



A DIY event space  
fostering  
community, growth,  
and learning.



# Venue Information

Welcome to the Seer Event Space.

Our space is a reflection of our mission to foster growth and learning within our local community.

The top floor of our 7-story building is equipped with furniture, A/V setup, and a gorgeous panoramic view of the Philly skyline.

When our space isn't being used by our team for company meetings, happy hours, or mini-conferences, we open our doors for members of the community to utilize the space.

Address:  
1033 N. 2nd St.  
Philadelphia, PA 19123



Building Hours:  
Seer office hours are Monday to Friday, 9am-6pm. If your event needs hours outside of those, please make sure you communicate that. We do not currently host on evenings or weekends.

Deliveries:  
Please communicate all delivery needs to our coordinator. She will be your main contact and will be able to direct vendors where things go and what times they can arrive/be picked up. *Note: Seer does not have a freight elevator.*

Contact:  
Our event coordinator is our Office Manager, Stephanie Powley. You can email her at [stephaniep@seerinteractive.com](mailto:stephaniep@seerinteractive.com) or reach her directly via call/text: (267) 986-7528

# Venue Information

### ADA Compliant:

Seer's office is ADA compliant and equipped with elevators, bathrooms, and open navigable spaces for people with disabilities.

### Parking:

Seer does not have any guaranteed parking. There is ample free street parking all throughout Northern Liberties to accommodate your guests. Occasionally the large lot across from our office is open, but we cannot guarantee it.



# Accessibility



# Main Room

A large open space suitable for many different setups

Capacity: 175 seated auditorium style (pictured)

Furniture: 175 orange chairs (pictured); (4) 6-foot tables

Technology: wifi, projector (VGA & HDMI connections), 4 ceiling-mounted TVs which mirror projector, ceiling mounted speaker system (4 headset mics, 2 handheld mics, HDMI & 1/8th in connection to presenter's laptop, automatic blinds.)



Capacity: 20 seated comfortably around table

Furniture: Large executive conference table (not movable); 20 chairs

Technology: wifi, projector (VGA & HDMI connections), overhead speaker system (HDMI connection to presenter's laptop), automatic blinds.

Other: kitchen: wine cooler, ice maker, sink, microwave, Keurig, fridge

# “The Sweet”

Large executive conference room

# FAQ

## What is the rental fee?

Our rental fee varies depending on circumstances. Contact event coordinator for more information.

## Do you allow outside caterers?

Yes, you are free to use whatever vendor you choose. Our Office Manager/Event Space Coordinator highly recommends using [EzCater](#)

## Are there any time limits for the space?

We prefer the space is used during normal business hours.

## How far in advance can we request to use the space?

We suggest booking 90 days in advance.

## Are we allowed to serve alcohol at our event?

Yes, alcohol can be served. See insurance requirements.

## Are there specific insurance requirements?

Yes,

- Have a single limit liability of not less than \$1 million and general aggregate liability of not less than \$2 million
- Seer Interactive must be named as an additional insured of said policy
- If alcohol is to be served at the event, please make sure that the policy includes Liquor Liability coverage to protect the Event Host and Seer Interactive against alcohol-related accidents.





Caterers

[Mediterranean Catering](#) via [EzCater](#)

Beer Distributors

[Franklin Beverage](#)

Table/Chair Rental

[Tents & Events](#)

# Preferred Vendors





# Interested?

Get started by filling out this form. We'll be in touch within 3 business days.