

CAIA Candidate Online Remote Proctoring Orientation (OnVUE)

February 2, 2021

The logo for the CAIA Association, featuring the letters 'CAIA' in a large, white, sans-serif font. A stylized orange swoosh underline is positioned beneath the 'A'. Below 'CAIA', the word 'ASSOCIATION' is written in a smaller, white, all-caps, sans-serif font. The entire logo is set against a black rectangular background.

CAIA
ASSOCIATION®

The Global Mark of Distinction in Alternative Investments

TODAY'S PRESENTERS



Nelson Lacey, Ph.D., CFA
Director of Exams



Sarah Auerbach
Director of Candidate & Member Relations

TODAY'S AGENDA

- ❑ Welcome
- ❑ OnVUE Overview
- ❑ What to Consider
- ❑ What's new with OnVUE
- ❑ OnVUE Candidate Journey
 - Demo of Digital Whiteboard
- ❑ Resources
- ❑ Questions & Answers

ONLINE REMOTE PROCTORED EXAM (ONVUE)

- **OnVUE Exam Window:**
 - Level I: February 27-March 5
 - Level II: March 13-19
- You may opt-in to the OnVUE exam from your CAIA profile
- CAIA will notify you within 48-72 hours with instructions to schedule
- Appointments 24X7

The OnVUE logo, where "On" is in a light blue sans-serif font and "VUE" is in a dark blue sans-serif font. The letter "V" is stylized with a blue triangle pointing downwards from its top center.

ONLINE REMOTE PROCTORED EXAM (ONVUE)

2 Part Exam

- 5-minute NDA review and agreement
- Part 1: 100 multiple choice questions/120 minutes
- **20-minute optional break, can leave the testing room**
- Part 2: 100 multiple choice questions/120 minutes (Level II will instead have 3 sets of constructed response questions/120 minutes)

Total 4.5 Hours

The logo for OnVUE, with 'On' in a light blue font and 'VUE' in a dark blue font. The 'V' is stylized with a blue triangle pointing downwards from its top center.

WHAT TO CONSIDER?

Comparing Your Options	Pearson VUE Test Center Feb 22-March 5 (LI) March 8-19 (LII)	Online Remote Testing February 27- March 5 (LI) March 13-19 (LII)
Calculator	Candidates may only use a CAIA approved calculator. See Candidate Handbook at www.caia.org	
Whiteboard	Dry erase board and pen are provided	Digital whiteboard ONLY, online scratch pad within exam
Un-scheduled breaks	Yes, for bathroom use only and may be escorted. Time lost.	No.
What can I bring into the testing space	Approved calculator, ID, locker key. A small locker will be available for personal items.	One clear glass of water, approved calculator, cell phone for check in purposes, then it must be out of reach.
Accommodations	Available upon request to accommodations@caia.org	Available but may be more limited, upon request to accommodations@caia.org

Which EXAM modality is right for you?

Test Center

- Traditional approach
- Center availability
- Pearson VUE COVID-19 protocols
- **Schedule early in the exam window in case of a COVID disruption**

OnVUE

- Private, secure space
- System requirements
- Personal or work laptop considerations, firewalls, applications, scheduled tasks
- Internet and electricity
- OnVUE tools, online whiteboard and scratch pad
- Time to prepare for OnVUE exam
- **Schedule early in the exam window in case of a technical issue**

Other Considerations

- Accommodation consideration – Medical/Disability

WHAT'S NEW WITH ONVUE – JAN 2021

PRIOR TO YOUR LAUNCH

- ❑ **Separate pages for OnVUE access code and phone number**
 - Access code requested first to determine if you are simply running a system test or taking an exam.
 - Candidates taking a system test will not be asked for a phone number
- ❑ **Provide access Hand Raise chat support before exam launch**
 - Enables you to reach out to a greeter or proctor when your machine is locked down, prior to launch, to let them know you are having technical issues and place you in a particular queue
- ❑ **Enhanced network check during system test and exam check-in**
 - Advanced network checks to evaluate network connection quality. Internet checks may take up to 20 seconds.

WHAT'S NEW WITH ONVUE – JAN 2021

DURING EXAM

❑ **Restart candidates experiencing internet issues**

- If you lose connection for more than 15 seconds or 5 times within a minute Pearson VUE will automatically place you in “restart” state. This will enable you to resolve any connectivity issues before proceeding and ensure the proctor has quality video streaming.

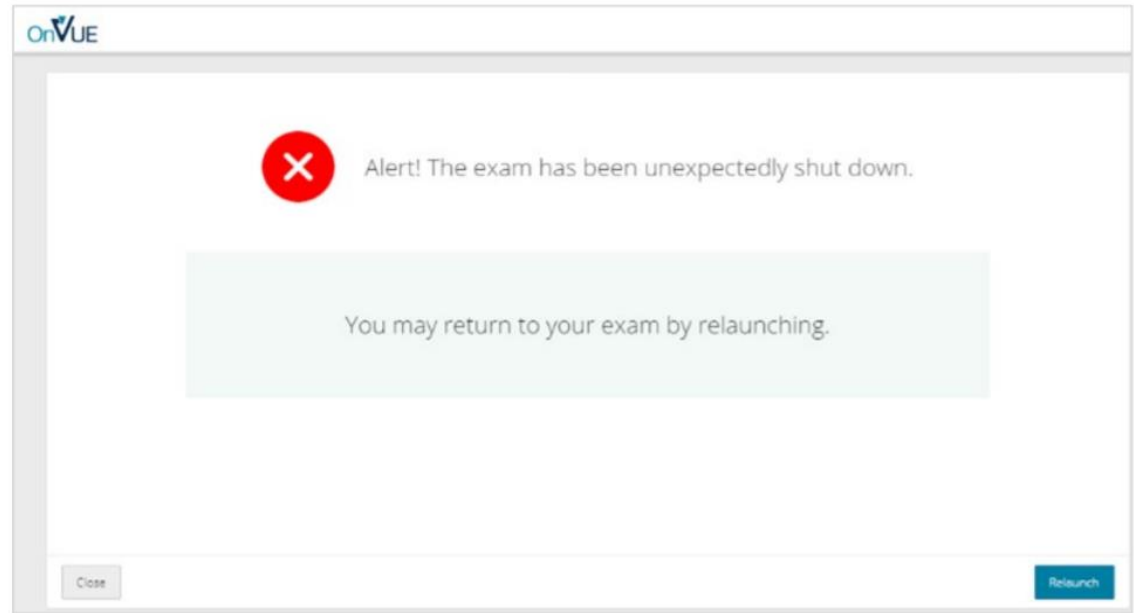
❑ **Upgrade of ITS Secure Browser update (Windows)**

- Shows you all illegal processes that are preventing exam launch in a single notification.
- You will have option to allow Secure Browse to shut down illegal processes for you.

❑ **Prevent exam launch failures that produce black screen**

- Fix has been implemented to prevent a black screen from occasionally being generated when exams launched under macOS.

OnVUE
Relaunching
Process
Search: OnVUE
Reconnection
Guide



OnVUE Reconnection Guide

Relaunching after disconnection

What happens if a candidate loses connection with an exam during OnVUE delivery? This document lists reasons why this could happen, describes how to restart the exam, and offers tips about how to resolve other issues that could arise.



ANNOUNCING CAIA'S NEW HOMEPAGE

Focused on Keeping You Informed

IMPROVED NAVIGATION

Find what you're looking for faster

STREAMLINED ACCESS

Direct links to areas curated for Members and Candidates

CONTENT IS CENTRAL

Easier access to relevant, shareable alts content

CAIA.ORG



ONVUE RESOURCES



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1. General

- CAIA Landing Page: <https://home.pearsonvue.com/caiaa/onvue>
<https://home.pearsonvue.com/op/OnVUE-technical-requirements>
<https://home.pearsonvue.com/Standalone-pages/Whiteboard.aspx>
- CAIA Home Page: www.caia.org
 - Preparing
 - FAQs
 - candidate@caia.org

2. Launch Your Exam

- CAIA Home Page: www.caia.org
- Need help? OnVUE Chat: <https://home.pearsonvue.com/onvuehelp>

3. During your exam

- Need help? OnVUE Chat: <https://home.pearsonvue.com/onvuehelp>

CANDIDATE ONVUE JOURNEY

A wooden boardwalk made of light-colored planks winds through a vast, grassy dune landscape. The dunes are covered in green and brown grasses, with patches of sand visible. In the background, there are more dunes and a line of trees under a cloudy, overcast sky. The boardwalk starts in the foreground and curves towards the right, leading the eye into the distance.

Step 1: How to choose the OnVUE

Step 2: You have successfully opted in to OnVUE

Step 3: Time to schedule your OnVUE exam

Step 4: Prepare for your OnVUE exam

Step 5: Launch your OnVUE exam

Step 6: Take your OnVUE exam

Step 1: How to Choose OnVUE For Your Testing Option

[For Candidates](#)[For Members](#)[Contact Us](#)[Login](#)[+ Create Account](#)[PROGRAMS](#) ▾[EVENTS AND WEBCASTS](#) ▾[RESOURCES](#) ▾[ABOUT](#) ▾[SEARCH](#)

CAIA Candidates: Brand new sample exams are now available for Level I and Level II. Learn more [here](#).

Sovereign Wealth Funds Place a Renewed ESG Focus on Big Tech

Highlight from January *Chronicles*: Super asset owners, such as sovereign wealth funds, have been pioneers in the realm of sustainable investing, or ESG. Most of the focus, however, has been on **environmentally friendly initiatives** with a big focus on climate change. Moving forward, these large asset owners will have to wade through the digital economy, where data privacy policies, influence on politics, and ethical conduct are far more nascent.

[Read all about it here →](#)

What Happens When the GameStops?

We'll always be doomed to repeat the past mistakes of previous market cycles if we don't break the current habits. Portfolio managers should know better. CAIA's Aaron Filbeck, CFA, CAIA, CIPM, FDP has a take on last week's events noting, "It's all fun and games until the SEC investigates you, bubbles pop, and the GameStops."

[Read the blog →](#)

The Growth of Collectibles as Alternative Investments

The tangible nature of sports collectibles, classic cars, vintage watches, art, and handbags is appealing compared to the paper assets of stocks and bonds. The collectibles space is becoming more sophisticated, adopting institutional structures such as auctions, price indices, free ports, IPOs, and

CANDIDATE ONVUE JOURNEY



Step 1: How to Choose OnVUE For Your Testing Option



CAIA ASSOCIATION

Register or learn more about the program [here](#).

Hi, sauerbach@caia.org Log out

PROGRAMS MEMBERS PERSPECTIVE EVENTS & WEBCASTS ABOUT

My Profile Go Back

Your Membership Status: Non-Member

Profile Details Edit Name and Company Info

Name: Ms. Sarah Weiss Auerbach
CAIA ID:
Title: Director, Candidate & Member Services

100 University Ave
Amherst, MA 01002

[Click here to opt in to an online proctored exam](#)

My Account Links

- [My Profile](#)
- [Member Directory](#)
- [My Social Communities Links](#)
- [My Invoices](#)
- [My Exam Info](#)
- [My Membership](#)
- [My Events](#)
- [My Volunteer Interests](#)
- [My Communication Preferences](#)
- [Change My Password](#)

NO PHOTO Edit

Amherst, MA 01002
(413)253-7373
sauerbach@caia.org

[Member Directory](#)

Step 1: How to Choose OnVue for Your Testing Option

Review and attest to the terms

The screenshot shows a web browser window with the URL `myaccount.caia.org/eweb/DynamicPage.aspx?webcode=pv_rp&Site=CAIA`. The page header includes the CAIA Association logo, a navigation menu with links for PROGRAMS, MEMBERS, PERSPECTIVE, EVENTS & WEBCASTS, and ABOUT, and a user profile section for 'Hi, jenpc100@gmail.com' with a 'Log out' link. A dark grey box at the top left contains the text 'Register or learn more about the program [here](#).' The main content area is titled 'CAIA Online Proctored Exam Consent Agreement | March 2021'. The text explains that as a registered candidate for a March 2021 exam, users have the option to sit for their exam via online proctoring using the OnVUE platform. It states that users must have reviewed the system requirements and can meet them prior to selecting this option. A yellow arrow points to the following text: 'My system meets the [technical requirements](#) for the OnVUE platform.' Below this, it says 'My agreement with CAIA's policies including the Candidate Policy Manual.' A bulleted list contains two items: 'I understand that CAIA will cancel my existing test center exam appointment, if scheduled currently.' and 'I am committing to an online proctored exam and I understand that I may NOT schedule a physical test center appointment later.' There is an unchecked checkbox for the statement: 'I am selecting an online proctored exam for my March 2021 CAIA exam, administered through Pearson VUE's OnVUE platform.' Below the checkbox, it says 'Scheduling will open for the OnVUE exams on or about December 15th. You will be notified with instructions for scheduling your exam prior to that date.' At the bottom of the main content area, it says 'If you have additional questions, please contact us at candidate@caia.org and/or review our [COVID-19 FAQs](#).' At the bottom right of the page, there are 'Save' and 'Cancel' buttons. The footer contains copyright information for 2020 Chartered Alternate Investment Analyst Association*, contact information for Americas & EMEA (Amherst HQ +1 (413) 253-7373, Geneva +41 (0)22 347 45 90) and Asia-Pacific (Singapore +65 65364241, Hong Kong +852 3655 0568), and social media icons for LinkedIn, Facebook, Twitter, and Instagram.

CANDIDATE ONVUE JOURNEY

Step 2: Congrats! You have opted-in to the OnVUE Exam



**Once you
select the
OnVUE exam
CAIA will
email you
within 48-72
with
instructions to
schedule
your exam**

Step 3: Time to Schedule Your OnVUE Exam

[For Candidates](#) [For Members](#) [Contact Us](#) [My Account](#) [Logout](#)



[PROGRAMS](#) ▾

[EVENTS AND WEBCASTS](#) ▾

[RESOURCES](#) ▾

[ABOUT](#) ▾

[SEARCH](#)

We've changed! Learn more about CAIA's new home page [here](#).

Schedule your exam

If you have registered for an exam and are logged into your account, please click on the link below to schedule. Note that you must Register and Sign-In before scheduling your exam appointment. Appointments are made exclusively through Pearson Vue test centers. NOTE: COVID-19 disruptions below.

Curriculum & Study Tools

[Exam Curriculum](#)

[Study Calculator](#)

[Preparing](#)

[FAQs](#)

[Exam Registration Dates & Fees](#)

[Find a Test Center](#)

[Schedule Your Exam](#)

[Special Accommodations](#)

CANDIDATE ONVUE JOURNEY

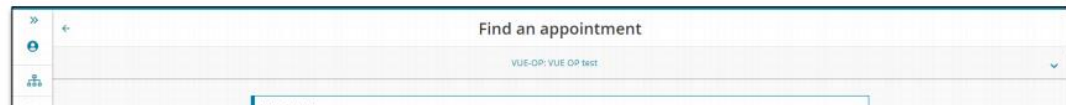
Step 3: Schedule Your Exam

- Choose Your Exam Date and Time

AGREE TO PEARSON VUE POLICIES



SCHEDULE APPOINTMENT



Available start times: Wednesday, December 16, 2020

Do we have your correct time zone preference?

America/Chicago-CST [Change time zone](#)

*How do you want available times displayed?

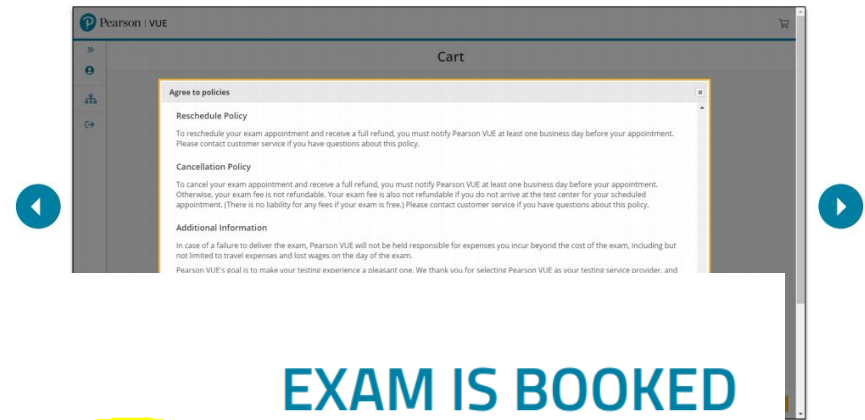


CANDIDATE ONVUE JOURNEY

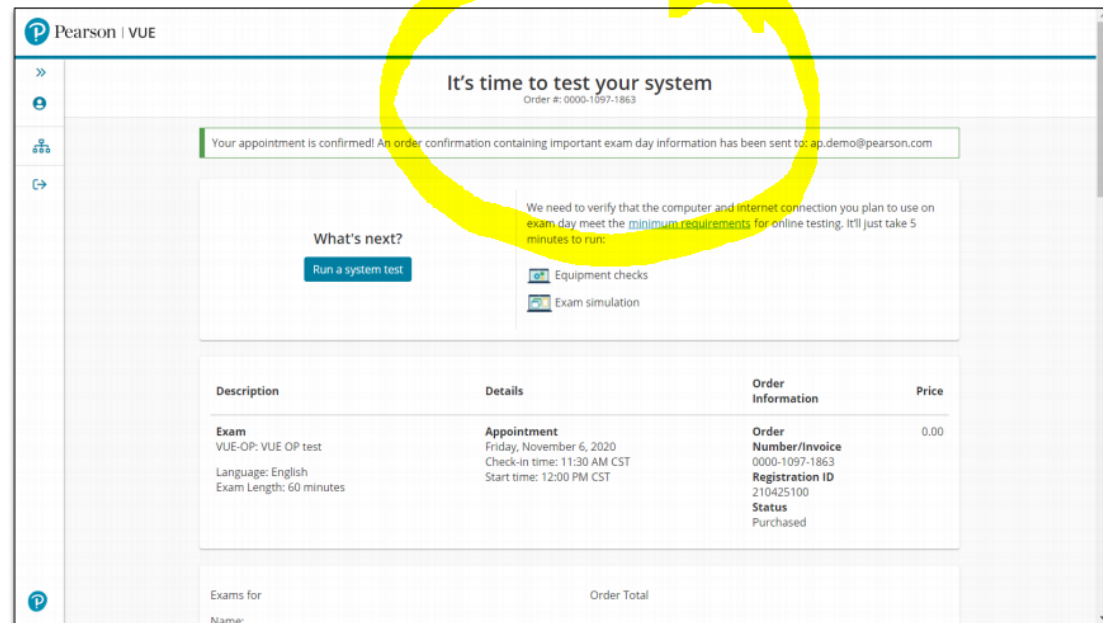
AGREE TO CLIENT POLICIES

Step 3: Schedule Your Exam

- Agree to CAIA Policies
- Test Your System
- Confirm your Appointment



EXAM IS BOOKED



Step 4: Prepare for your OnVUE Exam

Prepare - Start Now

- ❑ Study the CAIA Curriculum
- ❑ Practice with the Digital Whiteboard
- ❑ Review System Requirements
- ❑ Run System Test
- ❑ Plan with housemates/partners /children for your exam date
- ❑ Review CAIA Tips & Techniques

Week Ahead

- ❑ Prepare your space
- ❑ Run System Test
- ❑ Review System Requirements
- ❑ Remind household of your exam day plans

Exam Day

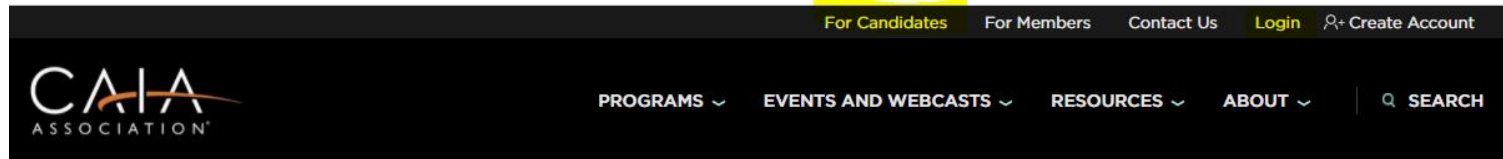
- ❑ Turn off all programs that might run in the background.
- ❑ Use the restroom **prior to** logging in.
- ❑ Internet hardwired or cable.
- ❑ Check in and launch exam.

CANDIDATE ONVUE JOURNEY



Prepare - Start Now

Step 4: Prepare for your OnVUE Exam



CAIA Candidates: Brand new sample exams are now available for Level I and Level II. Learn more [here](#).

Preparing

You'll find everything you need to know about taking the CAIA exams in the Candidate Handbook, but here's a quick reference checklist to be sure you don't miss a thing:

- Curriculum & Study Tools
 - Exam Curriculum
- Exam Registration Dates & Fees
- [Preparing](#)
- Study Calculator
- Find a Test Center
 - Schedule Your Exam
 - Special Accommodations
- FAQs



[Register](#) for your exam



Get your [Study Materials](#)



Get optional resources from [prep providers](#)



Review exam [policies](#)



[Schedule](#) your exam [appointment](#)



Attend an [Orientation Session](#)



Plan your study with our [calculator](#)

Curriculum Overview



Step 4: Time to Prepare for your OnVUE Exam

Start Now

- ❑ Practice with the Digital Whiteboard
- ❑ Review system requirements
- ❑ Run System Test

<https://home.pearsonvue.com/caiaa/onvue>

<https://home.pearsonvue.com/op/OnVUE-technical-requirements>

<https://home.pearsonvue.com/Standalone-pages/Whiteboard.aspx>

Deeper Dive into the Digital Whiteboard

- Capabilities
 - Type with keyboard or write with mouse
 - Draw shapes and lines
 - Pan across the whiteboard
- Open and close the whiteboard
 - As many times as you want during each exam section
 - Work will remain visible during the exam section, even if you open/close it.
 - Writing on the whiteboard with mouse only
- Scheduled breaks and connectivity loss
 - **Whiteboard will be wiped clean, content lost**

Start Now

- Practice with the Digital Whiteboard

<https://home.pearsonvue.com/onvue/whiteboard>

Deeper Dive into the Digital Whiteboard

Start Now

✓ **Practice with the Digital Whiteboard**

Tool	Tool Name	Tool Purpose
	Pen	Write or draw text, lines, or shapes; you can choose from several thickness and color settings
	Eraser	Erase content on your whiteboard; you can choose from several thickness settings
	Line	Draw lines; you can choose the type of line and the thickness
	Rectangle	Create boxes or grids
	Circle	Create circles or ovals (e.g. for Geometry or Venn diagrams)
	Text	Enter text and take notes; you can resize and expand the text box (note: you will not be able to copy/paste text from the exam questions in the whiteboard during the exam)
	Free Shape / Polygon	Draw free form shapes
	Move / Pan	Pan and move across the whiteboard; this allows you to move and work across any part of the whiteboard
	Color Selection / Eyedropper	Color selector / dropper
	Stroke / Text Color	Choose or change the text color
	Fill Color	Choose or change the fill color of a shape
	Background Color	Choose or change the background color of the entire whiteboard
	Undo / Redo	Undo change or mistake, or redo to bring back deleted content
	Zoom In / Out	Zoom in and out on any area of the whiteboard
	Clear	Clear all content on the whiteboard
	Close	Close the whiteboard

Start Now

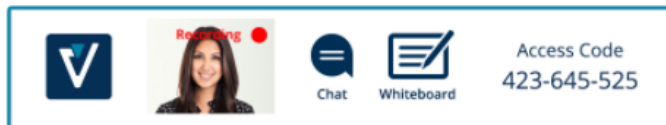
- Practice with the Digital Whiteboard



Using the whiteboard during your OnVUE exam

A [practice online whiteboard](#) is available at the bottom of the page.

Get familiar with the whiteboard before your exam

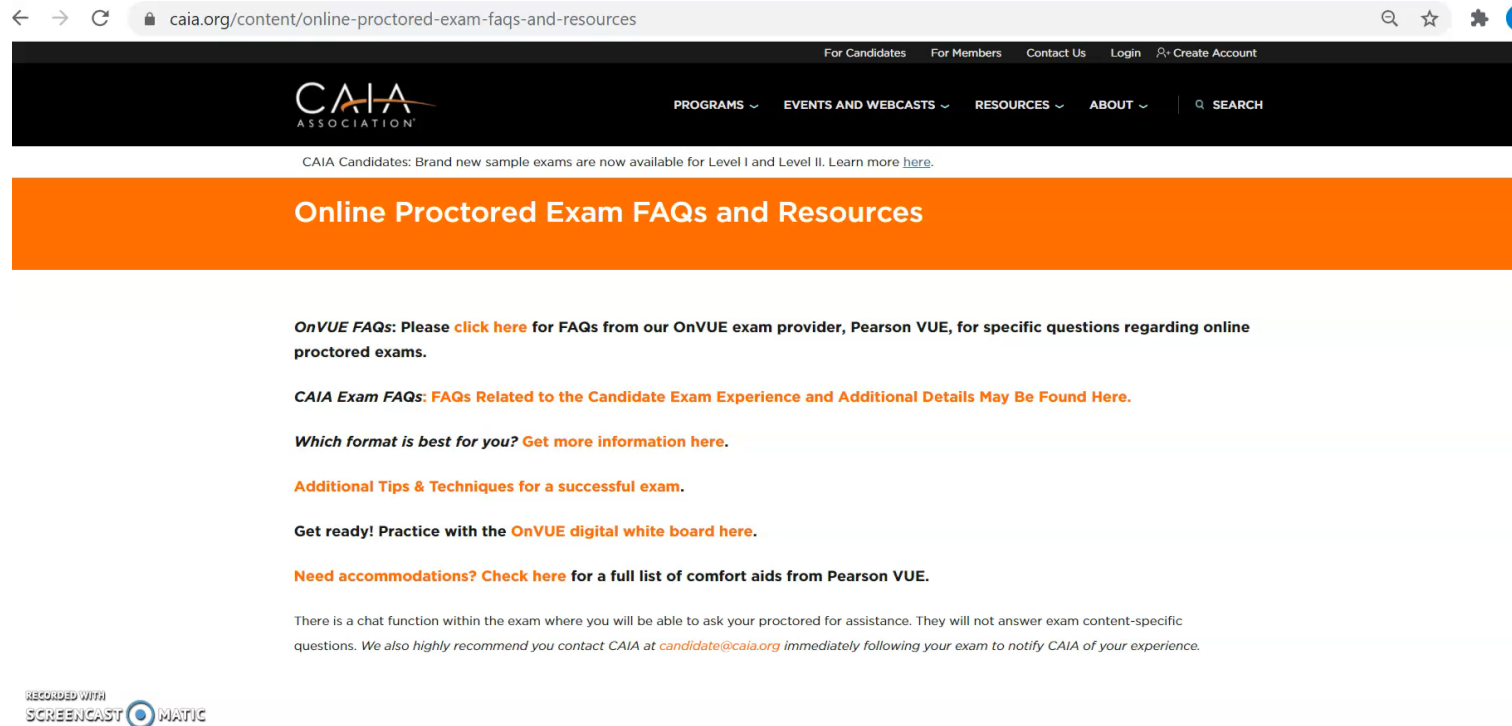


Access the whiteboard by clicking the whiteboard icon at the top of the screen during your exam.

You can use the whiteboard for scratch work, using tools such as text, shapes, colors, and zoom, as well as multiple formatting features. You will have a practically endless canvas to work on, so there's no need to erase your work as you move through your exam.

Start Now

- Practice with the Digital Whiteboard



The screenshot shows a web browser window with the URL caia.org/content/online-proctored-exam-faqs-and-resources. The page features a dark navigation bar with the CAIA Association logo and menu items: For Candidates, For Members, Contact Us, Login, and Create Account. Below the navigation bar, there are dropdown menus for PROGRAMS, EVENTS AND WEBCASTS, RESOURCES, and ABOUT, along with a search icon. The main content area has an orange header with the text "Online Proctored Exam FAQs and Resources". The body of the page contains several sections of text, each with a link:

- OnVUE FAQs:** Please [click here](#) for FAQs from our OnVUE exam provider, Pearson VUE, for specific questions regarding online proctored exams.
- CAIA Exam FAQs:** [FAQs Related to the Candidate Exam Experience and Additional Details May Be Found Here.](#)
- Which format is best for you?** [Get more information here.](#)
- Additional Tips & Techniques for a successful exam.**
- Get ready!** Practice with the [OnVUE digital white board here.](#)
- Need accommodations?** [Check here](#) for a full list of comfort aids from Pearson VUE.

There is a chat function within the exam where you will be able to ask your proctored for assistance. They will not answer exam content-specific questions. We also highly recommend you contact CAIA at candidate@caia.org immediately following your exam to notify CAIA of your experience.

RECORDED WITH
SCREENCAST MATIC

Prepare - Start Now

Step 4: Prepare for your OnVUE Exam



English (US)



System Test

I confirm that on my exam day I will be using this same testing space, computer, and internet connection.

Alert! Work computers generally have more restrictions that may prevent a successful test. Ensure you are not behind a corporate firewall, and shut down any 'Virtual Private Networks' (VPNs) or 'Virtual Machines'.

1. Copy Access Code

Click "Copy access code"

This code will authorize you to perform a system test.

537-673-427

Copy Access Code

2. Download OnVUE

Click "Download".

Download

3. Run OnVUE

Run the OnVUE application from your Downloads folder.

Step 4: Prepare for your OnVUE Exam

Week Ahead

- ❑ **Prepare your space**
- ❑ *Run System Test*
- ❑ *Review System Requirements*
- ❑ *Remind household of your exam day plans*

- **Quiet, private, secure space**
- **No interruptions**
- **Clear of papers, books**
- **Well lit and private space:**
 - No one else in the room
 - Others cannot see your exam
 - Best not to sit in front of a window
- **Nothing in arm's reach that is not specifically allowed except for:**
 - CAIA Approved Calculator is allowed
 - Glass of water in a clear glass allowed.
 - *Be sure to place your mobile phone out of arm's reach after you finish using it to take the check in photos. It needs to be available should Pearson VUE need to contact you.*

Step 4: Prepare for your OnVUE Exam

Exam Day

- Run System Test.
- Review System Requirements.
- Turn off all programs that might run in the background.
- Use the restroom **prior to** logging in.*
- You may consider hard wiring internet cable into your computer or laptop.
- Check in and Launch Your Exam.

Step 5: Launch Your Exam

March 2021 Exam Registration is Now Open. Hello, Please Log In Create Account Search

CAIA ASSOCIATION

PRO

Online Exam

Welcome to test day! P successful exam experi

(ON EXAM DAY) SIGN IN TO PEARSON VUE

The screenshot shows the Pearson VUE dashboard. The 'Upcoming Appointments' section is highlighted with a yellow circle, showing an appointment for Saturday, November 6, 2020, with a link to 'VUE-OP: VUE OP test'. Other sections include 'Options for VUE Testing', 'Exam Catalog', and 'Online Exam Catalog'. A 'My Account' sidebar is visible on the right with links for 'My Profile', 'Account Sign In', 'Preferences', 'Exam History', and 'View Score Reports'.

Step 6: Check In For Your Exam

CHECK IN FOR EXAM

Pearson | VUE

It's time to check in!

DOWNLOAD AND LAUNCH ONVUE

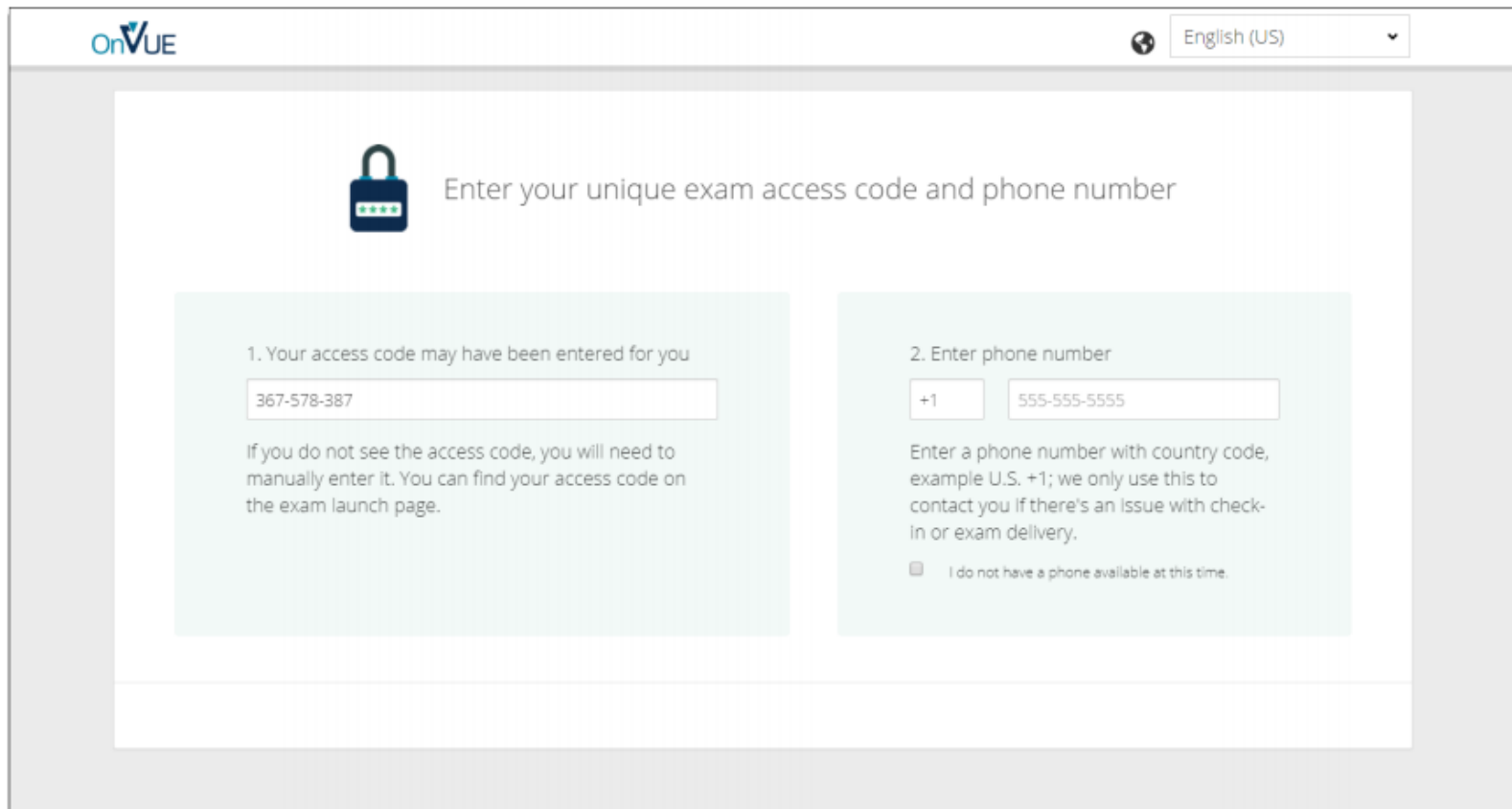
Start Exam

- 1 Click on the "Copy Access Code" button below. This will automatically enter your access code into OnVUE once it is running. This access code will authorize you to start the exam check-in process.
- 2 Click "Download". Once complete, run the OnVUE application from the downloads folder.
Alert! Mac users, if prompted, will need to allow OnVUE within their System Preferences: Security & Privacy: Privacy settings for Microphone, Camera, Automation, and Input Monitoring.

[以下の日本語の説明は、ここをクリックするか、下にスクロールしてください](#)

Step 6: Check In For Your Exam

ENTER ONVUE ACCESS CODE

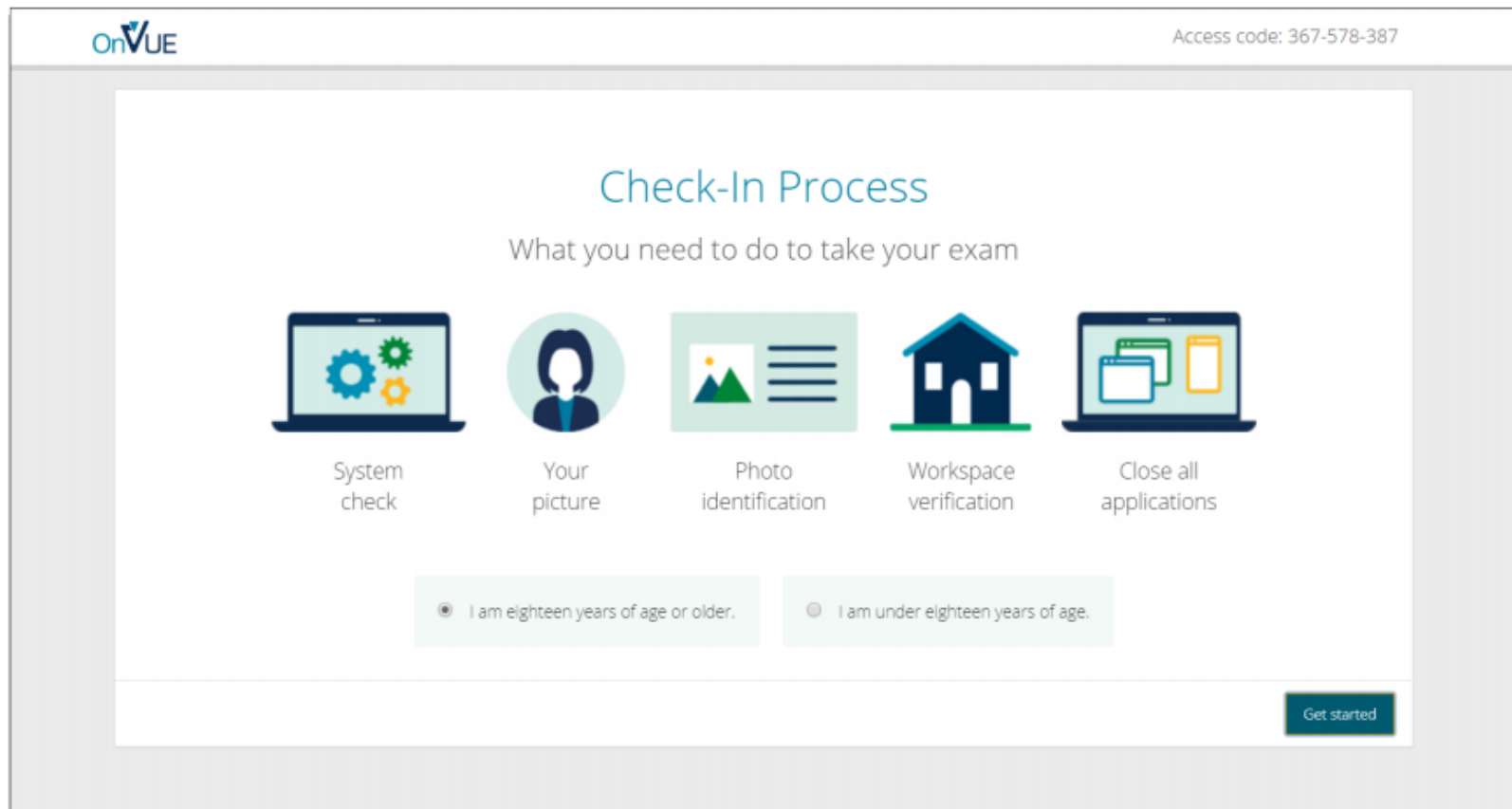


The screenshot shows the OnVUE exam check-in interface. At the top left is the OnVUE logo, and at the top right is a language dropdown menu set to "English (US)". The main heading is "Enter your unique exam access code and phone number" with a padlock icon. Below this are two numbered steps:

- 1. Your access code may have been entered for you**
A text input field contains "367-578-387".
Text below: "If you do not see the access code, you will need to manually enter it. You can find your access code on the exam launch page."
- 2. Enter phone number**
A country code dropdown shows "+1" and a text input field contains "555-555-5555".
Text below: "Enter a phone number with country code, example U.S. +1; we only use this to contact you if there's an issue with check-in or exam delivery."
A checkbox is checked, with the text "I do not have a phone available at this time."

Step 6: Check In For Your Exam

BEGIN CHECK-IN




The screenshot shows the OnVUE Check-In Process interface. At the top left is the OnVUE logo, and at the top right is the access code "367-578-387". The main heading is "Check-In Process" with the subtitle "What you need to do to take your exam". Below this are five steps, each with an icon and a label: "System check" (laptop with gears), "Your picture" (person icon), "Photo identification" (photo and document icon), "Workspace verification" (house icon), and "Close all applications" (laptop with windows icon). At the bottom, there are two radio button options: "I am eighteen years of age or older." (selected) and "I am under eighteen years of age." A "Get started" button is located in the bottom right corner. Navigation arrows are visible on the left and right sides of the screen.

Step 6: Check In For Your Exam


TRANSFER TO MOBILE DEVICE

OnVUE Access code: 367-578-387

Use your mobile phone to take your required verification photos



If you don't have a mobile phone, use your [webcam](#) to take the required photos.



Your picture





Photo Identification



Workspace verification

1. Select access method

- Text message
- Type URL into mobile phone

2. Enter contact information

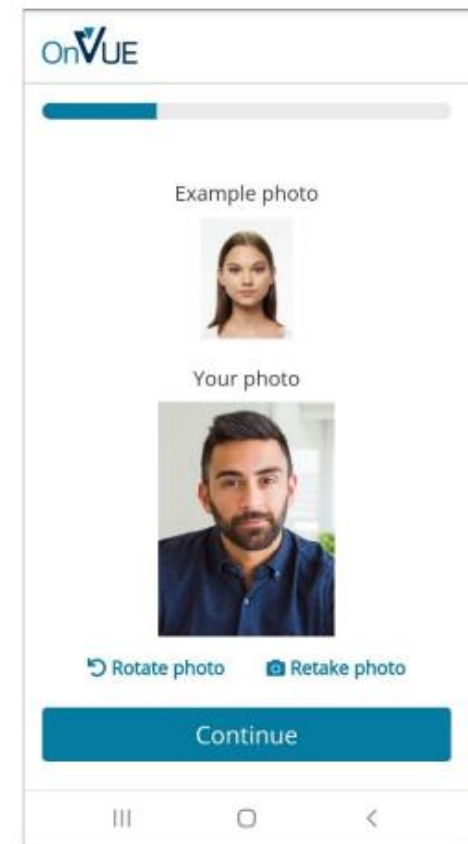
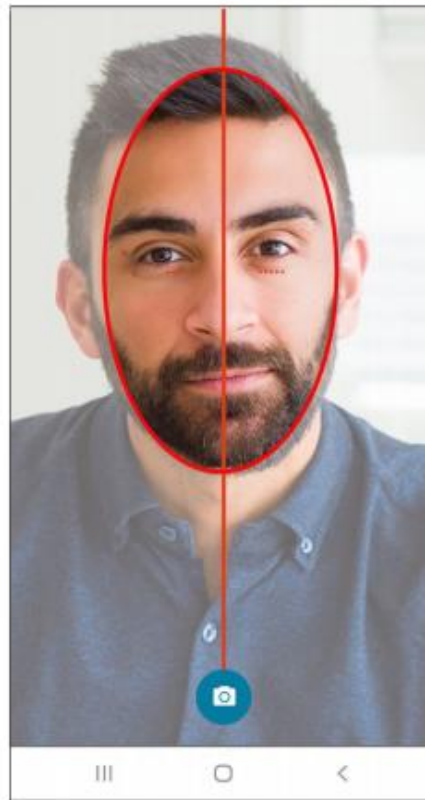
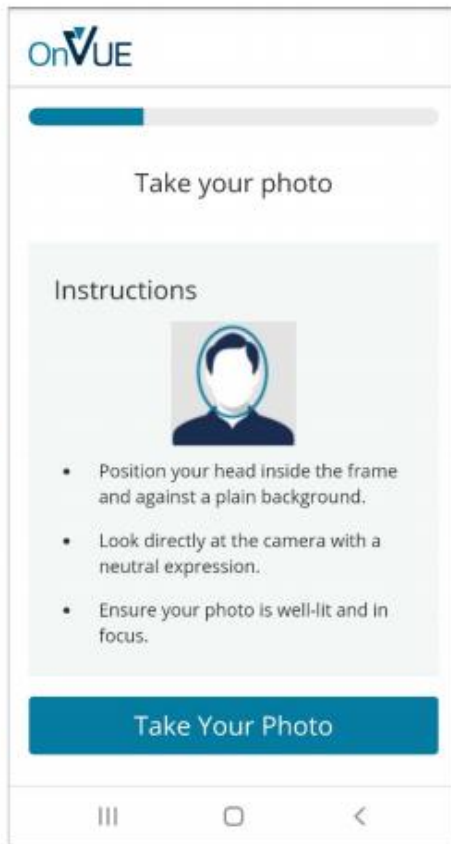
+1

I accept the [terms and conditions](#)

Previous Next

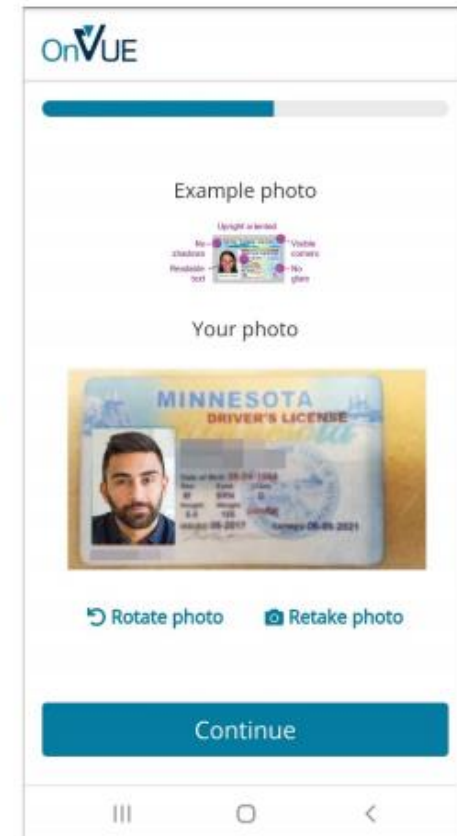
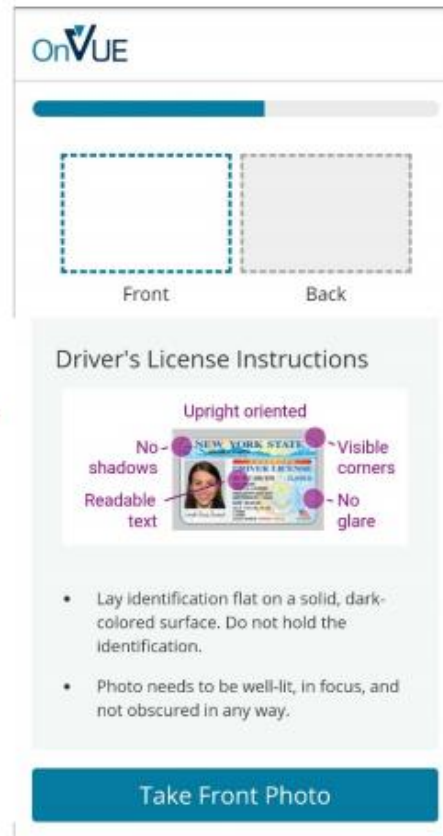
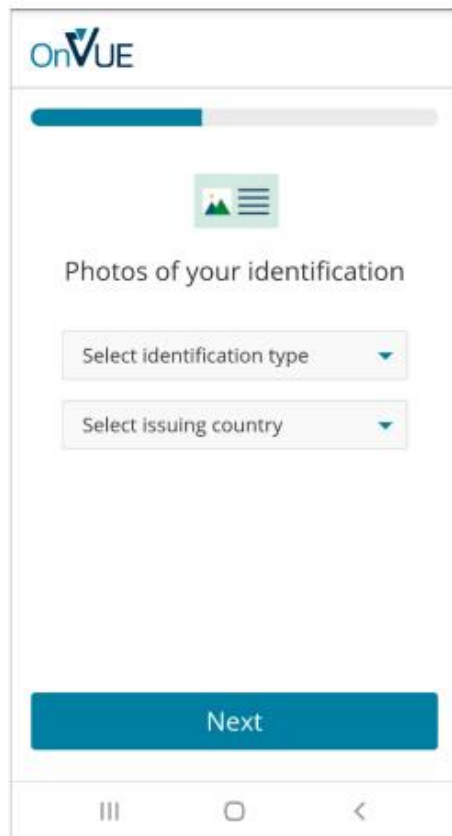
Step 6: Check In For Your Exam

TAKE HEADSHOT



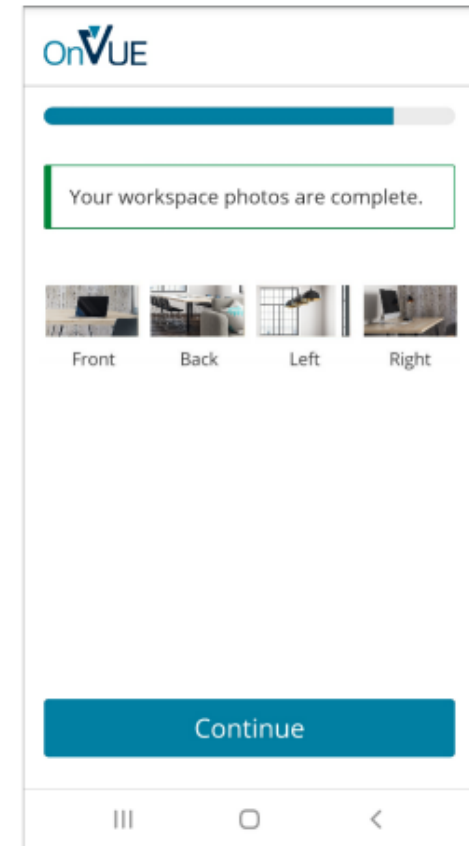
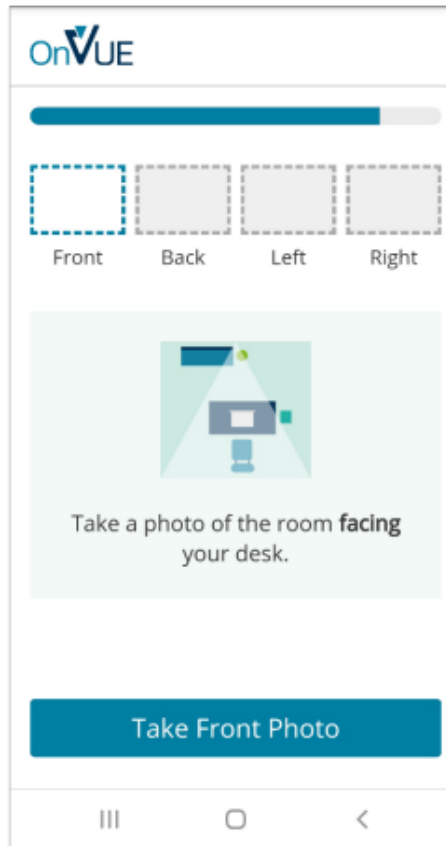
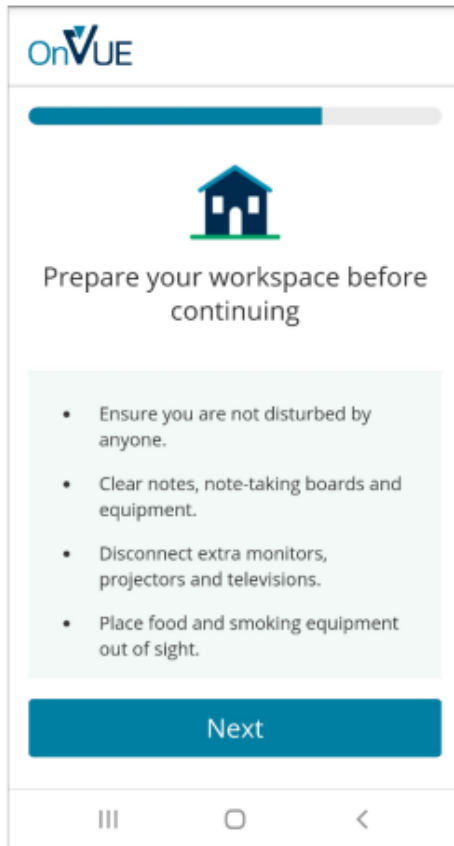
Step 6: Check In For Your Exam

ID VERIFICATION



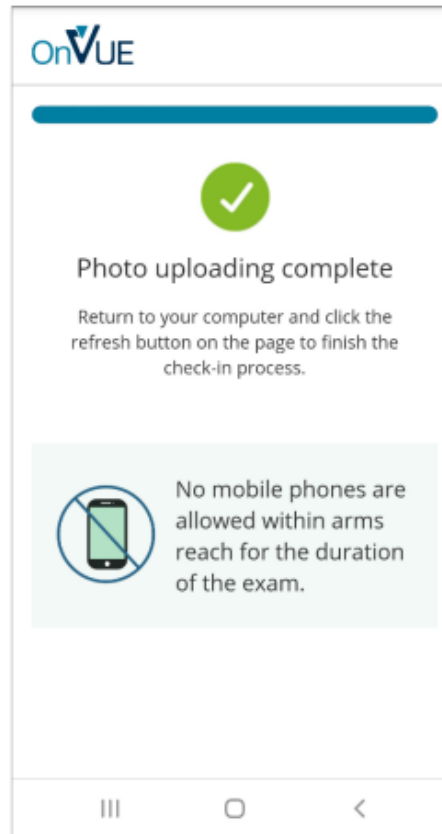
Step 6: Check In For Your Exam

ENVIRONMENT CHECK



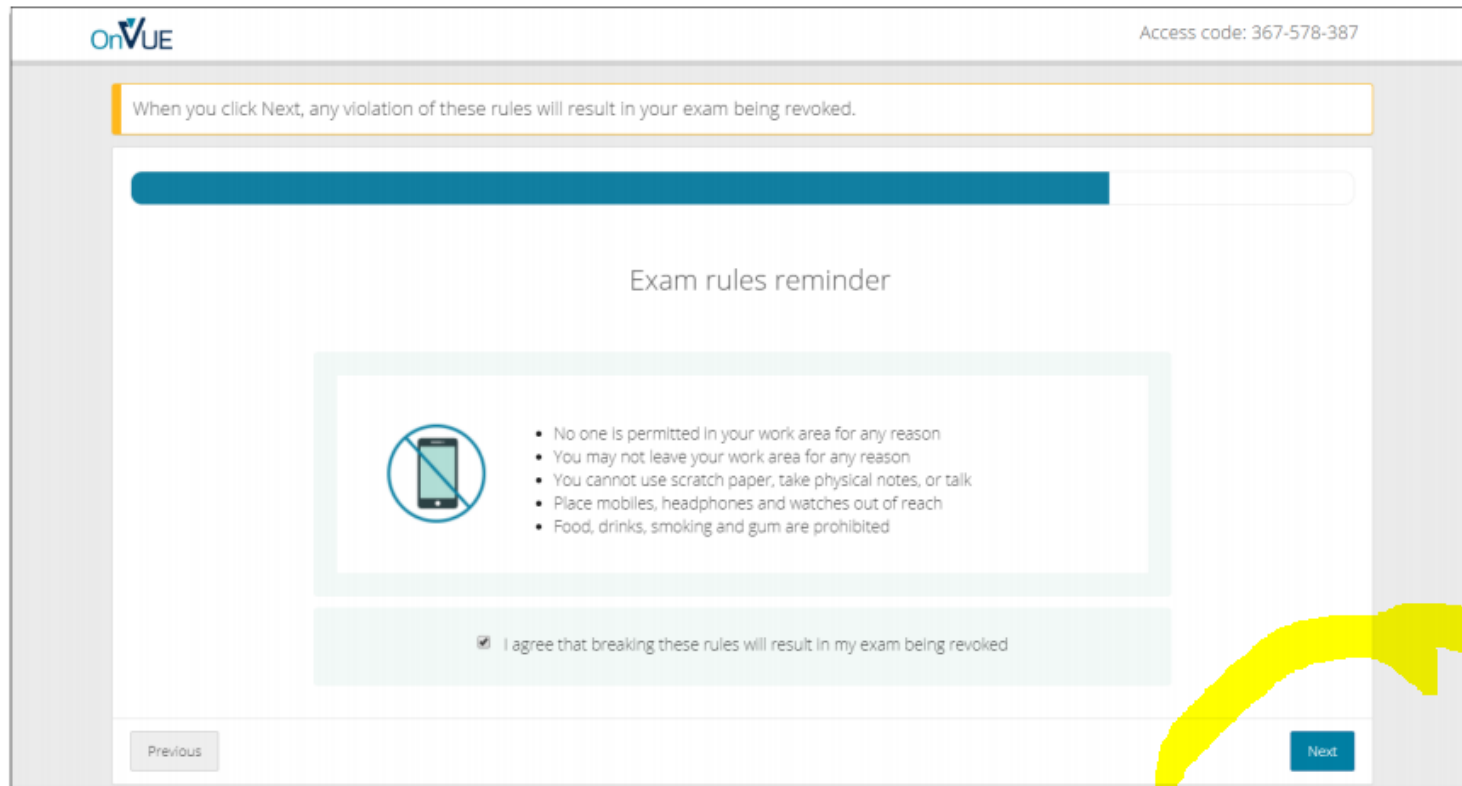
Step 6: Check In For Your Exam

MOBILE CHECK-IN COMPLETE



Step 6: Check In For Your Exam.


VIEW EXAM REMINDERS



OnVUE Access code: 367-578-387

When you click Next, any violation of these rules will result in your exam being revoked.

Exam rules reminder

-  No one is permitted in your work area for any reason
- You may not leave your work area for any reason
- You cannot use scratch paper, take physical notes, or talk
- Place mobiles, headphones and watches out of reach
- Food, drinks, smoking and gum are prohibited


I agree that breaking these rules will result in my exam being revoked

Previous **Next**

Step 6: Check In For Your Exam – Reminder Screen

SET UP TESTING COMPUTER

OnVUE Access code: 367-578-387

 Close all applications except OnVUE

Minimize risk of disruption by following the instructions below:

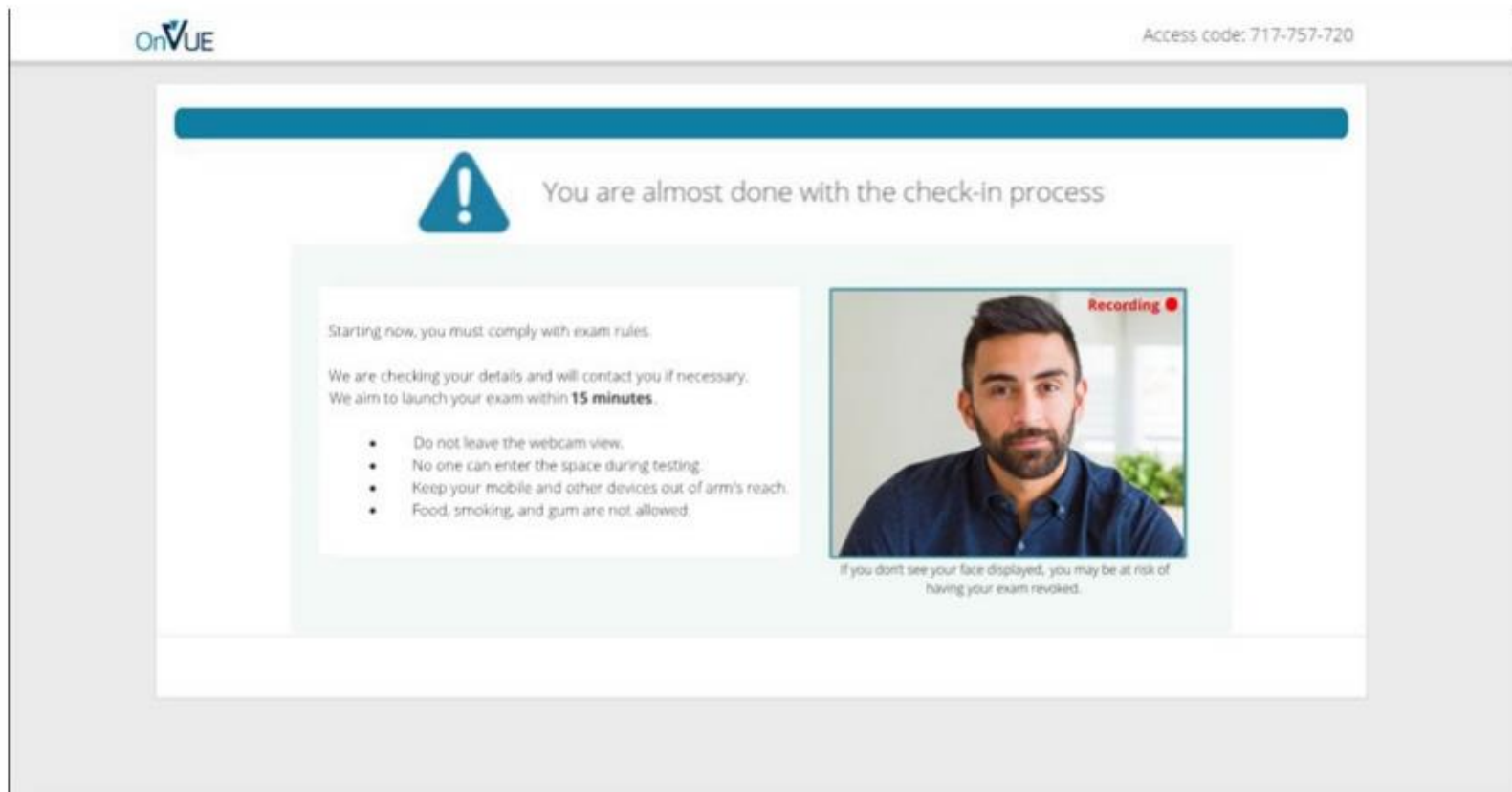
1. The taskbar must not show lines under any application icons except OnVUE (v).
2. Close other applications by clicking the X button in the top-right corner of the application window.

Note: Your exam will not launch if any applications (except for OnVUE) remain open.

Previous Next

Step 6: Check in almost complete. Do not leave the room.

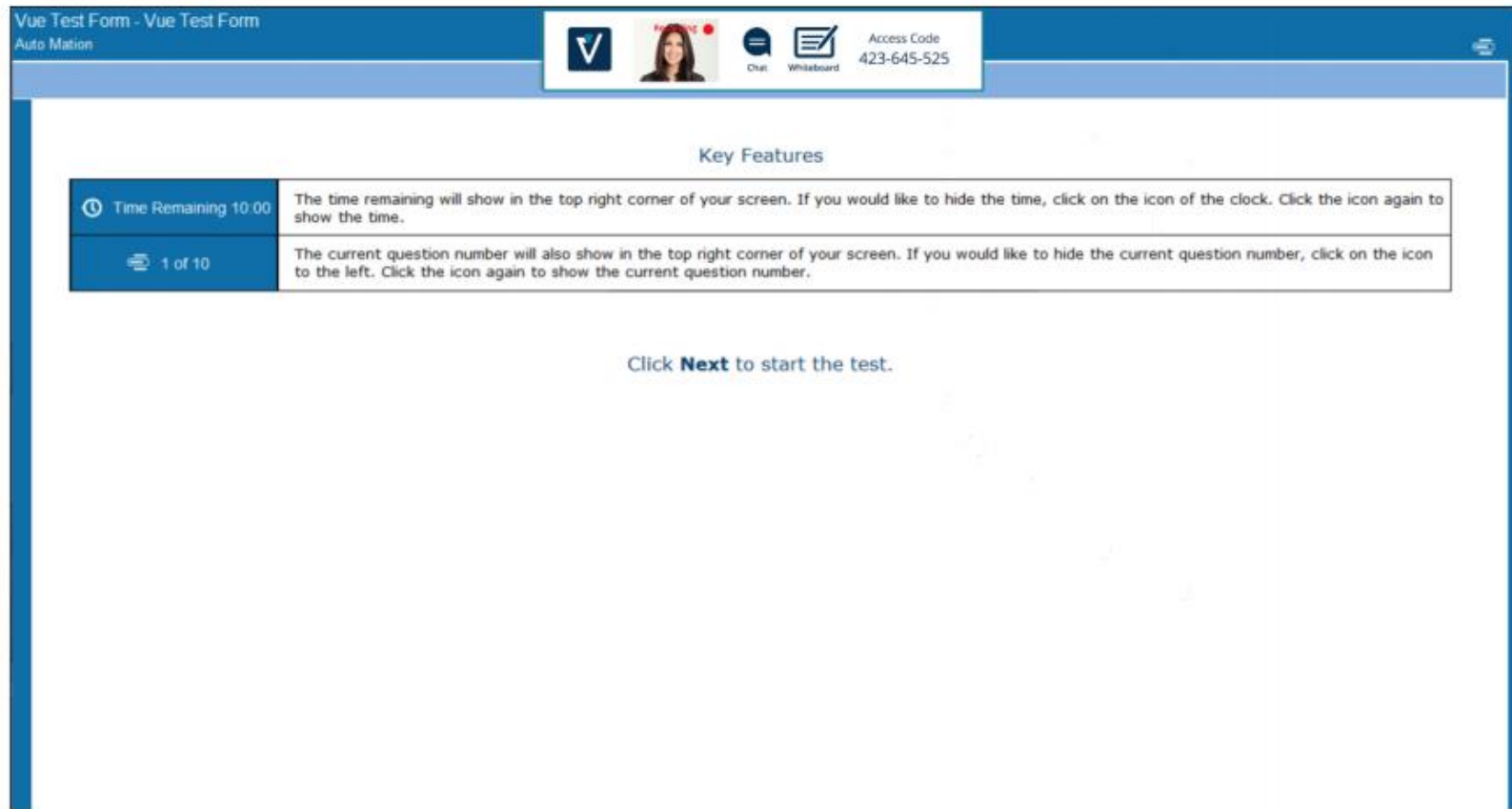
WAIT FOR PROCTOR





The screenshot shows the OnVUE candidate interface. At the top left is the OnVUE logo, and at the top right is the access code: 717-757-720. A blue bar with a white exclamation mark icon and the text "You are almost done with the check-in process" is displayed. Below this, a light blue box contains the following text: "Starting now, you must comply with exam rules. We are checking your details and will contact you if necessary. We aim to launch your exam within **15 minutes**." A list of rules follows: "Do not leave the webcam view.", "No one can enter the space during testing.", "Keep your mobile and other devices out of arm's reach.", and "Food, smoking, and gum are not allowed." To the right of the text is a video feed of a man with a beard, wearing a blue shirt, with a red "Recording" indicator in the top right corner. Below the video feed, a warning states: "If you don't see your face displayed, you may be at risk of having your exam revoked." Navigation arrows are visible on the left and right sides of the interface.

Step 7: Take Your Exam

EXAM IS LAUNCHED



The screenshot shows the Vue Test Form interface. At the top, there is a blue header bar with the text "Vue Test Form - Vue Test Form" and "Auto Motion". Below this, there is a navigation bar with icons for a Vue logo, a user profile, chat, and whiteboard, along with the text "Access Code 423-645-525". The main content area is titled "Key Features" and contains two rows of information:

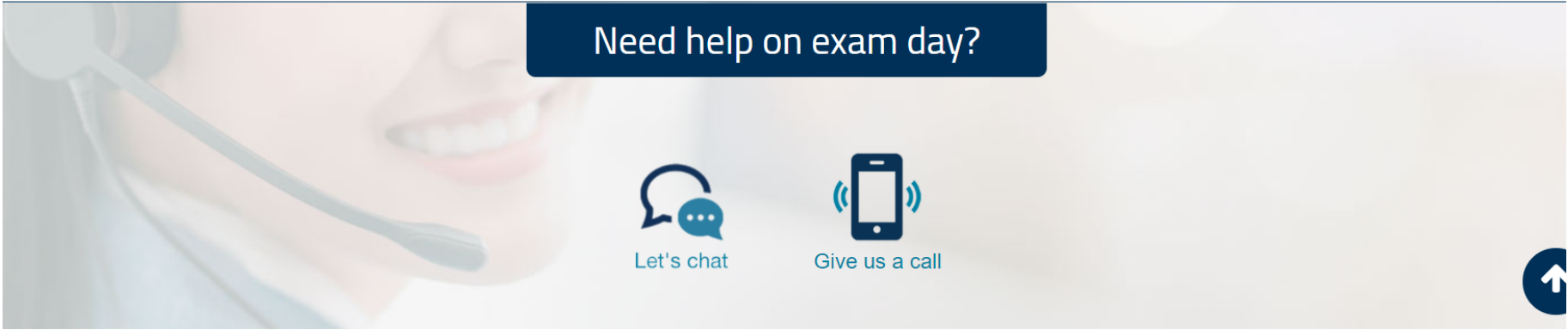
 Time Remaining 10:00	The time remaining will show in the top right corner of your screen. If you would like to hide the time, click on the icon of the clock. Click the icon again to show the time.
 1 of 10	The current question number will also show in the top right corner of your screen. If you would like to hide the current question number, click on the icon to the left. Click the icon again to show the current question number.

Below the table, there is a central instruction: "Click **Next** to start the test."

REMINDERS:

- Online exams can be disrupted by proxy servers, network packet inspection/filtering, or strict network security configurations.
- The Windows user account logged in to the delivery workstation must have local administrative permissions.
- Some antivirus software can cause performance issues. Please disable antivirus scanning while taking your exam.
- You may need to ensure that your security software does not block the execution of JavaScript, Adobe Air applications, or Adobe Flash Player extensions.
- You may need to configure your Internet security and antivirus software to make an exception for the Pearson Secure Browser executable file.
- Close all applications, including background applications via Task Manager.
 - If a background application starts again during the exam, an error prompt will pop up. You should close the illegal application and relaunch the exam using the 'Relaunch' button. You will then go into the proctor queue, where the proctor will re-release you into the exam.

If you are unable to launch or re-launch your exam, contact Pearson VUE customer service for assistance.



Need help on exam day?



Let's chat



Give us a call

OnVUE Chat |



Chat



Whiteboard

Access Code
423-645-525

OnVUE Experiencing Technical Difficulties.....

- Technical difficulties during the exam
 - OnVUE customer service via Chat
 - Within Exam
- <https://home.pearsonvue.com/onvuehelp>
- Do NOT wait more than 15 minutes waiting for you exam to launch.
 - SEEK ASSISTANCE from OnVue Chat

OnVUE Know the Rules

Online Proctored Exam

Your exam may be stopped and revoked if the rules aren't followed.

- You must stay within webcam view.
- You cannot get up and walk around.
- No one can enter your testing environment.
- You cannot leave your testing environment, until the scheduled break.
- You must be clothed (no hats or hoodies).
- You may have water in a clear glass during testing; however, eating, smoking, and chewing gum are prohibited.
- You may not wear headphones, earbuds or a headset.
- You may not have prohibited items where you can see them or reach for them while sitting in front of your computer. This includes watches, phones, and other prohibited items as described in this document.
- You cannot have in the room or attempt to use study guides, reference materials or other materials during their exam.

CAIA Candidate Policy Manual

OnVUE Cases and FAQs

- What if
 - ... I have WIFI problems and I can not go back in?
 - ... someone came into my room and I am disconnected?
 - ... I do not agree with what happened during my exam
- A case will be created by Pearson VUE and email us at candidate@caia.org
- The CAIA team will need up to 48 business hours to review all your exam data for review and determination of next steps
- The CAIA team will determine on a case by case basis if candidates are eligible to retake the exam that this cycle at no fee.

CANDIDATE ONVUE JOURNEY

A wooden boardwalk made of light-colored planks winds through a vast, grassy dune landscape. The dunes are covered in tall, green grasses and some purple flowers. In the background, there are more dunes and a line of trees under a cloudy, overcast sky. The boardwalk starts in the foreground and curves towards the right, leading the eye into the distance.

Questions?

Thank you!

Good Luck with your Studies!

ONVUE RESOURCES



The Global Mark of Distinction in Alternate Investments

1. General

- CAIA Landing Page: <https://home.pearsonvue.com/caiaa/onvue>
<https://home.pearsonvue.com/op/OnVUE-technical-requirements>
<https://home.pearsonvue.com/Standalone-pages/Whiteboard.aspx>
- CAIA Home Page: www.caia.org
 - Preparing
 - FAQs
 - candidate@caia.org

2. Launch Your Exam

- CAIA Home Page: www.caia.org
- Need help? OnVUE Chat: <https://home.pearsonvue.com/onvuehelp>

3. During your exam

- Need help? OnVUE Chat: <https://home.pearsonvue.com/onvuehelp>