ANJUMAN ARTS &COMMERCE COLLEGE, BELGAUM

ANNUAL QUALITY ASSURANCE REPORT
(AQAR)

ACADEMIC YEAR 2014-15

Prepared by:

Internal Quality Assurance Cell (IQAC)

Submitted To:

The Director,

National Assessment & Accreditation Council [NAAC]

Bangalore.

Annual Quality Assurance Report 2014-15

CONTENTS

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

AQAR for the year | 2014-15* | *(1-7-2014 to 30-6-2015)

1. Details of the Institution

1.1 Name of the Institution

> ANJUMAN ARTS & COMMERCE COLLEGE, BELAGAVI.

1.2 Address Line 1

> CTS No: 3929

Address Line 2

> Opp: Belagavi District Court

City/Town

> Belagavi

State

> Karnataka

Pin Code

> 590016

Institution e-mail address

> anjumancollegebgm@yahoo.com

Contact Nos.

> 0831-2426166 / 0831-2421932

Name of the Head of the Institution:

> Dr. H.I.Timmapur

Tel. No. with STD Code:

> 0831-2421932 / 0831-2426166

Mobile:

> 9448634403

3

Name of the IQAC Co-ordinator:

Prof. I.B. Tahasildar

Mobile:

9901330825

IQAC e-mail address:

anjumancollegebgm@yahoo.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

> **OR**

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC / 56 / RAR / 29 Date: 16-09-2011

1.5 Website address:

www. anjumancollbgm.com

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**B**	71.05 (Score)	2005	28-02-2005 To 27-02-2010
2	2nd Cycle	**B**	2.77 CGPA	2011	16-09-2011 to 15-09-2016
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

01-10-2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

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Anjuman Arts and Commerce College, Belgaum / AQAR 2014-15

i. AQAR __2011-12 Submitted to NAAC on 02-07-2013
ii. AQAR___2012-13 Submitted to NAAC on 26-12-2016
iii. AQAR___2013-14 Submitted to NAAC on 31-12-2016
iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [√]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√] UGC 12B [√]

Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [ ]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   [· ---]

1.11 Name of the Affiliating University *(for the Colleges)* | Rani Channamma University, Belagavi |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

[NO]

Anjuman Arts and Commerce College, Belgaum / AQAR 2014-15

Autonomy by State/Central Govt. / University

University with Potential for Excellence	NO	UGC-CPE	NO
DST Star Scheme	NO	UGC-CE	NO
UGC-Special Assistance Programme	NO	DST-FIST	NO
UGC-Innovative PG programmes	NO	Any other (*Specify*)	NO
UGC-COP Programmes	NO		

2. IQAC Composition and Activities

2.1 No. of Teachers   6

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   2

2.4 No. of Management representatives   1

2.5 No. of Alumni   2

2. 6 No. of any other stakeholder and

   community representatives   1

2.7 No. of Employers/ Industrialists   --

2.8 No. of other External Experts   --

2.9 Total No. of members   13

2.10 No. of IQAC meetings held   03

2.11 No. of meetings with various stakeholders: No. | 07 | Faculty | 3 |

Non-Teaching Staff Students | 2 | Alumni | 1 | Others | 1 |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount | -- |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | -- | International | - | National | - | State | - | Institution Level | - |

(ii) Themes | -- |

2.14 Significant Activities and contributions made by IQAC

> ➢ Increased the number of books of the college library. 511 books Purchased under UGC and College funds.
>
> ➢ Heritage Club conducted study tours to historic places Hampi and Halsi and Heritage awareness program conducted 04-04-2015.
>
> ➢ Closed Circuit TV (CCTV) cameras installed in college building varandas, corridors, campus entrance and play grounds to monitor the students and out comers for maintaining discipline and security.
>
> ➢ Anti-Ragging & Squad and Anti-Sexual Harassment & Squad have been formed for maintaining discipline.
>
> ➢ Enforced MoU with neighbouring colleges and Sports Organisation to enhance sports and library activities.
>
> ➢ Uploaded Data Capturing Format-II (2013-14) for All India Survey on Higher Education (AISHE) conducted by MHRD, New Delhi.

2.15 Plan of Action by IQAC/Outcome.

The plan of action chalked out by the IQAC in the beginning of the year towards quality
Enhancement and the outcome achieved by the end of the year *

Sl.No	Plan of Action	Out-come Achieved
01	Work initiated to start PG course	PG course M.Com. Started.
02	Increasing the number of the college Library books.	511 books, Worth Rs. 72,582 purchased and added to the library shelves.
03	Remedial Classes for slow learners to bring good results	B.A. – 95 % and B.Com.-100 % pass percentage achieved at course end university examinations.
04	Conducting Sports Tournament	Conducted Rani Channamma University JUDO championship (Men & Women) on 12-01-2015.
05	Conducting Extension Programmes through the college NSS Unit.	The NSS Annual Camp in association with Rani Channamma University was conducted for one week (from 23-03-2015 to 29-03-2015) at Sulebhavi village of Belgaum district. The following programmes were conducted: a) Free animal check-up. b) Awareness Programme on Domestic Animal Diseases. c) HIV / AIDS Awareness Programme. d) Awareness Programme on Law and Order e) Lecture Programme on Roll of Youth in Nation building.

06	Promoting Sports Activities.	1) Twelve Students of the college participated in different sports events held district, state and national level. 2) Students Sports Achievements: ➢ University Blue: Hockey – 3, Foot Ball – 1, Athletics 2 Silver Medals, Athletics 1 Bronze, Best Physique 1 Silver, Best Physique 1 Bronze and Judo 2 Bronze. ➢ Winners of Belagavi District Level Dassera Hockey tournament. ➢ Winners of Colosseum 2014- A state level sports event organised by Gogte Institution of Technology (GIT). ➢ Winners of Rani Channamma University Single Zone Inter Collegiate Hockey Tournement. ➢ Third Place in Rani Channamma Univeristy Single Zone Collegiate Foot Ball tournament.
07	Conducting Activities for encouraging cultural programmes.	Various cultural activities such as Essay competition, Elocution, Debate, Quiz, Fancy Dress etc were conducted and Prizes were distributed at the College Annual Day held on 08-04-2015.

08	Promoting Heritage Club Activities.	Heritage Club conducted the following programmes: 1) A tour to the heritage & historical place Hampi on 14-3-2015 and Halsi on 21-03-2015. 2) One –day Heritage Awareness Programme for the college students on 04-04-2015.	
09	Academic Activities carried out by the departments.	**Particular of the Activities**	**Number of Programmes held during the year**
		Class Room Seminars	39
		Enrichment Classes	19
		Guest Lecture Porgrammes	5
		Project Works	9
		Inter-disciplinary Programmes	6
		Group Discussion	21
		Study Tour	3
		Field Study	-
		Syllabus based Objective Type Tests	21
		General Knowledge Tests	4
		Induction Tests	3
		Remedial Classes	30
10	Research Forum activities are accelerated	Nine (9) Project Work carried out by the different departments.	
11	Readers Club activities are initiated.	Book Exhibition conducted for popularizing important and new arrival books to the students and faculties.	
12	Conducting Human Right programme.	Symposium on Human Right was conducted.	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √ No ☐

Management √   Syndicate --   any other body --

Provide the details of the action taken

1) The administrator of the college had a wide discussion with the Chairman and the Coordinator of the college IQAC about the AQAR (2014-15).

2) All the documents pertaining to AQAR (2014-15) were verified and found correct by the administrator's office.

3) It has been decided to establish linkage with neighbouring institute in academic and extension activities.

Part – B

Criterion – I

1. Curricular Aspects.

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	02	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	02	--	--	--

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	--
Annual	--

1.3 Feedback from stakeholders*   Alumni √   Parents [ ]   Employers [ ]   Students √
(On all aspects)

Mode of feedback   :   Online [ ]   Manual √   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No. The syllabus taught by the institution was prescribed by the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19*	--	19*	--	--

*Including physical Director.

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	04	--	02	--	--	--	--	--	06

2.4 No. of Guest and Visiting faculty and Temporary faculty   04 (Guest Faculties) [ ] [ ]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	6	6
Presented papers	--	4	-
Resource Persons	--	2	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1) Project work / Field Study.

2) Power Point Presentation on important topics.

3) Class Room Seminars for students' paper presentation.

4) Syllabus based objective type Tests.

5) Syllabus based Quiz programmes.

6) Assignment writing on important topics by the students.

7) Remedial Classes for slow learners.

2.7 Total No. of actual teaching days during this academic year

194

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

The University controls exams and evaluation matters.

2.9 No. of faculty members involved in curriculum
      Restructuring /revision /syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 Average percentage of attendance of students

95 %

2.11 Course / Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (in the course end Exam)	55	75 %	21 %	4 %	-	95 %
B.Com. (in the course end Exam)	91	18 %	44 %	36 %	2 %	100 %
M.Com. (IV – Sem)	13	25 %	75 %	--	--	92 %

2.12 How does IQAC Contribute / Monitor / Evaluate the Teaching & Learning processes:

a) 'Teaching Plan' is prepared by faculty members for timely completion of Syllabus.

b) Examination Committee is constituted to conduct Internal Assessment Tests to monitor students' performance.

c) Asked the faculty to adopt modern teaching methods.

d) Work Diaries of the faculties were checked every week to monitor the covering of syllabus according to the teaching plan.

e) Feed-back is taken from the students by the principal orally on teachers' performance and necessary advice was given to faculties for further improvement.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	--	--	--
Technical Staff	01	--	--	--
Peons/ Attendars	04	04-	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> ❖ The college 'Research Forum' for inculcating research culture among the staff and students.
> ❖ Teaching Staff members are motivated to publish research articles.
> ❖ Encouraging teaching staff to participate in State, National and International Seminars, Symposium and Workshops.
> ❖ Staff members are motivated to participate in research methodology workshops.
> ❖ The teachers are encouraged to undertake project work in department level, involving the students in the projects.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	-	--	--
Outlay in Rs. Lakhs	--	-	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Rs. Lakhs	--	Rs. 45,000	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	1

* Dr. S.M. Khatib, from Urdu Department published his articles in Magazines and Newsletters.

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2010-11	UGC	Rs.45,000	Rs.30,000
Interdisciplinary Projects	--	--	--	--

Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | -- | Chapters in Edited Books | |

ii) Without ISBN No. | -- | | -- |

3.8 No. of University Departments receiving funds from

UGC-SAP | -- | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme/funds | -- |

3.9 For colleges   Autonomy | -- | CPE | -- | DBT Star Scheme | -- |

INSPIRE | -- | CE | -- | Any Other (specify) | -- |

3.10 Revenue generated through consultancy | -- |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	1
Sponsoring agencies	--	--	--	--	Self finance

3.12 No. of faculty served as experts, chairpersons or resource persons | 2* |

* Dr. H.I. Timmapur and Prof. M.Maheen | -- |

3.13 No. of collaborations   International | -- | National | -- | Any other

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs :

From Funding agency | - | From Management of University/College | -- |

Total | -- |

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3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides

and students registered under them

| 1 |

| 6 |

3.19 No. of Ph.D. awarded by faculty from the Institution

| - |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | 50* | State level | -- |

National level | -- | International level | -- |

*The students participated NSS camp jointly organised the University and the college.

3.22 No. of students participated in NCC events:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.23 No. of Awards won in NSS:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.24 No. of Awards won in NCC:

University level | -- | State level | -- |

National level |--| International level |--|

3.25 No. of Extension activities organized

University forum |--| College forum |--|

NCC |--| NSS |01| Any other |--|

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1) The NSS Annual special camp conducted for one week

(From 23-03-2015 to 29-03-2015) at Sulebhavi village of Belgaum district).

The following programmes were conducted in the NSS camp:

 a) Free animal check-up.

 b) Awareness Programme on Domestic Animal Diseases.

 c) HIV / AIDS Awareness Programme.

 d) Awareness Programme on Traffic Rules

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Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	21 Acres	--	--	21 Acres
Class rooms	14	-		14
Room for Gym	1	-	-	1
Library building	1	-	-	1
Laboratories	--	--		--
Seminar Halls	--	--		--
No. of important equipments purchased (≥ 1-0 lakh) during the current year. 1) LCD Projector	8	-	-	8
2) Computers	40	-	-	40
3) Laptop Computers	4	-	-	4
4) Xerox Machine	3	-	-	3
5)Smart Board	2	-	-	2
Value of the equipment purchased during the year (Rs. in Lakhs)	--		-	-
Others	--	--	-	--

4.2 Computerization of administration and library

> - The college office functions are carried out through college 'office- management software' since five years.
>
> - Library functions were equipped with 'Library Management Software' (e-lab) and barcode software since six years.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value in Rupees	No.	Value	No.	Value
Text Books	6643	5,10,093	409	67,082	7052	5,77,175
Reference Books	365	53865	102	5500	467	59,365
e-Books	--	--	--	--	--	--
Journals	18	26,400	-	-	18	26,400
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	25	9,717	--	--	25	9,717
Others (specify) Magazines	08	-	-	-	08	-
News Papers	04	-	-	-	04	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	40	22	02	01	-	05	05	05
Added	--	--	-	-	-	--	-	-
Total	40	22	02	01	-	05	05	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> ➢ The Principal Chamber, Office, IQAC Office, Library, Phy. Education dept, staff-room department are provided computer with internet facility.
>
> ➢ Free internet access to the students at Browsing Centre.
>
> ➢ Training was given to teaching faculties for using LCD projectors and Motorised screen.
>
> ➢ Special training was given to faculties to prepare Power Point Presentation.
>
> ➢ Training for using of smart board was given to faculty.

4.6 Amount spent on **maintenance** in lakhs :

i) ICT

| -- |

ii) Campus Infrastructure and facilities

| 1,74,100 |

iii) Equipments

| -- |

iv) Others

| |

Total:

| 1,74,100 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> ❖ The IQAC Conducts INDUCTION MEETING with the B.A. & B.Com. first year students to give information about facilities available in the college. Students-support services such as Library, Sports Department, NSS, Scholarships facilities, and Grievances Redressal Cell's functions are explained in the meeting.
>
> ❖ Various committees such as Cultural Activities, Students' Welfare committee, SC / ST Cell, Tour & Picnic Committee, Career Guidance and Counselling Cell and Ladies Association are formed for Students support and those committees are introduced to the new students through circulating notices to the class rooms and display their structure and functions on the notice board.

5.2 Efforts made by the institution for tracking the progression

> ❖ The college IQAC conducts meetings with various students support services and committees periodically and get feedback of their activities.
>
> ❖ Necessary guidance is given to students support services to make their activities more effective and attractive.
>
> ❖ Students Feed-back is taken to asses the students support service progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
381	13	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

UG Boys	No	%
	210	55 %

UG Girls	No	%
	171	45 %

Last Year 2012-13						This Year 2013-14					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
76	15	24	289	4	404	60	13	19	289	4	381

Demand ratio   Dropout: 2.23 %

PG (M.Com) Students: Male-7 / Female-6 Total: 13 [First Batch]

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> ❖ General Knowledge and Reasoning subject Competitive Examination books are made available for the students.
>
> ❖ Syllabus based Objective Type tests are conducted that help the students in their competitive exams.

No. of students beneficiaries

50

5.5 No. of students qualified in these examinations

NET | -- | SET/SLET | -- | GATE | -- | CAT | -- |

IAS/IPS etc | -- | State PSC | -- | UPSC | -- | Others | -- |

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5.6 Details of student counselling and career guidance

> ➢ The final year students are given career counselling by college Career Guidance and Counselling Cell.
>
> ➢ The college Career Guidance and Counselling Cell arrange Career Guidance programmes.
>
> ➢ The Cell conducts counselling for First Year students on their personal and academic problems and necessary advises are given to them.

No. of students benefited: --100

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

> ❖ 'College Ladies Association' for look into the gender sensitization matters.
>
> ❖ Eminent women personalities were invited as guests in the college functions.
>
> ❖ College Ladies Association conducts special lecture on the women's issues.

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level   12   National level   1   International level   --

No. of students participated in cultural events

State/ University level   --   National level   --   International level   --

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

9   -   --

Sports: State/ University level   National level   International level

Cultural: State/ University level | -- | National level | -- | International level | -- |

5.10 Scholarships and Financial Support

	Number of Students benefited	Amount
Financial support from institution	--	--
Financial support from government	52	2,06,445
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | -- | International level | -- |

.

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | 3* |

* 1) Blood Donation Programme under the guidance of college NSS unit.
   2) AIDS Awareness Rally conducted.
   3) Heritage Awareness Programmes

5.13 Major grievances of students (if any) redressed:
   ▪ The demand of PG course in commerce by the college UG students is fulfilled by starting M.Con. course.
   ▪ The Management provides food and accommodation to some poor students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

V I S I O N
'An Educated, Vibrant and Pro-Active Society'

M I S S I O N
'Improving the life standard of the minority and downtrodden people of this region through value based Education'

6.2 Does the Institution has a management Information System

- ➢ No formal management information system in the college. However, Student admissions are carried out with e-admin software

- ➢ Student records are maintained in e-admin system

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ❖ Top priority is given to complete University Syllabus in the stipulated time frame.

- ❖ Syllabus based book are purchased and made available for the students.

6.3.2 Teaching and Learning

- ❖ Modern teaching methods are adopted for effective teaching-learning process.

- ❖ Field studies and Industrial Tours are conducted.

- ❖ Class-room seminars with external observer are conducted and students are presented their papers in it.

6.3.3 Examination and Evaluation

> ❖ As the college is affiliated to the university, Examinations are conducted by the University in semester wise.
>
> ❖ The college conducts two Internal Assessment Tests.

6.3.4 Research and Development

> ❖ The College Research Forum to inculcate research culture among the teachers and students.
>
> ❖ The faculties are encouraged to participate in seminar and present research papers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> ❖ Good number of books purchased through UGC funds.
>
> ❖ The qualified permanent librarian is the strength of the library.
>
> ❖ Use of computer and Internet by all the departments.
>
> ❖ Browsing point for students to access the internet facility.
>
> ❖ Standard Gymnasium for students.

6.3.6 Human Resource Management

> ❖ The name of the management is Anjuman-E-Islam, District Belgaum.
>
> ❖ Presently the college is managed by an administrator who has been appointed by the Karnataka State Wakf board, Bangalore.
>
> ❖ The administrator follows the Bye-Law of the Anjuman-E-Islam, Dist: Belgaum in all the matters related to Human resource management.

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6.3.7 Faculty and Staff recruitment

- ❖ There is ban on staff recruitment (Both teaching & Non-teaching) for the approved posts since 20 years. Hence the management appoint the Guest lecturers on need based.

- ❖ The management follows Karnataka Government rules and regulations and UGC guidelines for the existing staff in their service matters.

6.3.8 Industry Interaction / Collaboration

- ❖ The college IQAC has the following strategies to executive in future:

  - ➢ Having MoU with the local industries and Institutions.

  - ➢ Arranging Industrial visit for Commerce students.

  - ➢ Arranging interaction between industrialists and students.

  - ➢ Encouraging the college departments having MoU with the neighbouring college departments of their counterpart to carry out programmes jointly.

6.3.9 Admission of Students

- ❖ Admission Committee is constituted to monitor the admission process.

- ❖ Students' admissions are done as per the rules of government of Karnataka and the affiliated university.

- ❖ Reservation policy of the government is followed while admitting the students.

6.4 Welfare schemes for

Teaching	a) Loan and Over Draft facilities arranged for the staff from State Bank of Mysore, Belgaum. b) Compulsory LIC policies done.
Non teaching	a) Loan and Over Draft facilities arranged for the staff from SBM, Belgaum. b) Compulsory LIC policies done.
Students	a) All scholarships are made available. b) Medical Checkups are done. c) Help to poor students for paying their fees for admission and examination by faculties.

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done   Yes | √ | No | |

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Management
Administrative			Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes | √ | No | |

For PG Programmes   Yes | -- | No | |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable as the college is affiliated to   the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable as the college is affiliated to the university.

6.11 Activities and support from the Alumni Association

- ❖ The college Alumni Association members meet one or twice in the year and cooperate with IQAC for the college development activities.

- ❖ Helping poor students by providing study materials and books to the students.

6.12 Activities and support from the Parent – Teacher Association

- ❖ The College Parent-teacher meeting conducted end of every academic year to analyse the students' performance in academic and other activities.

6.13 Development programmes for support staff

1. Using of Internet programme for teaching and non-teaching staff.

2. Free internet is provided to teaching staff to update their knowledge.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ Use of Plastic materials not allowed on the campus.

- ❖ The college NSS unit conducts plantation programmes every year.

- ❖ Environment Awareness Programmes for staff and students.

- ❖ Good numbers of trees are maintained on the college campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ❖ Research Form is creating research culture among the students and staff.
> ❖ Readers Club is inculcating reading habits among the students.
> ❖ Human Right Club activities carried out.
> ❖ LCD Projector enabled class rooms help the teachers to supplement their teaching with PPt.
> ❖ Department Planning Forum for accelerating academic and other activities of the departments.
> ❖ Felicitation to the students who secured high marks in university examinations by the concerned departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Action Taken:
>
> ❖ M.Com. course started.
>
> ❖ Conducted sports tournaments with the University.
>
> ❖ Browsing Corner at library for internet access.
>
> ❖ Research Forum and Readers Club activities intimated.
>
> ❖ Extension Activities such as NSS camp, Blood donation, Plantation and AIDS awareness programmes were conducted.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> ❖ 'Department Planning Forum' to plan department activities.
>
> ❖ Readers club for inculcate reading habits among the students.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

❖ Environment Awareness programmes for creating awareness among the students and other citizens.

❖ Maintaining Plastic free campus

❖ The college NSS unit conducts Plantation programme every year.

❖ Waste management was monitored properly.

❖ Educating the students against use and throw culture.

7.5 Whether environmental audit was conducted?   Yes √   No ☐

7.6 Any other relevant information the institution wishes to add. (SWOT Analysis)

SWOT Analysis:

Strength:

➢ Institution is managed by a Minority community society.

➢ The location of college is more convenient for the students to reach the institution.

➢ Permanent staff with Grant-in-aid salary.

➢ The college has 12B status and receiving UGC grants for general development and other activities.

Weaknesses:

➢ Less number of research activities.

➢ Less demand for B.A. course among the students.

Opportunities:

- More girl students opt for degree courses in this institute because of its location proximity to their residential area.

- Demand for B.Com. course and chances of increasing the college students strength.

- Starting of job oriented courses.

Threats:

- Easley available Distance education reduces the strength of the institutions.

- Threat to the Survival of social Sciences and humanities as subjects in the B.A course.

- Newly established colleges with the same course by the government.

8. Plans of institution for next year

- ❖ Conducting more guest lecture programmes to promote learning process.

- ❖ Establishing linkage (MoUs) with neighbouring colleges and industries to take use of their resources for students' progress.

- ❖ Conducting study tours and industrial visits.

- ❖ More extensions activities by college NSS unit, Heritage Club, Human Rights Club to strengthen institutional social responsibility.

Prof. I.B. Tahasildar   Dr. H.I. Timmapur

Coordinator, IQAC.   *Chairperson, IQAC*

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ANJUMAN ARTS & COMMERCE COLLEGE, BELGAUM
ACADEMIC CALENDAR FOR THE YEAR 2014-15.

Sl.No	Date	Activities
1	16-06-2014	Reopening of the college for the academic year 2013-14.
2	21-06-2014	College IQAC meeting with staff
3	01-07-2014	Induction Tests for First Year B.A. and B.Com. Classes.
4	12-07-2014	Inception of college Students' Council
5	23-07-2014	Formation of Various Committees for Sports, the Academic and Co-Curricular Activities.
6	26-07-2014	'Department Forum'-Meetings
7	I Week of Aug-2014	First Internal Assessment Tests for I, III & V Sem classes.
8	15-08-2014	Independence Day Celebration.
9	30-08-2014	Medical Check-up for Students
10	01-09-2014	Teachers & Parents Meet.
11	05-09-2014	Teachers Day Celebration.
12	06-09-2014	Inauguration of Sports & Cultural Activities.
13	10-09-2014	SC / ST Students Meeting.
14	02-10-2014	Gandhij Jayanti observed.
15	II Week of Oct 2014	Second Internal Assessment Tests
16	18-10-2014	Last working day for First Term.

17	20-10-2014 to 07-12-2014	University Examinations and Mid-Term Vacation.
18	01-11-2014	Karnataka Rajyotsav Celebration
19	08-12-2014	**Commencement of II – Term** for II, IV & VI Semester.
20	16-12-2014	Blood Donation Camp Program
21	26-01-2015	Republic Day Celebration.
22	III - Weak of Jan 2015	First Internal Assessment Tests for II, IV & VI Semester.
23	30-01-2015	Martyr's Day Observation. [Gandhiji's Death Anniversary]
24	14-02-2015	Heritage Club Program – Visit to historic monuments.
25	28-02-2015	Human Right Club Programme -
26	III – Week of March 15	NSS Special Camp
29	I-Week of April - 2015	**Second Internal Assessment Tests** for II, IV & VI Semester.
30	04-04-2015	Teachers- Parents Meeting.
31	06-04-2015	Taking Students' feedback on Teachers.
32	08-04-2015	Annual Day / Prize Distribution Function
33	09-04-2015	Alumni Association Meeting.
34	10-04-15 to 15-06-2015	University Semester Examinations for II, IV and VI semester and summer vacation.

Note: This calendar was prepared on the basis of the Academic Calendar of Rani Channamma University, Belgaum for the Academic Year 2014-15.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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