

# Associate of Applied Science in Paramedicine

## 2021 Selective Admissions Handbook

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**CENTRAL OREGON**  
community college

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# I. Program Overview

COCC's paramedicine program is an Associate of Applied Science (AAS) program and all information contained in this handbook reflects an AAS focus. Admission to the paramedicine AAS program is competitive and enrollment is limited. Paramedicine prerequisite and support courses are open to all students (some require department approval).

## Paramedicine AAS Program Course Requirements

<b>Core Courses<sup>1</sup></b>		<b>Credits</b>
AH 111	Medical Terminology I	3
BI 231	Anatomy and Physiology I	4
BI 232	Anatomy and Physiology II	4
BI 233	Anatomy and Physiology III	4
EMT 151	EMT Basic Part A	5
EMT 152	EMT Basic Part B	5
EMT 170	Emergency Response Comm./Documentation	2
EMT 171	Emergency Response Patient Transport	2
EMT 195	Crisis intervention	3
EMT 290	Paramedic Part I	8
EMT 291	Paramedic Part I Clinical	3
EMT 292	Paramedic Part II	8
EMT 293	Paramedic Part II Clinical	3
EMT 294	Paramedic Part III	8
EMT 295	Paramedic Part III Clinical	3
EMT 296	Advanced Cardiac Life Support (ACLS)	1
EMT 297	Pediatric Advanced Life Support (PALS)	1
EMT 298	Prehospital Trauma Life Support (PHTLS)	1
SFS 101	Introduction to Emergency Services	4
SFS 230	Rescue Practices	3
Choose from the following to reach 4 credits:		4
EMT 280, 280A, 280B, OR 280C	Paramedic Co-op Work Experience	
Choose one from the following paramedic electives:		3-5
ANTH 103, BI 234, CJ 100, EMT 163, EMT 164, OL 244, PSY 101, PSY 201, PSY 202, PSY 216, SOC 201		
<b>Other Required Courses</b>		
HHP 242 or HHP 266 or HHP 295	Stress Management Nutrition for Health Health and Fitness	3
AH 105	Calculations for Allied Health (or one course from the foundational requirements math list – see catalog)	3-4
Choose one from the following COMM courses:		3-4
COMM 111, COMM 114, COMM 115, COMM 218*, COMM 219*		
Choose one from the following courses to meet human relations requirement:		3-4
AH 115, BA 178, BA 285, COMM 218*, COMM 219*, OR HS 208		
*Cannot use either of these to meet the COMM requirement AND the human relations requirement		
WR 121	Academic Composition	4

<sup>1</sup>Footnote: Students planning to transfer or if affiliated see catalog advising notes and/or meet with advisor

**Paramedicine Program Information Sessions**

Information sessions are held multiple times each year to explain admissions eligibility, prerequisites, selection criteria, and general information about the COCC paramedicine program – check the paramedicine website for exact days/times. **The information session is the first step for those interested in the paramedicine program and attendance is strongly encouraged prior to applying to COCC and the program.**

The paramedicine program is accredited by the Commission on Accreditation of Allied Health (CAAHEP) upon the recommendation of the Commission on Accreditation of Education Programs for the Emergency Medical Services Professions (CoAEMSP). The paramedicine program is also accredited by the Oregon Health Authority (OHA) upon the recommendation of the Higher Education Coordinating Commission (HECC).

## II. Selective Admissions: Eligibility and Application Points Criteria

A paramedicine program cohort (group of 24 students) begins every fall term and is filled using a selective admissions process. The application for admission opens the first day of spring term and closes at 5:00pm on the Monday following spring finals week.

**The 2021 paramedicine program application opens March 29, 2021 and closes June 14, 2021 at 5:00pm. Only completed applications received by the deadline are considered for admission. Note: this does not mean that your application is in progress by 5:00pm on June 14, 2021; rather, you must hit the submit button by that deadline.**

### COCC Application and Transcripts

Zero points

#### **COCC Application Requirements:**

A COCC application for admission is required prior to applying to the paramedicine program. See the Getting Started information on the COCC website for more information.

**If you have transfer credits, you must submit official transcripts to the Admissions and Records Office prior to advising, registration, and paramedicine application submittal.**

- The transcript evaluation must be completed on or before the first advising appointment (for coursework in progress at another institution during spring term, see Appendix B: Transfer Evaluations Policies for more information).
- This evaluation is used to determine placement testing requirements and progress towards meeting both the application eligibility and the AAS in paramedicine degree requirements.
- Notifications are sent to your COCC email account when official transcripts have been received, and when they have been articulated (evaluated and applied toward your application/degree requirements). Processing time may vary, so you are encouraged to submit transcripts as soon as possible.
- **If you are submitting an Oregon EMT certificate as an equivalency to EMT 151 and EMT 152 and/or an NFPA Driver certificate (or equivalent) as an equivalency to EMT 171, copies must be submitted to [myprogress@cocc.edu](mailto:myprogress@cocc.edu) – you may have to fill out/pay for credit for prior certification – prior to the application deadline.**

### Paramedicine Program Application

Zero points

The paramedicine application is an online application and all required and/or additional documentation must be uploaded or submitted as part of the application process (details are available on the application). The application link is available on the paramedicine program website during the time-frame listed above.

Electronic copies of the following documents must be uploaded/submitted with the application by the deadline:

- Current Copy of Oregon EMT Certification (or National Certification if still waiting for Oregon) – required even if you've already sent a copy to [myprogress@cocc.edu](mailto:myprogress@cocc.edu)
- Current Copy of Healthcare Provider BLS Card
- Fire/EMS Agency Affiliation Letter

**You are solely responsible for ensuring you meet all application requirements and that you have submitted copies of all required documentation before the application deadline.**

<p>Points are awarded for each prerequisite course as follows:</p>	<p>Number of credits per prerequisite multiplied by*:</p> <ul style="list-style-type: none"> <li>• 3 points for an A grade</li> <li>• 2 points for a B grade</li> <li>• 1 point for a C grade</li> <li>• Missing prerequisites will result in an Ineligible Applicant status</li> </ul> <p>*Max of 3 credits used for point calculation for COMM Requirement</p>
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*Prerequisite courses must be completed by the spring term in the year the student applies to the program with a "C" grade or better AND a prerequisite cumulative GPA of 3.0 or higher.*

Prerequisite Courses*	Prerequisite GPA Calculation Notes
<ul style="list-style-type: none"> <li>• EMT 151: EMT Basic Part A*</li> <li>• EMT 152: EMT Basic Part B*</li> <li>• AH 111: Medical Terminology</li> <li>• BI231: Anatomy and Physiology I</li> <li>• BI232: Anatomy and Physiology II</li> <li>• BI233: Anatomy and Physiology III</li> <li>• AH 105: Calculations for Allied Health**</li> <li>• WR121: Academic Composition</li> <li>• SFS 101: Intro to Emergency Services</li> <li>• COMM course, see following list for options:                             <ul style="list-style-type: none"> <li>○ COMM 111: Fund. of Public Speaking</li> <li>○ COMM 114: Argument. and Critical Discourse</li> <li>○ COMM 115: Intro to Intercultural Comm.</li> <li>○ COMM 218*: Interpersonal Comm.</li> <li>○ COMM 219*: Small Group Comm.</li> </ul> </li> </ul> <p>*If a student chooses to use COMM 218 or COMM 219 to meet the COMM requirement they will need to choose a different course to meet the human relations requirement under the support course section.</p> <p>**Or one course from the foundational requirements math list – see catalog.</p> <p>Note: Check with your advisor and/or myprogress.edu to ensure other certifications are submitted correctly and reflected on your GradTracks record.</p>	<ul style="list-style-type: none"> <li>• Prerequisite cumulative GPA is calculated by multiplying the number of credits of each course by the letter grade (A=4, B=3, and C=2), adding these numbers together, and then dividing the total by the total number of prerequisite credits. The result must be 3.0 or higher.</li> <li>• Only whole letter grades are used in the calculation of cumulative GPA, meaning plus (+) or minus (-) designations will not be considered in the final calculation.</li> <li>• When transferring applicable courses, the number of credits used for GPA calculation will be based on the number of credits of the equivalent COCC course, regardless of how many credits the course was worth at the transfer institution (see Appendix B: Paramedicine Program Transcript Evaluation Policies).</li> <li>• If you've challenged, or received a pass/no pass, your prerequisite GPA is calculated based on the courses in which an actual letter grade was issued.</li> <li>• <b><i>Students who have earned a C in EMT 151 or EMT 152 but hold a current Oregon EMT or higher certificate will receive credit for the certification. GPA will be calculated on the remaining coursework, but points will be awarded based on the letter grade received in the course. If a student submits an Oregon EMT Certificate and does not submit transcripts with graded EMT 151: EMT Basic Part A and EMT 152: EMT Basic Part B courses, points for these classes will be awarded based on the student's overall GPA in the remaining prerequisite courses (4.0 = 3 points; 3.0-3.99 = 2 points; 2.00-2.99 = 1 point).</i></b></li> <li>• Your advisor can help you determine if you've met the minimum GPA requirement.</li> </ul>

\*Or current Oregon EMT or higher certificate

□ Number of Completed Support Courses

57 points maximum

Due to the rigor and time commitment involved with program courses, the paramedicine department encourages potential students to complete as many support courses as possible prior to applying to the program. Therefore, application points are awarded based on the number of support courses completed by the application deadline (COCC spring 2021 term courses apply; if taking a spring courses from another college, see Appendix B: Paramedicine Program Transfer Evaluations Policies). All support courses must be completed with a “C” grade or better (only whole letter grades are used when determining “C” or better).

Support courses include*:	Points are awarded as follows:
<ul style="list-style-type: none"> <li>• EMT 195: Crisis Intervention</li> <li>• EMT 170: Emergency Response Ccommunication/Documentation</li> <li>• EMT 171: Emergency Response Patient Transport (or other approved certification)</li> <li>• SFS 230: Rescue Practices</li> <li>• Human Relations Requirement:               <ul style="list-style-type: none"> <li>○ AH 115: Cultural Responsiveness in Allied Health 3</li> <li>○ BA 178: Customer Service</li> <li>○ BA 285: Business Human Relations</li> <li>○ COMM 218*: Interpersonal Comm.</li> <li>○ COMM 219*: Small Group Comm.</li> <li>○ OR HS 208: Multicultural Issues in Human Services</li> </ul> </li> <li>• HHP 242 (Stress Management) <i>or</i> 266 (Nutrition for Health) <i>or</i> 295 (Health and Fitness).</li> <li>• 3 credits of Discipline Studies/General Education courses from following list:               <ul style="list-style-type: none"> <li>○ ANTH 103: Cultural Anthropology</li> <li>○ BI 234: Microbiology</li> <li>○ CJ 100: Survey of the Criminal Justice System</li> <li>○ EMT 163: Advanced EMT Part I</li> <li>○ EMT 164: Advanced EMT Part II</li> <li>○ OL 244: Psychology of Risk and Adventure</li> <li>○ PSY 101: Applied Psychology</li> <li>○ PSY 201: Mind and Brain</li> <li>○ PSY 202: Mind and Society</li> <li>○ PSY 216: Social Psychology</li> <li>○ SOC 201: Introduction to Sociology</li> <li>○ SOC 206: Social Psychology</li> </ul> </li> </ul> <p><b>*If a student chooses to use COMM 218 <i>or</i> COMM 219 for the human relation requirement, they must choose a different COMM course to meet the COMM requirement under the Pre-Requisite section</b></p> <p><b>Note: Check with your advisor and/or myprogress.edu to ensure other certifications are submitted correctly and reflected on your GradTracks record.</b></p>	<p><b>The number of credits per support course is multiplied by*:</b></p> <ul style="list-style-type: none"> <li>• 3 points for an A grade</li> <li>• 2 points for a B grade</li> <li>• 1 point for a C grade</li> <li>• 0 points for support courses not taken</li> </ul> <p><b>*Max of 3 credits used for point calculation for paramedic elective and human relations requirement</b></p>

### III. Selective Admissions: Point Ranking, Notifications, and Applicant Status Definitions

Admissions & Records will review all application packets and award points as indicated above. Admission will be granted to the appropriate number of recipients with the highest point totals

The program accepts 24 students per selection process; one half (50%) of the allotted seats are reserved for students currently affiliated with Fire/EMS Agencies located within the college's district. Admissions will be offered to these reserved seats based on the point-based system. Remaining affiliated students will be grouped with non-affiliated students and offered admission to the remaining seats based on the point-based system. If there are fewer qualified affiliated students than number of seats reserved, we will offer those seats to non-affiliated qualified applicants through the point-based system. The highest GPA in prerequisite and completed/graded support courses will be used if a tiebreaker is needed

***Admissions & Records will notify applicants of their status via email only; admissions status will not be given over the telephone or in person.***

There are three types of applicant statuses:

#### **Selected Applicants:**

If an applicant is selected, they are conditionally admitted to the program pending completion of the following steps:

- Return Letters of Acceptance/Agreement:
  - Signed Letters of Acceptance and Letters of Agreement – indicating acceptance of program policies –must be returned to Admissions and Records office by the date designated in the welcome letter.
- Provide official documentation of required immunizations, TB screening, and BLS provider card (more details and deadlines are provided in the welcome letter).
- Undergo drug screening and criminal history check with the vendor approved by COCC (more details and deadline are provided in the welcome letter).
  - A positive urine drug screen or a positive criminal history will result in disqualification from entering the paramedicine program at COCC. Students have a right to appeal the decision.

#### **Eligible Applicants Not Selected**

Eligible students, who are not selected as part of the initial admitted group, will be placed on a secondary list of eligible applicants for that year based on their total points. If a seat becomes available, the next student on this list, with the highest point total, will be offered the vacant seat. Admissions and Records will continue down this list until all seats are filled with eligible applicants or until no eligible applicants remain. All non-admitted applicants will be required to reapply the next year.

#### **Ineligible Applicants**

Ineligible applicants will be notified that their applications were not considered for the selection process for one or more of the following reasons:

- Missing prerequisite(s)
- Prerequisite GPA below 3.0



## IV. Appendix A: Application Worksheet

APPLICATION PREREQUISITES				Complete/Points
EMS Program Application				<input type="checkbox"/>
Official Transcripts and/or Copies of Certifications (for prerequisite and support coursework not taken at COCC)				<input type="checkbox"/>
<b>Prerequisite Courses: Must be at "C" grade or better for each course &amp; cumulative GPA of 3.0 or higher. Points awarded equals number of credits times 3 points for an A, 2 points for a B grade, or 1 point for a C grade.</b>	<b>Year</b>	<b>Credits</b>	<b>Grade</b>	<b>Points</b>
EMT 151: EMT Basic Part A (or current Oregon EMT or Higher Certificate)		5		
EMT 152: EMT Basic Part B (or current Oregon EMT or Higher Certificate)		5		
SFS 101: Intro to Emergency Services (max 3 credits for point calculation)		3		
AH 111: Medical Terminology I		3		
BI 231: Anatomy and Physiology I		4		
BI 232: Anatomy and Physiology II		4		
BI 233: Anatomy and Physiology III		4		
AH 105: Calculations for Allied Health		4		
WR 121: English Composition		4		
COMM Requirement: COMM 111,114, 115, 218, or 219 (max 3 credits for point calculation)		3		
Prerequisite coursework above must have a <u>cumulative</u> GPA of 3.0 or higher. See GPA calculation notes in Pre-Req section for details on how to calculate GPA and/or work with your advisor to help calculate GPA. Email <a href="mailto:SelectiveAdmissions@cocc.edu">SelectiveAdmissions@cocc.edu</a> with any questions.				<b>GPA REQUIREMENT MET?</b>
<b>APPLICATION SUPPORT COURSES – Must be a "C" grade or better</b> <b>Points awarded equals number of credits times 3 points for an A, 2 points for a B grade, or 1 point for a C grade.</b>	<b>Year</b>	<b>Credits</b>	<b>Grade</b>	<b>Points</b>
SFS 230: Rescue Practices		3		
Choose One of the Following: HHP 242, 266, or 295 (see page 4 for course titles)		3		
EMT 195: Crisis Intervention		3		
3 credits of Discipline Studies/General Education courses from the attached list of approved courses (max 3 credits for point calculation)		3		
3 credits of Human Relations Requirement courses from the attached list of approved courses (max 3 credits for point calculation)		3		
EMT 170: Emergency Response Communication/Documentation		2		
EMT 171: Emergency Response Patient Transport (or NFPA driver certification)		2		
<b>Pre-Req Points:</b>	<b>Support Course Points:</b>		<b>Total Points:</b>	

Use this worksheet to assess if Fall 2021 application requirements have been met and to tentatively tally points towards application (verify with your GradTracks record). See Appendix B: for notations associated with these courses.

# V. Appendix B: Paramedicine Program Transcript Evaluation Policies

1. Points for "Pass" (P) grades are awarded based on the student's overall GPA of pre-requisite or support courses (whichever section the P grade is awarded).
2. Academic Composition will be automatically waived if the student submits an official transcript verifying a bachelor's degree from a regionally accredited educational institution **and** transcripts do not indicate completion of Academic Composition classes. The grade assigned to the Academic Composition class will be based on the student's overall GPA in the remaining prerequisite courses.
3. Math grade will be selected based on the highest grade received in MTH 065: Algebra II course or higher level course.
4. Semester hours transferred from other institutions will be converted to quarter hours before scoring. Courses transferred from other institutions will be counted with the same number of credits that the comparable COCC course allows.

Semester Hours	Quarter Hours	Semester Hours	Quarter Hours
1	1.5	5	7.5
2	3.0	6	9.0
3	4.5	7	10.5
4	6.0	8	12.0

**Courses in Progress:** If using courses from another college or university that are in progress during the spring term in the year the student applies to the paramedicine program, the following must be completed:

- Submit an unofficial transcript or registration detail by the application deadline verifying spring term enrollment.
- Request that their instructor email Admissions & Records "Attn: Assistant Director of A&R" (welcome@cocc.edu) directly with their final grade as soon as it is computed.
- Request that an official transcript be sent from the other college or university as soon as spring grades post. COCC must receive the official transcript of spring term class(es) by the end of June of the application year.

**Petitions:** Exceptions or special conditions not covered by the transcript evaluation policies listed above must be petitioned. Normally, petitions are used when a student has a prior educational experience comparable to a requirement, and he/she wishes to have that prior work counted toward the COCC requirement. Petitions are available online at ww.cocc.edu or in the Admissions and Records Office, located in Boyle Education Center.

***The information in this document reflects an accurate description of the paramedicine program selection criteria and process at the time of its publication. However, conditions can and do change; therefore, the College reserves the right to make any necessary changes to the information contained in this packet.***

It is the policy of the Central Oregon Community College Board of Directors that there will be no discrimination or harassment on the basis of age, disability, sex, marital status, national origin, ethnicity, color, race, religion, sexual orientation, gender identity, genetic information, citizenship status, veteran status or any other classes protected under the Federal or State statutes in any educational programs, activities or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Equal Employment Officer, c/o COCC's Human Resources office, (541) 383-7216. Faculty, staff and students are protected from discrimination and harassment under Title VII of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972.

Students attending classes or events who need accommodation for a specific disability should contact the Office of Services for Students with Disabilities at 541-383-7583. Other persons who, because of a physical or learning disability, need special accommodations to attend events should contact ADA Coordinator Joe Viola, 541-383-7775, in advance of their need for accommodation.