Bulletin 917







What is Ohio State University Extension?

Ohio State University Extension is an outreach arm of The Ohio State University. It is designed to share the results of research with Ohio citizens to help improve the quality of their lives and the environment in which they live. Ohio State University Extension is jointly funded by federal, state, and county governments and private grants. Programs emphasize "empowerment through education."

Extension education programs are offered in four areas: Family and Consumer Sciences, 4-H Youth Development, Community Development, and Agriculture and Natural Resources. Family and Consumer Sciences programs focus on the following areas:

- Healthy Finances: Family economic well-being
- Healthy People: Diet, nutrition, and health
- Healthy Relationships: Family development



OSU Extension in Your County

There are Extension Educators serving all Ohio counties. Look for "Ohio State University Extension" under county government listings in your telephone directory, or search **extension.osu.edu** on the Internet.

How to Use This "Counting Your Money" Calendar
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Guide Two
Ranking Wants and Needs Guide Three
Guide Three
Setting Smart Goals • Where Does Your Money Go? Guide Four
Guide Four
Keep Track of Spending: Monthly Record Keeping Guide Five
Guide Five
Making A Spending Plan: Income Guide Six
Guide Six
Making A Spending Plan: Expenses • Making Your Monthly Balanced Savings and Spending Plan
Savings and Spending Plan
Guide Seven
Following Your Balanced Monthly Spending Plan
Guide Eight
Keeping Money Separate for Paying Bills
Calendar Worksheets

How to Use This "Counting Your Money" Calendar

First, read through all of the pages. Notice the guides that are in the first half of the calendar. After reading through all of the pages, you are ready to begin using the guides.

Start with this page. You do not need to complete all of the guides at one time. Try to do all of the guides within a week, if possible. But, you may need to keep spending records for a few weeks before you can complete the "Spending Plan" (Guide Four, page 10). Completing all of the guides will help you control where your money goes.

Working on the guides together with your family is a good idea. As a family you can discuss your basic and other needs and wants then decide how to best spend your money. For additional help, contact your local OSU Extension office.

-Good Luck!

Guide One

Money Questions

Controlling where your money goes may seem like a hard thing to do. It can be easier than you think. First, answer the following questions.

Yes No

- \square Is your money gone before the next check comes?
- □ Do you often wonder where your money was spent?
- ☐ Do you run out of food or gas for your car before the next check comes?
- □ □ Do you receive bill collection notices?
- □ Do you dream about buying something, but think you can never afford it?
- ☐ Do you borrow money or food from family, friends, or agencies to make ends meet each month?
- \square Are some of your bills paid late each month?

If you answered "**YES**" to just one of these questions this calendar can help you:

- 1. Find out how much money you **have** to spend each month.
- 2. Keep spending records to find out how much money you **are spending** each month (where your money actually goes each month).
- 3. Make a plan so **you control** where your money goes. Remember, if you don't control your money, your money will control you!



Sunday Monday Tuesday Wednesday Thursday Friday Saturday Unemployment Food Stamps Public Assistance Social Security Other:	ny
Food Stamps Public Assistance Social Security	
Public Assistance Social Security	
Social Security	
Ollei.	
Other:	
Other	Total Income
Fixed Expenses	
Savings and Investment	
Housing (mortgage o	or rent)
and Maintenance	
Utilities:	
Insurance	
Child Support Payme	⊇nt
Debt Repayment	
Allowance(s)	
Other:	
Other:	
Total F	Fixed Expenses
Flexible Expenses	
Food	
Non-food Grocery Ite	ems
Laundry	
Medical	
Transportation	
Child Care	
Clothing and Laundry	У
Recreation	
Other:	
Other:Occasional Expenses	
	xible Expenses
	Total Expenses
(fixed + flexible of	
	Income
Minus T	Total Expenses
	Balance

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Money Left from Last N	∕lonth	\$
Wages		\$
Child Support/Alimony	,	\$
Unemployment		\$
Food Stamps		\$
Public Assistance		\$
Social Security		\$
Other:		\$
Other:		\$
	Total Income	\$

Savings and investments	\$
Housing (mortgage or rent)	\$
and Maintenance	\$
Utilities:	\$
	\$
	\$
Insurance	\$
Child Support Payment	\$
Debt Repayment	\$
Allowance(s)	\$
Other:	\$
Other:	\$
Total Fixed Expenses	\$

ses

Food	\$
Non-food Grocery Items	\$
Laundry	\$
Medical	\$
Transportation	\$
Child Care	\$
Clothing and Laundry	\$
Recreation	\$
Other:	\$
Other:	\$
Occasional Expenses	\$
Total Flexible Expenses	\$
Total Expenses	\$
(fixed + flexible and occasional)	
Income	\$

Balance \$

Receipt File

- 1. File receipts by category AFTER recording expenses
- 2. At end of tax year, transfer receipts required for tax records and insurance proof of purchase to Long-Term File (for example: medical payments, statement of mortgage payments, furniture purchase receipts, etc.)



Ask Your Local Ohio State University Extension Office About Additional Materials On Budgeting:

Additional Online Resources:

mint.com—manage your budget on the go and track your spending automatically

investopedia.com/university/budgeting/basics1.asp—what is a budgeting?

consumer.gov—what to know and do

practicalmoneyskills.com/learn/budgeting—practical money skills

spendster.org—see how much money is wasted on small purchases

consumerfinance.gov/money-as-you-grow/young-adulthood—conversation starters and activities to teach youth of all ages about money

powerpay.org—create a plan for repaying debt faster and incurring less interest

info.cashcourse.org—enroll in this personal finances course for free

Search budgeting 101.

Ohioline Fact Sheets

Preparing a Net Worth Statement, ohioline.osu.edu/factsheet/hyg-5245

Basic Estate Planning: Introduction, ohioline.osu.edu/factsheet/ep-1

Getting to Know You, Your Co-spender, and Money, ohioline.osu.edu/factsheet/HYG-5241

Don't Clash Over Cash, ohioline.osu.edu/factsheet/HYG-5208

Basic Estate Planning: Miscellaneous Issues, ohioline.osu.edu/factsheet/EP-12

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