

MINUTES OF THE MEETING OF THE BOARD OF HIGHER
EDUCATION OF THE CITY OF NEW YORK

HELD

OCTOBER 27, 1969

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman	Francis Keppel
David I. Ashe	Benjamin F. McLaurin
Herbert Berman	Louis Nunez
George D. Brown	Jack I. Poses
Maria Josefa Canino	Luis Quero Chiesa
Porter R. Chandler	Ruth S. Shoup
Jean-Louis d'Heilly	Ella S. Streater
Norman E. Henkin	Arleigh B. Williamson
Minneola P. Ingersoll	

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker	Actg. Pres. Joseph Shenker
Actg. Pres. Joseph J. Copeland	Professor Robert Hirschfield
President George James	
President Dumont F. Kenny	Deputy Chancellor Seymour C. Hyman
President John W. Kneller	Vice-Chancellor Robert Birnbaum
President Leonard Lief	Vice-Chancellor Julius C. C. Edelstein
President Joseph P. McMurray	Vice-Chancellor T. Edward Hollander
President Donald H. Riddle	Vice-Chancellor Bernard Mintz
President Herbert Schueler	Provost Mina Rees
President Robert C. Weaver	Dean Benjamin Rosner
Actg. Pres. F. Joachim Weyl	Mr. Alan Ross
President James A. Colston	Mr. Lester Jacobs

The absence of Dr. Azzari, Dr. Johnson and Dr. Lee was excused.

NO. A. STUDENT ADVISORY COUNCIL: The Chairman reported the receipt of a letter from Mr. Alan Ross, Co-Chairman of the Student Advisory Council, requesting that both co-chairmen be extended the privilege of attending Board of Higher Education meetings.

Motion made, seconded and carried granting the request that both Mr. Alan Ross and Mr. Lester Jacobs be invited to meetings of the Board.

NO. B. HONOR: The Chairman reported that Knoxville College has honored Dr. James A. Colston by naming its new Art Center "The Colston Center for the Performing Arts." and that dedication ceremonies have been scheduled for Friday, October 31, 1969.

NO. 1. COMMITTEE ASSIGNMENTS: The Chairman's report of the following committee assignments was noted:

(a) Honorable Herbert Berman as a member of the Executive Committee to fill the unexpired term of Mr. Burkhardt. As a member of the Executive Committee, Mr. Berman will also serve as a member of the Committee on the City University.

(b) Honorable Porter R. Chandler as a member of the following committees: The University Graduate Division Committee, The Law Committee, Hunter College Presidential Search Committee, Committee on Multiple Position Study, and Committee on the Reorganization of the Board of Higher Education.

(c) Honorable Minneola P. Ingersoll as a member and Chairman of the Committee on the Academic Program.

NO. 2. COMMITTEE ON LAW: (a) Upon motion duly made, seconded and carried, the following Bylaw amendments were adopted:

Section 6.2 of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

SECTION 6.2 PERMANENT INSTRUCTIONAL STAFF - TENURE:(*) (**)

The permanent instructional staff shall consist of those persons who have been granted tenure in any of the titles enumerated in subdivisions a, [and] b and c below, in accordance with one of the following provisions:

a. Appointments before June 16, 1968 - A person employed and serving prior to June 16, 1968 full time on an annual salary in the title of professor, associate professor, assistant professor, instructor, lecturer (nursing science), registrar, associate registrar, assistant registrar, registrar's assistant, college science assistant, college science technician, college engineering technician, teacher or educational and vocational counselor who, after serving on an annual salary in any of the titles or positions enumerated in this subparagraph for three full years continuously, has been appointed or shall be appointed for a fourth full year, shall have tenure effective on the first day of September following his reappointment for the fourth full year.

b. Appointments after June 16, 1968 - A person employed after June 16, 1968 full time on an annual salary in the title of professor, associate professor, assistant professor, instructor (nursing science), registrar, associate registrar, assistant registrar, college technician, and in the Hunter College high school and Hunter College elementary school (but not in the Early Childhood Center Program), principal, chairman of department, teacher, guidance counselor and librarian, or in any grade or position which the Board in its discretion may add hereto, who after serving on an annual salary in any of the above titles for five full years continuously, has been appointed or shall be appointed for a sixth full year, shall have tenure effective on the first day of September following his reappointment for the sixth full year.

c. Notwithstanding the provisions of subdivisions a and b of this section, a person employed and serving on a full-time annual salary basis in one of the titles listed in subdivision a herein during the period from June 17, 1968 through September 30, 1968, who serves on an annual salary basis in any of the titles or positions so enumerated for three full years continuously and who shall have been reappointed for a fourth full year, shall have tenure under these bylaws effective on the first day of September following his reappointment for the fourth full year.

(*) All persons employed on an annual salary in the day session in the senior colleges in the positions of professor, associate and assistant professor, instructor, tutor, registrar, librarian, associate and assistant librarian, library assistant, assistant teacher, instructor, critic teacher or teacher, who, on September 1, 1938 were serving in any of these positions and had completed at least four full years of continuous service on an annual salary from the date of their appointment to any of the positions above enumerated, or who had served at least three full years and had been appointed for a fourth full year, are members of the permanent instructional staff.

(**) Service as department head, senior instructor, instructor or junior instructor in a community college during the period from September 1, 1956 to September 30, 1959 shall be credited toward tenure in the positions of professor, associate professor, assistant professor or instructor, respectively.

[c] d. A person whose initial appointment to a position in one of the educational units of the City University is in the title of professor, associate professor or assistant professor may be granted tenure by the Board, in its discretion, after not less than one nor more than five years of continuous full-time satisfactory service on an annual salary.

e. Notwithstanding the provisions of subdivision "d" of this section, a person appointed to the title of professor, associate professor or assistant professor after prior service in a position on the instructional staff may be granted tenure by the Board in its discretion, under these bylaws, after not less than one nor more than five years of continuous full-time satisfactory service on an annual salary basis.

[d] f. A distinguished person of proven record appointed initially to the title of professor, who had tenure in another recognized institution of higher learning, may be appointed with immediate tenure by the Board in its discretion.

[e] g. A person who has attained tenure in an educational unit under the jurisdiction of the Board of Higher Education and who is subsequently appointed to a comparable position on an annual salary basis in another educational unit under the jurisdiction of the Board shall retain his tenure.

[f] h. Where the service of a member of the instructional staff, in a title on the permanent instructional staff is interrupted by reason of absence on a maternity leave duly granted to her by the Board, the period of creditable service immediately preceding such absence shall be counted in computing the years of service required by this [action.] section.

[g] i. The decision of the Board to reappoint with tenure shall be communicated to the person affected not later than May first preceding the expiration of the fifth full year of service. Where an appointee begins his service prior to September first, the tenure period shall not begin until the succeeding September first; and when an appointment is made during the month of September, the appointment shall date as of September first for the purposes of tenure.

Section 6.3 of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

SECTION 6.3 APPOINTMENTS WITHOUT TENURE:

Nothing contained in this article shall be construed as conferring or permitting tenure, or service credit toward the achievement of tenure in the positions of chancellor, president, vice-chancellor, provost, vice-president, university dean, dean, associate dean, assistant dean, department chairman, chief librarian, principal, supervisor, higher education officer, higher education associate, higher education assistant, assistant to higher education officer, research associate, research assistant, lecturer, instructor appointed after [June 16, 1968] September 30, 1968, business manager, [fiscal officer,] assistant business manager, [assistant fiscal officer,] assistant to business manager, [assistant to fiscal officer,] all positions in the Early Childhood Center Programs, or any other instructional position not included on the permanent instructional staff. Appointment to any such position, or removal therefrom, however, shall not deprive the person so appointed or removed of tenure in the highest position on the staff held with tenure prior to his appointment to such office, or conjointly with such office, nor shall such appointment or removal deprive any person of service credit toward the achievement of tenure under the provisions of this article. All persons appointed chancellor, president, vice-chancellor, provost, vice-president, university dean, dean, associate dean or principal, if not already appointed to a position on the permanent instructional staff, may be appointed to an appropriate instructional position.

Section 6.4 of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

SECTION 6.4 APPOINTMENT TO THE INSTRUCTIONAL STAFF: NOTICES OF APPOINTMENT AND DISCONTINUANCE:

a. Except for the performance of educational administrative duties, all original appointments to the instructional staff shall be made to a department. All such original appointments shall be for one year or less.

The service of any person appointed on an annual salary may be discontinued at the end of the first year, or if the person is reappointed, at the end of the second, third, fourth or fifth year. The notice of appointment shall state specifically that the appointment is of a temporary nature, shall give the terminal date of the appointment, and shall add that services beyond the period indicated in the notice of appointment are possible only if the Board takes affirmative action to that effect. Notice of reappointment shall be given by the President to the appointee not later than May first. In the position of instructor appointed after [June 16, 1968,] September 30, 1968 there shall be not more than four successive annual reappointments.

Where services are to be discontinued at the end of the year, notice of the intention of the proper faculty authority not to recommend such person for reappointment shall be given in writing to the appointee by the President not later than April first preceding the expiration of the year of service, except that, in the event of adverse Board action on a recommendation for reappointment or tenure, notice of intention to terminate services shall be given to the appointee as soon thereafter as practicable.

Sections 6.1, 6.3, 8.1 and 8.7 of the Bylaws of the Board of Higher Education are hereby amended pursuant to the request of Vice-Chancellor Mintz so that wherever the titles of Fiscal Officer, Assistant Fiscal Officer and Assistant to Fiscal Officer appear they shall be eliminated so that these positions shall be known as Community College Business Manager, Community College Assistant Business Manager and Community College Assistant to Business Manager.

NOTE: These bylaws shall take effect immediately.

Matter underlined is new; matter in brackets to be deleted.

(b) No report submitted.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 3 through 34)

NO. 3. APPOINTMENT OF ARCHITECTS - LEHMAN COLLEGE: RESOLVED, That the Board approve the appointment of Conklin and Rossant, Architects, and Farkas, Barron and Partners, Consulting Engineers, for the design of the new gymnasium at Lehman College (identified as Project 8.0 in the March 1969 Lehman College Master Plan at an estimated construction cost of \$5,986,900); and be it further

RESOLVED, That the Board approve the appointment of Giorgio Cavaglieri, Architect for the design of Shuster Hall Renovation and Link Expansion, also at Lehman College (identified as Project 5.R,5.1 in the March 1969 Lehman College Master Plan at an estimated construction cost of \$1,149,000); and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority to execute contracts with the Architects and Engineers noted for the design of the facilities indicated; and be it further

RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be conclusive evidence of such approval; and be it further

RESOLVED, That such item is as follows:

Note Facility:

Description: New Gymnasium, including site work for Lehman College of The City University of New York.

Location: Between Goulden and Paul Avenues south of Bedford Park Boulevard, Borough of the Bronx.

Estimated Occupancy Date: 1972

Estimated Cost: \$300,000 (planning and other miscellaneous costs only).

Architect: Conklin and Rossant, Architects and Farkas, Barron and Partners, Consulting Engineers.

Note Facility:

Description: Shuster Hall, Renovation and Link Expansion for Lehman College of The City University of New York.

Location: Between Goulden and Paul Avenues south of Bedford Park Boulevard, Borough of the Bronx.

Estimated Cost: \$150,000 (planning and other miscellaneous costs only).

Estimated Occupancy Date: 1971 and 1973.

Architect: Giorgio Cavaglieri

and be it further

RESOLVED, That the items hereinabove set forth are included in the Master Plan of the City University, as approved by the Board of Regents and incorporated into the Regents Plan or general revision thereof for the expansion and development of higher education in the State and as thereafter approved by the Governor, and that with respect to such items the appropriate reference thereto is as follows:

Included as items 3d-k (Hunter College Bronx Campus) on page 40 of the 2nd Interim Revision (1966) of the 1964 Master Plan of The City University of New York as approved in 1966 Progress Report on the Regents Statewide Plan (page 34) as approved by the Governor on January 16, 1967;

and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such items as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement; and be it further

RESOLVED, That this resolution shall take effect immediately.

EXPLANATION: On 5/26/69 (Calendar No. 6) the Board approved a Master Plan for the physical development of the Lehman College Campus as recommended by the firm of Todd/Pokorny, Architects and Planners. Subsequently the firm of Taylor, Leiberfeld and Heldman, Educational Consultants, was employed to prepare detailed facilities programs for the various structures contemplated in the Lehman Plan. Their work is well along at the Campus and it is now appropriate to advance the campus development plan to the project design phase.

In accordance with the general directive of the Board of Higher Education and the procedures adopted with advice of the Architectural Advisory Committee, several Architects have been interviewed for commissions for first phase building, site and utility work at the Lehman Campus. On September 29, 1969 (Calendar No. 8) the Board approved the appointment of Todd/Pokorny for the design of the central campus facilities defined in the campus master plan. The present recommendation is to appoint two additional architects to design the balance of the recommended first phase work at the Lehman Campus, i.e. a New Gymnasium and the Renovation of Shuster Hall.

The Lehman Master Plan refers to the two projects as follows:

(1) New Gymnasium (Physical Education, Infirmary - 162,200 gross square feet).

The program requires a doubling of the existing Physical Education facilities. Since athletic facilities should not be situated in the heart of the academic campus, and since the present gymnasium is totally inadequate for 1975 projected physical education needs, a new building is proposed for the northern end of the campus. The new structure is intended to be built partially below grade to facilitate access to tennis courts on the roof, replacing those being usurped by this and other new construction. The building is to contain a swimming pool of regulation size (the existing pool is non-regulation), four basketball courts, exercise rooms and locker facilities, as well as physical education offices and the campus infirmary.

The public entrance for sports events will be off Bedford Park Boulevard with exits at Paul Avenue and Bedford Park Boulevard. No public traffic need be brought through the campus.

(2) Shuster Hall and Link (Administration - 96,072 gross square feet).

Shuster Hall will become the administrative center of the campus. When Carman Hall is completed, classrooms presently in Shuster Hall will move into Carman Hall and some of the administrative departments now in the temporary Reservoir Building will move into Shuster. (The Reservoir Building will continue in use during the development of the campus.)

A student entrance to Shuster Hall will be direct from the Oval, at lower level. This, together with changed occupancy, improvements in access from Goulden Avenue, and changed utilization of the present Library to Fine Arts will substantially reduce student traffic on the ramp and through the link between Shuster and the present Library.

A landscaped area and drive with limited-use parking will be provided for visitors arriving by car along Goulden Avenue. Longer term parking for those doing business with the College will be located along the Reservoir. The existing truck dock is to be improved, providing an additional pedestrian entrance with direct entry to administrative departments dealing with purchasing, facilities, and personnel. The west doors of the link between the present Library and Shuster Hall are intended to serve as the main building entrance to campus from the west. Information, Public Relations and Admissions in Shuster would be nearest this entrance.

Shuster Hall is in good repair and requires no exterior work. Renovation work includes interior partition changes, air conditioning, redesign of the interior court, redesign of the west side loading drive and walk, and redesign of the Link to accommodate a lower level student locker/lounge.

The design of the two indicated projects will be performed in consultation with the campus master planners to insure a compatibility of design and function with other elements of campus construction.

NO. 4. CITY COLLEGE MASTER PLAN: RESOLVED, That the Board of Higher Education indicate its general acceptance of the Master Plan Report and Recommendations for the Development of Physical Facilities for the City College Campus as prepared by John Carl Warnecke, Architects and Planning Consultants, in accordance with the terms of a contract for the development of said plan; and be it further

RESOLVED, That Table 12-2 of the 1968 Master Plan of the Board of Higher Education be modified to delete the tentatively listed facilities under Item 1, City College, and in place thereof include the facilities indicated in the aforesaid City College Master Plan Report:

<u>Master Plan</u>	<u>Construction Cost Per Master Plan July 1969</u>
Development Area I	
a. Demolition (Lewisohn Stadium & Stage House, Klapper Hall, Brett Hall)	\$ 425,000
b. New Construction (North Academic Complex)	44,983,300
Development Area II	
a. Demolition (S Temporaries, Administration Building)	96,600
b. New Construction (North Recreation Area, Mall Landscaping, Utility System)	1,452,500
c. Renovation (Steinman Hall, Shepard Hall, Harris Hall, Compton Hall, Goethals Hall, Baskerville Hall, Wingate Gym, Tunnels)	15,924,100
Development Area III	
a. Demolition (President's House, Stieglitz Hall, Downer Hall, Boiler Plant, Y Temporaries, Cohen Library)	350,900
b. New Construction (Social Sciences, Student Center, Link)	22,721,200
Development Area IV	
a. Demolition (Finley Hall, Goldman Wing)	260,500
b. New Construction (Arts, Architecture, Music)	5,368,800
Development Area V	
a. Demolition (Wagner Hall, Eisner Hall, Mott Hall, E & M Temporaries, Pumping Station, masonry walls, clean-up grading)	260,000
b. New Construction (South Recreation Area)	540,000
c. Renovation (Park Gymnasium)	137,200
Total Program	<u>\$92,520,100</u>

EXPLANATION: The 1968 Master Plan of the Board of Higher Education included in Chapter 12, Planning for Physical Facilities, the following statement under Item 1, Basic Assumptions and Procedures:

"Nevertheless, the City University has embarked on implementation of a policy of master planning for each of its institutions. Utilizing the advice of a professional advisory committee, and following intensive interviews, the University has selected twelve architect/planner teams after an extensive search. Each of these teams has been assigned to develop a total architectural concept for a single campus. Their assignments range from institutions still in the site selection stage to the oldest establishments needing study of partial replacement as well as expansion of facilities. These architect/planner teams have direct and continuing contact with the president and faculty of the institution they are studying.

"The resulting campus master plan will be based on the academic program as developed within each institution. The office of the Vice-Chancellor for Campus Planning and Development will introduce such guidance as may be needed to maintain congruence with the University's total enrollment, academic and financial commitments. The central authority has the further responsibility of developing space guidelines and bases of comparison so that space planning will be consistent within the University for similar uses. This complex study also involves justification of these space guidelines as compared to parameters utilized by other public and private institutions. The study of these basic planning assumptions is being carried on in cooperation with the New York State Education Department. A paramount consideration throughout is the active policy of the Board of Higher Education to encourage institutional autonomy and avoid stereotyping of programs."

Also in Chapter 12, under Item 3, Specific Building Plans, the following is indicated:

"Table 12-2 includes a revision of the listing of the specific projects as they appeared in previous issues of the City University Master Plan. The table has been revised only in those cases where planning or construction has advanced to a point where such revision is significant. Certain specific projects that have been advanced in planning have been added.

"The University and the colleges are in the process of developing campus master plans. Therefore, it is not possible at this time to establish the total list of individual facilities needed for any one of the campuses. However, Table 12-1 does include many facilities that were identified as essential prior to the start of the local master planning processes. This table will be altered as the campus master plan for each institution develops."

A specific campus development plan for City College has now been completed by the indicated architect/planner firm under the direction of the University and in concert with the College.

The City College Master Plan is based on an expected increase in enrollment from the planning base (1967-1968) enrollment of 12,740 full-time equivalent day students to an anticipated 1975 enrollment of 15,305 FTED students. The projected enrollment increase is nearly equally divided among undergraduate and graduate programs, reflecting a significant increase in the size of the graduate program. Undergraduate enrollment will shift from a majority of lower classmen to a majority of upper division students.

This enrollment change means that City College will need more space of all kinds, but particularly space for research facilities, libraries and faculty offices. Approximately 2,800,000 gross square feet has been established as the floor area required to meet the 1975 program. The College now has 1,600,000 gross square feet of space.

Overall space demand is only one aspect of the College's redevelopment problem. The quality and utility of existing space is also problematic. Most of the buildings, some dating from the turn of the century, are inadequate for today's needs and will be hopelessly outdated for the future educational program. Approximately 25% of the existing 1.6 million gross square feet of space cannot be considered suitable for renovation. Almost all the remaining buildings must be completely renovated if they are to be usable under the proposed program. Nearly all the older buildings are small and inflexible. Their size and location result in inefficient use of the valuable land.

The College cannot find new building sites by expanding into the community. If the spatial requirements established by the new educational program are to be achieved within the limits of the existing campus, the present campus layout must be significantly modified. Building density levels must sharply increase, at least to a level consistent with the surrounding urban environment. Open space on the campus must also be reorganized for maximum functional utility and more effective aesthetic relationships.

The campus, inadequate as it is to meet the existing and projected needs of the College, does provide some unique resources. The first and most obvious asset is the land, 35 acres of underdeveloped Manhattan real estate in a very desirable location. The second is a fine group of Neo-Gothic buildings dating from 1907, 75% of this building space can be renovated to function effectively in the new program. Third, the campus is situated in the midst of an area whose redevelopment potential will probably be realized in the next decade. The College can become a positive force in this redevelopment.

The efficient use of both land and buildings was the prime criterion in planning. It resulted in an overall arrangement of two superblocs both free of vehicular traffic. These superblocs roughly correspond to the present North and South Campuses. The two areas will be connected at 135th Street by a pedestrian bridge. The site presently occupied by Lewisohn Stadium and the city-owned block immediately to the south will provide land for both a new academic center and additional classroom and department space. The center will include a new library and multimedia center, lecture halls, an auditorium and a little theatre. A central power plant and parking facilities will be located below grade. The School of Education will be one of the first occupants of this center. Space will also be provided for expanded engineering and science programs in this multi-use structure.

The North Quadrangle will be renovated for use by the humanities faculties. Shepard Hall will revert to use by the College Administrative Offices. The wings of Shepard will contain offices and general classrooms for engineering, mathematics and computer science.

The South Campus will be the site of a complex housing the social sciences, music, art and the School of Architecture. South of 133rd Street, the land is reserved for a potential student-faculty housing program and athletic fields.

An internal pedestrian "Street" or Galleria will connect all buildings of the campus. Major common-use facilities will be located off the main levels of this street. These will include libraries, lounges, cafeterias, lecture halls, study rooms and student activity spaces. Classrooms, laboratories and departmental facilities will be located in upper floors of the educational complex and at the ends of the Galleria.

By closing Convent Avenue to traffic, a large mall will be created as an outdoor focal point. Facilities open to the mall will be of the kind that encourage student and community use of the space. Other outdoor focal points will include the North Quadrangle and the South Recreation Area, both traditional outdoor mixing places. In the housing area, the open space will be used for playing fields.

The Master Plan calls for the construction of 1.6 million gross square feet of new academic and support space. An additional 400,000 gross square feet of parking structure is proposed. Over an eight-year period, new construction will require the outlay of over \$76,500,000 while renovation of existing facilities will cost over \$16,000,000.

This Master Plan provides only the guidelines for City College to meet the demands of its growing and changing educational program, but is an appropriate initial step prior to the detailed planning of individual physical facilities for the City College Campus. The Board's acceptance, in principle, of this overall plan is recommended in order that specific steps towards its implementation may proceed.

NO. 5. ALTERATIONS TO LOCKER ROOMS, GYMNASIUM BUILDING - LEHMAN COLLEGE: RESOLVED, That the Board approve the contract documents for alterations to locker and shower rooms in the basement of the Gymnasium Building, Herbert H. Lehman College, Bronx, New York, at an estimated cost of \$148,000, chargeable to balances available under Capital Project HN-203; and be it further

RESOLVED, That the Director of the Budget be requested to approve the above project with a cost limitation of \$163,170 (which includes the estimated cost plus 5% for contingencies and 5% for escalation).

EXPLANATION: This project is intended to utilize existing space in the basements of the Gymnasium Building at Lehman College in order to accommodate the increased student enrollment, the provision for visiting athletic teams, and the rehabilitation of an existing women's shower room in which a serious floor leakage exists. None of the architect/planners' proposals for campus development anticipates the elimination of the swimming pool from the Gymnasium Building. For this reason the work included in the project to renovate shower and locker rooms will not be affected by any future change that may be made in the general use of this building.

The plans and specifications for this alteration project have been prepared by the Department of Design and Construction Management of the office of Campus Planning and Development and have been reviewed and accepted by the College.

NO. 5A. SUPPLEMENTAL NOTE AGREEMENT NO. 10: RESOLVED, That the Board does hereby approve the form and substance of Supplemental Note Agreement No. 10 dated as of October 21, 1969. The Chairman is hereby authorized and directed to execute such Supplemental Note Agreement No. 10 on behalf of the Board and to cause the Seal of the Board to be affixed thereto. The Secretary of the Board is hereby authorized and directed to affix his signature thereto in attestation of such Seal.

EXPLANATION: Supplemental Note Agreement No. 10 provides that two note facilities (which are temporary facilities) shall be withdrawn from the note project. Such facilities are note facility C 17.01 comprising the acquisition (by purchase or condemnation), renovation and equipping of an existing building for use as a temporary facility for York College (the Montgomery Ward Building) and note facility C 18.01 comprising the acquisition, renovation and equipping of a temporary facility for Baruch College (the R.C.A. Building) and alteration and equipping of the existing Baruch College building.

Supplemental note agreement permits the payment of the costs of such acquisition, renovation and equipping to be liquidated in five years (by five equal annual payments to be made by the Fund to the Dormitory Authority) instead of over a period of 30 years as contemplated by the Master Note Agreement dated June 12, 1967. It is estimated that the total estimated costs of both facilities is \$10,750,000. Costs of financing said sum would thereby be decreased considerably.

It is necessary that execution of supplemental note agreement be authorized by November 1, 1969 in order to get the first installment of \$2,500,000 from the City and State in 1970, rather than in 1971, thereby saving the costs of financing said installment for one year.

The Master Agreement of June 12, 1967 authorizes the withdrawal of facilities upon payment to the Dormitory Authority of the costs involved in acquiring and renovating the facility to be withdrawn. (Sections 2.12 and 2.13) It is understood that both City and State have agreed to the foregoing withdrawal and method of payment.

THE CITY UNIVERSITY
(Calendar Nos. 6 through 12)

NO. 6. REPORTS OF THE CHANCELLOR: The Chancellor presented the following report:

The Board has questioned whether there have been too many bylaw waivers recently. We have summarized what happened last year. We expect most of the waivers to come at the September meeting because most of the faculty appointments come in September. We will keep a running tally and see what it looks like. If there is some other information that the Board would like to have, we would be happy to get it to you. I would like to say again that we are now keeping an eye on all the waivers, and if there is some specific information a Board member would like, we can obtain it.

Sometime last year a study of the future of public two-year colleges in New York State was authorized and funded jointly by the State University, the State Budget Office, and the Regents. The study was finished last spring, and for various reasons, never saw the light of day. One of the reasons was that it recommended a substantial increase in funding for the community colleges from the State, and in the atmosphere of last year's Legislature the Governor did not have much enthusiasm for that. Another reason was that the Board of Higher Education, according to the report, ought to be congratulated because the community colleges in New York City were better than the community colleges in the State, and the report recommended that the community colleges in New York City ought to be disassociated from the State University. The study was supposed to say just the opposite.

The study was released just this week. This is the Nelson Report. We have a few copies, and I'll send them along. They recommended that we have nothing to do with the State University and that the community colleges have independent boards. They recommended that there be a coordinating council of two-year colleges with representatives of the State University Board, the City University, and the State Legislature. They recommended that the Governor appoint five members to the Board of Higher Education, and several other things.

On the whole, the Report is a good one from our point of view. They also recommended that the Fashion Institute of Technology be transferred to the Board of Higher Education.

I thought the Joint Community College Committee would want to take a position on it.

As you know, we have been having some discussions with the Governor and the Mayor about the future financing of the University, and there have been very strong pressures, particularly from the Governor's Office to come up with some plans and formulas. We will be working with the Executive Committee in the next month to put together a program. I think that we have to do this because both the Governor and the Mayor are anxious that some public discussion of these issues get going - the Governor in particular. We have done some work on it. We are not thinking of a commission composed of faculty, students, and lay members. We are thinking of a blue ribbon commission.

I'd like to ask two people to report - first, Deputy Chancellor Hyman about the capital budget and then Vice-Chancellor Hollander to say a few words about the operating budget.

Deputy Chancellor Hyman reported as follows on the capital budget:

Last Tuesday we had a hearing before the City Planning Commission on the capital budget submitted by the Board. This deals with the community colleges. The senior colleges are financed through the City University Construction Fund.

I believe we had a favorable reception. The City Planning Commission has five members, three of whom are new. One of the three new members is also a member of the City University Construction Fund and is well acquainted with us. I think our situation is well known and reasonably well understood by the members of the City Planning Commission.

The major request in this year's budget is construction money for the construction of Kingsborough Community College. We asked for 48 million dollars in the 1970-71 request. We anticipate that we will be able to contract for that much construction. Because of the various delays by the City Budget Director's Office, it is possible that we will be pushed back from May 1971 to July 1971. If that is to be anticipated, that might provide the basis on which the City Planning Commission would reduce our request from 48 million dollars to 20 million dollars. This might happen, and President Shenker and I have talked about it.

We have a couple of other things to report. I would like to inform the Board that 3 million dollars has been bid on the Queens College Science Facility. This was something that we agreed to initiate in January 1969. We have come to start construction in nine or ten months, so we're happy about that.

At Brooklyn College we now have contracted for the construction of four major projects, \$60,000,000 worth. This will be a dramatic addition to the plant at Brooklyn College.

One other special item: In connection with the Open Admissions Program, there has been a great deal of talk about the limitations of physical facilities and the major impact that this would have upon our plans for Open Admission, and I have had inquiries from the Board. I have prepared a memo which briefly indicates the facilities that have been added and are under construction and will have been added by September 1971. The figures go something like this. In September 1967 the University had approximately 8 million gross square feet of space on all campuses. From September 1967 to September 1971 we have and will have added 3-1/2 million square feet. As of September 1971 we will have expanded the University's physical space by 44%. Not all of this is the right kind or in the right place. Under Open Admission we anticipate an increase in the number of students for the same period of 40%. Although I don't mean to say that we have by any means put much of a dent in the problem, it is a fact that even with Open Admissions, we will have a limited gain in the space problem. We will be gaining in the next few years. The miserable physical conditions under which we operated in September 1967 will have improved even with Open Admissions by September 1971. If we move at the same time rate, we can accumulate more space and approach a better situation.

At Queensborough Community College the Humanities Building will have added 180 thousand square feet. Staten Island Community College will acquire 20 thousand square feet in the Basement Addition. Kingsborough Community College this winter will acquire 106 thousand square feet in temporary steel buildings.

It is not what it should be, but it is something.

New York City Community College, if we can do it by September 1971, will have its Jay Street Addition, and that is 170 thousand square feet. The new construction at Staten Island Community College is probably three years off. It is not included in my list now because I don't want to project on something that is three or four years ahead of us. We are receiving bids on Bronx Community College on Wednesday of this week. Hostos - the Board of Estimate approved the rental of a floor of the Concourse Plaza Hotel for this year, and next year it gives us the option of taking over the entire hotel.

Vice-Chancellor Hollander reported on the operating budget:

This year, at your suggestion, we used a somewhat different approach concerning the operating budget request. In prior years, the Board approved the budget before distribution to the public. This year, the budget request was issued as "The Chancellor's Budget Request," it was received and reviewed by the members of the Committee on Budget and Finance and distributed widely to faculty, student groups, and the public. The Committee will hold a public hearing on November 14 before it recommends a budget to the full Board.

We have modified the budget itself so that the request is in "cash" terms rather than stated at a fictional amount which we can't spend.

The present cash budget is \$241 million. Our budget request for 1970-71 is \$369.9 million. I think the City and the State Budget Offices agree that it is a modest request in the light of what we are planning to do with the budget. Of the \$129 million increase, approximately one-third is mandated to cover collective bargaining increases which were negotiated by the City as well as other cost increases. One-third of the increase is for enrollment increases called for by the Master Plan. Less than one-third of the increase represents the cost of Open Admissions, which by itself is a relatively small portion of the total increase in the budget.

This year's budget is distinguished from those prepared in past years in that most of the funding levels have been agreed upon in advance with the City budget office. The budget office has already agreed that funding levels are valid, and it is now a question of determining how much can be made available. In our initial discussions with the City budget office personnel they have agreed that we have made our requests in terms of operating requirements. It is now a question of whether the City and the State can provide these funds.

NO. 7. OPERATING BUDGET MODIFICATIONS: The Chancellor's report of operating budget modifications (a) pending in the Budget Office, and (b) approved by the Mayor, was noted.

NO. 8. WAIVER OF BYLAWS FOR PERSONNEL APPOINTMENTS: The Chancellor presented the following report of bylaw waiver requests for personnel appointments:

PERSONNEL APPOINTMENTS AND REAPPOINTMENTS WITH WAIVER OF BYLAWS

SUMMARY REPORT - OCTOBER 1969

	Previous Year*	This Academic Year (excluding this Month)	This Month October 1969
<u>Senior Colleges & Graduate Division</u>			
a. Ph.D. waivers for instructor**	23	21	1
b. Other degree waivers	40	15	3
c. Other waivers	3	-	1
d. Waivers for administrators	10	3	-
Sub-total	76	39	5
<u>Community Colleges</u>			
a. Degree waivers	33	8	
b. Other waivers	10	-	
c. Waivers for administrators	4	3	
Sub-total	47	11	0
<u>Central Office</u>			
a. Degree waivers	2		
b. Other waivers	-		
c. Waivers for administrators	1		
Sub-total	3	0	0
TOTAL WAIVERS	126	50	5

* March 1968-March 1969.

** Not required under pending revision of Bylaws.

NO. 9. WAIVER OF APPLICATION FEE FOR FOREIGN STUDENTS - BARUCH COLLEGE: RESOLVED, That effective 9/1/69 Baruch College be authorized to waive the \$10.00 application fee for foreign students (students who have completed the majority of their education abroad) and whose dossiers are forwarded to the College by the Institute of International Education and who apply for matriculation to the Graduate Division.

EXPLANATION: The Institute of International Education often forwards to Baruch College complete dossiers, including letters of reference, transcripts, etc., of foreign students. The initial processing of the application by the Institute of International Education greatly relieves the work required of the Foreign Student Advisor and Graduate Registrar of the Baruch College. In the light of the difficulties encountered by most foreign students in transferring sums, even of \$10.00, to the United States and in order to encourage as large a number of foreign students to apply to and who are qualified to attend the Graduate Division of Baruch College, it is recommended that the application fee be waived in these cases.

A similar resolution was approved by the Board (June 23, 1969, Calendar No. 26) for Queens College. Such waivers are not covered by the Guidelines for Fees.

NO. 10. CITY UNIVERSITY RESEARCH FOUNDATION: (a) RESOLVED, That the City University Research Foundation be assigned responsibility effective July 1, 1970 for administering all grants and contracts awarded to any unit in the University and be mandated to develop procedures which will ensure that its operations are fully responsible to the needs of the college.

NOTE: At the Administrative Council meeting held October 13, 1969, President Copeland wished to be recorded as voting NO on the resolution. Presidents Schmeller and Michelen wished to be recorded as abstaining.

(b) RESOLVED, That the Chancellor be requested to submit to the Board prior to July 1, 1970, the proposed operating procedures and the revised bylaws of the City University Research Foundation.

EXPLANATION: City and State officials have taken audit disallowances against the entire amount of overhead and excess released time recoveries and have taken the position that such recoveries be remitted to the City and be treated as a reduction of the State claim for University funding. A State suggested alternative is for the University to establish procedures which will provide for sound and prudent administration of funds recovered under sponsored projects. In the view of both the City and State officials, sound and prudent administration requires that the University budget for research activity assign administration to a single organization such as a Research Foundation for purposes of effective control and require the Foundation to render a full accounting for all expenditures.

Most of the public universities throughout the country have established Research Foundations; in part because of the desire to avoid cumbersome State (or City) regulations which severely hamper projects of short duration.

NOTE: The Chancellor reported that The City College Research Foundation will be continued as long as it is possible to do so.

NO. 11. MASTER PLAN AMENDMENT: RESOLVED, That the following amendment to the Master Plan re "career ladder programs" be approved:

In the past several years, the City of New York has instituted a number of "career ladder programs," designed to provide released time to municipal employees in entry-level positions for study at the City University. Completion of a certain number of credits and finally the granting of the degree usually results in guaranteed promotion to a designated step on the career ladder. And, for many entry-level employees, these released-time programs offer the only reasonable opportunity for education beyond the high school.

The City University has cooperated with the City of New York through creation of appropriate educational opportunities for career ladder programs. One such program, created by the New York City Board of Education, involves progression from Educational Assistant (requiring less than a high school diploma) to Education Assistant with a high school diploma (with differing pay and responsibilities) to Educational Associate (requiring two years of college) to beginning Teacher (requiring the baccalaureate degree). The City University has traditionally provided education for the Teacher Position; for the last two years, 750 present Educational Assistants have studied part-time toward completion of the requirement for an Associate Degree and promotion to the position of Educational Associate.

In addition, requests have already been received for college-level career ladder programs for entry-level personnel in the Department of Social Services, Community Mental Health Board, Board of Education, Department of Parks, and Department of Hospitals.

Yet, under present policy, the University's commitment to these and similar upgrading and career ladder programs poses a serious dilemma. On the one hand, these programs are obviously a part of the University's total program to provide education beyond the high school for all those who are capable of benefiting from it; on the other hand, present budget policies and enrollment projections are based upon numbers of recent high school graduates rather than adults in career ladder programs. Thus, under existing policy, a decision to continue and expand career ladder programs would imply a limitation on admission of high school graduates. Given both the City's and the students' needs, it is difficult to restrict enrollment opportunities for either group of students.

In order to properly meet this need, the University wishes to establish a policy of encouraging the community colleges to develop and expand adult career ladder programs within the limitation of existing space requirements. Moreover, the colleges should be encouraged to include budgetary support for the operating expenses and initial expenses of these programs in their regular budgetary submissions, in order to accommodate 1,000 career ladder students during the 1970-71 academic year, without limiting their admission of recent high school graduates.

To this end, this request to amend the Master Plan to permit the regular and orderly admission of such adult students is being made so that the City University may continue to respond to City Agencies and to the needs of the City's working population without restricting opportunities for higher education for recent high school graduates.

NO. 12. UNIVERSITY COMMISSION ON ADMISSIONS: The following resolution approved by the Administrative Council at its meeting held October 13, 1969, was noted by the City University Committee and is transmitted to the Board for information:

RESOLVED, That in order to provide adequate time for discussion, the Administrative Council requests the Board of Higher Education not to take final action upon the Report and Recommendations of the University Commission on Admissions at its regular meeting of October 27, 1969; and be it further

RESOLVED, That a special meeting of the Administrative Council be called to discuss the Report and Recommendations of the University Commission on Admissions with a view to transmitting the views of the Council to the Board; and be it further

RESOLVED, That the Administrative Council request that appropriate faculty bodies on each of the campuses of the University meet to discuss the report of the Commission on Admissions as soon as possible.

EXPLANATION: The Administrative Council is arranging a special meeting to discuss the report of the University Commission on Admissions prior to October 27, 1969.

THE CITY COLLEGE
(Calendar Nos. 13 and 14)

NO. 13. DESIGNATION OF DEANS: RESOLVED, That the following designations of Deans be approved for the period 7/1/69-6/30/70, with compensation of \$3,000 per annum, in addition to academic annual salary, subject to financial ability:

Academic Title & Name	Designation	Academic Salary
Asst. Prof. of Romance Languages Gabrielle de Beer	Associate Dean Liberal Arts & Science	\$13,000
Professor of School Services Louis A. Rosasco	Associate Dean School of Education	22,250

NO. 14. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Patrick L. DiGiovanni be appointed College Engineering Technician A in the Computation Center at The City College for the period 9/1/69-8/31/70 at the salary rate of \$7100 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. DiGiovanni does not meet the two-year appropriate experience requirement.

EXPLANATION: Mr. DiGiovanni is deemed to have strong potential for the position of College Engineering Technician A and he is willing to accept assignment to the night shift in the Computation Center. The College has been unable to hire experienced operators in this competitive field. It is therefore requested that the two years of appropriate experience required by the bylaws be waived to effectuate this appointment.

HUNTER COLLEGE
(Calendar Nos. 15 through 19)

NO. 15. APPOINTMENTS WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Jacob S. Kamaiko be appointed Assistant Professor in the School of Social Work for the period 9/1/69-8/31/70, at the salary rate of \$14,000 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Kamaiko does not possess the Ph.D. degree.

EXPLANATION: Mr. Kamaiko has the professional social work degree (M.S.W.) from the Yeshiva University School of Social Work. During his five years of association with the School, he has demonstrated outstanding teaching capacity both in the field and in the classroom. He has won national recognition in the field of mental retardation and is thus sought to teach institutes and workshops. In addition, he has published related articles. He made a major contribution as a member of the Mayor's Committee on Mental Retardation to the securing of additional funds for the expansion of services in this field. In view of the high quality of his professional competence, a waiver of the bylaw requirement of a Ph.D. is recommended.

(b) RESOLVED, That Samuel Sylvester be appointed Assistant Professor in the School of Social Work for the period 9/1/69-8/31/70 at the salary rate of \$13,000 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Sylvester does not possess the Ph.D. degree.

EXPLANATION: Mr. Sylvester has the professional social work degree (M.S.W.) from the University of Pennsylvania School of Social Work and an advanced certificate in Supervision. He brings a broad and varied experience in several areas of social work practice. In view of the high quality of his professional competence, a waiver of the bylaw requirement of a Ph.D. is recommended.

NO. 16. APPOINTMENT OF ACTING REGISTRAR: RESOLVED, That Harry P. Whitehead be appointed Acting Registrar for the period 9/8/69-8/31/70 at the salary rate of \$17,600 effective 9/8/69 and \$18,600 effective 1/1/70, subject to financial ability.

(Note: On leave of absence from position of Associate Registrar; service as Acting Registrar to be credited toward tenure.)

NO. 17. HUNTER COLLEGE - BELLEVUE SCHOOL OF NURSING: RESOLVED, That Calendar No. 38 of the minutes of the Board meeting held June 30, 1969, be amended to read as follows:

RESOLVED, That the Hunter College program of Nursing Education be named the Hunter College - Bellevue School of Nursing, [and that the Chairman of the Nursing Education Department of Hunter College be designated as the director of the Hunter College - Bellevue School of Nursing.] and that effective October 1, 1969, there be established the position of Dean of the Hunter College - Bellevue School of Nursing, responsible to the Dean of Programs in Education, such dean to be responsible for the facilities and the budget of the School, relations with public, private and University agencies, especially the hospitals of New York City, the administration of grants and special projects, and any other activities of a similar nature which may be assigned to him from time to time by the President; and be it further

RESOLVED, That the Chairman of the Department of Nursing Education shall continue to be responsible for the academic program in nursing education in accordance with the bylaws of the Board of Higher Education.

NOTE: Matter in brackets to be deleted; matter underlined is new.

EXPLANATION: The Bellevue School of Nursing which is the oldest school of nursing in the United States is being phased out as a diploma school, and the Department of Hospitals of the City of New York has asked that Hunter College expand its baccalaureate nursing program to meet the local and national needs for preparation of nurses. The building housing the Bellevue School of Nursing has been assigned to the Hunter College Nursing Education program. With a current enrollment of close to 1,000 and an ultimate target of 1,200, the size of the program and its concern with the whole pattern of a nursing candidate's higher education far transcend the normal definition of a single academic department.

This revision is therefore necessary to provide for an orderly delegation of duties in the administration of a program of this size.

NO. 18. DESIGNATION OF DEAN: RESOLVED, That Marguerite C. Holmes, Professor of Nursing Education, be designated Dean of the Hunter College - Bellevue School of Nursing for the period 10/1/69-6/30/70, with compensation at the rate of \$4,000 per annum in addition to her academic salary, subject to financial ability.

(Note: Professor Holmes has tenure as Professor of Nursing Education.)

NO. 19. ESTABLISHMENT OF DEPARTMENT AND TRANSFER OF INSTRUCTIONAL STAFF: RESOLVED, that in accordance with action taken by the Board on 7/9/69, there be established at Hunter College, effective 9/1/69, a Department of Academic Skills, such department to be assigned members of the instructional staff who are counsellors and other specialists in the SEEK program and in other programs of a similar nature; and be it further

RESOLVED, That until August 31, 1973, the Chairman of such department shall be the Director of the SEEK Program, who shall be appointed from time to time by the President; and be it further

RESOLVED, That effective September 1, 1969, the members of the instructional staff of Hunter College listed below be transferred to the Department of Academic Skills at their rank and salary as of 9/1/69; and be it further

RESOLVED, That in all matters regarding any and all privileges, rights and responsibilities to which the individuals named below are now or will be entitled (including but not limited to salary, tenure, reappointment, rank, promotions, sabbatical and other leaves of absence) they shall for the purposes of determining these privileges, rights and responsibilities be deemed to have been members of the Department of Academic Skills as of the applicable date of their appointment to Hunter College.

DEPARTMENT OF ACADEMIC SKILLS

Assistant Professor

Bernice Baxter
Joan Trachtman

Lecturer

Clarence Adams
James E. Clark
Helen Cleveland
Milagros Garcia
Major Matthews
Judie McKoy
John Miller
Simone Surpin
Katrin Tiitsman
Linda Voorsanger
Ronald Walcott
Willie Wimberly

Lecturer

Robert Barrett
James Brown
George Mims
Alfred Patterson
Joyce Pustilnik
John Pyatt, Jr.
Yvette T. Raphael
Robert Riley
Maria Schiffrin
Ethel J. Shirk

College Associate

Maurice Heywood
Emma Jackson

BROOKLYN COLLEGE
(Calendar Nos. 20 through 24)

NO. 20. APPOINTMENT OF PROFESSOR WITH WAIVER OF THE BYLAWS: RESOLVED, That the appointment of Josephine Nieves as Professor of Sociology be approved for the period 11/1/69-8/31/70, with salary at the rate of \$26,000 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Miss Nieves does not possess the Ph.D. degree.

EXPLANATION: Miss Nieves will serve as Director of the Puerto Rican Institute. Acting President Peck and Acting Dean of the Faculties Harry Albaum, who have met with her, are of the opinion that her experience is at least equivalent to that required for the Ph.D. The Committee on Faculty Personnel and Budget have approved of this recommendation and the President of the College concurs in it as being for the good of the College.

NO. 21. REAPPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That the reappointment of Paul R. Cox as an Instructor in the Department of Speech and Theater for the year September 1, 1969 through August 31, 1970, with salary at the rate of \$10,300/10,600 per annum, subject to financial ability, be approved; and be it further

RESOLVED, That the Bylaws of the Board be waived as Mr. Cox has not yet completed the requirements for the Ph.D. degree.

EXPLANATION: This is the second such request we have made for a one-year waiver for Mr. Cox. Last year such a waiver was granted for one year in connection with the recommendation for appointment of Mr. Cox. Subsequently he was recommended and approved for reappointment for the academic year 1969-70, contingent upon meeting the Ph.D. requirement by September 1, 1969. Mr. Cox has not removed this contingency. The President concurs in this recommendation as being for the good of the College.

NO. 22. APPOINTMENT OF COORDINATOR OF AFRO-AMERICAN INSTITUTE: RESOLVED, That Craig Bell, Assistant Professor in the Department of Health & Physical Education (Men), be designated as Coordinator to initiate the Brooklyn College Afro-American Institute in cooperation with a presidential committee, for the period 9/1/69-1/31/70, with compensation at the rate of \$10.00 per hour for 20 hours of service per month, subject to financial ability.

EXPLANATION: Mr. Bell, who has been asked to serve as coordinator for the Afro-American Institute, has been released from his teaching duties half-time (6 hours of service per week). He cannot be released for additional time because he has commitments which cannot be delegated to others on such short notice. The Acting Dean of the Faculties estimates that he will be "putting in" at least 40 hours a week in organizing and operating the institute during the semester. Since he will not have time to take on "extra" teaching in accordance with the multiple hour regulations of the Board, we are recommending that he be compensated at least in part for the extra duties he will be carrying out.

In the meantime, we are looking for a person to serve as Director of this institute. If we are not successful in finding one to start serving for the Spring Semester, it may be necessary to continue Mr. Bell in this position for the remainder of the academic year.

Mr. Ashe requested to be recorded as voting "No."

NO. 23. PROMOTION TO RANK OF PROFESSOR: RESOLVED, That Walter I. Murray, Associate Professor in the Department of Education, be promoted to the rank of Professor, effective September 1, 1969, with salary at the rate of \$20,000/21,000 per annum, subject to financial ability.

NOTE: This recommendation has been approved by the President and the Committee on Faculty Personnel & Budget of Brooklyn College. The SEEK Program is providing the budget position necessary to provide for this promotion.

This item was withdrawn by the Chairman of the Brooklyn College Committee at the Board meeting held September 29, 1969, and is being resubmitted at this time.

NO. 24. DESIGNATION OF DEAN OF THE FACULTIES: RESOLVED, That Harry G. Albaum, Dean of Graduate Studies who is currently serving as Acting Dean of the Faculties, be designated Dean of the Faculties effective November 1, 1969, with compensation at the rate of \$4,000 per annum over and above his regular annual salary as Professor of Biology, subject to financial ability; and be it further

RESOLVED, That Dean Albaum's designation as Dean of Graduate Studies be terminated as of November 1, 1969.

NO. 24A. CONTRACT WITH EDUCATION AND ECONOMIC SYSTEMS, INC.: RESOLVED, That the Board of Higher Education enter into a contract with Education and Economic Systems, Inc. (formerly known as Campus Facilities Associates), under the terms of which EES, Inc. will conduct for the two-year period 1969-1971, a study for Brooklyn College producing recommendations for a systematic program of change and including proposals for the development and establishment of a higher education planning and management system at Brooklyn College, such contract to be subject to approval by the Deputy Chancellor and by General Counsel to the Board; and be it further

RESOLVED, That the estimated expenditures required to complete this project shall not exceed \$196,100, of which \$146,100 will be for the services rendered by EES, Inc. and \$50,000 to be used for personnel and services to implement the system and recommendations of the study and be payable as follows:

	<u>1969-70</u>	<u>1970-71</u>
University Funds	\$ 49,900	\$15,200
Brooklyn College Miscellaneous Funds	65,000	-----
Brooklyn College Tax Levy Funds	-----	66,000
	<u>\$114,900</u>	<u>\$81,200</u>

EXPLANATION: An extensive study which will enable Brooklyn College and The City University of New York to project and meet the changing needs of a borough in transition is needed for planning purposes. The specific budget for this program is being developed in cooperation between the Chancellor's Office and the Office of the President of Brooklyn College. The planning system will be consistent with systems being developed in the University.

THE CITY UNIVERSITY
(Calendar Nos. 25 through 27)

NO. 25. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for the month of October, 1969 be approved. (The complete report is on file with these minutes in the Office of the Secretary of the Board.)

NO. 26. GENERAL DISCUSSION - POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION:
No further action.

NO. 27. REPORT OF THE UNIVERSITY COMMISSION ON ADMISSIONS: It was noted that a second Public Hearing will be held on November 5, 1969 and a Special Board meeting will be held on November 10, 1969.

RICHMOND COLLEGE
(Calendar Nos. 28 through 31)

NO. 28. PROPOSED GRADUATE ENGINEERING PROGRAM: The following resolution is presented for the information of the Board and referred to the Committee on the Academic Program:

WHEREAS, In line with the report entitled A RECOMMENDATION ON IMPLEMENTATION OF THE BOARD OF HIGHER EDUCATION RESOLUTION THAT THE CITY OF NEW YORK ESTABLISH A FOUR-YEAR COLLEGE IN THE BOROUGH OF RICHMOND AS A UNIT OF THE CITY UNIVERSITY OF NEW YORK, dated June, 1965, establishing Richmond College, and approved by the Board, the Mayor, and the Board of Estimate, which includes a commitment for undergraduate and graduate engineering studies; and

WHEREAS, The proposed Master's degree program in Engineering Science is a logical extension of the present undergraduate engineering science program, the Richmond College Committee approves the proposal for a Master's Degree Program in Engineering Science; therefore be it

RESOLVED, That this resolution and the proposal be placed on the Board's October calendar for immediate submission to the Committee on the Academic Program.

NO. 29. BUDGET FOR 1970-71: The following resolution is presented for the information of the Board and referred to the Committee on Budget and Finance:

RESOLVED, That the Richmond College Committee deplores the fact that the BUDGET MANUAL FOR 1970-71 does not reflect the greater cost for educating students at an upper division and graduate college. The Committee requests that this matter be referred to the Committee on Budget and Finance.

EXPLANATION: At the College Committee Meeting held 10/9/69, President Schueler reported that the BUDGET MANUAL FOR 1970-71 disregards the fact that an upper division college, offering only advanced work in all the disciplines, cannot properly operate on the same budgetary basis as a four-year college. He reported that in spite of this, Richmond College is held to the same budget formulae as a four-year college.

NO. 30. MASTER PLAN FOR NEW CAMPUS: The following resolution is presented for the information of the Board and referred to the Committee on Campus Planning and Development:

RESOLVED, That the Richmond College Committee approves in principle the plans of President Schueler on the size of library collections and space for study on campus as submitted to the Chancellor's office for submission to the Campus Planning and Development Committee, and recommends expeditious action thereon.

NO. 31. NEW COURSE OFFERINGS: The following resolution is presented for the information of the Board and referred to the Committee on the Academic Program:

RESOLVED, That new courses in the Division of Humanities (Undergraduate and Graduate), Division of Science and Engineering (Undergraduate and Graduate), Division of Social Science (Undergraduate), Division of Professional Studies (Graduate), and individualized Study (Undergraduate), approved by the Richmond College Committee and the Richmond College Faculty, be referred to the Committee on the Academic Program.

YORK COLLEGE
(Calendar No. 32)

NO. 32. TEMPORARY FACILITY FOR YORK COLLEGE: RESOLVED, That the Board amend its actions of September 30, 1968 (Cal. No. 42) and November 25, 1968 (Cal. No. 4) with respect to temporary facilities for York College by deleting provision for the acquisition, renovation and equipping of the Yeshiva of Central Queens and including in lieu thereof provision for design, construction and equipping of a New Science Building on a portion of the Brooklyn Union Gas Co. property within the permanent campus site of the College at an estimated cost of \$3,845,560, including \$2,759,600 for construction (as of October 1969), \$810,000 for moveable equipment, with the balance for fees and contingencies; and be it further

RESOLVED, That the City University Construction Fund be requested to concur with such amendment and to authorize the Dormitory Authority of the State of New York to contract for the design of the noted facility.

EXPLANATION: Heretofore the Board has authorized the acquisition, renovation and equipping of the Montgomery Ward Building, the Jamaica Jewish Center and the Yeshiva of Central Queens at a cost of \$11,557,000 to provide interim facilities for the use of York College until its permanent campus is constructed. It has been determined that acquisition of the Yeshiva is not feasible nor a subsequently considered acquisition of the Walt Whitman Hotel.

Since there appears no viable alternative to providing interim laboratory space for the College (which use was to have been a primary function of the Yeshiva or Whitman Hotel), it is now proposed that a 65,000 square foot two-story structure be constructed on the permanent campus site in a location that would not interfere with permanent campus construction. The City is in the process of acquiring the particular site from the Brooklyn Union Gas Co. and will in turn convey it to the Dormitory Authority.

At this point the Board went into Executive Session.

NO. 33. EXECUTIVE COMMITTEE ACTION ON EXECUTIVE COMPENSATION: (a) RESOLVED, That Joseph Shenker, Acting President of Kingsborough Community College, be promoted from Associate Professor of Education to Professor of Education, effective October 1, 1969, at a salary of \$27,900 per annum, subject to financial ability.

(b) The report of the Executive Committee action on Executive Compensation was noted. (See also Executive Committee minutes of October 14, 1969.)

NO. 34. CHANGE OF TITLE OF CHIEF ADMINISTRATIVE OFFICER - UNIVERSITY GRADUATE DIVISION: RESOLVED, That the title of Provost of the University Graduate Division be changed to President of the University Graduate Division, with no change in the powers of the office.

EXPLANATION: Since its beginning in the Fall of 1962, doctoral work at the City University has expanded rapidly in terms of programs, enrollment, and number of degrees granted. The original four programs and eighty-eight students had grown to twenty-three programs and 1441 students in 1968/69, and are projected to grow to around 3500 students by 1975. The number of Ph.D.'s granted to date totals 159, seventy-eight of which were granted in 1969. It is projected that by 1975, approximately two hundred degrees will be granted annually. It is clear that the City University is well on its way to joining the major doctoral degree granting institutions in the country. It is clear, also, that doctoral work has become a large and stable segment of the University's educational activities comparable in size and scope to other autonomous operations.

In order to reflect accurately the size and the importance to the University of the Graduate Division and its role in providing a separately funded, separately administered and separately sponsored activity for the most productive scholars and researchers of the University, the resolution, proposing a change of the title of Provost to President of the Graduate Division is submitted.

Upon motion duly made, seconded and carried, the meeting adjourned at 9:30 p.m.

N. MICHAEL CARFORA
Secretary of the Board