



Maharashtra Shikshan Prasarak Mandal's
Reg. No. F.-96 (C)

MAHATMA JYOTIBA FULE MAHAVIDYALAYA

Ballarpur - 442 701, Dist. Chandrapur
(Art-Commerce Junior-Senior & Post Graduate)

Accredited by NAAC "B+"

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Date:-28/02/2017

To,
The Director,
National Assessment and Accreditation Council (NAAC),
Post Box No-1075, Nagarbhavi,
Bangalore-560072, Karnataka,
India.

Subject: Submission of AQAR for the session 2012-2013.

Respected Sir,

This has reference to above subject, I am glad to submit Annual Quality Assurance Report (AQAR) of our college for the session 2012-2013.

This report is prepared by IQAC by following revised guidelines issued by NAAC and necessary annexures are enclosed.

Kindly accept and acknowledge the same.

Thanking you.

Yours faithfully,

(Prof. J. R. Bhute)
Officiating Principal
Officiating Principal
Mahatma Jyotiba Fule
Mahavidyalaya, Ballarpur

Annual Quality Assurance Report

2012 - 2013

Submitted to NAAC



Maharashtra Shikshan Prasarak Mandal's Ballarpur
Mahatma Jyotiba Fule Mahavidyalaya,

Ballarpur, Dist.: Chandrapur (M. S.)

(Affiliated to Gondwana University, Gadchiroli and
Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

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PART -A**Details of the Institution**

1.1 Name of the Institution	Maharashtra Shikshan Prasarak Mandal's Ballarpur Mahatma Jyotiba Fule Mahavidyalaya, Ballarpur, Dist.Chandrapur.
1.2 Address Line 1	Shivaji Ward,
Address Line 2	Alapalli Road,
City/Town	Ballarpur, Dist: Chandrapur
State	Maharashtra
Pin Code	442701
Institution e-mail address	mjfballarpur@gmail.com
Contact Nos.	07172 - 240590
Name of the Head of the Institution:	Prof. Jyoti R. Bhute (Officiating Principal)
Tel. No. with STD Code:	07172 - 240590
Mobile No.	07276003213
Name of the IQAC Co-ordinator:	Prof. Rajat R. Mandal
Mobile No.(IQAC)	09420554221
IQAC e-mail address:	rajatmandal1001@gmail.com
1.3 NAAC Track ID	

1.4 NAAC Executive Committee No.& Date:

EC/32/A&A/290 dated 3-5-2004

1.5 Website address:

www.mjfballarpur.co.in

Web-link of the AQAR:

http://mjfballarpur.co.in/AQAR2012-2013.pdf

For ex. <http://www.mjfballarpur.co.in/AQAR2012-13.doc>

1.6 Accreditation Details.

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1 st Cycle	B+		2004	2009
2.	2 nd Cycle				
3.	3 rd Cycle				
4.	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

21/06/2004

1.8 AQAR for the year (*for example 2010-11*)

2012 - 2013

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

1)AQAR-_____ (DD/MM/YYYY)

2)AQAR-_____ (DD/MM/YYYY)

3)AQAR-_____ (DD/MM/YYYY)

4)AQAR-_____ (DD/MM/YYYY)

1.10 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input type="checkbox"/>	UGC 12B	<input type="checkbox"/>		
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>
Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>		
TEI (Edu)	<input type="checkbox"/>	Engineering			
Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text"/>				

1.12 Name of the Affiliating University
(for the Colleges)

Gondwana University, Gadchiroli and Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

1.13 Special status conferred by Central/ State Government -UGC/CSIR/DST/DBT/
ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>

UGC-Innovative PG programmes any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

To cope up with the new semester system Special support provided to students:

- * The concerned teachers conducted additional coaching . The faculty gave easy to understand study approaches to the students.
- * Flexibility in library facility was provided to the needy students.
- * Counseling and monitoring of the students was done.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
To motivate teachers for participation in FDP and short term programs.	Teachers participated in short term Programs.
Enrichment of library by adding new books and journals.	Book facility is made available to the students.
Encourage teachers to participate in seminars, conferences and workshops.	Teachers participated in seminars, conferences and workshops and presented research papers.
To constitute student committees.	College Student Council was formed and were given responsibilities to develop their leadership qualities.
Community service by NSS & NCC	Tree plantation & celebration of various programmes through NSS & NCC .Save the girl child campaign . Blood donation by staff and students.
To conduct unit tests & model examination.	Unit tests & model examination were conducted by the teachers in various subjects.
To organize health check-up camp.	Health check-up camp was organized.
To undertake study tours /excursions for students at different locations (a practical approach for theoretical subjects).	Study tours and industrial visit for students at different locations were undertaken in history & commerce subjects.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR was discussed in the IQAC meeting with all staff members and strategies to improve quality indicators of the institutions were discussed. And also Management member shows satisfactory remark.

Part-B

Criterion – I

1.Curricular Aspects

1.Details about Academic Programmes.

Level of the Programme	Number of existing Programmes	Number of programmes Added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD.				
P.G.	03		03	
U.G.	02			
Others(D.I.R.P.M)	01			
TOTAL	06		03	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/ **Elective option** / Open options.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05(UG-B.A. & B.Com. & PG- M.A.)
Trimester	
Annual	05 (UG-B.A. & B.Com. & PG- M.A.)

1.3 Feedback from stakeholders
(On all aspects)

Alumni Parents Employers

Students

Mode of feedback: Online Manual Co-operative school(forPET)

❖ *Please provide an analysis of the feedback in the Annexure.*

1.4 Whether there is any revision/update of regulation or syllabi,if yes ,mention their salient aspects.

Recently syllabus framed by Gondwana University, hence no change in syllabus.

1.5 Any new Department/Centre introduced during the year.If yes ,give details.

No.

Criterion – II

2. Teaching , Learning and Evaluation

2.1 Total No. of Permanent Faculty

Total	Asst. Professor	Associate Professors	Professors	Others
14	09	03	---	02*

Note:(*)including principal and Librarian.

2.2 No. of Permanent Faculty with Ph.D.

02*

Note:(*) including Principal.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	----	----	---	----	----	----	----	03	----

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty Participation in conferences and symposia :

No. of Faculty	International Level	National Level	State Level
Attended Seminars / Workshps	11	18	08
Presented Papers	09	16	06
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning.

We are trying to adopt new information technology in the classroom. The students are also encouraged to use computer software packages and internet to acquire data.

2.7 Total No. of actual teaching days this academic year

Above 190 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum (Restructuring/revision/syllabus developments member of Board of Study/Faculty/Curriculum Development workshop)

02

2.10 Average percentage of attendance of students

Above 75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of Students Appeared	Total no. of students Pass	Division				
			Distinction	I	II	III	Pass %
B.A.							
B.A.(Sem-I)	96	66	07	10	20	29	68.75
B.A.(Sem-II)	52	48	08	11	08	21	92.30
B.A. II year	25	03	---	---	01	02	12
B.A. Final	29	06	---	01	04	01	20.69
B.Com.							
B.Com.(Sem-I)	60	12	03	02	03	04	20
B.Com.(Sem-II)	46	28	05	06	07	10	60.86
B.Com. II year	20	01	---	---	---	01	05
B.Com. Final	16	09	---	---	07	02	56.25
M.A(Economics)							
M.A.(Sem-I)	02	---	---	---	---	---	---
M.A.(Sem-II)	02	---	---	---	---	---	---
M.A.Final	07	05	---	---	01	04	70
M.A(Marathi)							
M.A.(Sem-I)	07	04	---	---	02	02	57.14
M.A.(Sem-II)	07	04	---	---	02	02	57.14
M.A.Final	10	03	---	---	01	02	30
M.A(Sociology)							
M.A.(Sem-I)	13	06	---	---	05	01	46.15
M.A.(Sem-II)	13	06	---	---	03	03	46.15
M.A.Final	08	05	---	---	02	03	71.43

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

ANS:The college constitutes the IQAC which includes the Coordinator and members. The IQAC assess the teaching–learning, usefulness of teaching–learning methods in teaching programme. It evaluates the University examination results. IQAC collects information on a regular basis and compiles reports. On the basis of the report the committee prepares plans, both orally and in writing and conveys them to the staff to implement. IQAC conducts meetings with students council and teaching staff to know their difficulties, and prepares plan to resolve them.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty Benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	Nil
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others (Short Term Course)	02*

Note: (*)1. Prof.K.S.Chaure has done UGC sponsored Short Term Course on Research Methodology from RTM Nagpur University.(19.Nov.2012 to 24.Nov.2012)

(*)2.**Prof.B.D.Chauhan** has done UGC sponsored Short Term Course on Research Methodology & Statistical Applications from RTM Nagpur University.(18.Mar.2013 to 23.Mar.2013)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	Supritendent-01 Clerk-04 Library Attend:03 Peon:03 Total:11	Nil	Nil	Nil
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The teaching staff members are asked to apply for research projects to UGC and other agencies for financial support.
- They are also encouraged to present research papers in conferences.
- News about achievements are displayed on college notice board for students
- The students are made aware and motivated to attend the educational tours.
- They are informed about the advantages of these tours in their academic learning and also give them an idea about scopes after completing their graduation.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	01		
Non-Peer Review Journals			
e-Journals	01		
Conference proceedings	01	20	04

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding agency	Total grant sanctioned	Received
Major project:				
Minor Projects:				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other (Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

Note: (*) Dr.P.K.Dubey.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy - Nil

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialized	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input style="width: 50px; text-align: center;" type="text" value="02"/>	State level	<input style="width: 50px;" type="text"/>
National level	<input style="width: 50px;" type="text"/>	International level	<input style="width: 50px;" type="text"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text" value="04"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. NSS camp held at Village: Nandgoan, Pode, Taluka: Ballarpur and various social activities were performed.
2. Tree plantation & Environment day celebrated by plantation of various plants in college campus.
3. Health Check-up Camp organized in college.
4. Industrial Visit organised for B.Com Students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5733.31sq.m (nearly)			
Class rooms	10	14	Management	
Laboratories	Nil			
Seminar Halls	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

The office is equipped with -

- 3 computers with LAN
- 2 printers
- 1 scanner and Xerox.

The library is equipped with 1 computers with LAN.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17925 (Nearly)	Rs.1527618 (Nearly)	249	Rs.33995	18174	Rs.1561613
Reference Books	758 (Nearly)	Rs.300040 (Nearly)	04	Rs.850	762	Rs.300890
e-Books						
Journals	58 (Nearly)	Rs.12425 (Nearly)	03	Rs.367	61	Rs.12792
e-Journals						
Digital Database						
CD & Video						
Others (specify)	25 (Nearly)	Rs.5688 (Nearly)	02	Rs.733	27	Rs.6421

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	06	03	02	02		03		
Added								
Total	06	03	02	02		03		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Library networking: Internet access is provided to staff and students.

4.6 Amount spent on maintenance in Rs:

i) ICT	Rs.4960
ii) Campus Infrastructure and facilities	Rs.144200
iii) Equipments	Rs.3700
iv) Others	Rs.123706
 Total	 Rs.276566

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The institution publishes its updated prospectus every academic year. The prospectus include information about institute, list of teaching staff along with qualification, list of non teaching staff, details of under graduate & post graduate programs, information about new subjects, new subject groups or new course introduced. Rules and process of admission, scholarship scheme and contact details. The institution facilitates students to avail scholarship & free ships and other financial assistance from state government, central government and other authorities.

Opportunities in various sector are highlighted by displaying news about competition of intercollegiate / University / State / National level. The staff in-charge encourages, guides and selects students to participate in competition and institute supports participation carefully.

5.2 Efforts made by the institution for tracking the progression

- The institution encourages students and provides guidance to them from time to time for higher learning.
- The college has Placement Cell, Competitive Exam Cell, English Speaking Cell, Alumni Association Cell, Women Cell for guiding students related to career, job opportunities, and vacancies etc. It also guides the students about the job skills & new opportunities.

5.3 (a) Total Number of students --

394

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

NO	%
190	48.22

Women

NO	%
204	51.78

Last Year (2011-12) (B.A.+ B.Com.+M.A)					
General	SC	ST	OBC	Physically Challenged	Total
97	155	46	129	Nil	427

This Year (2012-13) (B.A.+ B.Com.+M.A)					
General	SC	ST	OBC	Physically Challenged	Total
109	133	62	89	01	394

Demand ratio: 1:1

Dropout %: Nearly 10 % (Note: Many students are still learning with ATKT according to University Guidelines)

5.4 Details of student support mechanism for coaching for competitive examinations

- Internet facilities are available for preparing competitive exams and searching jobs.
- Competitive exam Cell is prepared for students.

No. of students beneficiaries

Nearly 10%

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The institution encourages students and provides guidance to them from time to time for higher learning. The college has Placement Cell, Competitive Exam Cell, English Speaking Cell, Alumni Association Cell, Women Cell for guiding students related to career, job opportunities, and vacancies etc.

No. of students benefitted

Nearly 10%

5.7 Details of campus placement

On Campus		Off Campus	
Number of organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount (Rs.)
Financial support from institution	NIL	NIL
Financial support from government • GOI Scholarship	SC - 97 ST- 38 OBC - 54 SBC- Nil VJ/NT- 19 Total- 208	316434 116889 56995 Nil 18920 509238 (Nearly)
• Free ship	SC - ST- OBC - SBC - VJ/NT-	
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To provide enough opportunities for overall personality development of the students and make them capable to face challenges in the coming future by providing quality higher education through curricular and extra-curricular activities.

Mission: In association with overall development of student which will make them respected, peace-Loving citizens, disciplinary and capable human resource to build nation as possible.

6.2 Does the Institution has a management Information System

Partially **YES**
The Institution has a management Information System concerning with academic information and staffing pattern etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institute does not have any flexibility of curriculum other than the framed and approved by the university under which it is affiliated. Our faculty has contributed significantly towards the enrichment of the syllabi, their restructuring and modernization, keeping in view the needs and trends of modern era so as to prepare the rural youth to face the global challenges. Our faculties represent as members of the university Board of Studies (BOS) of different subjects committees and thus contribute and influence the contents and orientation of the syllabi.

6.3.2 Teaching and Learning

The college strictly followed the Academic Calendar of University and each department prepared a Teaching Plan. This Teaching Plan communicated to the students in the beginning of the academic session. Examination pattern of the university also communicated to the students in the beginning. Model question papers of previous examinations were made available in library for the students.

Different activities were undertaken throughout the session. Study tours and visits were organised. Effective communication was enhanced by organizing Elocution Competitions. Literary skills were promoted by conducting Essay competitions. Quiz Competitions were organized to stimulate the thirst for knowledge among the students.

6.3.3 Examination and Evaluation

Since the college is affiliated to RTM Nagpur University and Gondwana University, Gadchiroli it follows the pattern set by the University. However at college level while conducting examinations certain changes are incorporated from time to time. Ever since its early days, the institution has strived hard to achieve excellence in the academic field. For this it has set targets for itself for self evaluation.

The college has an internal examination committee which conducts college examinations. For internal evaluation and assessment of students, prior to the University Examination, unit tests were conducted by the college following university question pattern before commencing the university examination. The outcome of the evaluation is displayed on notice board. Each department has analyzed the result of the university examination and evaluated the teaching-learning performance. IQAC has been monitoring all these performance with utmost co-ordination.

Along with this, some of the departments also conducted class tests, to initiate regular study habits in the students. By conducting examinations at short intervals the lecturers succeeded in detecting mistakes of the students. The student also learns the exact method answering in the University examinations. This enabled the students to build up on their short comings and near perfection till the time of final examinations.

6.3.4 Research and Development

There is no separate provision for research and development in the institutional budget for the faculty.

- However institution encourages faculty members to apply for Major/Minor research projects.
- But our faculty members are doing Ph.d from R.T.M. Nagpur University and Gondwana University.

Following are the details of ongoing projects.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects:	----	-----	---	----
Minor Projects:	----	----	----	----

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1.The library is equipped with 2 computer.
- 2.Internet facility is made available to the students in library reading room.
- 3.Nearly 18174 Text books ,762 reference books and many journals with other books are available for students.
4. All subscriptions to journals, magazine and newspapers are continued along with subscriptions to new journals.
- 5.All departments submits their books requirement to Library.
6. Reading-Room is available for students.

6.3.6 Human Resource Management

1. All faculty members are involved in additional works for different activities.
2. College Staff members are given free hands towards the development of the institution.
3. Teaching and Non-Teaching Staff granted leave to participate in conference, seminars and workshops.

6.3.7 Faculty and Staff recruitment

1. Faculty and Staff recruitment depends on Maharashtra Government Policy.
- 2.Our college runs few self-financing programmes hence CHB Teachers are appointed as per requirements and norms.

6.3.8 Industry Interaction / Collaboration

1. Our commerce student visited many industries nearby Ballarpur city every year.
2. Students visit these industries with the help of teachers.
3. Officers and Experts are invited to interact with the students.

6.3.9 Admission of Students

The college constitutes admission committee consisting of senior faculty members. The committee guided the student in the selection of appropriate subject group of study, interviews and admits them to the preferred group. The committee took into account the academic records and also outstanding performance of the candidates in sports and extracurricular activities.

While giving admission to the student, the college administration has to take into account their minimum passing percentage because number of applications were less than intake capacity at entry level hence all the applicants were entertained i.e. direct admission/on spot admission which was on first come first basis.

<i>Programme</i>	<i>Number of applications</i>	<i>Number of students admitted</i>
B.A.	223	223
B.Com.	108	108
M.A(Eco)	13	13
M.A(Socio)	28	28
M.A(Mar)	22	22

6.4 Welfare schemes for Teaching and Non teaching and Students:

Teaching and Non teaching	No separate welfare schemes are in the college but the college supports the staff to take loans from different Banks
Students	Library issue additional books/references to meritorious students. Health checkup is conducted by the college for every year

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic				
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examinations are conducted according to University Norms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

1. Some alumni of our college guided the students and motivated them for higher studies.
2. Motivational Lectures are organized for the students.
3. Some alumni members are in Government Services and they contribute for development of country.

6.12 Activities and support from the Parent – Teacher Association

There was a very poor response for the Parent Meeting organized in the college. However, the discussions with those parents were held which were called in the college for the short of attendance of their wards.

6.13 Development programmes for support staff

1. Support Staff are the backbone of the institution.
2. Staff are allowed to participate in the faculty development programmes organised by university and any other agency.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation by the NSS and NCC students, maintenance of college garden. Restriction on the use of mobile phones for students, plastic bags, provision of dustbins in the campus at different sites to collect the plastic material, biscuit, chocolate wrappers, pieces of papers etc.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Paper presentation by the teachers at the conference have received a strong impact. The number of publications in journals and paper presented in conferences has significantly increased.

Teaching Learning Aids:

1. Efforts are taken by the faculty to use of ICT (LCD, Charts, etc.) for effective teaching and learning.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Academic calendar is strictly followed during the year
- Teachers participated in seminars, conferences and workshops and presented research papers.
- Unit tests were conducted in various subjects.
- Health check-up camp was organized.

7.3 Give two Best Practices of the institution

1. Books Donation Scheme (Annexure-III)
2. Research Activities (Annexure-IV)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Tree plantation & Environment day is celebrated by the NSS and NCC students by plantation of tree, maintenance of college garden is also done.
2. Plastic bags, provision of dustbins in the campus at different sites to collect the plastic material, biscuit, chocolate wrappers, pieces of papers etc.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis of the Institution:

Strengths:

A wide range of extracurricular activities aimed at the all-round personality development of students.

Weakness:

Inadequate e-resource and lower ratio in competitive exam.

Opportunities:

Most of the students are from a rural background for whom higher education is most essential for a secure future and social mobility.

Challenges/Threats:

Increasing graduate unemployment.

8. Plans of institution for next year

- To recommend to fill up vacant posts as per the guidelines of State government and University Grant Commission. Recruitment of teachers (on full time regular basis / contract basis) in various departments .
- To add additional reference books, textbooks & Journals to the College Library.
- To encourage the faculty to obtain Research projects.
- To create social awareness/Community service through NSS and NCC.

Name: Prof. Rajat R. Mandal
Signature of the Coordinator, IQAC

Name: Prof. Jyoti R. Bhute.
(Officiating Principal)
Signature of the Chairperson, IQAC

Annexure – I
MAHATMA JYOTIBA FULE MAHAVIDYALAYA, BALLARPUR
Academic calendar for the session 2012 -2013
Senior College

<p>June and July</p> <p>August to September 15 August 05 September 08 September 02 October 28 November</p> <p>November and December 01 December NSS Camp in the month of December. (Tentative) Sports and cultural activities in the month of December.(Tentative)</p> <p>January to April 26 January Alumni meeting and IQAC meeting in the month of March.(Tentative)</p> <p>Note: Many students attend the camp of NCC throughout the year.</p>	<p>1) College starts with admission process. 2) Preparation of Time Table. 3) Registration of student for NCC and NSS. 4) Staff Council Meeting. 5) Celebration of Environment Day</p> <p>Independence Day Teachers Day International Literacy day Gandhi Jayanti Constitution Day</p> <p>International AIDS day</p> <p>Republic Day</p>
Gondwana University	RTM Nagpur University
First Semester : 11-06-12 to 26-10-12 Second Semester : 27-11-12 to 30-04-13 Winter Vacation : 27-10-12 to 26-11-12 Summer Vacation : 01-05-13 to 10-06-13	First Term : 11-06-12 to 26-10-12 Second Term : 27-11-12 to 30-04-13 Winter Vacation : 27-10-12 to 26-11-12 Summer Vacation : 01-05-13 to 15-06-13
University Exam I Semester Exam : 15-10-12 II Semester Exam : 16-04-13	University Exam. Winter Exam : 10-10-12 Summer Exam : 09-03-13

Annexure – II

Feedback Analysis

The institute takes students feedback through Feedback Form. Feedback is taken from the students about assessment of the teachers. The head of the institution obtained oral feedback through meetings with student's council. Oral feedback is also taken from the ex-students through alumni meet. It is found that the feedback given by the students about the faculty was satisfactory. However the alumni and parents express their feelings about the poor building and suggested some modifications for playground.

Sr.No.	Name of Teacher	Teaching subject	Remark by student
1.	Dr.P.K. Dubey	Hindi	Good and satisfactory.
2.	Prof.M.D. Kawade	Sociology	Good.
3.	Prof.J.R. Bhute	Political Science	All good remarks.
4.	Prof.K.V. Patwardhan	Home Economics	Good.
5.	Prof.S.S. Karnase	Marathi	Good.
6.	Prof.K.S.Chahre	History	Good.
7.	Prof.S.S. Bobade	Economics	All good remarks.
8.	Prof.B.D. Chauhan	Marathi	All good remarks.
9.	Prof.R.A.Fulkar	Commerce	Good and satisfactory.
10.	Prof.V.D. Kawade	Commerce	Good and satisfactory.
11.	Prof.R.R.Mandal	Commerce	Good and satisfactory.

Annexure – III

Audit Report of College (2012-2013)

R.R.MAMIDWAR & CO.,
 CHARTERED ACCOUNTANTS,
 CA RAMESH R.MAMIDWAR
 B.Com.,LL.B.,F.C.A.
 CA AJAY D.MAMIDWAR
 B.Com.,LL.B.,F.C.A.
 CA PIYUSH R.MAMIDWAR
 B.Com.,(Hons), F.C.A.

SARAFI LINE,
 CHANDRAPUR (M.S.)
 Pin Code : 442 402
 PHONE NO. :
 @ 255034, 256392
 (O) 252692, 272420

MAHATMA JYOTIBA FULE MAHAVIDYALYA, BALLARPUR, DISTT.CHANDRAPUR
 RECEIPTS AND PAYMENTS ACCOUNTS.
 SENIOR COLLEGE ACCOUNT

RECEIPTS		AMT.	PAYMENTS		FOR THE YEAR ENDED ON 31.3.2013	
		AMT.	SALARY PAID TO TEACHING & NON TEACHING STAFF :	AMT.	AMT.	AMT.
OPENING BALANCE :			Basic Pay	5427440.00		
Cash in hand		287.34	D.A.	4071682.00		
With Shikshak Sah Bank A/c No. 84		2600.06	D.A.Arrears	366866.00		
With Bank of Baroda A/c No.0000013		29385.74	H.R.A.	672994.00		
With Bank Of Maha. A/c No.1201857		253538.00	G.P.	1270052.00		
			Vertical Allowance	110832.00		
			Tribble Allowance	279102.00		
GRANT IN AID :			Special Pay	4290.00		
Salary Grant			6th Pay Arrears	966875.00		
6th Pay Arrears Grant From J.D.			Leave Incashment	407660.00		13577793.00
D.A. Arreas Grant Recd from J.D.						
E.B.C. Grant Recd.		4645.00	Remuneration to Clerk			12000.00
Exam Contingencies Grant Recd from Univ.		145668.00	Remuneration paid to Contributory Teachers			4000.00
GPF Final Pay recd from J.D.		877337.00	Salary to Watchman			10000.00
G.P.F Loan Non Refundable Recd from J.D.		1017000.00	GPF Final Pay paid to Staff			877337.00
Leave Incashment Grant Recd from J.D.		356510.00	Medical Bill paid to Staff			45782.00
Medical Bill Reimbursement Grant Recd from J.D.		34457.00				
NCC Washing & Refreshment Allow.Grant Recd.from NCC		64110.00	CONTINGENCIES EXPS :			
Pract.Exam. Contingencies Grant Recd from Univ.		3000.00	Stationery	35419.00		
			Bank Commission	2728.00		
FEES FROM STUDENTS :			College Cleaning exps.	3000.00		
Registration Fee		11910.00	Typing & Xerox exps.	5014.00		
Admission fee		40.00	T.D.S. Return Filing Exps.	1781.00		
Coution fee		5.00	T.A. & D.A. Exps	12215.00		
Other Fee		15928.00	General Repairs & Maints.	868.00		
Library Fine		4451.00	Electricity charges	87135.00		
Library fee		23400.00	Nagar Parisad Tax	64574.00		
Magzine Fee		5960.00	Postage Exps.	923.00		
Identity Card		2840.00	Advertisement exps.	17800.00		
Medical Fee		4660.00	Telephone Bill Exps.	4990.00		
Medical Test Form Fee		7560.00	Xerox Machine Repairs	3700.00		
Physical Efficiency Fee		4900.00	College Exam	10000.00		
College Exam Fee		4830.00	College Practical Exps.	2329.00		
TOTAL C/F		86484.00	TOTAL C/F	252476.00		14526912.00



Contd. 2nd page

-2-

TOTAL B/F	86484.00	15772260.14	TOTAL B/F	252476.00	14526912.00
Tuition Fee	183422.00		Computer Repairs	4960.00	
Student Aid Fund	7350.00		Extra Curricular Activity Fee	835.00	
College Practical Fee	330.00	277586.00	News Paper exps.	18063.00	276334.00
AMALGAMATED FUND:			AMALGAMATED FUND EXPS :		
Games & Sports Fee	29880.00		Games & Sports Exps	3856.00	
Extra Curricular activities	9620.00	39500.00	Extra Curricular Activities Exps	11878.00	15734.00
OTHER INCOME:			FEES PAID TO NAGPUR UNIVERSITY :		
Prospectus Sale	23690.00		Univ. Annual Fee	17250.00	
College fine	400.00		Univ. Exam Fee	36135.00	
Cost of Books	100.00	24190.00	Univ. Convocation fee	13200.00	
FEES FROM STUDENTS IN FAVOUR OF UNIV.:			Univ. Practical Exam fee	3844.00	
Univ. Annual Fee	30425.00		Univ. Stud. Aid fund	690.00	
Univ. Exam fee	105149.00		Univ. Medical Aid fund	690.00	
Univ. Convocation fee	16400.00		Univ. Stud. Welfare fund	690.00	
Univ. Practical Exam fee	13330.00		Univ. Late Fee	550.00	
Univ. E-Suvidha Fee	26400.00		Univ. Stud. Union fee	690.00	
Univ. Stud. Aid fund	1225.00		Univ. Games & Sports fee	3450.00	
Univ. Medical Aid fund	1141.00		Univ. Continuation Fee	10000.00	
Univ. Enrolment Fee	32360.00		Univ. Environment Fee	1280.00	
Univ. Late Fee	4950.00		Univ. Ashawmogh fee	3312.00	
Univ. Stud. Union fee	1167.00		Univ. Affiliation fee	5000.00	
Univ. Ashawmogh fee	7170.00		Univ. Online Form Fee	1600.00	
Univ. Stud. Welfare fund	1165.00		Univ. Disater Mangment Fund	1380.00	99761.00
Univ. Disarter Mangement Fund	2750.00		FEES PAID TO GONDWANA UNIVERSITY :		
Univ. Environmental Fee	10000.00		Univ. Annual Fee	24500.00	
Univ. Games Fee	5895.00	259527.00	Univ. Ashawmogh fee	4704.00	
COLLECTED FROM STAFF:			Univ. Continuation Fee	10000.00	
P.F.	492000.00		Univ. Disater Mangment Fund	1960.00	
P.T.	54200.00		Univ. Enrolment fee	23210.00	
Income Tax	1314190.00		Univ. E-Seva Fee	9800.00	
Bank Loan (S.S.B)	101150.00		Univ. Exam Fee	105427.00	
Bank Loan (Bank of Baroda)	28500.00		Univ. game Entry Fee	1050.00	
Bank Loan (Bank of India)	39600.00		Univ. Late Fee	4150.00	
Bank Loan (Bhandra Bank)	92400.00		Univ. Migration fee	5600.00	
Pay Recovery	112000.00		Univ. Other Fee	65.00	
L.I.P.	626509.00		Univ. Practical Exam fee	9016.00	
G.L.I.P.	9560.00		Univ. Stud. Aid fund	980.00	
Society Loan	845690.00	3715799.00	Univ. Games & Sports fee	4900.00	
			Univ. Medical Aid fund	980.00	
			Univ. Medical Test From Fee	980.00	
			Univ. Stud. Union fee	980.00	
TOTAL C/F		20088862.14	TOTAL C/F	208302.00	14918741.00



TOTAL B/F	20088862.14	TOTAL B/F	208302.00	14918741.00
LOAN & ADVANCE: Shri. Sonkure		Univ. Stud. Welfare fund Univ. Affiliation fee	980.00 1000.00	210282.00
TRANSFERRED FROM: JR. College A/c Scholarship A/c P.G.A/c M.S.P. Mandal A/c	90000.00 358791.00 98000.00 680000.00	NON-RECURRING EXPS: Fire Extinguishers Purchase Dead Stock Books Purchase	1450.00 120.00 21604.00	23174.00
	614791.00	G.L.I.P. Final Pay Paid to Staff Exam. Conting. Paid to Exam. Incharge N.C. Washing & Refreshment Allowance Paid to Incharges P.F. Deducted by A.O. Nagpur P.T. Deducted by A.O. Nagpur Income tax Paid to I.T.O. L.I.P. Paid to L.I.C. G.L.I.P. Paid to L.I.C. Nagpur S.S. Bank Loan Paid to Bank B.O.B. Loan paid to Bank B.O.I. Loan Paid to Bank P.F. Loan Non-Refundable Paid to Staff Society Loan Paid to Bank Bhandra Bank Loan Paid to Bank Pay Recovered paid to J.D. Nagpur		115668.00 64110.00 475500.00 54200.00 1314190.00 626509.00 9335.00 101150.00 28500.00 39600.00 1017000.00 845690.00 92400.00 112000.00
		LOAN & ADVANCE: Shri. A.M. Chandekar		106.00
		TRANSFERRED TO: NSS Regular A/c M.S.P. Mandal A/c Scholarship A/c	20000.00 2500.00 358791.00	381291.00
		CLOSING BALANCE: Cash in hand With Shikshak Sah. Bank (A/c No. 84) With Bank of Maha. A/c No. 201857 With Bank of Baroda A/c No. 00000013	1551.34 2600.06 217784.00 55096.74	277032.14
	20706478.14			20706478.14

Certified that the above RECEIPTS AND PAYMENTS ACCOUNT (SR. COLLEGE) of MAHATMA JYOTIBA FULE BALLARPUR, DISTT. CHANDRAPUR (M.S.), For the year ended on 31-3-2013, subject to our separate report shows a true and fair picture of SR. COLLEGE, as per our information at explanation given to us and as is reflected from the books of account.

CHANDRAPUR
RPD/1+2/
DATED: 30 JUL 2013

30 JUL 2013



MAHATMA JYOTIBA FULE MAHAVIDYALAYA
B A L L A R P U R.

FOR R.R. MAMIDWAR & CO.,
CHARTERED ACCOUNTANT
R.R. MAMIDWAR
(PARTNER)

Annexure – IV

Best Practice 1

1. Title of the practice: Books Donation scheme

2. Goal:

- To help the students of poor and weaker sections of the society with reading materials in the form of books.
- To help those students who can't purchase the books necessary for their studies.
- To inculcate the habit of reading among students.
- To enhance the reading skill of the students.
- To enable them to improve their performance in the examination.

3. The Context:

The institution has been serving the educational needs of people living in Ballarpur and its adjoining areas, especially those who come from the weaker sections of the society. More than 90% of students belong to educationally backward classes and poor families with no proper guidance at home.

4. The practice:

Taking into consideration the vision and mission of the institution, the college has formed the —Student Welfare Committee to help the student of weaker sections of the society by giving them books prescribed for the respective courses. The faculty members contribute some part of their income to this scheme for the welfare of the poor students who are deprived from education. The chief aim of this practice is to bring poor students in the main stream of education.

After the beginning of the session, the college invites applications from the students of weaker section of the society for the book donation scheme every year. The college informs about the scheme by notifying it on the college notice board as well as circulating notices in the class rooms. After the applications along with income certificate are received from the students for books, the students welfare committee verifies them with the records from the office to determine the financial condition of the respective students and come to the conclusion whether the student concerned are very poor and need help from the student welfare committee of the college.

5. Evidence of success

During the last four years, more than 15 students were benefited from this scheme. Apart from this, the institution has succeeded in inculcating the habit of social commitment, creating educational interest and increasing reading habits among the students. Many students of the college have achieved ranks in the university examinations. Some students have also got success in competitive examinations and other fields. In this way, this scheme contributes to the development process of the college.

6. Problems Encountered and Resources Required

The institution encounter few problem for implementing this unique practice.

Best Practice 2

1. Title of the practice : Research Activities

2. Goal:

- To motivate the research attitude in teachers and students.
- To motivate the teachers to apply Minor/Major Research Project
- To encourage the multidisciplinary research work with other institute.
- To inculcate the habit of awareness in recent trends of advancement of Commerce and Arts field.

3. The Context:

The Commerce is the fast moving faculty. The Business and Trade is rapidly changing and advancing. Therefore, the students and teachers must be aware of growth and changing trends in the field of Commerce. This motivates the institute inculcate the research temperament amongst students. We promote the idea that research and innovations is the key to progress, for survival on this endangered planet.

4. The practice:

Teachers are actively involved research projects. Many teachers are encourage for registration in Ph.d. Assist.Prof.K.S. Chaure submitted the Proposal of Ph.d in RTM Nagpur University, Nagpur.

5. Evidence of success

The college has taken very proactive steps in promoting research among the faculty. Research publications and paper presentation at the conference have received a strong impact. The number of publications in journals and paper presented in conferences has significantly increased. During this year our college teachers have published many research papers in national and international conferences.

6. Problems Encountered and Resources Required

The institution does not encounter any problem for implementing this unique practice.