



*Live Well. Health Matters.*

**BOARD OF DIRECTORS  
CEO REPORT**

Hello Board Members,

Attached are the following Items:

1. CEO Report for December 2017
2. Treasurer Report for November 2017
3. BOD 2018 Meeting Calendar

**THE NEXT REGULAR MEETING OF THE BOARD OF DIRECTORS IS SCHEDULED FOR  
WEDNESDAY, JANUARY 24<sup>TH</sup>, 2017 IN THE BEACH CITIES ROOM  
AT THE BEACH CITIES HEALTH DISTRICT**

## MEMORANDUM

**To:** Board of Directors

**From:** Tom Bakaly, Chief Executive Officer

**Date:** December 20<sup>th</sup>, 2017

**Subject:** Staff Report of Activities

### ADMINISTRATION

**Healthy Living Campus:** Staff has spent the last month working with technical experts on the 514 Building renovation and beginning the financial analysis that will be necessary to determine if the entire Healthy Living Campus project is viable. Staff had originally thought we would be asking for authority in January to make a formal application to the City of Redondo Beach and begin the Environmental Impact Review (EIR) process. We are leaning towards taking more time on the financial analysis and public engagement efforts before formally applying. We will provide an update and discuss options with the Board at the January meeting.

**Streets for All:** Our day with Dan Burden was a big success. We had great participation from the cities and school districts at our legislative breakfast, and then we had about 100 citizens at our community workshop with Dan in the evening. The next step will be to look at the Aviation project that encompasses all three beach cities and other projects within the cities that may benefit from a Living Streets walking audit. We also got the opportunity to do a walking tour of the Healthy Living Campus with Dan to explore the use of Blue Zones planning concepts as we plan that project.

**Holiday Gift Bags:** I got the opportunity again this year to help assemble the holiday gift bags. It was great to see so many people come together in an efficient manner to get the job done and have fun doing it. I also got to deliver some bags and go on home visits with the Community Services staff. The work we do is truly needed.

**Live Well – Healthy Minds Initiative:** The January edition of the Live Well magazine is dedicated to the launch of our Health Minds Initiative. We are very excited about this project that will study whether healthy eating, mindful living and exercise can slow cognitive decline in older adults.

### LIFESPAN PROGRAMS

#### Youth Services

Beach Cities Health District sponsored the first Manhattan Beach Coordinating Council luncheon of the year on Nov. 16, and CEO Tom Bakaly gave opening remarks to the 75

attendees and shared how BCHD is proud to partner with the school district to help students be healthy, happy and able to thrive, in and out of school. The entire Youth Services team was in attendance. The luncheons, held five times each school year, recognize outstanding students at Manhattan Beach elementary, middle and high schools. Students were commended for their academic and extracurricular achievements, and also their empathy, compassion and dedication to service. BCHD has a permanent seat on the Manhattan Beach Coordinating Council Board of Directors, currently filled by Youth Services Director, Ali Steward.

The Families Connected Speaker Series spring lineup will include national parenting experts, a former Dodgers player and local counseling professionals. Topics include empathy, purpose, stress, substance use prevention and social media. More than 1,100 parents were reached through the Families Connected Speaker Series in the fall, presented by Beach Cities Health District and South Bay Families Connected, in partnership with Hermosa Beach City School District, Manhattan Beach Unified School District and Redondo Beach Unified School District.

The following dates have been added to your Board calendar:

- **Why Empathetic Kids Succeed in our All-About-Me World, presented by Dr. Michele Borba, author of “Unselfie,”** Mira Costa High School Auditorium – Tuesday, Jan. 30, 6:30-8 p.m.
- **Purpose vs. Performance: Shifting the Mindset from Outcomes to Experience, presented by Eric Karros and Mikah Maly-Karros,** Redondo Beach High School Auditorium – Thursday, Feb. 8, 6:30-8 p.m.
- **Issues on the Minds of Teens: Teen Panel and Discussion,** Hermosa Valley MPR – Tuesday, March 20, 6:30-8 p.m.
- **Overloaded and Underprepared: Helping Students Find Balance in the South Bay Pressure Cooker, presented by Denise Pope of Challenge Success,** Redondo Beach Performing Arts Center – Tuesday, April 17, 6:30-8 p.m.

### **Blue Zones Project (BZP)**

The Streets for All Education Series held on December 4<sup>th</sup> provided three opportunities for community members to engage in a dialogue about how we in the Beach Cities envision our streets and neighborhoods to promote livability, health and well-being. The Leadership Breakfast welcomed more than 80 attendees including elected representatives from all three cities and school districts as well as commissioners and regional representatives. The afternoon staff training provided a basic overview of Living Streets concepts as well as a forum for the three cities to look at multi-jurisdictional opportunities. And finally, 90 community members and stakeholders attended the evening Community Design Workshop hosted at Joslyn Center in Manhattan Beach. This educational and interactive workshop provided a space for participants to learn about livability principles and then apply them in designing a “hypothetical” street in a small group setting where each member was asked to represent a different type of community member (e.g., senior, child, commuter) with unique mobility needs. A summary of the day that captures some of the important themes and feedback we learned about from a

diverse group of people who represent our Beach Cities community can be found in here: <http://www.bchd.org/docs/StreetsForAllAttachment.pdf>.

We learned at the most recent BCHD Strategic Planning day that looking at programs and services that help residents deal with stress was an important priority across the lifespan. As we transition to 2018, BCHD has been in conversation with Healthways|Sharecare about how we continue to evolve Blue Zones Project in the Beach Cities, possible partnership opportunities and anticipating the end of our current contact in October 2018. In December we hosted Healthways|Sharecare staff for a two-day meeting providing an update on our 2018 Blueprint and on several of the District's larger projects including the Healthy Living Campus and Healthy Minds initiative. An innovation partnership is being discussed to co-develop a community-based approach to addressing stress and mental health in the Beach Cities.

### **Community Services**

Our community partner Journey of Faith Church once again had their volunteers deliver 34 Thanksgiving Boxes to our care management clients. The volunteers delivered the Thanksgiving boxes to the client's homes. Each of the Thanksgiving Boxes included nonperishables items such as cans of gravy, mashed potatoes, stuffing mix, cans of fruit, apple sauce, crackers, cans of corn, soup, breakfast foods, pasta and sauce, mac and cheese, and peanut butter and jelly. This is enough for breakfast, lunch and a fabulous Thanksgiving dinner! Every care management client also received a gift card valued at \$25 dollars to buy a ham or turkey at Ralphs, Vons or Albertsons. This wonderful event occurs every year and our care management clients look forward to these extra items during the holiday season.

During November a Free Nutrition Class series were presented in Manhattan Beach. The Nutrition Series were facilitated by Dianne Staso who is a registered dietician and holds a Master's Degree in Nutrition and Exercise Physiology from the University of Tennessee. She is contracted with our Center for Health and Fitness and has been working with the Beach Cities Health District for over five years.

The "What to Eat to Lower Blood Pressure" 3 week series took place at the Joslyn Community Center in Manhattan Beach. The series participants learned ways to better manage their blood pressure. The series taught participants strategies and skills that will assist them in improving their overall health and well-being. The participants were led in a discussion on the Dietary Approaches to Stop Hypertension Plan (DASH).

The group also experienced two cooking demonstrations to learn how to incorporate the DASH principals into their daily life so they can become lifelong habits. The cooking demo number one featured Dianne demonstrating a quick and easy breakfast and entrée recipe. The second cooking demonstration Dianne prepared a few low-sodium recipes and discussed how to replace salt with herbs and spices when cooking.

Care Manager Shiori Lange conducted another series of the free 6-week Mindfulness Meditation and Aging group that was held at the Veterans Park Senior Center in South Redondo Beach. Each of the classes were attended by an average of 7 community member participants. The class taught individuals about mindfulness meditation and its benefits for the mind and body. The Mindfulness group also helped the participants

explore how using the Mindfulness techniques in their lives will assist them to learn and grow throughout the aging process. The group members learned new techniques and were able to practice the skills they learned in the interactive group. This popular series will begin again in the New Year.

The ad hoc committee met with staff to review the research protocols for the Healthy Mind Initiative. The committee deemed the protocols ready to be submitted to the Institutional Review Board at Loma Linda University. Staff has been collaborating with the Sherzai's to develop the data collection systems, HIPAA compliance and staffing plan. Training for staff on community outreach, phone screening and conducting assessments will occur in January. Our existing intake team will be handling the phone calls including screening and scheduling of appointments. The existing care management team and MSW interns will conduct assessments on a rotating calendar as scheduled by the care management coordinator. On-going supervision of the team will be provided by Dr. Dean Sherzai and Kerianne Lawson, Director of Lifespan Services.

## **RESOURCE / FITNESS SERVICES**

### **Center for Health and Fitness (CHF)**

CHF has toured and signed up our first 9 members from the Little Company of Mary cardiac phase III program. With their center closing on December 19, we anticipate many more members transitioning over soon. These also serve as physician referrals from Dr. Bruce Jackson, which satisfies one of our standards for our Medical Fitness Association accreditation.

Staff members are actively planning for the annual Center for Health and Fitness Open House, which is scheduled for Saturday, January 6, 2018 from 8:00 a.m. to 1:00 p.m. The event is open to the public and will include free classes, lectures, along with the introduction of new classes.

New Year! Fresh Start!

# OPEN HOUSE










George, 79  
marathoner and  
member since 2003

Saturday, Jan. 6, 9 a.m. – 1 p.m.

Did you know you are three times more likely to succeed when you work out with a partner? Invite a friend to the Open House and start the New Year off with health and fitness!

Try a group exercise,  
yoga and mat Pilates  
class for FREE!

## Schedule Of Events

	8 - 9 a.m. Know Your Numbers - Blood Pressure Check
	8:30 - 9 a.m. Intro to Small Group Training - Silver Room
	9 - 9:30 a.m. Intro to Barre Burn - Silver Room
	9:30 - 10 a.m. Intro to Yoga Basics - Silver Room
	10 - 11 a.m. Eating Healthy in the New Year - Cafe
	10 - 11 a.m. Intro to COREMOM - SGT Room
	11 - 11:30 a.m. Intro to Medical Exercise Training - Cafe

 *Center for*  
**Health & Fitness**  
A Health District Program

CHF staff was busy supporting the Holiday gift Bag Donations and planning for the launch of its first in a series of Medical Exercise Training (MET) classes for those with a chronic condition who seeks guidance from a medical exercise specialist in a small-group environment. This program has been vetted by Dr. William Kim, M.D., Beach Cities Health District's Chief Medical Advisor and the Medical Fitness Association. The first in a series focuses on exercising for individuals with diabetes and hypertension.

## AdventurePlex (APlex)



As a follow-up to a staff request made during discussions November 10<sup>th</sup>, 2017 Strategic Development-Half Day, a training program is currently in the process of being developed to equip AdventurePlex staff with the tools, resources and skills for navigating interactions with children who express social or emotional issues taking place in their environment outside of AdventurePlex, such as school or home. Ms. Kerianne Lawson, Director of Lifespan Services met with the AdventurePlex management team on December 12<sup>th</sup> to discuss training needs based upon prior experiences. It was agreed that a more in-depth training will be developed for the lead and supervisory positions as well as broad training for all staff. Currently, a training curriculum timeline is being developed. Examples of curriculum content include topics such as 1) role definition, 2) how to elevate, mandated reporting, 3) procedures for elevating concerns to management or a care manager at Community Services, and 4) conversing with the child about their concerns. The target training date for lead and supervisor staff is February/March. An all staff training will take place in April, 2018.

AdventurePlex will be hosting Winter AdventureCamp Dec. 18 – 22, Dec. 26 – 29 and Jan. 2 – 5! Winter AdventureCamp offers a jam-packed schedule filled with games and activities, including take-home holiday crafts such as ornaments, picture frames and candle holders. Campers will also be able to exercise their strength and balance by navigating the rock wall and ropes course. Parents have the option to register their children for a single day or full week of camp. Winter AdventureCamp runs daily from 9 a.m. to 4 p.m. and includes a healthy lunch option as well as extended care for an additional fee. AdventurePlex is American Camp Association accredited and is led by CPR- and first aid-certified staff.

AdventurePlex will be hosting a series of special Drop n' Shop Parents' Day/Night Out dates to assist parents with holiday chores and shopping. Parents will be free to put the finishing touches on their gifts while the kids enjoy learning new activities and crafts, compete in a new sport, climb the rock wall or navigate our 5-level play structure. A healthy lunch or dinner is also provided.

## HUMAN RESOURCES



<https://www.outsideonline.com/2257551/100-best-places-work-2017>

BCHD has been selected as one of the 100 Best Places to Work by Outside Magazine for 2016. BCHD ranked 62<sup>nd</sup> overall, moving from the 65<sup>th</sup> ranking in 2016. This is the fifth consecutive year BCHD has been selected. Click here to view our profile: <https://www.outsideonline.com/2257551/100-best-places-work-2017>

Since 1998, friendly volunteers have delivered holiday gift bags filled with practical and fun gifts to 250 beach cities seniors, many of whom are homebound or live in isolation. Volunteer Services spearheaded the project in conjunction with Community Services and is proud to provide the following successes so far:

- Our community partners provided the following in-kind donations (totaling to \$4,800):
  - South Bay Credit Union donated tote bags
  - MinuteMan Press donated custom calendars
  - Fresh Brothers donated vouchers for a personal pizza
  - Brown's Green Thumb donated pencils for all the bags
  - Stash Tea donated herbal teas
- AdventurePlex Campers decorated hand-made gift tags for all the bags
- 212 volunteers signed up to deliver bags, which includes 9 community groups and 33 families
- 20 Girl Scouts from two Hermosa Beach troops assembled all the gift bags (also pictured above)
- 8 corporations donated \$1,500 and individuals donated \$2,400 so far to the program
- More than 125 members at CHF and AdventurePlex donated more than \$1,100
- \$2800 of grocery gift cards were purchased and provided to our lower-income seniors
- 63 Likes and a reach of 805 of Holiday Gift Bag-related content on Facebook and Instagram

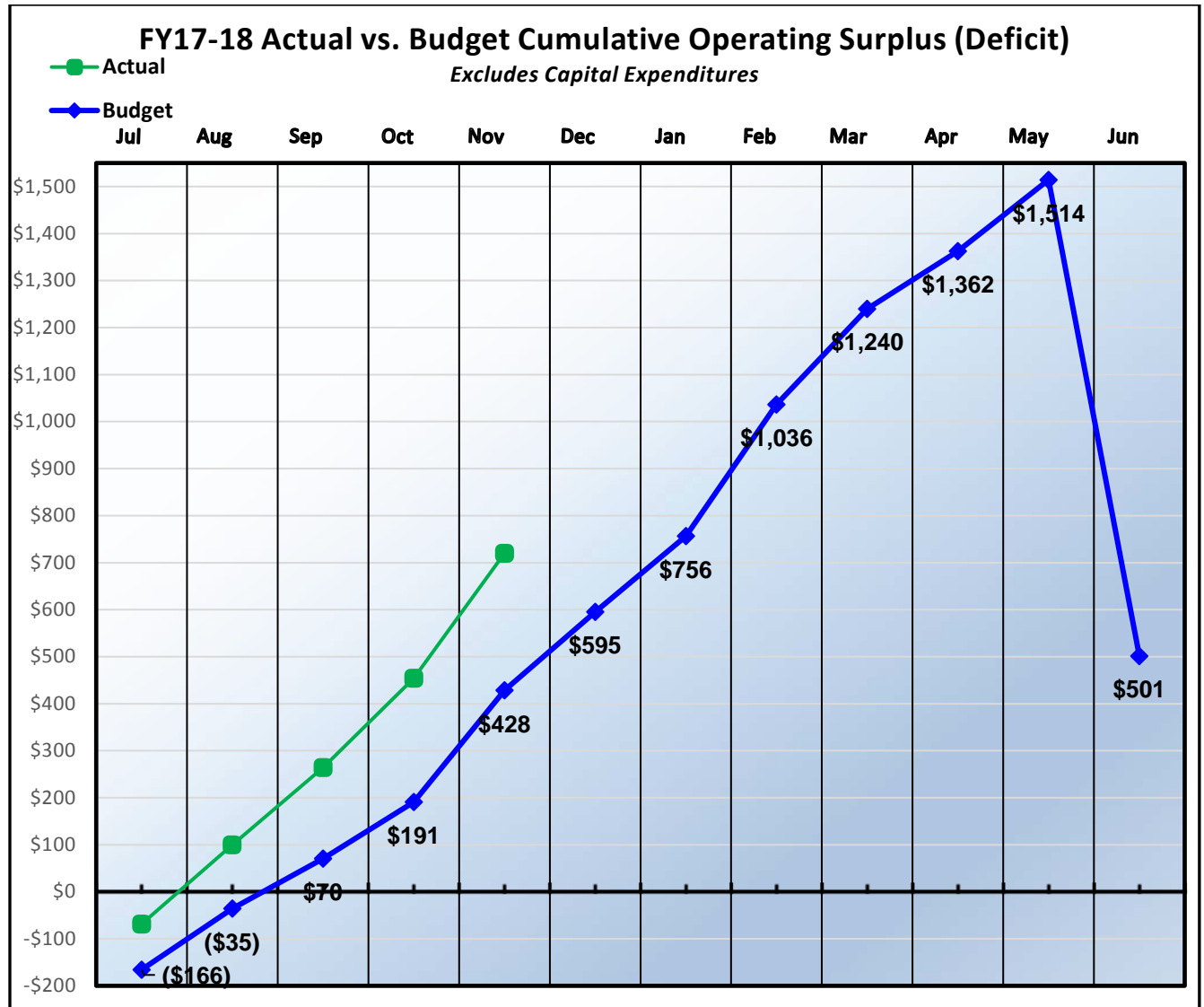




# FINANCE

## FY17-18 NOVEMBER 2017

**Financial Reporting.** As shown by the chart below, the BCHD fiscal year-to-date November actual (green line) operating results is a Net Income of 720,000. The budgeted (blue line) Operating Income fiscal year-to-date November 2017 is \$428,000, resulting in a favorable variance to budget of \$291,000 before capital expenditure payments.



In the month of November, BCHD revenues exceeded expenses, resulting in Net Income of \$264,000, \$26,000 better than budget. While total expenses were close to budget (net \$5,000 savings), revenues at the Fitness Centers had a very favorable month, and exceeded budget by \$18,000. In addition, BCHD collected donations for the Holiday Gift bags of \$3,000 not budgeted, resulting in the \$26,000 favorable variance to budget in November Net Income.

Fiscal year-to-date, the District's operating Net Income is \$720,000, which is \$291,000 favorable to the budget due to lower than budgeted expenses. Below are some further detailed budget variances.

**Total Revenues.** Actual district-wide fiscal year-to-date November 2017 revenues are \$5,180,000. Budgeted district-wide year-to-date November 2017 revenues are \$5,190,000, therefore, the actual revenue variance to the budget is <\$10,000>.

The notable revenue variances in November compared to the budget are as follows:

- Consolidated Fitness Operations User Fee fiscal year-to-date revenues are \$1,174,000 compared to budgeted revenues of \$1,200,000, variance of <\$26,000>.
  - Center for Health and Fitness (CHF) revenues are \$584,000 compared to budgeted revenues of \$602,000, resulting in a <\$18,000> year-to-date variance. CHF had a positive variance to the budget in November and improved by a net \$2,000 mainly from Pilates and Fee based programming, like Nutrition classes. The <\$18,000> unfavorable variance is mainly from lower than anticipated membership revenues.
  - Adventure Plex (APlex) revenues are \$590,000 compared to budgeted revenues of \$598,000, a <\$8,000> year-to-date variance. Adventure Plex had a very successful November and caught up \$16,000 to the prior months' deficit. All revenue sources performed well with One Time Visits, including special events, had an \$11,000 positive variance and caught up to its year-to-date budget. The newly launched Flex Kids Club membership program has had a real positive impact at Toddler Town and Adventure Plex as whole. Camp also picked up \$5,000, resulting in the \$16,000 catch-up.
- Other revenues combined are \$4,006,000 compared to budgeted revenues of \$3,990,000, favorable to the budget by \$16,000.
  - Sacks on the Beach, included in lease income, submitted \$633.00 for October, their first full month of business. They are paying BCHD \$100.00 per month in rent, plus 7% of Net Sales. They operate the café Monday through Friday 8:30 AM to 3:30 PM. BCHD is receiving and recording the income on a month lag.
  - Lease income of \$1,336,000 is <\$1,000> variance to the budget. SB Family Health Care (on Artesia) includes a budgeted increase of \$268 per month. However, their rent increase is not effective until July 1, 2018. This will result in an annual lease variance of <\$3,211>. This negative variance will most likely be offset by the new income from Sacks on the Beach not budgeted.
  - Interest income is \$453,000, \$11,000 positive variance to the budget. Year-to-date interest rates have slightly exceeded budgeted rates.
  - Joint Ventures are \$806,000, \$3,000 favorable to the budget:
    - Sunrise Senior Living revenue is reported on a one month lag. After four months results are favorable to the BCHD budget by \$9,000.
    - The Surgery Center has submitted three months, July through September for \$40,000, <\$6,000> below budget.

**Total Expenses.** District-wide fiscal year-to-date actual November operating expenditures are \$4,461,000. District-wide fiscal year-to-date November budgeted operating expenditures are \$4,762,000, resulting in a favorable operating expense variance of \$301,000 reflected in each department as follows.

- **Life Span Services (Blue Zone, Youth Services and Community Services)** fiscal year-to-date operating expenses are favorable to budget by \$63,000. Payroll is favorable by \$56,000 due to open positions, unused instructor hours and employee leave. One open position has been filled by Social-Emotional Health Coordinator. The remaining savings of \$7,000 are due to timing of payments for education seminars, community outreach events and for outside service costs for various community programs.
- **Support offices and Administration (Executive, Finance, Human Resources, Health Promotions and IT)** year-to-date operating expenses are favorable to budget by \$179,000. Payroll and related expenses are favorable by \$63,000 due to open positions and part-time labor not used. One open position was filled in November by a Senior Graphics Designer. Another \$40,000 in savings is due to a BETA Workers Comp refund, and the remaining savings of \$76,000 is due to timing of expenses, like lagged ADP payroll processing and volunteer recruitment fees, tuition reimbursements, IT expenses and community outreach expenses, like advertising and printing. Some savings are offset by budget overages like professional services due to temporary coverage of the open position and community health events facility with outside services.
- **Property** year-to-date operating expenses are over budget by <\$16,000>. Engineering wages are <\$14,000> due to some over-time required and adjustment to prevailing wages late in the year and not included in the budget. General building maintenance costs are over budget by <\$15,000> due one time maintenance costs like pressure washing the parking garage, restoring a power outage and repairs to HVAC system supply fan motor. Savings in utilities offsets some of the overages.

### **Fitness Centers Performance.**

**Center for Health and Fitness (CHF)** fiscal year-to-date revenues are \$584,000, which is a <\$18,000> variance to the budgeted revenues of \$602,000 mainly from lower than anticipated memberships. The Center's operating expenses are \$544,000, which is \$29,000 favorable to the budget mainly from savings in variable payroll. CHF revenues of \$584,000 exceeds expenses of \$544,000 resulting in fiscal year-to-date Net Income of \$40,000, which is \$11,000 favorable to the budget.

**Adventure Plex (APlex)** fiscal year-to-date revenues are \$590,000, which is a <\$8,000> variance to the budgeted revenues of \$598,000. Toddler Town one-time visits are <\$22,000> variance to the budget offset mainly by Camp revenue that has a favorable variance of \$13,000.

APlex operating expenses are \$620,000, which is \$44,000 favorable to the budget due to savings in miscellaneous expenses like supplies, lagged IT expenses, building maintenance and independent contractors cost. APlex revenues of \$590,000, less operating expenses of \$620,000 results in fiscal year-to-date Net Loss of <\$30,000>, which is \$36,000 favorable to the budget.

### **Contract Management**

The contracts noted below are newly issued contracts in the reporting period or changed within the CEO authority and within the Board approved budgetary limits.

Unless otherwise noted all contracts are issued for one year or less, and the annual contract amount is included if applicable.

**Healthy Living Campus** In November, management issued two new contracts for the project for consulting services on senior living design, operations, etc. The two contracts were also approved by the Board in the November board meeting along with a contract to be issued to the financial advisors Acacia Financial Group, Inc.:

- Westmont Development, LP           HLC   \$25,000
- Kisco Senior Living, LLC           HLC   25,000

Also, Management attended the CA Assisted Living Association annual conference in November.

**Other** In November, management finalized four other contracts. Two for the Life Spans services; one that includes the recently updated BCHD policy 5010 updated with the new CA state law AB 1728 requiring review by the grantor that the grantee performs grant requirements; the other contract was for the Healthy Minds study. Two more contracts were issued for the District's operational activities.

- Brain Initiatives, LLC   Healthy Minds Clinical Trial           \$105,000
- Salvation Army   Meals on Wheels                       \$58,045
- MediWaste    CHF Medical Waste Disposal       \$840
- ADP, Inc.    HR & Payroll 3 year Price Agreement           N/A

## Healthy Living Campus Capital Expenditures

Healthy Living Campus	Jul 15- Jun 18 Total Budget	Payments	Remaining Budget	Board Approved Commitments
Flagler Project	\$ 700,000	\$ 131,391	\$ 568,609	\$ 388,260
Right of Way (ROW) Project	525,000	106,449	418,551	373,760
Prospect Way Project	500,000	105,568	394,432	365,260
HLC Other	775,000	590,489	184,511	100,000
	<u>\$ 2,500,000</u>	<u>\$ 933,896</u>	<u>\$ 1,566,104</u>	<u>\$ 1,227,280</u>
514 Renovation Project	1,250,000	39,917	1,210,083	129,550
<b>Total</b>	<u><b>\$ 3,750,000</b></u>	<u><b>\$ 973,813</b></u>	<u><b>\$ 2,776,187</b></u>	<u><b>\$ 1,356,830</b></u>

<u>Board Date</u>	<u>Name</u>	<u>Amount</u>
09/15/15	HCL Contingency	\$ 100,000
11/18/15	Denn Engineers	12,000
02/24/16	Converse Consultants	21,780
02/24/16	MDS Research	27,000
03/23/16	Orbach, Huff, Suarez & Henderson, LLP	50,000
07/05/16	KFA Architecture	495,000
09/28/16	International Parking Design	18,500
02/22/17	VMA Communications	30,000
04/26/17	VMA Communications	120,000
07/26/17	Withee Malcolm Architects, LLP	165,000
09/27/17	International Parking Design	13,000
09/27/17	Withee Malcolm Architects, LLP	100,000
11/15/17	Acacia Financial Group, Inc.	25,000
11/15/17	Westmont Living and Kisco Senior Living	50,000
	<b>HCL Project</b>	<u><b>\$ 1,227,280</b></u>
07/26/17	Nabih Youssef & Associates Structural Engineers	79,800
09/27/17	D7 Consulting	10,000
09/27/17	Withee Malcolm Architects, LLP	39,750
	<b>514 Renovation Project</b>	<u><b>\$ 129,550</b></u>
		<u><u><b>\$ 1,356,830</b></u></u>

## COMMUNICATIONS

This fall Health Promotions supported Youth Services by creating materials for South Bay Families Connected Parent Chat and Speakers Series promotion. The events were promoted through post cards, flyers, social media, bchd.org and events.

Health Promotions supported the Blue Zones Project team with event logistics, promotion and media coverage for a full day of events with Blue Zones Project's Dan Burden, one of *Time's* Six most important innovators in the world. The events took place on December 4 and included:

- Leadership breakfast
- Campus walk through with the Healthy Living Campus community working group
- Technical training for city staff
- Streets for All Community Design Workshop

### **Media Coverage**

- Articles
  - *Easy Reader*
  - *The Beach Reporter*
  - *DigMB*
  - *City of Hermosa Beach e-newsletter*
- Calendar listing
  - Easy Reader
  - The Beach Reporter

### **Media coverage for the month included:**

- ***Daily Breeze***
  - Families Connected Parent Chat calendar listing
- ***The Beach Reporter***
  - BCHD offers first aid classes calendar listing
  - Families Connected Parent Chat calendar listing
- ***Easy Reader***
  - South Bay Families Connected Speaker Series calendar listing
  - Mindfulness Drop-in calendar listing
  - BCHD as a Sponsor of the King of the Harbor Skateboarding Contest
- ***South Bay by Jackie***
  - Mindfulness Drop-in
  -

### **Events**

- Hermosa Pier Lighting
- Redondo Beach Tree Lighting
- Mindfulness Drop-in
- Streets for All
  - Leadership Breakfast
  - Staff Technical Training
  - Healthy Living Campus – Community Working Group Tour with Dan
  - Community Workshop

<b>CENTER FOR HEALTH AND FITNESS</b>	<b>Nov. 2016</b>	<b>Nov. 2017</b>	<b>YTD 2017-2018</b>
<b>Fee Paying Members</b>	<b>2,149</b>	<b>1,946</b>	<b>1,946</b>
<b>New Members - CHF</b>	<b>65</b>	<b>55</b>	<b>355</b>
<b>Total Member Visits</b>	<b>12,259</b>	<b>12,542</b>	<b>65,582</b>

<b>ADVENTUREPLEX</b>	<b>Nov. 2016</b>	<b>Nov. 2017</b>	<b>YTD 2017-2018</b>
<b>Toddler Town Members</b>	<b>-</b>	<b>273</b>	<b>273</b>
<b>New Toddler Town Members</b>	<b>-</b>	<b>273</b>	<b>273</b>
<b>Drop-in or Single Day Visits</b>	<b>959</b>	<b>938</b>	<b>5,315</b>
<b>Toddler Town Visits</b>	<b>1,530</b>	<b>1,452</b>	<b>8,329</b>
<b>Class Participants</b>	<b>0</b>	<b>2</b>	<b>65</b>
<b>Toddler Town Class Participants</b>	<b>90</b>	<b>N/A</b>	<b>239</b>
<b>Toddler Town Birthday Parties</b>	<b>9</b>	<b>13</b>	<b>45</b>
<b>Birthday Parties</b>	<b>13</b>	<b>25</b>	<b>88</b>
<b>Camp</b>	<b>384</b>	<b>437</b>	<b>3,970</b>
<b>Camp Extended Care</b>	<b>231</b>	<b>306</b>	<b>3,122</b>

Toddler Town Memberships converted to Kids Club Memberships 11/1/17  
No longer offering Toddler Town classes.

<b>Category</b>	<b>Nov 2016</b>	<b>Nov 2017</b>	<b>YTD 17-18</b>	<b>\$ Value**</b>
<b>Volunteer Hours</b>	<b>2,844</b>	<b>2,591</b>	<b>14,585</b>	<b>\$415,089</b>
<b># of Active Volunteers</b>	<b>522</b>	<b>515</b>	<b>666</b>	

\*\* Cost of volunteer time (in California) = \$28.46 per hour

<b>COMMUNITY SERVICES</b>	<b>Nov 2016</b>	<b>Nov 2017</b>	<b>YTD 2016-17</b>
<b>Officer of the Day Requests for Information</b>	<b>116</b>	<b>131</b>	<b>508</b>
<b>Insurance Enrollments</b>	<b>37</b>	<b>30</b>	<b>65</b>
<b>Insurance Counseling Visits</b>	<b>5</b>	<b>8</b>	<b>22</b>
<b>Insurance Advocacy Clients</b>	<b>6</b>	<b>4</b>	<b>11</b>
<b>Health Authorizations</b>	<b>2</b>	<b>0</b>	<b>6</b>
<b>New Care Management Clients</b>	<b>19</b>	<b>19</b>	<b>88</b>
<b>YTD Unduplicated Care Management Clients</b>	<b>350</b>	<b>360</b>	<b>433</b>
<b>Care Management Visits With Clients</b>	<b>124</b>	<b>85</b>	<b>486</b>
<b>Support Line Contacts</b>	<b>19</b>	<b>24</b>	<b>103</b>
<b>YTD Unduplicated Support Group Participants</b>	<b>48</b>	<b>65</b>	<b>154</b>
<b>Volunteer Visits</b>	<b>268</b>	<b>159</b>	<b>520</b>

<b>BLUE ZONES PROJECT</b>	<b>Nov 2017</b>	<b>Cumulative</b>
<b>Pledge and Complete 1 Action</b>	<b>7</b>	<b>25,650</b>
<b>Number of Restaurants Designated</b>	<b>0</b>	<b>135</b>



## HEALTH PROMOTION

<b>BEACH CITIES HEALTH DISTRICT</b>	<b>Nov 2016</b>	<b>Nov 2017</b>	<b>YTD 2016-17</b>
<b>Web Visits</b>	<b>7,696</b>	<b>11,468</b>	<b>43,883</b>
<b>Web Page Views</b>	<b>15,408</b>	<b>13,991</b>	<b>73,474</b>
<b>New Facebook Fans</b>	<b>39</b>	<b>8</b>	<b>61</b>
<b>New Twitter Followers</b>	<b>7</b>	<b>19</b>	<b>55</b>

<b>ADVENTUREPLEX</b>	<b>Nov 2016</b>	<b>Nov 2017</b>	<b>YTD 2016-17</b>
<b>Web Visits</b>	<b>8,283</b>	<b>17,736</b>	<b>76,923</b>
<b>Web Page Views</b>	<b>48,589</b>	<b>22,643</b>	<b>281,069</b>
<b>New Facebook Fans</b>	<b>27</b>	<b>33</b>	<b>110</b>
<b>New Twitter Followers</b>	<b>3</b>	<b>(4)</b>	<b>53</b>

<b>CENTER FOR HEALTH AND FITNESS</b>	<b>Nov 2016</b>	<b>Nov 2017</b>	<b>YTD 2016-17</b>
<b>Web Visits</b>	<b>1,856</b>	<b>4,233</b>	<b>14,331</b>
<b>Web Page Views</b>	<b>13,416</b>	<b>5,154</b>	<b>43,786</b>
<b>New Facebook Fans</b>	<b>7</b>	<b>3</b>	<b>19</b>
<b>New Twitter Followers</b>	<b>(4)</b>	<b>(1)</b>	<b>(22)</b>

<b>WORK REQUESTS</b>	<b>Nov 2016</b>	<b>Nov 2017</b>	<b>YTD 2016-17</b>
	<b>47</b>	<b>39</b>	<b>223</b>

**Date:** December 20, 2017  
**To:** Board of Directors  
**From:** Monica Suua, CFO  
**Subject:** TREASURER'S REPORT, November 2017 Activity

Please find attached November fiscal year-to-date 2017-18 actual-to-budget Revenue and Expenditures Financial variance reports and investment portfolio summary reports.

**Cash Disbursements**

**November** disbursements were **\$470,489.23 check # 69549 thru 69801**. There were no checks greater than \$50,000 that required three (3) signatures:

**Investment Activities**

**Safety - To protect principle is the foremost objective of the District:** For an overview of each of the District's bonds, notes and securities with associated market prices and Moody's and S&P ratings see the PFM Reports, "Managed Account Detail of Securities Held," (pages 5-11).

**Liquidity – Availability of sufficient funds to pay for the District's current expenditures.** The PFM Report page 1 Consolidated Summary Statement "Portfolio Summary" shows the State Pool (LAIF) investment of \$1.8 million.

The LAIF investment, in November, is 6.93% of the total BCHD portfolio. LAIF has a maturity date of 6 months or less and is sufficient to meet current operational and capital liquidity needs.

**Yield.** The average BCHD portfolio yield to maturity at cost for the month of November was 1.79% shown on page 2 in the PFM report. The yield increased by 3 basis point from the October 1.76%.

**Purchases, Sales, Maturities and Calls.** During the month of November, six (6) notes were purchased as follows:

<b>Purchases</b>			
<b>Date</b>	<b>Security Description</b>	<b>Par Value</b>	<b>Principal Cost</b>
11/01/2017	Bank of America Corp Note	\$250,000.00	\$251,940.00
11/01/2017	Goldman Sachs Grp Inc Corp Note	250,000.00	251,320.00
11/01/2017	Citigroup Inc Corp	250,000.00	252,975.00
11/01/2017	Morgan Stanley Corp Notes	125,000.00	125,405.00
11/06/2017	Paccar Financial Corp Notes	125,000.00	124,988.75
11/16/2017	Swedbank (NY) Certificate of Deposit	500,000.00	500,000.00
	<b>TOTAL</b>	<b>\$1,500,000.00</b>	<b>\$1,506,628.75</b>

**TREASURER'S REPORT  
PAGE 2**

Five (5) notes were sold as follows:

<b>Sales</b>			
<b>Date</b>	<b>Security Description</b>	<b>Par Value</b>	<b>Principal Proceeds</b>
11/01/2017	Goldman Sachs Grp Inc Corp Note	\$225,000.00	\$225,492.75
11/01/2017	US Treasury Notes	250,000.00	250,095.00
11/01/2017	Boeing Co Global Notes	500,000.00	503,205.00
11/16/2017	Berkshire Hathaway Global Note	50,000.00	51,158.20
11/16/2017	US Treasury Notes	450,000.00	457,171.88
	<b>TOTAL</b>	<b>\$1,475,000.00</b>	<b>\$1,487,122.83</b>

The BCHD portfolio activity is shown in the PFM Report "Managed Account Security Transactions & Interest" on pages 19-22.

The current holdings are shown in the PFM Report "Managed Account Issuer Summary" pages 3-4 and "Managed Account Detail of Securities Held" pages 5-11.

**LAIF** (Local Agency Investment Fund). The average yield for LAIF for the month of November 2017 was 1.172%. Up from October's yield that was 1.143%. The average monthly yield reached 1% in July 2017 for the first time since July 2009. 2015 started out at 0.262% and ended in December 2015 at 0.400%. The average yield continued to increase slowly from 0.446% in January to 0.719% in December 2016.

**Beach Cities Child Development Center Note Receivable**

The BCCDC note receivable balance at November 30 2017 was \$171,937 earning 7.00% interest.

**Ducot Note Receivable**

The ending Ducot note receivable balance at November 30 2017 was \$6,256,505 earning 7.94% interest.

*This report accurately reflects all Beach Cities Health District pooled investments, which conform to all State laws and the investment policy statement approved by the Board of Directors. A copy of the policy is available on-line at <http://www.bchd.org/certified-investment-policy> and at the main offices of the District.*



\_\_\_\_\_  
Monica Suua, Chief Financial Officer

12/20/17

\_\_\_\_\_  
Date

**TREASURER’S REPORT  
PAGE 3**

**General Fund ..... 4**

**Life Span Services ..... 7**

- Blue Zones
- Case Management
  - Senior Services, Care Management, Contract Services, Grants
  - Center for Health Connection. Case Management, Contract Services
- Youth and School Health
  - School Health Admin and Grants
  - LiveWell Tots
  - LiveWell Kids
  - School Health

**Fitness Operations ..... 9**

- Fitness & Health Administration
- Center for Health and Fitness
  - CHF Fitness Gym
  - Personal Training
  - Pilates
  - Yoga
  - Fee Based
- AdventurePlex
  - Operations
  - Programs
  - Events
  - Camps

**Support Services ..... 11**

- Executive
- Finance (Investments, Property Tax & Partnerships)
- Human Resources
- Volunteer Management
- Health Promotions
- Information Systems

**Property ..... 13**

- Property Management & Facilities
  - 514 Prospect Campus
  - Prospect Parking
  - Outlying Properties
  - Prospect One Corp

**Investment Reports – November 2017 ..... 15**

**Beach Cities Health District**  
**ACTUAL TO BUDGET VARIANCE STATEMENT**  
For the Period Ending November 30, 2017

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
<b>REVENUE</b>							
Classes & Group	7,925	8,043	(118)	45,716	52,709	(6,993)	87.%
CHF Membership	68,358	68,969	(612)	338,913	347,994	(9,081)	97.%
One-time Visits & Consults	82,134	66,775	15,359	390,791	386,260	4,531	101.%
Toddler Town Revenues	30,781	29,481	1,300	141,093	163,276	(22,183)	86.%
Camp Revenue	28,038	23,363	4,676	239,381	226,378	13,003	106.%
Food & Beverage	3,365	2,626	739	8,970	7,838	1,132	114.%
Retail	1,045	953	92	7,319	6,897	422	106.%
Childcare	643	798	(156)	3,713	4,923	(1,210)	75.%
Balances Due on Account	(1,666)	0	(1,666)	(8,968)	0	(8,968)	0.%
Facility Rental	110	95	15	6,335	1,055	5,280	600.%
Equipment Rental	1,280	3,200	(1,920)	1,280	3,200	(1,920)	40.%
<b>Total User - Fees</b>	<b>222,011</b>	<b>204,303</b>	<b>17,708</b>	<b>1,174,542</b>	<b>1,200,530</b>	<b>(25,988)</b>	<b>98.%</b>
Property Tax	281,559	281,559	0	1,407,795	1,407,795	0	100.%
Lease	267,692	267,301	391	1,335,671	1,336,301	(630)	100.%
Interest	92,933	93,938	(1,005)	453,025	442,227	10,799	102.%
Limited Partnership	236,007	235,500	507	806,321	803,500	2,821	100.%
Donations	3,270	0	3,270	3,270	0	3,270	0.%
Misc Revenue	0	0	0	40	0	40	0.%
<b>Total Government</b>	<b>881,461</b>	<b>878,298</b>	<b>3,163</b>	<b>4,006,123</b>	<b>3,989,823</b>	<b>16,300</b>	<b>100.%</b>
<b>TOTAL REVENUES</b>	<b>1,103,472</b>	<b>1,082,601</b>	<b>20,871</b>	<b>5,180,664</b>	<b>5,190,353</b>	<b>(9,688)</b>	<b>100.%</b>
<b>Cost of Goods Sold</b>							
COGS - Cost of Goods Sold - non-food	2,837	1,404	(1,433)	6,253	7,021	767	89.%
Cafe Supplies - cost of good sold - food	1,322	798	(523)	6,449	10,585	4,136	61.%
<b>Total Cost of Goods Sold</b>	<b>4,159</b>	<b>2,202</b>	<b>(1,956)</b>	<b>12,702</b>	<b>17,606</b>	<b>4,903</b>	<b>72.%</b>
<b>Payroll</b>							
Salaries - Reg FT	262,241	282,105	19,865	1,346,825	1,406,205	59,380	96.%
Salaries - Reg PT	71,953	81,186	9,233	419,024	456,401	37,377	92.%
Salaries - Instructor (non-benefit)	20,398	24,262	3,864	115,741	129,127	13,386	90.%
Cafeteria Plan Contribution	36,917	39,329	2,412	181,007	196,645	15,638	92.%
Payroll Taxes	21,942	27,912	5,970	127,311	142,239	14,928	90.%
LTD Insurance	1,305	880	(425)	4,616	4,403	(213)	105.%
Pension Plan Contribution	30,635	33,659	3,024	231,196	239,872	8,676	96.%
Unemployment Insurance	105	1,667	1,562	768	6,667	5,899	12.%
Employee Incentive Bonus	5,903	0	(5,903)	5,903	0	(5,903)	0.%
Employee Serv award exp	0	225	225	790	1,125	335	70.%
<b>Total Payroll Expenses</b>	<b>451,398</b>	<b>491,225</b>	<b>39,827</b>	<b>2,433,180</b>	<b>2,582,684</b>	<b>149,504</b>	<b>94.%</b>
<b>General &amp; Administrative</b>							
Consumables (food used as supplies)	71	2,228	2,157	3,521	9,890	6,369	36.%
Insurance - General	(3,106)	(3,102)	4	208,014	209,694	1,680	99.%
Employee Travel/Parking	807	2,709	1,902	8,637	13,745	5,108	63.%
Client Transportation	0	0	0	11,579	12,750	1,171	91.%
Office Supplies	2,837	1,299	(1,538)	14,058	9,324	(4,734)	151.%
Gym/Locker Room Supplies	2,270	2,570	300	9,157	12,851	3,694	71.%
Program Supplies	10,938	3,180	(7,758)	36,403	31,110	(5,293)	117.%
Janitorial Supplies	6,047	4,484	(1,563)	25,998	22,419	(3,579)	116.%
Other Supplies	234	270	36	1,199	1,350	151	89.%
CSI Over/Short Deposit	5	0	(5)	887	0	(887)	0.%
<b>Total General &amp; Administrative</b>	<b>20,102</b>	<b>13,638</b>	<b>(6,465)</b>	<b>319,453</b>	<b>323,132</b>	<b>3,679</b>	<b>99.%</b>
<b>Human Resources</b>							
Employee Retention & Recognition	962	668	(294)	3,422	5,315	1,893	64.%
Employee Wellness	976	3,747	2,771	12,251	21,135	8,884	58.%
ADP Payroll Processing Fees	4,198	5,011	813	19,983	25,055	5,072	80.%

**Beach Cities Health District**  
**ACTUAL TO BUDGET VARIANCE STATEMENT**  
For the Period Ending November 30, 2017

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Education & Training Seminars	4,624	7,754	3,129	10,121	21,921	11,800	46.%
Insurance - Worker's Comp	3,661	4,884	1,223	(21,732)	24,420	46,152	(89.%)
Recruitment	2,619	1,568	(1,051)	7,048	19,489	12,441	36.%
Tuition Reimbursement	0	761	761	895	9,607	8,712	9.%
Uniforms	0	1,068	1,068	5,457	6,502	1,046	84.%
<b>Total Human Resources</b>							
<b>Expenses</b>	<b>17,040</b>	<b>25,461</b>	<b>8,421</b>	<b>37,444</b>	<b>133,443</b>	<b>95,999</b>	<b>28.%</b>
<b>Information Systems</b>							
IT/ Hardware/Electronics	0	0	0	0	2,380	2,380	0.%
IT Server Equipment	0	700	700	0	2,800	2,800	0.%
IT Workstations	0	42	42	0	2,528	2,528	0.%
Presentational Equipment	0	200	200	0	800	800	0.%
Phone Equipment	0	600	600	163	2,400	2,237	7.%
IT Repair & Maint Parts	164	120	(44)	623	500	(123)	125.%
IT Website / Internet Equipment	10	0	(10)	1,560	2,353	793	66.%
IT Monitors & Printers	0	42	42	614	708	95	87.%
IT Network Expense	924	200	(724)	924	800	(124)	116.%
IT Software Expense	27,894	18,437	(9,457)	84,057	77,605	(6,453)	108.%
<b>Total Information Systems</b>							
<b>Expenses</b>	<b>28,992</b>	<b>20,341</b>	<b>(8,652)</b>	<b>87,941</b>	<b>92,874</b>	<b>4,933</b>	<b>95.%</b>
<b>Community Relations</b>							
Advertising	8,714	10,235	1,521	43,763	60,407	16,644	72.%
Community Education Materials	0	167	167	0	835	835	0.%
Community Outreach	1,077	2,022	945	9,876	12,285	2,409	80.%
Dues & Memberships	1,093	352	(742)	20,308	24,246	3,938	84.%
Educational Materials	0	145	145	107	926	820	11.%
Mailing Services	0	185	185	2,562	5,540	2,978	46.%
Management of Volunteers	359	645	286	2,152	5,083	2,931	42.%
Meetings	4,653	3,960	(693)	19,137	14,290	(4,847)	134.%
Postage	85	504	419	12,146	14,721	2,574	83.%
Printing	11,151	10,148	(1,003)	50,713	60,225	9,512	84.%
Promotional Items/Materials	2,581	8,600	6,019	5,514	14,730	9,216	37.%
Subscriptions	0	12	12	571	60	(511)	955.%
<b>Total Community Relations</b>	<b>29,712</b>	<b>36,975</b>	<b>7,263</b>	<b>166,848</b>	<b>213,348</b>	<b>46,500</b>	<b>78.%</b>
<b>Facilities</b>							
Building Maintenance & Repair	18,881	12,229	(6,653)	78,466	67,590	(10,876)	116.%
Equipment/Furniture < \$5,000	10,725	5,191	(5,534)	19,357	28,457	9,100	68.%
Equipment/Lease	12,107	12,263	156	62,189	63,115	926	99.%
Equipment/General Maintenance & Repair	7,806	9,475	1,669	64,122	68,456	4,334	94.%
Landscape Maintenance	6,339	6,357	19	32,427	28,411	(4,016)	114.%
Electricity	34,617	32,447	(2,170)	209,458	206,433	(3,025)	101.%
Gas	6,381	12,070	5,689	45,557	60,350	14,793	75.%
Water	7,817	8,700	883	40,247	43,500	3,253	93.%
Waste Removal	1,268	1,245	(23)	5,744	6,225	481	92.%
Plant Service	314	595	281	1,485	2,975	1,490	50.%
Telephone	7,540	4,745	(2,795)	26,569	23,725	(2,844)	112.%
Janitorial Services	19,415	19,440	25	96,825	97,200	375	100.%
BOE allocation to tenants	(59,282)	(59,282)	(0)	(296,409)	(296,410)	(1)	100.%
<b>Total Facilities Expenses</b>	<b>73,928</b>	<b>65,475</b>	<b>(8,453)</b>	<b>386,037</b>	<b>400,028</b>	<b>13,991</b>	<b>97.%</b>
<b>Professional Services</b>							
Accounting Services	3,198	1,600	(1,598)	25,810	24,250	(1,560)	106.%
Banking Services	6,868	8,725	1,857	29,431	34,900	5,469	84.%
Laundry Services	7,193	8,497	1,304	35,708	42,484	6,776	84.%
Legal Services	0	6,541	6,541	18,396	22,707	4,310	81.%
Outside Services	51,433	39,065	(12,367)	265,478	248,117	(17,361)	107.%
Outside Services - H&F	4,445	7,200	2,755	58,164	66,502	8,338	87.%
Outside Services - Property	5,000	5,000	0	25,000	25,000	0	100.%

**Beach Cities Health District**  
**ACTUAL TO BUDGET VARIANCE STATEMENT**  
For the Period Ending November 30, 2017

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Engineering/Maintenance Services	22,596	21,815	(781)	121,904	107,522	(14,382)	113.%
Service Contracts	3,641	6,888	3,247	52,614	60,545	7,930	87.%
Taxes & Licensing	2,887	181	(2,706)	11,001	8,623	(2,377)	128.%
<b>Total Professional Services Expenses</b>	<b>107,260</b>	<b>105,512</b>	<b>(1,748)</b>	<b>643,506</b>	<b>640,650</b>	<b>(2,856)</b>	<b>100.%</b>
<b>Other Expenses</b>							
Prospect South Bay	8,039	5,000	(3,039)	30,556	25,000	(5,556)	122.%
Interest Expense	25,973	25,973	0	132,086	132,086	(0)	100.%
<b>Total Other Expenses</b>	<b>34,012</b>	<b>30,973</b>	<b>(3,039)</b>	<b>162,642</b>	<b>157,086</b>	<b>(5,556)</b>	<b>104.%</b>
<b>Grants &amp; Health Fund</b>							
Grants	29,718	29,072	(646)	115,941	111,314	(4,627)	104.%
Health Fund - Youth	0	450	450	0	1,800	1,800	0.%
Health Fund - Adults	0	517	517	0	2,068	2,068	0.%
Health Fund - Seniors	40,141	19,750	(20,391)	88,457	79,000	(9,457)	112.%
Holiday Assistance	3,091	3,500	409	6,815	7,000	185	97.%
Total Funds & Grants Expenses	72,950	53,289	(19,661)	211,213	201,182	(10,031)	105.%
<b>TOTAL EXPENSES</b>	<b>839,554</b>	<b>845,091</b>	<b>5,537</b>	<b>4,460,967</b>	<b>4,762,033</b>	<b>301,067</b>	<b>94.%</b>
<b>Income (Loss) Before Cap Ex</b>	<b>263,918</b>	<b>237,509</b>	<b>26,408</b>	<b>719,698</b>	<b>428,319</b>	<b>291,378</b>	<b>168.%</b>
MIS	3,833	0	(3,833)	53,871	84,500	30,629	64.%
FF&E	(3,503)	0	3,503	6,213	13,224	7,011	47.%
Building	95,837	18,596	(77,241)	406,634	4,953,752	4,547,118	8.%
<b>Total Capital Expenditures</b>	<b>96,167</b>	<b>18,596</b>	<b>(77,571)</b>	<b>466,717</b>	<b>5,051,476</b>	<b>4,584,759</b>	<b>9.%</b>
<b>Net Income (Loss)</b>	<b>167,750</b>	<b>218,913</b>	<b>(51,163)</b>	<b>252,981</b>	<b>(4,623,156)</b>	<b>4,876,137</b>	<b>(5.%)</b>
<b>Net Income (Loss)</b>	<b>167,750</b>	<b>218,913</b>	<b>(51,163)</b>	<b>252,981</b>	<b>(4,623,156)</b>	<b>4,876,137</b>	<b>(5.%)</b>



**Beach Cities Health District**  
**ACTUAL TO BUDGET VARIANCE STATEMENT**  
For the Period Ending November 30, 2017

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
<b>REVENUE</b>							
Classes & Group	0	0	0	380	0	380	0.0%
<b>Total User - Fees</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>380</b>	<b>0</b>	<b>380</b>	<b>0.0%</b>
Donations	3,270	0	3,270	3,270	0	3,270	0.0%
Misc Revenue	0	0	0	40	0	40	0.0%
<b>Total Government</b>	<b>3,270</b>	<b>0</b>	<b>3,270</b>	<b>3,310</b>	<b>0</b>	<b>3,310</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>	<b>3,270</b>	<b>0</b>	<b>3,270</b>	<b>3,690</b>	<b>0</b>	<b>3,690</b>	<b>0.0%</b>
<b>Cost of Goods Sold</b>							
<b>Payroll</b>							
Salaries - Reg FT	88,405	104,111	15,706	480,992	515,824	34,832	93.0%
Salaries - Reg PT	6,394	9,410	3,016	43,046	46,622	3,576	92.0%
Salaries - Instructor (non-benefit)	1,924	2,860	936	9,504	14,170	4,667	67.0%
Cafeteria Plan Contribution	14,457	16,000	1,543	72,454	80,000	7,546	91.0%
Payroll Taxes	6,684	8,111	1,427	37,662	40,191	2,529	94.0%
LTD Insurance	368	327	(41)	1,697	1,637	(60)	104.0%
Pension Plan Contribution	6,355	7,282	927	77,137	80,233	3,096	96.0%
<b>Total Payroll Expenses</b>	<b>124,589</b>	<b>148,101</b>	<b>23,513</b>	<b>722,491</b>	<b>778,677</b>	<b>56,187</b>	<b>93.0%</b>
<b>General &amp; Administrative</b>							
Consumables (food used as supplies)	61	1,075	1,014	3,347	4,375	1,028	76.0%
Employee Travel/Parking	259	535	276	1,629	3,175	1,546	51.0%
Office Supplies	65	342	277	3,370	1,890	(1,480)	178.0%
Program Supplies	1,356	392	(964)	10,775	11,002	227	98.0%
<b>Total General &amp; Administrative</b>	<b>1,742</b>	<b>2,344</b>	<b>602</b>	<b>19,120</b>	<b>20,442</b>	<b>1,322</b>	<b>94.0%</b>
<b>Human Resources</b>							
Employee Retention & Recognition	0	0	0	300	750	450	40.0%
Education & Training Seminars	270	306	36	945	3,282	2,337	29.0%
Insurance - Worker's Comp	391	521	130	1,955	2,605	650	75.0%
Recruitment	35	42	7	87	710	623	12.0%
Tuition Reimbursement	0	0	0	0	1,000	1,000	0.0%
Uniforms	0	500	500	2,120	1,000	(1,120)	212.0%
<b>Total Human Resources Expenses</b>	<b>696</b>	<b>1,369</b>	<b>673</b>	<b>5,407</b>	<b>9,347</b>	<b>3,940</b>	<b>58.0%</b>
<b>Information Systems</b>							
IT Software Expense	2,034	0	(2,034)	15,985	10,250	(5,735)	156.0%
<b>Total Information Systems Expenses</b>	<b>2,034</b>	<b>0</b>	<b>(2,034)</b>	<b>15,985</b>	<b>10,250</b>	<b>(5,735)</b>	<b>156.0%</b>
<b>Community Relations</b>							
Community Education Materials	0	167	167	0	835	835	0.0%
Community Outreach	577	723	146	1,937	4,040	2,103	48.0%
Dues & Memberships	0	19	19	0	95	95	0.0%
Educational Materials	0	125	125	0	625	625	0.0%
Management of Volunteers	50	0	(50)	607	0	(607)	0.0%
Meetings	369	700	331	2,986	3,750	764	80.0%
Postage	117	123	6	712	715	3	100.0%
Printing	4,853	1,100	(3,753)	12,011	11,185	(826)	107.0%
Promotional Items/Materials	0	500	500	650	1,750	1,100	37.0%
<b>Total Community Relations</b>	<b>5,966</b>	<b>3,457</b>	<b>(2,509)</b>	<b>18,904</b>	<b>22,995</b>	<b>4,091</b>	<b>82.0%</b>
<b>Facilities</b>							
Equipment/Furniture < \$5,000	0	42	42	0	460	460	0.0%
Plant Service	50	45	(5)	234	225	(9)	104.0%
<b>Total Facilities Expenses</b>	<b>50</b>	<b>87</b>	<b>38</b>	<b>234</b>	<b>685</b>	<b>451</b>	<b>34.0%</b>



**Beach Cities Health District**  
**ACTUAL TO BUDGET VARIANCE STATEMENT**  
For the Period Ending November 30, 2017

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
<b>Professional Services</b>							
Outside Services	13,388	19,618	6,229	105,040	118,487	13,447	89.%
Service Contracts	0	84	84	730	420	(310)	174.%
<b>Total Professional Services Expenses</b>	<b>13,388</b>	<b>19,702</b>	<b>6,313</b>	<b>105,770</b>	<b>118,907</b>	<b>13,137</b>	<b>89.%</b>
<b>Other Expenses</b>							
<b>Grants &amp; Health Fund</b>							
Grants	19,818	19,172	(646)	91,941	87,314	(4,627)	105.%
Health Fund - Youth	0	450	450	0	1,800	1,800	0.%
Health Fund - Adults	0	517	517	0	2,068	2,068	0.%
Health Fund - Seniors	40,141	19,750	(20,391)	88,457	79,000	(9,457)	112.%
Holiday Assistance	3,091	3,500	409	6,815	7,000	185	97.%
Total Funds & Grants Expenses	63,050	43,389	(19,661)	187,213	177,182	(10,031)	106.%
<b>TOTAL EXPENSES</b>	<b>211,514</b>	<b>218,449</b>	<b>6,935</b>	<b>1,075,124</b>	<b>1,138,485</b>	<b>63,361</b>	<b>94.%</b>
<b>Income (Loss) Before Cap Ex</b>	<b>(208,244)</b>	<b>(218,449)</b>	<b>10,205</b>	<b>(1,071,433)</b>	<b>(1,138,485)</b>	<b>67,052</b>	<b>94.%</b>
MIS	0	0	0	16,325	20,000	3,675	82.%
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,325</b>	<b>20,000</b>	<b>3,675</b>	<b>82.%</b>
<b>Net Income (Loss)</b>	<b>(208,244)</b>	<b>(218,449)</b>	<b>10,205</b>	<b>(1,087,758)</b>	<b>(1,158,485)</b>	<b>70,727</b>	<b>94.%</b>
<b>Net Income (Loss)</b>	<b>(208,244)</b>	<b>(218,449)</b>	<b>10,205</b>	<b>(1,087,758)</b>	<b>(1,158,485)</b>	<b>70,727</b>	<b>94.%</b>

**Beach Cities Health District**  
**ACTUAL TO BUDGET VARIANCE STATEMENT**  
For the Period Ending November 30, 2017

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
<b>REVENUE</b>							
Classes & Group	7,925	8,043	(118)	45,336	52,709	(7,373)	86.%
CHF Membership	68,358	68,969	(612)	338,913	347,994	(9,081)	97.%
One-time Visits & Consults	82,134	66,775	15,359	390,791	386,260	4,531	101.%
Toddler Town Revenues	30,781	29,481	1,300	141,093	163,276	(22,183)	86.%
Camp Revenue	28,038	23,363	4,676	239,381	226,378	13,003	106.%
Food & Beverage	3,365	2,626	739	8,970	7,838	1,132	114.%
Retail	1,045	953	92	7,319	6,897	422	106.%
Childcare	643	798	(156)	3,713	4,923	(1,210)	75.%
Balances Due on Account	(1,666)	0	(1,666)	(8,968)	0	(8,968)	0.0%
Facility Rental	110	95	15	6,335	1,055	5,280	600.0%
Equipment Rental	1,280	3,200	(1,920)	1,280	3,200	(1,920)	40.0%
<b>Total User - Fees</b>	<b>222,011</b>	<b>204,303</b>	<b>17,708</b>	<b>1,174,162</b>	<b>1,200,530</b>	<b>(26,368)</b>	<b>98.%</b>
<b>TOTAL REVENUES</b>							
	<b>222,011</b>	<b>204,303</b>	<b>17,708</b>	<b>1,174,162</b>	<b>1,200,530</b>	<b>(26,368)</b>	<b>98.%</b>
<b>Cost of Goods Sold</b>							
COGS - Cost of Goods Sold - non-food	2,837	1,404	(1,433)	6,253	7,021	767	89.0%
Cafe Supplies - cost of good sold - food	1,322	798	(523)	6,449	10,585	4,136	61.0%
<b>Total Cost of Goods Sold</b>	<b>4,159</b>	<b>2,202</b>	<b>(1,956)</b>	<b>12,702</b>	<b>17,606</b>	<b>4,903</b>	<b>72.%</b>
<b>Payroll</b>							
Salaries - Reg FT	47,353	47,148	(205)	234,837	233,378	(1,459)	101.0%
Salaries - Reg PT	58,845	62,842	3,996	344,991	368,579	23,588	94.0%
Salaries - Instructor (non-benefit)	18,535	21,182	2,648	105,114	113,557	8,443	93.0%
Cafeteria Plan Contribution	8,498	8,985	487	43,175	44,924	1,749	96.0%
Payroll Taxes	8,668	9,792	1,124	49,845	53,202	3,357	94.0%
LTD Insurance	547	211	(336)	1,152	1,059	(92)	109.0%
Pension Plan Contribution	5,491	4,914	(577)	47,633	46,849	(784)	102.0%
Employee Incentive Bonus	5,903	0	(5,903)	5,903	0	(5,903)	0.0%
<b>Total Payroll Expenses</b>	<b>153,840</b>	<b>155,074</b>	<b>1,234</b>	<b>832,651</b>	<b>861,548</b>	<b>28,897</b>	<b>97.%</b>
<b>General &amp; Administrative</b>							
Consumables (food used as supplies)	0	41	41	48	205	157	24.0%
Insurance - General	0	0	0	37,393	38,039	646	98.0%
Client Transportation	0	0	0	11,579	12,750	1,171	91.0%
Office Supplies	1,572	549	(1,023)	3,433	2,744	(689)	125.0%
Gym/Locker Room Supplies	2,270	2,570	300	9,157	12,851	3,694	71.0%
Program Supplies	8,796	2,175	(6,621)	24,280	17,158	(7,122)	142.0%
Janitorial Supplies	1,658	1,884	226	9,612	9,419	(194)	102.0%
CSI Over/Short Deposit	5	0	(5)	887	0	(887)	0.0%
<b>Total General &amp; Administrative</b>	<b>14,300</b>	<b>7,219</b>	<b>(7,081)</b>	<b>96,389</b>	<b>93,165</b>	<b>(3,224)</b>	<b>103.%</b>
<b>Human Resources</b>							
Employee Retention & Recognition	810	195	(615)	1,184	1,265	81	94.0%
Education & Training Seminars	0	746	746	846	3,730	2,885	23.0%
Insurance - Worker's Comp	2,971	3,965	994	14,855	19,825	4,970	75.0%
Recruitment	645	115	(530)	959	1,704	745	56.0%
Uniforms	0	568	568	3,336	3,902	566	85.0%
<b>Total Human Resources Expenses</b>	<b>4,426</b>	<b>5,589</b>	<b>1,163</b>	<b>21,180</b>	<b>30,427</b>	<b>9,247</b>	<b>70.%</b>
<b>Information Systems</b>							
IT/ Hardware/Electronics	0	0	0	0	2,380	2,380	0.0%
IT Workstations	0	42	42	0	2,528	2,528	0.0%
IT Software Expense	4,969	5,149	181	24,626	25,747	1,121	96.0%

**Beach Cities Health District**  
**ACTUAL TO BUDGET VARIANCE STATEMENT**  
For the Period Ending November 30, 2017

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
<b>Total Information Systems</b>							
<b>Expenses</b>	<b>4,969</b>	<b>5,191</b>	<b>222</b>	<b>24,626</b>	<b>30,655</b>	<b>6,029</b>	<b>80.0%</b>
<b>Community Relations</b>							
Dues & Memberships	0	0	0	0	2,824	2,824	0.0%
Educational Materials	0	20	20	0	101	101	0.0%
Postage	156	98	(58)	485	488	3	99.0%
Printing	3,015	435	(2,580)	5,247	2,173	(3,074)	241.0%
Subscriptions	0	12	12	36	60	24	60.0%
<b>Total Community Relations</b>	<b>3,171</b>	<b>564</b>	<b>(2,606)</b>	<b>5,768</b>	<b>5,646</b>	<b>(122)</b>	<b>102.0%</b>
<b>Facilities</b>							
Building Maintenance & Repair	85	1,929	1,843	7,179	11,440	4,261	63.0%
Equipment/Furniture < \$5,000	2,447	2,758	312	4,271	13,792	9,520	31.0%
Equipment/Lease	4,944	5,075	131	24,721	25,375	654	97.0%
Equipment/General Maintenance & Repair	(4,681)	1,491	6,172	7,124	7,456	332	96.0%
Landscape Maintenance	685	697	12	3,425	3,486	61	98.0%
Electricity	2,926	4,167	1,241	24,077	20,833	(3,244)	116.0%
Gas	62	70	8	188	350	162	54.0%
Waste Removal	331	238	(93)	1,056	1,190	134	89.0%
Plant Service	138	125	(13)	650	625	(25)	104.0%
Janitorial Services	9,975	10,000	25	49,875	50,000	125	100.0%
<b>Total Facilities Expenses</b>	<b>16,911</b>	<b>26,550</b>	<b>9,639</b>	<b>122,566</b>	<b>134,548</b>	<b>11,982</b>	<b>91.0%</b>
<b>Professional Services</b>							
Laundry Services	7,193	8,497	1,304	35,708	42,484	6,776	84.0%
Outside Services	1,950	980	(971)	4,881	4,898	16	100.0%
Outside Services - H&F	4,445	7,200	2,755	58,164	66,502	8,338	87.0%
Service Contracts	3,518	5,329	1,811	28,084	30,264	2,180	93.0%
Taxes & Licensing	602	81	(521)	879	403	(476)	218.0%
<b>Total Professional Services</b>	<b>17,707</b>	<b>22,086</b>	<b>4,379</b>	<b>127,716</b>	<b>144,550</b>	<b>16,835</b>	<b>88.0%</b>
<b>Expenses</b>	<b>17,707</b>	<b>22,086</b>	<b>4,379</b>	<b>127,716</b>	<b>144,550</b>	<b>16,835</b>	<b>88.0%</b>
<b>Other Expenses</b>							
<b>Grants &amp; Health Fund</b>							
<b>TOTAL EXPENSES</b>	<b>219,482</b>	<b>224,477</b>	<b>4,995</b>	<b>1,243,599</b>	<b>1,318,145</b>	<b>74,547</b>	<b>94.0%</b>
<b>Income (Loss) Before Cap Ex</b>	<b>2,529</b>	<b>(20,174)</b>	<b>22,703</b>	<b>(69,437)</b>	<b>(117,616)</b>	<b>48,179</b>	<b>59.0%</b>
FF&E	0	0	0	6,213	13,224	7,011	47.0%
Building	6,172	0	(6,172)	22,862	22,033	(829)	104.0%
<b>Total Capital Expenditures</b>	<b>6,172</b>	<b>0</b>	<b>(6,172)</b>	<b>29,074</b>	<b>35,257</b>	<b>6,182</b>	<b>82.0%</b>
<b>Net Income (Loss)</b>	<b>(3,644)</b>	<b>(20,174)</b>	<b>16,531</b>	<b>(98,511)</b>	<b>(152,872)</b>	<b>54,361</b>	<b>64.0%</b>
<b>Net Income (Loss)</b>	<b>(3,644)</b>	<b>(20,174)</b>	<b>16,531</b>	<b>(98,511)</b>	<b>(152,872)</b>	<b>54,361</b>	<b>64.0%</b>

**Beach Cities Health District**  
**ACTUAL TO BUDGET VARIANCE STATEMENT**  
For the Period Ending November 30, 2017

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
<b>REVENUE</b>							
Property Tax	281,559	281,559	0	1,407,795	1,407,795	0	100.0%
Interest	92,933	93,938	(1,005)	453,025	442,227	10,799	102.0%
Limited Partnership	236,007	235,500	507	806,321	803,500	2,821	100.0%
<b>Total Government</b>	<b>610,499</b>	<b>610,997</b>	<b>(498)</b>	<b>2,667,142</b>	<b>2,653,522</b>	<b>13,620</b>	<b>101.0%</b>
<b>TOTAL REVENUES</b>	<b>610,499</b>	<b>610,997</b>	<b>(498)</b>	<b>2,667,142</b>	<b>2,653,522</b>	<b>13,620</b>	<b>101.0%</b>
<b>Cost of Goods Sold</b>							
<b>Payroll</b>							
Salaries - Reg FT	120,899	125,263	4,364	603,336	629,342	26,006	96.0%
Salaries - Reg PT	6,713	8,934	2,221	30,986	41,200	10,214	75.0%
Salaries - Instructor (non-benefit)	(61)	220	281	1,123	1,400	277	80.0%
Cafeteria Plan Contribution	13,537	13,926	389	63,274	69,631	6,357	91.0%
Payroll Taxes	6,432	9,625	3,193	38,661	46,994	8,333	82.0%
LTD Insurance	379	331	(48)	1,684	1,653	(31)	102.0%
Pension Plan Contribution	18,718	21,122	2,404	103,909	109,054	5,145	95.0%
Unemployment Insurance	105	1,667	1,562	768	6,667	5,899	12.0%
Employee Serv award exp	0	225	225	790	1,125	335	70.0%
<b>Total Payroll Expenses</b>	<b>166,722</b>	<b>181,313</b>	<b>14,590</b>	<b>844,532</b>	<b>907,066</b>	<b>62,534</b>	<b>93.0%</b>
<b>General &amp; Administrative</b>							
Consumables (food used as supplies)	10	1,112	1,102	125	5,310	5,185	2.0%
Insurance - General	(3,106)	(3,102)	4	65,405	65,547	142	100.0%
Employee Travel/Parking	544	2,174	1,630	7,004	10,570	3,566	66.0%
Office Supplies	1,199	408	(791)	7,255	4,690	(2,565)	155.0%
Program Supplies	785	613	(173)	1,349	2,950	1,601	46.0%
Janitorial Supplies	350	200	(150)	1,002	1,000	(2)	100.0%
Other Supplies	131	270	139	812	1,350	538	60.0%
<b>Total General &amp; Administrative</b>	<b>(85)</b>	<b>1,675</b>	<b>1,760</b>	<b>82,953</b>	<b>91,417</b>	<b>8,465</b>	<b>91.0%</b>
<b>Human Resources</b>							
Employee Retention & Recognition	152	473	321	1,938	3,300	1,362	59.0%
Employee Wellness	976	3,747	2,771	12,251	21,135	8,884	58.0%
ADP Payroll Processing Fees	4,198	5,011	813	19,983	25,055	5,072	80.0%
Education & Training Seminars	4,354	6,702	2,347	8,330	14,908	6,578	56.0%
Insurance - Worker's Comp	283	377	94	(38,622)	1,885	40,507	(2049.0%)
Recruitment	1,939	1,411	(528)	6,002	17,074	11,073	35.0%
Tuition Reimbursement	0	761	761	895	8,607	7,712	10.0%
Uniforms	0	0	0	0	1,600	1,600	0.0%
<b>Total Human Resources Expenses</b>	<b>11,902</b>	<b>18,482</b>	<b>6,580</b>	<b>10,777</b>	<b>93,564</b>	<b>82,788</b>	<b>12.0%</b>
<b>Information Systems</b>							
IT Server Equipment	0	700	700	0	2,800	2,800	0.0%
Presentational Equipment	0	200	200	0	800	800	0.0%
Phone Equipment	0	600	600	163	2,400	2,237	7.0%
IT Repair & Maint Parts	164	120	(44)	623	500	(123)	125.0%
IT Website / Internet Equipment	10	0	(10)	1,560	2,353	793	66.0%
IT Monitors & Printers	0	42	42	614	708	95	87.0%
IT Network Expense	924	200	(724)	924	800	(124)	116.0%
IT Software Expense	20,892	13,288	(7,604)	43,446	41,608	(1,838)	104.0%
<b>Total Information Systems Expenses</b>	<b>21,990</b>	<b>15,150</b>	<b>(6,840)</b>	<b>47,330</b>	<b>51,969</b>	<b>4,640</b>	<b>91.0%</b>
<b>Community Relations</b>							
Advertising	8,714	10,235	1,521	43,763	60,407	16,644	72.0%
Community Outreach	500	1,299	799	7,939	8,245	306	96.0%
Dues & Memberships	1,093	333	(761)	20,308	21,328	1,020	95.0%

**Beach Cities Health District**  
**ACTUAL TO BUDGET VARIANCE STATEMENT**  
For the Period Ending November 30, 2017

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Educational Materials	0	0	0	107	200	93	53.%
Mailing Services	0	185	185	2,562	5,540	2,978	46.%
Management of Volunteers	308	645	337	1,544	5,083	3,538	30.%
Meetings	4,134	3,260	(874)	16,001	10,540	(5,461)	152.%
Postage	(188)	284	472	10,938	13,518	2,580	81.%
Printing	3,284	8,613	5,330	33,454	46,867	13,412	71.%
Promotional Items/Materials	2,581	8,100	5,519	4,864	12,980	8,116	37.%
Subscriptions	0	0	0	535	0	(535)	0.%
<b>Total Community Relations</b>	<b>20,425</b>	<b>32,953</b>	<b>12,528</b>	<b>142,015</b>	<b>184,707</b>	<b>42,692</b>	<b>77.%</b>
<b>Facilities</b>							
Equipment/Furniture < \$5,000	5,614	141	(5,473)	6,682	3,705	(2,977)	180.%
Equipment/Lease	0	25	25	1,653	1,925	272	86.%
Equipment/General Maintenance & Repair	1,679	0	(1,679)	3,442	3,000	(442)	115.%
Plant Service	127	125	(2)	601	625	24	96.%
Telephone	7,540	4,745	(2,795)	26,569	23,725	(2,844)	112.%
<b>Total Facilities Expenses</b>	<b>14,960</b>	<b>5,036</b>	<b>(9,924)</b>	<b>38,946</b>	<b>32,980</b>	<b>(5,966)</b>	<b>118.%</b>
<b>Professional Services</b>							
Accounting Services	3,198	1,600	(1,598)	25,810	24,250	(1,560)	106.%
Banking Services	6,843	8,725	1,882	29,306	34,900	5,594	84.%
Legal Services	0	6,541	6,541	18,396	22,707	4,310	81.%
Outside Services	36,094	18,468	(17,626)	155,136	124,733	(30,403)	124.%
Service Contracts	0	1,400	1,400	20,998	27,096	6,098	77.%
Taxes & Licensing	428	100	(328)	4,691	4,800	109	98.%
<b>Total Professional Services Expenses</b>	<b>46,563</b>	<b>36,835</b>	<b>(9,729)</b>	<b>254,337</b>	<b>238,486</b>	<b>(15,851)</b>	<b>107.%</b>
<b>Other Expenses</b>							
Interest Expense	25,973	25,973	0	132,086	132,086	(0)	100.%
<b>Total Other Expenses</b>	<b>25,973</b>	<b>25,973</b>	<b>0</b>	<b>132,086</b>	<b>132,086</b>	<b>(0)</b>	<b>100.%</b>
<b>Grants &amp; Health Fund</b>							
Grants	9,900	9,900	0	24,000	24,000	0	100.%
Total Funds & Grants Expenses	9,900	9,900	0	24,000	24,000	0	100.%
<b>TOTAL EXPENSES</b>	<b>318,351</b>	<b>327,315</b>	<b>8,965</b>	<b>1,576,975</b>	<b>1,756,276</b>	<b>179,301</b>	<b>90.%</b>
<b>Income (Loss) Before Cap Ex</b>	<b>292,148</b>	<b>283,682</b>	<b>8,467</b>	<b>1,090,167</b>	<b>897,246</b>	<b>192,921</b>	<b>122.%</b>
MIS	3,833	0	(3,833)	37,546	64,500	26,954	58.%
FF&E	(3,503)	0	3,503	0	0	0	0.%
<b>Total Capital Expenditures</b>	<b>330</b>	<b>0</b>	<b>(330)</b>	<b>37,546</b>	<b>64,500</b>	<b>26,954</b>	<b>58.%</b>
<b>Net Income (Loss)</b>	<b>291,818</b>	<b>283,682</b>	<b>8,137</b>	<b>1,052,622</b>	<b>832,746</b>	<b>219,876</b>	<b>126.%</b>
<b>Net Income (Loss)</b>	<b>291,818</b>	<b>283,682</b>	<b>8,137</b>	<b>1,052,622</b>	<b>832,746</b>	<b>219,876</b>	<b>126.%</b>

**Beach Cities Health District**  
**ACTUAL TO BUDGET VARIANCE STATEMENT**  
For the Period Ending November 30, 2017

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
<b>REVENUE</b>							
Lease	267,692	267,301	391	1,335,671	1,336,301	(630)	100.0%
<b>Total Government</b>	<b>267,692</b>	<b>267,301</b>	<b>391</b>	<b>1,335,671</b>	<b>1,336,301</b>	<b>(630)</b>	<b>100.0%</b>
<b>TOTAL REVENUES</b>	<b>267,692</b>	<b>267,301</b>	<b>391</b>	<b>1,335,671</b>	<b>1,336,301</b>	<b>(630)</b>	<b>100.0%</b>
<b>Cost of Goods Sold</b>							
<b>Payroll</b>							
Salaries - Reg FT	5,583	5,583	(0)	27,660	27,661	1	100.0%
Cafeteria Plan Contribution	425	418	(7)	2,104	2,090	(14)	101.0%
Payroll Taxes	158	384	226	1,142	1,852	710	62.0%
LTD Insurance	11	11	(0)	83	53	(30)	156.0%
Pension Plan Contribution	70	341	271	2,517	3,736	1,219	67.0%
<b>Total Payroll Expenses</b>	<b>6,247</b>	<b>6,737</b>	<b>490</b>	<b>33,506</b>	<b>35,392</b>	<b>1,886</b>	<b>95.0%</b>
<b>General &amp; Administrative</b>							
Insurance - General	0	0	0	105,216	106,108	892	99.0%
Employee Travel/Parking	4	0	(4)	4	0	(4)	0.0%
Janitorial Supplies	4,039	2,400	(1,639)	15,384	12,000	(3,384)	128.0%
Other Supplies	103	0	(103)	388	0	(388)	0.0%
<b>Total General &amp; Administrative</b>	<b>4,146</b>	<b>2,400</b>	<b>(1,746)</b>	<b>120,991</b>	<b>118,108</b>	<b>(2,883)</b>	<b>102.0%</b>
<b>Human Resources</b>							
Insurance - Worker's Comp	16	21	5	80	105	25	76.0%
<b>Total Human Resources Expenses</b>	<b>16</b>	<b>21</b>	<b>5</b>	<b>80</b>	<b>105</b>	<b>25</b>	<b>76.0%</b>
<b>Information Systems</b>							
<b>Community Relations</b>							
Meetings	150	0	(150)	150	0	(150)	0.0%
Postage	0	0	0	12	0	(12)	0.0%
<b>Total Community Relations</b>	<b>150</b>	<b>0</b>	<b>(150)</b>	<b>162</b>	<b>0</b>	<b>(162)</b>	<b>0.0%</b>
<b>Facilities</b>							
Building Maintenance & Repair	18,796	10,300	(8,496)	71,287	56,150	(15,137)	127.0%
Equipment/Furniture < \$5,000	2,665	2,250	(415)	8,404	10,500	2,096	80.0%
Equipment/Lease	7,163	7,163	0	35,815	35,815	0	100.0%
Equipment/General Maintenance & Repair	10,808	7,984	(2,824)	53,557	58,000	4,443	92.0%
Landscape Maintenance	5,654	5,660	6	29,002	24,925	(4,077)	116.0%
Electricity	31,691	28,280	(3,411)	185,381	185,600	219	100.0%
Gas	6,319	12,000	5,681	45,369	60,000	14,631	76.0%
Water	7,817	8,700	883	40,247	43,500	3,253	93.0%
Waste Removal	938	1,007	69	4,688	5,035	347	93.0%
Plant Service	0	300	300	0	1,500	1,500	0.0%
Janitorial Services	9,440	9,440	0	46,950	47,200	250	99.0%
BOE allocation to tenants	(59,282)	(59,282)	(0)	(296,409)	(296,410)	(1)	100.0%
<b>Total Facilities Expenses</b>	<b>42,008</b>	<b>33,802</b>	<b>(8,206)</b>	<b>224,291</b>	<b>231,815</b>	<b>7,524</b>	<b>97.0%</b>
<b>Professional Services</b>							
Banking Services	25	0	(25)	125	0	(125)	0.0%
Outside Services	0	0	0	421	0	(421)	0.0%
Outside Services - Property Engineering/Maintenance Services	5,000	5,000	0	25,000	25,000	0	100.0%
Service Contracts	22,596	21,815	(781)	121,904	107,522	(14,382)	113.0%
Taxes & Licensing	123	75	(48)	2,803	2,765	(38)	101.0%
	1,857	0	(1,857)	5,431	3,420	(2,011)	159.0%
<b>Total Professional Services Expenses</b>	<b>29,601</b>	<b>26,890</b>	<b>(2,711)</b>	<b>155,684</b>	<b>138,707</b>	<b>(16,977)</b>	<b>112.0%</b>

**Beach Cities Health District**  
**ACTUAL TO BUDGET VARIANCE STATEMENT**  
For the Period Ending November 30, 2017

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
<b>Other Expenses</b>							
Prospect South Bay	8,039	5,000	(3,039)	30,556	25,000	(5,556)	122.%
<b>Total Other Expenses</b>	<b>8,039</b>	<b>5,000</b>	<b>(3,039)</b>	<b>30,556</b>	<b>25,000</b>	<b>(5,556)</b>	<b>122.%</b>
<b>Grants &amp; Health Fund</b>							
<b>TOTAL EXPENSES</b>	<b>90,207</b>	<b>74,850</b>	<b>(15,357)</b>	<b>565,270</b>	<b>549,127</b>	<b>(16,143)</b>	<b>103.%</b>
<b>Income (Loss) Before Cap Ex</b>	<b>177,485</b>	<b>192,451</b>	<b>(14,966)</b>	<b>770,401</b>	<b>787,174</b>	<b>(16,773)</b>	<b>98.%</b>
Building	89,665	18,596	(71,069)	383,772	4,931,719	4,547,947	8.%
Total Capital Expenditures	89,665	18,596	(71,069)	383,772	4,931,719	4,547,947	8.%
<b>Net Income (Loss)</b>	<b>87,820</b>	<b>173,855</b>	<b>(86,035)</b>	<b>386,629</b>	<b>(4,144,545)</b>	<b>4,531,174</b>	<b>(9.%)</b>
<b>Net Income (Loss)</b>	<b>87,820</b>	<b>173,855</b>	<b>(86,035)</b>	<b>386,629</b>	<b>(4,144,545)</b>	<b>4,531,174</b>	<b>(9.%)</b>



Consolidated Summary Statement

BEACH CITIES HEALTH DISTRICT

Portfolio Summary

Portfolio Holdings	Cash Dividends and Income	Closing Market Value
PFM Managed Account	33,940.35	24,812,069.78
State Pool	0.00	1,849,985.67
<b>Total</b>	<b>\$33,940.35</b>	<b>\$26,662,055.45</b>

Investment Allocation

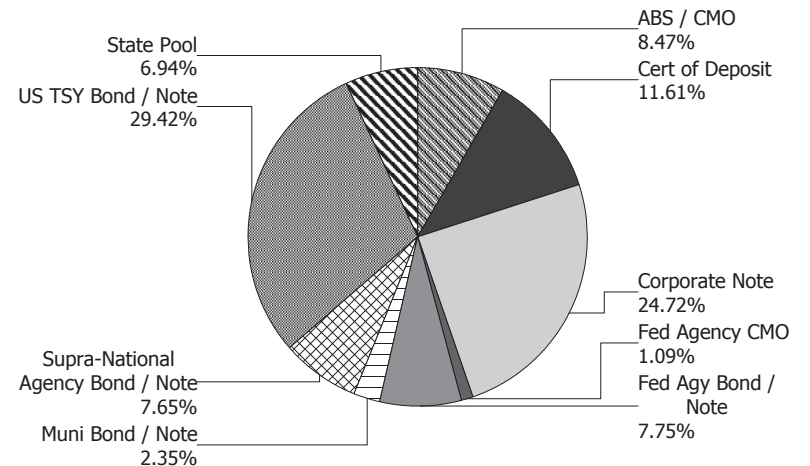
Investment Type	Closing Market Value	Percent
Asset-Backed Security / Collateralized Mortgage C	2,257,399.07	8.47
Certificate of Deposit	3,095,358.70	11.61
Corporate Note	6,590,727.48	24.72
Federal Agency Collateralized Mortgage Obligatio	290,963.12	1.09
Federal Agency Bond / Note	2,067,601.99	7.75
Municipal Bond / Note	626,979.80	2.35
Supra-National Agency Bond / Note	2,039,901.73	7.65
U.S. Treasury Bond / Note	7,843,137.89	29.42
State Pool	1,849,985.67	6.94
<b>Total</b>	<b>\$26,662,055.45</b>	<b>100.00%</b>

Maturity Distribution (Fixed Income Holdings)

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	1,849,985.67	6.93
31 to 60 days	0.00	0.00
61 to 90 days	44,720.12	0.17
91 to 180 days	917,142.91	3.44
181 days to 1 year	359,488.49	1.35
1 to 2 years	4,041,442.64	15.16
2 to 3 years	6,223,386.26	23.34
3 to 4 years	11,984,464.86	44.95
4 to 5 years	1,241,424.50	4.66
Over 5 years	0.00	0.00
<b>Total</b>	<b>\$26,662,055.45</b>	<b>100.00%</b>

Weighted Average Days to Maturity 967

Sector Allocation







## Managed Account Summary Statement

For the Month Ending **November 30, 2017**

BCHD GENERAL FUND - 08501000

### Transaction Summary - Managed Account

<b>Opening Market Value</b>	<b>\$24,990,074.87</b>
Maturities/Calls	(86,741.11)
Principal Dispositions	(1,487,122.83)
Principal Acquisitions	1,506,628.75
Unsettled Trades	0.00
Change in Current Value	(110,769.90)
<b>Closing Market Value</b>	<b>\$24,812,069.78</b>

### Cash Transactions Summary - Managed Account

Maturities/Calls	0.00
Sale Proceeds	1,499,186.95
Coupon/Interest/Dividend Income	41,519.49
Principal Payments	86,741.11
Security Purchases	(1,510,054.10)
Net Cash Contribution	0.00
Reconciling Transactions	0.00

### Earnings Reconciliation (Cash Basis) - Managed Account

Interest/Dividends/Coupons Received	53,583.61
Less Purchased Interest Related to Interest/Coupons	(3,425.35)
Plus Net Realized Gains/Losses	(16,217.91)
<b>Total Cash Basis Earnings</b>	<b>\$33,940.35</b>

### Cash Balance

<b>Closing Cash Balance</b>	<b>\$134,854.92</b>
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### Earnings Reconciliation (Accrual Basis)

	<b>Total</b>
Ending Amortized Value of Securities	25,009,306.75
Ending Accrued Interest	102,854.50
Plus Proceeds from Sales	1,499,186.95
Plus Proceeds of Maturities/Calls/Principal Payments	86,741.11
Plus Coupons/Dividends Received	41,519.49
Less Cost of New Purchases	(1,510,054.10)
Less Beginning Amortized Value of Securities	(25,086,892.44)
Less Beginning Accrued Interest	(111,569.16)
<b>Total Accrual Basis Earnings</b>	<b>\$31,093.10</b>



## Portfolio Summary and Statistics

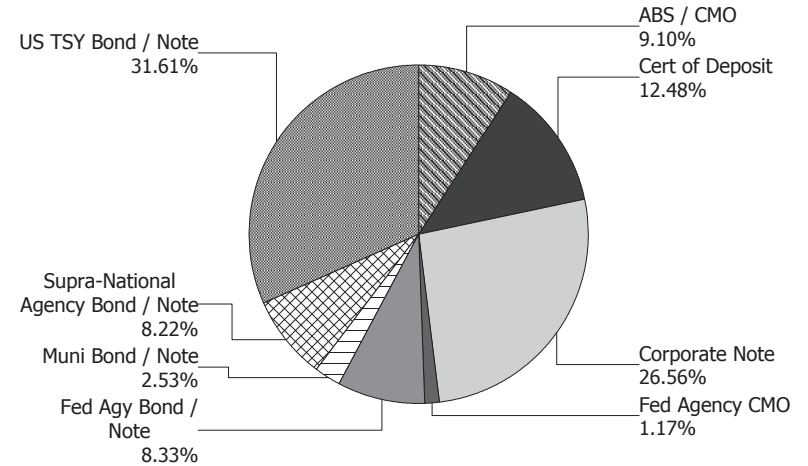
For the Month Ending **November 30, 2017**

BCHD GENERAL FUND - 08501000

### Account Summary

Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	7,885,000.00	7,843,137.89	31.61
Supra-National Agency Bond / Note	2,055,000.00	2,039,901.73	8.22
Municipal Bond / Note	630,000.00	626,979.80	2.53
Federal Agency Collateralized Mortgage Obligation	291,429.70	290,963.12	1.17
Federal Agency Bond / Note	2,110,000.00	2,067,601.99	8.33
Corporate Note	6,575,000.00	6,590,727.48	26.56
Certificate of Deposit	3,100,000.00	3,095,358.70	12.48
Asset-Backed Security / Collateralized Mortgage Obligation	2,265,699.58	2,257,399.07	9.10
<b>Managed Account Sub-Total</b>	<b>24,912,129.28</b>	<b>24,812,069.78</b>	<b>100.00%</b>
Accrued Interest		102,854.50	
<b>Total Portfolio</b>	<b>24,912,129.28</b>	<b>24,914,924.28</b>	

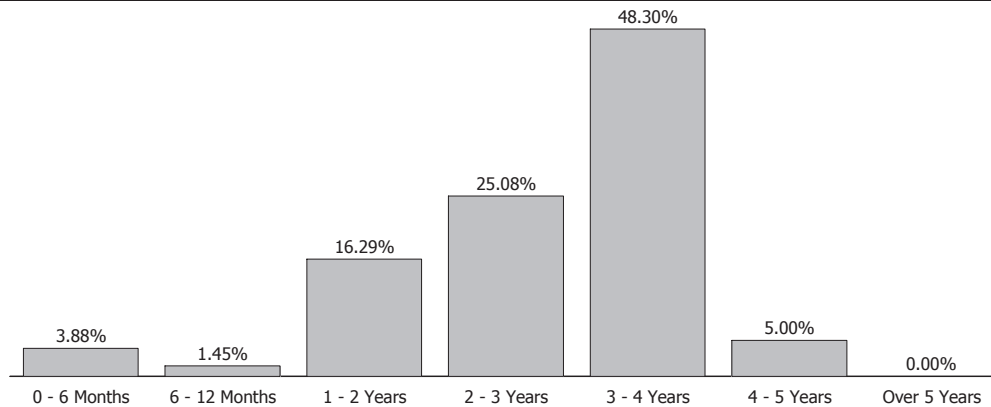
### Sector Allocation



### Unsettled Trades

0.00 0.00

### Maturity Distribution



### Characteristics

Yield to Maturity at Cost	1.79%
Yield to Maturity at Market	2.02%
Duration to Worst	2.66
Weighted Average Days to Maturity	1039



## Managed Account Issuer Summary

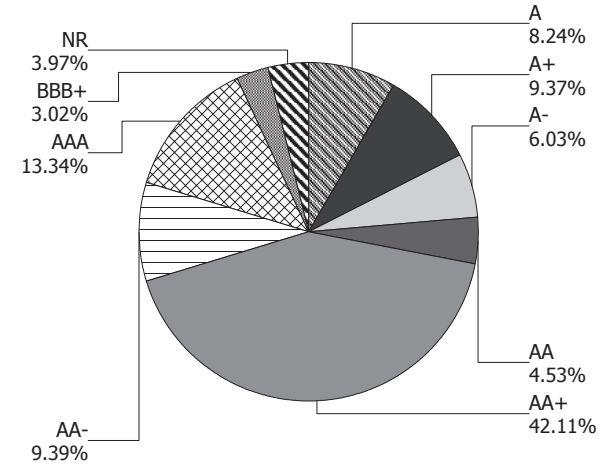
For the Month Ending **November 30, 2017**

BCHD GENERAL FUND - 08501000

### Issuer Summary

Issuer	Market Value of Holdings	Percent
ALLY AUTO RECEIVABLES TRUST	548,525.09	2.21
AMERICAN EXPRESS CO	328,655.55	1.32
AMERICAN HONDA FINANCE	501,067.00	2.02
APPLE INC	245,408.75	0.99
BANK OF AMERICA CO	250,637.00	1.01
BANK OF MONTREAL	501,468.00	2.02
BB&T CORPORATION	187,740.57	0.76
BURLINGTON NORTHERN SANTA FE	130,677.75	0.53
CISCO SYSTEMS INC	235,437.34	0.95
CITIGROUP INC	630,732.95	2.54
DEERE & COMPANY	245,276.75	0.99
FANNIE MAE	1,484,738.57	5.99
FEDERAL HOME LOAN BANKS	493,791.18	1.99
FORD CREDIT AUTO OWNER TRUST	490,804.36	1.98
FREDDIE MAC	380,035.36	1.53
GENERAL ELECTRIC CO	373,095.10	1.50
GOLDMAN SACHS GROUP INC	249,848.00	1.01
HOME DEPOT INC	99,386.00	0.40
HONDA AUTO RECEIVABLES	264,433.64	1.07
HSBC HOLDINGS PLC	325,281.13	1.31
HYUNDAI AUTO RECEIVABLES	178,514.09	0.72
INTER-AMERICAN DEVELOPMENT BANK	1,129,696.89	4.55
INTERNATIONAL BUSINESS MACHINES	245,438.50	0.99
INTL BANK OF RECONSTRUCTION AND DEV	910,204.84	3.67
JP MORGAN CHASE & CO	474,608.60	1.91
MITSUBISHI UFJ FINANCIAL GROUP INC	249,509.75	1.01
MORGAN STANLEY	248,973.26	1.00
NISSAN AUTO RECEIVABLES	109,148.98	0.44
PACCAR FINANCIAL CORP	124,537.38	0.50
PFIZER INC	503,735.00	2.03
SKANDINAVISKA ENSKILDA BANKEN AB	446,897.55	1.80
STATE OF CONNECTICUT	256,180.60	1.03

### Credit Quality (S&P Ratings)





## Managed Account Issuer Summary

For the Month Ending **November 30, 2017**

BCHD GENERAL FUND - 08501000

<b>Issuer</b>	<b>Market Value of Holdings</b>	<b>Percent</b>
STATE STREET CORPORATION	68,631.22	0.28
SUMITOMO MITSUI FINANCIAL GROUP INC	499,690.00	2.01
SVENSKA HANDELSBANKEN AB	498,346.00	2.01
SWEDBANK AB	498,779.00	2.01
THE BANK OF NEW YORK MELLON CORPORATION	251,100.50	1.01
TOYOTA MOTOR CORP	610,431.54	2.46
UNITED STATES TREASURY	7,843,137.89	31.62
UNIVERSITY OF CALIFORNIA	370,799.20	1.49
US BANCORP	253,878.00	1.02
WAL-MART STORES INC	248,359.25	1.00
WELLS FARGO & COMPANY	423,763.25	1.71
WESTPAC BANKING CORP	400,668.40	1.61
<b>Total</b>	<b>\$24,812,069.78</b>	<b>100.00%</b>



**Managed Account Detail of Securities Held**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

<b>Security Type/Description Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 11/15/2010 2.625% 11/15/2020	912828PC8	70,000.00	AA+	Aaa	05/03/16	05/06/16	74,342.19	1.21	81.22	72,863.34	71,427.37
US TREASURY NOTES DTD 12/02/2013 2.000% 11/30/2020	912828A42	200,000.00	AA+	Aaa	03/02/16	03/04/16	205,710.94	1.38	10.99	203,654.97	200,453.20
US TREASURY NOTES DTD 02/28/2014 2.000% 02/28/2021	912828B90	575,000.00	AA+	Aaa	07/06/16	07/08/16	603,121.09	0.92	2,922.65	594,769.68	575,673.90
US TREASURY NOTES DTD 05/02/2016 1.375% 04/30/2021	912828Q78	465,000.00	AA+	Aaa	01/03/17	01/05/17	455,772.66	1.86	547.53	457,646.16	455,536.32
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	650,000.00	AA+	Aaa	03/15/17	03/17/17	633,115.23	2.02	24.55	635,866.06	636,238.20
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	800,000.00	AA+	Aaa	09/01/16	09/02/16	828,750.00	1.22	43.96	821,362.11	800,000.00
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	350,000.00	AA+	Aaa	10/03/16	10/05/16	363,138.67	1.21	1,779.01	360,107.13	349,644.40
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	675,000.00	AA+	Aaa	04/03/17	04/05/17	680,220.70	1.82	3,430.94	679,471.92	674,314.20
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,125,000.00	AA+	Aaa	12/01/16	12/05/16	1,128,339.84	1.93	5,718.23	1,127,677.52	1,123,857.00
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,150,000.00	AA+	Aaa	07/06/17	07/11/17	1,156,962.89	1.85	5,845.30	1,156,333.36	1,148,831.60
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,275,000.00	AA+	Aaa	06/27/17	06/29/17	1,288,895.51	1.73	6,480.66	1,287,533.19	1,273,704.60
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	550,000.00	AA+	Aaa	10/05/17	10/10/17	537,259.77	1.85	588.74	537,694.49	533,457.10
<b>Security Type Sub-Total</b>		<b>7,885,000.00</b>					<b>7,955,629.49</b>	<b>1.67</b>	<b>27,473.78</b>	<b>7,934,979.93</b>	<b>7,843,137.89</b>
<b>Supra-National Agency Bond / Note</b>											
INTER-AMERICAN DEVELOPMENT BANK DTD 04/12/2016 1.000% 05/13/2019	458182DX7	335,000.00	AAA	Aaa	04/05/16	04/12/16	333,995.00	1.10	167.50	334,523.30	330,916.69



**Managed Account Detail of Securities Held**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Supra-National Agency Bond / Note</b>											
INTL BK RECON & DEVELOP NOTES DTD 03/21/2017 1.875% 04/21/2020	459058FZ1	370,000.00	AAA	Aaa	03/14/17	03/21/17	369,678.10	1.90	770.83	369,751.48	368,938.84
INTER-AMERICAN DEVEL BK NOTE DTD 04/12/2017 1.625% 05/12/2020	4581X0CX4	300,000.00	AAA	Aaa	04/05/17	04/12/17	299,289.00	1.70	257.29	299,434.29	297,502.20
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	550,000.00	AAA	Aaa	09/12/17	09/19/17	548,680.00	1.64	1,717.10	548,766.54	541,266.00
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	500,000.00	AAA	Aaa	10/02/17	10/10/17	504,634.55	1.81	649.31	504,429.78	501,278.00
<b>Security Type Sub-Total</b>		<b>2,055,000.00</b>					<b>2,056,276.65</b>	<b>1.65</b>	<b>3,562.03</b>	<b>2,056,905.39</b>	<b>2,039,901.73</b>
<b>Municipal Bond / Note</b>											
UNIV OF CAL TXBL REV BONDS DTD 10/02/2013 2.054% 05/15/2018	91412GSZ9	370,000.00	AA	Aa2	09/26/13	10/02/13	370,000.00	2.05	337.77	370,000.00	370,799.20
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	260,000.00	A+	A1	08/03/16	08/17/16	260,561.60	1.23	995.22	260,322.29	256,180.60
<b>Security Type Sub-Total</b>		<b>630,000.00</b>					<b>630,561.60</b>	<b>1.72</b>	<b>1,332.99</b>	<b>630,322.29</b>	<b>626,979.80</b>
<b>Federal Agency Collateralized Mortgage Obligation</b>											
FNMA SERIES 2015-M1 ASQ2 DTD 01/15/2015 1.626% 02/01/2018	3136AMKW8	44,765.38	AA+	Aaa	01/15/15	01/30/15	45,212.69	1.26	60.66	44,765.38	44,720.12
FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	42,647.63	AA+	Aaa	04/15/15	04/30/15	43,073.95	0.83	55.09	42,656.62	42,608.71
FHLMC SERIES K705 A1 DTD 09/24/2014 1.626% 07/01/2018	3137AKKB6	34,237.50	AA+	Aaa	09/24/14	09/29/14	34,708.26	0.89	46.39	34,270.13	34,207.36
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	43,252.08	AA+	Aaa	11/06/15	11/30/15	43,684.60	1.20	68.41	43,355.67	43,242.40
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODO0	126,527.11	AA+	Aaa	10/07/15	10/30/15	127,794.14	1.08	173.55	127,005.90	126,184.53



**Managed Account Detail of Securities Held**

For the Month Ending **November 30, 2017**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
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**Federal Agency Collateralized Mortgage Obligation**

<b>Security Type Sub-Total</b>		<b>291,429.70</b>					<b>294,473.64</b>	<b>1.07</b>	<b>404.10</b>	<b>292,053.70</b>	<b>290,963.12</b>
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**Federal Agency Bond / Note**

FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	225,000.00	AA+	Aaa	08/31/16	09/02/16	224,649.00	1.05	581.25	224,794.13	221,825.03
FNMA NOTES DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	550,000.00	AA+	Aaa	02/24/17	02/28/17	549,648.00	1.52	2,131.25	549,735.53	545,141.30
FHLMC AGENCY NOTES DTD 04/20/2017 1.375% 04/20/2020	3137EAEF2	350,000.00	AA+	Aaa	04/19/17	04/20/17	348,803.00	1.49	548.09	349,043.75	345,828.00
FHLB GLOBAL NOTE DTD 07/14/2016 1.125% 07/14/2021	3130A8QS5	510,000.00	AA+	Aaa	07/14/16	07/15/16	506,898.69	1.25	2,183.44	507,734.75	493,791.18
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	115,000.00	AA+	Aaa	08/17/16	08/19/16	114,606.59	1.32	415.28	114,705.23	111,614.52
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	360,000.00	AA+	Aaa	08/17/16	08/19/16	358,542.00	1.33	1,300.00	358,907.50	349,401.96

<b>Security Type Sub-Total</b>		<b>2,110,000.00</b>					<b>2,103,147.28</b>	<b>1.36</b>	<b>7,159.31</b>	<b>2,104,920.89</b>	<b>2,067,601.99</b>
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**Corporate Note**

PFIZER INC GLOBAL NOTES DTD 02/19/2003 4.650% 03/01/2018	717081AQ6	500,000.00	AA	A1	04/25/13	04/30/13	583,575.00	1.09	5,812.50	504,423.44	503,735.00
HSBC USA CORP NOTES DTD 08/07/2015 2.000% 08/07/2018	40428HPU0	325,000.00	A	A2	08/04/15	08/07/15	324,444.25	2.06	2,058.33	324,870.50	325,281.13
CISCO SYSTEMS INC GLOBAL NOTES DTD 03/03/2014 2.125% 03/01/2019	17275RAR3	235,000.00	AA-	A1	08/29/14	09/04/14	237,232.50	1.90	1,248.44	235,640.24	235,437.34
AMERICAN HONDA FINANCE GLOBAL NOTES DTD 09/09/2014 2.250% 08/15/2019	02665WAH4	500,000.00	A+	A2	09/04/14	09/09/14	499,075.00	2.29	3,312.50	499,667.21	501,067.00
BURLINGTON NRTH CORP DTD 09/24/2009 4.700% 10/01/2019	12189TBC7	125,000.00	A	A3	06/03/16	06/08/16	137,987.50	1.48	979.17	132,262.96	130,677.75



**Managed Account Detail of Securities Held**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

<b>Security Type/Description Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Corporate Note</b>											
GENERAL ELECTRIC CAP CORP NOTES DTD 01/08/2010 5.500% 01/08/2020	36962G4J0	350,000.00	AA-	A2	03/20/15	03/25/15	404,715.50	2.05	7,646.53	374,699.87	373,095.10
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	475,000.00	A-	A3	10/01/15	10/06/15	471,580.00	2.43	3,800.00	473,253.47	474,608.60
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	125,000.00	A	A2	03/24/15	03/27/15	125,480.00	2.07	903.30	125,221.02	124,636.25
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	300,000.00	A	A2	02/02/15	02/05/15	302,097.00	2.00	2,167.92	300,935.50	299,127.00
AMERICAN EXPRESS CREDIT (CALLABLE) CORP DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	180,000.00	A-	A2	02/28/17	03/03/17	179,812.80	2.24	968.00	179,858.14	179,711.10
TOYOTA MOTOR CORP NOTES DTD 03/12/2015 2.150% 03/12/2020	89236TCF0	125,000.00	AA-	Aa3	03/23/15	03/27/15	126,110.00	1.96	589.76	125,523.99	124,880.88
TOYOTA MOTOR CREDIT CORP (CALLABLE) DTD 04/17/2017 1.950% 04/17/2020	89236TDU6	200,000.00	AA-	Aa3	04/11/17	04/17/17	199,908.00	1.97	476.67	199,926.65	198,888.20
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	100,000.00	A	A2	05/24/17	06/05/17	99,942.00	1.82	880.00	99,951.24	99,386.00
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	125,000.00	A+	A1	11/06/17	11/13/17	124,988.75	2.05	128.13	124,988.93	124,537.38
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.900% 12/15/2020	931142EA7	250,000.00	AA	Aa2	10/11/17	10/20/17	249,637.50	1.95	540.97	249,650.91	248,359.25
BRANCH BANKING & TRUST (CALLABLE) NOTES DTD 10/26/2017 2.150% 02/01/2021	05531FAZ6	65,000.00	A-	A2	10/23/17	10/26/17	64,970.10	2.17	135.87	64,970.65	64,450.82
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	250,000.00	A	A1	05/16/16	05/19/16	255,745.00	2.00	798.61	253,979.36	251,100.50
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	250,000.00	A-	Baa1	11/01/17	11/03/17	251,940.00	2.39	765.63	251,898.15	250,637.00





**Managed Account Detail of Securities Held**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Corporate Note</b>											
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	BBB+	A3	05/05/16	05/10/16	125,800.00	2.36	347.22	125,558.48	124,486.63
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	BBB+	A3	11/01/17	11/03/17	125,405.00	2.40	347.22	125,396.32	124,486.63
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.625% 04/25/2021	38141GVU5	250,000.00	BBB+	A3	11/01/17	11/03/17	251,320.00	2.47	656.25	251,291.01	249,848.00
AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	150,000.00	A-	A2	05/05/16	05/10/16	150,820.50	2.13	243.75	150,569.25	148,944.45
BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	125,000.00	A-	A2	05/10/16	05/16/16	124,917.50	2.06	149.48	124,942.28	123,289.75
STATE STREET CORP NOTES DTD 05/19/2016 1.950% 05/19/2021	857477AV5	70,000.00	A	A1	05/19/16	05/24/16	69,735.40	2.03	45.50	69,813.30	68,631.22
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	250,000.00	BBB+	Baa1	11/01/17	11/03/17	252,975.00	2.59	3,484.03	252,923.12	251,422.50
US BANK NA CINCINNATI (CALLABLE) NOTE DTD 07/23/2012 2.950% 07/15/2022	91159JAA4	250,000.00	A-	A1	09/13/17	09/15/17	256,442.50	2.38	2,786.11	256,173.83	253,878.00
IBM CREDIT CORP NOTE DTD 09/08/2017 2.200% 09/08/2022	44932HAC7	250,000.00	A+	A1	09/11/17	09/13/17	249,342.50	2.26	1,268.06	249,369.82	245,438.50
JOHN DEERE CAPITAL CORP NOTE DTD 09/08/2017 2.150% 09/08/2022	24422ETV1	250,000.00	A	A2	09/13/17	09/15/17	248,232.50	2.30	1,239.24	248,303.85	245,276.75
APPLE INC CORP (CALLABLE) NOTES DTD 09/12/2017 2.100% 09/12/2022	037833DC1	250,000.00	AA+	Aa1	09/12/17	09/14/17	248,565.00	2.22	1,152.08	248,623.51	245,408.75
<b>Security Type Sub-Total</b>		<b>6,575,000.00</b>					<b>6,742,796.80</b>	<b>2.10</b>	<b>44,931.27</b>	<b>6,624,687.00</b>	<b>6,590,727.48</b>

**Certificate of Deposit**



**Managed Account Detail of Securities Held**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Certificate of Deposit</b>											
SVENSKA HANDELSBANKEN NY LT CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	500,000.00	AA-	Aa2	01/10/17	01/12/17	500,000.00	1.91	3,780.00	500,000.00	498,346.00
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 02/09/2017 1.880% 02/07/2019	06427KRC3	500,000.00	A+	A1	02/08/17	02/09/17	500,000.00	1.90	2,976.67	500,000.00	501,468.00
SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YVNO	500,000.00	A	A1	05/03/17	05/04/17	500,000.00	2.05	797.22	500,000.00	499,690.00
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019	83050FXT3	450,000.00	A+	Aa3	08/03/17	08/04/17	449,824.50	1.85	2,737.00	449,853.19	446,897.55
BANK TOKYO MITSUBISHI UFJ LTD LT CD DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	250,000.00	A+	A1	09/25/17	09/27/17	250,000.00	2.07	934.38	250,000.00	249,509.75
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	400,000.00	AA-	Aa3	08/03/17	08/07/17	400,000.00	2.05	2,596.67	400,000.00	400,668.40
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	500,000.00	AA-	Aa3	11/16/17	11/17/17	500,000.00	2.30	441.39	500,000.00	498,779.00

<b>Security Type Sub-Total</b>		<b>3,100,000.00</b>					<b>3,099,824.50</b>	<b>2.02</b>	<b>14,263.33</b>	<b>3,099,853.19</b>	<b>3,095,358.70</b>
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<b>Asset-Backed Security / Collateralized Mortgage Obligation</b>											
HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	100,470.28	AAA	NR	02/16/16	02/25/16	100,456.01	1.23	44.26	100,463.45	100,135.75
TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	162,513.33	AAA	Aaa	02/23/16	03/02/16	162,504.11	1.25	90.29	162,508.61	161,986.98
HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814OAC2	90,000.00	NR	Aaa	05/24/16	05/31/16	89,998.25	1.39	55.60	89,999.03	89,715.44
FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	102,715.97	AAA	NR	01/20/16	01/26/16	102,713.79	1.39	63.46	102,714.81	102,450.01
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	90,000.00	AAA	Aaa	05/24/16	05/31/16	89,991.26	1.44	57.60	89,994.55	89,792.42
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	50,000.00	AAA	Aaa	03/22/16	03/30/16	49,990.30	1.57	34.67	49,994.28	49,883.74



**Managed Account Detail of Securities Held**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Asset-Backed Security / Collateralized Mortgage Obligation</b>											
FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	60,000.00	Aaa	NR	04/19/16	04/26/16	59,994.31	1.33	35.47	59,996.59	59,722.30
NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	50,000.00	NR	Aaa	04/18/16	04/27/16	49,992.25	1.33	29.33	49,995.26	49,661.70
NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	60,000.00	NR	Aaa	08/02/16	08/10/16	59,994.26	1.18	31.47	59,996.22	59,487.28
CITIBANK ABS 2017-A2 A2 DTD 01/26/2017 1.740% 01/17/2021	17305EGA7	380,000.00	AAA	Aaa	01/19/17	01/26/17	379,927.23	1.75	2,461.13	380,000.00	379,310.45
TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	125,000.00	AAA	Aaa	03/07/17	03/15/17	124,985.29	1.74	96.11	124,985.29	124,675.48
HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	130,000.00	AAA	Aaa	09/14/16	09/21/16	129,982.50	1.30	74.53	129,987.55	128,630.35
ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	100,000.00	NR	Aaa	01/24/17	01/31/17	99,991.26	1.70	75.56	99,993.02	99,632.67
FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	330,000.00	NR	Aaa	01/18/17	01/25/17	329,998.78	1.67	244.93	329,999.11	328,632.05
ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	360,000.00	NR	Aaa	03/21/17	03/29/17	359,957.56	1.79	284.80	359,964.41	359,100.00
HAROT 2017-3 A3 DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	75,000.00	AAA	NR	09/25/17	09/29/17	74,991.88	1.94	48.48	74,992.18	74,582.45
<b>Security Type Sub-Total</b>		<b>2,265,699.58</b>					<b>2,265,469.04</b>	<b>1.58</b>	<b>3,727.69</b>	<b>2,265,584.36</b>	<b>2,257,399.07</b>
<b>Managed Account Sub-Total</b>		<b>24,912,129.28</b>					<b>25,148,179.00</b>	<b>1.79</b>	<b>102,854.50</b>	<b>25,009,306.75</b>	<b>24,812,069.78</b>
<b>Securities Sub-Total</b>		<b>\$24,912,129.28</b>					<b>\$25,148,179.00</b>	<b>1.79%</b>	<b>\$102,854.50</b>	<b>\$25,009,306.75</b>	<b>\$24,812,069.78</b>
<b>Accrued Interest</b>											<b>\$102,854.50</b>
<b>Total Investments</b>											<b>\$24,914,924.28</b>



**Managed Account Fair Market Value & Analytics**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>U.S. Treasury Bond / Note</b>												
US TREASURY NOTES	DTD 11/15/2010 2.625% 11/15/2020	912828PC8	70,000.00	HSBC		102.04	71,427.37	(2,914.82)	(1,435.97)	2.84	2.84	1.91
US TREASURY NOTES	DTD 12/02/2013 2.000% 11/30/2020	912828A42	200,000.00	MERRILL		100.23	200,453.20	(5,257.74)	(3,201.77)	2.90	2.90	1.92
US TREASURY NOTES	DTD 02/28/2014 2.000% 02/28/2021	912828B90	575,000.00	MORGANST		100.12	575,673.90	(27,447.19)	(19,095.78)	3.12	3.12	1.96
US TREASURY NOTES	DTD 05/02/2016 1.375% 04/30/2021	912828Q78	465,000.00	MORGAN_S		97.96	455,536.32	(236.34)	(2,109.84)	3.31	3.31	1.99
US TREASURY NOTES	DTD 05/31/2016 1.375% 05/31/2021	912828R77	650,000.00	MORGAN_S		97.88	636,238.20	3,122.97	372.14	3.39	3.39	2.00
US TREASURY NOTES	DTD 06/02/2014 2.000% 05/31/2021	912828WN6	800,000.00	HSBC		100.00	800,000.00	(28,750.00)	(21,362.11)	3.36	3.36	2.00
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	350,000.00	HSBC		99.90	349,644.40	(13,494.27)	(10,462.73)	3.58	3.58	2.03
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	675,000.00	MORGAN_S		99.90	674,314.20	(5,906.50)	(5,157.72)	3.58	3.58	2.03
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,125,000.00	HSBC		99.90	1,123,857.00	(4,482.84)	(3,820.52)	3.58	3.58	2.03
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,150,000.00	MORGAN_S		99.90	1,148,831.60	(8,131.29)	(7,501.76)	3.58	3.58	2.03
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,275,000.00	MORGAN_S		99.90	1,273,704.60	(15,190.91)	(13,828.59)	3.58	3.58	2.03
US TREASURY NOTES	DTD 10/31/2016 1.250% 10/31/2021	912828T67	550,000.00	MERRILL		96.99	533,457.10	(3,802.67)	(4,237.39)	3.79	3.79	2.05
<b>Security Type Sub-Total</b>			<b>7,885,000.00</b>				<b>7,843,137.89</b>	<b>(112,491.60)</b>	<b>(91,842.04)</b>	<b>3.48</b>	<b>3.48</b>	<b>2.01</b>
<b>Supra-National Agency Bond / Note</b>												
INTER-AMERICAN DEVELOPMENT BANK	DTD 04/12/2016 1.000% 05/13/2019	458182DX7	335,000.00	HSBC		98.78	330,916.69	(3,078.31)	(3,606.61)	1.43	1.43	1.85
INTL BK RECON & DEVELOP NOTES	DTD 03/21/2017 1.875% 04/21/2020	459058FZ1	370,000.00	BNP_PARI		99.71	368,938.84	(739.26)	(812.64)	2.32	2.32	2.00
INTER-AMERICAN DEVEL BK NOTE	DTD 04/12/2017 1.625% 05/12/2020	4581X0CX4	300,000.00	RBC		99.17	297,502.20	(1,786.80)	(1,932.09)	2.39	2.39	1.97



**Managed Account Fair Market Value & Analytics**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Supra-National Agency Bond / Note</b>												
INTL BANK OF RECONSTRUCTION AND DEV NOTE	DTD 09/19/2017 1.561% 09/12/2020	45905UP32	550,000.00	HSBC		98.41	541,266.00	(7,414.00)	(7,500.54)	2.70	2.70	2.15
INTER-AMERICAN DEVELOPMENT BANK	DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	500,000.00	HSBC		100.26	501,278.00	(3,356.55)	(3,151.78)	2.84	2.84	2.03
<b>Security Type Sub-Total</b>			<b>2,055,000.00</b>				<b>2,039,901.73</b>	<b>(16,374.92)</b>	<b>(17,003.66)</b>	<b>2.41</b>	<b>2.41</b>	<b>2.02</b>
<b>Municipal Bond / Note</b>												
UNIV OF CAL TXBL REV BONDS	DTD 10/02/2013 2.054% 05/15/2018	91412GSZ9	370,000.00	BARCLAYS		100.22	370,799.20	799.20	799.20	0.46	0.46	1.58
CT ST TXBL GO BONDS	DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	260,000.00	MORGANST		98.53	256,180.60	(4,381.00)	(4,141.69)	1.67	1.67	2.18
<b>Security Type Sub-Total</b>			<b>630,000.00</b>				<b>626,979.80</b>	<b>(3,581.80)</b>	<b>(3,342.49)</b>	<b>0.95</b>	<b>0.95</b>	<b>1.82</b>
<b>Federal Agency Collateralized Mortgage Obligation</b>												
FNMA SERIES 2015-M1 ASQ2	DTD 01/15/2015 1.626% 02/01/2018	3136AMKW8	44,765.38	MERRILL		99.90	44,720.12	(492.57)	(45.26)	0.20	0.17	1.58
FNMA SERIES 2015-M7 ASQ2	DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	42,647.63	GOLDMAN		99.91	42,608.71	(465.24)	(47.91)	0.26	0.28	1.51
FHLMC SERIES K705 A1	DTD 09/24/2014 1.626% 07/01/2018	3137AKKB6	34,237.50	1ST TENN		99.91	34,207.36	(500.90)	(62.77)	0.36	0.45	1.58
FNMA SERIES 2015-M15 ASQ2	DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	43,252.08	GOLDMAN		99.98	43,242.40	(442.20)	(113.27)	0.60	0.92	1.78
FANNIE MAE SERIES 2015-M13 ASQ2	DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	126,527.11	MORGANST		99.73	126,184.53	(1,609.61)	(821.37)	0.96	1.57	1.75
<b>Security Type Sub-Total</b>			<b>291,429.70</b>				<b>290,963.12</b>	<b>(3,510.52)</b>	<b>(1,090.58)</b>	<b>0.62</b>	<b>0.94</b>	<b>1.67</b>
<b>Federal Agency Bond / Note</b>												
FNMA NOTES	DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	225,000.00	GOLDMAN		98.59	221,825.03	(2,823.97)	(2,969.10)	1.71	1.71	1.83



**Managed Account Fair Market Value & Analytics**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Federal Agency Bond / Note</b>												
FNMA NOTES	DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	550,000.00	JPM_CHAS		99.12	545,141.30	(4,506.70)	(4,594.23)	2.19	2.19	1.90
FHLMC AGENCY NOTES	DTD 04/20/2017 1.375% 04/20/2020	3137EAEF2	350,000.00	WELLS_FA		98.81	345,828.00	(2,975.00)	(3,215.75)	2.33	2.33	1.89
FHLB GLOBAL NOTE	DTD 07/14/2016 1.125% 07/14/2021	3130A8OS5	510,000.00	TD SEC U		96.82	493,791.18	(13,107.51)	(13,943.57)	3.51	3.51	2.04
FNMA NOTES	DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	115,000.00	TD SEC U		97.06	111,614.52	(2,992.07)	(3,090.71)	3.59	3.59	2.08
FNMA NOTES	DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	360,000.00	CITIGRP		97.06	349,401.96	(9,140.04)	(9,505.54)	3.59	3.59	2.08

**Security Type Sub-Total** **2,110,000.00** **2,067,601.99** **(35,545.29)** **(37,318.90)** **2.79** **2.79** **1.96**

<b>Corporate Note</b>												
PFIZER INC GLOBAL NOTES	DTD 02/19/2003 4.650% 03/01/2018	717081AO6	500,000.00	US BANK		100.75	503,735.00	(79,840.00)	(688.44)	0.25	0.25	1.66
HSBC USA CORP NOTES	DTD 08/07/2015 2.000% 08/07/2018	40428HPU0	325,000.00	HSBC		100.09	325,281.13	836.88	410.63	0.67	0.67	1.87
CISCO SYSTEMS INC GLOBAL NOTES	DTD 03/03/2014 2.125% 03/01/2019	17275RAR3	235,000.00	BONY		100.19	235,437.34	(1,795.16)	(202.90)	1.23	1.23	1.97
AMERICAN HONDA FINANCE GLOBAL NOTES	DTD 09/09/2014 2.250% 08/15/2019	02665WAH4	500,000.00	MERRILL		100.21	501,067.00	1,992.00	1,399.79	1.66	1.66	2.12
BURLINGTON NRTH CORP	DTD 09/24/2009 4.700% 10/01/2019	12189TBC7	125,000.00	GOLDMAN		104.54	130,677.75	(7,309.75)	(1,585.21)	1.75	1.75	2.16
GENERAL ELECTRIC CAP CORP NOTES	DTD 01/08/2010 5.500% 01/08/2020	36962G4J0	350,000.00	GOLDMAN		106.60	373,095.10	(31,620.40)	(1,604.77)	1.96	1.96	2.27
JPMORGAN CHASE & CO (CALLABLE)	DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	475,000.00	JPMCHASE	12/23/19	99.92	474,608.60	3,028.60	1,355.13	2.04	2.07	2.29
WELLS FARGO & CO CORP BONDS	DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	125,000.00	1ST TENN		99.71	124,636.25	(843.75)	(584.77)	2.09	2.09	2.29
WELLS FARGO & CO CORP BONDS	DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	300,000.00	JEFFERIE		99.71	299,127.00	(2,970.00)	(1,808.50)	2.09	2.09	2.29



**Managed Account Fair Market Value & Analytics**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Corporate Note</b>												
AMERICAN EXPRESS CREDIT (CALLABLE) CORP		0258M0EE5	180,000.00	MERRILL	02/01/20	99.84	179,711.10	(101.70)	(147.04)	2.14	2.18	2.27
DTD 03/03/2017 2.200% 03/03/2020												
TOYOTA MOTOR CORP NOTES		89236TCF0	125,000.00	HSBC		99.90	124,880.88	(1,229.12)	(643.11)	2.21	2.21	2.19
DTD 03/12/2015 2.150% 03/12/2020												
TOYOTA MOTOR CREDIT CORP (CALLABLE)		89236TDU6	200,000.00	MERRILL		99.44	198,888.20	(1,019.80)	(1,038.45)	2.31	2.31	2.19
DTD 04/17/2017 1.950% 04/17/2020												
HOME DEPOT INC CORP NOTES		437076BQ4	100,000.00	JPM_CHAS		99.39	99,386.00	(556.00)	(565.24)	2.42	2.42	2.05
DTD 06/05/2017 1.800% 06/05/2020												
PACCAR FINANCIAL CORP NOTES		69371RN85	125,000.00	CITIGRP		99.63	124,537.38	(451.37)	(451.55)	2.85	2.85	2.18
DTD 11/13/2017 2.050% 11/13/2020												
WAL-MART STORES INC CORP NOTE		931142EA7	250,000.00	MORGAN_S		99.34	248,359.25	(1,278.25)	(1,291.66)	2.93	2.93	2.12
DTD 10/20/2017 1.900% 12/15/2020												
BRANCH BANKING & TRUST (CALLABLE) NOTES		05531FAZ6	65,000.00	MORGAN_S	01/01/21	99.16	64,450.82	(519.28)	(519.83)	3.03	3.04	2.43
DTD 10/26/2017 2.150% 02/01/2021												
BANK OF NEW YORK MELLON CORP (CALLABLE)		06406FAA1	250,000.00	KEYBAN	03/15/21	100.44	251,100.50	(4,644.50)	(2,878.86)	3.19	3.13	2.36
DTD 02/19/2016 2.500% 04/15/2021												
BANK OF AMERICA CORP NOTE		06051GFW4	250,000.00	MERRILL		100.25	250,637.00	(1,303.00)	(1,261.15)	3.21	3.21	2.55
DTD 04/19/2016 2.625% 04/19/2021												
MORGAN STANLEY CORP NOTES		61746BEA0	125,000.00	GOLDMAN		99.59	124,486.63	(1,313.37)	(1,071.85)	3.22	3.22	2.63
DTD 04/21/2016 2.500% 04/21/2021												
MORGAN STANLEY CORP NOTES		61746BEA0	125,000.00	MORGAN_S		99.59	124,486.63	(918.37)	(909.69)	3.22	3.22	2.63
DTD 04/21/2016 2.500% 04/21/2021												
GOLDMAN SACHS GRP INC CORP NT (CALLABLE)		38141GVU5	250,000.00	MORGAN_S	03/25/21	99.94	249,848.00	(1,472.00)	(1,443.01)	3.21	3.23	2.64
DTD 04/25/2016 2.625% 04/25/2021												
AMERICAN EXPRESS CREDIT (CALLABLE) NOTES		0258M0EB1	150,000.00	GOLDMAN	04/04/21	99.30	148,944.45	(1,876.05)	(1,624.80)	3.26	3.28	2.46
DTD 05/05/2016 2.250% 05/05/2021												
BRANCH BANKING & TRUST (CALLABLE) NOTE		05531FAV5	125,000.00	SCOTIA	04/09/21	98.63	123,289.75	(1,627.75)	(1,652.53)	3.29	3.30	2.47
DTD 05/10/2016 2.050% 05/10/2021												



**Managed Account Fair Market Value & Analytics**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

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<b>Corporate Note</b>												
STATE STREET CORP NOTES		857477AV5	70,000.00	JEFFERIE		98.04	68,631.22	(1,104.18)	(1,182.08)	3.33	3.33	2.54
DTD 05/19/2016 1.950% 05/19/2021												
CITIGROUP INC CORP (CALLABLE) NOTE		172967LC3	250,000.00	CITIGRP	11/08/21	100.57	251,422.50	(1,552.50)	(1,500.62)	3.71	3.65	2.75
DTD 12/08/2016 2.900% 12/08/2021												
US BANK NA CINCINNATI (CALLABLE) NOTE		91159JAA4	250,000.00	US_BANCO	06/15/22	101.55	253,878.00	(2,564.50)	(2,295.83)	4.23	4.19	2.59
DTD 07/23/2012 2.950% 07/15/2022												
IBM CREDIT CORP NOTE		44932HAC7	250,000.00	US_BANCO		98.18	245,438.50	(3,904.00)	(3,931.32)	4.47	4.47	2.61
DTD 09/08/2017 2.200% 09/08/2022												
JOHN DEERE CAPITAL CORP NOTE		24422ETV1	250,000.00	MORGAN_S		98.11	245,276.75	(2,955.75)	(3,027.10)	4.48	4.48	2.57
DTD 09/08/2017 2.150% 09/08/2022												
APPLE INC CORP (CALLABLE) NOTES		037833DC1	250,000.00	INCAPITA	08/12/22	98.16	245,408.75	(3,156.25)	(3,214.76)	4.50	4.50	2.51
DTD 09/12/2017 2.100% 09/12/2022												

**Security Type Sub-Total** **6,575,000.00** **6,590,727.48** **(152,069.32)** **(33,959.52)** **2.51** **2.51** **2.29**

<b>Certificate of Deposit</b>												
SVENSKA HANDELSBANKEN NY LT CD		86958JHB8	500,000.00	MERRILL		99.67	498,346.00	(1,654.00)	(1,654.00)	1.11	1.11	1.31
DTD 01/12/2017 1.890% 01/10/2019												
BANK OF MONTREAL CHICAGO CERT DEPOS		06427KRC3	500,000.00	GOLDMAN		100.29	501,468.00	1,468.00	1,468.00	1.18	1.18	1.59
DTD 02/09/2017 1.880% 02/07/2019												
SUMITOMO MITSUI BANK NY CD		86563YVNO	500,000.00	JPM_CHAS		99.94	499,690.00	(310.00)	(310.00)	1.41	1.41	1.37
DTD 05/04/2017 2.050% 05/03/2019												
SKANDINAV ENSKILDA BANKEN NY CD		83050FXT3	450,000.00	BARCLAYS		99.31	446,897.55	(2,926.95)	(2,955.64)	1.64	1.64	1.89
DTD 08/04/2017 1.840% 08/02/2019												
BANK TOKYO MITSUBISHI UFJ LTD LT CD		06539RGM3	250,000.00	MITSU		99.80	249,509.75	(490.25)	(490.25)	1.80	1.80	1.96
DTD 09/27/2017 2.070% 09/25/2019												
WESTPAC BANKING CORP NY CD		96121T4A3	400,000.00	JPM_CHAS		100.17	400,668.40	668.40	668.40	2.65	2.65	1.93
DTD 08/07/2017 2.050% 08/03/2020												
SWEDBANK (NEW YORK) CERT DEPOS		87019U6D6	500,000.00	MERRILL		99.76	498,779.00	(1,221.00)	(1,221.00)	2.85	2.85	2.39
DTD 11/17/2017 2.270% 11/16/2020												

**Security Type Sub-Total** **3,100,000.00** **3,095,358.70** **(4,465.80)** **(4,494.49)** **1.78** **1.78** **1.76**





**Managed Account Fair Market Value & Analytics**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Asset-Backed Security / Collateralized Mortgage Obligation</b>												
HONDA ABS 2016-1 A3	DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	100,470.28	JPMCHASE		99.67	100,135.75	(320.26)	(327.70)	0.58	1.35	1.47
TOYOTA ABS 2016-A A3	DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	162,513.33	MERRILL		99.68	161,986.98	(517.13)	(521.63)	0.66	1.46	1.47
HONDA ABS 2016-2 A3	DTD 05/31/2016 1.390% 04/15/2020	43814OAC2	90,000.00	MERRILL		99.68	89,715.44	(282.81)	(283.59)	0.71	1.54	1.59
FORD ABS 2016-A A3	DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	102,715.97	CSFB		99.74	102,450.01	(263.78)	(264.80)	0.64	1.98	1.52
ALLY ABS 2016-3 A3	DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	90,000.00	JPMCHASE		99.77	89,792.42	(198.84)	(202.13)	0.58	2.38	1.54
HYUNDAI ABS 2016-A A3	DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	50,000.00	MERRILL		99.77	49,883.74	(106.56)	(110.54)	0.94	2.27	1.66
FORD ABS 2016-B A3	DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	60,000.00	BARCLAYS		99.54	59,722.30	(272.01)	(274.29)	0.86	2.25	1.54
NISSAN ABS 2016-B A3	DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	50,000.00	SOC GEN		99.32	49,661.70	(330.55)	(333.56)	1.03	2.10	1.64
NISSAN ABS 2016-C A3	DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	60,000.00	WELLSFAR		99.15	59,487.28	(506.98)	(508.94)	1.18	2.20	1.57
CITIBANK ABS 2017-A2 A2	DTD 01/26/2017 1.740% 01/17/2021	17305EGA7	380,000.00	CITIGRP		99.82	379,310.45	(616.78)	(689.55)	1.11	1.58	1.85
TOYOTA ABS 2017-A A3	DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	125,000.00	MERRILL		99.74	124,675.48	(309.81)	(309.81)	2.01	1.98	1.86
HYUNDAI ABS 2016-B A3	DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	130,000.00	JPMCHASE		98.95	128,630.35	(1,352.15)	(1,357.20)	1.44	2.80	1.67
ALLY ABS 2017-1 A3	DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	100,000.00	CITIGRP		99.63	99,632.67	(358.59)	(360.35)	1.33	3.15	1.82
FORD ABS 2017-A A3	DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	330,000.00	CITIGRP		99.59	328,632.05	(1,366.73)	(1,367.06)	1.64	2.56	1.83
ALLY ABS 2017-2 A3	DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	360,000.00	MERRILL		99.75	359,100.00	(857.56)	(864.41)	1.35	3.31	1.86
HAROT 2017-3 A3	DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	75,000.00	JPM_CHAS		99.44	74,582.45	(409.43)	(409.73)	2.21	1.90	2.08
<b>Security Type Sub-Total</b>			<b>2,265,699.58</b>				<b>2,257,399.07</b>	<b>(8,069.97)</b>	<b>(8,185.29)</b>	<b>1.22</b>	<b>2.26</b>	<b>1.74</b>



**Managed Account Fair Market Value & Analytics**

For the Month Ending **November 30, 2017**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
<b>Managed Account Sub-Total</b>		<b>24,912,129.28</b>				<b>24,812,069.78</b>	<b>(336,109.22)</b>	<b>(197,236.97)</b>	<b>2.56</b>	<b>2.66</b>	<b>2.02</b>
<b>Securities Sub-Total</b>		<b>\$24,912,129.28</b>				<b>\$24,812,069.78</b>	<b>(\$336,109.22)</b>	<b>(\$197,236.97)</b>	<b>2.56</b>	<b>2.66</b>	<b>2.02%</b>
<b>Accrued Interest</b>						<b>\$102,854.50</b>					
<b>Total Investments</b>						<b>\$24,914,924.28</b>					



**Managed Account Security Transactions & Interest**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>BUY</b>										
11/01/17	11/03/17	BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	250,000.00	(251,940.00)	(255.21)	(252,195.21)			
11/01/17	11/03/17	GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.625% 04/25/2021	38141GVU5	250,000.00	(251,320.00)	(145.83)	(251,465.83)			
11/01/17	11/03/17	CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	250,000.00	(252,975.00)	(2,920.14)	(255,895.14)			
11/01/17	11/03/17	MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	(125,405.00)	(104.17)	(125,509.17)			
11/06/17	11/13/17	PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	125,000.00	(124,988.75)	0.00	(124,988.75)			
11/16/17	11/17/17	SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	500,000.00	(500,000.00)	0.00	(500,000.00)			
<b>Transaction Type Sub-Total</b>				<b>1,500,000.00</b>	<b>(1,506,628.75)</b>	<b>(3,425.35)</b>	<b>(1,510,054.10)</b>			

<b>INTEREST</b>										
11/01/17	11/01/17	MONEY MARKET FUND	MONEY0002	0.00	0.00	10.92	10.92			
11/01/17	11/25/17	FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	47,080.50	0.00	60.81	60.81			
11/01/17	11/25/17	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODO0	152,332.44	0.00	238.36	238.36			
11/01/17	11/25/17	FNMA SERIES 2015-M1 ASQ2 DTD 01/15/2015 1.626% 02/01/2018	3136AMKW8	49,357.37	0.00	66.88	66.88			
11/01/17	11/25/17	FHLMC SERIES K705 A1 DTD 09/24/2014 1.626% 07/01/2018	3137AKKB6	38,227.55	0.00	51.80	51.80			
11/01/17	11/25/17	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AQSW1	62,857.75	0.00	108.84	108.84			
11/03/17	11/03/17	SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YVNO	500,000.00	0.00	5,210.42	5,210.42			
11/05/17	11/05/17	AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	150,000.00	0.00	1,687.50	1,687.50			



**Managed Account Security Transactions & Interest**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>INTEREST</b>										
11/09/17	11/09/17	INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	500,000.00	0.00	5,312.50	5,312.50			
11/10/17	11/10/17	BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	125,000.00	0.00	1,281.25	1,281.25			
11/12/17	11/12/17	INTER-AMERICAN DEVEL BK NOTE DTD 04/12/2017 1.625% 05/12/2020	4581X0CX4	300,000.00	0.00	2,844.00	2,844.00			
11/13/17	11/13/17	INTER-AMERICAN DEVELOPMENT BANK DTD 04/12/2016 1.000% 05/13/2019	458182DX7	335,000.00	0.00	1,675.00	1,675.00			
11/15/17	11/15/17	FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	60,000.00	0.00	66.50	66.50			
11/15/17	11/15/17	HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	130,000.00	0.00	139.75	139.75			
11/15/17	11/15/17	ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	100,000.00	0.00	141.67	141.67			
11/15/17	11/15/17	FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	330,000.00	0.00	459.25	459.25			
11/15/17	11/15/17	TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	125,000.00	0.00	180.21	180.21			
11/15/17	11/15/17	UNIV OF CAL TXBL REV BONDS DTD 10/02/2013 2.054% 05/15/2018	91412GSZ9	370,000.00	0.00	3,799.90	3,799.90			
11/15/17	11/15/17	ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	360,000.00	0.00	534.00	534.00			
11/15/17	11/15/17	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	90,000.00	0.00	108.00	108.00			
11/15/17	11/15/17	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	50,000.00	0.00	65.00	65.00			
11/15/17	11/15/17	NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	60,000.00	0.00	59.00	59.00			
11/15/17	11/15/17	US TREASURY NOTES DTD 11/15/2010 2.625% 11/15/2020	912828PC8	120,000.00	0.00	1,575.00	1,575.00			
11/15/17	11/15/17	HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814QAC2	90,000.00	0.00	104.25	104.25			



**Managed Account Security Transactions & Interest**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>											
	11/15/17	11/15/17	NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	50,000.00	0.00	55.00	55.00			
	11/15/17	11/15/17	TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	175,152.92	0.00	182.45	182.45			
	11/15/17	11/15/17	FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	110,000.00	0.00	127.42	127.42			
	11/18/17	11/18/17	HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	108,861.86	0.00	110.68	110.68			
	11/18/17	11/18/17	HAROT 2017-3 A3 DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	75,000.00	0.00	111.88	111.88			
	11/19/17	11/19/17	STATE STREET CORP NOTES DTD 05/19/2016 1.950% 05/19/2021	857477AV5	70,000.00	0.00	682.50	682.50			
	11/30/17	11/30/17	US TREASURY NOTES DTD 12/02/2013 2.000% 11/30/2020	912828A42	200,000.00	0.00	2,000.00	2,000.00			
	11/30/17	11/30/17	US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	800,000.00	0.00	8,000.00	8,000.00			
	11/30/17	11/30/17	US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	650,000.00	0.00	4,468.75	4,468.75			
<b>Transaction Type Sub-Total</b>					<b>6,383,870.39</b>	<b>0.00</b>	<b>41,519.49</b>	<b>41,519.49</b>			

<b>PAYDOWNS</b>											
	11/01/17	11/25/17	FNMA SERIES 2015-M1 ASQ2 DTD 01/15/2015 1.626% 02/01/2018	3136AMKW8	4,591.99	4,591.99	0.00	4,591.99	(45.89)	0.00	
	11/01/17	11/25/17	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODO0	25,805.33	25,805.33	0.00	25,805.33	(258.41)	0.00	
	11/01/17	11/25/17	FHLMC SERIES K705 A1 DTD 09/24/2014 1.626% 07/01/2018	3137AKKB6	3,990.05	3,990.05	0.00	3,990.05	(54.86)	0.00	
	11/01/17	11/25/17	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AQSW1	19,605.67	19,605.67	0.00	19,605.67	(196.05)	0.00	
	11/01/17	11/25/17	FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	4,432.87	4,432.87	0.00	4,432.87	(44.31)	0.00	
	11/15/17	11/15/17	FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	7,284.03	7,284.03	0.00	7,284.03	0.15	0.00	



**Managed Account Security Transactions & Interest**

For the Month Ending **November 30, 2017**

**BCHD GENERAL FUND - 08501000**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>PAYDOWNS</b>										
11/15/17	11/15/17	TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	12,639.59	12,639.59	0.00	12,639.59	0.72	0.00	
11/18/17	11/18/17	HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	8,391.58	8,391.58	0.00	8,391.58	1.19	0.00	
<b>Transaction Type Sub-Total</b>				<b>86,741.11</b>	<b>86,741.11</b>	<b>0.00</b>	<b>86,741.11</b>	<b>(597.46)</b>	<b>0.00</b>	
<b>SELL</b>										
11/01/17	11/03/17	GOLDMAN SACHS GROUP (CALLABLE) INC BONDS DTD 12/13/2016 2.300% 12/13/2019	38145GAJ9	225,000.00	225,492.75	2,012.50	227,505.25	661.50	612.69	FIFO
11/01/17	11/03/17	CITIGROUP INC CORPORATE NOTES DTD 12/07/2015 2.050% 12/07/2018	172967KE0	250,000.00	250,095.00	2,078.47	252,173.47	130.00	108.01	FIFO
11/01/17	11/03/17	BANK OF AMERICA CORP NOTES DTD 10/22/2013 2.600% 01/15/2019	06051GEX3	500,000.00	503,205.00	3,900.00	507,105.00	965.00	2,271.67	FIFO
11/16/17	11/17/17	US TREASURY NOTES DTD 11/15/2010 2.625% 11/15/2020	912828PC8	50,000.00	51,158.20	7.25	51,165.45	(1,943.36)	(913.39)	FIFO
11/16/17	11/17/17	US TREASURY NOTES DTD 12/31/2013 2.375% 12/31/2020	912828A83	450,000.00	457,171.88	4,065.90	461,237.78	(15,433.59)	(7,829.82)	FIFO
<b>Transaction Type Sub-Total</b>				<b>1,475,000.00</b>	<b>1,487,122.83</b>	<b>12,064.12</b>	<b>1,499,186.95</b>	<b>(15,620.45)</b>	<b>(5,750.84)</b>	
<b>Managed Account Sub-Total</b>					<b>67,235.19</b>	<b>50,158.26</b>	<b>117,393.45</b>	<b>(16,217.91)</b>	<b>(5,750.84)</b>	
<b>Total Security Transactions</b>					<b>\$67,235.19</b>	<b>\$50,158.26</b>	<b>\$117,393.45</b>	<b>(\$16,217.91)</b>	<b>(\$5,750.84)</b>	



*Live Well. Health Matters.*

**BEACH CITIES HEALTH DISTRICT**

**BOARD OF DIRECTORS MEETINGS**

**2018 SCHEDULE**

Per board approved Revised Policy 2080, Board Meetings, Regular meetings are held on the fourth Wednesday of each calendar month at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health District, 514 N. Prospect Avenue, Redondo Beach, CA 90277.

**JANUARY 24**

**FEBRUARY 28**

**MARCH 28**

**APRIL 25**

**MAY 23**

**JUNE 27**

**JULY 25**

**SEPTEMBER 26**

**OCTOBER 24**

**NOVEMBER 14 (One week earlier due to Thanksgiving Holiday)**

**There are no Regular Board of Directors Meetings scheduled in August or December unless a Special Meeting is called.**