

AIP Communicator

May 2014



PRESIDENT'S LETTER

by Alison Wallis, CP-T, PRP



*Be a Columbus to whole new continents
and worlds within you, opening new
channels, not of trade, but of thought.*

—Henry David Thoreau

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Anticipation for the American Institute of Parliamentarians's 55th Annual Session has begun, with preparations by officers, coordinators, and local members in full swing. Our coordinator, Joy Myers, has selected a theme: "Discover Columbus." Details of registration, schedule, and proposed amendments can be found in this Communicator and on the website. All members are warmly encouraged to attend the pre- and post-session board meetings.

In 1492, Christopher Columbus sailed west from Europe to reach the East Indies, supported only by 120 men in three second-hand ships (only two vessels made the return voyage). In the long five weeks it took to cross the Atlantic, who could blame Columbus if he had turned back? On the other hand, who would remember him if he had given up his quest? At the end of his journey, Columbus found neither the Indies nor gold; the journey instead yielded altogether different discoveries.

We hope you will make a much less arduous voyage to the city named for this explorer. DISCOVER, from reports of chairmen and officers, what AIP has been doing in the last year. DISCOVER new approaches to parliamentary procedure, some to be learned from educational presenters, some to be observed in business meetings. DISCOVER important new printed materials that will be on hand. DISCOVER new friends with the same interest in democracy you share.

This year's business sessions will include greetings from other parliamentary organizations, voting on amendments to bylaws and standing orders, reports of officers and chairmen, and elections of of-

ficers and directors. It's not all business, though, as educational presentations from engaging speakers are scheduled to be interspersed in the schedule. The schedule permits fellowship time as well, so we hope you meet new friends and connect with colleagues from around the globe.

Be a Columbus, come to AIP's annual session in Columbus, Ohio to DISCOVER a New World of energy, open-mindedness, and advanced scholarship.



CALL TO ANNUAL SESSION

In compliance with the Bylaws of the American Institute of Parliamentarians and motions adopted by the Board of Directors, I, Alison Wallis, CP-T, President of the American Institute of Parliamentarians, hereby give notice that the 55th Annual Session will convene on Thursday, July 10 through Saturday, July 12, 2014 at the Embassy Suites-Columbus Airport, Columbus, Ohio.

CALENDAR OF EVENTS

Additional information regarding dates and registration will be available on the AIP website at <http://www.aipparl.org> as they become available.

East Coast Practicum • June 6-8, 2014

Topic: "Voting"

Instructors: Curriculum Director Roger Hanshaw, CPP, PRP, Colette C. Trohan, CPP-T, PRP, and E. Marie Wilson, CPP-T, PRP

The Conference Center at the Maritime Institute of Technology
692 Maritime Boulevard, Linthicum Height, MD 21090
Costs: Members - \$475 on or before 5-12-2014, \$595 after 5-12-2014
Non-members - \$550 on or before 5-12-2014, \$695 after 5-12-2014
For more information, please contact Darlene Allen

2014 Annual Session and Related Events • July 8, 2014, 1 pm

- Pre-session board meeting (All members welcome to attend)
July 9, 2014, 9 am
- AIP's 55th Annual Session, including workshops, elections, and business meetings

Embassy Suites-Columbus Airport • 2886 Airport Drive I • Columbus, OH 43219

www.columbusairport.embassysuites.com

Room rate for two-room suite is \$109, plus tax. Hotel benefits include complimentary wifi, airport shuttle, parking, cooked breakfast, and Manager's Reception.

Contact Alison Wallis, President, or Joy Myers, Annual Session Coordinator, for further details.

Deadline Dates for the "Communicator"

August 1, 2014

September Issue

MEMBERS' CORNER

Committee Chairs:

Proud of your committee? Share your goals and needs with us. The membership would love to hear your efforts and accomplishments. So committee members, consider writing a column for the *Communicator* or the website (or both). You just might get some volunteers to help share the work as a bonus.

Chapter Leaders:

Please be sure to view your listings on the website. We want accurate information on chapter leaders, meeting locations, links, and events. Make changes to your listings yourself or email AIP President Alison Wallis at president@aipparl.org

Calling All Members:

Did you give a very successful workshop or seminar recently? Why not challenge yourself to write an article for the *Communicator* as to why it was successful? We are all looking for new and better ideas.



volunteers needed

AIP needs your **talent and labor**. If you have special interests, please volunteer to help our organization perform at its best. Contact President Alison Wallis to find out how you can be involved.

AMERICAN INSTITUTE OF PARLIAMENTARIANS

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EXECUTIVE COMMITTEE

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Kay Crews, CP, PRP secretary@aipparl.org

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Teresa Dean, CPP-T, PRP accrediting@aipparl.org

Education Director

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Parliamentarian

Steve Glanstein, PRP parliamentarian@aipparl.org

COMMITTEE CHAIRMEN

Audit

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Budget and Finance

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Joy Myers, CPP-T, PRP bylaws@aipparl.org

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Michael Malamut, JD, CPP-T, PRP opinions@aipparl.org

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OTHER COMMITTEES & OFFICIALS

Annual Session Coordinator

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East Coast Practicum

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West Coast Practicum

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Lawrence (Larry) J. Cisar, CPP-T, PRP PJ@aipparl.org

AIP ANNUAL SESSION July 10-12, 2014



DISCOVER COLUMBUS

Where you can enjoy many ongoing personal and professional benefits, including connection to shared expertise, wisdom, education, and resources that will assist you in providing excellent skills for helping other professional groups.

Things have changed since 1492. You may also **DISCOVER Columbus After Dark**

- **The Center of Science and Industry**
- **A Great ZOO**
- **Scioto Downs and Racino**
- **North Market Food and Wine Festival**
- **Actors' Theatre: The Tempest, Shiller Park in German Village**
- **Funny Bone Comedy Club and Restaurant**
- **Cloak & Dagger Dinner Theatre**

See registration form on line

PROPOSED AMENDMENT TO THE STANDING ORDERS

To amend Standing Order 10.3.1 by inserting “not be eligible for the AIP Referral Program until completion of the required continuing education”

Amendment 10.3.1 now reads:

10.3.1 A Certified Professional Parliamentarian (CPP) or a Certified Parliamentarian (CP) member who fails to complete the continuing education requirement and timely submit proof thereof during his or her seven-year period shall revert to the next lower classification of membership. CPP shall revert to a CP classification and a CP shall revert to a member classification. The member shall be required to complete the required examination to be reinstated in his or her previous classification.

Amend by inserting:

“not be eligible for the AIP Referral Program until completion of the required continuing education”

If adopted would read:

10.3.1 A Certified Professional Parliamentarian (CPP) or a Certified Parliamentarian (CP) member who fails to complete the continuing education requirement and timely submit proof thereof during his or her seven-year period shall revert to the next lower classification of membership. CPP shall revert to a CP classification and **not be eligible for the AIP Referral Program until completion of the required continuing education** A CP shall revert to a member classification. The member shall be required to complete the required examination to be reinstated in his or her previous classification.

Rationale: Submission of the continuing education is not difficult. The member who neglects this task isn't interested in maintaining his or her status and receiving referrals.

Submitted by

Teresa A. Dean, CPP-T, PRP

AIP Accrediting Director

Pursuant to AIP Bylaws, Article XV – Amendment, Section 4. Origin of Amendments, members Daniel Ivey-Soto, Barbara Rosi, Karen Watson, Kay Crews, Mary Remson and Robert James hereby petition to have the following bylaw amendments considered at the upcoming Annual Session, to be held July 10, 2014 to July 12, 2014.

1 - ARTICLE IV - OFFICERS AND DUTIES, Section 2. Terms.

To amend by striking “Officers shall not serve a third consecutive term in the same position.”

Current Wording	Proposed Amendment	Wording If Amended
Section 2. Terms. The terms for each officer shall be one year, beginning at the close of the annual session in the year of their election and continuing until their successor shall be elected. Terms shall begin at adjournment of the annual session in which elected. Officers shall not serve a third consecutive term in the same position.	Section 2. Terms. The terms for each officer shall be one year, beginning at the close of the annual session in the year of their election and continuing until their successor shall be elected. Terms shall begin at adjournment of the annual session in which elected.	Section 2. Terms. The terms for each officer shall be one year, beginning at the close of the annual session in the year of their election and continuing until their successor shall be elected. Terms shall begin at adjournment of the annual session in which elected.

2 - ARTICLE V - BOARD OF DIRECTORS, Section 2. Terms, 2.1 Elected Directors.

To amend by striking “Directors shall not serve a third consecutive term.”

Current Wording	Proposed Amendment	Wording If Amended
Section 2. Terms. 2.1 Elected Directors. The terms of directors shall be for two years or until their successors are elected; with four elected in the odd years and four elected in the even years. The term of office shall begin at the adjournment of the annual session in which each is elected and shall end at the adjournment of the annual session in the next odd or even year. Directors shall not serve a third consecutive term.	Section 2. Terms. 2.1 Elected Directors. The terms of directors shall be for two years or until their successors are elected; with four elected in the odd years and four elected in the even years. The term of office shall begin at the adjournment of the annual session in which each is elected and shall end at the adjournment of the annual session in the next odd or even year.	Section 2. Terms. 2.1 Elected Directors. The terms of directors shall be for two years or until their successors are elected; with four elected in the odd years and four elected in the even years. The term of office shall begin at the adjournment of the annual session in which each is elected and shall end at the adjournment of the annual session in the next odd or even year.

3 - ARTICLE V - BOARD OF DIRECTORS, Section 3. Vacancies on the Board

To amend by striking “No such” and inserting, “and if the board filled a vacancy which has another year left in the term, the members shall elect a director to serve for the remaining year of the term. No”

Current Wording	Proposed Amendment	Wording If Amended
<p>Section 3. Vacancies on the Board. A vacancy in a position of director shall be filled by the board until the next annual session. No such vacancy shall be filled in the period commencing thirty days prior to the annual session. If an action is taken at an annual session that will create a vacancy in the position of director upon adjournment, the vacancy shall be filled by election at that annual session.</p>	<p>Section 3. Vacancies on the Board. A vacancy in a position of director shall be filled by the board until the next annual session, and if the board filled a vacancy which has another year left in the term, the members shall elect a director to serve for the remaining year of the term. No vacancy shall be filled in the period commencing thirty days prior to the annual session. If an action is taken at an annual session that will create a vacancy in the position of director upon adjournment, the vacancy shall be filled by election at that annual session.</p>	<p>Section 3. Vacancies on the Board. A vacancy in a position of director shall be filled by the board until the next annual session, and if the board filled a vacancy which has another year left in the term, the members shall elect a director to serve for the remaining year of the term. No vacancy shall be filled in the period commencing thirty days prior to the annual session. If an action is taken at an annual session that will create a vacancy in the position of director upon adjournment, the vacancy shall be filled by election at that annual session.</p>

4 - ARTICLE IV - OFFICERS AND DUTIES, Section 4. Duties of the President.

To amend by striking “this organization” and inserting “AIP”.

Current Wording	Proposed Amendment	Wording If Amended
<p>Section 4. Duties of the President. The president shall have all of those duties and powers set forth for same in the parliamentary authority of this organization, and those duties and powers set forth under the statutes of Illinois. In addition, the president shall have such further duties and powers as are set forth in these bylaws, the standing orders, and the board policies.</p>	<p>Section 4. Duties of the President. The president shall have all of those duties and powers set forth for same in the parliamentary authority of AIP, and those duties and powers set forth under the statutes of Illinois. In addition, the president shall have such further duties and powers as are set forth in these bylaws, the standing orders, and the board policies.</p>	<p>Section 4. Duties of the President. The president shall have all of those duties and powers set forth for same in the parliamentary authority of AIP, and those duties and powers set forth under the statutes of Illinois. In addition, the president shall have such further duties and powers as are set forth in these bylaws, the standing orders, and the board policies.</p>

5 - ARTICLE IV - OFFICERS AND DUTIES, Section 6. Duties of the Secretary.

To amend by striking “the organization” and inserting “AIP”.

Current Wording	Proposed Amendment	Wording If Amended
Section 6. Duties of the Secretary. The secretary shall maintain the records of the organization other than the financial records.	Section 6. Duties of the Secretary. The secretary shall maintain the records of AIP other than the financial records.	Section 6. Duties of the Secretary. The secretary shall maintain the records of AIP other than the financial records.

6 - ARTICLE IV - OFFICERS AND DUTIES, Section 7. Duties of the Treasurer.

To amend by striking “the organization” and inserting “AIP”.

Current Wording	Proposed Amendment	Wording If Amended
Section 7. Duties of the Treasurer. The treasurer shall maintain the financial records of the organization.	Section 7. Duties of the Treasurer. The treasurer shall maintain the financial records of AIP.	Section 7. Duties of the Treasurer. The treasurer shall maintain the financial records of AIP.

7 - ARTICLE V - BOARD OF DIRECTORS, Section 1. Composition.

To amend by striking “the organization” and inserting “AIP”.

Current Wording	Proposed Amendment	Wording If Amended
Section 1. Composition. The board of directors, herein referred to as the board, shall be composed of the officers of the organization, the accrediting director, the education director, and eight directors elected at the annual session.	Section 1. Composition. The board of directors, herein referred to as the board, shall be composed of the officers of AIP, the accrediting director, the education director, and eight directors elected at the annual session.	Section 1. Composition. The board of directors, herein referred to as the board, shall be composed of the officers of AIP, the accrediting director, the education director, and eight directors elected at the annual session.

8 - ARTICLE V - BOARD OF DIRECTORS, Section 4. Duties of the Board.

To amend by striking “the organization” and inserting “AIP”.

Current Wording	Proposed Amendment	Wording If Amended
Section 4. Duties of the Board. The board shall have general operational control and responsibility for the organization. It shall have all of those duties and powers set forth for same in the parliamentary authority	Section 4. Duties of the Board. The board shall have general operational control and responsibility for AIP. It shall have all of those duties and powers set forth for same in the parliamentary authority of	Section 4. Duties of the Board. The board shall have general operational control and responsibility for AIP. It shall have all of those duties and powers set forth for same in the parliamentary authority of

of this organization and those duties and powers set forth under the statutes of Illinois.	AIP and those duties and powers set forth under the statutes of Illinois.	AIP and those duties and powers set forth under the statutes of Illinois.
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9 - ARTICLE V - BOARD OF DIRECTORS, Section 7. Method of Meeting.

To amend by striking “the organization” and inserting “AIP”.

Current Wording	Proposed Amendment	Wording If Amended
Section 7. Method of Meeting. Meetings of the board may be held in person, telephonically, or electronically. Any meeting shall provide for communication among all members of the board synchronously and, excepting executive sessions, shall provide for attendance, but not participation, by any member of the organization.	Section 7. Method of Meeting. Meetings of the board may be held in person, telephonically, or electronically. Any meeting shall provide for communication among all members of the board synchronously and, excepting executive sessions, shall provide for attendance, but not participation, by any member of AIP.	Section 7. Method of Meeting. Meetings of the board may be held in person, telephonically, or electronically. Any meeting shall provide for communication among all members of the board synchronously and, excepting executive sessions, shall provide for attendance, but not participation, by any member of AIP.

10 - ARTICLE V - BOARD OF DIRECTORS, Section 8. Method of Notice for Meetings.

To amend by striking “the organization” and inserting “AIP”.

Current Wording	Proposed Amendment	Wording If Amended
Section 8. Method of Notice for Meetings. Meetings of the board shall be noticed to the membership of the organization by electronic mail or posted on the AIP Web site.	Section 8. Method of Notice for Meetings. Meetings of the board shall be noticed to the membership of AIP by electronic mail or posted on the AIP Web site.	Section 8. Method of Notice for Meetings. Meetings of the board shall be noticed to the membership of AIP by electronic mail or posted on the AIP Web site.

ORIGINAL SIGNED BY:

Daniel Ivey-Soto
Kay Crews

Barbara Rosi
Mary Remson

Karen Watson
Robert James



It's in the Bylaws!

How many times have you been asked where to find something about the quorum for a meeting or what is the term limit for officers?

Very few members give the bylaws a second thought until they have a problem. Last year we had no bylaw amendments. Does that mean that our documents of authority are perfect? I doubt it.

So let's give them a fresh review. According to our bylaws, amendments to the bylaws may be offered at every annual session according to either of the following procedures:

Section 1. Amendment with Notice. Following notice of amendment given to all members with the official notice of the annual session, a two-thirds vote of members present and voting at the annual session will be required.

Section 2. Amendment Without Notice. If notice has not been given as stated in Section 1-1, then a member must give twelve hours' notice of the amendment and there must be a two-thirds vote in the affirmative to consider an amendment. Amendments proposed by this method require a four-fifths vote of members present and voting at the annual session to adopt. Debate on the motion to consider shall be confined to the merits of consideration.

The Bylaws Committee members have been reviewing the bylaws and in an effort to save time in the business meeting request that proposed amendments to the bylaws and standing rules be sent to the committee by May 15.

I can't imagine an annual meeting without bylaws amendments. Please take time to read our documents of authority. They are available on the website.

We want to hear from you.

Joy Myers, CPP-T, PRP
Alice Bartelt, JD, PRP
Betty Green, CPP-T- PRP
David Shapiro, CPP, PRP



EDITOR'S EXCHANGE

By Linda A. Juteau, CPP-T, PRP

You Never Know!

Just a couple of weeks ago I was serving a client in Owego, New York. Between business sessions I was in my room reading the Chamber of Commerce's magazine on what to see and do in the area, and the name Henry M. Robert jumped right off of the page. Apparently, at one time Henry and his wife lived in Owego. The article mentioned that the historical society had copies of one of his early publications. I hope to get back there soon to find out what they have.

While serving another client recently, I had a very interesting experience. One of the officers of the organization received a phone call asking him if he knew how to find a parliamentarian.

Imagine the caller's surprise when the officer told him he was sitting right next to a professional parliamentarian!

And last, but not least, recently I was mentoring a new member of my Toastmasters International club. She is the executive director of a local non-profit organization and asked me if I would review their bylaws because they are a mess—aren't they always?

So, be ready—you never know when and where networking opportunities may arise and result in new clients.

WELCOME TO NEW MEMBERS OF AIP

The following individuals joined AIP from March 2014 through April 2014.
Be a supportive member and contact any who live near you.

Shaneesa N. Ashford
P.O. Box 310573
Atlanta, GA 31131

Brian Botterill
287 Fir Street
Sherwood Park AB
T8A2B2
CANADA

Martha Taylor Butler
13302 133 Avenue
South Ozone Park, NY 11420

Todd B. Catron
P.O. Box 101
Ingalls, IN 46048

Daryl G. Crouse
4325 Gaviota Avenue
Long Beach, CA 90807

Jacqueline Gray
9 Hamel Avenue
Guelph, ON
N1H 5L9
CANADA

Isuru Herath
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Saint Cloud, MN 56304

Christopher W. Holmes
Baylor University
One Bear Place #97034
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Lorraine W. Johnson
6608 Weston Avenue
Capitol Heights, MD 20743-2563

Hanhwe Kim
476 Dell Avenue
Mountain View, CA 94043

Vicki Koc
391 James Bowie Ct.
Alamo, GA 94507

William S. Mailander
23251 Horse Island Road
Lewes, DE 19958

Joshua D. Maples
329 S. Coronado
Lindsborg, KS 67456

Arthur C. Morchat
5158 Old Highway 135 N
Gladewater, TX 75647

Charles D. Morgan
922 27th Street NE
Canton, OH 44714

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(#31-545)
Singapore 163127
SINGAPORE

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2001 Sherwood Drive
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CANADA

Dr. Alan Schwartzstein
929 Harding Street
Oregon, WI 53575

Pedro J. Sepulveda
Box 1537
Boqueron PR 00622

Ronald E. Truss
Family Court Jefferson County
P.O. Box 8407
Birmingham, AL 35214

THANK YOU FOR YOUR CONTRIBUTIONS
AIP's generous members have made contributions
to the funds of their choice during the period March
2014 thru April 2014. We invite you to consider
making one or more of these funds the recipient of
your generosity.

Henry Miller
Bonnie Murdah
James Oates
Kwame Reed
W. Short
John Stackpole
John Szewczyk



SILENT GAVELS

Jean Mostrom
Deceased October 19, 2013

CONGRATULATIONS TO MEMBERS WITH NEW CREDENTIALS:

Lori Lukinuk, CP

American Institute of Parliamentarians

55th Annual Session

July 9-13, 2014

Columbus, Ohio

AT A GLANCE
(Subject to Necessary Changes)

DAY	TIME	ACTIVITY
Wednesday, July 9, 2014	11:00 am	Strategic Planning Session <i>(All members welcome)</i>
Wednesday, July 9, 2014	1:00 pm	Pre-session board meeting <i>(All members welcome)</i>
Wednesday, July 9, 2014	6:00 pm	Reference Committee and Open Forum
Wednesday, July 9, 2014	7:00 pm	Welcome Reception
Thursday, July 10, 2014	8:30 am	Registration
Thursday, July 10, 2014	9:30 – 10:25 am	Opening Ceremonies and First Business Meeting
Thursday, July 10, 2014	10:30 – 11:45 am	Workshop # 1 <i>Conducting Meetings for Presiding Officers, Members, and Parliamentarians from a Legal Perspective – Carl Silverman, JD, PRP</i>
Thursday, July 10, 2014	Noon	Lunch
Thursday, July 10, 2014	1:00 – 2:15 pm	Workshop # 2 <i>AIPSC Specific Main Motions – Glen Hall, DDS, CP</i>
Thursday, July 10, 2014	2:30 – 5:00 pm	Second Business Session
Thursday July 10, 2014	6:30 pm	Dinner
Friday, July 11, 2014	8:30 am	Registration
Friday, July 11, 2014	9:30 – 10:45 am	Workshop # 3 (for those not holding ‘T’ credential) <i>Germane S. David Shapiro, CPP, PRP</i>

Friday, July 11, 2014	9:30 – 10:45 am	Workshop # 4 (T-course) <i>Using Humor When Teaching – Dr. M. Eugene Bierbaum, CPP-T, PRP</i>
Friday, July 11, 2014	10:50 – 11:50 am	Third Business Session
Friday, July 11, 2014	Noon	Lunch
Friday, July 11, 2014	1:15 – 2:30 pm	Fourth Business Session
Friday, July 11, 2014	2:45 – 4:00 pm	Workshop # 5 <i>Ins and Outs of Incidentals – Joe L. Theobald, Ph.D., CP, PRP</i>
Friday, July 11, 2014	4:30 – 5:30 pm	AIP Educational Foundation meeting <i>(All members welcome)</i>
Saturday, July 12, 2014	9:30 – 10:45 am	Workshop # 6 <i>Getting Meetings Started: Membership Lists and Quorums – Henry Arkin, JD, CPP-T, PRP</i>
Saturday, July 12, 2014	10:45 – 11:45 am	Fourth Business Session
Saturday, July 12, 2014	Noon	Lunch
Saturday, July 12, 2014	1:15 – 2:30 pm	Workshop # 7 <i>Amend by Striking Out and Inserting – Dollie McPartlin, CP-T, PRP</i>
Saturday July 12, 2014	2:45 – 5:00 pm	Fifth Business Session, if needed and/or Practice Presiding and/or CPP exam
Saturday, July 12, 2014	6:30 pm	Banquet
Sunday, July 13, 2014	9:30 am	Post-Session Board Meeting <i>(All members welcome)</i>



American Institute of Parliamentarians

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AIP members, let us see you and let us showcase our theme “AIP—Raising Standards.” To participate, simply go to an identifiable or special local place and have your photo taken with a copy of AIPSC. Photos will be featured in upcoming editions of the AIP *Communicator*, on our Facebook page, website, and other social media.

Top: Audra Horton, Alison Wallis, Marcus Anderson, Peggy Allen, Glen Hall, David Morgan, Celina Torres Fennell, Sharon Daugherty, Sheryl Minear, and Peggy Sturrock

Bottom Left: Daniel Ivey-Soto & daughter Olivia Soto

Bottom Right: Peter Kastl, MD, PRP, at Tulane Hospital in New Orleans

