



Auto-Pay

Auto-Pay gives you the comfort of knowing that your payments to US Foods will always be made on time. We will automatically pull from your bank account on your invoice due dates.

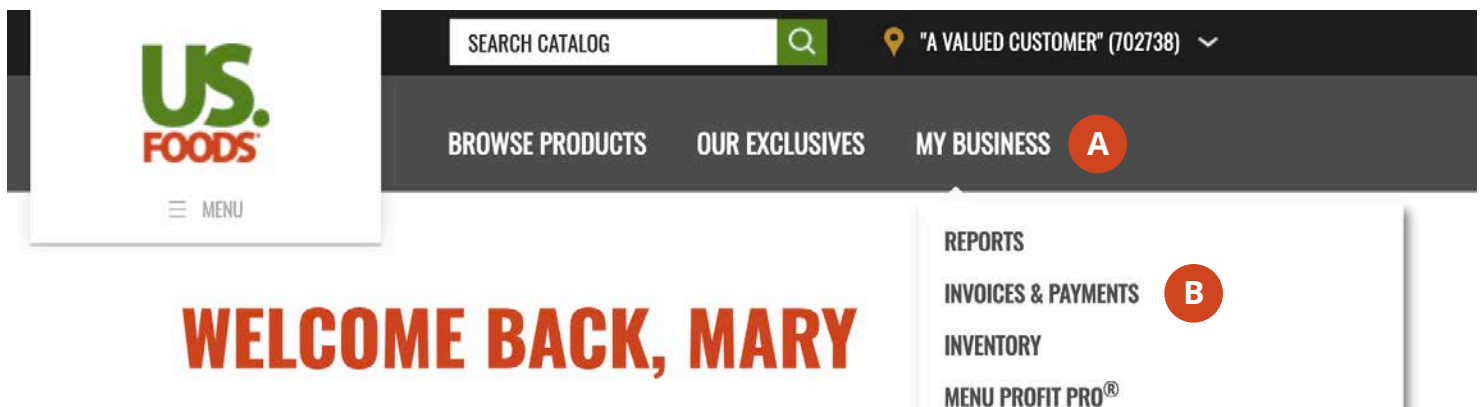
Sections

1. Set up Auto-Pay
2. View current Auto-Pay
3. Cancel Auto-Pay

Set Up Auto-Pay

Setting up Auto-Pay is easy:

- A. Hover your cursor over **My Business** at the top of the page.
- B. Click on **Invoices & Payments**.



If you do not see Payments as an option under My Business and you would like to make payments online from your bank account, contact your US Foods representative to request access.



Auto-Pay

C. Under the **Manage Auto-Pay** section, click **Get Details**.

<h3>Scheduled Payments</h3> <p>View payments that are scheduled for future payment dates.</p> <p>Get Details </p>	<h3>Manage Autopay</h3> <p>Manage your payments to automatically be deducted from your bank account.</p> <p>Get Details C</p>
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D. If you don't have an email address on file you will need to provide us with one before you can make payments online. Once you save your email you will move to the **Manage Auto-Pay** page.

Review Your Account Information

Below are the organization name, first and last name, and email address on file for your account. If your contact information has changed, please update the changes and click **SAVE**.

If you have questions concerning how US Foods protects your personal information, please take time to review our [Privacy Policy](#).

Your Contact Information

* Organization Name

* First Name * Last Name

Email Address

* New Email * Confirm Email

Notify me of changes to My Info
 Notify me when any order status changes

[Save](#) [Cancel](#)

Contact US Foods

Call Customer Service
1-800-336-3313

Website Technical Support
1-877-583-9659
Mon - Fri: 9AM - 5PM CST

[Share Feedback](#)



Auto-Pay

E. If you do not see a customer location on Manage Auto-Pay, you may have already set up Auto-Pay for that customer location. Click on **View Current Auto-Pay** to check. If you are still unable to find your customer location, call technical support at 1-800-214-6262.

F. To set up Auto-Pay for a customer location, check the box to the left of that customer location. You can select multiple customer locations at a time.

G. Click **Next**.

Home > My Business > Invoices & Payments > Manage Autopay

Manage AutoPay

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LOCATIONS SET UP VERIFY CONFIRMATION

Location(S) **E** [View Current AutoPay](#)

	NAME	ADDRESS	CITY	STATE	ZIP
F <input checked="" type="checkbox"/>	"A VALUED CUSTOMER*" (702738)	1051 AMBOY AVENUE	PERTH AMBOY	NJ	88610

G [Next](#)

Contact US Foods

Call Customer Service
1-800-336-3313

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Auto-Pay

H. Enter your bank and checking account information.

-Start with your **routing number**

-Your bank's name may load automatically if it is already on file. If your bank name does not automatically display, you will need to enter the name of your bank.

-Enter your **checking account number**.

-Confirm your checking account number.

I. Select the first invoice date you want Auto-Pay to take effect.

J. Select whether or not you want to receive email notifications for payments made by the Auto-Pay. Email notifications will be sent to the email address on file for your account.

K. Click **Next**.

Home • My Business • Invoices & Payments • Manage Autopay

Manage AutoPay

LEARN MORE

✓ LOCATIONS **SET UP** VERIFY CONFIRMATION

Location(S)

	NAME	ADDRESS	CITY	STATE	ZIP
<input checked="" type="checkbox"/>	"A VALUED CUSTOMER" (702738)	1051 AMBOY AVENUE	PERTH AMBOY	NJ	88610

AutoPay Details

Routing Number

Bank Name

Checking Account Number

Confirm Checking Account Number

Pay all invoices dated on or after

All payments will be made on the due date. Would you like to receive email notifications for this payment?

Yes No

K



Auto-Pay

- L. Take a moment to review your payment information.
- M. Review and agree to our **ACH/Direct Debit Terms and Conditions**.
- N. Click **Submit**.

AutoPay Details

Bank Name [REDACTED]

Checking Account Number *4567

Pay all Invoices dated on or after 07/08/2014

Payments will be made on the Due Date

Email notifications will be sent to [REDACTED]@usfoods.com

Terms And Conditions

ACH/Direct Debit

General Authorization:

You (i) understand and acknowledge that the bank account(s) and related bank account(s) information provided for on this website (the "On File Bank Account") to be used for payment of all legitimate amounts billed to the customer by US Foods, Inc. is required to be kept on file at the US Foods, Inc. facility or the facility of one of its agents and that each transaction is subject to authorization from the applicable bank and (ii) hereby authorize and direct US Foods, Inc. or its designated representative to debit the On File Bank Account for payment (pursuant to payment instructions

I agree to these terms and conditions.

Submit **Back** **Cancel**

Congratulations! You have successfully set up your customer location for Auto-Pay.

- O. Make sure to review your open invoices and make sure that you don't have any open balances due from before your Auto-Pay start date.
- P. If you have another customer location you would like to set up Auto-Pay for, click **Manage Auto-Pay** to start the process over again.

AutoPay Details

Bank Name [REDACTED]

Checking Account Number *4567

Pay all Invoices dated on or after 07/08/2014

Payments will be made on the Due Date

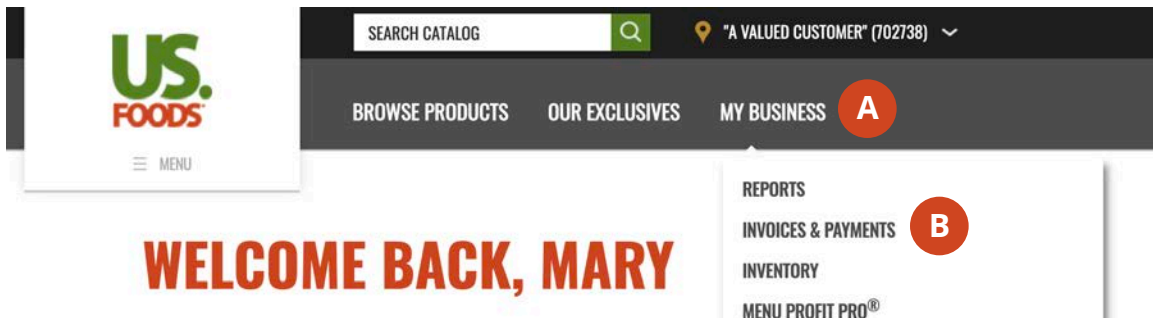
Email notifications will be sent to [REDACTED]@usfoods.com

Manage AutoPay

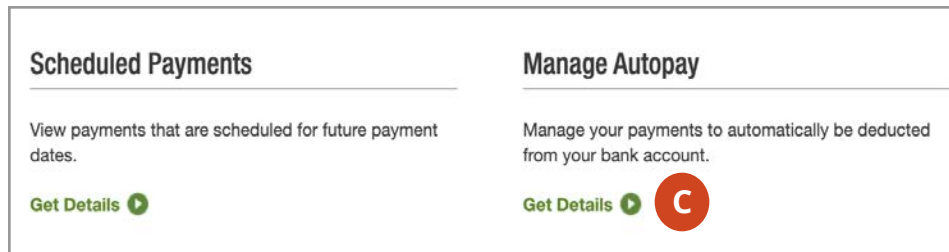
View Current Auto-Pay

A. Hover your cursor over **My Business** at the top of any page.

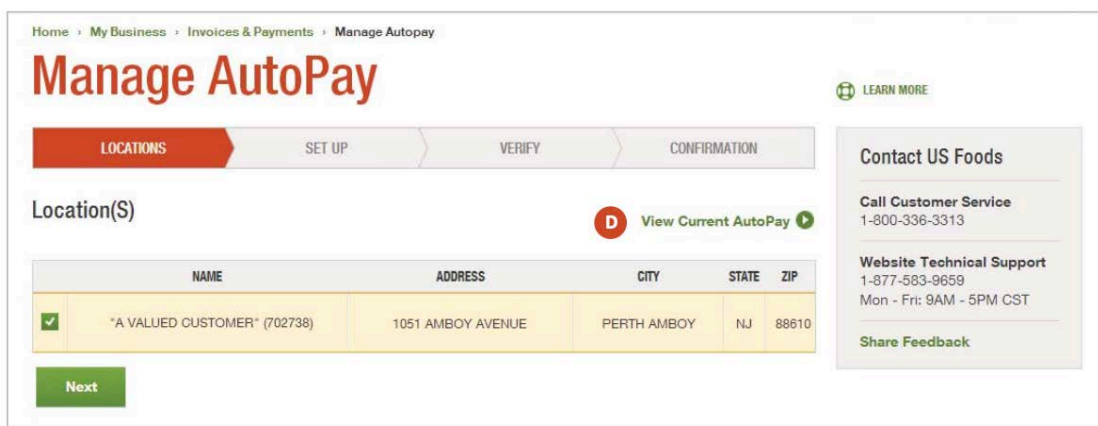
B. Click on **Invoices & Payments**.



C. Under the **Manage Auto-Pay** section, click **Get Details**.



D. If you have any customer locations attached to your user account not registered for Auto-Pay, you will see a list of them on the **Manage Auto-Pay** page. Click **View Current Auto-Pay** to view your customer locations already set up on Auto-Pay.





Auto-Pay

E. If all of your customer locations are set up on Auto-Pay, you will automatically land on the **Manage Auto-Pay Details**. Click on the **Customer Location** you want to view.

F. Your selected customer location's **Auto-Pay Details** will display at the bottom of the page.

Home > My Business > Invoices & Payments > Manage Autopay

Manage AutoPay

[LEARN MORE](#)

Location(S)

To stop AutoPay, call 1-800-214-6262

NAME	ADDRESS	CITY	STATE	ZIP
"A VALUED CUSTOMER" (702738)	1051 AMBOY AVENUE	PERTH AMBOY	NJ	88610
"A VALUED CUSTOMER" (702738)	46 WEST 9TH ST	PHILADELPHIA	PA	80634
"A VALUED CUSTOMER" (702738)	20 SPRING ST	GREELEY	PA	19104

Contact US Foods

Call Customer Service
1-800-336-3313

Website Technical Support
1-877-583-9659
Mon - Fri: 9AM - 5PM CST

[Share Feedback](#)

F AutoPay Details

Bank Name [REDACTED]

Checking Account Number **4567

Pay all invoices dated on or after 10/18/2013

Payments will be made on the Due Date

Email notifications will be sent to [REDACTED]@usfoods.com

[Cancel](#)

Cancel Auto-Pay

You cannot cancel Auto-Pay through US Foods online. To cancel Auto-Pay for a customer location, call technical support at **1-800-214-6262**.