</a>	GA
Waldo Pafford Elementary School	<a href="http://www.waldopaffordes.org">www.waldopaffordes.org</a>	GA
Aliamanu Elementary School	<a href="http://aliamanu.k12.hi.us">aliamanu.k12.hi.us</a>	HI
Ahuimanu Elementary School	<a href="http://www.ahuimanu.k12.hi.us">www.ahuimanu.k12.hi.us</a>	HI
‘Aikahi Elementary School	<a href="http://www.aikahielementary.com">www.aikahielementary.com</a>	HI
Ala Wai Elementary School	<a href="http://www.alawaielementary.org">www.alawaielementary.org</a>	HI
August Ahrens Elementary School	<a href="http://www.augustahrens.org">www.augustahrens.org</a>	HI

Price Quote

Heliotrope Avenue Elementary

Chiefess Kapiolani Elementary School	<a href="http://www.cks.k12.hi.us">www.cks.k12.hi.us</a>	HI
`Ele`ele Elementary School	<a href="http://www.eleeleschool.k12.hi.us">www.eleeleschool.k12.hi.us</a>	HI
Ewa Beach Elementary School	<a href="http://www.ewabeachelementary.org">www.ewabeachelementary.org</a>	HI
Haiku Elementary School	<a href="http://www.haikuschoolriders.org">www.haikuschoolriders.org</a>	HI
Heeia Elementary School	<a href="http://www.heeiahawks.org">www.heeiahawks.org</a>	HI
Helemano Elementary School	<a href="http://www.helemano.k12.hi.us">www.helemano.k12.hi.us</a>	HI
Honowai Elementary School	<a href="http://www.honowai.org">www.honowai.org</a>	HI
Kahaluu Elementary School	<a href="http://www.kahaluuelementary.com">www.kahaluuelementary.com</a>	HI
Kahuku Elementary School	<a href="http://www.kahukuelementary.com">www.kahukuelementary.com</a>	HI
Kahului Elementary School	<a href="http://www.kahuluischool.k12.hi.us">www.kahuluischool.k12.hi.us</a>	HI
Kainalu Elementary School	<a href="http://www.kainalu.org">www.kainalu.org</a>	HI
Kaleiopuu Elementary School	<a href="http://www.kaleioppues.k12.hi.us">www.kaleioppues.k12.hi.us</a>	HI
Kamali'i Elementary School	<a href="http://www.kamaliischool.org">www.kamaliischool.org</a>	HI
Kamiloiki Elementary School	<a href="http://www.kamiloikielementary.org">www.kamiloikielementary.org</a>	HI
Kaunakakai Elementary School	<a href="http://www.kaunakakaielementary.org">www.kaunakakaielementary.org</a>	HI
Kekaha Elementary School	<a href="http://www.kekahaschool.k12.hi.us">www.kekahaschool.k12.hi.us</a>	HI
Kohala Elementary School	<a href="http://www.kohalaelementary.com">www.kohalaelementary.com</a>	HI
Lāna'i High & Elementary School	<a href="http://www.lanaischool.org">www.lanaischool.org</a>	HI
Lanakila Elementary School	<a href="http://www.lanakila.org">www.lanakila.org</a>	HI
Mililani 'Ike Elementary School	<a href="http://www.milike.k12.hi.us">www.milike.k12.hi.us</a>	HI
Mililani Uka Elementary School	<a href="http://www.mililaniuka.net">www.mililaniuka.net</a>	HI
Mililani Mauka Elementary School	<a href="http://www.milmauka.k12.hi.us">www.milmauka.k12.hi.us</a>	HI
Mokapu Elementary School	<a href="http://www.mokapu.k12.hi.us">www.mokapu.k12.hi.us</a>	HI
Noelani Elementary School	<a href="http://www.nes.k12.hi.us">www.nes.k12.hi.us</a>	HI
Paia Elementary School	<a href="http://www.paiaelementary.com">www.paiaelementary.com</a>	HI
Palolo Elementary School	<a href="http://www.paloloelementary.com">www.paloloelementary.com</a>	HI
Pearl City Highlands Elementary School	<a href="http://www.pches.org">www.pches.org</a>	HI
Pearl Harbor Elementary School	<a href="http://www.pearlharborelementary.org">www.pearlharborelementary.org</a>	HI
Pearl Harbor Kai Elementary School	<a href="http://www.pearlharborkai.org">www.pearlharborkai.org</a>	HI
Pōmaika'i Elementary School	<a href="http://www.pomaikai.k12.hi.us">www.pomaikai.k12.hi.us</a>	HI
Blanche Pope Elementary School	<a href="http://www.pope.k12.hi.us">www.pope.k12.hi.us</a>	HI
Major General William R. Shafter Elementary School	<a href="http://www.shafterelementary.com">www.shafterelementary.com</a>	HI
Sunset Beach Elementary School	<a href="http://www.sunset.k12.hi.us">www.sunset.k12.hi.us</a>	HI
Waihe'e Elementary School	<a href="http://www.waihee.k12.hi.us">www.waihee.k12.hi.us</a>	HI
Waikele Elementary School	<a href="http://www.waikeles.org">www.waikeles.org</a>	HI

Waimanalo Elementary & Intermediate School	<a href="http://www.waimanaloschool.org">www.waimanaloschool.org</a>	HI
Alcott Elementary	<a href="http://www.alcottelementary.net">www.alcottelementary.net</a>	IL
Philip D. Armour Elementary School	<a href="http://www.armourelementary.org">www.armourelementary.org</a>	IL
Ashburn Community Elementary School	<a href="http://www.ashburnschool.com">www.ashburnschool.com</a>	IL
Avondale-Logandale Elementary School	<a href="http://www.avondalelogandaleschool.org">www.avondalelogandaleschool.org</a>	IL
John Barry Elementary School	<a href="http://www.barryschool.org">www.barryschool.org</a>	IL
Clara Barton Elementary School	<a href="http://www.bartonschoolchicago.org">www.bartonschoolchicago.org</a>	IL
Ludwig Van Beethoven Elementary School	<a href="http://www.beethovenelementarycps.org">www.beethovenelementarycps.org</a>	IL
Jacob Beidler Elementary School	<a href="http://www.beidlerschool.org">www.beidlerschool.org</a>	IL
Robert A. Black Magnet Elementary School	<a href="http://www.blackmagnet.org">www.blackmagnet.org</a>	IL
James G. Blaine Elementary School	<a href="http://www.blaine.cps.edu">www.blaine.cps.edu</a>	IL
Carrie Jacobs Bond Elementary School	<a href="http://www.bondelementary.org">www.bondelementary.org</a>	IL
Charles S. Brownell Elementary School	<a href="http://www.brownellcps.org">www.brownellcps.org</a>	IL
Jonathan Burr Elementary School	<a href="http://www.burrschool.org">www.burrschool.org</a>	IL
Michael M. Byrne Elementary School	<a href="http://www.byrnecps.org">www.byrnecps.org</a>	IL
Lazaro Cardenas Elementary School	<a href="http://www.cardenas.cps.edu">www.cardenas.cps.edu</a>	IL
Rachel Carson Elementary School	<a href="http://www.carson.cps.edu">www.carson.cps.edu</a>	IL
Willa Cather Elementary School	<a href="http://www.cather.cps.edu">www.cather.cps.edu</a>	IL
Eliza Chappell Elementary School	<a href="http://www.chappellelementaryschool.org">www.chappellelementaryschool.org</a>	IL
Salmon P. Chase Elementary School	<a href="http://www.chase.cps.edu">www.chase.cps.edu</a>	IL
Frederic Chopin Elementary School	<a href="http://www.chopin.cps.edu">www.chopin.cps.edu</a>	IL
CICS Wrightwood Elementary School	<a href="http://www.cicswrightwood.org">www.cicswrightwood.org</a>	IL
Oscar DePriest Elementary School	<a href="http://www.depriestschool.org">www.depriestschool.org</a>	IL
William Dever Elementary School	<a href="http://www.dever.cps.edu">www.dever.cps.edu</a>	IL
Arthur Dixon Elementary School	<a href="http://www.dixoneagles.org">www.dixoneagles.org</a>	IL
Doolittle Elementary School	<a href="http://www.doolittleelementary.org">www.doolittleelementary.org</a>	IL
John C. Dore Elementary School	<a href="http://www.dorebulldogschicago.org">www.dorebulldogschicago.org</a>	IL
W.E.B. Du Bois Elementary School	<a href="http://www.dubois.cps.edu">www.dubois.cps.edu</a>	IL
Charles W. Earle Elementary School	<a href="http://www.earlestemelementary.org">www.earlestemelementary.org</a>	IL
Ebinger Elementary School	<a href="http://www.ebingerschool.org">www.ebingerschool.org</a>	IL
Edgebrook Elementary School	<a href="http://www.edgebrookschool.org">www.edgebrookschool.org</a>	IL
Edison Park Elementary School	<a href="http://www.edisonparkelementary.org">www.edisonparkelementary.org</a>	IL
Esmond Elementary School	<a href="http://www.esmond.cps.edu">www.esmond.cps.edu</a>	IL
Eugene Field Elementary School	<a href="http://www.eugenefield.org">www.eugenefield.org</a>	IL
Falconer Elementary School: Pre-K to 6th Grade	<a href="http://www.falconerelementary.com">www.falconerelementary.com</a>	IL

Michael Faraday Elementary School	<a href="http://www.faradayelementary.org">www.faradayelementary.org</a>	IL
Fiske Elementary School	<a href="http://www.fiskeelementary.org">www.fiskeelementary.org</a>	IL
Foster Park Fine & Performing Arts Magnet Cluster	<a href="http://www.fosterpark.cps.edu">www.fosterpark.cps.edu</a>	IL
Robert Fulton Elementary School	<a href="http://www.fultonfalcons.org">www.fultonfalcons.org</a>	IL
Funston Elementary School	<a href="http://www.funston.cps.edu">www.funston.cps.edu</a>	IL
Marcus Garvey Elementary School	<a href="http://www.garvey.cps.edu">www.garvey.cps.edu</a>	IL
George B. Armstrong International Studies	<a href="http://www.georgearmstrongelementary.org">www.georgearmstrongelementary.org</a>	IL
George Rogers Clark Elementary School	<a href="http://www.georgerogersclarkes.org">www.georgerogersclarkes.org</a>	IL
Goethe Elementary School	<a href="http://www.goetheschool.org">www.goetheschool.org</a>	IL
Horace Greeley Elementary School	<a href="http://www.greeleyelementary.net">www.greeleyelementary.net</a>	IL
John Milton Gregory Elementary School	<a href="http://www.gregoryacademy.org">www.gregoryacademy.org</a>	IL
George Washington Carver Elementary School	<a href="http://www.gwcarver.cps.edu">www.gwcarver.cps.edu</a>	IL
Nathan Hale Elementary School	<a href="http://www.haleschool.org">www.haleschool.org</a>	IL
John H. Hamline Elementary School	<a href="http://www.hamlinehawks.org">www.hamlinehawks.org</a>	IL
Hampton Fine And Performing Arts Elementary School	<a href="http://www.hamptoncps.org">www.hamptoncps.org</a>	IL
Hanson Park Elementary School	<a href="http://www.hanson.cps.edu">www.hanson.cps.edu</a>	IL
Haugan Elementary School	<a href="http://www.haugan.cps.edu">www.haugan.cps.edu</a>	IL
Charles N. Holden Elementary School	<a href="http://www.holdenschool.org">www.holdenschool.org</a>	IL
James Monroe Elementary School	<a href="http://www.jamesmonroeschool.org">www.jamesmonroeschool.org</a>	IL
Jamieson Elementary School	<a href="http://www.jamiesonschool.org">www.jamiesonschool.org</a>	IL
James N. Thorp Elementary School	<a href="http://www.jnthorp.org">www.jnthorp.org</a>	IL
Joseph Brennemann Elementary School	<a href="http://www.josephbrennemann.org">www.josephbrennemann.org</a>	IL
Joyce Kilmer Elementary School	<a href="http://www.kilmerelementary.org">www.kilmerelementary.org</a>	IL
R.H. Lee Elementary	<a href="http://www.leelions.org">www.leelions.org</a>	IL
George Leland Elementary School	<a href="http://www.leland.cps.edu">www.leland.cps.edu</a>	IL
Arthur A. Libby Elementary School	<a href="http://www.libby.cps.edu">www.libby.cps.edu</a>	IL
Lloyd Elementary School	<a href="http://www.lloydschool.org">www.lloydschool.org</a>	IL
Josephine Locke Elementary School	<a href="http://www.lockeschool.org">www.lockeschool.org</a>	IL
Joseph Lovett Elementary School	<a href="http://www.lovettelementary.org">www.lovettelementary.org</a>	IL
Rodolfo Lozano Bilingual & International Center	<a href="http://www.lozano1501.org">www.lozano1501.org</a>	IL
George Manierre Elementary School	<a href="http://www.manierreferguson.org">www.manierreferguson.org</a>	IL
Mason Elementary School	<a href="http://www.masonelementary.org">www.masonelementary.org</a>	IL
Benjamin E. Mays Elementary Academy	<a href="http://www.maysacademy.com">www.maysacademy.com</a>	IL
McAuliffe Elementary School	<a href="http://www.mcauliffees.org">www.mcauliffees.org</a>	IL
McClellan Elementary School	<a href="http://www.mcclellanelementary.org">www.mcclellanelementary.org</a>	IL



Cyrus H. McCormick Elementary School	<a href="http://www.mccormick.cps.edu">www.mccormick.cps.edu</a>	IL
McCutcheon Elementary School	<a href="http://www.mccutcheonelementary.org">www.mccutcheonelementary.org</a>	IL
McDade Elementary Classical School	<a href="http://www.mcdadeclassical.org">www.mcdadeclassical.org</a>	IL
Genevieve Melody Elementary School	<a href="http://www.melodystem.org">www.melodystem.org</a>	IL
Mitchell Elementary School	<a href="http://www.mitchellschool.org">www.mitchellschool.org</a>	IL
Bernhard Moos Elementary School	<a href="http://www.mooselementary.org">www.mooselementary.org</a>	IL
Morrill Math & Science Elementary School	<a href="http://www.morrilleagles.org">www.morrilleagles.org</a>	IL
Mozart Elementary School	<a href="http://www.mozartmustangs.org">www.mozartmustangs.org</a>	IL
Mount Vernon Elementary School	<a href="http://www.mtvernon.cps.edu">www.mtvernon.cps.edu</a>	IL
John B. Murphy Elementary School	<a href="http://www.murphy.cps.edu">www.murphy.cps.edu</a>	IL
Nathanael Greene Elementary School	<a href="http://www.ngreeneschool.com">www.ngreeneschool.com</a>	IL
Ninos Heroes Elementary Academic Center	<a href="http://www.ninosheroes.org">www.ninosheroes.org</a>	IL
North River Elementary School	<a href="http://www.northriveres.org">www.northriveres.org</a>	IL
William J. Onahan Elementary School	<a href="http://www.onahanschool.org">www.onahanschool.org</a>	IL
Orville T. Bright Elementary School	<a href="http://www.orvillebright.org">www.orvillebright.org</a>	IL
Luke O'Toole Elementary School	<a href="http://www.otoolelions.org">www.otoolelions.org</a>	IL
John M. Palmer Elementary School	<a href="http://www.palmerpride.org">www.palmerpride.org</a>	IL
Louis Pasteur Elementary School	<a href="http://www.pasteurschool.org">www.pasteurschool.org</a>	IL
Peck Elementary School	<a href="http://www.peckelementary.org">www.peckelementary.org</a>	IL
William Penn Elementary School	<a href="http://www.penn.cps.edu">www.penn.cps.edu</a>	IL
Manuel Perez Jr. Elementary School	<a href="http://www.perezelementaryschool.org">www.perezelementaryschool.org</a>	IL
Perkins Bass Elementary School	<a href="http://www.perkinsbasselementary.org">www.perkinsbasselementary.org</a>	IL
Philip Rogers Elementary School	<a href="http://www.philiprogersschool.org">www.philiprogersschool.org</a>	IL
Portage Park Elementary School	<a href="http://www.portageparkschool.net">www.portageparkschool.net</a>	IL
Reavis Elementary Math & Science Specialty School	<a href="http://www.reaviselementaryschool.org">www.reaviselementaryschool.org</a>	IL
Peter A. Reinberg Elementary School	<a href="http://www.reinberg.cps.edu">www.reinberg.cps.edu</a>	IL
Jackie Robinson Elementary School	<a href="http://www.robinsoncps.org">www.robinsoncps.org</a>	IL
Irma C. Ruiz Elementary School	<a href="http://www.ruizelementaryschool.org">www.ruizelementaryschool.org</a>	IL
Socorro Sandoval Elementary School	<a href="http://www.sandovalelementary.org">www.sandovalelementary.org</a>	IL
Theophilus Schmid Elementary School	<a href="http://www.schmidchargers.org">www.schmidchargers.org</a>	IL
Schubert Elementary School	<a href="http://www.schubertes.org">www.schubertes.org</a>	IL
Scott Joplin Elementary School	<a href="http://www.scottjoplinschool.org">www.scottjoplinschool.org</a>	IL
Smyser Elementary School	<a href="http://www.smyser.org">www.smyser.org</a>	IL
St. Matthias Elementary School	<a href="http://www.stmatthiasschool.org">www.stmatthiasschool.org</a>	IL
Henry O. Tanner Elementary School	<a href="http://www.tannerschool.org">www.tannerschool.org</a>	IL

Thomas Hoyne Fine Arts Elementary School	<a href="http://www.thomashoyne.org">www.thomashoyne.org</a>	IL
Enrico Tonti Elementary School	<a href="http://www.tontischool.com">www.tontischool.com</a>	IL
Charles H. Wacker Elementary School	<a href="http://www.wackerwildcats.org">www.wackerwildcats.org</a>	IL
James Wadsworth Elementary School	<a href="http://www.wadsworthstem.com">www.wadsworthstem.com</a>	IL
Warren Elementary School	<a href="http://www.warrencps.org">www.warrencps.org</a>	IL
Paul Revere Elementary School	<a href="http://www.wearerevere.org">www.wearerevere.org</a>	IL
Daniel Webster Elementary School	<a href="http://www.webster.cps.edu">www.webster.cps.edu</a>	IL
Wendell E. Green Elementary School	<a href="http://www.wendellgreenschool.net">www.wendellgreenschool.net</a>	IL
Wendell Smith Elementary School	<a href="http://www.wendellsmithcps.com">www.wendellsmithcps.com</a>	IL
Daniel S. Wentworth Elementary School	<a href="http://www.wentworthschool.org">www.wentworthschool.org</a>	IL
Oliver S. Westcott Elementary School	<a href="http://www.westcott.cps.edu">www.westcott.cps.edu</a>	IL
West Ridge Elementary School	<a href="http://www.westridgeelementary.org">www.westridgeelementary.org</a>	IL
John Whistler Elementary School	<a href="http://www.whistlerelementary.org">www.whistlerelementary.org</a>	IL
Wildwood Elementary School	<a href="http://www.wildwoodworldmagnet.org">www.wildwoodworldmagnet.org</a>	IL
Yates Elementary School	<a href="http://www.yateselementary.org">www.yateselementary.org</a>	IL
Emma Donnan Elementary & Middle School	<a href="http://www.emmadonnan.org">www.emmadonnan.org</a>	IN
Benjamin Franklin Elementary Mathematics and Science	<a href="http://www.babyben.org">www.babyben.org</a>	LA
Mary McLeod Bethune Elementary Charter	<a href="http://www.bethunenola.org">www.bethunenola.org</a>	LA
Children's Charter Elementary School	<a href="http://www.ccesbr.org">www.ccesbr.org</a>	LA
Bogalusa Central Elementary	<a href="http://www.centernalspartans.org">www.centernalspartans.org</a>	LA
Paul L. Dunbar Elementary	<a href="http://www.dunbarcharterno.org">www.dunbarcharterno.org</a>	LA
Baton Rouge University Preparatory Elementary	<a href="http://www.upelementary.org">www.upelementary.org</a>	LA
Mattahunt Elementary School	<a href="http://www.mattapanees.org">www.mattapanees.org</a>	MA
Franklin Square Elementary / Middle School	<a href="http://www.franklinsquareschool.org">www.franklinsquareschool.org</a>	MD
Gwynns Falls Elementary School	<a href="http://www.gwynnsfallselementary.org">www.gwynnsfallselementary.org</a>	MD
Rosemont Elementary / Middle School	<a href="http://www.rosemontems.org">www.rosemontems.org</a>	MD
Thomas Jefferson Elementary / Middle School	<a href="http://www.tjems232.org">www.tjems232.org</a>	MD
Bay View Elementary School	<a href="http://www.bv.proctor.k12.mn.us">www.bv.proctor.k12.mn.us</a>	MN
Pike Lake Elementary School	<a href="http://www.pl.proctor.k12.mn.us">www.pl.proctor.k12.mn.us</a>	MN
Dillon Elementary School District	<a href="http://www.dillonschools.org">www.dillonschools.org</a>	MT
Comfort Elementary School	<a href="http://www.ces.jonesnc.net">www.ces.jonesnc.net</a>	NC
Maysville Elementary School	<a href="http://www.mes.jonesnc.net">www.mes.jonesnc.net</a>	NC
Pollocksville Elementary School	<a href="http://www.pes.jonesnc.net">www.pes.jonesnc.net</a>	NC
Trenton Elementary School	<a href="http://www.tes.jonesnc.net">www.tes.jonesnc.net</a>	NC
Hillel Yeshiva Elementary and Middle School	<a href="http://www.ems.hillelyeshiva.org">www.ems.hillelyeshiva.org</a>	NJ

Logan Township Elementary School	<a href="http://www.les.logan.k12.nj.us">www.les.logan.k12.nj.us</a>	NJ
Marian E. McKeown Elementary School	<a href="http://www.mckeown.org">www.mckeown.org</a>	NJ
Zane North Elementary School	<a href="http://zane.collingswood.k12.nj.us">zane.collingswood.k12.nj.us</a>	NJ
Sandra B. Abston Elementary School	<a href="http://www.abstonastros.org">www.abstonastros.org</a>	NV
Kathy L. Batterman Elementary School	<a href="http://www.battermanes.org">www.battermanes.org</a>	NV
Charlotte Hill Elementary School	<a href="http://www.charlottehilles.org">www.charlottehilles.org</a>	NV
M.J. Christensen Elementary School	<a href="http://www.christensenes.com">www.christensenes.com</a>	NV
Clarence Piggott Elementary School	<a href="http://www.clarencepiggott.org">www.clarencepiggott.org</a>	NV
Clyde C. Cox Elementary School	<a href="http://www.clydecocx.com">www.clydecocx.com</a>	NV
Crestwood Elementary School	<a href="http://www.crestwoodes.com">www.crestwoodes.com</a>	NV
Laura Dearing Elementary School	<a href="http://www.dearingelementary.org">www.dearingelementary.org</a>	NV
Ollie Detwiler Elementary School	<a href="http://www.detwileres.org">www.detwileres.org</a>	NV
Kenneth Divich Elementary	<a href="http://www.divichelementary.org">www.divichelementary.org</a>	NV
Doral Academy Red Rock - Elementary School	<a href="http://www.doralredrockes.org">www.doralredrockes.org</a>	NV
Elizabeth Wilhelm Elementary School	<a href="http://www.elizabethwilhelmes.org">www.elizabethwilhelmes.org</a>	NV
Raul P. Elizondo Elementary School	<a href="http://www.elizondobulldogs.org">www.elizondobulldogs.org</a>	NV
H. P. Fitzgerald Elementary School	<a href="http://www.fitzgeraldelementary.org">www.fitzgeraldelementary.org</a>	NV
Daniel F. Goldfarb Elementary School	<a href="http://www.goldfarbschool.org">www.goldfarbschool.org</a>	NV
Judy & John L. Goolsby Elementary School	<a href="http://www.goolsbygreyhounds.org">www.goolsbygreyhounds.org</a>	NV
George E. Harris Elementary School	<a href="http://www.harristigers.org">www.harristigers.org</a>	NV
Keith & Karen Hayes Elementary School	<a href="http://www.hayeselementary.com">www.hayeselementary.com</a>	NV
Liliam Lujan Hickey Elementary School	<a href="http://www.hickeyhuskies.org">www.hickeyhuskies.org</a>	NV
Earl N. Jenkins Elementary School	<a href="http://www.jenkinspatriots.org">www.jenkinspatriots.org</a>	NV
Jim Thorpe Elementary School	<a href="http://www.jimthorpeelementary.org">www.jimthorpeelementary.org</a>	NV
J.T. McWilliams Elementary School	<a href="http://www.jtmcwilliamsjets.org">www.jtmcwilliamsjets.org</a>	NV
Lewis E. Rowe Elementary School	<a href="http://www.lewisroweelementary.org">www.lewisroweelementary.org</a>	NV
Ann T. Lynch Elementary School	<a href="http://www.lynchlv.com">www.lynchlv.com</a>	NV
Marc Kahre Elementary School	<a href="http://www.marckahreelementary.org">www.marckahreelementary.org</a>	NV
Matt Kelly Elementary Re-Invent Community School	<a href="http://www.mattkelly.org">www.mattkelly.org</a>	NV
John F. Mendoza Elementary School	<a href="http://www.mendozaelementary.org">www.mendozaelementary.org</a>	NV
William K. Moore Elementary School	<a href="http://www.mooreminers.org">www.mooreminers.org</a>	NV
Mountain View Elementary School	<a href="http://www.mountainviewes.org">www.mountainviewes.org</a>	NV
Dr. Claude G. Perkins Elementary School	<a href="http://www.perkinspumas.org">www.perkinspumas.org</a>	NV
Red Rock Elementary School	<a href="http://www.redrockes.org">www.redrockes.org</a>	NV
Rex Bell Elementary School	<a href="http://www.rexbelles.org">www.rexbelles.org</a>	NV

Robert L. Taylor Elementary School	<a href="http://www.roberttaylortigers.org">www.roberttaylortigers.org</a>	NV
Dr. C. Owen Roundy Elementary School	<a href="http://www.roundyracers.com">www.roundyracers.com</a>	NV
C. T. Sewell Elementary School	<a href="http://www.Sewellelementary.org">www.Sewellelementary.org</a>	NV
Eva G. Simmons Elementary School	<a href="http://www.simmonsstingrays.org">www.simmonsstingrays.org</a>	NV
Josh Stevens Elementary School	<a href="http://www.stevenses.com">www.stevenses.com</a>	NV
Harriet Treem Elementary School	<a href="http://www.treembears.org">www.treembears.org</a>	NV
Twin Lakes Elementary School	<a href="http://www.twinlaketigers.org">www.twinlaketigers.org</a>	NV
Vegas Verdes Elementary School	<a href="http://www.vegasverdesvikings.com">www.vegasverdesvikings.com</a>	NV
Gene Ward Elementary School	<a href="http://www.wardrangers.org">www.wardrangers.org</a>	NV
Byars Dowdy Elementary	<a href="http://www.byarsdowdy.org">www.byarsdowdy.org</a>	TN
Castle Heights Elementary	<a href="http://www.chue.net">www.chue.net</a>	TN
Coles Ferry Elementary	<a href="http://www.colesferry.org">www.colesferry.org</a>	TN

# EDUCATIONAL NETWORKS

## Feedback From Our Users

(This page is generated using real-time data and is completely uncensored.)



No Comment Provided



3 days ago - Public Relations at a School District (AL)

Ticket closed in 6 minutes

**THANK YOU!!!! You guys are always so quick and efficient I appreciate your help!**



3 days ago - IT Help Desk at a Middle School (FL)

Ticket closed in 1 hour 4 minutes

**Thanks so much, Matthew! Great service as always!! Best, Toni**

No Rating Provided

5 days ago - Executive Director at a Elementary School (NC)

Ticket closed in 9 minutes

**This was fast and perfect!!! Thank you!**

No Rating Provided

6 days ago - Director of Instructional Technology at a School District (PA)

Ticket closed in 1 hour 32 minutes

**Thank you Dominick! It works perfectly now - I got to our Auction page so quickly my head is spinning! Thank you for your great service! Have a wonderful weekend! Diane**



Feb 14 , 10:27 AM - Director of Development at a High School - Academic (FL)

Ticket closed in 12 minutes

**Exactly what I wanted it to look like**



Feb 12 , 3:33 PM - Staff Member at a Middle School (FL)

Ticket closed in 1 hour 6 minutes

**Looks perfect!**



Feb 12 , 3:32 PM - Staff Member at a High School - Academic (FL)

Ticket closed in 1 hour 12 minutes

No Comment Provided



Feb 10 , 1:35 PM - Staff Member at a Elementary School (FL)

Ticket closed in 9 minutes

**Fabulous! Thank you!!!!**

No Rating Provided

Feb 07 , 11:34 AM - Staff Member at a Elementary School (NH)

Ticket closed in 1 hour 12 minutes

See the live version here:

[www.educationalnetworks.net/educational-networks-ticket-feedback.jsp](http://www.educationalnetworks.net/educational-networks-ticket-feedback.jsp)

Price Quote

Heliotrope Avenue Elementary

# **ATTACHMENT NO. 2**

**CITY OF MAYWOOD  
COMMUNITY BENEFIT FUND  
GUIDELINES AND PROCEDURES**

**I. BACKGROUND**

The City of Maywood has established a “Community Benefit Fund” to support community based programs and activities.

**II. PURPOSE**

The purpose of this policy is to provide guidelines and procedures for the distribution of public funds, which will in turn fund community programs, activities and educational activities conduct by Eligible Organizations that meet the requirements and guidelines set forth by the City Council in this policy.

**III. ELIGIBILITY AND POLICY**

A. Eligible Organizations. The requesting organization must be: (1) a non-profit agency as defined by the Internal revenue Service (IRS) with a tax exempt status of 501(c)(3) and is in good standing in the State of California based in the City or provides programs or services to residents of the City; a school or school-based/affiliated organization located in the City; or other City-based organization such as athletic organizations or community groups (collectively called “Eligible Organizations”); (2) must be in existence prior to submittal of an application; and (3) must have a record of successfully providing the type of service, activity or program for which funding is requested.

B. Eligible Services and Activities. To apply for a grant under the City Community Benefit Fund, the Eligible Organization must provide a program, service, activity, event or other similar activities that have a benefit to the residents of the City of Maywood or the specified target group within the City by: (i) enhancing the quality of life or the delivery of services in the City; or (ii) providing educational opportunities for the residents or students of the City. Categories of services and activities eligible for grants include but are not limited to educational programs, cultural activities (i.e. music, art, dance, recreation), youth athletics, civic projects, health and safety programs, services sponsored by Maywood community organizations and public services (i.e. senior services, youth programs, health services). If the request relates to a community event, the event must be advertised and open to the public. Grants will be awarded in maximum amounts of no more than \$5,000. In limited circumstances, the City Council has the discretion to award grants in an amount not to exceed \$10,000.

C. Restrictions and Ineligible Organizations.

1. Grants shall not be used for religious activities or political campaigning purposes or activities.

2. A non-profit entity, a school or school-based/affiliated organization or other City-based organizations such as athletic organizations or community groups that have

**CITY OF MAYWOOD  
COMMUNITY BENEFIT FUND  
GUIDELINES AND PROCEDURES**

as a member of their board or executive leadership a City employee, a City elected or appointed official or members of their family, are not eligible to apply for a Community Benefit Fund grant. Family members include spouse or domestic partner, child, parent, grandparent, grandchild, cousin, aunt, uncle, sibling, niece, nephew, parent-in-law, brother-in-law or sister-in-law, as well as all step relationships.

D. City Projects. This policy does not preclude the City from undertaking and funding projects on its own initiative that would be a benefit to the community.

**IV. APPLICATION PROCEDURES**

A. Submittal of an Application. Applicants must use the Community Benefit Fund application form. Forms are available on the City website at [www.cityofmaywood.org](http://www.cityofmaywood.org) and at Maywood City Hall at 4319 E. Slauson Avenue, Maywood, CA 90270. Applications may be requested by email at [gisselle.delgado@cityofmaywood.org](mailto:gisselle.delgado@cityofmaywood.org)

B. Application Deadline. The City Council will have quarterly application cycles available to consider requests contingent upon monies being available under the program. The application cycles and deadlines are as follows:

	<u>Application Cycle</u>	<u>Application Deadline</u>
Cycle 1:	July 1 - December 31	June 1
Cycle 2:	January 1 - June 30	December 1

The application must be submitted by 5:00 p.m. on the applicable deadline date addressed to: City of Maywood, Attention: Community Benefit Fund via City Manager's Office, 4319 E. Slauson Avenue, Maywood, CA 90270.

C. General Information.

1. Applicants may apply for funds during any application cycle. Notwithstanding, funds must be requested and spent during the same fiscal year in which the award was approved by the City Council.

2. Organizations may submit only one application per fiscal year.

3. Funding to an Eligible Organization will not constitute a precedent for contributions in subsequent fiscal years.



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**V. EVALUATION OF APPLICATION AND SELECTION PROCESS**

A. Review of Applications. Following the application deadline, City Staff will review the applications. Applicants may be contacted if further information is requested, to answer questions, clarify their application, etc. All applications will be evaluated to ensure that the applicant is an “Eligible Organization” and that purpose for which the grant is sought is consistent with this policy. Applications and recommendations of Staff, if any, will be presented to the City Council during a regular scheduled City Council meeting for the Council’s consideration and approval.

B. City Council Action. The City Council will take final action on award of all grants and maintains the discretion to fund in whole or in part any request or not to fund any or all requests during the Application Cycle. Alternatively, the City Council may hold-over any application into the next Application Cycle. In the case of multiple applications that are competing for limited available funds, consideration may be given to applications based on the following criteria: (i) the number of residents who are expected to benefit, participate in or be positively impacted by the program; (ii) the performance of the applicant in prior years, including demonstrated fiscal responsibility and compliance with applicable requirements; (iv) the amount of funding previously award to the applicant or the program or event in prior years; and (v) the total amount of funding requested as a proportion of the total available funds for the applicable fiscal year.

**VI. POST AWARD REQUIREMENTS**

A. Agreement. All Eligible Organizations elected to receive funds will be required to sign and execute an agreement with the City of Maywood.

B. Reporting. Eligible Organizations must complete a report, within 45 days of fund expenditure, describing the use of the grant and amount expended, the number of participants in the event or program, copies of any publicity of the event or program, and a narrative regarding the benefit to the City of Maywood. The City reserves the right to conduct an audit and/or require additional back-up information to substantiate how funds received from the City were expended. Failure to submit this required report will make the Eligible Organization ineligible for allocation of future funds until the required report is submitted. These reports will be reviewed and taken into account for evaluating subsequent funding proposals from that entity.

C. Request for Funds. The Eligible Organization receiving the funds is responsible for submitting a funds request to the City’s Finance Director and shall allow the City up to 30 days to process the request. If a third-party vendor is the recipient of the funds (i.e. bus company used for field trip), then the request shall include the information regarding that vendor including their Tax Identification Number and the check shall be made payable to that vendor. If the grant is to be used to purchase tangible goods or services, the City has the discretion to purchase the goods or services directly and

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pass-through the goods or services to the Eligible Organization rather than provide the funding.

D. Return of Funds to the City. Unexpended funds must be returned to the City at the end of the fiscal year. Funds must also be returned to the City if the City determines that the applicant has not performed in accordance with the approved application listing the use of the funds.

E. Failure to Abide by Policy. The failure of an Eligible Organization to abide by this Policy will result in the Eligible Organization being denied for funding in the future.