



**University of Africa - Zambia**  
Plot no 2982, Bukavu Road off Wamulwa Road  
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## **APPLICATION, REGISTRATION & COMMITMENT** **Ph.D., Masters, Bachelor Degrees, Diplomas and Certificates**

Reference: .....

Student Number: if previously registered with University of Africa, or to be allocated by: University of Africa

APPLICATION FEE K100
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### **APPLICATION FORM FOR DISTANCE LEARNING**

I, the undersigned

MR	MRS	MISS	OTHER
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Full Names: .....

National Identity/Passport number...: .....Nationality.....

(Certified copy of identity included herewith)

Date of birth: DD/MM/YY .....

E-mail address: .....

Postal address: .....

Residential address: .....

#### **CONTACT NUMBERS**

Cell: .....

Work: .....

Home: .....

Fax: .....

Employer's name and address: .....  
.....  
.....

Working in the position of: .....

Nature of the employer's business: .....

## ACADEMIC HISTORY

Having obtained the following qualifications with institutions indicated:

Secondary school:..... Name of school .....

Professional • 1..... Name of institution.....

• 2..... Name of institution.....

Academic • 1..... Name of institution.....

(And attaching proof of my qualification herewith)

Being proficient in the following languages: 1.....

2.....

3.....

Hereby apply to enroll for the following qualification offered by University of Africa:

**1. First Choice course of study:** .....

**2. Second choice course of study:** .....

Level of study:                      Doctorate       Masters       Bachelors       Diploma

For the following academic year:      First       Second       Third       Fourth

For the following semester:              One       Two

I will collect my study materials       or      I would like my study materials posted to me

## AWARENESS

How did you hear about University of Africa? (Tick as many as are applicable):

RADIO	<input type="checkbox"/>	DIRECT MARKETING	<input type="checkbox"/>
TELEVISION	<input type="checkbox"/>	WORD OF MOUTH/REFERRAL	<input type="checkbox"/>
UNIVERSITY OF AFRICA WEBSITE	<input type="checkbox"/>	BILLBOARD	<input type="checkbox"/>
UNIVERSITY OF AFRICA FACEBOOK	<input type="checkbox"/>	NEWSPAPERS	<input type="checkbox"/>
SEARCH ENGINE (GOOGLE ETC)	<input type="checkbox"/>	SPONSORED EVENT	<input type="checkbox"/>

I declare that the aforementioned information is correct and I authorize the University of Africa, to make use of my name, image and digital recordings for education and marketing purposes.  
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Signed: ..... Date: .....

# FEE SCHEDULE 2019

*Books, Exam Fees and Library Access  
are ALL Included in the Fees.*

**DEGREES** | Application fee: **K100** • Fee per Semester: **K5,650** [Includes books, exam fees and library access]

**PAYMENT OPTIONS**

Option	Registration Fee	5 Monthly Instalments
1	K1,655	K799
2	K2,855	K559
3	Cash payment for a 10% discount: <b>K5,085</b>	

**DIPLOMAS** | Application fee: **K100** • Fee per Semester: **K3,990** [Includes books, exam fees and library access]

**PAYMENT OPTIONS**

Option	Registration Fee	5 Monthly Instalments
1	K1,005	K597
2	K1,995	K399
3	Cash payment for a 10% discount: <b>K3,591</b>	

**MASTERS** | Application fee: **K100** • Registration fee: **K300** • Fee per 2 Years: **K29,910**

**PAYMENT OPTIONS**

Option	Deposit	24 Monthly Instalments
1	K7,590	K930
2	Cash payment for a 10% discount: <b>K26,919</b>	

**DOCTORATE** | Application fee: **K100** • Registration fee: **K400** • Fee for the full degree: **K65,000**

**PAYMENT OPTIONS**

Option	Deposit	5 6-Monthly Instalments
1	K20,000	K9,000
2	Cash payment for a 10% discount: <b>K58,500</b>	

University of Africa prides itself on reasonable pricing, flexible payment terms and top quality academics. Students will not be allowed to write exams or graduate until their accounts are fully paid.

## FEE SCHEDULE 2019

**OTHER COSTS** | The university has tried to market our qualifications in as transparent a manner as possible.

Especially in our pricing we want our students to understand exactly what they are paying for so that they can easily compare and so that there are no surprises.

There are some costs that do not apply to all students, which cannot be included in the tuition fees as not all students have to pay them.

**The fees always include the cost of books/modules.**

**THE FOLLOWING FEES ARE COMPULSORY FOR SOME STUDENTS.**

	Bachelors	Masters
Dissertation Fee (Compulsory only for students in their graduation year and completing a dissertation)	K2,000	K2,600
Teaching Practice Fee (Compulsory only for students studying teaching attending practical)	K1,600	K1,600
Residential Fee (Compulsory only for Distance Learning Students)	K440	K440
L.A.Z Fee per Year (Compulsory only for certain Law Students)	K1,000	K1,000

**THE FOLLOWING COSTS ONLY APPLY IN THE SITUATION DESCRIBED.**

Re-marking of Examinations and Assignments	K200
Re-issue of Certificates (Police Report Required)	K300
Supplementary Examination (per Subject)	K200
Re-sitting of an Examination	K100
Module Replacement (per Module)	K150
Change of Programme of Study	K1,000
Exemption Fee (per Subject)	K500
Graduation Fee and Graduation Gowns	TBC
Penalty for Graduating Students who do not attend Graduation	K2,000
Transcript Fee (First transcript free, subsequent requests charged)	K100
University of Africa T-shirt	K150
Science Practical	K650
Student Card	K50
Replacement Student Card	K150

## Fee Structure:

Fees are structured in such a way that each individual student can decide what is most suitable for his or her own specific circumstances and students can choose the payment option that suits them best.

Students who wish to apply for only a limited number of subjects/modules in a semester should refer to the schedules below. Students who wish to study at their own pace or who have already completed some subjects in a qualification can decide the number of subjects that they wish to study in a semester, subject to the general maximum of four subjects/modules per semester.

The column marked "Total Tuition Fee" shows the total cost. Firstly the student pays a "Deposit/Registration Fee" that is paid up front, and then 5 monthly payments. Adding the deposit plus the 5 monthly payments equals the "Total Tuition Fee".

<b>Single Subject Fees (Bachelor)</b>	<b>Total Tuition Fee</b>	<b>Deposit/Registration</b>	<b>5 x Monthly Instalments</b>
One subject	1 800.00	900.00	180.00
Two subjects	3 160.00	1 580.00	316.00
Three subjects	4 254.00	2 124.00	426.00

<b>Single Subject Fees (Diploma)</b>	<b>Total Tuition Fee</b>	<b>Deposit/Registration</b>	<b>5 x Monthly Instalments</b>
One subject	1 700.00	850.00	170.00
Two subjects	2 860.00	1 430.00	286.00

Monthly installments are payable on or before the last business day for the 5 consecutive months following the month in which the deposit/registration fee is paid.

## PAYMENTS:

Students are encouraged to deposit tuition monies directly into any of the institution's official bank accounts.

### BANK DETAILS

Deposit the money in any of the following University of Africa bank accounts:

<b>Zambia National Commercial Bank ( ZANACO )</b> Cairo Road Business Centre Branch Account Number 1824 939 400 147	<b>Barclays Bank</b> Longacres Branch Account number 017 136 2377
<b>First National Bank (FNB) Industrial Branch</b> Account Number 623 416 784 33	<b>Investrust Bank</b> Lusaka Main Branch Account Number 0103 1019 0416 019
<b>Finance Bank</b> Downtown branch Account Number 0325 556 000 005	

## COMMITMENT

The **student** and the **University of Africa and its staff** hereby commit towards one another as follows:

### University of Africa and all staff:

To offer the aforementioned qualification through distance learning to the student in accordance with the University of Africa's vision to be a leading provider of quality distance education throughout Sub-Saharan Africa; and based on University of Africa's mission to provide:

- Reputable academic qualifications
- Affordable and relevant study options
- A friendly and accommodating study environment
- A place where students are equipped to realize their dreams and ambitions

Through

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- Academic integrity
- Service excellence
- Flexible, student-focused administration
- Innovative use of social and technical media, as per the University of Africa's Prospectus and supplementary rules and regulations and in accordance with the laws of Zambia.

### The student:

- To dedicate the necessary time and effort to master the academic offerings;
- To refrain from any form of academic fraud;
- To diligently comply with the arrangements as per the University of Africa's Prospectus and supplementary rules and confirm regulations which I have to acquaint myself with;
- To honour my financial undertakings and commitments as recorded above.

Student signature: \_\_\_\_\_

University signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Application APPROVED: ..... Admissions Officer UoA

Application DENIED: Reason (s).....

.....

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..... Admissions Officer UoA

Date: .....