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Our Values

valued.

> We welcome people of all abilities and ages, from all cultures

accepted and active and their contributions are

- > We value, respect and listen to our community
- > We encourage and promote inclusion
- > We value diversity, innovation and creativity
- > We value our local environment
- > We support social justice
- > We act with integrity and transparency

Paxton Street, South Kingsville.

The South Kingsville Community Centre (SKCC) was formed in 1993 overseen by the then City of Footscray Council.

Over the years SKCC has developed and grown into a vibrant, well-utilised facility, providing a range of services and programs for the community. In addition to its own programs the Centre houses Occasional Childcare, SKCC houses Maternal and Child Health, South Kingsville Pre-School and Gateway Social Options.

The building is owned by the City of Hobson's Bay and is managed by a volunteer Board comprising local community members.

Key Facts



9 CENTRES

- 8 Neighbourhood houses
- 5 Childcare providers
- 5 Learn Locals
- 2 Registered Training Organisations (RTOs)

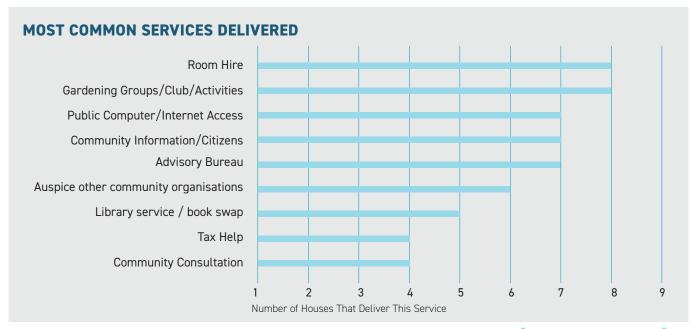
5,547 Visits to Community Centres a Week





ACTIVE CITIZENSHIP

163 Volunteers help out ever week contributing \$1,019,636 to the local economy







We acknowledge that we are on traditional lands of the Kulin Nation. We offer our respect to the Elders of these traditional lands, past and present, and through them, to all Aboriginal and Torres Strait Islander people.

South Kingsville Community Centre is one of eight Neighbourhood houses/ community centres in the Williamstown District of Hobsons Bay. These Neighbourhood Houses/Community Centres are also part of a much larger state-wide network of over 400 Neighbourhood Houses.

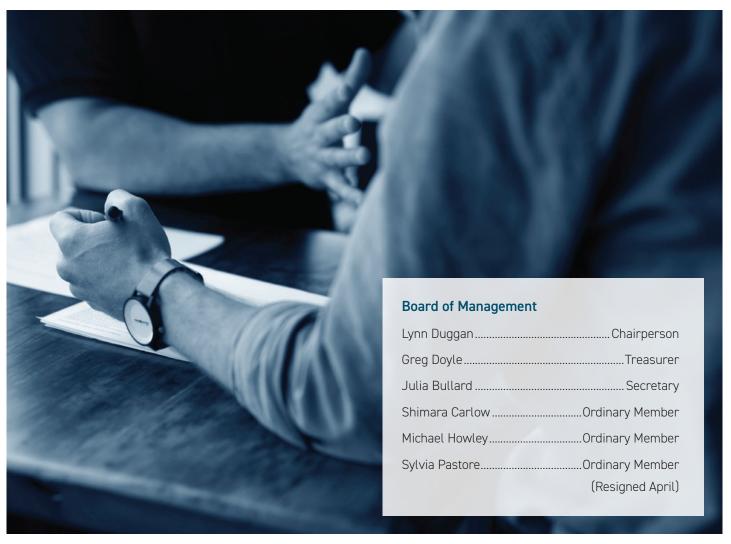
South Kingsville Community Centre (SKCC) was formed in 1993 when a steering committee was set up by the City of Footscray. A grant from the Westgate Baptist Community enabled the employment of a Co-ordinator. Over the years, SKCC has developed and grown into a vibrant facility providing a range of services and programs for the community. The building is owned by the City of Hobsons Bay.

South Kingsville Community Centre has a significant role to play in supporting the health, wellbeing, learning and civic outcomes for the community in the Williamstown District. South Kingsville community centre runs based on a strong community development framework that encourages empowerment, access and equity, inclusion, advocacy, social justice and community participation and leadership.

South Kingsville Community Centre is committed to the Child Safe Standards and the safety and wellbeing of all children and young people. This will be the primary focus of our care and decision-making. South Kingsville Community Centre has zero tolerance for child abuse. South Kingsville Community Centre is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives. Particular attention is paid to the cultural safety of Aboriginal children and children from culturally and/or linguistically diverse backgrounds, as well as the safety of children with a disability. Every person involved in South Kingsville Community Centre has a responsibility to understand the important and specific role he/she plays individually and collectively to ensure that the wellbeing and safety of all children and young people is at the forefront of all they do and every decision they make.

South Kingsville provides a range of services for people from birth to mature age, including maternal and child health, kindergarten, occasional childcare, playgroup, senior citizens activities, social, educational and recreational programs, and information and referral services. The facilities are available to community and commercial groups for functions and are well utilised for this purpose.

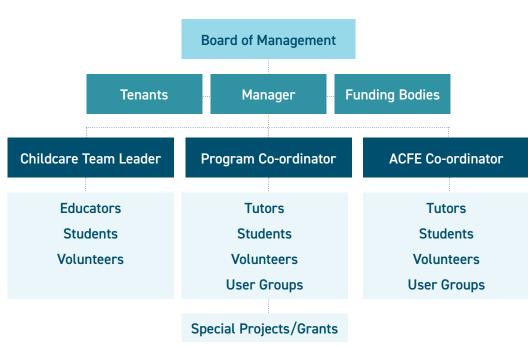
Our People



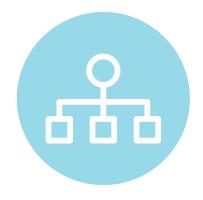
South Kingsville Community Centre Organisational Chart

The South Kingsville Community Centre was supported during the 2018/19 year by 9 part-time staff and 10 casual staff members/tutors.

In addition, we had the valuable assistance of our students and volunteers who undertook various duties including: administration, marketing, maintenance and general cleaning duties.



Structure and Management



The South Kingsville Community Centre Inc (ABN: 98 885 027 531) is:

- An Incorporated Association (Org No: A0028090P)
 registered with Consumer Affairs Victoria under the Associations Incorporation Reform Act 2012
- > Registered Charity with the Australian Charities and Not-for-profits Commission
- > Registered with the Adult, Community and Further Education Board (Reg No:32645)
- Licence to Operate a Children's Service, Limited Type 2 Service Licence with the Department of Education and Training under the Children's Services Act 1996 (Licence ID:1479)

The Centre is managed by the Centre Manager, Sandra Wilkinson and overseen by a volunteer Board of Management comprising 3 office bearers and 3 ordinary members previously outlined in this report.

The SKCC has a number of strategic partnerships and links, at a local, state and national level, working in partnership for a better community service.

1. Local:

- > Interagency Network (Hobson's Bay City Council (HBCC) Service Providers)
- > HBCC Centre Managers Network
- > Network West
- > Job Active Australia (AMES Footscray and Sunshine.)
- > RMIT University
- > Matchworks

2. State:

- > Neighbourhood Houses Victoria
- > VicRoads

3. National:

> Jobs Australia

4. Local Business Sponsors:

- > Taliana Design
- > Altona Mobil Refinery
- > Bunnings
- > Hobson's Bay Community Fund
- > Altona Gate Shopping Centre

Chairperson's Report

Over the past year, much change has occurred especially in relation to communicating our services and offering services the community wants. As always, South Kingsville Community Centre continues to promote and develop its mission and core values of inclusion, and respect for those in the community. Funding through grants and the Centre budget has allowed maintenance and repairs to be carried out and new signage to be prepared so the Centre building is looking more attractive.

The loss of our Disability programs such as Great Breaks and Saturday Respite as a result of the introduction of the National Disability Insurance Scheme (NDIS), has forced the Centre to refocus on generating income through offering new services, one of which is courses/programs.

An interesting selection of courses has been developed in consultation with one of our sponsors, Taliana Designs for those starting small businesses and wanting to enhance their knowledge of the use of social media to advertise their products. In addition, several one-off courses of general interest such as Soy Candle Making and Blacksmithing have also been offered. All have proved to be very popular with demand for places.

Further ways of addressing the need for revenue have been planned. Fund raising through managing community events has been implemented and offers an innovative way of bringing those in the community together and offering events which are enjoyable. The success of the Vernon Street festival is an example of bringing residents together to enjoy local businesses' products.

Without the valuable contribution of volunteers, the Centre would have been unable to achieve all it has to date. There are continuing challenges of acquiring funding and operating the Centre in a competitive and crowded field. I would like to thank the members of the Board who are all volunteers and offer their expertise and time for the meetings each month and for any other decision making which is required outside of the meetings. I would also like to mention paid staff such as child care staff, administrative staff and sponsors who all deserve a big thankyou for the way they keep the Centre ticking over.

On behalf of the Board, I would like to thank Sandra, the Centre manager for her hard work, commitment and friendly manner in achieving so much in her role. She has worked tirelessly in her position as Manager but also in child care. Also, I would like to welcome back Farhana, Programs Officer, from maternity leave and thank her for assisting Sandra with varied responsibilities.

The Centre is always keen to receive expressions of interest from potential new Board members. We look forward to welcoming new Board members in the future to assist the Centre to find and develop further exciting possibilities and opportunities for its members and the broader community.

Lynn Duggan
Chairperson -Board of Management



2018/19 has been a busy, challenging and productive year with the end of our Disability programs and new programs beginning. With the introduction of the National Disability Insurance Scheme (NDIS) funding for the Great Breaks Holiday programs and Saturday Respite Programs for Disability has ceased therefore SKCC is unable to continue with these programs. It was with great sadness we said goodbye to our Disability Co-ordinator and staff. We wish them well in their new adventures. A massive thank you to Michelle Findlay (HBCC), for all her help in ensuring our clients with disability had a smooth transition from the Great Breaks Holiday program onto the NDIS programs.

This year SKCC have continued to work with Lisa from Taliana Design to continue re-branding our centre. This has included having a stronger social media presence, new signage for the centre, poster design and website, looking at customer service and the way our customer perceives us. A new strategic plan and marketing plan have also been implemented.

Through successful grant applications SKCC have continued to run the Road Safety for New Arrivals Program, Bicycle Maintenance and Food too Good to waste programs.

This year we have introduced many one-off courses to our regular programs. These include candle-making, cooking, social media courses and fitness. The introduction to paying for courses online has added to the success of these programs. In June, SKCC held its very first Indoor Suitcase Market and this was a huge success for the centre. With over 30 stalls on the day it was a great opportunity to put the centre on the map for new and existing clients.

SKCC continued to work on the Child Safe Standards and the Reportable Conduct Scheme and ensuring a child safe environment for all our members. Child safety is a key focus for our centre and we take a zero-tolerance approach to child abuse. Reducing risks to children is an ongoing process. SKCC monitors the strategies in place to reduce risk and this is regularly reviewed and improved.

Childcare

This year the occasional care has continued to work at full capacity in the morning and most afternoon sessions. The centre also works with kinder to offer the parents the opportunity for their child to attend occasional care directly after kinder. This gives the opportunity for parents to receive a full day of quality care and is extremely helpful for working families.

Our program in 208/9 has been based on the children's interests and educators' input. The occasional care has free play and structured play activities. The educators continue to work as a wonderful team and are frequently covering extra sessions for sickness and annual leave days. We have an extreme low turnover of educators. As well, they contribute their time, knowledge and cultural experiences to provide a great learning environment for the children. The occasional care has also been a learning environment and placement for RMIT Education Students providing valuable training and knowledge to these students.

Disability

Until May 2019, South Kingsville Community Centre was the disability provider of the Great Breaks Holiday Program and Saturday Respite Programs for Disability. These were funded by Hobsons Bay City Council and the Department of Health and Human Services. Both of these programs have been utilised throughout the year whilst the activities provide recreation, social support and fun for the participant. They also give the parents some valuable respite time. The participants have visited the Scienceworks, Melbourne Museum, Werribee Zoo, Escape rooms to name just a few excursions this year.



Programs

In 2018/19, SKCC continued to develop and deliver quality further education pre-accredited programs through funding from the Victorian Department of Education and Training, Adult Community Further Education (ACFE) Board. SKCC met all requirements to be a registered Learn Local provider and these courses offer opportunities to develop skills in order to return to work or as a pathway to further study. Based on our successful delivery of contact hours for ACFE courses throughout the year, SKCC received extra funding to deliver additional hours. The success of our courses is due to the commitment and hard work of our trainers and ACFE co-ordinator. Our courses include:

- > Healthy Cooking Healthy Living
- > Effective use of Internet and Smartphone
- > Cooking for all Abilities
- > Computer and English
- > Community Café
- > iPads for Beginners
- > Introduction to Gardening

Throughout the year SKCC also offers a diverse range of ongoing activities and special events for all ages and abilities. These programs include:

- + Candle making
- + Code Club,
- + Community Garden
- + Cookery Classes
- + Fitness Classes
- + Learning and Living.
- + Possums Playgroup,
- + Road Safety for New Arrivals
- + Social Media Classes
- + Tax Help
 - + The Craft group
 - + Upholstery

Special events include:

- + Cultural Diversity Week,
- + Law Week
- + Neighbourhood House week,
- + Spring into Life
- + Vernon Street Festival
- + Volunteer Week

Venue Hire

We continue to be committed to supporting the existing community groups at our centre and have welcomed new organisations and groups this year. We have formed partnerships with other organisations and agencies to implement new programs to the centre and have received a high success rate for grants to help achieve this. Venue hire continues to be a valuable source of income for the centre.

On behalf of our Board and myself, I would like to say thank you to all our educators, tutors and volunteers for your unwavering support and generosity. We also want to recognize the amazing work and commitment given to the high quality of our programs. We truly appreciate that you have joined us in this journey to make SKCC a great place to be.

SKCC benefits every day from the dedicated energies and time devoted by the members of our board. Our board members serve as advisers, decision makers, problem solvers, and advocates of the centre. I would like to thank you all for your time, dedication, and commitment to making SKCC a great place to work.

Sandra Wilkinson Centre Manager

Treasurer's Report



Greg Doyle Treasurer Board of Management

of the centre within the local community.

Auditor's Report

To the members of South Kingsville Community Centre

Report on the financial report

We have audited the accompanying financial report, being a special purpose financial report of the South Kingsville Community Centre. (the association), which comprises of the balance sheet as at 30 June 2019, the income statement, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the committee's report.

Committee's responsibility for the financial report

The committee of the association is responsible for the preparation of the financial report, and has determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the *Associations Incorporation Reform Act 2012*. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

Auditor's Report

Basis for qualified opinion

As is common for not-for-profit organisations, it is not practicable for the association to maintain an effective system of internal control over income including donations and fundraising activities until their initial entry into its financial records. Accordingly, our audit on the association's income was limited to the amounts recorded in the financial records. We are therefore unable to express an opinion whether the income including donations and fundraising activities is complete

Qualified opinion

In our opinion, except for the possible effects of the matter described in the Basis for qualified opinion paragraph, the financial report presents fairly, in all material respects, the financial position of South Kingsville Community Centre as at 30June 2019 and its financial performance for the year then ended in accordance with the accounting policies in Note 1 and the Associations Incorporation Reform Act 2012.

Basis of accounting and restriction on distribution

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist South Kingsville Community Centre to meet the requirements of the *Associations Incorporation Reform Act 2012.* As a result the report may not be suitable for another purpose.

15 October 2019

Halid Munir, B.Bus (Acctg.), CPA HM Accounting & Tax Services

Unit D5, 1-13 The Gateway, Broadmeadows

South Kingsville Community Centre Inc

Statement of Profit and Loss for the Year Ended 30 June 2019

	2019\$	2018 \$
Income		
Fees/Recurrent Funding Venue Hire & Grants	550,138	546,344
Expenses		
Advertising and Promotional Expenses	6,572	1,031
Audit Fees	900	800
Communication	5,145	7,878
Computers & IT Support	10,439	7,541
Contractors/Tutors	68,278	35,417
Payroll Expenses	352,430	381,937
Depreciation and Amortisation Expenses	782	1,058
Program Activity Cost	17,793	11,324
Utilities	15,997	14,349
Administative Expenses	28,166	31,674
Total Expenditure	506,502	493,009
Surplus (deficit) for the Year	43,636	53,335

These reports must be read in conjunction with Accountants report.

Balance Sheet for the Year Ended 30 June 2018

Asset	Note	2019\$	2018 \$
Current Assets			
Cash and Cash Equivalent	3	384,212	254,993
Accounts Receivable and Other Debtors	4	431	26,917
Total Current Assets		384,643	281,910
Non-Current Assets			
Property, Plant & equipment	5	2,805	3,587
Total Non-Current Assets		2,805	3,587
Total Assets		387,448	285,497
Liabilities			
Current Liabilities			
Trade Creditors and Other Payables	6	157,786	99,471
Total Current Liabilities		157,786	99,471
Total Liabilities		157,786	99,471
Net Assets		229,662	186,026
Equity			
Retained Surplus		229,662	186,026
Net Worth		229,662	186,026

These reports must be read in conjunction with Accountants report.

Statement of Changes in Equity for the Year Ended 30 June 2019

Asset	Retained Surplus \$	Total \$
Balance at 1 July 2017	132,691	132,691
Surplus (deficit) for the year	53,335	53,335
Balance at 30 June 2018	186,026	186,026
Balance at 1 July 2018	186,026	186,026
Surplus (deficit) for the year	43,636	43,636
Balance at 30 June 2018	229,662	229,662

Statement of Cash Flows for the Year Ended 30 June 2019

	Note	2019\$	2018 \$
Cash From Operating Activities			
Receipts from Customers		550,138	547,791
Payments to Suppliers and Employees	8(b)	420,919	488,309
Interest paid		_	_
Net Cash Provided by/(used in) Operating Activities		129,219	59,482
Cash Flow from Investing Activities			
Net Purchases from Plant and Equipment		_	_
Net Cash Provided by/(used in) Investing Activities		-	_
Cash Flows from Financing Activities			
Proceeds from Borrowings		_	_
Repayments of Borrowings		_	_
Net cash provided by/(Used in) Financing Activities		_	_
Net Increase (decrease) in cash held		129,219	59,482
Cash at the begining of Financial year 1 July		254,994	195,512
Cash at the End of Financial Year	8(a)	384,213	254,994

These reports must be read in conjunction with Accountants report.

Notes to the Financial States for the Year Ended 30 June 2019

1 Statement of Significant Accounting Policies

a) Statement of Compliance

The committee has determined that the incorportaed association is not a reporting entity, because there are no users dependent on general purpose financial statements. The financial report is a special purpose financial report which has been prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act 2012

These financial statements have been prepared in accordance with the following Australian Accounting Standards:

Standards:

AASB 101 Presentation of financial Statements

AASB 107 Statement of cash Flows

AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors

AASB 1031 Materiality

AASB 1048 Interpretation of Standards
AASB 1054 Australian Additional Disclosures

b) Basis of measurement

The financial statements have been prepared on an accrual basis and are based on historiacal costs and do not take into account changing money values except where specifically stated.

2 Statement of significant accounting policies

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

c) Property, Plant and equipment

Each class of property , plant and equipment is carried at cost or fair value less, where applicable any accumulated depreciation and impairment losses.

Property

Freehold land and buildings are shown at their fair value, being the amount for which an asset could be exchanged between knowledgeable willing parties in an arms lenght transaction.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revallued amount of the asset.

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses. The carrying amount of plant and equipment is reviewed annually by the committee members to ensure that it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows taht will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets excluding freehold land is depreciated on a straight line basis over the assets useful life to the assolciation commencing from the time the asset is held ready for use. The depreciation rates used for each class of depreciable asset are:

Buildings 2.50% Plant and equipment 20% Motor Vehicles 22.50%

The assets' residual values and useful lives are reviewed and adjusted if appropriate at the end of each reporting period.

An asset's carrying amount is written down immediatley to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposal are determined by comparing proceeds with the carrying amount. These gains are recognised immediately in profit and loss.

When revalued assets are sold, amounts included in teh revaluation surplus relating to that assets are transferred to retained earnings.

d) Income tax

The association is a non for profit organisation and is exempt from income tax under section 50-45 of the income Tax Assessment Act 1997.

f) Cash And Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits, held at call with banks, other short term highly liquid investments with original maturities cash within three months.

ø) Revenue

Revenue is measured at the fair value of the consideration received or receivable. Donations income is recognised when the entity obtains control over the funds which is generally at the time of receipt.

h) Inventory

Inventory held for sale are measured at the lower of cost and net realisable value.

Notes to the Financial States for the Year Ended 30 June 2019

i) Goods and Servicestax (GST)

Revenues, expenses and assets are recognised net of teh amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office(ATO). In these circimstances the GST is recognised as part of the cost of acquistion of an asset or as part of tan item of expense. Receivables and payables are stated inclusive of GST.

j) Borrowings

Borrowing costs directly attributable to the acquisition, construction or production od assets that necessarily take a substantial period of time to prepare for their intended use or for sale are added to the cost of those assets, until such time as teh assets are substantially ready for their intended use or sale.

All other borrowings costs are recognised in income in the period in which they are incurred.

k) Trade creditors and other payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period, which remain unpaid. The balance is recognised as a current liability with he amount normally paid within 30 days on recognition of the liability.

1) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in active market and are stated at amortised costs using the effective interest rate method.

		2019	2018
3 Cash and Cash Equivalents		\$	\$
Cash on hand		600	-
Cash at bank		383,612	254,993
		384,212	254,993
4 Account receivables and other debtors			
Trade receivables		431	26,317
Other receivables		-51	600
Sold landed		431	26,917
5 Property, Plant, Equipment			
Plant & Equipment at cost		19,901	19,901
less Accumulated depreciation		-17,096	-16,314
Total plant and equipment		2,805	3,587
Office equipment at cost			
less Accumulated depreciation			
Total Office equipment			
rosal office equipment			
Total plant and equipment		2,805	3,587
6 Trade Creditors and other			
Trade creditors and other		47.456	4 200
Other Creditors -		43,156 23,272	4,360
Employee entitlements		23,272 91,096	93,254
Tax & PAYGW payable		262	1,857
this arritable payable		202	1,451
		157,786	99,471
7 Revenue			
Operational Income		136,961	136,853
Grants & Funding received		333,672	361,357
Rental & Venue Hire Income		52,170	29,773
Other Revenue		27,335	18,361
Total income		550,138	546,344
8 Cash Flow Information			
Reconciliation of Cash			
Cash at the end of financial year as shown in cash flow			
statement isd reconciled to items in the statement of			
financial position:			
Cash and cash equivalent		384,212	254,994
	8(a)	384,212	254,994
Reconcialition of net cash provided by operating activities to surplus			
Surplus from ordinary activities	1	43,636	53,335
·		45,050	55,555
Non Cash flows in profit		702	4.050
Depreciation		782	1,058
Changes in assets and liabilities			
Increase/(decrease) In receivables		26,486	1,447
Increase/(decrease) in inventories		-	•
Increase/(decrease) in payables & other provisions	-41:	58,315	3,642
Net Cash provided by operating activities	8(b)	129,219	59,482

Acknowledgements and Thank You

- + Hobsons Bay City Council
- + Department of Health and Human Services
- + Department of Education and Training
- + Adult, Community and Further Education Board (ACFE)
- + Learn Local
- + Network West
- + Neighbourhood House Victoria.
- + Taliana Design

- + Bunnings
- + Mobil
- + Hobsons Bay Community Fund
- + VicRoads
- + Anita's Driving School
- + Victorian Law Foundation
- + Matchworks
- + Altona Gate Shopping Centre

In addition, the Board of Management and Centre staff of The South Kingsville Community Centre Inc., would like to thank its many volunteers and its member base for their continued support and contribution to the growth of our Centre for the benefit of our community.









Health and Human Services







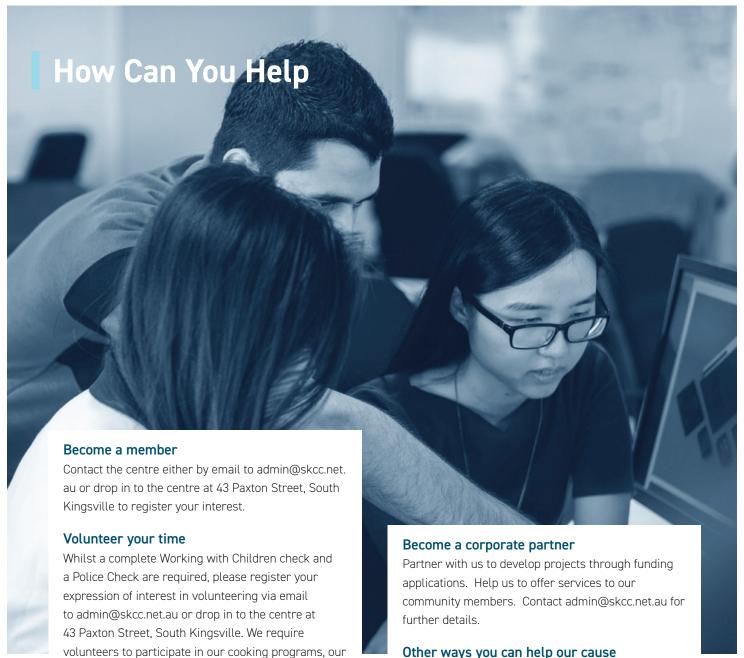








Thank you



Make a donation

Donations may be made to our Community Café held every Friday where, for your donation, you can receive a wonderful hot meal.

playgroup and other activities during the year.

Leave a bequest

Contact the Centre Manager at admin@skcc.net.au for details of how you may leave a bequest to The South Kingsville Community Centre.

Support an event or fundraising activity

Contact the Centre or visit our website www.skcc.net. au to update yourself on the activities at the centre in the coming months. Register your interest via email to admin@skcc.net.au or call in to the centre at 43 Paxton Street, South Kingsville.

Other ways you can help our cause

Provide networks to us for venue hire or for program advice;

Volunteer your services to us if you have a speciality such as marketing, advertising, administration or if you are an Excel wizard.

Offer up some suggestions to us about how we may best utilise your services.

We appreciate all offers of support and thank you for your continued support of The South Kingsville Community Centre Inc.









Tel: 9399 3000 admin@skcc.net.au 43 Paxton Street, South Kingsville Vic 3015