



BCS, The Chartered Institute for IT

Education Product & Qualifications Price List

June 2021

Introduction

This document is intended for our Education Centres and sets out the fees we will charge for our various qualifications and services.

Our aim is to have a pricing structure and associated invoice arrangements that are:

- fair and appropriate and provide value for money;
- clear and transparent, with no hidden costs or details.

The fees listed below are in respect of potential purchases in England and are correct at the date shown at the bottom of this statement. BCS is committed to ensuring the fee details are updated every time a new qualification is offered and/or if fees have been altered and will be made available to our centres at the earliest opportunity. Details of fees for potential purchases outside England are available on request.

Details of the qualifications we offer (e.g. their specifications) can be obtained via the Approved Centre Forum along with Centre guidance materials that outline some of the processes below.

Pricing is effective from 2nd June 2021 (all prices exclude VAT). HEQ prices are for exams taken from 1st October 2021.

Review Arrangements

We will review this document and its associated procedures annually as part of our self-evaluation arrangements and/or in response to customer or regulatory feedback and any trends that may emerge in the types of queries we may have received.

If you would like to feed back any views, or have a query in relation to any aspect of our fees or invoicing arrangements, please contact us via the details provided at the end of this document.

Mandatory Centre Fees

Initial Centre Accreditation Fees	Price
Per Centre (year 1)	£850
Option for existing Centres to deliver Higher Education Qualifications (HEQ)	£350

Centre and Satellite Renewal Accreditation Fees	Price
Lead Centre	£500
Plus 1-5 Satellite Sites *	£500
Plus 6-10 Satellite Sites *	£1000
Plus 11-20 Satellite Sites *	£1500

BCS Online Training	
All staff	Free

Standard Qualification Fees

The pricing outlined below is on a per learner basis unless otherwise stated. Discounts are available if the number of learners is 25 or more.

BCS Entry Level 3 Qualifications Price is per learner registration	No of Learners 1 - 24
BCS Entry Level Essential Digital Skills for Work (Entry 3) QAN: 603/6957/7 Includes: Registration, Courseware, Practice Tests, (one Skills and one Knowledge practice test per Learner), Tests (one Skills and one Knowledge test per Learner) and Certificate	£25.00
BCS Entry Level Award in Computer and Online Basics (ITQ) (Entry 3) QAN - 600/0831/3 Includes: Registration, Workbook and Certificate	£27.00

BCS Level 1 Qualifications Price is per learner registration	No of Learners 1 - 24
BCS Level 1 Essential Digital Skills for Work QAN: 603/6958/9 Qualification includes: Registration, Courseware, Practice Tests (one Skills and one Knowledge practice test per Learner), Tests (one Skills and one Knowledge test per Learner) and Certificate	£25.00
ECDL Single Unit Registration	£16.25
BCS Level 1 Award in IT User Skills (ECDL Essentials) (ITQ) QAN - 500/6226/8	£24.75
BCS Level 1 ECDL Award in IT User Skills – (Flexiqual) QAN - 601/0633/5	£24.75
BCS Level 1 ECDL Certificate in IT User Skills – (Flexiqual) QAN - 601/1236/0	£27.00
BCS Level 1 Smart Digital Award in E-Safety QAN: 603/6931/0	£17.00

BCS Level 2 Qualifications Price is per learner registration	No of Learners 1 - 24
ECDL Single Unit Registration	£16.25
BCS Level 2 Certificate in IT User Skills (ECDL Core) QAN - 601/8240/4	£27.00
BCS Level 2 Certificate in IT User Skills (ECDL Extra) (ITQ) QAN - 500/6242/6	£40.00
BCS Level 2 ECDL Award in IT User Skills – (Flexiqual) QAN - 601/0634/7	£37.75
BCS Level 2 ECDL Certificate in IT User Skills – (Flexiqual) QAN - 601/1237/2	£40.00

BCS Level 3 Qualifications Price is per learner registration	No of Learners 1 - 24
ECDL Single Unit Registration (including ICDL Advanced Units) (includes registration and one test)	£34.50
BCS Level 3 Certificate in IT User Skills (ICDL Advanced) (ITQ) QAN - 500/6243/8 (includes registration and one test per unit)	£118.75
BCS Level 3 Certificate in IT User Skills (ITQ) – (Flexiqual) QAN - 500/6176/8 (includes registration and one test per unit)	£118.75

Automated Certification Test Credits:

/ECDL (ITQ) Automated Certification (Exam) Test Credits Level 1 & Level 2		
Quantity	Schools	Non-Schools
1 – 99	£6.50	£8.50
100 – 499	£5.50	£7.50
500 plus	£5.00	£6.50
ICDL (ITQ) Automated Certification (Exam) Test Credits Level 3		

ICDL Advanced Automated Certification Test	£10.00
ICDL Advanced Re-Sit Test	£10.00
EDSQ Automated Certification (Exam) Test Credits Entry Level 3 & Level 1	
EDSQ Re-Sit Test	£5.00

International Higher Education Qualifications (HEQ)	
BCS Level 4 Certificate in IT (3 modules @ £45 per module) QAN - 100/6181/2	£135.00
BCS Level 5 Diploma in IT (4 modules @ £50 per module) QAN - 100/6190/3	£200.00
BCS Level 5 Diploma in IT – Project Submission	£75.00
BCS Level 6 Professional Gradual Diploma in IT (4 modules @ £90 per module) QAN - 100/6191/5	£360.00
BCS Level 6 Professional Gradual Diploma in IT – Project Submission	£105.00

Optional Package Fees

E-Learning Courseware

The pricing outlined below is on a per learner basis unless otherwise stated. Discounts are available if the number of learners is 25 or more.

Adult Training Centres:

Number of Users	ECDL Essentials or ECDL Extra	ECDL 7-unit or Combination (Essentials & Extra)
1 - 24	£23.00 per learner	£40.20 per learner

Schools:

Number of Users	ECDL Essentials or ECDL Extra	ECDL 7-unit or Combination (Essentials & Extra)
1 - 24	£20.00 per learner	£35.00 per learner

Single Unit E-Learning Courseware:

The pricing outlined below is on a per learner basis unless otherwise stated. Discounts are available if the number of learners is 100 or more.

Adult Training Centres:

Number of users	Price per user
1 - 99	£5.70 per user – 3 months £6.90 per user – 6 months £8.00 per user – 12 months

Schools:

Number of users	Price per user
1 - 99	£5.00 per user – 3 months £6.00 per user – 6 months £7.00 per user – 12 months

Associated Fees (excl HEQ)

ECDL Compass	Price
Per Learner Assessment	£5.00

Automated Diagnostic Test Credits:

I/ECDL (ITQ) Automated Diagnostic (Mock) Test Credits Level 1 & Level 2		
Quantity	Schools	Non-Schools

1 – 99	£3.25	£4.25
100 – 499	£2.75	£3.75
500 plus	£2.50	£3.25

ICDL Level 3 Diagnostic Test Credits

ICDL Advanced Automated Diagnostic Tests (Pack of 10)	£50.00
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EDSQ (for work) Practice Test Credits

EDSQ Automated Practice Tests (Pack of 10)	£25.00
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Additional Certificates	Price
Unit Certification for all Qualifications	£15.00
Replacement Certificate for all Qualifications	£15.00
Digital copy of certificate	£10.00
Sundry Items	Price
Confirmation letter of achievement	£10.00

Associated Fees for HEQ

Student Membership Fees	Price
Annual Student Membership	£20.00
Entire Course Fee (4 year duration)	£30.00

Additional Certificates	Price
Individual module certificate request	£26.00
Replacement Certificate	£26.00
Late entry	£31.00
Appeal or remarking (fee returned if upheld)	£100.00
Copy of results transcript	£26.00

Contact Us

If you have any queries about any aspect of our fees or invoice arrangements or the content of this policy, please contact the Customer Service Team.

Telephone: 01793 417530

Email: centresupport@bcs.uk

Live Chat: www.bcs.org/livechat