



Application For Indefinite Leave To Remain In The UK On The Basis Of Long Residence And For A Biometric Immigration Document

Long Residence
in the UK

In accordance with paragraph 34 of the Immigration Rules, this form is a specified form for the purpose of the Immigration Rules as of 6 April 2014 and must be used for all applications made on or after that date for the purposes stated on this page.

You also need the separate guidance documents listed below, which you should read before making your application:

- SET(LR) guidance notes
- UK Visas & Immigration photograph guidance

If you do not already have these documents, you can get them from our website at www.ukba.homeoffice.gov.uk

Our application forms change periodically. If you obtain this form some time before applying, please check that it is still the version which must be used when you are ready to apply.

Applications on this form may be made by post only.

Please post to:

**Home Office
SET(LR)
Indefinite Leave to Remain
PO Box 591
Durham
DH1 9FS**

This form is
to be used for
applications
made on or after
6 April 2014

PAYMENT GUIDANCE

The Fee

There is a fee of £1093 for this application.

Please note that your application will be rejected as invalid if you do not pay the specified fee.

Who may apply with you

The immigration rules for Long Residence do not allow dependants.

How you can pay

You can pay by any of the following methods:

- Cheque/Bankers Draft
- Postal Order
- Credit card¹ - Mastercard, Visa (including Electron) or American Express (Amex)
- Debit card - Delta, Maestro* (including Solo)

* Maestro - We can only accept Maestro cards issued in the UK.

Please note that your application is invalid if you do not pay the specified fee in full or if you pay by any method other than those specified above. You will be required to make a fresh application, and any delay in doing so may affect your appeal rights if your application is subsequently refused.

¹ Please note that when making large or multiple payments using your credit card, the anti-fraud measures that banks operate sometimes stop the full payment being taken. This can happen for a number of reasons. To prevent this you may inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your application. Please be aware that not all banks offer this service.

Cheques and postal orders

You must make the cheque or postal order payable to 'Home Office' and cross the cheque or postal order A/C Payee only. Please write the full name and date of birth of the applicant on the back of the cheque and/or each postal order and keep the postal order receipt(s). Please make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly. Attach your cheque or postal order(s) to the front of the application form.

Completing the payment details page

To ensure that your payment is processed without any delay, please follow this guidance when completing Section 1 of this form (Payment Details).

A1 Tick the fee appropriate to your application - see above guidance. If you do not select a fee then we cannot take a payment and your application will be rejected as invalid.

A2-A3 If the address for correspondence is different from your home address in the UK, please give that address at **A2**. If a solicitor or other authorised immigration adviser is submitting the application, it should be their address at **A2** and their name at **A3**. These details will also be used to acknowledge receipt of the application.

A4 Applicant's full name, as given in his or her passport or travel document.

A5 Applicant's date of birth

Method of payment

A6 Tick one of the boxes to show which method of payment you are using

A7 - A9 If paying by cheque or bankers draft enter the bank account number, sort code and cheque number

Paying by credit / debit card

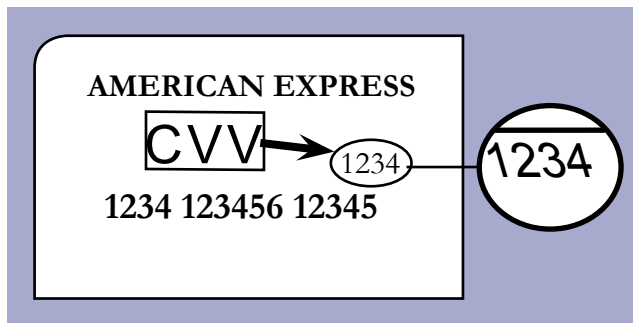
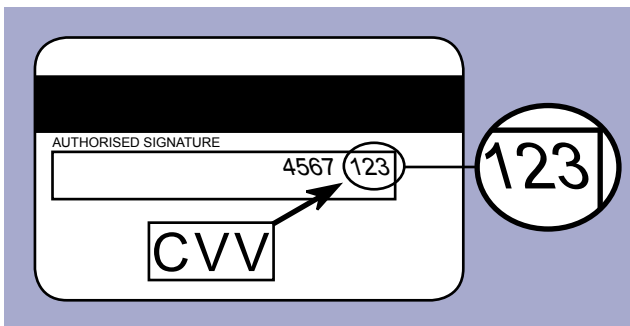
A10 The name as displayed on the credit/debit card

A11 Card number - this is the long number across the centre of the card

A12-A14 Enter the details where available on the card

A15 The Card Verification Value (CVV) is a 3-digit security code found on the back of the card on the signature strip - it consists of the last 3 digits. For Amex the security code consists of 4-digits and is found on the front of the card.

If you do not provide the CVV number, we cannot take your payment and your application will be rejected as invalid.



A16 For card payments circle the amount you are required to pay

A17-A18 Cardholder's signature - the person named on the credit/debit card must sign and date these sections.

Consideration process

- If the payment submitted does not cover the full cost of your application, it will be an invalid application and the form, together with any documentation submitted, will be returned to you.

- The fee charged is for the processing and consideration of the application. This fee will be payable once the application form is received by the Home Office or its payment processing agent, regardless of the outcome of the application.
- We cannot begin the consideration process until the payment has cleared. We allow 5 working days for payments made by cheque to clear, credit/debit cards and postal orders will clear immediately.

If you are producing a double-sided copy of this application form, please include this page and make sure it falls on the reverse of the payment details page in the two-sided copy.

For administrative reasons, it is important that the rest of the form begins with Section 2 - Applicant's Details facing upwards

Section 2 - Applicant's Details

It is mandatory to complete this section as required. **Please note** that this application will be invalid if you do not.

Help on the questions is given at the end of this application form. Failure to complete this section may lead to a delay in the consideration of your application.

B. Personal Details

Photographs

You must provide two recent identical photographs of yourself with your full name on the back of each one. Please place the photographs in a small sealed envelope, together with those of any dependants included in section F, and attach it across this space with a staple or paper clip at the right-hand side of the page/envelope.

Please make sure that the staple or paper clip does not damage or mark the photographs. All photographs must be as specified in the photo guidance. A copy of the photograph guidance can be found at:

<http://www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/visa-photo-guidance.pdf>

B1. Title - please select from the following list:

Mr Mrs Miss Ms Other (please state)

B2. First name(s) as stated in your passport or travel document:

B3. Last name(s) or family name(s) as stated in your passport or travel document:

B4. If you are known, or have ever been known, by any other name(s) than those given above, please give details below and send the evidence showing the name change:

Name known by	Nationality at the time of using this name	Dates from and to	Evidence sent

Please photocopy this page if more space is needed.

B5. Date of birth:

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

B6. Gender: Male Female

B7. Your current nationality

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

B8. Village, town or city of birth:

B9. Country of birth:

B10. Relationship status - please select from the following list:

Married or civil partner Unmarried partner Widowed or surviving civil partner
 Single Divorced or dissolved civil partnership Separated or separation order

B11. Your Home Office reference number(s) (if known):

Reference number 1:

--	--	--	--	--	--	--	--	--	--	--	--	--	--

Reference number 2:

--	--	--	--	--	--	--	--	--	--	--	--	--	--

Reference number 3:

--	--	--	--	--	--	--	--	--	--	--	--	--	--

B12. Your UK National Insurance number (if known):

--	--	--	--	--	--	--	--	--	--

B13. If you have had a previous UK National Insurance number (please state):

--	--	--	--	--	--	--	--	--	--

B14. Home address in the UK:

Postcode:

--	--	--	--	--	--	--	--

B15. Date you started living at this address:

--	--	--	--	--	--	--	--	--	--	--	--

If you have lived at the address above for less than five years please provide your previous address details and the dates you lived there.

Previous address 1:

Postcode:

--	--	--	--	--	--	--	--

From

--	--

--	--

--	--	--	--

 To

--	--

--	--

--	--	--	--

--	--	--	--

B16. Telephone numbers:

Preferred contact (tick)

Home:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--

Work:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--

Mobile:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--

B17. Email address:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

B18. Correspondence address (if different from above):

Postcode:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

B19. Have you ever lived in Northern Ireland in the last 5 years?

Yes Go to B20 No Go to Part C

B20. Previous home address(es) in Northern Ireland and the date(s) you lived there:

Previous address 1

Postcode:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

From

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

 To

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

Previous address 2

Postcode:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

From

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

 To

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

C. Passport or travel documents and Biometric Residence Permits.

Help on the questions is given at the end of this application form.

In accordance with regulations 3 and 4 of the Immigration (Biometric Registration) (Amendment) Regulations 2009, anyone applying for an extension of stay in the UK in the categories for which this application form is specified must also apply for a biometric immigration document, otherwise known as a Biometric Residence Permit. This also applies to applications made at the same time by any dependants of the main applicant. For information about Biometric Residence Permits, please see the help text, which you should read before completing this form.

For the application to be valid and complete, you must provide your original current passport or travel document unless it is not available for one of the reasons specified on the application form. If you have a current grant of leave on a BRP you must also provide your BRP for the application to be valid and complete. You should also provide all previous passports and/or travel documents that you have used to travel to and remain in the United Kingdom.

C1. Under what nationality did you enter the United Kingdom?

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

C2. If you are a dual national, what is your other nationality?

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

C3. If you have held a previous nationality, what was it?

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

From

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

 To

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

C4. Is your current Passport/Travel document enclosed? Yes go to C6 No go to C5

Passport/ Travel Document number	Nationality	Issue Date	Expiry Date	Place of issue

C5. If not enclosed then location of Passport/Travel Document

Lost Stolen Expired-returned to national authorities

C6. Do you have any passport or travel document which contains a previous grant of leave or which you used when you last travelled to the UK?

Yes document enclosed, passport/travel document number is

--

Yes document not enclosed, it is: Lost Stolen Expired

No

These questions will ask you for information about the Biometric residence permit (BRP) that have previously been issued to you. If you have lost or had a BRP stolen then you should have reported this to the Police.

C7. Have you been issued with a BRP? Yes go to C8 No go to C11

C8. BRP number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

C9. Where is your BRP now? (please tick)

I am submitting it with this application Expired and returned to the Home Office Elsewhere in the Home Office go to C11
Stolen Lost go to C10

C10. Have you reported this to the Home Office card management services?

Yes No

C11. Which age group do you belong to (at the date of submitting your application)?

15 years & under go to C12 16 years & over go to part D

C12. What is the title of the person accompanying you to have your biometric details taken?

Mr Mrs Miss Ms Other (please state)

C13. First name(s) or given name(s)

C14. Last name(s) or family name(s)

C15. Their date of birth

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

C16. Their place of birth

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

C17. Relationship to you

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

C18. Is this person your parent or legal guardian

Yes go to Part D No go to C19

C19. Explain why your parent or legal guardian will not be accompanying you

D. Immigration History

It is mandatory to complete Section D. If it is not complete the application will be invalid and will be returned to you. Help on the questions is given at the end of this application form.

D1. What is your current immigration status in the United Kingdom?

--

D2. When did you first enter the UK? This refers to the date of your first entry into the UK at the beginning of the period of stay on which this application is based.

Day	Month	Year								
<table border="1"><tr><td style="width: 20px; height: 20px; text-align: center;">D</td><td style="width: 20px; height: 20px; text-align: center;">D</td></tr></table>	D	D	<table border="1"><tr><td style="width: 20px; height: 20px; text-align: center;">M</td><td style="width: 20px; height: 20px; text-align: center;">M</td></tr></table>	M	M	<table border="1"><tr><td style="width: 20px; height: 20px; text-align: center;">Y</td><td style="width: 20px; height: 20px; text-align: center;">Y</td><td style="width: 20px; height: 20px; text-align: center;">Y</td><td style="width: 20px; height: 20px; text-align: center;">Y</td></tr></table>	Y	Y	Y	Y
D	D									
M	M									
Y	Y	Y	Y							

D3. Since then have you had any absences from the UK? If yes, give the dates you left and returned to the UK and the reason for the absence in the spaces below. List all absences however short and in date order. If you need more space, continue on a separate sheet and enclose it with your application.

Yes No

Date left the UK	Date returned to the UK	Reason for absence

D4. When does your current leave expire?

D5. If your leave to enter/remain has expired, did this leave expire more than 28 days before this application was made?

Yes go to D6

No or not expired go to D7

D6. Tick to confirm you are submitting evidence of exceptional circumstances which prevented you from submitting your application within 28 days of overstaying.

D7. Were you required to register with the police as a condition of your current or last grant of leave in the UK?

Yes

No

D8. Have you ever stayed in the United Kingdom beyond the end of your period of leave?

Yes provide details below:

No

reason(s) why and the dates of the overstay

D9. Have you ever worked in the United Kingdom without immigration permission to do so (that is, contrary to your conditions of stay)?

Yes provide details below:

No

reason(s) why and the dates this work was undertaken

D10. Have you ever illegally entered the United Kingdom?

Yes provide details below:

No

details and dates when this happened

D11. Have you ever used deception when seeking leave to enter or leave to remain?

Yes provide details below: No

details and dates when this happened

D12. Do you currently have any other applications with us on which you are awaiting a decision?

Yes provide details below: No

details, including the date the application was submitted, the category and the payment reference number

D13. Do you currently have an appeal with the Asylum and Immigration Chamber which is yet to be heard?

Yes provide details below: No

details, including the date the appeal, the category and the payment reference number of the original application (where applicable)

E. Personal History (criminal convictions, war crimes, etc.)

It is mandatory to complete section E. If it is not complete the application will be invalid and will be returned to you. This section asks you about any criminal convictions you have, any civil judgements or civil penalties made against you and details of any involvement you may have had in war crimes, genocide, crimes against humanity or terrorism. If you fail to answer all of these questions as fully and accurately as possible, your application may be refused. It is an offence under Section 26(1)(c) of the Immigration Act 1971 to make a statement or representation which is known to be false or is not believed to be true. Information given will be checked with other agencies.

E1. Have you been convicted of any criminal offence in the UK or any other country?

Yes - go to question E2

No - go to question E3

E2. Please give details below for each criminal conviction, starting with the most recent one. If you have received more than two convictions, please photocopy this page and enclose it with this form.

Criminal conviction 1

Country where convicted:

Nature of the offence:

--

Sentence given:

--

Date sentenced:

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

If you were sentenced to a period of imprisonment, what was the length of the prison sentence imposed (in months)?

--	--	--	--

 months

Criminal conviction 2

Country where convicted:

Nature of the offence:

--

Sentence given:

--

Date sentenced

If you were sentenced to a period of imprisonment, what was the length of the prison sentence imposed (in months)?

months

E3. Do you have any civil judgments against you or any civil penalty under the UK Immigration Acts?

Yes go to E4

No go to E5

E4. Give details for each civil judgment or any civil penalty under the UK Immigration Acts, starting with the most recent one. If you have received more than two civil judgments and/or civil penalties under the UK Immigration Acts, please photocopy this page and enclose it with this form.

Details of judgment or civil penalty 1:

Date of judgment or civil penalty:

Country where judgment made:

Details of judgment or civil penalty 2:

Date of judgment or civil penalty:

Country where judgment made:

Questions E5 to E9 below must be answered, even if question E1 has been answered "No".

For help in answering these questions, please see the definitions at the end of this section.

E5. Have you ever been charged or indicted in any country with a criminal offence for which you have not yet been tried in court?

Yes

No

E6. In times of either peace or war have you ever been involved, or suspected of involvement, in war crimes, crimes against humanity or genocide?

Yes

No

E7. Have you ever been involved in, supported or encouraged terrorist activities in any country?

Yes

No

E8. Have you ever been a member of, or given support to, an organisation which has been concerned in terrorism?

Yes

No

E9. Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?

Yes

No

E10. If question E5, E6, E7, E8, E9 above has been answered “yes” please give further details in the space provided below. If more space is needed continue on a separate sheet and enclose it with this form.

Definitions

For the purpose of answering questions **E5** to **E9**, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at <http://www.legislation.gov.uk/ukpga/2001/17/contents> or purchased from The Stationery Office (telephone 0870 600 5522). It is the applicant's responsibility to satisfy him/herself that he/she is familiar with the definitions and can answer the questions accurately.

War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

Organisations concerned with terrorism

An organisation is concerned with terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

Section 3 - Knowledge of Language and Life in the UK

From 28 October 2013, to qualify for indefinite leave to remain, all applicants aged 18-64 must meet a revised Knowledge of Language and Life requirement. The separate guidance notes to this form provide details of where to find further information about this requirement.

3.1 Have you obtained the following to show that you have met the Knowledge of Language and Life in the UK requirement?

Life in the UK test pass;

and one of the following English language qualifications:

English language speaking and listening qualification, **or**

A degree taught or researched in English, **or**

are you a national of a majority English-speaking country?

3.2 Relevant qualifications for the Knowledge of Language and Life in the UK requirement are:

- a pass in the test known as the “Life in the UK” test;

and one of the following English language qualifications:

- a speaking and listening qualification at level B1 or above from the Secure English Language Test (SELT) list;
- an ESOL qualification at Entry level 3, level 1 or level 2, that includes speaking and listening which has been regulated by the Office of Qualifications and Examinations Regulation (Ofqual). It must be listed as an ESOL qualification on the Ofqual Register and taken in England, Wales or Northern Ireland;
- a National Qualification in ESOL at Scottish Qualifications Framework (SCFQ) levels 4, 5 or 6, awarded by the Scottish Qualifications Authority (SQA).

Section 4 - Documents

You must provide the documents specified below which are relevant to your application. If you do not, we reserve the right to decide your application on the basis of the information and documents provided. Tick the relevant boxes to show the documents you are providing. They must be originals.

Please note that in some cases, we may have to ask for other documents in addition to those specified in this form.

Passports and immigration documents

Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it.

Your Biometrics Residence Permit if you have been issued with one since entering the UK. See Note 4.

Note 4 Residence Permits have been issued to certain foreign nationals since 25 November 2008 when they have been given permission to remain in the UK. Unless reported lost or stolen, they should be enclosed with any application for further permission to remain in the UK.	
--	--

Your police registration certificate if you have been asked to register with the police.

All the passports you have held during this time. If you cannot provide them all, you must provide the passports you have together with any Home Office letter(s) or other document(s) granting you leave to enter and/or remain in the UK. You should also provide documents of the type listed below to show that you were continuously resident in the UK during any periods for which you are unable to provide a passport.

Doctor's letter(s) showing registration for each year of your stay and letters from hospital(s) or other local health service(s)

Council tax letter(s) or bills for each year of your stay

Gas, electricity and water and other domestic bills or statements for each year of your stay

National Insurance contribution records for each year of your stay or P60 forms

HM Revenue and Custom/Inland Revenue letter(s) and/or P60 statements of income tax paid

Employer(s) letter(s) confirming the dates during which you have been employed

Department for Work and Pensions letter(s) and letters or other documents from **other government departments or agencies**

Full birth certificate(s), ie one which shows the parents names for any of your children **born** in the UK

Mortgage document(s) showing any property you own in the UK and/or a letter from your landlord confirming the period of your tenancy

Any other documents/details which support your application

Section 5 - Consent for The Home Office to Request Verification Checks

From the applicant :

I understand that you will check whether the information and supporting documentation that I have supplied to the Home Office from a bank or utility company is correct. 'Correct' means that documents are unaltered originals issued by the bank or utility company and that the information on them is correct and applies to me or the person named as a customer on the document.

I agree to the bank or utility company, without seeking any further consent from me, telling you whether the information or documentation I have supplied is correct or in what way (if any) it is not correct.

I agree to the bank's or utility company's disclosure to the Home Office of any relevant personal data they hold on me for the above purposes. If I have not supplied correct information or supporting documentation to the Home Office the bank or utility company may disclose my relevant correct personal data.

If the information or supporting documentation also contains personal data relating to a joint customer or customers of mine on the bank or utility company account, or relates to another person who is to provide financial support, I confirm that I have obtained the consent of those persons to the disclosure of their personal data to the extent reasonably necessary for the above purposes. I understand that the information obtained may be used as part of the decision making process about my application and may, if necessary, be disclosed to a court.

[I understand that providing information or documentation that is not correct will normally result in my application being refused and may lead to my prosecution for a criminal offence.]

Name and address of applicant

Postcode:

Signature

Date

Section 6 - Declarations

F. Applicant Declaration

It is mandatory for you to sign below to show you have read and understood the following declaration. If it is not complete the application will be invalid and returned to you. It must be signed by you personally and not by a representative or other person acting on your behalf. If you are under 18, your parent or legal guardian should sign on your behalf.

Declaration

I hereby apply for Indefinite Leave to Remain in the UK for myself. The information I have given in this form is complete and is true to the best of my knowledge.

The photographs I have submitted with my application are a true likeness of me.

The documents I have submitted in support of my application are complete and correct to the best of my knowledge and belief.

I agree to co-operate with Home Office officials, or any other person charged by the Secretary of State for the Home Office with conducting pre-issue and post-issue checks in relation to this application.

If there is a material change in my circumstances or any new information relevant to this application becomes available before it is decided, I will inform the Home Office.

I am aware that the rules and requirements for applications may change in the future and that I should not assume the current rules and requirements will continue to apply.

I agree to the Home Office using the data provided in this application in accordance with its Information Charter.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other Home Office colleagues. I consent to this, where necessary and understand that this information will only be shared in limited circumstances relating to identity and security in line with Section 22 of the Gender Recognition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on Human Rights will be unaffected

Name:

Signature:

Date:

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

G12. Select the relevant body from the following options:

The Law Society

The Law Society of Scotland

The Law Society of Northern Ireland

The Faculty of Advocates

The Institute of Legal Executives

The General Council of the Bar of Northern Ireland

The General Council of the Bar

G13. Is your representative approved by the British Council? Yes No

G14. This section must be completed by all representatives, who are dealing with this application on the applicant’s behalf. They must now read the declaration below and authorise as the representative or other person acting on the applicant’s behalf:

- I have been appointed by the applicant to make this application.
- I confirm that the applicant has completed and verified the application and the application is, to the best of my knowledge and belief, true and correct.
- Once the Home Office has decided the application, I will give the applicant all correspondence from the Home Office relating to the decision.
- I am permitted to give immigration advice and immigration services by Section 84 of the Immigration and Asylum Act 1999.
- I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

Name

Signature

Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Name of representative organisation:

Position within organisation:

Section 7 - Summary Sheet

Fill in this part of the form to help us make sure that we have received your documents and to keep a record of them while they are with us. At "A", tell us how many of each of the listed documents you have sent with this application. This is a standard list, you should only send in the documents from this list that are required for your application. At "B", list any other documents and state how many in each case. Continue on a separate sheet if necessary.

A. Type of document	How many?	B. Listed items	How many?
Passports			
Biometric Residence Permit and/or travel documents			
Police registration certificates			
Marriage or civil partnership certificate			
Birth certificate			
Driving Licence			
Photographs of yourself			
Letter/docs from your employer			
Life in the UK pass notification letter			
English language speaking and listening qualification			
Bank statements			
Building Society savings books			
Payslips			
Previous travel documents			

FINAL CHECKS

To ensure that your application is complete, please make the following final checks. Tick each box that is relevant to your application.

Is SET (LR) the right form for you and is it valid for use? See date and notes on front page.

Have you completed the appropriate payment details page and made the correct payment?

Have you completed section E and the rest of the form as specified?

—

Have you provided the photographs specified in section B and are they in the approved format?

Have you provided your current passport(s) or travel document(s) and all other relevant documents specified in section C and are they originals? (We also require photocopies of the same).

If you are unable to send us any of the documents specified in section C which are relevant to your application, or if you are unable to provide originals, have you given an explanation and said when you will be able to send them?

Have you, or a parent or guardian if you are under 18, signed and dated the declaration in section ?

Finally, please ensure your application is addressed correctly as follows:

Home Office
SET (LR)
Indefinite Leave to Remain
PO Box 591
Durham
DH1 9FS