

BOARD OF FIRE COMMISSIONERS
Montgomery Township Fire District No. 2
PO Box 264
Blawenburg, New Jersey 08504

MINUTES OF JUNE 14, 2018

CALL TO ORDER

The regularly scheduled meeting of the Board was called to order by Commissioner Martin at 7:00 pm, following proof of publication under the Open Public Meetings Law (Annual Meeting Notice published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, posted at the Montgomery Township Municipal Building, Board offices and fire district web site, and provided to any person requesting same prior to the meeting).

ROLL CALL

Present: Commissioners P. Martin, M. Ruppert, J. Sudol. Absent: Commissioner L. Laughlin. Also present: Chief Gurzo, Ass't. Chief Bolen, Engineer Kabis, L. Franchino, Attorney Griswold and A. Sartorio (elected Commissioner after start of the meeting).

APPROVAL OF MINUTES

The minutes of the May 10, 2018 meeting were presented for approval.
A motion was made to approve the minutes of the May 10, 2018 board meeting with a clarification as to the mutual aid box calls.

Motion by Martin. 2nd by Ruppert. Motion passed without objection.

COMMISSIONER RESIGNATION/ ELECTION

Last month Commissioner Weingart submitted his letter of resignation from the board for personal reasons.

A Motion was made to regretfully accept Commissioner Weingart's resignation from the board.

Motion made by Martin. 2nd by Sudol. Passed without objection.

Chairman Martin read a Proclamation of Recognition and Appreciation of Commissioner Weingart (copy attached) who devoted much of his life to public service – most recently as Sergeant of the fire police for Montgomery Station 46 and as a volunteer and life member of the Little Rocky Hill Fire Department.

A Motion was made to nominate Anthony Sartorio to fill Mr. Weingart's vacated seat as Commissioner until the next annual election in February, as well as to replace Commissioner Weingart as Secretary of the board.

Motion made by Martin. 2nd by Sudol. Passed without objection.

Attorney Griswold administered the oath of office and Anthony Sartorio was sworn in as Commissioner of Montgomery Township Fire District #2.

EAGLE SCOUT PRESENTATION - Sam Nusbaum has completed his Eagle Scout project and has created an impressive home safety and systems video, the link to which will be posted on the fire company and fire district web sites. Sam thanked the fire company for its support and

sponsorship of his project and the board congratulated him on the completion of a very worthwhile public service project. His Eagle Scout Court of Honor will be held later this month.

PUBLIC COMMENT – None.

CHIEF'S REPORT – The fire company responded to 25 calls during May 2018, including 4 brush and grass fires, 1 extrication, 1 gas leak, and 2 arcing, shorted electrical equipment situations. On average, 16 firefighters responded to each call during the month.

Events-

- The fire company will provide coverage for the Bedens Brook fireworks on June 15th and for the township's fireworks on June 28th.
- Dan Campo organized the fire company's participation in Hopewell's Memorial Day Parade at which the group won recognition as the "Best Fire Department Overall".
- The fire company's recruitment open house resulted in 2 new junior members joining the company.

Training –

- Five members attended various classes at SCESTA including Standpipes for Pump Operations, Basic Truck Company Operations and Engine Company Operations.

Committees –

- Engine 108 replacement – Committee has narrowed its preferences and is preparing a basic specification document. Board members requested they address the availability of service for the vehicle and provide a list of equipment that may be transferred from the old to the new vehicle.
- Rescue 46 refurb – The chief presented further detail of the areas of focus. Research into alternatives, particularly cabinet reconfiguration, continues. Cmsr. Sudol mentioned repairing the rust on the vehicle as part of the project. Work on specifications has begun.
- Command vehicle – The committee has worked to bring the project within budget through the H-GAC purchasing cooperative and a vendor capable of providing both the vehicle as well as the customization.

Annual Testing – A quantity of 5" supply hose failed testing, as did 4 ladders. The aerial ladder passed inspection. The aerial ladder pump will be tested as soon as the apparatus is back in service.

Tower 46 Gear Box Repair – Awaiting receipt of parts, now expected mid-June.

First Responder Credentials – The chiefs will provide the county with information needed to credential Station 46 personnel when the county is ready for it.

ISO Rating – Cmsr. Laughlin and/or the chief will reach out to determine how criteria or reporting may have changed.

A Motion was made to approve purchases requested by the chief.

Motion by Martin. 2nd by Sudol. Motion passed without objection.

RESOLUTION 2018-41 – Approving Purchases.

The Chief Financial Officer having certified there are sufficient unencumbered funds in the 2018 budget, authorization to purchase:

1. Two (2) 14' roof ladders, and one (1) 24' and one (1) 28' extension ladders, pursuant to lowest quote from Alco-Lite at a total cost of \$2,861.24, including shipping, chargeable to the 2018 Supplies appropriation.

2. Twenty-four (24) pails of National Knockdown Class A Foam Concentrate, pursuant to lowest quote from Continental Fire & Safety, Inc., at a total cost of \$3,444.00, including shipping, chargeable to the 2018 General Operating appropriation.

3. Seventeen (17) 100' lengths of 5" supply hose, pursuant to lowest quote received to date from Rawhide Fire Hose, LLC, unless a lower quoting vendor is located, at a cost not to exceed \$10,880.00 (free shipping), chargeable to the 2018 General Operating appropriation.

Resolution Ayes: Martin, Ruppert, Sartorio, Sudol. Nays: None. Absent: Laughlin.

MEETINGS

Emergency Services: No meeting.

Fire Prevention: The township may apply a portion of funds generated from inspection fines for the fire district's benefit (purchase of equipment, supplies, etc.). New laws passed dealing with home fire extinguishers and CO detectors in public buildings. Groundbreaking for both the Promenade and the neighborhood behind the Village Shopper has begun. Township fire inspectors will respond to commercial alarms when available and will provide assistance on scene, but for Station 46 will not assume command nor have authority to cancel responding units. Coordination of emergency service providers in potential mass casualty situations will become a focus of discussion for the group.

ENGINEER'S REPORT

Report distributed and on file.

Repairs: Rescue 46 – Shoreline breaker replaced.

Engine 7 – Foam system controller replaced.

Preventive Maintenance:

Engine 7 – completed.

Engine 8, Rescue 46, Brush 46 – to be done by Four Lanes End during July

Utility 46, Car 46 – will be done by Harlingen Garage.

Tower Generator – Cost-effectiveness of repair versus other options will be discussed at the next meeting. The generator is necessary to power lights and fans which are of particular importance in mutual aid situations.

Engine 7 Repair – Sustained minor damage during training. The insurance company has been contacted.

TREASURER'S REPORT

BILLS

A copy of the Treasurer's Report was made available to each commissioner with a list and description of the bills to be paid. Three invoices were added to the list of bills being paid at this meeting – Courier News (\$32.68 and \$41.28) for legal advertising, chargeable to the 2018 Advertising appropriation; John Sudol (\$404.86) to reimburse for advertising for bookkeeping services and for the cost of a computer back-up device, chargeable \$324.90 to the 2018 Advertising appropriation and \$79.96 to the 2018 Office appropriation.

Motion to accept the Treasurer's Report with minor corrections to Tables 3 and 4 and to approve payment of the bills as presented and supplemented.

Motion made by Martin.

2nd by Sudol.

Passed without objection.

RESOLUTION 2018-42 - Payment of Bills.

The Chief Financial Officer having certified there are sufficient funds previously encumbered from the 2017 budget and encumbered and unencumbered in the 2018 budget to pay the bills as presented and supplemented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$41,682.65.

Resolution Ayes: Martin, Ruppert, Sartorio, Sudol. Nays: None. Absent: Laughlin.

Abstention: Cmsr. Sudol abstained from voting to approve reimbursement to himself.

Motion to transfer the \$300,000.00 "Reserve for Future Capital Expenses" in the 2018 budget to the committed capital fund, and to encumber \$55,000.00 for payment of the 2018 LOSAP contribution.

Motion made by Martin. 2nd by Sudol.

Motion passed without objection

OLD BUSINESS

EMS Purchase – The chief will meet with the MEMS Captain to discuss supplies and materials that would be beneficial to have the squad carry and have available at emergency scenes.

Command Vehicle – As the sole bid for the customization substantially exceeded the cost estimates for this portion of the project the bid was not awarded and the vendor was notified. When coupled with the proposed vehicle purchase the cost of the project exceeded the amount approved by voters. The vendor for the vehicle, for which a contract was authorized in **Resolution 2018-29** (March, 2018) but was not yet formally awarded, was also notified that the cost of the project as configured exceeded voter approval and the contemplated award of contract would not be made. The project has been brought within budget by working through the H-GAC purchasing cooperative with a vendor capable of providing both the vehicle as well as the customization.

Motion to award a contract for the purchase and customization of a fire command vehicle through the H-GAC Purchasing Cooperative.

Motion made by Martin. 2nd by Sudol.

Motion passed without objection

RESOLUTION 2018-43 – Award of Contract for Purchase of Chevrolet Tahoe 4WD and Customization through H-GAC Purchasing Cooperative from First Priority Emergency Vehicles, Inc. (attached)

LOSAP – Commissioner Martin is coordinating with Cmsr. Sudol any action to be taken with regard to the accounts of unvested, inactive personnel.

Records Retention – Document organization continues. Ex-Commissioner Kabis is helping Cmsr. Ruppert with the project.

Pre-Plan License – The chief and fire marshal will work out.

Weight Room – In President Verducci's absence, waiver will be addressed next month.

Audits – Materials have been delivered to the auditor.

NEW BUSINESS –

FEMA Storm Reimbursement – The Star Ledger reported that disaster aid to New Jersey was approved to help local governments, including those in Somerset county, cover the costs of last March's winter storm. At this time it has been determined that damage incurred by the March 6-8 winter storm was significant enough to qualify for federal aid, potentially including reimbursements to emergency services.

Bookkeeping Services – Search has begun and is being coordinated by Cmsr. Sudol.

ADJOURNMENT -

There being no further business to come before the Board, the meeting adjourned at 8:58 p.m.
The next regularly scheduled meeting will be held on July 12, 2018 at 7:00 pm.

Motion by Martin.

2nd by Sartorio.

Passed without objection.

**MONTGOMERY TOWNSHIP
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #2
P.O. BOX 264
BLAWENBURG, N.J. 08504**

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609-466-6629

RESOLUTION 2018-43 – Award of Contract for Purchase of Chevrolet Tahoe 4WD and Customization through H-GAC Purchasing Cooperative from First Priority Emergency Vehicles, Inc.

WHEREAS, the Montgomery Township Fire District No. 2 (“District”) is authorized pursuant to NJSA 52:34-6.2(b)(3) to use a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within any state when available; and

WHEREAS, the Houston-Galveston Area Council (“HGAC”) is a nationally recognized and accepted cooperative purchasing contracting unit within the State of Texas that utilizes a competitive bid or competitive proposal process in awarding contracts for fire apparatus, among other goods and services, and is authorized by Texas law to extend its contracts to local government units nationwide; and

WHEREAS, by Resolution dated October 1, 2015 the Board of Fire Commissioners of Fire District No. 2 (“Board”) approved the fire district’s participation in the HGAC cooperative purchasing program and thereafter entered into an Interlocal Contract for Cooperative Purchasing with HGAC for this purpose; and

WHEREAS, through the HGAC cooperative purchasing contract AM10-16 the Board received information and pricing on the purchase of a 2018 Chevrolet Tahoe 4WD and its customization as a fire command vehicle which complies with the requirements of the District and is sold through and customized by First Priority Emergency Vehicles, 160 Gold Mine Road, Flanders, New Jersey 07836; and

WHEREAS, the Board also sought pricing for the same vehicle pursuant to State Contract awarded by the New Jersey Division of Purchase and Property and from the manufacturer directly, and put the customization thereof out to public competitive bidding three times before receiving any bid proposals therefor; and

WHEREAS, the cost of purchasing the vehicle through either NJ State Contract or directly from the manufacturer coupled with the cost of customization proposed by the sole bidder was appreciably over the voter-approved budget for the project, whereas the combined vehicle purchase and customization through the H-GAC was within the approved budget; and

WHEREAS, there are significant time and cost savings to be realized by dealing with only one vendor for the entire project, as well as through HGAC’s administrative services and streamlined payment process; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds available in the District’s 2017 Command Vehicle capital appropriation designated for this purchase through H-GAC; and

WHEREAS, the Board published in its official newspaper and posted on its website a Notice of Intent to Award a Contract under a National Cooperative Purchasing Agreement for the purchase and customization of a 2018 Chevrolet Tahoe 4WD, providing a public comment period during which no comments were received by the Board.

IT IS RESOLVED, that:

1. Pursuant to NJSA 52:34-6.2, the Board hereby authorizes an award of contract for the purchase of a Chevrolet Tahoe 4WD and its customization as a fire command vehicle to First Priority Emergency Vehicles, Inc. in the amount of \$93,105.00, contingent on the vendor entering into a contract with the Board complying with this Resolution and containing provisions required by the State of New Jersey, and submitting all documents, disclosures and assurances required to comply with New Jersey procurement requirements.

2. The Chairman is authorized to execute and the Clerk to attest to the proposed contract, which contract shall be available upon request for public examination at the office of the fire commissioners.

Resolution Ayes: Martin, Sartorio, Ruppert, Sudol. Nays: None. Absent: Laughlin.

Certified as a true copy of a Resolution
duly passed at a meeting held on June 14, 2018.
