

Antioch Missionary Baptist Church
525 Dinwiddie Street
Norfolk, VA 23523

Pastor Position

Contacts:

Bro. Michael Harris, Chairperson
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Norfolk, VA 23523
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Deaconess Melody Armstrong: Co-Chairperson
525 Dinwiddie Street
Norfolk, VA 23523

Full-time Position

Congregation Size: 260

Denomination: Virginia Baptist State Convention; National Baptist USA

Participation: Active

Overview

Church Profile

Antioch Missionary Baptist Church was officially organized and established on April 8th, 1920. Our church's statement of purpose includes: to be a dynamic spiritual force empowered by the Holy Spirit to share Christ with people in the church, community and throughout the world; to be a worshipping fellowship, experiencing an awareness of God, recognizing His person, and responding to obedience to His leadership; and to be Christ-like in our daily living emphasizing total commitment of life, personality and possessions to the Lordship of Christ. We therefore, will strive to proclaim the Gospel to all people through Christian teachings and living, planning and training our local congregation as well as the community. We further proclaim to build and maintain reciprocal relationships with other Christian churches and community organizations.

Pastoral Vacancy Announcement

Qualifications

Candidates must possess at least a Bachelor Degree or Theology degree from an accredited college and seminary and produce evidence of the same. The candidate should have a minimum of **5** years of pastoral experience or significant related experience which includes experience in church administration (e.g., Assistant Pastor, Executive Pastor, Associate Minister). Candidates must submit to a physical examination if selected as a finalist. Additionally, candidates must also be ordained in the Baptist church. Candidates must be Holy Ghost filled and guided by the Biblical principles set forth in 1 Timothy 3:1-7 and Titus 1:5-9. Candidates must have unquestioned integrity and moral character. Candidates must be an effective communicator and demonstrate the ability to prepare and deliver biblically sound, stimulating and spirit-filled sermons. Candidates should also have a demonstrated aptness for Bible-based teaching: have strong interpersonal skills; be approachable; and demonstrate inclusiveness for all demographics of the congregation. In addition, candidates must be able to spiritually counsel members of the congregation; be proficient in the use of technology; and be open to new ideas.

The successful candidate will have a vision for growing church membership that is both educated in the Word of God and strong in relationship with Christ, particularly a vision, commitment and experience for increasing the numbers and spiritual development of youth and young adults in the congregation. The successful candidate will also have a proven record as a skilled administrator and manager of church staff and programs. In addition, the successful candidate will have a proven record of developing leaders. Finally, the successful candidate will have a commitment to Christian Education and a zeal for missions and evangelism.

Application Process

Required Documents

All interested and qualified persons must submit an Application Packet consisting of the following information:

1. A current resume or curriculum vitae which should include a summary of relevant ministry professional and educational experiences over last 10-20 years;
2. Ordination certificates;
3. Copies of undergraduate and/or graduate degree(s)
4. Completed and signed application

Application Period

Applications must be postmarked by January 2, 2015. Any application received after this date will not be considered. NOTE: Missing information may result in automatic disqualification. Final candidates must consent to a reference check, a full background check including criminal history, a drug test, and a credit check. The background check will be performed by an outside agency for complete confidentiality. All information submitted will be considered "confidential" and For Official Use Only.

Submission

Submit completed application documents to:

Antioch Missionary Baptist Church

Attn: Pastoral Search Committee Chair

525 Dinwiddie Street

Pastoral Responsibilities

Pastoral responsibilities include duties in the follow:

Worship Services

- Preaching (Preach the gospel by preparing and delivering relevant, spirit-filled sermons)
- Worship Leadership (Plan and conduct worship services)
- Administration of the Holy Ordinances (Baptism and Communion)
- Officiate at weddings, funerals, baby dedications, etc.

Teaching/Training Role

- Teaching (Bible study, membership classes, seminars, and other Christian Education training)
- Training (spiritual and social development of all church members)
- Evangelistic, ethical or discipleship concerns and issues
- Pre-marital/Marital counseling of church members

Pastoral Care

- Spiritual counseling of church members
- Visit the sick, shut-in and bereaved Church members (Evangelism)
- Minister to sick/shut in and bereaved church members (homes, hospitals, nursing homes)

Administration

- Direct the daily work functions of the Church staff and approves absences and vacations for the staff
- Give a report to Church at every quarterly meeting, as to the progress of the Church and his accomplishments for that quarter. Serve as moderator of church business meetings except in meetings where the tenure of the pastor is discussed
- Serve as ex-officio member of all ministries, committees, and organizations of the church

- Give advice and counsel to Trustee and those charged with handling the secular posture of the Church; collaborate with Deacons to lead the congregation in developing a comprehensive business operation plan for the church
- Develop and implement a strategic plan for healthy church growth, to include among other things, spiritual growth, membership growth, financial growth and facility growth
- Possess a demonstrated commitment to corporate social responsibility
- Demonstrate financial awareness and responsibility

Worship

- Lead the congregation with an attitude and lifestyle of worship through
 - o Preaching and teaching God's Word
 - o Evangelism outreach
 - o Music and praise
 - o Commitment to marriage and family
 - o Building relationships
 - o Dedication to prayer
 - o Integrity in the workplace and in all things for the Glory of God

Discipleship

- Equip the saints for acts of service, evangelism, and discipleship training; recognize the gifts and talents of the church body; actively promote opportunities to share the gospel with the unsaved and to grow all believers to maturity in Christ.

Administration /Church Policy

- Work with and guides existing church staff; delegate responsibilities appropriately; work collaboratively with and encourage the efforts of the church boards, committees, ministries to successfully function as a church body; do not micromanage; strong and effective communicator; strong organizational skills, embrace and leverage technology as a tool for administration and effective ministry.

Personal Character

- Serve as a role model; maintain the highest standard for ethical conduct and integrity; transparent; willing to admit failures; a living example; demonstrate good stewardship in managing personal finances.

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: () E-mail Address: _____
 Married/single/
 widowed or
 divorced? Spouse Name (if
 applicable): Social Security
 No. **: _____

Convicted felon or
 ever been charged
 with a felony (yes or
 no):

Are you a citizen of the United States? YES NO Have you ever filed for bankruptcy? YES NO
 Have you been dismissed or fired from a position? YES NO If yes, explain?

Have you ever been convicted of a felony? YES NO
 Have you ever been baptized
 by immersion, would you
 consider baptized by
 immersion?

Education

High School: Address: _____
 From: To: Did you graduate? YES NO Degree: _____

College: Address: _____
 From: To: Did you graduate? YES NO Degree: _____

Other: Address: _____
 From: To: Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
 Company: _____ Phone: ()
 Address: _____

Full Name: _____ Relationship: _____
 Company: _____ Phone: ()

Address:

Full Name:

Relationship:

Company:

Phone: ()

Address:

Pastor/Work Experience (through 2004-please add additional pages if needed)

Company:

Phone: ()
Supervisor
:

Address:

Job Title:

Starting Salary: \$

Ending Salary: \$

Responsibilities:

From:

To:

Reason for Leaving:

May we contact your previous supervisor for a reference?

YES

NO

Company:

Phone: ()
Supervisor
:

Address:

Job Title:

Starting Salary: \$

Ending Salary: \$

Responsibilities:

From:

To:

Reason for Leaving:

May we contact your previous supervisor for a reference?

YES

NO

Company:

Phone: ()
Supervisor
:

Address:

Job Title:

Starting Salary: \$

Ending Salary: \$

Responsibilities:

From:

To:

Reason for Leaving:

May we contact your previous supervisor for a reference?

YES

NO

Leadership Roles

Strongest
Attributes:
Evidence of
strengths:

Area(s) to
improve:

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my removal from consideration.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with Antioch Missionary Baptist Church creates an actual or implied contract of employment.

I understand that if selected as a finalist that I will submit to a physical examination.

Signature: _____ Date: _____

****Social Security Number:** We are requesting your Social Security Number pursuant to Public Law 93-579 for compliance with federal and state reporting requirements.

AMBC is requesting your Social Security number (SSN) in order to expedite the background check. AMBC will not disclose an individual's SSN to anyone outside of the company selected to conduct our background check without the consent of the individual to anyone else outside the AMBC except as mandated by law. Providing your SSN may minimize administrative delays associated with the requested service.