# Bobcat's Online Parts Catalog Training Manual

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# Introduction

## Welcome

Welcome to the Bobcat's Online Parts Catalog. This system provides the ability to navigate all of Bobcat's parts catalogs to locate parts information in a quick and easy manner.

## Objective

The purpose of this manual is to provide details on how best to utilize the Bobcat's Online Parts Catalog application to quickly identify the desired part information to support your Bobcat equipment. This document provides the best approach recommended to search and navigate the application.

## Recommendations

Bobcat strongly recommends locating your product serial number before looking up parts information for a specific machine or attachment to ensure the most accurate information for the desired product.

# **Browser Compatibility**

OPC has been configured to work with most modern browsers. For best results Chrome or Firefox are recommended.

## Support

## **Product & Parts Related Questions:**

Please contact your local Bobcat dealer for all product & parts related questions. (Examples: Help to identify correct parts, pricing, availability)

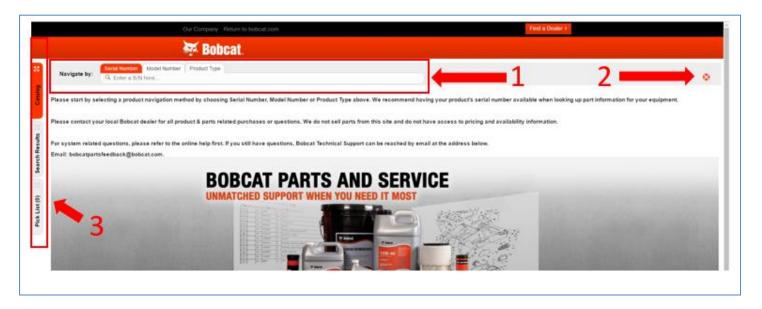
# System Related Questions:

For system related questions, please refer to the online Help first. If you still have questions, Bobcat Technical Support can be reached by email at the address below.

Email: bobcatpartsfeedback@bobcat.com

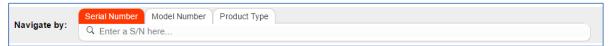
# Home Screen

The Home Screen is the first screen that appears when entering the OPC application. It consists of 3 main parts.



- 1. Navigate by Selection used to determine how to navigate the parts catalog.
  - a. Serial Number Enter a valid & complete serial number to open the parts catalog related to your equipment. This selection is the default.
  - b. Model Number Enter a product model number top open a list of all parts catalogs for the entered model number.
  - c. Product Type Select list of product families to navigate to selected product information.
- 2. User Guide The system User Guide of how to use the application.
- 3. Functional Tabs Navigate between the Catalog, Search Results and Pick List. "Search Results" and "Pick List" are unavailable when entering the application.

# Navigate By

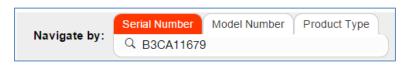


- 1. Serial Number
- 2. Model Number
- 3. Product Type

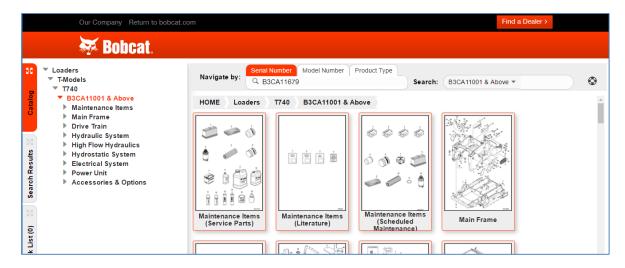
#### Serial Number

When a Serial Number is entered the system will direct the user to the correct parts catalog for the entered serial number. Serial Number entry requires a full serial number be entered and will not allow a partial serial number entry. Please note that serial number entry is only valid for machine carriers and not for attachments. Use either the Model Number or Product Type selection to navigate to a specific Attachment product.

Example of navigation by Serial Number - B3CA11679



#### Enter Serial Number & Press Enter



The user will be directed to the catalog containing the parts information for the desired Serial Number. At this point the user can start searching the catalog for the desired information. All illustrations contained in this catalog are displayed in order on the right.

Note: The Serial Number selection will bring you to the correct parts catalog for the serial number entered. The catalog still may contain serial number break information throughout the catalog at both the illustration and the reference level. Please review this information closely.

#### Model Number

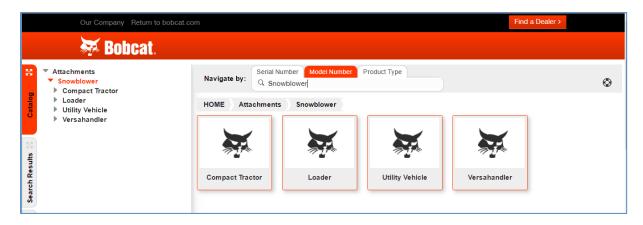
When a Model Number is entered the system will direct the user to a listing of parts catalog for the entered model number.

Note: For Attachment products enter the attachment type and not the actual model number.

Example of navigation by Model Number - Snowblower



Enter the Model Number & Press Enter

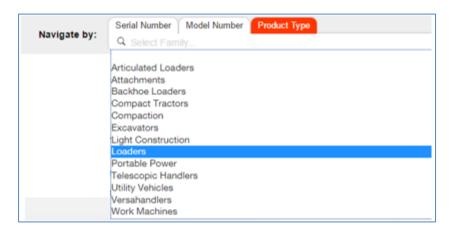


The system will navigate to the "Snowblower" attachment section. At this point a carrier type can be selected to start navigation to locate the desired information.

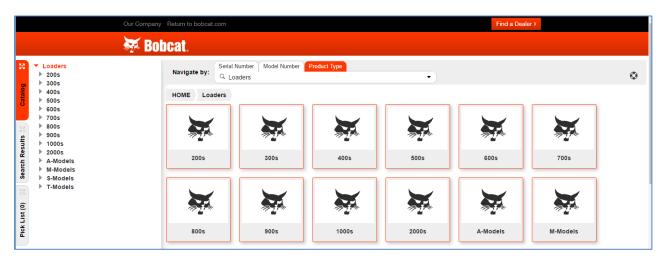
## **Product Type**

The Product Type selection allows the user to select a product family from a list of families to start navigation to the desired product.

Example of navigation by Product Type - Loaders



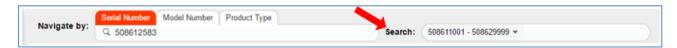
Select a product family from the provided list & Press Enter



A list of all product loader categories will be provided to the user to select from for navigation.

## Search

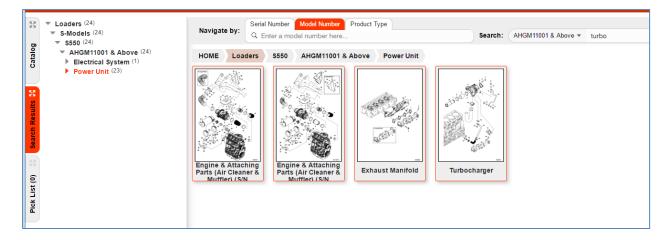
The Search function becomes available after navigating to a specific model's serial number. The Search field will be located in the main header of the application.



- Search will perform a search across all pages and data fields within the selected catalog.
- This search can be used to search for both part numbers and part descriptions.
- A wildcard search is performed by default.
  - The word {turbocharger} will be found if searching for {turbo}.
- o To search for an exact match, add double quotes around the search value. i.e. "turbo".

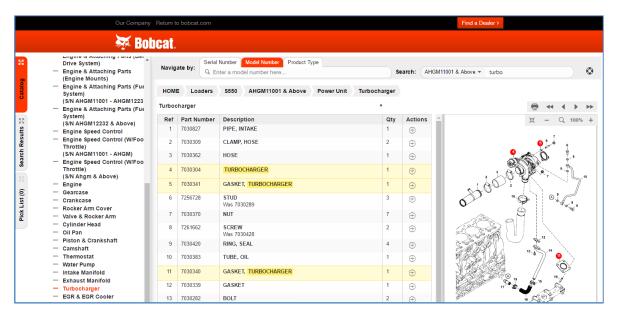
## Search Results

When the above search function is performed the results will be presented to the user in the "Search Results" tab. An example of searching at the serial number level for the word "Turbo" is shown below.



- The Table of Contents (TOC) will be display all chapters containing a search hit.
- When navigating through the search results TOC the current level will be highlighted in red.
- In the above example there are two pages with hits for the word "Turbo".
  - Upper Gasket Kit This page has one reference hit (1)
  - Turbocharger The title of this page contains the word "Turbo" so all references for the page are treated as hits. (31)
  - o All TOC levels above the two pages will contain the total sum of the hits.
- All illustrations matching the search criteria will be displayed on the right side of the window. This will assist the user in identifying the most likely page they are looking for.

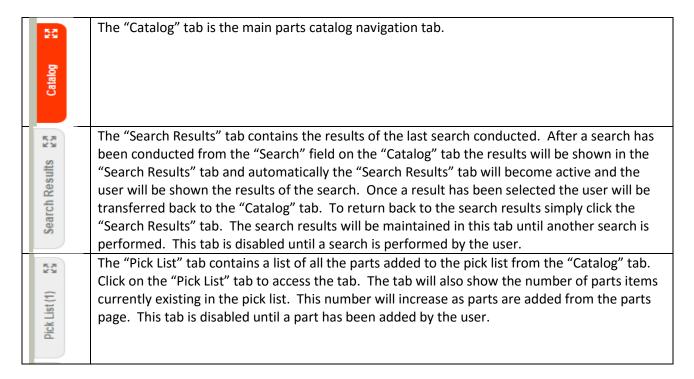
Once an illustration page is selected the user will be returned to the "Catalog" tab and all hits will be highlighted in Yellow. As shown below.



The search results will be maintained in the "Search Results" tab until another search is conducted in the "Search" field. This allows the user to return back to the previous search results by clicking on the "Search Results" tab.

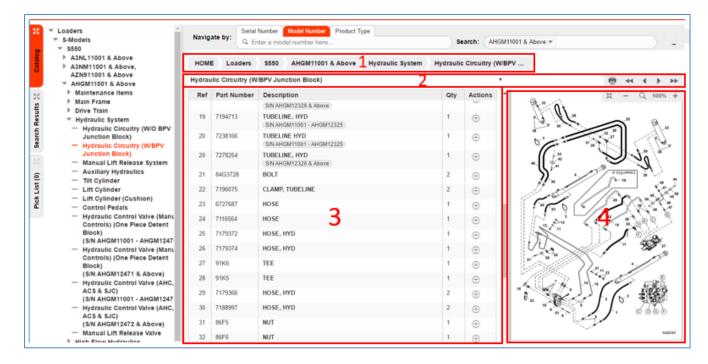
## **Functional Tabs**

The Functional Tabs are used to navigate between the various functions of the application. The active tab will be highlighted in red.



# Parts Page

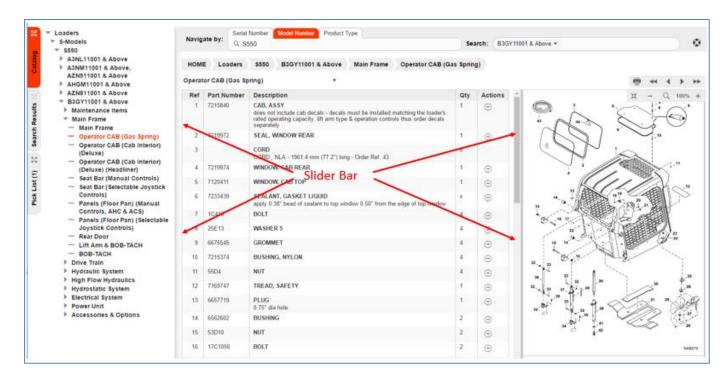
The Parts Page is made up of 4 main parts.

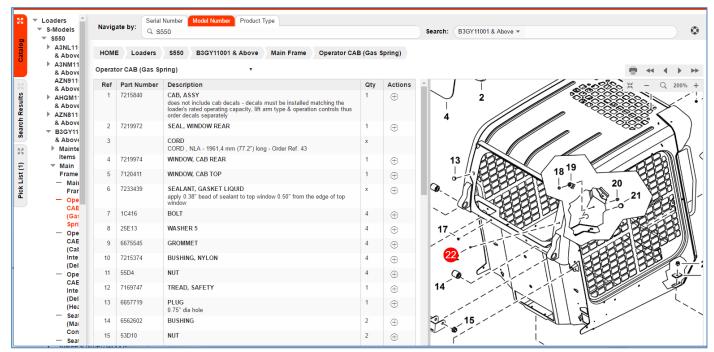


- 1. **B**readcrumb bar Used as a navigational aid of current location. Each level can be clicked to navigate back to previous level.
- 2. Location & Navigation Bar This section contains the title of the current page of the parts catalog and provides the ability to navigate through the parts catalog.

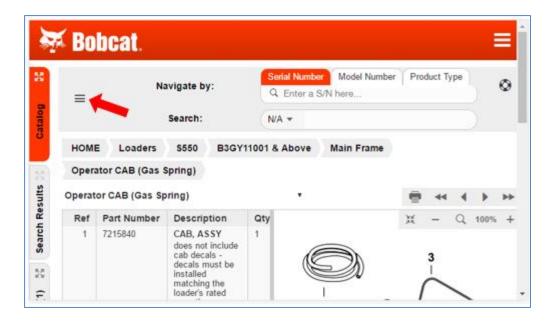
- 3. Parts Reference Detail Details of each of the parts called out on the page.
- 4. Parts Illustration Illustration diagram

OPC allows for resizing of the TOC, Parts Reference Detail and the Parts Illustration areas by using the slider bars to extend each section as shown below.





• For smaller screens the Table of Contents on the left side of the will be hidden automatically. It can be displayed by clicking the button shown below.



## Breadcrumbs Bar

The Breadcrumb Bar is located directly below the Main Toolbar. The Breadcrumbs bar provides a navigational aid to the user on their current location within the application. It provides links back to each hierarchical level of the parts catalogs structure.



Clicking on the first level (IPC) will close all levels of the TOC and return the user to the OPC homepage.

# **Location & Navigation Bar**

The Location Bar is used to navigate through the parts catalog, print a page in the parts catalog and displays the page title of the current page. It is made up of three sections.



All three are explained in further detail below:

- 1) Illustration Title
- 2) Chapter Illustration Selector
- 3) Print & Navigation Buttons

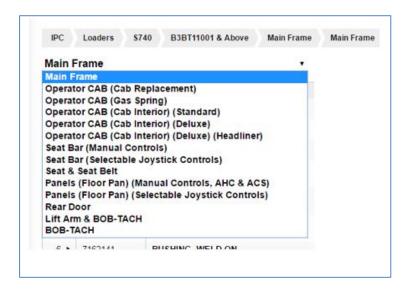
#### **Illustration Title**

Title of the current page the user is on. On occasion the title may contain relevant serial number information the user will need to review to ensure viewing the correct part information for a given machine. See example below:

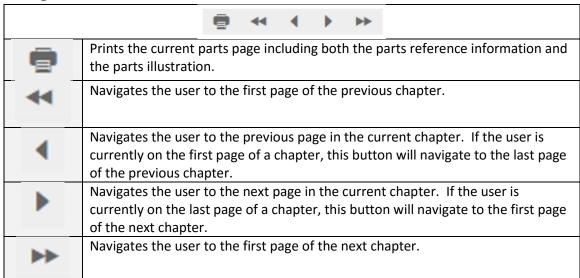
Drive Train (S/N A3NV11001 - A3NV20687 & A3NV20738, A3NW11001 - A3NW12926)

## **Chapter Illustration Selector**

The Chapter Illustration Selector is a drop-box containing all of the illustrations in the current chapter the user is in. This allows for an easy way to jump to different illustrations within the same chapter. Click the Illustration Title to open the drop-box and click on the illustration you would like to view next.

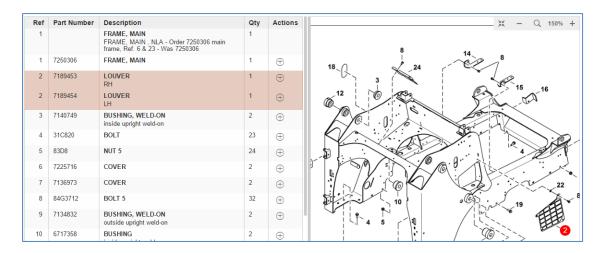


## **Print & Navigation Buttons**



## Parts Reference Detail

The Parts Reference Detail provides the supporting documentation to the parts illustration. When hovering over a reference line with the mouse the reference line will turn red and all of the corresponding call-outs in the illustration will be hot-spotted as shown below.



## Parts Reference Columns

Column Title	Column Description		
Ref	The reference number corresponds to the part callout number in the Parts Illustrations. In some cases, there may be multiple occurrences of a reference number. This occurs when there are multiple part numbers for the same item usually as a result of a serial number break. The reference number and the corresponding illustration number are linked together via hotspots. See the Hotspots section for additional information.		
Part Number	This is the part number of the selected item in the illustration.  Occasionally, the part number field will be blank. In this case the description field should provide additional details of part information.		
Description	This field provides the part description and any additional details required to ensure the correct part is selected. May include links to other parts pages. Reference serial number break detail is called out in this field as well. (See Reference Serial Numbers section).		
Qty	The number of pieces of each part number required for the corresponding illustration. This quantity will be the amount of a part added to the pick list. Occasionally, the quantity field will contain an "X". Please see descriptions field for additional details. If added to the pick list, the quantity will default to <b>0</b> requiring the user to update the amount.		
Actions	$\oplus$	This button will add the selected part to the pick list. The quantity added will match the quantity listed for the part.	

# Parts Page Links

Parts Page Links are links to another parts page in the same parts catalog. They are used to provide additional details for a given part number. These links can be identified by the text "See Illustration" followed by the illustration title and the illustration number. The illustration number will be the actual link. After clicking the link, the linked parts page will open. Press ("Alt" + " $\leftarrow$ ") (left arrow key) to return to the page containing the link. The below reference examples highlighted in light red contains Parts Page Links.

Ref	Part Number	Description	Qty	Actions
3		MOTOR MOTOR, See Illustration "Hydrostatic Circuitry (Single Speed Motor)" / NA6648, - single speed - manual controls & ACS	2	
3		MOTOR MOTOR , See Illustration "Hydrostatic Circuitry (2-Speed Motor)" / NA6649 , - 2-speed	2	
4 ▶	25K30508	RING,O	2	Q (±
5		CARRIER, MOTOR CARRIER, MOTOR, See Illustration "Motor Carrier (Drive Motor Mount Assy.) (Single Speed Motor)" / NA6549, - manual controls, AHC & ACS	2	
5		CARRIER, MOTOR CARRIER, MOTOR, See Illustration "Motor Carrier (Drive Motor Mount Assy.) (2-Speed Motor)" / NA6550, - SJC controls	2	
6 ▶	84G3712	BOLT 5	6	Q $\oplus$

## Reference Serial Numbers

Occasionally a reference line may have details pertaining to a serial number break on an individual part. To ensure ordering the correct part, please pay close attention to this detail. Serial number break information will be the last text in the description field and will be called out in a grey bubble separate from the other description text. The text will start with "S/N" followed by the serial number detail. Here is an example of a reference serial number.

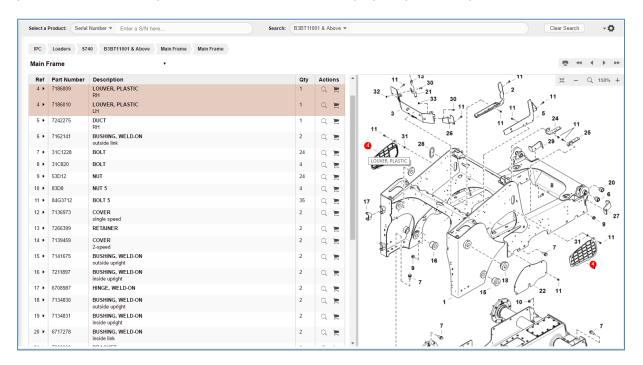
Ref	Part Number	Description	Qty	Actions
1 >	7187123	MAIN FRAME S/N A3NV11001 - A3NV11444 S/N A3NW11001 - A3NW11099	1	Q ±
1 >	7190083	MAIN FRAME S/N A3NV11445 - A3NV20687 & 20738 S/N A3NW11101 - A3NW12926	1	Q ⊕
1>	7211867	MAIN FRAME  S/N A3NV20688 - A3NV20737  S/N A3NV20739 - A3NV24362  S/N A3NW12927 - A3NW13371	1	9 0
1 •	7189934	MAIN FRAME (S/N A3NV24363 & Above) (S/N A3NW13372 & Above)	1	Q (±
2 >	7147354	PANEL See Illustration "Cooling System (S/N A3NV11001 - A3NV21787, A3NW11001 - A3NW13097)" / NA1260	1	Q (±
3 >	7151540	PANEL, CROSSMEMBER	1	Q F

## **Illustration Controls**

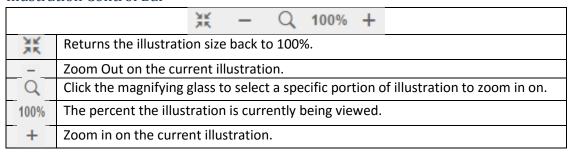
The following functions are offered to manage your view of the parts illustrations.

## **Hot Spots**

When hovering over a call-out number in the illustration a red hotspot will appear in the illustration and all corresponding reference numbers in the Parts Reference Detail will be highlighted in red. Holding your mouse over a hotspot in the illustration will also display the part description.

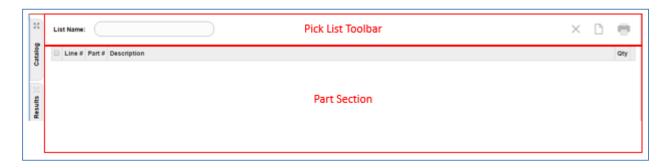


## Illustration Control Bar



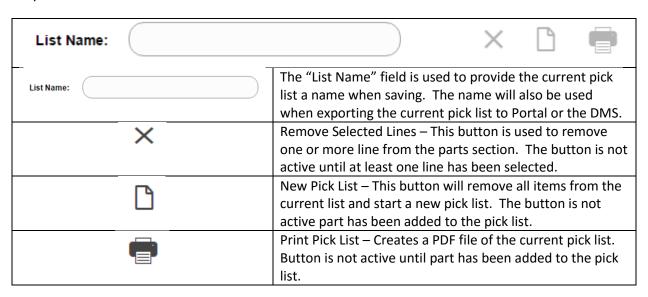
# Pick List

The Pick List is accessed by clicking on the "Pick List" tab. You can add parts to your Pick List to share with your local Bobcat dealer. The Pick List screen consists of two sections: Pick List Toolbar and the Part Section.



## Pick List Toolbar

The Pick List Toolbar is used to manage the current pick list. Buttons will be black when they are active and a light grey when they are disabled. The table below details the function of each button and when they are active.



## **Parts Section**

This section contains all parts added to the pick list. Parts are added to the pick list from the Parts Page of the application. A total price for all parts lines is provided at the end of this section.



Column Title	Column Description
	This field is used to select a line for removal. Lines can be selected one
	at time or all can be selected by clicking the box on the header row.
Line #	The line number of the row in the part section of the pick list.
Part #	Part Number
Description	Part Description
Qty	The total number of each part in the pick list. The quantity added will match the quantity shown on the parts page. This number can be edited.