



CAREER OPPORTUNITY

Agricultural Commissioner/ Sealer of Weights and Measures

Air Pollution Control Officer / Animal Control Director

COUNTY OF TUOLUMNE

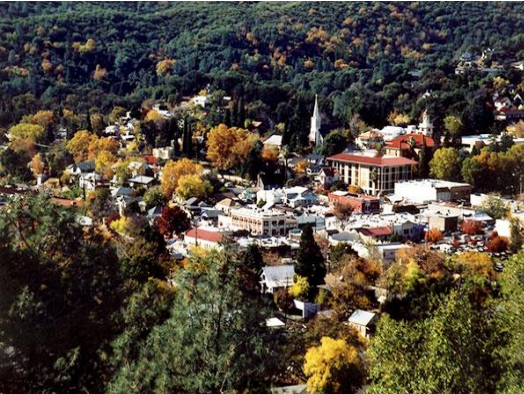
\$104,448 - \$127,510 Annually

*Tuolumne County is
a place where all
citizens
enjoy opportunities
to thrive in a safe,
healthy and productive
community.*



the COMMUNITY

Tuolumne County is located in the heart of the California “Mother Lode” gold country region in the foothills of the Sierra Nevada mountain range. Just 125 miles east of San Francisco, south of Lake Tahoe, and home to Yosemite National Park and the Stanislaus National Forest, the area abounds with recreational opportunities and beautiful scenery with many lakes, rivers, hiking trails and ski areas within its boundaries. Tuolumne County is rich in California history and visitors can step back in time at Columbia and Railtown 1897 State Historic Parks. A strong arts and cultural presence is felt through the Tuolumne County Arts Alliance, live theater venues, art galleries, special events, and museums. A small community atmosphere is prevalent throughout the County and is the hallmark of Sonora, the county seat and only incorporated city, as well as the towns of Twain Harte, Columbia, Groveland, Jamestown, and Tuolumne.



the DEPARTMENTS

Agricultural Commissioner/Sealer of Weights and Measures

4-full-time staff: Deputy Agricultural Commissioner/Sealer, 2-Agricultural Biologists, Administrative Technician. 1 contracted Wildlife Services Specialist. Fiscal Year 18/19 Budget - \$711,500

Administers local enforcement of laws and regulations pertaining to ten California Department of Food and Agriculture programs plus Weights and Measures, California Department of Pesticide Regulation's pesticide program, and local agricultural use determinations for Williamson Act Contracts. Advises and provides support staff to the County's Agricultural Advisory Committee.

Air Pollution Control District

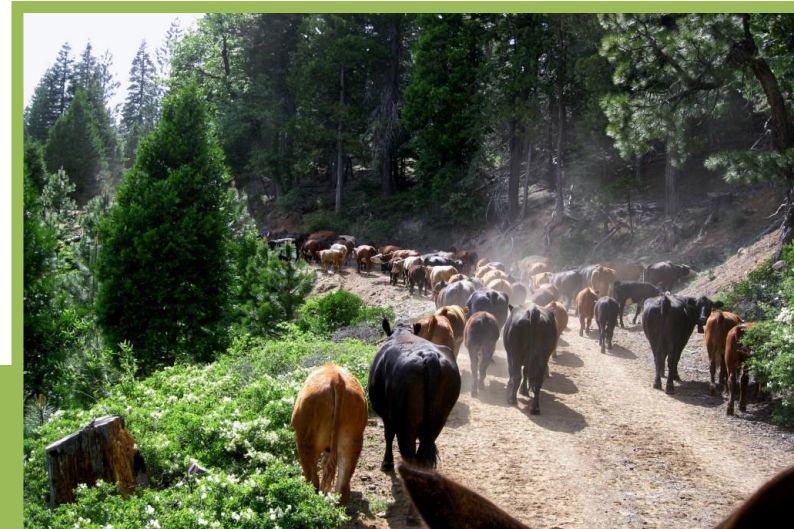
2-full-time staff: Deputy Air Pollution Control Officer, Air Pollution Control Specialist. Fiscal Year 18/19 Budget - \$972,250

Administers local enforcement of District Rules and air related laws and regulations, for non-mobile pollution sources, primarily found in the Health & Safety Code . Administers multiple Carl Moyer and other grant programs. Advises and supports the Air Pollution Control District's Hearing Board.

Animal Control

9-full-time staff: Animal Control Manager, Supervising Animal Control Officer, 4-Animal Control Officers, Registered Veterinary Technician, 3-Animal Shelter Attendants. Fiscal Year 18/19 Budget - \$912,900

Administers local enforcement of laws and regulations pertinent to domestic animal control and operates an animal shelter.



CHALLENGES & OPPORTUNITIES

Air Pollution
Designated Marginal
Nonattainment
2015 Ozone Standard

Animal Control
Increase Participation
In Veterinarian
Dog License Sales

Agriculture
Grant Funding For
Invasive Weed Management

the POSITION

This is an appointed department head that serves at the pleasure of the Board of Supervisors and receives administrative direction from the County Administrator. Responsibilities include planning, organizing, managing and providing administrative direction and oversight for all functions and activities of the County's Agricultural, Weights and Measures, Air Pollution Control, and Animal Control functions; coordinating assigned activities with other County departments, officials, outside agencies, and the public; fostering cooperative working relationships among County departments and with intergovernmental and regulatory agencies and various public and private groups; providing highly responsible and complex professional assistance to County management staff in areas of expertise; and performing related work as required. [Click here for a complete job description.](#)

the IDEAL CANDIDATE

The successful incumbent will...

- ❖ See the big picture and translate Board direction into specific action with desired results.
- ❖ Be resourceful and solution oriented.
- ❖ Be approachable, transparent and flexible.

LEADERSHIP

- ❖ Support, mentor and guide staff to maximize their expertise and abilities.
- ❖ Assess organizational and community needs and hire new talent.
- ❖ Provide resources and autonomy for staff to succeed.

COMMUNITY

- ❖ Be a visionary for the organization and community.
- ❖ Uphold public trust and lead with integrity and unquestionable ethics.
- ❖ Be a capacity builder and move the County in a positive direction for the future.
- ❖ Develop trusted relationships and successfully influence others.
- ❖ Advocate for “Gold Standard Service” to the County’s customers.

BUSINESS ACUMEN

- ❖ Present and communicate effectively both orally and in writing.
- ❖ Stay up-to-date on what is happening at the state and federal level regarding legislation, and engage decision makers on recommended policy change.
- ❖ Make public presentations, including Board of Supervisors’ meetings.
- ❖ Be proficient in developing and managing a multi-million dollar budget.

MINIMUM QUALIFICATIONS

- Equivalent to graduation from an accredited four-year college or university with major coursework in agricultural or biological science. Additional coursework in air pollution control or management is desirable.
- Five (5) years of increasingly responsible combined experience in the areas of agriculture, weights and measures, or air pollution control, including at least two years at a supervisory level.

Licenses and Certifications:

- Must possess an Agricultural Commissioner and Deputy Sealer of Weights and Measures license issued by the State of California Department of Food and Agriculture.
- Must be able to obtain Sealer of Weights and Measures license within one year of appointment.
- Must possess a California driver’s license and have a satisfactory driving record.

SALARY & BENEFITS

\$104,448 - \$127,510 Per Year

- ❖ Retirement: CalPERS Retirement Benefits
- ❖ Cafeteria Program: \$1,100 - \$1,869 contributed towards health benefits, or \$500 waive per month (increasing in 2019)
- ❖ Life Insurance: County paid \$200k life insurance policy
- ❖ Personal Leave: 200hrs annually, increases with service
- ❖ Holidays: Eleven (11) paid holidays per year
- ❖ Deferred Compensation: 7% County Contribution following probationary period, 8% after 5 years of service
- ❖ Education incentive: 5% pay differential for Master's degree



To Apply:

Please send your cover letter and resume to kphipps@co.tuolumne.ca.us by **November 14, 2018**
(all applicants invited to interview will be asked to complete a County application.)

Interview Timeline:

Interviews will be held the week of November 26-30th. Exact date TBD

Questions?

Call Kim Phipps at 209-533-6957 or email kphipps@co.tuolumne.ca.us

Tuolumne County is an Equal Opportunity Employer. Arrangements may be made to accommodate applicants with disabilities.