

## **Assisted Living Facility Manager Courses**

**Updated September 2022**

The following groups offer assisted living facility (ALF) manager courses. It is your responsibility to determine the best course to meet your needs. Course requirements are listed in the Health and Human Services (HHSC) Chapter 553, Licensing Standards for Assisted Living Facilities, §553.25341(a)(1)(A). HHSC does not review course curriculum or endorse any of the courses.

### **123 Online Courses**

123 Online Courses is a Texas based provider of continuing education for long-term care professionals, approved by the National Association of Boards of Examiners for Nursing Home Administrators (NAB). Assisted Living Manager Classes are provided online and can be taken at your convenience.

The Assisted Living Facility Manager Courses covers the following topics:

- Caring for Residents with Alzheimer's Disease and Dementia
- Human Resources Management
- Assisted Living Facility Standards
- Resident Characteristics
- Ethics
- Financial Management
- Community Resources
- Federal and State Laws

123 Onlinecourses offers:

- 24 Hour required ALM Training which covers the initial 8 hours and the remaining 16 that needs to be completed for the first year
- 12 Hour Annual Continuing Education

Website: <https://123onlinecourses.com/Assisted%20Living>

Contact: Jackie Herrera RN BSN

Email: [support@123onlinecourses.com](mailto:support@123onlinecourses.com)

Phone: (713) 904-3571

**ALM-CT. [Assisted Living Manager-Certification & Training]** offers New and Renewal License Certification classes. Both Online and Face-to-Face classes are available. Full-Day, Half Day and Evening Classes are offered to accommodate demanding schedules. These classes can be offered in both English and Spanish. Alzheimer's Disease and Dementia Care

classes preparing participants for Certified Dementia Practitioner (CDP) application are also provided. *Both CEs and CEUs are offered.*

**Contact:** Lin O'Neill, MBA, C.A.L.M., CDP, NADDCT

**Phone:** (214) 557-6555

**Email:** [lin@alm-ct.com](mailto:lin@alm-ct.com)

**Web:** [www.ALM-CT.com](http://www.ALM-CT.com)

**Assisted Living Administrator Training Program** offers an online program by Provider Management, which is endorsed by the American College of Health Care Administrators (ACHCA) and approved by the National Association of Long Term Care Administrator Boards (NAB).

**Contact:** Stella- Relias Support

**Phone:** 877-843-8374 and select option 1

**Email:** [rlst@relias.com](mailto:rlst@relias.com)

**Website:** <https://www.careandcompliance.com/caregiver-state-requirements/states-o-z/texas/texas-assisted-living-training.html>

**Assisted Living Solutions** offers the 24-hour management class.

**Contact:** Caroline Bevers or Mae Guinanao

**Phone:** 713-824-9775 or 832-419-1756

**Email:** [alsolutionsmcc@gmail.com](mailto:alsolutionsmcc@gmail.com)

### **Cedar Valley College (Dallas County Community College District)**

**Contact:** Dollie Pope

**Phone:** 972-860-8168

**Email:** [dpope@dcccd.edu](mailto:dpope@dcccd.edu)

**CHA Seminars** is a Texas based provider of continuing education for long-term care professionals since 1991 and a Certified Sponsor of CEUs approved by the National Continuing Education Review Service (NCERS) of the National Association of Boards of Examiners for Nursing Home Administrators (NAB). CHA Seminars offers a variety of quality continuing education and training courses via webinars and self-study courses for Assisted Living Directors/Managers.

Our ALM Training course covers all topics required by the state of Texas in a live webinar using GoToMeeting. This course is offered every monthly and offers flexible scheduling and payment plans.

Our 12-hr CEU self-study packages meet the state annual continuing education requirements and individuals can print a certificate upon successful completion.

**Website:** [www.CHAseminars.com](http://www.CHAseminars.com)

**Contact:** Missy Stagner or Linda Rogers

**Phone:** 512-336-1005; **Fax:** 512-336-1008

**Email:** missy@CHAseminars.com or linda@CHAseminars.com

**Compliance Review Services Inc. Educational Unit** offers all online courses for ALF managers:

- 8-hour required class Part I,
- 16-hour required class Part II, and
- 12-hour annual continuing education.

**Website:** [www.compliancereviewservices.com](http://www.compliancereviewservices.com)

**Contacts:** Dr. Kimberley Kelly RN, BSN, MSN, DNP, CEO

**Phone:** 832-237-2525; Toll Free: 1-866-969-3569

**Fax:** 832-237-2505

**Email:** [dr.kimberleykelly@compliancereviewservices.com](mailto:dr.kimberleykelly@compliancereviewservices.com)

**Mailing Address:** 11201 Steeple Park Drive, Houston, TX 77065.

**K&K Consulting** offers an Assisted Living Facility Manager training course that consists of 24 hours/CEUs (mixture of online and live seminars), which includes 8 hours in Assisted Living Facility Standards, to keep you in compliance with HHSC ALF licensing standards. Six hours/CEUs is also awarded in Ethics. The Assisted Living Facility Manager courses provided by K&K Consulting are approved by National Association of Long Term Care Administrators Board (NAB) and Texas State Board of Social Worker Examiners.

The Assisted Living Facility Manager Course covers the following topics:

- Caring for Residents with Alzheimer's Disease and Dementia
- Human Resources Management
- Marketing
- Assisted Living Facility Standards
- Resident Characteristics
- Ethics
- Food and Nutrition Services
- Qualifications and Role of Assisted Living Facility Manager
- Basic Principles of Management
- Financial Management
- Community Resources
- Federal and State Laws

**Website:** <http://WWW.LTCCONS.ORG>

**Contact:** Dr. Charles Vallier, PhD, MBA, BSBA, LNFA, CRCMP, CALA, CDP, CADDCT

**Phone:** (409) 939-1030

**E-Mail:** [cvallier@ltccons.org](mailto:cvallier@ltccons.org)

**Address:** 2920 9th Street North, Texas City, TX 77590

**LA Theiss Consulting, Inc** is a Texas based firm made up of industry professionals who specialize in the areas of: Gerontology, Rules and Regulations, Operations, and Life Safety and Fire Code Compliance. New and Renewal classes are offered in half-day, full day, and evening

classes. Group, and one-on-one private sessions, are available to accommodate demanding schedules. All ALM courses meet Texas Administrative Code 553.41(a)(1)(B) requirements.

The Assisted Living Facility Manager Course covers the following topics:

- Assisted Living Standards
- Resident Characteristics (including dementia)
- Resident Assessment
- Principles of Management
- Food and Nutrition Services
- State and Federal laws
- Americans with Disability Act
- Older American's Act
- Community resources
- Ethics
- Financial Management
- COVID-19 Response Plans

**Contact:** Linda Meyer-Theiss

**Phone:** 254-793-0067

**E-Mail:** theissconsulting@hotmail.com

**Address:** Austin, Texas Metroplex

**Leading Age Texas** offers an all online course for ALF managers. This course is designed to provide ALF managers with the required hours of training for either the 24 hours of the first year or the 12 hours in subsequent years. Each of the three 8-hour modules provides the following:

- Assisted Living Managers: 8 hours
- Administrators (NAB): 8 hours
- Social Workers: .8 CEUs

**Website:** <https://leadingagetexas.org/>

**Contact:** Melanie Harrison

**Phone:** 512-467-2242

**Email:** melanie@leadingagetexas.org

**Long Term Care Education.com** offers a distance learning correspondence course.

**Website:** <http://www.ltce.com>

**Contact:** James E. Allen, Ph.D.

**Phone:** 804-519-2275, **Fax:** 919-933-6825

**Email:** orders@ltce.com

### **McLennan Community College (Waco)**

McLennan offers a model that includes the ALF required content but also addresses the topical requirements of the NFA licensure rules. This means that completing the five academic courses offered at MCC moves an individual

toward credentialing both as an ALF Manager and as an NF Administrator at the same time. Upon completion of the five academic courses, the student can be awarded a Certificate in Assisted Living Facility Management from MCC.

**Contact:** Joe Arrington

**Phone:** 254-299-8770

**Email:** jarrington@mclennan.edu

### **Relias LLC**

Relias offers initial certification classes both live, live online, and self-paced online CEU courses for administrators throughout the United States. We offer ALF manager training courses that consists of a 16- hour online component and an 8-hour live online or in-person class component to help you keep in compliance with the Health and Human Services Commission (HHSC) regulations. We are also preparing 6- and 12-hour bundles of memory care training for admins and direct care staff. Relias offers courses to help individuals meet the full 24-hour state training requirement, including:

- Basic principles of management
- Resident characteristics
- Resident assessment
- Working with residents
- Food and nutrition services
- Federal law
- Community resources
- Ethics
- Financial management

Our recertification courses cover:

- Understanding Dementia
  - Emergency and disaster preparedness
  - Effective leadership
- ... and more

**Website:** <https://reliasacademy.com/assistedliving>

**Contacts:** Mel Llapitan, Lead Instructor

**Phone:** 760-808-6124

**Email:** [mllapitan@relias.com](mailto:mllapitan@relias.com)

**Mailing Address:** 1010 Sync Street, Suite 100, Morrisville, NC 27560

**Senior Living University** offers online and off-line courses.

**Website:** [www.SeniorLivingU.com](http://www.SeniorLivingU.com)

**Contact:** Training Advisor

**Phone:** 800-258-7030

**Tarrant County College** offers classes at two campuses.

**Contact:** Marilyn Leigh (South Campus) or Princess Jackson (Northeast

Campus)

**Phone:** 817-515-5718 or 817-515-6438

**Texas Assisted Living Association (TALA)** offers classes in different locations throughout the state.

**Contact:** Gail Harmon

**Phone:** 512-463-6604

**Email:** Gail.Harmon@Tala.org

**Texas Organization of Residential Care Homes (TORCH)** is Texas' premier organization for assisted living professionals, care providers and business partners. TORCH provides a voice in Austin, CNE/CEU education and training programs, and many other resources needed to build and operate a successful assisted living business. The mission of TORCH is to promote and implement the highest quality service and care to residents of assisted living facilities throughout Texas. We continually raise the bar in setting standards of operation, policies, and procedures. TORCH helps shape the future of assisted living within the state of Texas by participating in legislative discussion, education and policy-making activities. TORCH has a strong focus on educating our providers. We believe that education leads to quality care for our residents. To that end, we offer the 24- hour manager courses and continuing education several times a year, including at our annual conference in the fall. **Website:** [www.txtorch.com](http://www.txtorch.com)

**Contact:** John Darby, Executive Director

**Phone:** (512) 593-8810

**Email:** [info@txtorch.com](mailto:info@txtorch.com)

### **The Bridge of Time**

Lilly Adrian, The Bridge of Time, LLC.

Memory Care Program Developer, Trainer and Consultant.

BS/Soc/Psych., CDP, ADC, CDCM, CADDCT, CALM,

Advanced Grief Facilitator.

The Bridge of Time presents Education and Training for Memory Care Best Practices, along with providing tools that are needed to make a difference in the way we care, as professionals and family caregivers, for those with dementia.

Fred Worley

Architect, Consultant and Life Safety Expert

Retired from the Texas Department of Aging and Disability Services, Fred has a private architectural practice, specializing in assisted living, residential and regulatory design. His consulting is specific to the conversion of single-family homes into licensed assisted living facilities in neighborhoods. Fred also does Mock Surveys and Feasibility Inspections in the area of Life Safety.

Together, As preferred Vendors for the State of Texas,

Provides the Certified Assisted Living Managers Certification Course, required

by the State of Texas for those who oversee, as a Director, any Assisted Living Community or AL Memory Care.

**Contact:** Lilly Adrian

**Email:** Laadrian1953@yahoo.com

**Phone:** (325)-864-0031

**Website:** <https://bridgeoftimettraining.com/>

**Contact:** Fred Worley

**Email:** fred@fworleyarchitect.com

**Phone:** (512)452-2138

### **Vincent Career Training Institute**

Vincent Career Training Institute is a nurse owned and operated organization and Texas based provider of continuing education. We offer both continuing education and professional development courses. Established in 2008, VCTI is a Certified Sponsor (#S1333318) of CEUs approved by the National Continuing Education Review Service (NCERS) of the National Association of Long-Term Care Administrators Boards (NAB). We offer a variety of continuing education and training courses online, via webinars and self-study courses for Assisted Living Directors/Managers. Our ALM Training course covers all topics required by the state of Texas using an online instructor-led Learning Management System (LMS.) Courses are affordable with optional payment plans. Our 12-hr CEU program meet the state annual continuing education requirements and individuals can print a certificate immediately upon successful completion.

• 8-hour required class Part I, • 16-hour required class Part II, and • 12-hour annual continuing education requirements listed in the Health and Human Services (HHSC) Chapter 553, Licensing Standards for Assisted Living

**Website:** [www.vincentcareertraining.com](http://www.vincentcareertraining.com)

**Phone:** 713-364-4435

**Email:** [Info@vincentcareertraining.com](mailto:Info@vincentcareertraining.com)