

A source for jobs and employment-related events in the greater Union County area

Job Connection

A joint venture of Union County College and the Union County Board of Chosen Freeholders

Please: Print only what you need. ♻️ Recycle what you print.

August 24 – August 30, 2015

Tuesday, August 25: Open House at the Workforce Innovation Business Center!!!
Workforce Innovation Business Center Mills at Jersey Gardens, 651 Kapkowski Road in Elizabeth, NJ.

Starts from 10am to 1PM. Companies are hiring for several positions such as:

Housekeepers

Organized and has Great attention to detail such as recording room maintenance requirements. Experience with cleaning areas from top to bottom. Stock guest rooms with supplies and prior experience with transport cart. Knowledge of sanitation chemicals for designated surfaces, according to OSHA regulations and hotel requirements. Clean bathrooms. Removing trash, dirty linen, and room service items.

Servers

Extensive knowledge of food, wine and spirits. Experience with wine presentation and service. Fine dining and banquet experience. Experience with a POS system. Ability to speak another language is a plus but not required. Barista skills a PLUS, too!

Cashiers/Concessionaires

Experience with POS. Professional and friendly; able to provide exceptional customer service. Experience with cash counting as well as counting out tills. Exceptional multi-tasker; can juggle order taking while performing money transactions. Ability to distinguish counterfeit bills.

Baristas

Must possess extensive knowledge for preparing all coffee beverages. POS System knowledge and experience. Exceptional customer service skills.

Bartenders

Professional, friendly, and outgoing. Knowledgeable in beer, wine, and spirits. Familiar with wine presentation and service. Experience pouring drinks using standard pour according to specifications. Experience with POS system a plus. Ability to speak another language is a plus but not required.

Prep Cook

Possess a great understanding of food preparation and presentation. Enjoy cooking in a variety of environments and thrive in fast-paced, high pressure situations. Fast and flexible learner; excellent knife skills--able to wash, peel, chop and slice! Team-oriented and good at taking direction. Maintains proper food handling, safety and sanitation standards while preparing food, serving food and clean-up.

Station/Grill Cook

Multifaceted and able to take on numerous stations in the kitchen. Must be able to take a lot of orders and multi-task well. Maintains proper food handling, safety and sanitation standards while preparing food, serving food and clean-up. Enjoy cooking in a variety of environments and thrive in fast-paced, high pressure situations. Fast and flexible learner; excellent knife skills--able to wash, peel, chop and slice! Well-versed in breakfast, eggs, omelets, pancakes, etc. is a plus.

Dishwashers/Bussers

Organized and efficient--take pride in keeping your area clean! Commercial dishwashing experience a plus. Knowledge of proper rinsing, washing and sanitizing techniques

Among this week's events...

Few Positive Recruitments coming up at the Union County One-Stop in Elizabeth for August and September. 921 Elizabeth Ave., Elizabeth, NJ

Warehouse, Food Assemblers, CDL Drivers, Driver's Helper, etc. – Gate Gourmet will be on **Monday August 24th, 1pm-3pm**. The largest independent provider of airline catering and provisioning services. Located in Elizabeth, New Jersey, Gate Gourmet currently has openings for the following full time positions: Food Assemblers - 2 openings. \$ 8.50 per hr., Warehouse - 1 openings. \$10.00 per hr., CDL Drivers/Class A or B - 6 opening. \$12.20 per hr., Porters – 2 openings. \$ 8.50 per hr., Equipment Assemblers - 2 openings. \$ 8.61 per hr., Storeroom Clerk - 2 openings. \$10.00 per hr., Dishwasher - 2 openings. \$ 8.50 per hr. Driver's Helper no CDL required (Driver's License is required) \$10 hr.

Road Service Technicians – Pop-A-Lock will be on **Friday August 28th, 9am-11am**. ROAD SERVICE TECHNICIANS needed in Union and Middlesex County. JOB ENTAILS: Tire changes, Jump Starts, Unlocking car doors and fuel deliveries. Must have a reliable vehicle. Able to work independently. Must have a clear criminal background record. Full and part time positions are available. Minimum pay is \$500.00 per week commission. Work from home on call shift work per week. Part time no minimum shifts are needed to work. Paid company training. Promotions and bonus opportunities are available.

CHHA and Companions – Senior Helpers will be on **Wednesday September 2nd, 1pm-3pm**. **Certified Home Healthcare Aides / CHHA** (hourly and live-in) - Requirements: Minimum 1 year of experience. CHHA (New Jersey State Licensed). Current PPD & Physical (within 12 months). Valid Driver's License, Auto Insurance & Reliable Vehicle (not required for live-in). Two employer and personal references. Hourly: \$11/hr. Live-ins: \$105/day. **Companions** (help with errands, provide companionship, light housekeeping, engaging client, and transportation to appointments). Requirements: Minimum 1 year of experience. Valid Driver's License, Auto Insurance & Reliable Vehicle. Two employer and personal references. Pay for Companions - \$9/hr. * Flexible schedules to meet your needs * Paid training* Paid vacation * Annual raises and bonuses based on performance.

Warehouse Workers, Forklift Drivers – Real Time Staffing will be on **Wednesday September 9th, 1pm-3pm**. General Labor/Warehouse – South Plainfield – \$9.00 to start. Forklift Operator – South Plainfield – \$12.00 to start. General Labor/Warehouse – New Brunswick- \$10.00 to start. General Labor/Warehouse-Cranbury- \$11.50 to start \$9/hr, Various shifts. PLEASE **APPLY ONLINE PRIOR TO THE RECRUITMENT DATE at LaborReady.com for the New Brunswick location.**

**Positive Recruitment for Union County One-Stop in Plainfield. 200 W 2nd Street
Plainfield, New Jersey 07062**

Real Time/ Select Staffing, Tuesday, August 25th 9am-12 noon

General Labor/Warehouse – South Plainfield – \$9.00 to start NJ1029017. **Forklift Operator** – South Plainfield – \$12.00 to start NJ1029026 **General Labor/Warehouse** – New Brunswick- \$10.00 to start NJ1029019 **General Labor/Warehouse**-Cranbury- \$11.50 to start NJ1029021

Senior Helpers Recruitment Thursday August 27th, 2015 from 9am – 12noon. Hiring for: **Certified Home Healthcare Aides / CHHA (hourly and live-in) NJ1021704.** Requirements: Minimum 1 year of experience. CHHA (New Jersey State Licensed). Current PPD & Physical (within 12 months). Valid Driver's License, Auto Insurance & Reliable Vehicle (not required for live-in). Two employer and personal references. Pay for CHHA: Hourly: \$11/hr. Live-ins: \$105/day. **Companions (help with errands, provide companionship, light housekeeping, engaging client, and transportation to appointments) NJ1029237** Requirements: Minimum 1 year of experience. Valid Driver's License, Auto Insurance & Reliable Vehicle. Two employer and personal references. Pay for Companions - \$9/hr. * Flexible schedules to meet your needs * Paid training* Paid vacation * Annual raises and bonuses based on performance.

Every Monday: Open House at Community Access Unlimited In Elizabeth

Community Access Unlimited is an expanding social service agency that wants you to apply to become part of a dynamic team leading the way to assisting people with disabilities or at-risk youth reach their goals! We have direct care positions available assisting individuals with developmental disabilities that live independently in the community. All positions require: valid driver's license; vehicle to use while working; original HS Diploma/GED. Prior experience working with individuals with developmental disabilities preferred. To apply for a position please attend an **Open House** held on **Mondays, 4 pm – 6 pm at 80 West Grand St, Elizabeth.** **To make an appointment for an Open House, call an HR rep at 908-354-3040 ext. 203. If you can't attend an open house, fax your resume to 908-354-0283 or email to rwright@caunj.org.** Working at Community Access Unlimited is not just a job but a career. We offer promotional opportunities for employees, competitive salaries and a comprehensive benefits package for full time employees! **To learn more about the agency visit our website at www.caunj.org.** Be prepared to fill out an application. Make sure you bring a resume! EOE.

Every Monday: Cavalry Staffing is Hosting an Open House

Calvary Staffing is a drug and alcohol-free workplace and is one of the fastest growing staffing firms in the country. We partner with industry leading clients in Transportation. We are seeking **DRIVERS AND CAR DETAILERS** to work with us at major car rental facilities in **NEWARK LIBERTY INTERNATIONAL AIRPORT.** Drivers help us to transport rental cars throughout several facilities. Car detailers are responsible for cleaning and preparing vehicles to be rented again by a new customer. A valid NJ driver's license (no probationary or provisional license), no DUI/DWI and no more than 1 moving violations or at-fault accident in the last 3 years with at least 1 full year of driving history is required for ALL positions. Able to work on your feet and/or drive in various weather conditions for 10-12 hours. Starting pay is \$8.38/hour. We offer flexible scheduling, part

weekly pay with electronic pay cards, and offer medical insurance to ALL employees starting at date of hire. **Interested in scheduling an interview, please contact Theodora Tribie at 862-234-2822 or respond via to ttribie@cavalrystaffing.com. We are holding an Open House MONDAY between 10am- 3pm Cavalry Staffing 24 Commerce St. Suite 1725 - 17th Floor Newark, NJ 07102**

Few Positive Recruitments at the Plainfield One Stop Career Center: 200 West Second Street Plainfield, NJ 07060

Tuesday, August 25 at 9am - 12pm. Real Time/ Select Staffing Hiring for: **General Labor/Warehouse** – South Plainfield – \$9.00 to start **NJ1029017** Forklift Operator – South Plainfield – \$12.00 to start **NJ1029026**. **General Labor/Warehouse** – New Brunswick- \$10.00 to start **NJ1029019**. **General Labor/Warehouse-Cranbury-** \$11.50 to start **Enter the Job Order NJ1029021** For *more info*: log into www.jobs4jersey.com – *OnRamp*

Thursday, August 27: Financial Services Talent Network Workshop

1:00 p.m. – 3:30p.m.

**Union County One-Stop Career Center 921 Elizabeth Ave.
Elizabeth, NJ 07201**

DO YOU HAVE THE RIGHT SKILLS TO COMPETE?

YOU SHOULD ATTEND THIS NEW TRAINING WORKSHOP AND BE SURE...

Learn about the opportunities in Financial Service Industry and how to better position yourself for HIRE! This session was developed for jobseekers with or without financial industry experience seeking effective tools to a successful about hiring within this sector.

Participants will learn how to:

- Assess your Skills and Experience: *Are you the right FIT?*
- Transfer Skills from one Industry to another: *Identifying jobs that would Kill for your Skills!*
- Maximize your Marketability for HIRE in FINANCE! *“Talk the Talk” and “Walk the Walk” of the Financial Sector*
- LEADS!—*Hot Companies Hiring in the Region*

RSVP to Kathy Eaton, Jersey Job Club Leader at Kathleen.Eaton@dol.nj.gov or call 908-965-3924

EMPLOYMENT OPPORTUNITIES

ACELERO LEARNING - We are looking for the right candidates to join our team and you might know of them! Here is the list of opportunities: **Feel free to visit our website at www.accelero.net to see more information!**

ALTERNATIVE INC –New Jersey-based non-profit organization is committed to providing services and support to individuals with special needs. The agency is growing rapidly and is in need of qualified candidates! To provide individuals with comprehensive support services, they strive for candidates to make the right choice in choosing Alternatives, Inc. as their

prospective employer. This agency offers generous benefit packages for employees, as well as rewards for performance and years of service. Operating in a competitive industry, Alternatives continues to be a leader with salaries, technology and services. They promote lifelong education and personal development within their company. **To apply: Visit www.alternativesinc.org**

ARC OF UNION – is hiring for several positions. **Please apply at <http://www.arcunion.org/careers/opportunities.php>.** Use the Job Code when submitting your resume. **Submit your information to: The Arc of Union County Human Resources. The location is 70 Diamond Road Springfield, NJ 07081 Fax: (973) 315-0008 careers@arcunion.org**

ASHLEY FURNITURE HOMESTORES EDISON – is hiring **FT Product Specialist (Furniture Sales) w/ benefits.** Ashley Furniture Home Stores of Metro NY/NJ is a great place to work and shop! We offer personal and professional growth along with the best compensation plan in the furniture industry. We offer extensive training and flexible schedule. Weekends are mandatory (certain roles). So if you are passionate, customer focused, and have a high level of integrity, come join our TEAM. We currently have an opportunities for: Fairfield, Secaucus, and Edison & Paramus, NJ. **Please submit your resume to lturmer@ashleyne.com**

ATLANTIC HEALTH SYSTEM - is seeking a FT crisis counselor to work FT 11a-11:30p at Overlook Medical Center, a member of the prestigious Atlantic Health System. **Responsibilities:** Evaluate emergency department-referred behavioral health patients. Conduct suicide assessments. Manage psychiatric emergencies. Coordinate disposition plans with interdepartmental/interdisciplinary teams. **Qualifications:** Masters degree in psychology, social work or related field. License strongly pref. (LCSW, LPC, RN, psychologist; will consider if on licensure path. Emergency in Emergency Dept/Crisis/Screening pref. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability or protected veteran status. **For more information, please go to <https://careers-atlantichealth.icims.com/jobs/16951/counselor%2ccrisis/job?mode=job&iis=Indeed&iisn=Indeed.com&mobile=false&width=740&height=500&bga=true&needsRedirect=false&jan1offset=-300&jun1offset=-240>**

BRAHIM – is hiring 10 Sales Associate Part time. Base Salary \$8.50-10.00/HR + Commission. Must have 1-2 years proven experience. Must be able to work weekends and evenings. Must have great communication skills. Must be willing to work 30 hours a week. Must have great customer service skills. Must be 18 years old. **Store opens 8/27 this Month. They will conduct interviews 8/19. All interested candidates, please email their resume to baptiste@ucc.edu**

BROADRIDGE - The Operations Associate will be involved with the day to day activities related to Cash and Stock dividends. The Associate may have direct interaction with clients, and should be able to handle themselves appropriately. Day to Day Activities: Cash and Stock dividend related functions, Entered dividend related information into TranStar, Run dividend related reports, Create funding letters for dividend issues, Prove/Reconcile dividends, Research differences, Move data files for retention to sharepoint, Assist with special projects as needed. **Qualifications:** Stock Transfer Agency experience preferred, Equity experience preferred, Excellent client service skills in handling complex issues and Clients -- follow-through to appropriate resolution, Attention to detail, Excellent communication skills -- verbal, written. **To apply, please go to <https://recruiting.adp.com/srccar/public/RTI.home?d=External&c=1106841&rb=INDEED&r=5000045376806>**

CABLEVISION – is hiring bill collectors, customer service, and sales. **For more information, please go to <http://jobs.cablevision.com/>**

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF NEWARK, MOUNT CARMEL GUILD BEHAVIORAL HEALTH SYSTEM - are currently seeking a full time Program Manager to work in our Residential Programs located in Jersey City and Union City, New Jersey. **The Program Manager will perform the following duties:** Provide program administration and staff supervision. Provide inter-agency coordination, facility management and quality assurance. Oversee staff development, training and clinical supervision. Provide clinical support 24 hours a day. Coordinate each stage of the referral process from state and county hospitals. Coordinate services within the program and maintain accountability for professional standards of practice. Conduct staff meetings and provide staff evaluations. Monitor program expenditures, track program statistics, ensure compliance with grant requirements and comply with all reporting requirements. Represent the program at providers' meetings and develop a cooperative relationship with community agencies and organizations. **Job Requirements** Master's degree in mental health related discipline, LCSW, 3-5 years supervisory experience, Valid N.J. driver's license, Residential experience preferred. **Visit our website www.ccannj.org**

CLEANING PEOPLE NEEDED. FOR LOCAL CLEANING COMPANY. For Scotch Plains areas part-time mornings. 10 – 15 hours per week. Residential (homes) cleaning. Daytime hours only. Cleaning experience required. Must live within 15 mile radius. Car required. Must have driver's license, social security card. **To fill out an online application go to:**

<http://www.nj.cmzclean.com/careers.html> visit www.cmzclean.com for information. Please call 908-322-4502

COLLEGE CENTRAL NETWORK – Go to www.collegecentralnetwork.com to gain access to a variety of employment opportunities. Check out CCN's Job Search Kit for tools to build your job search résumé. Find resources to: create concise and effective résumés; market yourself with professional cover letters; and prepare yourself for interviews. With formats, guides and samples, CCN's Job Search Kit provides the basics to get you started if you are a student, as well as a refresher course if you have already graduated.

COLLEGE NANNIES – Full Time and Part Time Nannies in Morristown, Maplewood, Chatham, South and West Orange. As a nanny, there are various positions available to you, whether full-time, part-time or on-call nanny positions for infants to school aged children. These positions are available to start with immediate hire, upon completing hiring and/or placement process. Nannies will be placed based on skill set, experience and availability. We offer flexible scheduling, ongoing support, and a variety of positions to fit your skills and preferences. Nanny positions may be full-time, part-time, hourly babysitting, summer only and/or after school. All applicants must meet following requirements: Must have reliable form of transportation and ability to travel distance, Be very reliable, mature, honest, and have genuine love of children, Have previous child care experience and valid reference (note: reference not allowed to be family members), CPR and First Aid training (not required before interview). Must be a role model for children at all times, Must have the ability to keep up with interactive play, depending on child(ren) age group. **Apply to the Livingston Center today! Interested candidates should fill out and submit their applications at: <http://www.collegenannies.com/livingstonnj>. Click on the "Join the Team" tab at the top of the page and then select the "Apply Now" link to start work at College Nannies and Tutors, Livingston Placement Center.**

COMMUNITY FOOD BANK - FOOD SERVICE TRAINING ACADEMY - A COMMUNITY KITCHEN PARTNER OF FEEDING AMERICA We Have the Recipe for a Fresh Start...learn more. **New Class: October 12, 2015 – February 3, 2016. Free, full tuition for those who qualify.** Sixteen-week training program in cooking and food preparation where students will learn: Knowledge of professional kitchen equipment, culinary terminology, Institutional hands-on training (bulk production), Cooking methods, Food safety, Menu planning and nutritional skills, baking program, ServSafe® Certification, Job and life skills counseling towards full-time employment, Must possess a HS diploma or GED to participate, Paid public transportation is available for those who qualify. **90% employment rate within six months! Day time classes: Monday through Friday. 8:30 am – 4:00 pm (16 weeks).** Ms. Rosemarie Murray, Administrator 908-355-3663, Ext. 240. 31 Evans Terminal, Hillside, NJ 07205

COMPASS GROUP - have an opening for a Full-Time **FOOD SVC WORKER** position in Piscataway. **Schedule:** Monday - Friday. **Requirement:** Deli experience preferred. **Essential Duties and Responsibilities:** Performs prep work such as washing, peeling, cutting and seeding fruits and vegetables. Weighs and measures designated ingredients. Carries pans, kettles and trays of food to and from work stations, stove and refrigerator in accordance with safety standards. Stores food in designated areas following wrapping, dating, food safety and rotation procedures. Cleans work areas, equipment and utensils. Distributes supplies, utensils and portable equipment. Utilizes approved food recipes and production standards to ensure proper quality, serving temperatures and standard portion control. Serves customers in a friendly, efficient manner following outlined steps of service. Resolves customer concerns and relays relevant information to supervisor. Ensures compliance with company service standards and inventory and cash control procedures. Assures compliance with all sanitation and safety requirements. Performs other duties as assigned. **Full time associates at FLIK are offered many fantastic benefits. To look for more information and apply, please go to <https://hourlyjobs.compassgroupcareers.com/>**

THE COUNCIL FOR AIRPORT OPPORTUNITY -recruiting for shuttle drivers with a CDL license class AB with passenger endorsement. Hazmat endorsement for fueling. This is two different airport companies that require the background check. **Apply online at www.caonj.com bring original social security card valid driver's license, to 17 Academy St. Newark, NJ Monday-Thursday 9am-2pm. Business attire is required.**

DELTA - T GROUP- is a national behavioral education referral agency with over 20 years of experience in referral services. Teacher Aide / Teacher Aide One-on-One (Education Unit) Where: Northern and Southern NJ. Schedule: Monday - Friday

7:15 AM - 4 PM *Requirements: One year (1) or more of classroom setting experience. Updated PPD (within the past year). Compensation \$10-\$12 hour. **For more information please contact: Mrs. Kissy Narvaez and Ms. Vivian Pichardo, Staffing Coordinators or Mr. Aaron Wolf, Recruiter. Email a word doc. to: knarvaez@deltatg.com vpichardo@deltatg.com awolf@ycs.org Website: www.deltatgroup.com**

ELIZABETH SEAPORT - Must have warehouse experience. Must be able to lift up to 75 lbs. Must have excellent attention to detail. Excellent attendance record. Excellent references. Entry Level - Weekend Shift (Sat and Sun): 4:00AM - 12:30PM, 6:30AM – 3:00PM, 12:30P – Close. All full time positions are filled from the weekend part time crew. Promotion potential. Starting salary: \$11.00 per hour – non-negotiable. Applicants are subject to background and drug test screening. MTK Resources is a privately owned company that provides logistics management services. **To Apply: Send a resume to jen@mtkstaff.net OR Apply in person at 1001 IKEA Drive, Elizabeth NJ (next door to performance foods and across the street from IKEA).**

EXPRESS EMPLOYMENT PROFESSIONALS - has nearly 700 franchise locations that provide a full range of employment solutions that include full-time, temporary, and part-time employment in a wide range of positions, including professional, commercial, and administrative. There are several positions, such as Administrative Assistant, Marketing Specialist, CDL Driver, Warehouse Shipping Clerk, and many more. **For more information and to apply, go to <http://www.expresspros.com/Job-Seekers/Default.aspx>**

GALLOPING HILL GOLF COURSE – is hiring Caterings Sales Coordinator \$30,000 + Commission. **Position Summary:** This position is responsible for participating in the development and implementation of sales strategies, plans, and programs primarily designed to increase Catering events, maximize revenues, and promote a positive image of the facility. Responsibilities include the implementation of various strategies including direct and/or telephone sales, direct marketing communications, advertising, special event promotions and community & municipal relations, etc. Responsibilities also include conducting periodic market research to provide information essential for revising current collateral, which enhance the Company's competitiveness in the marketplace, as well as for fiscal and operational analysis as appropriate. Maximize the club's profitability from the catering sales. **Essential Duties and Responsibilities:** Effectively sell catering events, including but not limited to (Weddings, Social Events, School Events, Corporate Meetings, Fundraisers, and Trainings) at a level to meet or exceed the budgeted requirements. Build relationships with hotels, convention contacts, special event groups, wedding organizations, civic organizations, etc. to promote special events. Develop and organize all group events, special events and manage communication between departments to help ensure coordination of activities. Maintain positive relationships and communicate clearly, tactfully, and persuasively with employees, customers and outside contacts as applicable. Ensure that all employees, especially customer contact personnel, fully understand all pertinent details in order to maximize customer satisfaction. Monitor facility activities and make recommendations to improve customer service and/or operational efficiencies. Maintain knowledge of current and projected industry developments through continuous attention to marketing and wedding periodicals and participation in relevant trade organizations. Works with the Chef and others to schedule/coordinate personnel requirements for private functions Develops detailed plans for each catered event at the facility. Assists in the preparation of the marketing plan and annual budget to increase the profitability of the banquet operation; monitors performance against budgets; recommends corrective actions as necessary to help assure that budget goals are met. Assure the efficient and timely submission of all banquet sales reports as required by club. Perform other duties as appropriate and directed by management. **Qualifications:** Positive attitude, professional manner and appearance in all situations. BA or BS degree preferred. 3 years applicable sales and management experience, preferably in the golf, wedding or hospitality industry. Demonstrated experience and capability in the areas of budget development, fiscal management, strategic planning, staff management and sales. Demonstrated quality written, verbal, and interpersonal communication skills. Ability to analyze and solve problems; efficiently handle multiple duties under pressure with minimal supervision; work flexible hours as required including nights/weekends/holidays. Positive attitude, professional manner and appearance in all situations. Demonstrated quality written, verbal, and interpersonal communication skills. **All interested Candidates please contact Henri at 908-355-4444, and email him your resume at baptiste@ucc.edu**

HORIZON BLUE CROSS/BLUE SHIELD – is hiring for several positions in the Business Process Improvement, Government, administrative, and Finance department. **To find out about positions and apply, please go to <https://jobs.horizonblue.com/joblist.html?pageto-next=2&ERFormID=newjoblist&ERFormCode=7.566500203653064>**

IDEALIST FOR ANYONE INTERESTED IN NON-PROFIT – If you are seeking employment or volunteer opportunities in non-profit, please visit www.idealists.org for more information.

KELLY SERVICES - 300 Warehouse Sorters Needed in Avenel. Part-Time, Full Time, Temp and Temp-Perm. 1st, 2nd, and 3rd Shifts \$13.25 to 13.75 per hour. Full benefits available. Start Immediately. Screening Process required. Candidates must have valid identification. **2 Tower Center Blvd. East Brunswick, NJ 08816 OR Call 732-981-0124 APPLY IN PERSON**

MARION P. THOMAS CHARTER HIGH SCHOOL – is hiring a College Counselor. Marion P. Thomas Charter School students are required to apply to college and receive at least two acceptances from a four-year, post-secondary institution. Under the supervision of the principal, the College Counselor's main role is to foster a college-bound environment, support students' successful completion of high school and transition to college, and ensure all students are four-year College eligible. The College Counselor is crucial to the success of our students. **Duties of this position include, but are not limited to, the following:** Build and sustain a school-wide culture of attending college. Maintain a visible college culture throughout the school by decorating walls with college paraphernalia, motivational messages, etc. Coordinate school site testing processes, specifically the PSAT, SAT, HSPT, ACT and NJBCT. Assist students in navigating the college search and application process. Ensure all eligible students apply to a four-year college program, including a required application to a NJ public institution. Oversee preparation and distribution of progress reports, quarter/semester grades and transcripts. Collect and monitor student academic progress, specifically on-track for promotion/graduation data. Counsel students and parents in academic progress. Supervise credit recovery programs and opportunities for students (e.g., on-line credit recovery, summer school). Supervise the school's National Honor Society. Coordinate family engagement events, such as Parent-Teacher-Student Conferences and Parent Orientation. Coordinate student orientations. Facilitate college admission and financial aid workshops for students and parents. Support scholarship search, application, and award processes for students. Maintain external relationships to bring services or opportunities to the school (e.g., SAT test prep courses, guest speakers). Develop and maintain relationships with colleges. Cultivate relationships with community organizations. Plan day and overnight trips to colleges and universities. Host on-campus career fairs. Under the direction of the assistant principal, oversee the entire student recruitment and enrollment/admissions process (Open Houses, articulation meetings, elementary counselors' breakfasts, advertising, school visits, high school fairs, New Schools Expo, enrollment night). **To apply, please go to**
<http://www.applitrack.com/visionsacademy/onlineapp/JobPostings/view.asp?all=1&AppliTrackJobId=245&AppliTrackLayoutMode=detail&AppliTrackViewPosting=1>

MARRIOTT – Marriott International is consistently recognized as an employer of choice around the globe by FORTUNE and Working Mother magazines, Diversity Inc, Great Places to Work Institute, and the CRF institute among others. Benefits may include medical, dental, vision, 401(k) profit sharing, paid time off, tuition reimbursement, career advancement, hotel room discounts and more. **To begin your journey, go to** www.marriott.com/careers. Marriott International is an equal opportunity employer committed to hiring a diverse workforce and sustaining an inclusive culture. Marriott International does not discriminate on the basis of disability, veteran status or any other basis protected under federal, state, or local laws.

MERCK – Career opportunities at <http://www.merck.com/careers/home.html>.

MICHAEL KORS – is hiring Account Payable Coordinator. **Key Responsibilities:** The primary purpose of this position is to ensure business needs meet the highest of standards in regards to Accounts Payable transaction processing, team dynamics, integrity and overall knowledge of accounts payable processes. Provide analytical support to reduce aged payables, increase productivity and overall performance of accounts payable processing within set company guidelines. **Qualifications:** Must have strong communication and interpersonal skills. Strong analytical ability (must be detail oriented and organized). Knowledge and understanding of fundamental accounting principles (debit/credit), general ledger accounts. Must be self-motivated, able to work independently, and must be able to adapt quickly to all types of processing revisions. Some Accounts Payable experience required. JD Edwards or similar preferred, but not required. Proficiency in MS Office applications. **To find more information and apply, go to** <https://uscareers-michaelkors.icims.com/jobs/3441/accounts-payable-coordinator/job?mode=job&iis=Job+Board&iisn=Indeed&mobile=false&width=1030&height=500&bga=true&needsRedirect=false&jan1offset=-300&jun1offset=-240>

NJ TRANSIT – NJ TRANSIT is recruiting for some exciting opportunities: NJ Transit is accepting applications and resumes for various positions listed on our website, njtransit.com. Please specify what position you are applying for on the 2nd page of the application and how you heard of the position. In addition, please visit our website to obtain information regarding open houses and various job fairs. **Please fax applications/resumes to 973-665-7575 or email to njtsr@njtransit.com.** **Note that applications are good for one year from date applied, NJ Transit is not considering applications / resumes for non-vacant positions. The State of NJ has a residency law. E.O.E M/F.**

PROJECT READY is a free 6 week job readiness and computer skills training class designed for adults who are **actively** looking for work. Volunteer tutors help students identify skills, write resumes, practice interviewing, and search for jobs. Basic computer skills, including Microsoft Word and Excel, are also taught. The program runs Tuesday through Friday from 9:30 am until 2:30 pm. The next session begins **September 08, 2015 and ends on October 15, 2015. For more information, please call us at (908) 353-1045, Ext 8, or email Projectreadyprg@yahoo.com.** We are located at The Saint Joseph Social Service Center – Church Building 118 Division Street Elizabeth New Jersey 07201. **Seats are limited.**

PRUDENTIAL is hiring for several professional positions in several departments, such as Finance, Actuarial, Human Resources, Business Ethics department. **To find out more information and apply, please go to https://pru.taleo.net/careersection/external_actuary/jobdetail.ftl?job=258637&src=JB-10500**

QDOBA – is hiring for Restaurant Line Server. As a Line Server, you'll provide service that invites interaction with our guests. You'll educate guests about our menu, create orders as requested and ensure that the restaurant is clean and inviting to guests at all times. Line servers are expected to acknowledge and engage guests throughout their visit, including anticipating and exceeding guest needs, bussing the dining room area during peak periods and interacting with guests in the dining room. Line servers are also required to frequently clean the service line, restrooms, equipment, and dining area and maintain overall restaurant cleanliness. The ability to communicate in English is required, Spanish comprehension is helpful. Fundamental reading, writing, math and computer /POS register skills are required. This position requires the ability to lift up to 50 pounds, stand and/or walk for an entire shift. Repetitive motion may also be required. Need for all shift. **To apply, please go to https://secure.jobappnetwork.com/apply/c_qdo/I_en/Restaurant-Line-Server-job-Union-NJ-US-355717.html?src=indeed&dt=0815**

RANDSTAT – is hiring for a temporary Financial Analyst. The position is expected to last 12 months with the possibility of extending longer. **Job Duties:** Assist the North America Compliance team in conducting the Compliance Monitoring Program. The areas monitored include, but are not limited to, expense reports, speaker programs, HCPs/HCl's consultant arrangements, etc. Substantiate transactions based upon supporting documentation such as expense reports, itemized receipts, contracts, invoices, sign-in sheets, etc. Summarize and document monitoring results based upon the monitoring programs per each area provided. Assist with the overall administrative tasks for the monitoring program. **Position Requirements:** Bachelor's degree, External or internal auditing or monitoring Analyst in Finance, Proficient in MS office, especially for MS Excel such as formulas, V and H look-up, pivot, etc. Compensation: \$32.00-38.00/hourly. **If you are interested in learning more about this position, please reach out to Riley @ riley.vaughn@randstadusa.com or call directly at 404-418-4220.**

RAYMOUR & FLANIGAN FURNITURE- Please resume (no cover letter needed to) Clayton Cardoza email: ccardoza@raymourflanigan.com is hiring for: **Interior Design Professional In Training / Design Consultant: Full Time, Retail Sales Associate / Design Consultant: Retail Showroom Sales Manager In Training: Full Time** At Raymour & Flanigan, we recognize and appreciate all of our team members' hard work and dedication. We pride ourselves on being a long term, privately held company that takes care of its associates by recognizing each individual's potential and investing in their future success! **Raymour & Flanigan provides a full range of comprehensive benefit programs to help you achieve your wellness and financial goals which include:** Health Insurance (Up to 80% of premium paid) and Prescription Drug Coverage, Dental and Vision Coverage, Company paid Life Insurance, Company paid Short-term Disability, 401(k) Retirement Plan w/ Company Match & Profit Sharing, Voluntary Life and Long-term Disability Insurance, Flexible Spending Account, Employee Assistance Program. **Other Great Benefits:** Weekly Pay, Paid Vacation and Holidays, Training and Development, Tuition Reimbursement Program, Generous Merchandise Discount Raymour & Flanigan proudly supports a drug free and smoke free work environment. Raymour & Flanigan is an Equal Employment Opportunity employer that does not discriminate against any associate or applicant on the basis of race, creed, color, religion, sex (including pregnancy), age, national origin,

physical or mental disability, sexual orientation, marital or familial status, genetic information or other basis protected by law.

RIGHTTECH - is on the hunt for energetic leaders who are enthusiastic, self-motivated and looking for a long-term career in recruiting and sales! The position involves a base salary plus commission, and a year-end potential bonus that includes an all-expenses-paid vacation. Since compensation for these positions is engineered to reward top performers, there are numerous opportunities to earn big money via metric-based incentives. We also offer medical/dental coverage, 401K, six paid holidays, and paid vacation time. In your career with Righttech, you start by sourcing and recruiting candidates. With mastery, you can move into Senior-Recruiting, Inside Sales, Account Management, Business Development, or Regional Management – depending on where your skills are optimized. **Job Requirements:** College degree required, and/or recent military experience, At least 1-2 years of full time work experience Post College (preferably in sales or customer service), Computer literacy in a Windows environment including Microsoft Office, and internet browsing, Technical background (in work or studies), Excellent written and oral communication skills, Ability & willingness to take direction and handle constructive criticism, Desire to learn and grow within a company for an extended period, Proven track record of good judgment, follow through and problem solving, Two professional references from previous direct supervisors, Bachelor's Degree preferred, and/or recent military experience, Computer literacy in a Windows environment including Microsoft Word and Excel, and internet browsing, Excellent written and oral communication skills, Ability & willingness to take direction and handle constructive criticism, Desire to learn and grow within a company for an extended period, Proven track record of good judgment, follow through and problem solving, Two professional references from previous direct supervisors. **For more information, please contact me at <http://www.indeed.com/cmp/Righttech/jobs/Entry-Level-Recruiter-b362dac385528c00?q=education>**

RUTGERS UNIVERSITY – is hiring for faculty, staff, and counseling positions. **Please search for positions at <http://uhr.rutgers.edu/>**

SENIOR HELPERS is hiring Certified Home Health Aides! Here's why Caregivers like to work for us: Pay varies by assignment; Flexible schedules to meet your needs; Paid training; Paid vacation; Annual raises and bonuses based on performance; Retirement Savings Plan - 401(K) with matching contributions; We treat our Caregivers like our family **Job Requirements** Ideal candidates have: At least 1 year of experience; CHHA (New Jersey State Licensed); Current PPD & Physical (within 12 months); Valid Driver's License, Auto Insurance & Reliable Vehicle (not required for live-in). **Please contact: gmercado@seniorhelpers.com for more information.**

TARGET – is hiring food service team member. **Description:** Deliver a fast, fun and friendly Food Service experience. Prepare a fresh, quality product every day. Follow Food Safety standards and maintain a clean dining area. Offer guests great-looking food presentation. | Maximize sales by producing the right menu items at the right time. Partner with Food Team members to keep menu items stocked. Rotate menu items as necessary for maximum freshness. Read and follow directions on labels, menus and recipes Cross train and work in other areas of store as needed. Quickly and accurately scan and bag all items and collect payment. Target merchandise discount. Competitive pay. Flexible scheduling. **Qualifications:** Maximize sales by producing the right menu items at the right time. Partner with Food Team members to keep menu items stocked. Rotate menu items as necessary for maximum freshness. Read and follow directions on labels, menus and recipes. Cross train and work in other areas of store as needed. Quickly and accurately scan and bag all items and collect payment. **To apply, please go to <https://jobs.target.com/job/-/-/1118/627889?apstr=26src%3DJOB-10182>**

TRINITY EPISCOPAL DAY SCHOOL in Cranford is looking for a full time Pre-K teacher. Must have teaching certificate. TEDS is a preschool with children from 2 1/2 years of age through Kindergarten. **Please send resume to Nancy Ditzel at teds205@gmail.com**

UNION COUNTY COLLEGE – Campuses in Cranford, Elizabeth, Plainfield, and Rahway. **For job descriptions and to apply, please visit <https://ucc.peopleadmin.com/>. EOE/Affirmative Action Employer committed to diversity.**

UNION COUNTY VOCATIONAL-TECHNICAL SCHOOLS (UCVTS) located on Raritan Road in Scotch Plains, is now accepting applications for its Adult Full-Time and Post-Secondary Continuing Education Programs. UCVTS offers a wide range of vocational programs for persons interested in retraining, career advancement, continuing education, or personal improvement. Our philosophy is to provide high quality, low cost training to individuals interested in a vocational career.

Our purpose is to develop responsible graduates who are academically, technically, and vocationally competent and prepared for the workplace and future success. Our Adult Full-Time classes run from September to June and accept students four times a year. The vocational courses offered include: Automotive Technology, HVAC/ Plumbing, Cosmetology, and Electrical Technology. UCVTS also offers continuing education and apprenticeship coursework in the evening three times a year. **Please call the UCVTS Admissions Office at (908) 889-8288x301 or visit www.ucvts.tec.nj.us for more information. We nurture your aspiration to find a career that's right for you!**

UNIVERSITY HOSPITAL NEWARK (NORTHERN NEW JERSEY) – is hiring Regular Part-time Food & Nutrition. **Qualifications:** High School Diploma or GED Certificate required. At least one (1) or more years of Food Service, Customer Service, and/or hospitality experience required. Ability to read, write, speak and understand English fluently to perform the duties of the position required. Act as a liaison between the patient unit(s) and the Department of Food and Nutrition. Effective verbal and written communications. Customer service and hospitality- oriented. Attention to detail with appropriate follow through. Ability to work effectively as a team member. Ability to establish effective relationships in multi-cultural environment. Ability to work effectively under pressure and meet standards and time demands. **Responsibilities:** The primary purpose of the Diet Control Assistant position is to provide infant, pediatric, adolescent, adult and geriatric patients with quality Food & Nutrition services, operational information; and serves as the liaison between the patient care unit(s) and the Department of Food & Nutrition. Delivers all meals/food items to infant, pediatric, adolescent, adult and geriatric patients in designated patient care unit(s) within specified time frames. Performs in a caring, conscientious and confidential manner toward patients, family members, visitors, colleagues, staff and students. Maintains individual patient care electronic Card files and coordinates interdepartmental communications. **For more information, visit www.uhnj.org/hrweb.**

WEICHERT, REALTORS If you're ready to try a new career in Real Estate Sales, you'll want to start at Weichert, Realtors® in Union County, New Jersey. No company will offer you more support. To begin with, Weichert is known to provide the best training in the industry. We follow that up with all the marketing materials you need to start growing your business. Hours are flexible and income potential is unlimited! **For more information about the Union Sales Office, contact Steve DeStefano, Recruiting Specialist at Weichert Realtors, (973) 290-5728 or email sdestefano@weichertrealtors.net. For more information on the Westfield and Summit Sales Offices, contact Michelle Dorant, Recruiting Specialist at Weichert Realtors, (973) 397-3571 or email mdorant@weichertrealtors.net** Weichert, Realtors is an Equal Opportunity Employer.

YOUTH CONSULTATION SERVICES – is hiring Program Compliance Coordinator. Under the supervision of the Associate Director of the Research Department, improve YCS services by ensuring each program is in compliance with internal YCS standards and external regulatory and accreditation requirements in the areas of developmental disabilities and behavioral health. Candidate will audit and review charts and identify and address issues through training and process improvement initiatives. Perform in-services and education regarding the implementation of program forms, policies, procedures, regulations and standards. Assist and advise all program staff in maintaining documents that comply with licensing and accreditation standards. **Requirements:** Bachelor's degree required. Master's degree preferred. One (1) - three (3) years' experience working with a developmentally disabled population. Auditing and/or program evaluation experience. Proficiency in Microsoft Word, Excel and PowerPoint. Work Schedule: Monday - Friday 9:00 AM - 5:00 PM. **For more information, please go to <http://www.ycs.org/index.php/contact-us/mnuhumanresource/employment-opportunities>**

Please: Print only what you need.  Recycle what you print.

If you would like to subscribe to the Job Connection or unsubscribe from it, please send an email to cewd-jobdev@ucc.edu with "Subscribe" or "Unsubscribe" on the Subject line.

The Job Connection is updated on the first business day of each week on the UCC website at <http://www.ucc.edu/Community/CEWD/Weeklyjobs.aspx> and on the County of Union website home page at www.ucnj.org.
