



Northeast Community School District

April 17, 2019

Northeast Elementary Library

6:00 P.M.

Regular Board of Education Meeting

A. Opening of Meeting

Call to Order

Communications

Recognition of Visitors

Public Forum

B. Consent Agenda Items

Approve Bills Outstanding

Recapitulation/Finance Summary

Approve Minutes of Previous Meeting

Nurse Report

Transportation Report

Open Enrollments

C. Information and Discussion Items (Non-Action Items)

Administrative Reports

D. Action Items

Consider Approving Personnel Report

Consider Approving 2018-2019 School Year End Dates

Consider Approving Home School Assistance Program Agreement

Consider Approving Education Affiliation Agreement with Mercy
Medical Center

Consider Approving Lease Extension Agreement with Mail Finance

Consider Approving 2019 Graduation List

Consider Approving Summer Project List

Consider Approving Certified Staffing Needs for 2019-2020

Consider Approving Second Reading of Policy Series 200

Consider Setting Date, Time and Place for SIAC Meeting

E. Consider Setting Date, Time and Place of May Regular Board
of Education Meeting

F. Announcements and Opportunities

G. Adjournment

B. Consent Agenda Items

BILLS APPROVED ON April 17, 2019:

General – Fund 10	\$113,879.27
Activity – Fund 21	\$20,956.12
Management – Fund 22	----
Sales Tax – Fund 33	\$649.95
PPEL – Fund 36	\$8,457.50
Debt Service -- Fund 40	----
Nutrition -- Fund 61	\$23,338.99
Scholarship -- Fund 81	-----
TOTAL	\$167,281.83

BOARD PRESIDENT: _____

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User ID: MARXTIN

Vendor Name	Detail Description	Amount
Fund Number 10 GENERAL FUND		
ALAN PETERS TRUCKING INC	Clearing snow at bus stop lot	972.50
Total ALAN PETERS TRUCKING INC		<u>972.50</u>
ALLIANT ENERGY	HIGH SCHOOL ELECTRIC	2,620.00
ALLIANT ENERGY	TRANSPORTATION ELECTRIC	462.35
ALLIANT ENERGY	HIGH SCHOOL ELECTRIC	8,283.52
ALLIANT ENERGY	NEW ADDITION ELECTRIC	2,633.39
ALLIANT ENERGY	TRACK/FIELD ELECTRIC	91.70
ALLIANT ENERGY	HIGH SCHOOL ELECTRIC	55.57
ALLIANT ENERGY	BASEBALL ELECTRIC	90.94
Total ALLIANT ENERGY		<u>14,237.47</u>
ARAMARK	TOWEL SVC 1591762719	168.75
ARAMARK	TOWEL SVC 1591770857	170.00
ARAMARK	TOWEL SVC 1591778877	169.99
ARAMARK	TOWEL SVC 1591787027	170.00
Total ARAMARK		<u>678.74</u>
B L MURRAY	Replacement Vac Motor for scrubber	170.00
Total B L MURRAY		<u>170.00</u>
CENTRAL DEWITT COMMUNITY SCHOOL DISTRICT	LEP SALARY	9,915.36
CENTRAL DEWITT COMMUNITY SCHOOL DISTRICT	LEP INSTRUCTOR TRAVEL COSTS	597.03
Total CENTRAL DEWITT COMMUNITY SCHOOL DISTRICT		<u>10,512.39</u>
CHARLOTTE PLUMBING, INC.	repairs to water heater old concession s	141.92
Total CHARLOTTE PLUMBING, INC.		<u>141.92</u>
CHEMSEARCH	CONTRACT WATER TREATMENT PROGRAM	141.99
Total CHEMSEARCH		<u>141.99</u>
CLAUSEN SUPPLY COMPANY	filters for RTU's	516.87
Total CLAUSEN SUPPLY COMPANY		<u>516.87</u>
EASTERN IOWA LIGHT AND POWER C	ELEM ELECTRICITY MARCH 2019	1,937.64
Total EASTERN IOWA LIGHT AND POWER C		<u>1,937.64</u>
EASTERN IOWA PROPANE	9504 GAL .959 PROPANE	9,114.34
EASTERN IOWA PROPANE	9504 GAL .959 PROPANE	9,114.34
Total EASTERN IOWA PROPANE		<u>18,228.68</u>
EBERHART FARM CENTER, INC	1" Clean Rock	159.75
Total EBERHART FARM CENTER, INC		<u>159.75</u>
FROST, JOEL	Lunch at RPP/ Ag PLC meeting in DeWitt	8.00
Total FROST, JOEL		<u>8.00</u>
GOOSE LAKE, CITY OF	ELEMENTARY WATER & SEWER	707.99
GOOSE LAKE, CITY OF	HS WATER & SEWER	1,287.75
Total GOOSE LAKE, CITY OF		<u>1,995.74</u>
HERMITAGE ART COMPANY	Program Covers	63.00

Vendor Name	Detail Description	Amount
Total HERMITAGE ART COMPANY		63.00
INQUIREHIRE	BACKGROUND CHECKS	310.00
INQUIREHIRE	BACKGROUND CHECKS	394.00
Total INQUIREHIRE		704.00
IOWA COMMUNICATIONS NETWORK	TELEPHONE, INTERNET CHARGES	615.60
Total IOWA COMMUNICATIONS NETWORK		615.60
IOWA DEPARTMENT OF HUMAN SERVICES	MEDICAID BILLING	7,858.11
Total IOWA DEPARTMENT OF HUMAN SERVICES		7,858.11
IOWA HIGH SCHOOL SPEECH ASSOC	Division 1 certificates	60.00
IOWA HIGH SCHOOL SPEECH ASSOC	Division 1 medals	240.00
IOWA HIGH SCHOOL SPEECH ASSOC	Division 2 certificates	40.00
IOWA HIGH SCHOOL SPEECH ASSOC	Division 2 medale	160.00
IOWA HIGH SCHOOL SPEECH ASSOC	All-State certificates	12.00
IOWA HIGH SCHOOL SPEECH ASSOC	Shipping/Handling	5.00
IOWA HIGH SCHOOL SPEECH ASSOC	Registration for Individual All-State	33.00
Total IOWA HIGH SCHOOL SPEECH ASSOC		550.00
KENDRICK PEST CONTROL, INC.	MS/HS PEST CONTROL	60.00
KENDRICK PEST CONTROL, INC.	ELEM PEST CONTROL	40.00
Total KENDRICK PEST CONTROL, INC.		100.00
KUNAU	Engine Oil Filter	21.04
KUNAU	Hydro Filter	45.72
KUNAU	Trans Filter	64.29
Total KUNAU		131.05
ELECTRONICS INC	4 Patroit II Phones	108.00
ELECTRONICS INC	portable, handheld radio	325.00
ELECTRONICS INC	portable, handheld radio	325.00
Total ELECTRONICS INC		758.00
LEUKEMIA and LYMPHOMA SOCIETY	Pennies for Patients	4,834.84
Total LEUKEMIA and LYMPHOMA SOCIETY		4,834.84
LINCOLNWAY WELDING	2 inch * .25 inch * 20 ft Flat stock	67.80
LINCOLNWAY WELDING	1 inch * 1 inch * 20 ft angle iron	13.00
Total LINCOLNWAY WELDING		80.80
LYNCH DALLAS, PC	2018-19 FISC YEAR NEGOTIATIONS CONTRACT	333.33
Total LYNCH DALLAS, PC		333.33
MARCO TECHNOLOGIES LLC	ELEM COPIER	496.46
Total MARCO TECHNOLOGIES LLC		496.46
MARTIN BROS DISTRIBUTING CO INC	Snacks for elementary ISASP testing. 1 c	168.27
MARTIN BROS DISTRIBUTING CO INC	crackers for nurse	18.59
Total MARTIN BROS DISTRIBUTING CO INC		186.86
MARX, TINA	2019 CLINTON CO PLAT BOOK	26.00

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Vendor Name	Detail Description	Amount
Total MARX, TINA		26.00
MCDONALD SUPPLY	Repl. hose for Wash Sink in Kitchen	89.40
Total MCDONALD SUPPLY		89.40
MEDICAL ASSOC OF MAQUOKETA	DOT BUS DRIVER PHYSICAL	175.00
Total MEDICAL ASSOC OF MAQUOKETA		175.00
MIDWEST BUSINESS PROD	SUPT OFFICE COPIER	57.58
MIDWEST BUSINESS PROD	ALT SCHOOL COPIER	13.93
Total MIDWEST BUSINESS PROD		71.51
MISSISSIPPI BEND AEA 9	NE MS/HS Letterhead	75.00
Total MISSISSIPPI BEND AEA 9		75.00
NORTHEAST PCARD	Adali Stevenson SEL learning for 5 tchrs	1,000.00
NORTHEAST PCARD	Adali Stevenson SEL learning for admin	200.00
NORTHEAST PCARD	Adali Stevenson SEL learning for tchr ld	200.00
NORTHEAST PCARD	Hotel, Food, Gas, and tolls for Mr. Gray	272.93
NORTHEAST PCARD	Hotel and Food for Tchr Leader	272.93
NORTHEAST PCARD	Hotel and Food for 5 teachers.	643.15
NORTHEAST PCARD	AmericINN Hotel rooms for speech	666.40
NORTHEAST PCARD	Meals for speech	283.86
NORTHEAST PCARD	Group photos to be framed	50.00
NORTHEAST PCARD	Food 5 teachers for two days M4 conf	67.45
NORTHEAST PCARD	Hotel room for M4 Conference for 2 tchr	144.48
NORTHEAST PCARD	2 Hotel rooms for HS/MS math teachers -	288.96
NORTHEAST PCARD	DBQ resources	53.98
NORTHEAST PCARD	Ross Greene Lost & Found Book for Leigh	18.32
NORTHEAST PCARD	Ross Green Lost & Found Book for SE	91.60
NORTHEAST PCARD	Postage for certified letter	4.05
NORTHEAST PCARD	Reading Recovery Sentence Strips for cut	35.00
NORTHEAST PCARD	Title I shipping cost	3.50
NORTHEAST PCARD	Pop for elementary lounge	105.30
NORTHEAST PCARD	lost book money--gave to Karen	23.79
NORTHEAST PCARD	Lenovo charger to replace broken charger	12.73
NORTHEAST PCARD	Number Talks - Fractions, Decimals, and	53.60
NORTHEAST PCARD	Choral Counting and Counting Collections	37.89
NORTHEAST PCARD	Young Children's Mathematics Book	24.59
NORTHEAST PCARD	price adjustment for the 3 Math books	0.49
NORTHEAST PCARD	Phonak-battery replacement for Tiffany L	30.00
NORTHEAST PCARD	3rd shipment Elem Library Books	72.95
NORTHEAST PCARD	2nd shipment Elem Library Books	320.12
NORTHEAST PCARD	gas for school car	18.70
NORTHEAST PCARD	FCS Food & Supplies	99.08
NORTHEAST PCARD	FCS Food & Supplies	83.06
NORTHEAST PCARD	FCS Food & Supplies	50.33
NORTHEAST PCARD	FCS Food & Supplies	92.11
NORTHEAST PCARD	FCS Food & Supplies	71.15
NORTHEAST PCARD	3 year planner for J. Huling	51.50
NORTHEAST PCARD	Sympathy Cards for office use	12.50
NORTHEAST PCARD	Ear buds for ISASP testing	109.99
NORTHEAST PCARD	Toner cartridge for Voc Ag printer	124.91
NORTHEAST PCARD	Drone Equipment	1,848.00
NORTHEAST PCARD	filters,shop supplies, parts	2,563.09

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Vendor Name	Detail Description	Amount
NORTHEAST PCARD	49 bags of ice melt	475.79
NORTHEAST PCARD	10 bags of ice melt	99.90
NORTHEAST PCARD	bolts and nuts and washers for blade on	10.24
NORTHEAST PCARD	gutter repair and caulk and bulbs	63.27
NORTHEAST PCARD	Possible fuel for TLC Travel	26.18
NORTHEAST PCARD	Meals TLC Travel	32.35
NORTHEAST PCARD	Dust collector blower motor	154.99
NORTHEAST PCARD	Repair sign at Bus Stop	18.01
NORTHEAST PCARD	J Roling 1/2 sheet cake retirement	39.95
NORTHEAST PCARD	binder dividers for office	10.25
Total NORTHEAST PCARD		11,033.42
NORTHWEST MECHANICAL, INC.	MSHS CERTIFIED PREV MAINTENANCE CONTRACT	1,307.00
NORTHWEST MECHANICAL, INC.	ELEM CERTIFIED PREV MAINTENANCE CONTRACT	1,307.00
Total NORTHWEST MECHANICAL, INC.		2,614.00
OBSERVER, THE	MARCH 2019 LEGAL PUBLICATIONS	247.38
Total OBSERVER, THE		247.38
PIONEER MFG. CO.	Box of 12 Fluorescent Orange Aerosol	121.00
PIONEER MFG. CO.	5 Gallon Bucket of White Turf Paint	810.00
PIONEER MFG. CO.	5 Gallon Bucket of Light Blue Turf Paint	459.00
PIONEER MFG. CO.	Shipping & Handling charges	18.00
Total PIONEER MFG. CO.		1,408.00
PRESTON TELEPHONE CO	SUPT OFFICE TELEPHONE	163.40
PRESTON TELEPHONE CO	ELEM TELEPHONE	163.40
PRESTON TELEPHONE CO	MS/HS TELEPHONE	168.36
Total PRESTON TELEPHONE CO		495.16
R K DIXON CO	HS COPIER	57.67
Total R K DIXON CO		57.67
RECOVER HEALTH OF IOWA, INC	STUDENT NURSING SERVICES	7,040.00
Total RECOVER HEALTH OF IOWA, INC		7,040.00
REPUBLIC SERVICES	BUS BARN WASTE SVCS	258.75
REPUBLIC SERVICES	ELEM WASTE SVCS	802.29
REPUBLIC SERVICES	MS/HS WASTE SVCS	663.58
Total REPUBLIC SERVICES		1,724.62
RIVER VALLEY ENERGY	180298 1007.6 GAL \$2.45 DIESEL	2,468.62
RIVER VALLEY ENERGY	180042 1304.5 GAL \$2.33 DIESEL	3,039.49
RIVER VALLEY ENERGY	180043 225.4 GAS \$2.366	533.30
RIVER VALLEY ENERGY	180299 232.3 GAS \$2.156	500.84
Total RIVER VALLEY ENERGY		6,542.25
SCHOOL BUS SALES CO	transportation parts	243.09
SCHOOL BUS SALES CO	transportation parts	81.98
Total SCHOOL BUS SALES CO		325.07
SELLNAU CARPENTRY & SNOWPLOWING	salt and sand both schools 7 times	2,865.00
Total SELLNAU CARPENTRY & SNOWPLOWING		2,865.00

Vendor Name	Detail Description	Amount
SHERWIN WILLIAMS	Paint	212.45
Total SHERWIN WILLIAMS		<u>212.45</u>
SKATETIME SCHOOL PROGRAMS	Roller skating for 238 students @ 8.00/e	1,904.00
Total SKATETIME SCHOOL PROGRAMS		<u>1,904.00</u>
THOMPSON TRUCK & TRAILER INC	BUS PARTS	387.23
Total THOMPSON TRUCK & TRAILER INC		<u>387.23</u>
TIMBERLINE BILLING SERVICE LLC	MEDICAID 3/4/19	291.10
TIMBERLINE BILLING SERVICE LLC	MEDICAID 3/18/19	315.89
TIMBERLINE BILLING SERVICE LLC	MEDICAID 3/25/19	98.17
Total TIMBERLINE BILLING SERVICE LLC		<u>705.16</u>
TWIN STATE TECHNICAL SERVICES, LTD	MARCH 2019 TECHNICAL SERVICES	7,743.40
Total TWIN STATE TECHNICAL SERVICES, LTD		<u>7,743.40</u>
WIESE, DEAN	Bus Driver DOT Physical Reimbursement	80.00
Total WIESE, DEAN		<u>80.00</u>
XEROX FINANCIAL SERVICES	HS COPIER	1,643.81
Total XEROX FINANCIAL SERVICES		<u>1,643.81</u>
Fund Number 10		<u>113,879.27</u>
Fund Number 21	STUDENT ACTIVITY FUND	
ACCURACE TIMING SERVICES	Track Timing Service Fee	452.50
ACCURACE TIMING SERVICES	Track Timing Service Fee	452.50
Total ACCURACE TIMING SERVICES		<u>905.00</u>
ARNEY, GREG	SOCCER OFFICIAL	80.00
Total ARNEY, GREG		<u>80.00</u>
BECKMAN HIGH SCHOOL	Boys Track Entry Fee	70.00
BECKMAN HIGH SCHOOL	Girls Track Entry Fee	70.00
Total BECKMAN HIGH SCHOOL		<u>140.00</u>
BEYOND THE BASELINE FIELDHOUSE	SAU Spring League Fee	275.00
BEYOND THE BASELINE FIELDHOUSE	SAU Summer League	420.00
Total BEYOND THE BASELINE FIELDHOUSE		<u>695.00</u>
CAMANCHE COMM SCHOOL DIST	JV/V shootout at Camanche	300.00
Total CAMANCHE COMM SCHOOL DIST		<u>300.00</u>
CENTRAL DEWITT COMMUNITY SCHOOL DISTRICT	Boys Track Entry Fee	100.00
CENTRAL DEWITT COMMUNITY SCHOOL DISTRICT	Golf Entry Fee	50.00
Total CENTRAL DEWITT COMMUNITY SCHOOL DISTRICT		<u>150.00</u>
CHARLOTTE LOCKER	HS girls track portion meat concession	46.49
CHARLOTTE LOCKER	HS boys track portion meat concession	46.49
CHARLOTTE LOCKER	Boys track brats for concession stand	35.19
CHARLOTTE LOCKER	Girls track brats for concession stand	35.18
Total CHARLOTTE LOCKER		<u>163.35</u>

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Vendor Name	Detail Description	Amount
CLARKE UNIVERSITY	Clarke University Shootout	175.00
Total CLARKE UNIVERSITY		<u>175.00</u>
CLINTON COMM SCHOOL DIST	Girls Track Entry Fee	135.00
CLINTON COMM SCHOOL DIST	Boys Track Entry Fee	135.00
Total CLINTON COMM SCHOOL DIST		<u>270.00</u>
CLINTON PRINTING	EOY scrap books for girls basketball	211.60
Total CLINTON PRINTING		<u>211.60</u>
DUBUQUE CSD	Girls Track Entry Fee	100.00
DUBUQUE CSD	Boys Track Entry Fee	100.00
Total DUBUQUE CSD		<u>200.00</u>
DURANT HIGH SCHOOL	Boys Track Entry Fee	80.00
Total DURANT HIGH SCHOOL		<u>80.00</u>
FULTON HIGH SCHOOL	Entry Fee Steamer Shootout B Basketball	175.00
Total FULTON HIGH SCHOOL		<u>175.00</u>
IOWA HIGH SCHOOL GOLF COACHES ASSOCIATION	Golf Assn Membership	45.00
Total IOWA HIGH SCHOOL GOLF COACHES ASSOCIATION		<u>45.00</u>
KELLEY, STEVE	BOYS TRACK STARTER	125.00
Total KELLEY, STEVE		<u>125.00</u>
MAR-GEE PLASTICS	EOY Plaques for girls basketball awards	75.00
Total MAR-GEE PLASTICS		<u>75.00</u>
MARCH OF DIMES	FBLA March of Dimes fundraiser	58.00
Total MARCH OF DIMES		<u>58.00</u>
MEDCO SUPPLY CO	Athletic Training Supplies	858.91
Total MEDCO SUPPLY CO		<u>858.91</u>
MIDWEST ACTIVITY PRODUCTIONS	Balance for inflatables for After Prom	815.00
MIDWEST ACTIVITY PRODUCTIONS	Deposit for inflatables for After Prom	815.00
Total MIDWEST ACTIVITY PRODUCTIONS		<u>1,630.00</u>
MILLENNIUM	Ballroom Rental	600.00
Total MILLENNIUM		<u>600.00</u>
MONTICELLO SPORTS	Girls Track Sweats	504.00
MONTICELLO SPORTS	Boys Track Sweats	240.00
Total MONTICELLO SPORTS		<u>744.00</u>
NATIONAL FFA ORGANIZATION	Order Official FFA Jacket for BP	121.00
Total NATIONAL FFA ORGANIZATION		<u>121.00</u>
NORTHEAST ATHLETIC BOOSTERS	Concession Supplies	50.00
NORTHEAST ATHLETIC BOOSTERS	Concession Supplies	50.00

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Vendor Name	Detail Description	Amount
NORTHEAST ATHLETIC BOOSTERS	HS Boys Track portion of concessions	1,105.87
NORTHEAST ATHLETIC BOOSTERS	HS Girls Track portion of concessions	1,105.87
Total NORTHEAST ATHLETIC BOOSTERS		<u>2,311.74</u>

NORTHEAST PCARD	Pizzas for resale at Dance Marathon	70.00
NORTHEAST PCARD	Food for lunch for Dance Marathon	56.50
NORTHEAST PCARD	Dance Marathon T shirts	911.00
NORTHEAST PCARD	March spotify	10.69
NORTHEAST PCARD	Mocha K-cups for IT cafe	29.99
NORTHEAST PCARD	Supplies for Dance Marathon/Mr. Rebel	109.60
NORTHEAST PCARD	strings, picks, tuning pegs, strap	61.96
NORTHEAST PCARD	Acer SB220Q bi 21.5" HD monitor IT Club	179.98
NORTHEAST PCARD	AmazonBasics Wireless Mouse IT Club	20.00
NORTHEAST PCARD	Football helmet and shoulder pads recond	2,500.00
NORTHEAST PCARD	Football Equipment	500.00
NORTHEAST PCARD	Replacement equipment (6 helmets/10 shou	2,753.25
NORTHEAST PCARD	Helmet decals	148.45
NORTHEAST PCARD	Football Equipment	135.09
NORTHEAST PCARD	State Wrestling T-Shirts (30 T-shirts)	401.00
NORTHEAST PCARD	Weight room equipment, bands and balance	295.00
NORTHEAST PCARD	Crush sodas for Dance Marathon	67.10
NORTHEAST PCARD	Golf Seminar in Ames	125.00
NORTHEAST PCARD	Greenhouse Supplies: Pots and Rockwool	104.94
NORTHEAST PCARD	Breakfast supplies/Milk, Juice for FFA	20.67
NORTHEAST PCARD	print photos for ffa display	6.30
NORTHEAST PCARD	Greenhouse supplies -pots/hangers/rockwo	99.99
NORTHEAST PCARD	32"x 43" high table w/ black tablecloth	191.91
Total NORTHEAST PCARD		<u>8,798.42</u>

OBREN, GREGG	SOCCER OFFICIAL	60.00
Total OBREN, GREGG		<u>60.00</u>

PEPSI-COLA BOTTLING CO OF DAVENPORT	Concession Supplies	250.00
PEPSI-COLA BOTTLING CO OF DAVENPORT	Concession Supplies	250.00
PEPSI-COLA BOTTLING CO OF DAVENPORT	Girls track portion of beverage concessi	250.00
PEPSI-COLA BOTTLING CO OF DAVENPORT	Boys track portion of beverage concessio	250.00
PEPSI-COLA BOTTLING CO OF DAVENPORT	HS BOYS TRACK PORTION OF CONCESSION BEVE	68.33
PEPSI-COLA BOTTLING CO OF DAVENPORT	HS GIRLS TRACK PORTION OF CONCESSION BEV	68.32
PEPSI-COLA BOTTLING CO OF DAVENPORT	HS GIRLS TRACK PORTION OF CONCESSION BEV	66.23
PEPSI-COLA BOTTLING CO OF DAVENPORT	HS BOYS TRACK PORTION OF CONCESSION BEVE	66.22
Total PEPSI-COLA BOTTLING CO OF DAVENPORT		<u>1,269.10</u>

PRINCE OF PEACE SCHOOLS	Golf Entry Fee	80.00
Total PRINCE OF PEACE SCHOOLS		<u>80.00</u>

UNIVERSITY OF DUBUQUE	Track Entry Fee	100.00
UNIVERSITY OF DUBUQUE	Track Entry Fee	100.00
UNIVERSITY OF DUBUQUE	UD Shootout B Basketball	225.00
Total UNIVERSITY OF DUBUQUE		<u>425.00</u>

VAN LANCKER, ERIC	SOCCER OFFICIAL	60.00
Total VAN LANCKER, ERIC		<u>60.00</u>

WILDEN, RAY	TRACK STARTER	150.00
Total WILDEN, RAY		<u>150.00</u>

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Vendor Name	Detail Description	Amount
Fund Number 21		20,956.12
Fund Number 33	LOCAL OPTION SALES TAX FUND	
IITI, INC.	asbestos removal media center	5,860.00
IITI, INC.	Reversal: asbestos removal media center	(5,860.00)
Total IITI, INC.		0.00
NORTHEAST PCARD	Processor for aud	649.95
Total NORTHEAST PCARD		649.95
Fund Number 33		649.95
Fund Number 36	PHYSICAL PLANT & EQUIPMENT FUND	
FALLESEN, BRIAN	LEASE APRIL 2019	1,000.00
Total FALLESEN, BRIAN		1,000.00
IITI, INC.	Correction: asbestos removal media cente	5,860.00
Total IITI, INC.		5,860.00
TWIN STATE TECHNICAL SERVICES, LTD	MARCH 2019 NON-MAINTENANCE TECH	1,597.50
Total TWIN STATE TECHNICAL SERVICES, LTD		1,597.50
Fund Number 36		8,457.50
Fund Number 61	SCHOOL NUTRITION FUND	
ANDERSON/ERICKSON DAIRY CO.	Milk order for March	3,617.07
Total ANDERSON/ERICKSON DAIRY CO.		3,617.07
ARAMARK	TOWEL SVC 15917770856	95.78
ARAMARK	TOWEL SVC 15917770858	85.67
Total ARAMARK		181.45
EARTHGRAINS	Bread order March	216.20
Total EARTHGRAINS		216.20
EMS DETERGENT SERVICES	March Elem and HS Nutr Detergent	171.00
Total EMS DETERGENT SERVICES		171.00
KECK FOOD DISTRIBUTION	GOVT SUPPLIES - NUTRITION	2,237.46
Total KECK FOOD DISTRIBUTION		2,237.46
MARTIN BROS DISTRIBUTING CO INC	April Food	15,690.65
MARTIN BROS DISTRIBUTING CO INC	April supplies	676.16
MARTIN BROS DISTRIBUTING CO INC	April vending	549.00
Total MARTIN BROS DISTRIBUTING CO INC		16,915.81
Fund Number 61		23,338.99
Grand Total:		167,281.83

**NORTHEAST COMMUNITY SCHOOL DISTRICT
CASH BALANCE BY FUND
March 31, 2019**

	General Fund 10	Student Activity Fund 21	Management Fund 22	Local Option Sales Tax Fund 33	PPEL Fund 36	Debt Service Fund 40	Sinking Fund 41	Nutrition Fund 61
Beginning Balance- February 28, 2019	\$ 1,291,025.60	\$ 127,333.73	\$ 43,822.84	\$ 107,556.57	\$ 37,562.91	\$ 273,268.13	\$ 1,832,542.97	\$ 210,358.75
Cash Receipts	\$ 411,656.48	\$ 17,437.28	\$ 6,834.36	\$ 41,434.97	\$ 4,725.39	\$ 11,255.13	\$ 4,669.22	\$ 45,788.43
Cash Expenditures	\$ (752,079.50)	\$ (26,078.29)	\$ -	\$ (1,649.95)	\$ (7,952.50)	\$ -	\$ -	\$ (30,151.75)
Ending Balance- March 31, 2019	\$ 950,602.58	\$ 118,692.72	\$ 50,657.20	\$ 147,341.59	\$ 34,335.80	\$ 284,523.26	\$ 1,837,212.19	\$ 225,995.43
PRIOR YEAR -- MARCH 2018	\$ 992,224.18	\$ 112,309.83	\$ (55,895.11)	\$ 303,708.58	\$ 262,331.46	\$ 291,889.75	\$ 1,607,585.22	\$ 160,622.03

**Northeast Community School District
Board Meeting Minutes
March 20, 2019**

Board President Richard Krogmann called the regular meeting to order at 6:10 P.M.. Present were Directors Andy Friedrichsen, Shawn Rathje, Mary Smith, Board Secretary Marx and Superintendent Gray. Administrators Leigh McEwen, Jennifer Huling and Jered Birt were present.

Public Forum – Jessica Heiar and Amber Burzlaff, Northeast CSD Instructional Coaches, talked to the board about the benefits of adding a 4th Instructional Coach.

Moved by Mary Smtih, Andy Friedrichsen to approve the consent agenda, which included approving bills outstanding, recapitulation/finance summary, minutes from February 20th, nurse report, transportation reports and the following open enrollments:

2018-2019 Open Enrollment IN

1 Student from Clinton CSD

2019-2020 Open Enrollment IN

20 Students from Clinton CSD
5 Students from Easton Valley CSD
3 Students from Camanche CSD

2019-2020 Open Enrollment OUT

1 Student from Clinton CSD

Motion carried 4-0.

Information and Discussion Items—

Administrative Reports—

Principal Huling shared that the Iowa Department of Education will be at the Middle/ High School Building on March 21st meeting with Northeast and AEA special education staff to highlight the positive things taking place. ISASP testing went well, there are less than 10 students that needs to finish it.

Assistant Principal Birt talked about the NaviGate Prepared presentation that he recently attended and shared the program capabilities.

Principal McEwen said the elementary would be starting ISASP testing on April 1st. The elementary has been working on 2019-20 schedule. Additional time will be added for literacy and there will be several changes made to ensure teachers have at least one other teacher to collaborate with.

Superintendent Gray mentioned that the spring play would be this Friday and Saturday, March 22nd and 23rd. He talked about the visit to Adlai Stevenson High School last week. He informed the board that we should budget for a 17% increase in next years' EMC insurance premium. He mentioned that the Design Your Future event at the high

school had a great turnout and he has received a lot of positive feedback on it. The Activities Director duties and hours for next year were discussed. Now that the open enrollment deadline has passed and Kindergarten roundup is over, he shared projected enrollment numbers for next year.

2019-2020 "New Money" will be \$57,813 and the transportation aid amount will be \$148,879.

Board Secretary Marx reviewed the 2019-2020 Budget/Tax Rate Proposals.

Action Items--

Moved by Mary Smith, Shawn Rathje to approve amending the Teacher Leadership and Compensation (TLC) Grant. Motion carried 4-0.

Moved by Mary Smith, Andy Friedrichsen to approve the personnel report as follows:

Recommendation to approve the appointment of **Jerad Block** as an **Assistant MSHS Boys/Girls Track Coach** for the 2018-2019 school year. His salary will be \$2,645.56 which is 10% of the Schedule B base of \$26,455.58.

Recommendation to approve the appointment of **Jolene Sparks** as **Substitute Bus Driver** effective immediately. Her salary will be \$17.00 per hour based upon the 2018-2019 Transportation Salary Schedule.

Recommendation to approve the appointment of **Allan Trenkamp** as **Regular Route Bus Driver** effective March 25th. His salary will be \$17.50 per hour based upon the 2018-2019 Transportation Salary Schedule.

Recommendation to approve the resignation of **Rick Barnhill** as **Girls Soccer Coach**.

Recommendation to approve the appointment of **Octavio Cruz** as **Girls Soccer Co-Coach**. His salary will be \$1,455.06 - 5.5% of the Schedule B base of \$26,455.58.

Recommendation to approve the appointment of **Bill Feaster** as **Girls Soccer Co-Coach**. His salary will be \$1,455.06 - 5.5% of the Schedule B base of \$26,455.58.

Recommendation to approve the appointment of **Lindsey Holst** as **Middle School Softball Coach**. Her salary will be \$1,851.89, 7% of the Schedule B base of \$26,455.58.

Recommendation to approve the appointment of **Kathryn Twist** as **Districtwide Instructional Coach** and resignation as **Elementary Teacher** and **Mentor/Model Teacher** effective the 2019-2020 school year. Her salary stipend is \$10,000 for 15 extra contract days.

Recommendation to approve the appointment of **Aubrey Tanzillo** as **Districtwide Instructional Coach** and resignation as **Secondary Teacher** and **Mentor/Model Teacher** effective the 2019-2020 school year. Her salary stipend is \$10,000 for 15 extra contract days.

Recommendation to approve the appointment of **Troy Hansen** as **Activities Director** for the 2019-2020 school year. His annual salary will be \$54,800 plus TSS.

Recommendation to approve the resignation of **Troy Hansen** as **Secondary Teacher** and **Mentor/Model Teacher** at the end of the 2018-2019 school year.

Recommendation to approve the resignation of **Ashley Kreinbrink** as **Mentor/Model Teacher** at the end of the 2018-2019 school year.

Recommendation to approve the resignation of **Scott Maddasion** as **Head Girls Basketball Coach**.

Recommendation to approve the resignation of **Brandon Haines** as **Assistant Girls Basketball Coach**.

Recommendation to approve the resignation of **Kathie Oberman** as **Assistant Volleyball Coach**.

Recommendation to not renew the contract for **Larry Oronzio** as **Assistant Football Coach** for the 2019-2020 school year.

Motion carried 4-0.

Moved by Andy Friedrichsen, Shawn Rathje to approve the Overnight Trip for FFA to attend the Iowa FFA Leadership Conference, April 14th – 16th, in Ames, IA. Motion carried 4-0.

Moved by Andy Friedrichsen, Mary Smith to approve the Overnight Trip for the IT Club to attend the IT Olympics, April 26th – 27th, in Ames, IA. Motion carried 4-0.

Moved by Shawn Rathje, Mary Smith to approve the School Safety & Emergency Preparedness Proposal with NaviGate Prepared. Motion carried 4-0.

Moved by Mary Smith, Andy Friedrichsen to approve the 2019-2020 Agreement with Rock Valley Physical Therapy for Athletic Trainer. Motion carried 4-0.

Moved by Shawn Rathje, Mary Smith to approve the updated AFLAC Insurance Plan Document. Motion carried 4-0.

Moved by Shawn Rathje, Andy Friedrichsen to accept the 2018-2019 audit. Motion carried 4-0.

Moved by Andy Friedrichsen, Mary Smtih to approve the Teacher Quality (TQ) Committee Members as Leigh McEwen, Jennifer Huling, Neil Gray, Amber Burzlaff, Diane Kruse, Jacob Schaefer. Motion carried 4-0.

Moved by Mary Smith, Andy Friedrichsen to set Wednesday, April 3rd, at 6:00 P.M. as the Public Hearing on the 2019-2020 Budget, publishing with the tax rate of \$14.90. Motion carried 4-0.

The April Regular Board of Education Meeting will be Wednesday, April 17th at 6:00 P.M.

The meeting was adjourned at 8:10 P.M.

Richard Krogmann
Board President

Tina Marx
Board Secretary

**Northeast Community School District
Special Board Meeting Minutes
April 3, 2019**

The Public Hearing for the 2019-2020 Budget and Tax Rate opened at 6:00 P.M. A review of the published rate and other options were presented by Board Secretary Marx. No public comments were made and the public hearing closed at 6:30 P.M.

Board President Richard Krogmann called the special meeting to order at 6:30 P.M. Present were Directors Shawn Rathje, Andy Friedrichsen, Jeni Grantz, Mary Smith, Board Secretary Marx and Superintendent Gray.

Information and Discussion Items—

The energy audit report was presented and reviewed. Proposals for work on the elementary gym air handler unit & window replacement were reviewed. A sidewalk along the southwest school property to Goose Lake was discussed. A summer project list for approval will be presented at the April 17th regular board meeting.

Action Items--

Moved by Mary Smith, Andy Friedrichsen to approve the Personnel Report as follows:

Recommendation to approve the termination of **Ashley Whipple** as an **Associate** effective March 25th.

Recommendation to approve the resignation of **Kellee Clarke** as **NHS Advisor** at the end of the 2018-2019 school year.

Recommendation to approve the appointment of **Susan Cox** as **Co-Cheerleading Sponsor** for the 2019-2020 school year. Her salary will be \$1,322.78, which is 5% of the Schedule B base of \$26,455.58

Motion carried 5-0.

Moved by Jeni Grantz, Shawn Rathje to approve the 2019-2020 budget and tax rate of 14.90314. Motion carried 5-0.

Moved by Mary Smith, Andy Friedrichsen to approve the 2019-2020 AEA Purchasing Agreement. Motion carried 5-0.

Moved by Shawn Rathje, Mary Smith to approve the Timberline Billing Service Agreement. Motion carried 5-0.

Moved by Andy Friedrichsen, Mary Smith to approve the 2019-2020 Mercer Insurance Renewal Proposal. Motion carried 5-0.

Moved by Jeni Granth, Mary Smith the approve the First Reading of Policy Series 200 Motion carried 5-0.

Meeting adjourned at 7:32 P.M.

Richard Krogmann
Board President

Tina Marx
Board Secretary

School Nurse Report-March 2019

General Information:

Ambulance Calls: 2

Blood sugar monitoring: 3 students as needed daily(2 with pumps, 1 insulin pen use)

Home visits: 0

Parent contacts (phone/school regarding illness/injury/health updates): 129+

Student illness/injury/ + seen in health office: 410+

Student illness letters or parent notifications:

Influenza cases continued to rise earlier in the month, with 2 days incurring over 10% absent at the MS/HS building. This was reported to IDPH as required.

Staff injury:

Seizure monitoring: 1

Headlice:

Nebulizer treatments: _0- MS/HS, Elem._3

Vision screening: 0

Dental:

Blood pressure monitoring: ___students____3__staff: upon request

IEP: 1

Health updates: information received from K roundup on students regarding health concerns was shared with teachers and Mrs. McEwen.

Student Emergency Plans: 1

Medicaid claiming information: - 5 students will have monthly claiming done.

Immunization update: Kindergarten round up was held. Immunization records are being reviewed and health files started for our new incoming students.

Preschool Physicals: 2019-20 students continue to come in and health files established

Student Daily medication doses: 10 elem. And 1 gastrostomy tube feeding Tues/Thurs mornings

14 -MS/HS and 3 students with diabetes monitoring as needed during the day.

Other:

Timberline presented a webinar on transportation and extended school year..

Health files are being put together for fall 2019 new preschool, TK, K students. Immunization information is being entered into JMC as it becomes available.

A para meeting was held to start trainings on gastrostomy tube feedings for a preschooler that will be attending full time mornings next year.



Northeast School Board Regular Meeting

April 17, 2019

Open Enrollment Report

2018-2019

1 Student Open Enrolled IN from Clinton CSD

1 Student Open Enrolled IN from Camanche CSD

C. Information and Discussion Items

D. Action Items



Northeast Regular School Board Meeting

April 17, 2019

Personnel Report

Recommendation to approve the resignation of **Jeannine Stoll** as **After Prom Advisor** at the end of the 2018-2019 school year.

Recommendation to approve the appointment of **Alec Anderson** as **MS Boys/Girls Track Coach** for the 2018-2019 school year. His prorated salary will be \$1,543.25 which is 7% of the Schedule B base of \$26,455.58 minus 5 days he missed.

Recommendation to approve the resignation of **April Barsema** as **Middle School Volleyball Coach** and appointment as **High School Volleyball Coach**. Her salary will be \$2,910.11 which is 11% of the Schedule B base of \$26,455.58.

Recommendation to approve the resignation of **Aubree Tanzillo** as **Head Varsity Volleyball Coach** and appointment as **Middle School Volleyball Coach**. Her salary will be \$1,851.89 which is 7% of the Schedule B base of \$26,455.58.

Recommendation to approve **Emily Edwards** an **Associate** at the new pay rate of \$10.80 per hour as of April 28th. She has completed her Paraeducator certification and moves to Column B of the Associates Salary Schedule.

Memorandum of Agreement Home School Assistance Program

THIS AGREEMENT is entered into by the Mississippi Bend Area Education Agency ("Agency") and the Northeast Community School District ("District"). We, the undersigned, hereby consent and agree:

RECITALS

WHEREAS, Iowa law allows for a child to receive private instruction in a setting other than a public school district or accredited nonpublic school. Such instruction is called Competent Private Instruction ("CPI") and includes home schooled children;

WHEREAS, pursuant to Iowa Administrative Code 281-31.5(5), the District offers a home school assistance program ("HSAP") for parents, guardians, or legal or actual custodians providing private instruction to a child of compulsory attendance age;

WHEREAS, pursuant to the HSAP, the District is required to employ one or more properly licensed instructors to provide instruction or instructional supervision of CPI;

WHEREAS, the Agency is able to effectively and efficiently deliver the services required under District's HSAP; and

WHEREAS, the District wishes to partner with the Agency to deliver its HSAP through an appropriately licensed teacher.

THEREFORE, the District and Agency agree as follows:

AGREEMENT

1. Purpose. The purpose of this Agreement is to provide home school assistance services to enrolled students in the District's Home School Assistance Program.
2. Duration. This Agreement is for the 2019-2020 school year.
3. Governance. No separate legal or administrative entity will be created for the governance or administration of the terms or subject matter of this Agreement. This Agreement will be jointly administered by the Agency's Coordinator of Student Programs and the District's designated administrator.
4. Instructor(s). The District will employ the appropriately licensed teacher(s) provided by HSAP services to the District.
 - a. In regard to such teacher(s), the Agency will perform employee related responsibilities such as payroll, health insurance, workers compensation, comprehensive evaluation, professional development, and other customary responsibilities performed by employers.

- b. In regard to such teacher(s), the District will provide supervisory impact and will oversee the Agency's evaluation. The District will also provide feedback on performance during the evaluation process.
 - c. The District will designate an administrator to participate in program evaluation with the teacher(s) and Agency's Coordinator of Student Programs.
 - d. The teacher(s) will be noted as a District employee within all District publications regarding its HSAP.
5. Financing. The District will reimburse the Agency's actual program costs, not to exceed three-tenths (.3) the amount of state aid the District receives for a regularly enrolled student per pupil enrolled in HSAP. If the student is receiving special education services or instruction, the student will qualify for additional weighting pursuant to Iowa law.
6. Technology and Equipment. Agency purchases of technology and equipment that the District reimburses will be labeled "Property of the HSAP." Such purchases and property used for the HSAP Lending Library are property of the District and must be insured by the District and inventoried by the Agency. All HSAP technology and equipment will be used solely for HSAP purposes and will be jointly and mutually owned for the multiple districts and will remain the property of the HSAP. If the District opts-out of the HSAP management service, the Agency is not required to turn over property or provide cash value to the District unless District students in the HSAP were the sole users of such property.
7. Prohibited Costs. The Agency will not incur or charge the District for costs that are not allowable under Iowa Code 299A.12, 281, and Iowa Administrative Code 98.12.
8. Allocation of Duties of the Parties.
 - a. District will:
 - i. Make available CPI forms, receive and review CPI forms for compliance, and complete the appropriate home school assistance paperwork.
 - ii. Comply with the Iowa Department of Education Competent Private Instruction Handbook, the laws on CPI, and the regulations.
 - iii. Make any reports to the Iowa Department of Education or County Attorney as required by the Handbook, the laws on CPI, and the regulations.
 - iv. Designate a home assistance program administrator to address management and teacher evaluation.
 - v. Ensure the teacher is complying with his or her responsibilities under the Iowa Department of Education Competent Private Instruction Handbook, the laws on CPI, and the regulations.
 - vi. If requested by a parent, guardian or legal or actual custodian, provide instructional materials on the same basis as other students. (Such materials remain the property of the District.)
 - vii. Upon request of a parent, guardian, or legal or actual custodian of a child or a licensed practitioner who provides instruction or instructional supervision of a child, refer a child who may require special education to the Agency for evaluation.
 - viii. Comply with FERPA as to the student's education records.

b. Agency will:

- i. Ensure an appropriately licensed teacher(s) is employed. The teacher's certificate shall be appropriate to the grade levels of the children instructed.
- ii. Provide teacher contacts with each student and the student's parent, guardian, or legal or actual custodian at least four times per 45 days of instruction. One of every two contacts shall be face-to-face with the student.
- iii. Require teacher to consult with and advise, as appropriate and/or required by law, student's parent, guardian, or legal or actual custodian if requested. Such consultation may include advising on lesson plans, instructional materials, teaching/learning techniques, evaluation of student learning, and planning.
- iv. Make services and materials available to students on the same basis as they are available to regularly enrolled students in the District.
- v. Ensure the teacher is not serving more than 20 families or more than 40 children of compulsory attendance age, in an academic year.
- vi. Provide each participating student with \$100 worth of curriculum materials to support/enhance the home school curriculum. Non-consumable purchased curriculum materials will be retained by the Agency following the school year within a program lending library for future participant checkout.
- vii. Provide participating students with group activities, educational outings, ICN and technology class sessions, speakers, and other educational opportunities.
- viii. Facilitate access to the Agency's Media Center, which includes teaching resources, textbook samples, educational video and DVD library, student books, and online learning databases.
- ix. Provide student assessments as required or stipulated by the Iowa Department of Education.
- x. Invoice actual costs up to and not exceeding the per pupil allocation in July following the completion of the school year.
- xi. Provide an estimated amount of time for staff working with the HSAP at the beginning of the year, and then provide a report of actual time spent by July following the completion of the school year.
- xii. Comply with the Iowa Department of Education Competent Private Instruction Handbook, the laws on CPI, and the regulations.
- xiii. Comply with FERPA as to the student's education records.

9. Payment. The District will submit payment to the Agency within thirty (30) working days of receiving an appropriately itemized invoice for payment. The District will be responsible for reimbursing the Agency for actual costs incurred between July 1 and June 30 of the program school year, as noted under paragraph 5 of this Agreement.

10. Amendments. This Agreement may be amended by the parties at any time by mutual agreement between the District and the Agency.

11. Termination. This Agreement may be terminated by mutual agreement of the Agency and the District. In the absence of mutual agreement, either the Agency or the District may terminate this Agreement effective at the end of forty-five (45) school days with written notice to the other party sent by certified mail.

IN WITNESS WHEREOF, this Agreement is executed by the parties hereto for the 2019-20 school year.

NORTHEAST COMMUNITY
SCHOOL DISTRICT

Title:

Date

MISSISSIPPI BEND
AREA EDUCATION AGENCY

Anne Budde

Title: *Coordinator*

4-1-19

Date

EDUCATION AFFILIATION AGREEMENT

This Education Affiliation Agreement ("Agreement") is entered into by and between Mercy Medical Center – Clinton, Inc., a Delaware nonprofit corporation ("Hospital") and Northeast Community School District ("Institution") on January 1, 2019. This Agreement provides clinical educational experience for students interested in healthcare careers.

I. INSTITUTION DUTIES

- A. Clinical Experience. The Institution shall plan and administer the clinical requirements to satisfy the requirements of all applicable laws, regulations and licensing or supervising agencies.

- B. Student Records.
 - 1. Institution Duties and Responsibilities. The Institution is an “educational agency or institution” subject to the requirements of the Family Education Rights and Privacy Act (FERPA) 20 U.S.C. 1232g. The parties agree that the Institution has direct control over student records for the purposes of FERPA, and since the Hospital is not an “educational agency or institution” nor does it receive any funds from the United States Secretary of Education, the Institution is the party responsible for FERPA compliance. The parties further agree and acknowledged that the Hospital will need to have access to student records for legitimate educational interests, and further that the Hospital may create and/or maintain records (such as for example immunization records or records relating to the students’ clinical instruction) which may or will become part of the student education record. As part of its responsibilities under FERPA, the Institution is responsible for all record keeping relating to any required documentation of the Hospital’s access to student records and/or to the Institution’s disclosure of personally identifiable information from the student education records to the Hospital or to other third parties without the eligible student’s written consent.

 - 2. Institution Acknowledgment and Notification. The Institution acknowledges that it has adopted a FERPA policy and issues an annual notification to eligible students, which among other matters, informs them that:
 - a. They have the right to inspect and review their student’s education records;

- b. They have the right to seek amendment of the student's education records that the eligible student believes to be inaccurate, misleading or otherwise a violation of the student's privacy rights; and
 - c. They have the right to consent in writing to disclosures of personally identifiable information contained in the student's education record, except to the extent FERPA authorizes disclosure without such written consent.
- C. Supervision. The Institution shall supervise all Students in accordance with pertinent laws and regulations. All Student observations and/or clinical experience shall be subject to the approval of Hospital.
- D. Training. The Institution shall screen its Students for training, background, and experience and shall recommend for placement in the Hospital education program only those Students who meet the requirements for participation established by the Institution and the Hospital.
- E. Policies. Institution shall assure that Students shall comply with the policies, procedures, laws, standards, bylaws and rules and regulations of Hospital and its affiliates at all times.
- F. OSHA Training. All Institution employees and Students shall document appropriate training concerning applicable OSHA requirements, including without limitation, blood borne pathogens.
- G. HIPAA Training. All Institution employees and Students shall document appropriate training concerning applicable requirements of the Health Insurance Portability and Accountability Act.
- H. Health Certification of Students. Institution shall ensure each Student assigned to Hospital shall provide Hospital with the following prior to the beginning of the clinical rotation:
 - 1. If born before January 1, 1957, documentation of measles, mumps and rubella titers showing immunity. If non-immune, two MMR vaccinations;
 - 2. If born after January 1, 1957, documentation of two MMR vaccinations;
 - 3. Attestation of having had the chicken pox or varicella titer as showing immunity;

4. If clinical time will occur during any part of the annual influenza season, documentation of having had the seasonal influenza vaccination (October thru March);
- I. Notification. Institution shall notify Hospital Organizational Learning and Development department at least 30 days prior to the date it desires to establish a clinical experience for the Students, and shall again notify such individual the day the clinical experience commences.
- J. Control of Program. Institution shall have complete control over all academic aspects of the Program, including but not limited to, admissions, administration, faculty appointments, program design, grading, examinations, evaluations and discipline.

II. HOSPITAL DUTIES

- A. Hospital Use. Hospital shall provide the appropriate use of its Hospital facilities by Students enrolled in the Institution or otherwise provided by the Institution.
- B. Clinical Site. Hospital shall offer clinical sites for the maintenance and/or acquisition of skills for Students.
- C. Control Over Direct Patient Care. Hospital shall have complete control over the care of patients. Hospital has the sole right to determine which patients Students will work with. All Student interaction with patients will occur under the supervision of Hospital personnel.
- D. Faculty Patient Contact. No faculty member of Institution shall have any direct contact with Hospital patients unless he or she shall maintain professional liability insurance with policy limits satisfactory to Hospital and Institution, and which specifically covers the faculty member in connection with services performed according to this Agreement.
- E. Services. During clinical education experiences, Students shall be permitted to participate in professional services at Hospital Facilities under the supervision of the appropriate professional staff of Hospital and Institution. The scope of Students' participation will be determined by the applicable Hospital policies and to the extent permitted by law and at discretion of hospital staff.
- F. Emergency. In the event of an emergency, or when required, Hospital shall have the right to temporarily relieve or remove a Student from a specific assignment.

- G. Student Removal. Hospital may terminate the participation of any Student in any clinical education experience governed by this Agreement if Hospital determines that Student failed to observe applicable policies, procedures, rules, regulations or the instruction of Hospital supervisors or has in any other manner compromised an acceptable standard of patient care. Hospital will immediately notify Institution of any such termination.
- H. Non-discrimination. No Student shall, on the grounds of race, color, sex, creed, age, veteran status, sexual orientation, or national origin be excluded from participation in, be denied the benefits of, or be subject to discrimination under any provision of this Agreement. Regarding any position for which a Student is qualified, Hospital shall not discriminate against any Student because of physical or mental handicap. Hospital agrees to treat qualified handicapped Students without discrimination based upon their physical or mental handicap in all clinical activities associated with this Agreement, and to afford such individuals reasonable accommodations at the expense of Institution.
- I. Student Records.
 - 1. Hospital's Duties and Responsibilities. Pursuant to the Institution's FERPA policy, the Hospital is a service provider which performs under contract with the Institution, and accordingly the Hospital is designated as a school official for the purposes of FERPA. The Institution agrees that the Hospital officials [designate position(s)] have a legitimate educational interest in having access to students' education records; that the Hospital officials and employees are performing services or functions for which the Institution would otherwise use employees; that for the purposes of FERPA, the Hospital officials are under the direct control of the Institution with respect to the use and maintenance of student records; and that the Hospital is subject to FERPA requirements with respect to redisclosure of personally identifiable information, specifically the requirement in 34 CFR 99.33 that the Hospital will not disclose personally identifiable information from a student record without the prior written consent of the eligible student, unless the disclosure meets one of the exceptions recognized by FERPA.

III. MUTUAL DUTIES

- A. Student Assignment. Institution and Hospital shall mutually agree upon assignment of Students to particular Hospital facilities.

IV. RELATIONSHIP OF THE PARTIES

- A. Legal Status. It is understood and agreed that Students are enrolled in a professional education program offered by Institution. Students shall not be deemed or considered to be employees of Hospital for any purposes and shall remain at all times Students of Institution. Nothing in this Agreement is intended or shall be deemed or construed to create any relationship between parties other than that of educational affiliation.

V. TERM AND TERMINATION

- A. Term and Extension Period. This Agreement shall commence on January 1, 2019, (“Effective Date”) and shall remain in effect for a term of three years expiring on December 31, 2022 (“Expiration Date”). This is the Term. At the end of the Term, the parties may, by mutual written agreement, agree to extend this Agreement for a period of no more than one year. This is the Extension Period.
- B. Termination by Either Party. During the Term of the Agreement it may be terminated with or without cause by either party on 30 days written notice.
- C. Legal Opinion. If Hospital obtains a written opinion of legal counsel stating that, in the event of an audit or investigation, this Agreement is likely to be challenged by any governmental agency as illegal or improper or resulting in fines, penalties or exclusion from the Medicare or Medicare program, loss of tax-exempt status or its ability to obtain tax-exempt financing, Hospital may terminate this Agreement by providing written notice, including a copy of such opinion, to Institution. Within 10 days of such notice, the parties shall meet and confer to discuss mutually acceptable means of restructuring the relationship to eliminate the legal concern. In the event that the parties are unable to reach agreement on new terms within twenty days of their meeting, this Agreement shall automatically terminate.
- D. Force Majeure. If either party is unable to perform its duties under this Agreement due to strikes, lock-outs, labor disputes, governmental restrictions, fire or other casualty, emergency, closure of the facility or department, etc., or any other cause beyond the reasonable control of the party, such non-performing party shall be excused the performance by the other party, and shall not be in breach of this Agreement, for a period equal to any such prevention, delay or stoppage. Notwithstanding this provision, either party may terminate this Agreement immediately upon written notice if such events continue for 30 days.

VI. CONFIDENTIALITY AND PROPRIETARY INFORMATION

- A. Proprietary Information. During the term of this Agreement and in perpetuity thereafter, regardless of the reason for the termination of this Agreement, Institution and/or Students shall hold all data and information, in any form, which is confidential and proprietary to Hospital used or encountered during the term of this Agreement (“Proprietary Information”) in confidence and shall not discuss, communicate or disclose to others, or make any copy or use of the Proprietary Information without first obtaining the written consent of Hospital, unless required by law.
- B. Patient Identification. The identity of a patient, the nature of procedures or services provided to patients and information included in the patient's medical records shall be confidential and shall not be disclosed by the Institution or Students other than for use in direct patient unless authorized in writing by Hospital or as may be required by law. Without limiting the foregoing, Institution agrees to comply with all applicable federal and state confidentiality laws including, without limitation, the Health Insurance Portability and Accountability Act (HIPAA) of 1996, as amended, and its related regulations.
- C. Records. Hospital shall have custody and control of all medical records and charts in patient files. Neither Institution nor Student may remove or copy such records except with written permission of Hospital.
- D. Studies and Research. All reports, projects, or theses, and publications based upon studies and research arising out of the cooperative education experience permitted by this Agreement shall be reviewed and approved prior to release by means of such procedures as Hospital shall designate. Approval by Hospital shall not be unreasonably withheld.

VII. INDEMNIFICATION AND INSURANCE

- A. Indemnification. Each party shall indemnify, defend and hold harmless the other party, including, but not limited to, their officers, employees, directors and agents (collectively, the “Indemnified Party”), from and against all liability, claims, losses, damages and expenses, including reasonable legal fees and expenses, arising solely from their acts and omissions in the performance of their duties and obligations under this Agreement. In such an event, the Indemnified Party shall have the option either of providing its own defense for which Indemnifying Party shall promptly pay the Indemnified Party its reasonable cost and expenses or the Indemnified Party may tender the defense to the Indemnifying Party, which shall assume it.

- B. Notification. Each party shall notify the other within 10 days of receipt of any lawsuits, claims or notices of intent to file a lawsuit based in any manner on Services.
- C. Professional Liability Insurance. Institution shall not assign any Students or instructors to Hospital facilities until the instructors and Students can demonstrate professional liability insurance coverage with policy limits of \$1,000,000 per occurrence and \$3,000,000 aggregate per year.
- D. General Liability Insurance. Institution shall not assign any Students or instructors to Hospital facilities until the instructors and Students can demonstrate general liability insurance coverage with policy limits of \$1,000,000 per occurrence and \$5,000,000 aggregate per year.
- E. Workers Compensation Insurance. Institution shall not assign any Students or instructors to Hospital facilities until the Institution can demonstrate Workers Compensation Insurance in amounts required in accordance with applicable laws within the state work is being performed.
- F. Proof of Insurance. Attached to this Agreement as an exhibit is a copy of Institution's certificates of insurance required under this section. Institution shall provide Hospital with updated certificates of insurance annually and upon request, to maintain compliance with the terms of this Agreement. Said certificates of insurance shall not be materially amended or cancelled without 30 days prior written notice to Hospital.

VIII. MISCELLANEOUS

- A. Governing Law. The laws of the State where the services are to be performed govern this Agreement.
- B. Venue. Venue shall be proper only in the jurisdiction where the services were performed or delivered.
- C. Amendment. An amendment of this Agreement is not effective unless it is in writing and signed by each of the parties.
- D. Waiver. Waiver of any provision(s) of this Agreement is not effective unless the waiver is in writing and signed by the party against whom enforcement of the waiver is sought. Failure to enforce any provision does not constitute a waiver.
- E. Reformation. The provisions of this Agreement will be deemed severable and if any part of any provision is determined to be unenforceable, the provision may be changed to the extent reasonably necessary to make the

provision, as so changed, enforceable.

- F. Severability. If any provision of this Agreement is determined to be unenforceable, the remaining provisions of this Agreement will not in any way be affected or impaired, but will remain binding in accordance with their terms.
- G. Headings. The descriptive headings of the Sections of this Agreement are inserted for convenience only and shall not control or affect the meaning or construction of any provision.
- H. Notices. Notice shall be given in writing and shall be effective upon depositing the notice in first-class mail or certified mail, return receipt requested, to Hospital or Institution at the addresses below or upon actual receipt by the other party. Facsimile notices shall be delivered during the receiving party's normal business hours and shall be effective only if the sending party maintains written confirmation of facsimile receipt. Either party may change the address to which notices are to be sent by notice given in accordance with the provisions of this Section.

Hospital:
Mercy Medical Center
1410 N. 4th Street
Clinton, IA 52732
Contact: Human Resources

Institution:
Northeast Community School District
Address: 1450 370th Avenue, Goose Lake, IA, 52750
Contact: Jennifer Huling

- I. Enforceability. This Agreement is intended for the benefit of the parties only. There are no other intended third party beneficiaries.
- J. Presumption. There is no presumption for or against either party as a result of such party being the principal drafter of this Agreement.
- K. Entire Agreement. This Agreement, including all Exhibits referenced herein, constitutes the entire agreement between the parties concerning the subject matter herein. This Agreement supersedes all prior and concurrent negotiations, agreements and understandings between the parties, whether oral or in writing, concerning the subject matter hereof.
- L. Assignment. This Agreement may not be assigned, except by Hospital to a parent, subsidiary, successor, or affiliated entity, without the written consent of the parties. Subject to the foregoing limitation upon

assignment, this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties.

- The signature page follows.

Northeast Community School District

Signature: _____
Name: _____
Title: _____
Date: _____

Mercy Medical Center Clinton

Signature: _____
Name: _____
Title: _____
Date: _____

MailFinance

A Neopost USA Company

Lease Extension Agreement

Customer Bill to Information:	Payment Information:
Company: NORTHEAST COMMUNITY SCHOOLS	Model #: IM440 Mail Machine
Address: 1450 370TH AVE	Customer #: 0.00915783
City: Goose Lake State: IA Zip: 52750	Existing Lease #: N13102503
Contact:	Term: 18
Phone:	Choose New Billing Cycle: Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/>
Fax:	Monthly Lease payment: 242.79

E-mail:

Terms & Conditions:

This Agreement extends Customer's existing lease, referenced by the Lease Number above, and with MailFinance Inc., as assignee of Hasler Financial Services, LLC and Neopost Leasing, Inc. ("MailFinance"). Except as otherwise provided herein, the terms of the existing lease shall continue in full force and effect. In the event of a conflict between the existing lease and this Agreement, the provisions of this Agreement shall control.

This Agreement becomes effective upon the expiration of the current term of your Existing Lease. Customer agrees that this Agreement is NON-CANCELABLE for the entire Term set forth above. After the expiration of the Term, this Agreement shall automatically renew on a month-to-month basis (each an "Renewal Period") at the Lease Payment and frequency set forth above. Customer may terminate this Agreement at the end of the Term or at the end of any Monthly Renewal period by notifying MailFinance in writing of its desire to terminate no later than thirty (30) days prior to the expiration of the extension period or any future Monthly Renewal.

Customer Acknowledgement:

Customer understands and agrees to comply with the terms and conditions of this Agreement. The undersigned is authorized to sign this Agreement on behalf of the Customer identified above.

Customer Signature: _____ **Date:** _____

Print Name/Title: _____

For Internal Use Only:
By: _____ Date: _____

Names for Graduation

1. Anthony Michael Adney
2. Taciana Alexis Nicole Bilek
3. Sydney Marie Boling
4. Keaton Lane Bormann
5. Keenan Layne Bredekamp
6. Faith Patrice Brown
7. Jarrett M. Brown
8. Ty Marcus Cain
9. Payton Jo-Ann Claussen
10. Tyler Lee Colschen
11. Jacob Matthew Crow
12. Aurora Rose-Marie Cuatlacuatl
13. Samantha Elsie Dann
14. Jayden P. Dixon
15. Charli Mae Dobson
16. Seth Michael Edens
17. Hannah Kay Feddersen
18. Noah Robert Feldt
19. Alexis Marie Foster
20. Amber Marie Friedrichsen
21. Erica Lynn Goldensoph
22. Evan David Hansen
23. Bryn Allura Hartman
24. Breckin E. Heath
25. Rodney C. Heister
26. Morgan Lynn Hines
27. Levi Joseph Hoffman
28. Molly Marie Holdgrafer
29. Braeden Alexander Hoyer
30. Christian Lynn Jacobsen
31. Devon M. Johns
32. Treyger Michael Everett Judge
33. Brock E. Junge
34. Joseph Peter Kedley
35. Garrett Arthur Kientopf
36. Aleina Jean Kleinschmidt
37. Bronson A. Lamp
38. Nathaniel David Lange
39. Cora Ann Leonard
40. Samuel Montgomery Lueders

41. Keidyne Abbigael Machande
42. Katelyn Yun Zhu Matthew
43. Moira R. Murrell
44. Kathryn Grace Napierkowski
45. Keaton Lee Oberbreckling
46. Connor William Petersen
47. Jaedyn Mary Portz
48. Raeann Ruth Portz
49. Cody Ray Pridemore
50. Jaren Michael Rathje
51. Edwin Keith Rauchenecker
52. Elijah Mack Romo
53. Grace Catherine Ronnfeldt
54. Jacob Wesley Rose
55. Aaron Nicholas Schoon
56. Quillen Christopher Schroeder
57. Gabrielle M. Scott
58. Daniel Jacob Sellnau
59. Kerstin A. Shecterle
60. Wyatt S. Shockey
61. Dawson Paul Stoll
62. Tory James Sullivan
63. Briche't Adelia Tate
64. Payton Ann Walker
65. Alan James Williamson
66. Alixandra Ruby Wilslef