

Ashe County Piecemakers Quilt Guild



2011-2012
Directory

Ashe County Piecemakers
Quilt Guild
2011 - 2012 Directory

Table of Contents

Welcome	1
Charter Members	2
Officers and Committees	3
Membership Roster	4
New Members	14
Memorial	15
Guild By-Laws	16



Welcome to the Ashe County Piecemakers Quilt Guild

In 2002, Jean Williamson, Judie Ashbaugh, and Aimee Miller thought it was time that Ashe County had a quilt guild. Agreeing that this would be a wonderful thing for quilters in our county, they put out the word that an organizing meeting was scheduled. From that beginning, many quilters gathered and began the hard work of getting the guild up and running. The first officers were: President Judie Ashbaugh, Vice-President Jean Williamson, Secretary Janet Trembly, and Treasurer Pat Ware. In the following meetings, a name was picked, by-laws established, and Carrie McNeill designed the logo. With much hard work and attention to detail, the charter members all contributed to making the guild what it is today; a place where people can come together to share their love of quilting.

The Guild meets the second Thursday of each month with a social time at 1:00 p.m. and business meeting at 1:30 p.m. at the Ashe County Senior Center. The meetings consist of a social time, business, Show & Tell, and a program. There's a Sew Day on the first Thursday of each month at the Senior Center at 12:30 to give members a chance to work together on charity quilts and other projects. During the winter months meetings are canceled if schools close due to bad weather. In that case they are rescheduled for the third Thursday of the month.

Benefits of membership include a monthly newsletter, membership directory, use of library, voting privileges, and participation in guild activities. We have educational programs & workshops, Sew Days, road trips, Secret Pals, a Quilt Fair, Challenge Quilts, Mystery Quilts & exchanges, Charity Quilts, and an Opportunity Quilt.

Our goals are to educate, to preserve the heritage of quilting, to inform and inspire, to perpetuate a high quality of excellence in quilting and related arts, and to be a gathering for people with a common interest. We hope that you will participate and share your love of quilting with us. Welcome to the guild!

Charter Members

*Ashbaugh, Judie
Brandt, Gail
Bruce, Linda
*Cain Joyce
*Church, Linda
*Cole, Brenda
*Cox, LaVerne
*Finch, Catherine
*Fischer, Marlene
Germann, Patricia
Gray, Mildred
Hallsey, Jennie
Ham, Peggy
Hammitt, Claire
Hammond, Jeannette
Hill, Mary
*Horne, Betty
*Houck, Marion
*Howell, Jane
Jenny, Janet
*Kanagy, Patsy
Kubiak, Sue
Lentz, Karen
Leonard, Eileen
Luke, Maureen
McIntosh, Cathy
McNeil, Carrie

*Current Member

*Miller, Aimee
*Miller, Margie
*Miller, Rosa Belle
Parker, Valerie
Pelley, Conni
*Phillips, Barbara
*Phillips, Rebecca
Reeves, Nona
**Rosenfeld, Geri
Ruegsegger, Connie
*Schiller, Carol Ann
Schroeder, Corinne
*Seagle, Jo
Sherrow, Adrienne
Shields, Jeanne
Skrobialowski, Rita
*Skroch, Carol
*Stone, Ann
Stone, Carol
Taylor, Martha
*Trembly, Janet
Unglesbee, Jerra
**Ware, Pat
Wasserman, Laura
*Williamson, Jean
*Winterton, Gillian
Witherspoon, Grace
Wyrick, Lib

**Deceased

Ashe County Piecemakers Quilt Guild Officers 2011-2012

President Irene Bebbler
 Vice-President Barbara Barkley
 Secretary Wilma McClure
 Treasurer Lynda Harris

Past Presidents

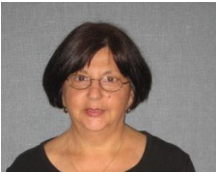
2002-2004 Judie Ashbaugh
 2004-2006 Brenda Cole
 2006-2008 Margie Miller
 2008-2009 Mary Knapp
 2009-2011 Sandra Leafe



ACPQG Committees for 2011-2022

Welcome Jean Williamson
 Program Carol Skroch
 Newsletter Brenda Cole
 Publicity Vicki Duckworth
 Historian Peg Hofstetter
 Webmaster Sandra Leafe
 Library Jayne Matar
 Quilt Fair Rheta Kirk/Sandi Smith
 Charity Quilts Margie Miller/Gillian Winterton
 Secret Pal Judie Ashbaugh
 Refreshments Mary Rodgers
 Guild Store Jane Howell

Membership



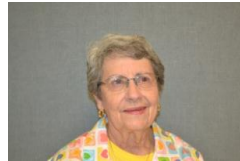
Andreucci, Carolyn
595 Homestead Road
Todd, NC 28684
(336) 877-9038
nrscda@yahoo.com
Birthday: 2/5



Bebber, Irene
1551 Hudler Town Road
Crumpler, NC 28617
(336) 982-3522
gebberg@juno.com
Birthday: 12/7



Ashbaugh, Judie
120 Mesa Way
W. Jefferson, NC 28694
(336) 982-4566
C# (336) 469-4806
ashbaugh@skybest.com
Birthday: 5/2



Bledsoe, Sarah
461 Eagles Landing Drive
Crumpler, NC 28617
(336) 982-8005
C# (904) 699-9291
job2slb@comcast.net
192 Orchard Pass Ave. #523
Ponte Vedra, FL 32081
Birthday: 10-31



Barkley, Barbara
PO Box 1785
W. Jefferson, NC 28694
336-877-1382
bbarkley@skybest.com
Birthday: 9/15



Bradshaw, Sue
8669 US Hwy 221N
Crumpler, NC 28617
(336) 982-5633
ncsue@skybest.com
Birthday: 4/20



Cain, Joyce
PO Box 1853
W. Jefferson, NC 28694
(336) 877-1156
C# (336) 877-6633
Jcain2@skybest.com
Birthday: 1/10



Church, Linda
2742 Idlewild Road
W. Jefferson, NC 28694
(336) 877-4688
C# 336-964-1322
billchurch@skybest.com
Birthday: 7/11

Not
Available



Cole, Brenda
173 Holly Lane
W. Jefferson, NC 28694
(336) 246-3230
C# (336)-620-3789
wolfpackers@embarqmail.com
Birthday: 8/13

Caldwell, Jannett
5742 Big Laurel Road
Creston, NC 28615

2 Caldwell Lane
Avondale, PA 19311
(336) 385-9746
caldwelljandav@aol.com
Birthday: 10/2



Campbell, Joy
PO Box 1257
W. Jefferson, NC 28694
(336) 846-9801
C# (336) 977-0256
joylynn@skybest.com



Cox, LaVerne
371 Campbell Glen Lane
Fleetwood, NC 28626
(336) 877-4240
Birthday: 5/24

Birthday: 6/25



Demarais, Ann
288 Fox Cove Road
Boone, NC 28607
(828) 963-4386
C# (954) 806-7158
FL: 9211 NW 9th Court
Plantation, FL 33322
foxcoved@bellsouth.net
Birthday: 1/11



Finch, Mary Catherine
184 Quiet Place
Todd, NC 28684
(336) 877-4297
C# (336) 977-2399
theoldgrump2@yahoo.com
Birthday: 8/19



Dove, Joy
144 Beau Drive
W. Jefferson, NC 28694
(336) 877-5255
jgdove47@aol.com
Birthday: 8/3



Fischer, Marlene
124 Glenwood Dr. J2
Jefferson 28640
(336) 982-2292
WRMJF@skybest.com
Birthday: 11/6



Duckworth, Vicki
1747 Phillips Gap Road
Purlear, NC 28665
(336) 973-3326
C# (828) 964-5880
vnduckworth@wilkes.net
Birthday: 8/31



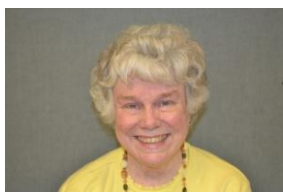
Gagnon, Linda
352 Woodland Way
W. Jefferson, NC 28694
(336) 877-2582
C# (336) 977-0260
rlgagnon@skybest.com
Birthday: 9/14



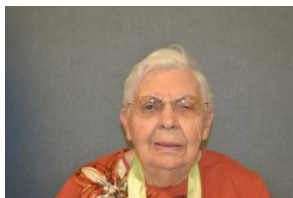
Harris, Lynda
PO Box 1324
Jefferson, NC 28640
(336) 246-2545
harrishouse0344@yahoo.com
Birthday: 3/3



Houck, Marion
409 Grant Houck Road
Todd, NC 28684
(336) 877-5308
hmhhouck@lightwavenc.com
Birthday: 9/7



Hofstetter, Peg
300 Applewood Road
Todd, NC 28684
(336) 877-2220
hofstetter@skybest.com
Birthday: 8/28



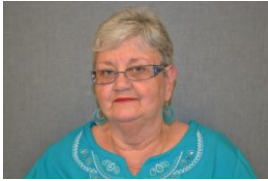
Howell, Jane
124 Turkey Run
W. Jefferson, NC 28694
(336) 877-2499
AZ: 12248 S. Chippewa Drive
Phoenix, AZ 85044-2241
Birthday: 3/27



Horne, Betty
452 Mt. Jefferson St. Park Rd.
W. Jefferson, NC 28694
(336) 246-8735
Birthday: 1/1



Hunt, Susan
143 Quiet Place
Todd, NC 28684
(336) 877-2090
C# (336) 877-7241
Birthday: 7/1



Jacobs, Claudette
PO Box 2891
Boone, NC 28607
(828) 265-4373
C# (828) 773-5065
pcjacobs@charter.net
Birthday: 1/21



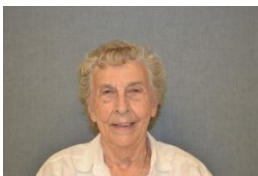
Kirk, Rheta
119 Sandy Point
Deep Gap, NC 28618
(828) 264-4370
C# (828) 964-1684
johnrheta@hughes.net
Birthday: 12/16



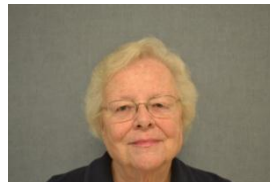
Kanagy, Patsy
1467 Homestead Road
Todd, NC 28684
(336) 877-9109
FL: 514 Heron Point Way
Deland, FL 32724
(386) 228-4254
Birthday: 5/30



Knapp, Mary
500 Rooster Ridge Road
Lansing, NC 28634
(336) 384-2747
mary@roosterridge.com
Birthday: 6/3



Keyes, Mary Lou
418 Parkway Drive
Jefferson, NC 2864
(336) 982-4222
FL: 600 Magnolia Street
New Smyrna Beach, FL 32168
(386) 427-4920
Birthday: 5/15



Landy, Carole
434 New River Drive
Crumpler, NC 28617
(336) 384-9170
Birthday: 4/30



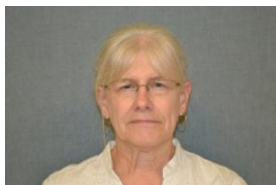
Leafe, Sandy
376 Buena Vista Drive
W. Jefferson, NC 28694
(336) 877-4388
C# (704) 575-0876
sandyleafe@skybest.com
Birthday: 8/9



Mason, Kit
1013 Perry Road
W. Jefferson, NC 28694
(336) 877-4966
FL: 1719 SW 91st Street
Gainesville, FL 32607
masongainesville@yahoo.com
Birthday: 6/28

Not
Available

Leonard, Mary
311 Secluded Lane
W. Jefferson, NC 28694
336-246-2262 C# (336) 409-5439
MARYL5920@yahoo.com
FL :3647 Tangelo Drive
St. James City, FL 33956
Birthday: 8/11



Matar, Jayne
224 Hickory Knoll
Deep Gap, NC 28618
(828) 264-7585
AssadandJayne@hotmail.com
Birthday: 10/7



Lyon, Rhonda
319 Stoney Lane
Purlear, NC 28665
(336) 973-3424
C# (336) 990-1408
raholbrook@wilkes.net
Birthday: 8/5



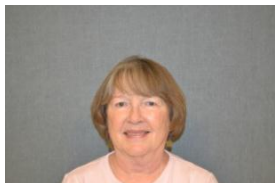
May, Linda
1585 Dick Phillips Road
W. Jefferson, NC 28694
(336) 877-8408
C# (561) 602-9723
may92650@skybest.com
Birthday: 9/26



McCabe, Barbara
101 Double Branch Road
Grassy Creek, NC 28631
(336) 384-4165
C# (954) 815-0439
FL: 2500 Diana Drive
Hallandale, FL 33009
Birthday: 6/9



Miller, Margie
320 Guy Neaves Road
Crumpler, NC 28617
(336) 982-9664
C# (336) 977-6399
mmillmom@yahoo.com
Birthday: 2/28



McClure, Wilma
PO Box 294
Warrensville, NC 28693
(336) 384-2776
C# (336) 977-4696
tuckyes@hotmail.com
Birthday: 6/8



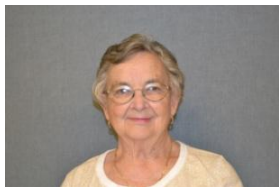
Miller, RosaBelle
Honorary Member



Miller, Aimee
PO Box 1401
W. Jefferson, NC 28694
(336) 246-8723
jmilltarheel@embarqmail.com
Birthday: 8/4



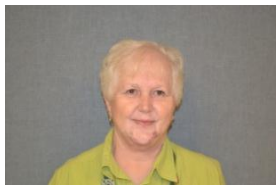
Peterman, Cheryl
17318 NC Hwy 88N
Creston, NC 28615
(336) 385-1938
sooner60@skybest.com
Birthday: 6/26



Phillips, Barbara
13218 NC Hwy 18 S
Laurel Springs, NC 28644
(336) 359-2918
C# (336) 877-7043
NC: 3106 Leland Ln.
Efland, NC 27243
abp95@skybest.com
Birthday: 12/23



Potter, Alice
5969 Appaloosa Way
Granite Falls, NC 28630
(828) 396-5392
C# (828) 302-2397
customq@embargmail.com
Birthday: 6/15



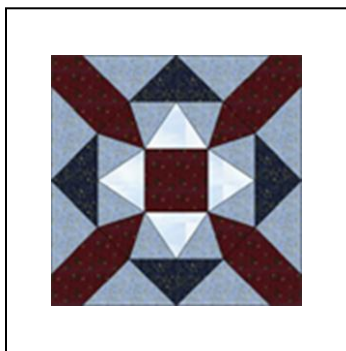
Phillips, Becky
22849 NC Hwy 88 West
Zionville, NC 28698
(336) 385-1873
Birthday: 5/20



Rodgers, Mary
PO Box 207
Glendale Springs, NC 28629
(336) 877-5399
C# (336) 469-2282
orodgers2002@hotmail.com
Birthday: 6/11



Phillips, Doris
7002 US Hwy 221N
Jefferson, NC 28640
(336) 982-5361
C# 336-620-3935
angelph@skybest.com
Birthday: 10/30

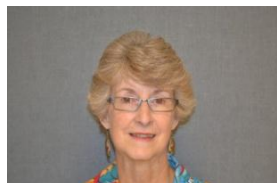




Schiller, Carol Ann
4412 Hardin Road
Boone, NC 28607
(828) 263-8648
C# (561) 635-3132
fcschiller@bellsouth.net
FL: 11417 119th Drive
Live Oak, FL 32060
(386) 364-7083
Birthday: 8/28



Skroch, Carol
300 Alaphair Lane
Scottville, NC 28672
(336) 982-8349
WASENT@skybest.com
Birthday: 5/31



Seagle, Jo
432 Little River Drive
Sparta, NC 28675
(336) 372-7862
C# (336) 972-4193
spartan@skybest.com
Birthday: 1/11



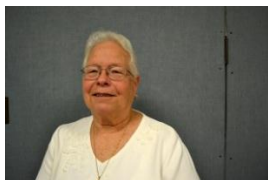
Smith, Sandi
670 Laurel Creek Road
Todd, NC 28684
(336) 877-3117
smitsandi@gmail.com
Birthday: 11/27



Seaman, Rose
1272 Park Vista Rd.
W. Jefferson, NC 28694
(336) 877-3023
flrose452@aol.com
FL: 4340 N. Tropical Trail
Merritt Island, FL 32953
Birthday: 2/7



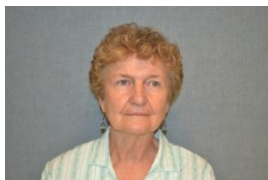
Stevens, Jean
1469 Tom's Knob Road
Sparta, NC 28675
336-359-2111 C# (561) 358-3901
jeanstevens@yahoo.com
FL: 2288 Windsor Road
Palm Beach Garden, FL 33410
Birthday: 5/28



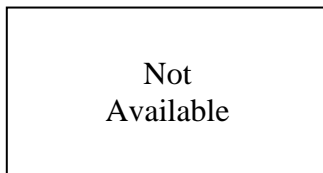
Stone, Ann
163 Stoney Lane
Purlear, NC 28665
(336) 973-8180
Stoneylane@aol.com
Birthday: 1/5



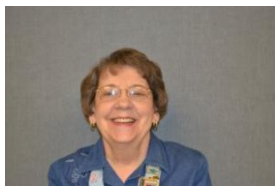
Upson, Diane
117 W. Laurel Knob
Todd, NC 28684
(336) 877-5140
Birthday: 6/11



Thew, Judy
PO Box 192
Ennice, NC 28623
(336) 657-8692
FL: 10226 S. Sand Creek Ter.
Inverness, FL 34452
Birthday: 2/20



Ward, Janet
1936 Martin Gambill Road
Crumpler, NC 28617
(336) 982-9056
C# (828) 962-9056
Birthday: 4/19



Trembly, Janet
224 Little Buck Lane
Warrensville, NC 28693
(336) 384-6968
jtrembly@skybest.com
Birthday: 6/7



Williamson, Jean
235 Graybeal-Calloway Drive
Jefferson, NC 28640
C# (336) 977-2530
Birthday: 7/20



Winterton, Gillian
3387 Water Tank Road
West Jefferson, NC 28694
(336) 877-5820

gawinterton@skybest.com

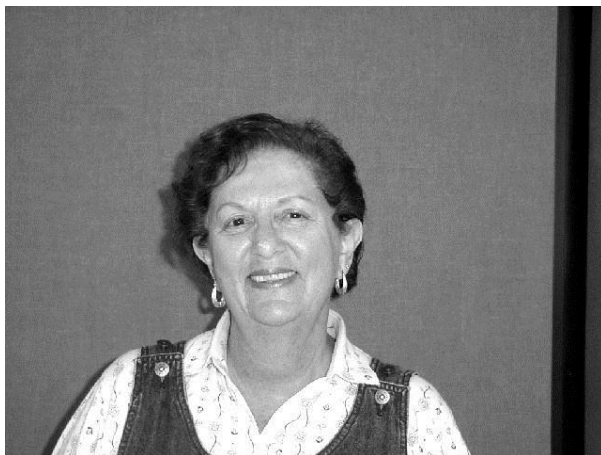
Birthday: 9/6



Yates, Cathy
P.O. Box 125
Jefferson, NC 29640
(336) 846-9768
C# (336) 877-0847
palerider@skybest.com
Birthday: 8/15

New Members

We Remember



Geri Rosenfeld



Pat Ware



© 2001 by John A. Jones

ASHE COUNTY PIECEMAKERS QUILT GUILD

BYLAWS

Article I - Name

This organization shall be known as the Ashe County Piecemakers Quilt Guild, herein referred to as ACPQG.

Article II - Non-Profit Organization

ACPQG is a non-profit organization, but is not a registered 501(c)3 organization.

Article III - Purpose

The purpose of ACPQG shall be to educate the members, to preserve the heritage of quilting, to be a source of information and inspiration, to perpetuate a high quality of excellence in quilting and related arts and to be a gathering of people with a common interest.

Article IV - Membership

- A. Membership shall be limited to individuals over the age of twelve who are active in some phase of the art of quilting or genuinely interested in the development and preservation of this art.
- B. Individuals seeking membership will complete a membership information form.
- C. Members will pay yearly dues in June. Any member who fails to pay dues by the August meeting will be dropped from the membership and newsletter list beginning in September.
- D. Honorary membership may be conferred upon persons who continually contribute exceptional time and effort to the good of the guild. Honorary membership constitutes life-long membership, free of dues. Nominations for Honorary members must be submitted to the Executive Board in writing and will be approved by majority vote of the Executive Board.
- E. A guest may attend three meetings within a twelve month period without becoming a regular member. If the individual desires to continue attending meetings, dues must be paid before the start of the next meeting attended by the individual. Guest may not attend any scheduled workshops,

etc. unless space is available after regular and honorary members have registered.

- F. All members are encouraged to wear the ACPQG nametag.
- G. Members age 80 or older are exempt from paying dues.
- H. See Standing Rules.

Article V - Meetings

- A. Regular meetings shall be held on the second Thursday of each month unless otherwise ordered by the Executive Board. Regular business will be conducted at the scheduled meetings.
- B. The regular meeting in June shall be known as the Annual Meeting and shall be for the purpose of installing officers. Outgoing reports from certain officers and committee chairpersons may be included.
- C. For the purposes of conducting business, twenty-five percent of the membership shall constitute a quorum.
- D. If Ashe County Schools are closed due to inclement weather, any scheduled ACPQG activity will be cancelled, unless the President, at her discretion, overrides this rule. Affected members would be notified by phone.
- E. See Standing Rules

Article VI - Dues

- A. Annual dues shall be due by June of each year.
- B. Dues are subject to change with a two-thirds (2/3) vote of the paid members present.
- C. Dues shall be nonrefundable
- D. Members joining ACPQG on or after December 1, shall pay one-half the amount of annual dues the first year of membership.
- E. Members who joined October, 2002 through May 31, 2003 are designated as Charter Members.
- F. See Standing Rules.

Article VII - Officers and Duties

- A. The officers of this organization shall be: President, Vice President, Recording Secretary and Treasurer. These officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the organization as stated in Article XIII.

- B. The officers shall be elected to serve for one year or until their successors are elected. All elections shall be by ballot and a majority vote shall elect.
- C. Term of office shall begin at the close of the June installation meeting, with the exception of the Treasurer who shall assume duties at the close of the Fiscal year (July 1 to June 30).
- D. No member shall hold more than one office at a time and no officer shall be eligible to serve more than two terms in succession in the same office.
- E. Vacancies in office, excepting that of the President, which is filled automatically by the Vice President, shall be filled by vote of the Executive Board to serve until the next election.
- F. President - The President shall preside at the general meetings of the Guild and of the Executive Board. The President shall receive reports from committee chairpersons and shall appoint ad hoc committees as necessary.
- G. Vice-President - The Vice President shall assist the President as called upon and shall perform the functions of the President in her absence. She shall arrange for instructors for classes and shall keep a record of registrants and fees for all workshops scheduled by ACPQG.
- H. Secretary - The Secretary shall take minutes of regular meetings and Executive Board meetings and retain said minutes in a permanent binder, as well as verbally reporting at the regular monthly meetings, unless the reports are included in the newsletter. The Secretary shall also handle all general correspondence.
- I. Treasurer - The Treasurer shall be responsible for the financial transactions, shall give monthly written financial statements to the Executive Board and a verbal report of finances at the ACPQG monthly meetings. She shall be our "Registered Agent" and provide a physical address for the club. She shall file our Annual Report with the State of North Carolina, if necessary, together with any applicable fees. She shall complete and file the Federal tax exemption form annually, if necessary.
The financial books must be audited either by membership or professional accountant every four years.
- J. See Standing Rules.

Article VIII - Executive Board

- A. The elected officers of this organization and the Chairpersons of the Standing Committees shall constitute the Executive Board. The Immediate Past President may serve on the Board in an advisory capacity. The President may appoint a Parliamentarian from the Executive Board to serve as an advisor to the President, the Executive Board and the general membership on points of parliamentary procedure.
- B. The Executive Board shall have general supervision of the affairs of the ACPQG between its business meetings, fix the hour and place of meetings, make recommendations, and perform such other duties as are specified in these bylaws. The Board shall be subject to the order of the ACPQG and none of its acts shall conflict with action taken by the ACPQG.
- C. Regular meetings of the Executive Board may be held prior to the general membership meeting. Special meetings of the Board may be called by the President, and shall be called upon the request of three members. A quorum of the Board shall be four members, at least two of which must be Officers.
- D. The chairmen of the standing committees shall prepare annual budgets for their respective areas and submit them to the Treasurer for compilation in May. The budget shall be presented to the general membership at the regular meeting in June where it will subject to a two-thirds (2/3) vote of the paid and honorary members present.
- E. See Standing Rules

Article IX - Nominating Committee and Duties

- A. The chairperson shall be appointed by the President in March.
- B. The nominating committee shall consist of a chairperson and at least two (2) other members of the Guild. It shall be the duty of this committee to nominate candidates for the offices to be filled at the Annual Meeting in June. The nominating committee shall report at the regular meeting in April, additionally, nominations from the floor will be accepted. Voting will be in person at the May ACPQG meeting or by absentee ballot. Send absentee ballot to the Secretary by the May meeting.

- C. The slate of officers can only be voted on by paid and honorary members of the Guild.
- D. See Standing Rules.

Article X - Standing Committees and Duties

- A. The following are the standing Committees of the Guild: Welcoming, Program, Charity Quilts, Publicity, Historian, Sunshine, Newsletter, Quilt Shows, Refreshments, Directory, and Library.
- B. Welcoming – shall be responsible for the sign-in sheet at meetings and being the initial contact for prospective guild members. They shall also maintain the ACPQG nametag supplies and membership packet.
- C. Program – shall plan each meeting and procure and present instructional programs.
- D. Charity Quilts – Shall be responsible for scheduling sit & sew days for the purpose of making charity quilts, maintaining the inventory of charity quilts, recommending charitable opportunities to the guild and distributing as required.
- E. Publicity – Chairperson shall keep our name and activities before the general public. A file should be kept of publicity sources and names of key contact people.
- F. Historian – Shall keep the Guild history and photo album up-to-date through articles, pictures and other appropriate materials.
- G. Sunshine – Chairperson shall send cards to members, coordinate memorial donations and call members as deemed necessary.
- H. Newsletter-Shall publish our newsletter monthly and be responsible for distribution either by mail or Email.
- I. Quilt Shows – A Quilt show may be held annually. The committee shall coordinate all aspects of the show.
- J. Refreshments – Shall be responsible for coordinating refreshments as requested by the President.
- K. Directory – Shall be responsible for preparing the membership directory. See standing rules.
- L. Library – Shall keep a written inventory of all books, periodicals, video tapes and equipment and make the inventory available to members periodically. She will maintain a record of who checks out these items. She may recommend library purchases and place orders.

- M. Chairpersons of the Committees may appoint additional members to the Committees as necessary.
- N. A majority of the members of any standing Committee shall constitute a quorum at a meeting of that Committee.
- O. The Committee Chairpersons may report the Committee's activities to the Guild at monthly meetings.
- P. Such other Committees, Standing or Special shall be appointed by the President of the Guild or the Executive Board from time to time as deemed necessary to carry on the work of the organization.
- Q. See Standing Rules.

Article XI – Amendments

A committee shall be appointed every 5 years to perform a complete review of the by-laws for the purpose of amending as needed. These bylaws can be amended at any regular meeting of the Guild by two-thirds (2/3) vote of the paid members present, provided that the amendment has been submitted in writing at the previous regular meeting and has been published in the Guild newsletter.

Article XII – Dissolution

In the event that dissolution of ACPQG appears desirable for any reason, approval of the membership shall be obtained by 2/3 vote. Any assets remaining shall be applied and distributed first to the final payment and discharge of any liability or obligation of ACPQG. Any remaining assets shall be distributed with approval of the membership in compliance with Section 501 © and 170 ©(2) of the Internal Revenue Code.

Article XIII – Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Guild in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Guild may adopt.

ASHE COUNTY PIECEMAKERS QUILT GUILD
STANDING RULES

1. Dues are payable to the Treasurer on or before the June meeting.
2. Children under the age of twelve are not allowed to attend the club's meetings.
3. Along with their membership card, new members shall be given a copy of the current membership list and the current bylaws and standing rules.
4. The yearly directory is to be proofed in August by the Treasurer and Newsletter chairperson. It will be printed and ready for distribution at the September meeting. The booklet and all other appropriate materials shall be mailed to homebound members at the Guild's expense. The booklet will be produced every 2 years, with inserts created in the off-years.
5. All Members are encouraged to help at special events and to serve on committees as needed.
6. Refreshments shall be held at the June Installation meeting and the December Christmas meeting.
7. If not receiving a professional fee for a general meeting program, a non-guild member will receive an appropriate gift or gift certificate valued at not less than \$25.00.
8. Professional Classes/Workshops
 - A. Whenever possible, workshop sign-up will be open to members for two meetings before allowing non-guild members to sign up.
 - B. The full registration fee shall be paid to the person in charge of the class or Workshop at the time of registration.
 - C. Non-guild members will pay an extra charge based on the total costs incurred by the Guild as determined for each workshop, including the mileage the Guild pays to the teacher. This extra charge is \$5.00 – subject to change.
 - D. A member hosting a professional teacher in her/his home shall receive her/his class fee paid by the Guild.
 - E. Cost of classes will be determined by the total fee being charged by the teacher and the number of students participating. The guild may contribute up to 1/3 of the total cost.

9. Expenses
 - A. Reimbursement of expenses that exceed the budget must have prior approval of the Executive Board.
 - B. Mileage – a member may be reimbursed for gas used on approved Guild business. Fill tank before departure and upon return. Present receipt to Treasurer for payment.
 - C. All requests for reimbursements must be presented to the treasurer with a voucher within 30 days.
 - D. Expenditures greater than \$100.00 shall require approval of the General membership.
10. A member may check out library materials for a month, renewable on a monthly basis by approval of the librarian. If a member fails to return library materials, she is responsible for replacement cost.
11. The Above and Beyond Award (framed certificate) may be presented to a member for exceptional service to the organization. Individuals will be considered for this award upon written nomination by any Guild member. Nominations shall be presented to the Executive Board for consideration and approval.
12. The monthly ACPQG newsletter shall be provided to all members. E-mail is the preferred method of distribution to save postage.

By-laws Last Up-dated
April, 2011

NOTES