



## ACCA

A qualification in ACCA prepares you to serve in challenging yet rewarding roles in Finance and Accounting anywhere around the world. Employers around the world seek out ACCA-trained professionals because they know they have strategic thinking, technical skills and professional values to drive organizations forward amidst a fast-changing business environment.

**Structure:** The course is divided into three levels as summarized below.

### Applied Knowledge Level

Entry Accountant in Business  
Management Accounting  
Financial Accounting

### Applied Skills Level

Corporate & Business Law  
Performance Management  
Taxation  
Financial Reporting  
Audit and Assurance  
Financial Management

### Strategic Professional Level

Strategic Business Leader  
Strategic Business Reporting  
(Choose two)  
Advanced Financial Management  
Advanced Performance Management  
Advanced Audit and Assurance  
Advanced Taxation

## Certified Public Accountants (CPA)

Both the public and private sectors are in need of individuals who direct the accounting function. To individuals who would love to serve in managing such critical function, CPA is the right cut for you.

## Structure

The course has three parts with each part having two sections as summarized below.

### PART I

#### Section 1

Paper No:  
CA11 Financial Accounting  
CA12 Business Law  
CA13 Entrepreneurship and  
Communication

#### Section 2

Paper No:  
CA21 Economics  
CA22 Management Accounting  
CA23 Public Finance and Taxation

### PART II

#### Section 3

Paper No:  
CA31 Company Law  
CA32 Financial Management  
CA33 Financial Reporting

#### Section 4

Paper No:  
CA41 Auditing and Assurance  
CA42 Management Information Systems  
CA43 Quantitative Analysis

## Certified Investment & Financial Analysts (CIFA)

Certified Investment and Financial Analysts are experts in financial analysis, investments and securities, portfolio management, pensions management, investment banking among other related areas.

## Structure

The course has three parts with each part having two sections as summarized below.

## **PART I**

### **Section 1**

Paper No:

CF11 Financial Accounting  
CF12 Financial Mathematics  
CF13 Entrepreneurship and  
Communication

### **Section 2**

Paper No:

CF21 Economics  
CF22 Financial Institutions and Markets  
CF23 Public Finance and Taxation

## **PART II**

### **Section 3**

Paper No:

CF31 Regulation of Financial Markets  
CF32 Corporate Finance  
CF33 Financial Statements Analysis

### **Section 4**

Paper No:

CF41 Equity Investments Analysis  
CF42 Portfolio Management  
CF43 Quantitative Analysis

## **PART III**

### **Section 5**

Paper No:

CF51 Strategy, Governance and Ethics  
CF52 Fixed Income Investments Analysis  
CF53 Alternative Investments Analysis

### **Section 6**

Paper No:

CF61 Advanced Portfolio Management  
CF62 International Finance  
CF63 Derivatives Analysis

## **Certified Secretaries (CS)**

Certified Secretaries are expert practitioners in governance, governance audits and compliance, corporate

secretarial practice, corporate law, consultancy and business management and administration.

### **Structure**

CS comprises of three parts with each part having two sections as summarized below.

## **PART I**

### **Section 1**

Paper No:

CS11 Organizational Behavior  
CS12 Business Law  
CS13 Business Communication

### **Section 2**

Paper No:

CS21 Economics  
CS22 Principles of Accounting  
CS23 Public Finance and Taxation

## **PART II**

### **Section 3**

Paper No:

CS31 Company Law  
CS32 Financial Management  
CS33 Principles and Practice of  
Management

### **Section 4**

Paper No:

CS41 Corporate Secretarial Practice  
CS42 Management Information Systems  
CS43 Law and Procedure of Meetings

## **PART III**

### **Section 5**

Paper No:

CS51 Human Resource Management  
CS52 Financial Markets Law  
CS53 Governance and Ethics

### **Section 6**

Paper No:

CS61 Strategic Management  
CS62 Public Policy and Administration  
CS63 Governance and Secretarial Audit

## Certificate in Accounting & Management Skills (CAMS)

The Certificate in Accounting and management skills (CAMS) is aimed at equipping candidates with fundamental accounting and management skills to provide essential services to small and medium sized enterprises (SMEs), non-governmental organisations (NGOs) and both public and private sector entities.

### Structure

CAMS comprises of two levels with four (4) papers in Level I and three (3) papers in Level II, making a total of seven (7) papers, as summarised below.

#### Level I

Paper No:

- CM11 Principles of Entrepreneurship and Management
- CM12 Introduction to Law and Ethics
- CM13 Fundamental ICT Skills
- CM14 Fundamentals of Business Mathematics

#### Level II

Paper No:

- CM21 Foundations of Accounting and Auditing
- CM22 Elements of Public Finance and Administration
- CM23 Principles of Marketing and Communication

## Accounting Technicians Diploma (ATD)

The Accounting Technicians Diploma qualification equips candidates with skills and competencies to work as middle level accountants providing technical support in accounting, auditing and taxation in both the public and private sectors.

### Structure

ATD comprises of three levels with each level carrying four units.

#### Level I

Paper No:

- AD11 Introduction to Financial Accounting
- AD12 Principles of Business Law
- AD13 Entrepreneurship and Communication
- AD14 Information Communication Technology

#### Level II

Paper No:

- AD21 Financial Accounting
- AD22 Principles of Management
- AD23 Business Mathematics and Statistics
- AD24 Fundamentals of Finance

#### Level III

Paper No:

- AD31 Principles of Economics
- AD32 Fundamentals of Management Accounting
- AD33 Principles of Public Finance and Taxation
- AD34 Auditing

### Entry Requirements

#### ACCA

Kenya Certificate of Secondary Education (KCSE) mean grade of C+ as well as a C in both English and Mathematics

At least 2 principal Passes at A level IGCSE 6 credits including English & Mathematics and GCE 3 B's Exemptions

CPA Part 1 holders or Accounting Technician Diploma (ATD) Intermediate and Final

Relevant Degree from a recognized university (Students holding University Degrees are eligible for exemptions)

## CIFA, CPA, CS

A person seeking to be registered as a student for the above professional examinations must be a holder of the following minimum qualifications:

- Kenya Certificate of Secondary Education (KCSE) examination with a mean grade of C+ (C Plus)
- Kenya Advanced Certificate of Education (KACE) with at least TWO principal passes provided that the applicant has credits in Mathematics and English at Kenya Certificate of Education (KCE) level or equivalent qualifications
- KASNEB Technician, Diploma or Professional Examination Certificate
- A degree from a recognized University
- International General Certificate of Secondary Education (IGCSE) examination grade C in 6 papers
- Such other Certificates or Diplomas as may be approved by KASNEB

## CAMS

A person seeking to be registered as a student for the Certificate examination must have:

- A minimum of Kenya Certificate of Secondary Education (KCSE) examination with a mean grade of at least D+ (D Plus) or equivalent qualifications

## ATD

A person seeking to be registered as a student for the above Diploma examination must be a holder of the following minimum qualifications:

- Kenya Certificate of Secondary Education (KCSE) examination with a mean grade of at least C- (C Minus) or equivalent qualifications
- International General Certificate of Secondary Education (IGCSE) examination grade D

Certificate in Accounting and Management Skills (CAMS)  
Any other KASNEB technician or Diploma examination certificate

## Modes of Study

### Modes of Study:

- Fulltime & Part-time
- Face to Face and Online Classes Available

For more Information Call or Email

Email: [dlpdi@daystar.ac.ke](mailto:dlpdi@daystar.ac.ke)

Call/Text/ WhatsApp: 0796 445 181