



Deutscher Akademischer Austauschdienst
German Academic Exchange Service



Studienstiftung
des deutschen Volkes

Carlo-Schmid-Programm

für Praktika in Internationalen Organisationen und EU-Institutionen

Praktikumsangebote

Programmlinie B

Ausschreibung 2022/2023

Ref.No.	Name	Location		Keyword	Duration	Academic background at least				
						Bachelor's graduate or equivalent	Bachelor's student	Master's graduate or equivalent	Master's student	Not relevant
LBI GMR (formerly BIM)	Ludwig Boltzmann Institute of Fundamental and Human Rights	Vienna	Austria	Human rights in the criminal justice setting	01.09.2022 - 31.03.2023	x				
EBRD1	European Bank for Reconstruction and Development	London	United Kingdom	Specialised Financial Services and Trade Finance	01.09.2022 - 28.02.2023	x				
EBRD2	European Bank for Reconstruction and Development	London	United Kingdom	Implementation of integrated procurement solution	01.09.2022 - 28.02.2023	x				
EBRD3	European Bank for Reconstruction and Development	London	United Kingdom	SME Finance, Green Finance, Inclusive Finance	01.09.2022 - 28.02.2023	x				
EBRD4	The European Bank for Reconstruction and Development	London	United Kingdom	Equity Risk Management	01.09.2022 - 28.02.2023	x				
EBRD5	The European Bank for Reconstruction and Development	Warsaw	Poland	EBRD-Banking	01.09.2022 - 28.02.2023	x				
EU Delegation (EUDEL)	EU Delegation to the UN in Geneva	Geneva	Switzerland	Communication and Policy Coordination	01.09.2022 - 28.02.2023	x				
FAO01	Food and Agriculture Organization of the United Nations	Rome	Italy	Legume-based systems and sustainable agriculture	12.09.2022 - 11.03.2023				x	
FAO02	Food and Agriculture Organization of the United Nations	Rome	Italy	Agri-food trade and trade policy analysis	01.09.2022 - 28.02.2023			x		
FAO03	Food and Agriculture Organization of the United Nations	Rome	Italy	Sustainable Livestock Production for Healthy Human Nutrition	01.09.2022 - 28.02.2023			x		
FAO04	Food and Agriculture Organization of the United Nations	Rome	Italy	Green Climate Fund project formulation / implementation	01.09.2022 - 28.02.2023			x		
FAO05	Food and Agriculture Organization of the United Nations	Rome	Italy	Plant genetic resources for food and agriculture	01.09.2022 - 28.02.2023	x				
FAO06	Food and Agriculture Organization of the United Nations	Rome	Italy	Multi-risk and crisis management; Resilient agri-food systems	01.09.2022 - 28.02.2023			x		
FAO07	Food and Agriculture Organization of the United Nations	Accra	Ghana	Gender Equality in Agriculture and Rural Development	01.09.2022 - 30.04.2023				x	
FAO08	Food and Agriculture Organization of the United Nations	Dakar	Senegal	Digitalization potential in livestock value chains	01.09.2022 - 28.02.2023				x	
FAO09	Food and Agriculture Organization of the United Nations	Pristina	Kosovo	International cooperation and programme management	01.09.2022 - 28.02.2023			x		
FAO10	Food and Agriculture Organization of the United Nations	Yaounde	Cameroon	Smart Agriculture	01.09.2022 - 30.04.2023	x				
FAO11	Food and Agriculture Organization of the United Nations	Mexico City	Mexico	TICs	01.09.2022 - 30.04.2023	x				
ICC	International Criminal Court	The Hague	Netherlands	International Criminal Law	01.09.2022 - 28.02.2023				x	
ICMPD	International Centre for Migration Policy Development	Brussels	Belgium	EU Migration Policy and Liaison	01.09.2022 - 28.02.2023	x				
IDEA1	International Institute for Democracy and Electoral Assistance	Brussels	Belgium	Democracy at the EU	01.09.2022 - 31.03.2023				x	
IDEA2	International Institute for Democracy and Electoral Assistance	Stockholm	Sweden	Democracy Leadership	01.09.2022 - 31.03.2023	x				
IFC1	International Finance Corporation	Mexico City	Mexico	Develop investment opportunities for sustainable development	01.09.2022 - 28.02.2023	x				
IFC2	International Finance Corporation	Washington, USA or Hanoi, Vietnam		Economics and development impact, results measurement	01.09.2022 - 28.02.2023			x		
IFC3	International Finance Corporation	Dakar	Senegal	Applied Research & Learning - Financial Inclusion	01.09.2022 - 28.02.2023			x		
IFRC	International Federation of Red Cross and Red Crescent Societies	Geneva	Switzerland	Resilient livelihoods	01.09.2022 - 28.02.2023	x				
IIEP-UNESCO1	UNESCO - International Institute for Educational Planning	Paris	France	Higher education governance	01.09.2022 - 28.02.2023				x	
IIEP-UNESCO2	UNESCO - International Institute for Educational Planning	Paris	France	R&D Transparency & digital tools in education	01.09.2022 - 28.02.2023	x				
IISD	International Institute for Sustainable Development	Geneva	Switzerland	Energy Transition and Global Subsidies Initiative	01.09.2022 - 28.02.2023				x	
IMO-WMU	International Maritime Organisation - World Maritime University	Malmö	Sweden	Ocean Governance and UN Decade of Ocean Science	01.09.2022 - 28.02.2023		x			
INTERPEACE1	Interpeace	Bissau	Guinea Bissau	Peacebuilding	01.09.2022 - 30.04. 2023	x				
INTERPEACE2	Interpeace	Abidjan	Ivory Coast	Peacebuilding	01.09.2022 - 30.04.2023			x		
IOM1	International Organization for Migration	Geneva	Switzerland	MRD - Migration Research Division	01.09.2022 - 28.02.2023				x	
IOM2	International Organization for Migration	Geneva	Switzerland	International Migration Law	01.09.2022 - 28.02.2023				x	
IOM3	International Organization for Migration	Cairo	Egypt	Research & Reporting Data Analyst	01.09.2022 - 28.02.2023					x
IOM4	International Organization for Migration	Makati City	Philippines	Contract Law Division, Office of Legal Affairs	01.09.2022 - 28.02.2023			x		

IOM5	International Organization for Migration	Vientiane	Laos	Migration Protection Assistance	01.09.2022 - 31.03.2023	x				
IOM6	International Organization for Migration	Jakarta	Indonesia	Migration Governance Initiatives Competence	01.09.2022 - 28.02.2023		x			
IOM7	International Organization for Migration	Nairobi	Kenya	Programme Support Unit	01.09.2022 - 31.03.2023	x				
IOM8	International Organization for Migration	Kiev	Ukraine	Migration Environment and Climate Change	01.09.2022 - 31.03.2023	x				
IPC-IG	International Policy Centre for Inclusive Growth	Brasilia	Brazil	Policy research	01.09.2022 - 28.02.2023		x			
ITC1	International Trade Centre	Geneva	Switzerland	Innovation management	01.09.2022 - 28.02.2023				x	
ITC2	International Trade Centre	Geneva	Switzerland	Trade and development cooperation	01.09.2022 - 28.02.2023	x				
ITC3	International Trade Centre	Geneva	Switzerland	Trade, Asia Pacific, Project Management, Project Development	01.09.2022 - 28.02.2023				x	
ITC4	International Trade Centre	Geneva	Switzerland	Data Management	01.09.2022 - 28.02.2023	x				
ITC5	International Trade Centre	Geneva	Switzerland	Gender Equality, Diversity and Inclusion	01.09.2022 - 28.02.2023		x			
ITU1	International Telecommunication Union	New York	USA	Representative to the UN	01.09.2022 - 28.02.2023	x				
ITU2	International Telecommunication Union	Geneva	Switzerland	Communication, journalism and digital content	01.09.2022 - 28.02.2023	x				
ITU3	International Telecommunication Union	Geneva	Switzerland	Bridging the digital skills divide	01.09.2022 - 28.02.2023	x				
NATO01	North Atlantic Treaty Organization	Brussels	Belgium	Defence Policy and Planning - Nuclear Policy Directorate	01.03.2023 - 31.08.2023	x				
NATO02	North Atlantic Treaty Organization	Brussels	Belgium	Office of the Secretary General - Human Security Unit	01.03.2023 - 31.08.2023		x			
NATO03	North Atlantic Treaty Organization	Brussels	Belgium	Office of the Secretary General - Policy Planning Unit	01.03.2023 - 31.08.2023			x		
NATO04	North Atlantic Treaty Organization	Brussels	Belgium	Operations - Situational Awareness Integration Team (SITCEN)	01.03.2023 - 31.08.2023			x		
NATO05	North Atlantic Treaty Organization	Brussels	Belgium	Arms Control, Disarmament and Weapons of Mass Destruction	01.03.2023 - 31.08.2023			x		
NATO06	North Atlantic Treaty Organization	Brussels	Belgium	Public Diplomacy Division - Digital Outreach	01.03.2023 - 31.08.2023					x
NATO07	North Atlantic Treaty Organization	Brussels	Belgium	Public Diplomacy Division - Strategic Communications	01.03.2023 - 31.08.2023	x				
OAS	General Secretariat of the Organization of American States	Washington	USA	Inter-American Cooperation/Political Forum	01.09.2022 - 28.02.2023	x				
OECD01	Organisation for Economic Co-operation and Development	Paris	France	Climate Policy	01.09.2022 - 28.02.2023				x	
OECD02	Organisation for Economic Co-operation and Development	Paris	France	SME digital and green transition	01.09.2022 - 28.02.2023				x	
OECD03	Organisation for Economic Co-operation and Development	Paris	France	Advisory	01.09.2022 - 28.02.2023	x				
OECD04	Organisation for Economic Co-operation and Development	Paris	France	Digitalisation; UX, UI, digital information repository	01.09.2022 - 28.02.2023	x				
OECD05	Organisation for Economic Co-operation and Development	Paris	France	Governance of international investment	01.09.2022 - 28.02.2023				x	
OECD06	Organisation for Economic Co-operation and Development	Paris	France	Digitalization and societal well-being	01.09.2022 - 28.02.2023			x		
OECD07	Organisation for Economic Co-operation and Development	Paris	France	Digital Economy, Tax transparency, Crypto Assets	01.09.2022 - 28.02.2023			x		
OECD08	Organisation for Economic Co-operation and Development	Paris	France	Data digitalization	01.09.2022 - 28.02.2023			x		
OECD09	Organisation for Economic Co-operation and Development	Paris	France	Cyber risk	05.09.2022 - 03.03.2023			x		
OECD10	Organisation for Economic Co-operation and Development	Paris	France	Economic and structural reforms	05.09.2022 - 24.02.2023			x		
OECD11	Organisation for Economic Co-operation and Development	Paris	France	Digitalisation for economic transformation	15.09.2022 - 14.03.2023			x		
OHCHR1	United Nations Office of the High Commissioner for Human Rights	Brussels	Belgium	Human Rights, resource mobilization and partnerships	01.09.2022 - 28.02.2023			x		
OHCHR2	United Nations Office of the High Commissioner for Human Rights	Geneva	Switzerland	Human Rights Education, Training and Learning	01.10.2022 - 31.03.2023	x				
UNAIDS1	The Joint United Nations Programme on HIV/AIDS	Lima	Peru	Building community resilience in the midst of two pandemics	01.09.2022 - 28.02.2023				x	
UNAIDS2	The Joint United Nations Programme on HIV/AIDS	Bangkok	Thailand	Human Rights	01.09.2022 - 31.03.2023			x		
UNAIDS3	The Joint United Nations Programme on HIV/AIDS	Pretoria	South Africa	AIDS research, strategy, visibility and youth engagement	01.09.2022 - 28.02.2023				x	
UN-CEB	United Nations Secretariat of the UN System Chief Executives Board for Coordination	New York	USA	Sustainable development, inequalities, tech	05.09.2022 - 04.03.2023	x				
UNDESA1	United Nations - Department of Economic and Social Affairs	New York	USA	Sustainable Development, United Nations	01.09.2022 - 28.02.2023		x			
UNDESA2	United Nations - Department of Economic and Social Affairs	New York	USA	International Development Cooperation	01.09.2022 - 28.02.2023				x	
UNDESA3	United Nations - Department of Economic and Social Affairs	New York	USA	Macroeconomic analysis and development	01.09.2022 - 28.02.2023	x				

UNDOS1	United Nations Secretariat, Department of Operational Support	New York	USA	Performance and Data Analytics	01.09.2022 - 28.02.2023	x				
UNDOS2	United Nations Secretariat, Department of Operational Support	New York	USA	Strengthening the UN Secretariat's support architecture	01.09.2022 - 28.02.2023				x	
UNDP1	United Nations Development Programme	New York	USA	Effective Development Co-operation	01.09.2022 - 28.02.2023	x				
UNDP2	United Nations Development Programme	Geneva	Switzerland	Capacity Development for Disaster Risk Reduction	01.09.2022 - 28.02.2023	x				
UNECE1	The United Nations Economic Commission for Europe	Geneva	Switzerland	International Environmental Law	01.09.2022 - 28.02.2023	x				
UNECE2	The United Nations Economic Commission for Europe	Geneva	Switzerland	Sustainable urban development	01.09.2022 - 28.02.2023				x	
UNECE3	The United Nations Economic Commission for Europe	Geneva	Switzerland	Digitalisation and Economy	05.09.2022 - 04.03.2023	x				
UNECE-FAO	The United Nations Economic Commission for Europe	Geneva	Switzerland	Forestry communication and environmental affairs	01.10.2022 - 31.03.2023				x	
UNECLAC	The United Nations Economic Commission for Latin America and the Caribbean	Washington	USA	Economics, International Trade and Finance, Green Economy	01.09.2022 - 28.02.2023		x			
UN-EOSG	United Nations Secretary-General's Office	New York	USA	UN 2.0: United Nations Reform	01.09.2022 - 28.02.2023				x	
UNEP1	United Nations Environment Programme, Green Growth Knowledge Partnership	Geneva	Switzerland	Green Growth Knowledge Generation and Policy Application	01.09.2022 - 28.02.2023	x				
UNEP2	United Nations Environment Programme	Nairobi	Kenya	Communications	01.09.2022 - 28.02.2023	x				
UNEP3	United Nations Environment Programme	Geneva	Switzerland	Sustainable infrastructure investment	01.09.2022 - 28.02.2023	x				
UNEP-DTU	UNEP - Technical University of Denmark	Copenhagen	Denmark	Climate policy	01.09.2022 - 28.02.2023				x	
UNESCO1	United Nations Educational, Scientific and Cultural Organization	Dakar	Senegal	SDG4 & Planning	01.09.2022 - 28.02.2023			x		
UNESCO2	United Nations Educational, Scientific and Cultural Organization	Santiago de Chile	Chile	Education Policy, Planning and Monitoring	01.09.2022 - 28.02.2023			x		
UNESCO3	United Nations Educational, Scientific and Cultural Organization	Paris	France	Environmental sustainability management	03.09.2022 - 02.03.2023	x				
UNHCR1	United Nations High Commissioner for Refugees	Geneva	Switzerland	Global Compact on Refugees (GCR)	01.09.2022 - 28.02.2023	x				
UNHCR2	United Nations High Commissioner for Refugees	Geneva	Switzerland	Public Health for Refugees, focus on reproductive health	01.09.2022 - 28.02.2023				x	
UNHCR3	United Nations High Commissioner for Refugees	Copenhagen	Denmark	University Education for Refugees, DAFI	01.09.2022 - 28.02.2023	x				
UNHCR4	United Nations High Commissioner for Refugees	Amman	Jordan	Inter-Agency Coordination of the Regional Refugee	01.09.2022 - 31.03.2023	x				
UNHCR5	United Nations High Commissioner for Refugees	San Salvador	El Salvador	Durable Solutions for the Forcibly Displaced	01.09.2022 - 28.02.2023	x				
UNHCR6	United Nations High Commissioner for Refugees	Cairo	Egypt	External Relations – Donor relations – Resource mobilization	01.09.2022 - 28.02.2023			x		
UNHCR7	United Nations High Commissioner for Refugees	Lima	Peru	Digital technologies in humanitarian emergencies	01.09.2022 - 28.02.2023	x				
UNHCR8	United Nations High Commissioner for Refugees	Nairobi	Kenya	Greening, Sustainability and Climate Change	01.09.2022 - 28.02.2023	x				
UNITAR1	United Nations Institute for Training And Research	Geneva	Switzerland	Diplomacy	01.09.2022 - 28.02.2023		x			
UNITAR2	United Nations Institute for Training And Research	Geneva	Switzerland	Capacity Building for the Youth, Peace and Security Agenda	01.09.2022 - 28.02.2023				x	
UNLOCAC	United Nations Liaison Office for Children and Armed Conflict	Brussels	Belgium	Children and Armed Conflict	01.09.2022 - 28.02.2023			x		
UNLOPS	United Nations Liaison Office for Peace and Security	Brussels	Belgium	Peacekeeping, UN-EU Partnership, Peace and Security	01.09.2022 - 31.03.2023			x		
UNOCC	United Nations Operations and Crisis Centre	New York	USA	Risk Analytics and Crisis Prevention	01.09.2022 - 28.02.2023				x	
UNOCHA1	United Nations Office for the Coordination of Humanitarian Affairs	Geneva	Switzerland	Humanitarian Financing and Resource Mobilization	01.09.2022 - 28.02.2023		x			
UNOCHA2	United Nations Office for the Coordination of Humanitarian Affairs	New York	USA	Advocacy of humanitarian concerns in UN intergovernmental	01.09.2022 - 28.02.2023	x				
UNOCHA3	United Nations Office for the Coordination of Humanitarian Affairs	New York	USA	CERF - enabling humanitarian action worldwide	05.09.2022 - 03.03.2023	x				
UNOG	United Nations Office at Geneva	Geneva	Switzerland	Political Affairs and Partnerships	01.09.2022 - 28.02.2023		x			
UNOP	United Nations Office for Partnerships, United Nations Secretariat	New York	USA	SDG Advocacy, Strategy and Coordination	01.09.2022 - 28.02.2023				x	
UNOPS	United Nations Office for Project Services, Cities Alliance	Brussels	Belgium	Addressing poverty and climate change in cities	01.09.2022 - 28.02.2023			x		
UN-PBSO1	United Nations Department of Political and Peacebuilding Affairs	New York	USA	Peacebuilding Commission (PBC)	15.11.2022 - 14.05.2023	x				
UN-PBSO2	United Nations Department of Political and Peacebuilding Affairs	New York	USA	UN peacebuilding policy	01.09.2022 - 28.02.2023	x				
UNROD	United Nations Register of Damage	Vienna	Austria	Legal, claims processing	01.09.2022 - 28.02.2023			x		
UNRWA	The United Nations Relief and Works Agency for Palestine Refugees in the Near East	New York	USA	Humanitarian assistance	01.09.2022 - 28.02.2023		x			

UNSSC1	United Nations System Staff College	Turin	Italy	Youth Peace and Security	01.09.2022 - 28.02.2023	x				
UNSSC2	United Nations System Staff College	Turin	Italy	Leadership and Management	01.09.2022 - 28.02.2023			x		
UNTBLC	UN Technology Bank for Least Developed Countries	Gebze-Kocaeli	Turkey	Gateway to science, technology and innovation	01.09.2022 - 28.02.2023		x			
UNU-CPR	United Nations University Centre for Policy Research	New York	USA	International public policy research and impact	01.09.2022 - 28.02.2023				x	
UNV1	United Nations Volunteers	Nairobi	Kenya	Volunteerism and Knowledge Management	01.09.2022 - 31.03.2023	x				
UNV2	United Nations Volunteers	Dakar	Senegal	Volunteerism and SDGs in Africa	01.09.2022 - 30.04.2023	x				
UNV3	United Nations Volunteers	Panama City	Panama	Human Resources Management, Communications and Partnerships	01.09.2022 - 30.04.2023	x				
WB1	The World Bank	Vienna	Austria	Social protection	01.09.2022 - 28.02.2023			x		
WB2	The World Bank	Washington	USA	Climate change, resilience and sustainable development	01.09.2022 - 28.02.2023				x	
WB3	The World Bank	Washington	USA	Health Policy and Digital Healthcare Transformation	01.09.2022 - 28.02.2023				x	
WB4	The World Bank	Washington	USA	Strategic Planning and Budgeting Process	01.09.2022 - 28.02.2023				x	
WB5	The World Bank	Washington	USA	Accountability; civic-technology; governance; inclusion	01.09.2022 - 28.02.2023				x	
WB6	The World Bank	Washington	USA	Regional Vice President's Front Office	01.09.2022 - 28.02.2023				x	
WB7	The World Bank	Washington	USA	Decarbonizing International Maritime Transport	07.09.2022 - 06.03.2023	x				
WFP1	World Food Programme	Cairo	Egypt	Resource Management	01.09.2022 - 31.03.2023			x		
WFP2	World Food Programme	Dili	East Timor	Country office East Timor	01.09.2022 - 28.02.2023	x				
WFP3	World Food Programme	Dakar	Senegal	School Feeding	01.09.2022 - 28.02.2023	x				
WFP4	World Food Programme	Mandaluyong City	Philippines	Climate Change and Gender	01.09.2022 - 28.02.2023			x		
WFP5	World Food Programme	Phnom Penh	Cambodia	Food security / nutrition	01.09.2022 - 31.03.2023	x				
WFP6	World Food Programme	Bishkek	Kyrgyzstan	Data science / analytics	01.09.2022 - 31.03.2023	x				
WFP7	World Food Programme	Managua	Nicaragua	Data collection and visualization Specialist	01.09.2022 - 31.03.2023	x				
WFP8	World Food Programme	Panama City	Panama	Digital literacy, technology for capacity strengthening	01.09.2022 - 31.03.2023	x				
WMO1	World Meteorological Organization	Geneva	Switzerland	GCOS - Global Climate Observing System	01.09.2022 - 28.02.2023				x	
WMO2	World Meteorological Organization	Geneva	Switzerland	Hydrometeorological Disaster Early Warning Systems	01.09.2022 - 28.02.2023	x				



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: LBI GMR (formerly BIM)
Location: Vienna, Austria
Keyword: Human rights in the criminal justice setting

Section A: General Information

Name of host organisation	Ludwig Boltzmann Institute of Fundamental and Human Rights
Internship Coordinator and/or Focal Point	Giuliana Monina
Supervisor	Giuliana Monina
Organisation's website	https://bim.lbg.ac.at/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>Internship projects:</p> <ul style="list-style-type: none">• Assist in developing and maintain up to date the international cooperation platform www.atlas-of-torture.org• Assist in the research and implementation of the EU Project "Justice for all: Enhancing the Rights of Defendants and Detainees with Intellectual and/or Psychosocial Disabilities: EU Cross-Border Transfers, Detention and Alternatives"• Assist in the finalization of the reports prepared in the framework of the EU Project "From law to practice: Strengthening procedural rights in police custody" and their dissemination• Support the team in the development of projects and implementation of activities to prevent torture and ill-treatment and promote the rights of detainees, especially children <p>Background information:</p> <p>a) The international 'Atlas of Torture Project'</p> <p>The Atlas of Torture (https://www.atlas-of-torture.org/) was initially developed to support the UN Special Rapporteur on Torture, Manfred Nowak and disseminate the results of his work. In 2018 the website has been completely reworked in cooperation with HURIDOCS (https://huridocs.org) to become an international cooperation platform to strengthen the global fight against torture and ill-treatment. It aims to empower organizations and individuals to strengthen the global fight against torture and ill-treatment by:</p> <ul style="list-style-type: none">- Raising awareness and informing how torture and ill-treatment can be prevented through documentation, learning and exchange;- Ensuring easy access to information;- Making the work of actors and human rights defenders visible and strengthening their exchange and cooperation. <p>The website offers a comprehensive database, project and activities map and learning and exchange platform on torture and ill-treatment.</p>

	<p>b) EU Project “Justice for All: Enhancing the rights of defendants and detainees with intellectual and/or psychosocial disabilities: EU cross-border transfers, detention and alternatives”</p> <p>Detainees and defendants with intellectual and/or psychosocial disabilities, may be disproportionately affected, if necessary and appropriate adjustments are not made to accommodate and support the individuals. While many relevant projects have assessed the fundamental rights issues faced by the general prison population, initiatives concerning defendants and detainees with intellectual and/or psychosocial disabilities have been limited and very little attention has been placed on the specific challenges faced by this group of defendants and detainees. The Project will cover EU cross border cases but also look at domestic systemic issues that may in practice hinder cross border cooperation, for example the issue of preventive detention of persons with intellectual and/or psychosocial disabilities declared incapable/with diminished legal capacity in criminal proceedings and who may be deprived of their liberty for long periods of time incl. for life.</p> <p>The Project, lead by the Institute, will be conducted in cooperation with Mental Health Perspectives (Lithuania), Peace Institute (Slovenia), Antigone (Italy), Dortmund University of Applied Sciences and Arts (Germany), Bulgarian Helsinki Committee (Bulgaria), will start in January 2022 and run until December 2024.</p> <p>c) EU Project “From law to practice: Strengthening procedural rights in police custody”</p> <p>The EU legal instruments in the area of procedural rights in criminal proceedings are an important source of minimum standards for protection against arbitrary detention, ill-treatment and other human rights violations throughout the EU. However, research has demonstrated that even if appropriate legislative measures are taken this does not mean that the requirements of the EU Directives on procedural rights are adequately implemented in practice. Building on the EU Project "Inside Police Custody 2" (2018), the current project aims to strengthen procedural rights in criminal proceedings, especially in regard to legal aid, access to a lawyer, right to information, audio-visual recording and procedural rights of children. The overall aim of the project is to fill gaps in the practical implementation of the EU procedural rights directives. This is to be achieved by elaborating of good practice examples, engaging key stakeholders in the reform efforts, and involving civil society organizations across the EU. The Project, lead by the BIM in cooperation with Rights International Spain (Spain), APADPOR-CH (Romania), Irish Council for Civil Liberties (Ireland), Fair Trials Europe (Belgium), will start in December 2020 and run until 30 November 2022.</p>
Training components and learning elements	<p>The intern will acquire knowledge on:</p> <ul style="list-style-type: none"> • International human rights law, notably the prevention of torture and ill-treatment, rights of detainees, especially persons with intellectual and/or psychosocial disabilities and children, as well as procedural rights in the criminal justice setting • The work of international, regional and national state and civil society organisation in the field of the prevention of torture and ill-treatment and the rights of detainees, especially persons with intellectual and/or psychosocial disabilities and children, as well as procedural rights in the criminal justice setting <p>The intern will acquire skills in:</p> <ul style="list-style-type: none"> • Research and drafting • Data gathering, documentation • Website development and maintenance • Project development and management
Participation in missions or training courses	<p>The intern will have the opportunity to participate in meetings, workshops and trainings organised or facilitated by the Ludwig Boltzmann Institute of Fundamental and Human Rights and its collaboration partners such as international and national organisations and research institutions working on human rights, national authorities as well as the Human Rights Master of the University of Vienna.</p>



Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Law, political science, social sciences and other fields relevant to human rights
Language Skills	Fluency in English and German. Knowledge of a second UN language is an asset.
Computer literacy	Microsoft Office (Word, Power Point, Excel); website maintenance and data analysis are asset.
Internship-related experiences	Experience in working for an organisation dealing with human rights, esp. torture prevention, rights of detainees, persons with intellectual and/or psychosocial disabilities and/or children is desirable. Experiences in project management is an asset.
Additional skills/requirements	Good communication skills; experiences in working in a multi-cultural and inter-disciplinary environment is an asset.
Additional comments	Working language is English.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: EBRD1
Location: London, United Kingdom
Keyword: Specialised Financial Services and Trade Finance

Section A: General Information

Name of host organisation	European Bank for Reconstruction and Development
Internship Coordinator and/or Focal Point	Ligia Ludusan
Supervisor	Alexander Saveliev
Organisation's website	www.ebrd.com

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>An intern will be placed in the Specialised Financial Services or Trade Finance team of EBRD Financial Institutions Business Group (FIG or Group). EBRD FIG is one of the three large sector groups of EBRD and is responsible for a third of EBRD's annual business. The Group operates across all EBRD Regions with a variety of financial institutions including banks and non-bank financial Institutions. The Specialised Financial Services team (SFS) covers non-bank financial institutions, including leasing, factoring, fintech, exchanges, insurance, asset management, investment in NPL portfolios. Trade Finance team runs EBRD's Trade Facilitation Programme (TFP), a flagship programme of the Bank.</p> <p>Intern will be involved in new and portfolio projects, supporting the SFS or TFP bankers in various aspects of project work including structuring, financial analysis and due diligence, project monitoring and implementation, contributing to writing internal project approval documents, etc</p>
Training components and learning elements	The primary learning element will be through the exposure to day-to-day operations of the SFS or TFP teams and corresponding exposure to more experienced colleagues in these teams. Classroom training may also be provided, subject to availability and identified needs.
Participation in missions or training courses	The primary exposure of intern will be to project work. Initially the intern is likely to be exposed primarily to portfolio projects in implementation phase. Over time the intern will have an opportunity to participate in newly originating projects and their execution.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
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Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Given the technical nature of the work in the relevant teams and at this level, preference is for sciences as a core subject, such as: economics; mathematics; and physics. Social and political sciences would be also suitable academic background. In all cases the candidate should have genuine interested in financial services.
Language Skills	English is essential. French or Russian as additional languages would be beneficial.
Computer literacy	Computer literate. Modelling skills in Excel would be a benefit
Internship-related experiences	Ideally the candidate should posses good basic knowledge of micro and macroeconomics. Have an understanding about how financial systems work. Basic understanding of financial institution's reporting (composition of bank and non-bank financial institution key financial statements - balance sheet and profit and loss account).
Additional skills/requirements	The intern will operate in a diverse and dynamic team and good communication skills (both written and verbal) are important. The quality of interpersonal skills will be an important factor in a successful internship and positive, valuable experience for the intern.
Additional comments	n/a



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: EBRD2
Location: London, United Kingdom
Keyword: Implementation of integrated procurement solution

Section A: General Information

Name of host organisation	European Bank for Reconstruction and Development
Internship Coordinator and/or Focal Point	EBRD HR department
Supervisor	Richard Gargrave, Head of Innovation, Procurement Policy and Advisory Department
Organisation's website	www.ebrd.com

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	The EBRD is the only IFI that has an e-procurement portal used by its clients when conducting project procurement. Currently projects in 27 countries worth over EUR25bn are using that system. The Bank will be commencing the replacement of that system and will need to design and develop requirements and implement the programme for replacement in conjunction with our internal IT team at EBRD. This is intended to digitise the entirety of the procurement actions by Bank and its clients and participants in the procurement processes building on the success of its exiting ECEPP portal. The person selected will assist the Head of Innovation of the EBRD Procurement Polic and Advisory Department in this task.
Training components and learning elements	Training will be given in the Bank's existing systems and familiarisation with the Bank's procurement policy and procedures. The applicant will obtain first-hand knowledge of the working on an IFI project procurement department providing skills that can be used with other IFIs. E-Procurement is the future of IFI procurement and EBRD are the leader among all IFIs on that topic.
Participation in missions or training courses	There will be an opportunity to participate in international e-procurement conferences where EBRD are invited (e.g. ADB eGP Forum conference in November) and will obtain first hand training on the EBRD procurement system. It is unlikely there will be missions outside of UK.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Any business or finance graduate programme with some knowledge of procurement or supply chain would be useful. IT experience would be useful.



Language Skills	English is the main language and knowledge of French or Russian would be useful.
Computer literacy	Must be computer literate and familiarity with MS Office programmes especially Excel is required, as there will be a requirement to create custom reports and mock-ups for design ideas.
Internship-related experiences	The person would be expected to create good quality presentations, documentation and reports suitable for senior management review. Familiarity with other e-procurement systems or IFI type procurement procedures would be ideal.
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: EBRD3
Location: London, United Kingdom
Keyword: SME Finance, Green Finance, Inclusive Finance

Section A: General Information

Name of host organisation	European Bank for Reconstruction and Development
Internship Coordinator and/or Focal Point	Ligia Ludusan
Supervisor	Simone Zeh Atanasovski
Organisation's website	www.ebrd.com

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>In 2014, the EBRD launched the Small Business Initiative (SBI) which integrates the tools the EBRD offers to smaller enterprises through direct financing and indirect financing with partner financial institutions, coupled with the provision of business advice and know-how to SMEs, including targeted policy dialogue. Key themes include amongst others financial inclusion (esp. of youth and women), the green economy transition, SME digitalisation and innovation. The SBI is coordinated by the SME Finance & Development Group, which is led by a dedicated HQ team and various country teams across the countries where the EBRD operates. During the internship, the selected candidate is expected to contribute to a broad set of activities implemented by the SME Finance & Development HQ team, including but not limited to:</p> <ul style="list-style-type: none">• Support HQ based management on design and testing of new SME finance and advisory products. This includes the development of a conceptual approach, market research, coordination of internal and external stakeholders, and piloting.• Regular liaison with and support to Banking colleagues.• Support work on evaluating and assessing activities in terms of their general success and development impact, including long-term sustainability• Support HQ based management to establish and sustain good relations with donors and other stakeholders to identify and recommend funding leads and support the development of funding proposals.• Analyse, monitor, and report on donor programmes to inform funding donors on progress and impact.• Develop global communication and visibility material to promote the EBRD's SME activities to internal and external stakeholders.• Support the team in other ad-hoc requests, including research, policy dialogue and others.



Training components and learning elements	Opportunity to interact with a large number of internal and external stakeholders relevant to SME development in the countries where the EBRD operates. Gaining first-hand experience in conceptualising and operationalising large-scale development and finance programmes. Understanding results framework monitoring. The intern would be joining a dynamic international team with a strong field presence in EBRD Resident Offices and including multiple CSP alumni.
Participation in missions or training courses	Travel to be confirmed. The successful candidate may also be able to benefit from EBRD internal training opportunities, where applicable.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, Political Economy, MBA, MPA, International Development/Relations etc. from a leading university in the country of education and/or equivalent work experience
Language Skills	Fluency in English, both written and verbal. Fluency in Arabic, French, Russian and/or other languages of countries where the EBRD operates would be a strong advantage
Computer literacy	Excellent knowledge of MS Office and Teams, ability to learn new systems quickly
Internship-related experiences	Previous academic or professional experience in the countries where EBRD operates or in a multilateral or national development bank is desirable, but not a requirement.
Additional skills/requirements	<ul style="list-style-type: none">• Strong analytical skills and ability to draw insightful conclusions from a large number of qualitative and quantitative sources.• Strong writing skills; experience in writing reports and/or donor proposals desirable.• Strong numerical skills, experience in impact measurement and assessments or similar; experience working with databases desirable.• Strong interpersonal skills, ability to interface with multi-country teams.• Business / financial analytical skills• Demonstrate a knowledge and understanding of the EBRD mandate, passionate about private sector development• Ability to work in multi-cultural environment
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: EBRD4
Location: London, United Kingdom
Keyword: Equity Risk Management

Section A: General Information

Name of host organisation	The European Bank for Reconstruction and Development
Internship Coordinator and/or Focal Point	Ligia Ludosan
Supervisor	Michael Fidance
Organisation's website	www.ebrd.com

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Summary:</p> <p>The European Bank for Reconstruction and Development (EBRD) was established to help build a new, post-Cold War era in Central and Eastern Europe. It has since played a historic role and gained unique expertise in fostering change in the region - and beyond - investing almost €150 billion in a total of more than 6,000 projects. It is currently active in nearly 40 countries from central Europe to central Asia and the southern and eastern Mediterranean, plus the West Bank and Gaza. Uniquely for a development bank, the EBRD has a political mandate in that it assists only those countries 'committed to and applying the principles of multi-party democracy and pluralism'. Safeguarding the environment and a commitment to sustainable energy have also always been central to the EBRD's activity. Indeed, a commitment to promote 'environmentally sound and sustainable development' was made explicit at its founding.</p> <p>An internship opportunity has arisen within the Equity Risk Management (ERM) team at the EBRD. Risk Management is the Bank's second line of defence, which is responsible for the independent identification, reporting, and mitigation of all types of financial, market, and deal related risks associated with every equity and/or equity-linked investment the Bank makes in our countries of operations. The Intern will work with various senior and junior members of ERM responsible for due diligence and business case appraisal, for the review and approval of equity valuations, and for vetting transaction structures—including shareholder rights and exit strategies.</p> <p>Projects and Tasks Assigned:</p> <p>The successful candidate will have the opportunity to work on a wide array of equity investment projects across multiple geographies and economic sectors. Many of the Bank's equity investment projects focus on green technologies, digitalisation/e-commerce, agribusiness, and consumer-related industries. More importantly, economic inclusion and development are at the centre of everything the EBRD does. To that end, the ERM Intern will support project investments by:</p> <ul style="list-style-type: none">• Helping to analyse the equity case and structure, entry valuations, value



	<p>creation plan and realism of exit assumptions.</p> <ul style="list-style-type: none"> • Helping to review integrity and anti-money laundering issues to ensure compliance with internal guidelines and advise on referral to the Office of the Chief Compliance Officer as required. • Appraising the validity and reliability of key assumptions of each option and course of action related to a investment project, including via involvement in the commissioning and review of independent due diligence. • Making clear recommendations, when required, on each proposal. • Leading proactive and regularly monitoring of the assigned portfolio counterparties, product and market developments. Actively and constructively, engage with relevant Bank staff to ensure adequacy of front-line monitoring.
Training components and learning elements	<p>Training / Learning Elements / Skill Building: The full depth and breadth of the EBRD HQ network will be made available to the successful candidate. The Bank regularly holds in-person and web-based information sessions on all aspects of EBRD policies and processes as well as training sessions across a wide variety of Development Finance topics. In addition, the ERM Intern will spend time with a number of the team's risk managers and project-focused teams.</p> <p>Whilst a good part of the role will be hands-on learning across various aspects of Risk Management in investing in private enterprise across our country of operations, a certain amount of time will be dedicated to one-on-one skill building and training in:</p> <ul style="list-style-type: none"> • Macroeconomic and FX Risk • Private Equity vs. Public Equity • Best Practice in ESG in equity investment • Compliance, Legal, and Integrity issues in Development Finance • Local market analysis, due diligence, and country-specific evaluation • Deal structures, financial models, and valuation methodologies
Participation in missions or training courses	

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	<p>Finance Economics Political Economy of Development Statistics (but we will not exclude reviewing candidates with other academic backgrounds who have a strong interest in Economic Development and Financial Markets)</p>
Language Skills	<p>English required. Russian, Greek, Turkish, or Polish would be useful.</p>
Computer literacy	<p>Microsoft Office--Excel, Word, Power Point. Mainstream database software literacy would be useful.</p>
Internship-related experiences	
Additional skills/requirements	<p>What the EBRD Equity Risk Management team seeks in the successful candidate:</p> <ul style="list-style-type: none"> • Some basic knowledge of equity, financial markets, and/or investment analysis • Some knowledge, but more importantly, a strong interest in investment & development banking, emerging markets, macro-economics, and the political economy of development • Macroeconomic and FX Risk • Project management and coordination skills • Analytical, organization, planning and time management skills • Accuracy and precision, sharp with good problem-solving skills and "can do"



	<p>attitude</p> <ul style="list-style-type: none">• Flexible and communicative attitude to be able to interact with stakeholders at various levels within the organization and in a cross-functional environment• Strong written and spoken communication skills in English• Capable user of Excel, Power Point, Word, Email and web-based applications
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: EBRD5
Location: Warsaw, Poland
Keyword: EBRD-Banking

Section A: General Information

Name of host organisation	The European Bank for Reconstruction and Development
Internship Coordinator and/or Focal Point	Ligia Ludosan
Supervisor	Konrad Wilczak
Organisation's website	www.ebrd.com

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The EBRD was established to help build a new, post-Cold War era in Central and Eastern Europe. It has since played a historic role and gained unique expertise in fostering change in the region - and beyond - investing almost €150 billion in a total of more than 6,000 projects. It is currently active in nearly 40 countries from central Europe to central Asia and the southern and eastern Mediterranean, plus the West Bank and Gaza.</p> <p>The Bank's strategy sets out the following three crosscutting strategic themes:</p> <ul style="list-style-type: none">• supporting the transition to a green, low-carbon economy, with green finance comprising more than 50 percent of the Bank's business;• promoting equality of opportunity through access to skills and employment, finance and entrepreneurship and support for women, young people and other under-served communities and• accelerating the digital transition, unleashing the power of technology to bring about change for the better. <p>In Poland, the Bank focuses on promoting the low carbon economy, enhancing the private sector's role in the economy and assisting in the development of a sustainable financial sector and capital markets. Furthermore, the EBRD puts a strong emphasis on supporting digitalisation and enhancing innovation of the Polish economy.</p> <p>An internship opportunity is available in the Banking group at the EBRD's Resident Office in Warsaw, Poland. The intern would be part of the Warsaw RO Team which is part of the Central and South Eastern Europe Group. The Banking department has the overall responsibility for all banking operations (debt and equity) and the delivery of transition impact in the Bank's countries of operations. Banking is responsible for the entire project cycle including project origination, structuring, execution, implementation and monitoring and remains the focal point at the Bank's Operations Committee. An internship at the EBRD's Banking team offers unique opportunity to work on different transaction structures ranging from senior loans, through green bonds to direct equity investments. As a large number of the Bank's</p>



	<p>projects are focused on green transition the internship will provide unique experience to learn green finance which is one of the fastest growing asset classes today. The intern will have the chance to work with a number of senior and more junior bankers of the Warsaw RO Team responsible for project preparation, presentation to the Bank's committees and subsequent monitoring.</p> <p>Projects and Tasks Assigned:</p> <p>The internship offers the opportunity to work on a broad number of projects across different sectors in Poland.</p> <p>The intern will take responsibility for the tasks assigned to him/her by the operation leader or more senior members of the project team, or more senior bankers, which may include undertaking comprehensive due diligence, including financial, market, integrity and EBRD policy compliance, as well as effective post-signing implementation and monitoring.</p> <p>Under the supervision of bankers in the team, the intern will support the transaction related process in:</p> <ul style="list-style-type: none"> • Financial analysis of companies and projects including construction of financial projections and production of cash flow models. • Data gathering, research, analysis and provide background information into companies or sectors. • Administrative and analytical support in specific areas of project monitoring. • Production of reports required during the project cycle and liaison with the Bank's internal credit department and other relevant departments. • Drafting specific assigned portions of EBRD documents and correspondence. • Attending meetings with bankers where appropriate.
Training components and learning elements	<p>The full offer of EBRD's network will be available to the successful candidate. The Bank offers plenty of web-based trainings and information sessions in HQ available online to staff in Resident Offices, including Warsaw RO as well. It covers a wide array of the Bank's policies and processes. In addition, the Warsaw RO hosts occasionally dedicated sessions carried out by consultants and advisors covering specific financial, legal and other project-related topics. The internship will offer hands-on experience and training on the job whilst working with respective bankers and project-focused teams. A specific one-on-one skill building with more senior bankers will be organised, with specific focus on: financial modelling, financial analysis and deal structuring. ESG-oriented skill building will be available as well.</p>
Participation in missions or training courses	<p>The intern will be welcomed to join the team in client's visits where appropriate.</p>

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	<p>Finance and Banking Economics Accounting Statistics (We will not exclude reviewing candidates with other faculties which will demonstrate interest in Finance/ Banking)</p>
Language Skills	<p>Fluent English mandatory. Polish would be a plus.</p>
Computer literacy	<p>MS Office (Excel, Word, PowerPoint) mandatory. Bloomberg, Reuters would be a plus.</p>
Internship-related experiences	<p>Managing multiple tasks to meet varying deadlines. Completing tasks to a high degree of accuracy. Working well as part of a multi-national team.</p>
Additional skills/requirements	<p>Requirements for a successful internship candidate in EBRD's Banking:</p> <ul style="list-style-type: none"> • Committed and task-oriented attitude with strong interest in banking and



	<p>international development finance.</p> <ul style="list-style-type: none">• Quantitative/numerical skills are important with the ability to critically interpret financial information.• Financial analysis skills, with the ability to interpret accounts, understanding basic accounting principles and practice of credit analysis.• Computer literacy, conversant with Microsoft Office and spread sheet packages including financial analysis.• Ability to work effectively as a team member and to deadlines and under time pressure.• Strong written and oral communication skills in English.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: EU Delegation (EUDEL)
Location: Geneva, Switzerland
Keyword: Communication and Policy Coordination

Section A: General Information

Name of host organisation	EU Delegation to the UN in Geneva
Internship Coordinator and/or Focal Point	Antje Knorr, Murielle Bouvier
Supervisor	Antje Knorr
Organisation's website	https://eeas.europa.eu/delegations/un-geneva_en

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The fellow will be working as a member of the Policy Coordination and Communication team.</p> <p>The fellow's duties on Press and Communication side involve:</p> <ul style="list-style-type: none">• Supporting the social media work of the EUDEL (Twitter, Facebook, Instagram)• Drafting news stories for the EUDEL website• Providing support in the organisation of events, conferences and campaigns• Attending conferences/meetings and report back to the EUDEL• Drafting speeches and speaking points for the Head of Delegation• Developing new ideas for attracting a wider audience via social media• Analysing audience outreach via e.g. Google analytics• Helping out in other sections with reporting etc if required <p>Under Policy Coordination, he/she will assist in:</p> <ul style="list-style-type: none">• the preparation of weekly meetings of Heads of Missions of EU Member States and in reporting from these meetings;• drafting the Delegation's weekly reports to headquarters;• other horizontal tasks as required.
Training components and learning elements	<p>A traineeship in the Communication & Coordination team provides the fellow with a unique opportunity to get a good horizontal understanding of all the areas covered by the delegation, including human rights, global health, migration, disarmament, humanitarian issues, health, and economic affairs. The fellow will get a good insight into the full variety of the work of a political and communications officer in an EU Delegation. She/he will be exposed to the multilateral world in Geneva and its wide range of topics. She/he will be able to attend conferences/meetings and learn how to draft articles for different audiences (Website, Facebook, Twitter). She/he will also become familiarized with political event planning. She/he will assist the weekly Ambassadorial meeting and get a good insight into EU diplomacy.</p>
Participation in missions or training courses	<p>While the EUDEL does not have a training or mission budget for interns, we encourage them to attend trainings free of charge (e.g. UNITAR), as well as active participation in seminars and workshops. We have also managed over the past</p>



	years that the fellow was able to do a short mission to the EUDEL in NY to extend the multilateral experience. The trainee will also have access to free EEAS online trainings.
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Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Political Science, International Relations, European studies, Communication studies, Journalism
Language Skills	Fluent English, French an asset
Computer literacy	Full Microsoft office skills is required, knowledge in video editing apps, social media apps, Canva would be an asset
Internship-related experiences	The ideal candidate would have already some experience in using social media in a professional environment, either through internships or volunteering. Knowledge of organising events, writing articles or reports would also be an asset. Creativity, personal good communication skills, team spirit and self-initiative would be very welcome.
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: FAO01
Location: Rome, Italy
Keyword: Legume-based systems and sustainable agriculture

Section A: General Information

Name of host organisation	Food and Agriculture Organization of the United Nations
Internship Coordinator and/or Focal Point	Ronnie Brathwaite, PhD
Supervisor	Dr. sc. agr. Teodardo Calles
Organisation's website	www.fao.org

Section B: Placement Offer

Dates and duration of the internship	12.09.2022 - 11.03.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>FAO's Plant Production and Protection Division (NSP) leads worldwide efforts to promote legume-based systems as a mean to improve sustain-ability, nutritional outcome and resilience of agricultural systems.</p> <p>The intern will work with the Ecosystem approach to crop production intensification (NSPED) Team; however, it is expected that the intern will collaborate with other technical units across the division or the organization. She/he will also liaise with partners actively working to raise awareness regarding the benefits of legume crops. The intern duties will include, but may not be limited to, the following tasks:</p> <ol style="list-style-type: none">Conduct an assessment of pulse self-sufficiency strategy for a specific country (country has yet to be selected);Prepare an assessment on lupine value chain in one of the Andean countries (i.e. Bolivia, Ecuador or Peru; country has yet to be selected);Assist to organize webinars/seminars to present results of her/his assessments;Conducting literature review for updating knowledge on legumes and the role of legumes for improving sustainability of agricultural systems;e) Support the NSPED team in its efforts to promote legume-based agricultural systems
Training components and learning elements	<p>The proposed internship at the NSPED Team will provide the intern with an unique opportunity to gain knowledge on:</p> <ol style="list-style-type: none">Collecting and analyzing scientific information related to legumes, including under-utilized species;Organizing international events related to legume science;Interacting with technical experts within FAO and partner organizations around the world on legume-based agricultural systems;d) Functioning of an international and multicultural organization
Participation in missions or training courses	FAO offers different courses from project management to capacity development facilitation; training courses offered by FAO will be available for the intern. We also encourage interns to actively participate in seminars and workshops. Participation on paid trainings and field missions will depend on availability of funds and travel



	and movement restrictions imposed by the COVID-19 pandemic.
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Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	a. Sustainable agriculture; b. Organic agriculture; c. Integrated agriculture
Language Skills	Working knowledge of English. Knowledge of Spanish (B1) or French (B1) would be an asset.
Computer literacy	Excellent computer skills in MS-office applications (Word, Excel, PowerPoint). Familiarity with internet based systems and databases is desirable.
Internship-related experiences	The intern should have theoretical or technical experience on modern approaches for improving sustainability of agricultural systems. Experience on legume-based agricultural systems and nutrition sensitive agriculture would be an asset.
Additional skills/requirements	a. Candidate should be able to work both independently and as an effective and integrated member of a team; b. Candidate should have strong organizational, research, and analytical skills;
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: FAO02
Location: Rome, Italy
Keyword: Agri-food trade and trade policy analysis

Section A: General Information

Name of host organisation	Food and Agriculture Organization of the United Nations
Internship Coordinator and/or Focal Point	
Supervisor	Ekaterina Krivonos Gonzalez
Organisation's website	www.fao.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>FAO assists its Members to implement trade agreements and to prepare for trade negotiations, through studies, analyses, training and experience sharing, thus supporting countries' effective participation in the multilateral trading system and promoting the benefits of trade to be shared by all.</p> <p>The intern will support the work of the Trade Team in the Markets and Trade Division of FAO. They will contribute to analytical reports, policy briefs and other publications, support capacity development and help facilitate policy dialogue on agri-food, trade policy and related issues.</p> <p>Specifically, the intern will:</p> <ul style="list-style-type: none">• Collate, manage and analyse relevant trade data;• Monitor global, regional and bilateral developments with regard to trade and trade policy;• Synthesize relevant literature and contribute to development of concepts for further analysis• Prepare tables, figures and written inputs to knowledge products such as reports, working papers, technical notes and briefs on agricultural trade policy, trade negotiations and the relationship between trade and food security/nutrition;• Prepare inputs to notes, speeches and statements for senior management on specific topics related to agricultural trade, commodity markets, food security/nutrition and related policy issues• Contribute to tailored training modules for e-learning and face-to-face courses on trade, including materials based on relevant case-studies, country examples, materials for the design of interactive scenarios;• Facilitate the organization of workshops and seminars in collaboration with concerned partners;• Contribute to preparing communicational products related to agricultural trade;• Perform other duties as required.



Training components and learning elements	The intern will receive on-the-job training on economic concepts and policy analysis on a wide range of issues related to agricultural trade, trade negotiations, food security and food systems transformation. They will benefit from being directly engaged in the work leading to technical discussions and policy debates at regional and global level. They will also receive training via FAO e-learning courses on agri-food trade.
Participation in missions or training courses	FAO and UNITAR have been collaborating on carrying out facilitated courses on agri-food trade and trade policies in agriculture, training over 500 government officials, private sector representatives and national experts. These courses provide an opportunity to learn in an interactive, instructor-led setting and to engage in a knowledge exchange on practical applications of agricultural and trade policies in the context of specific regions. The intern will be able to join these facilitated courses as a listener.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, Agricultural Economics, Statistics, Public Policy or Political Science.
Language Skills	Working knowledge of English and limited knowledge of one of Arabic, Chinese, French, Russian or Spanish.
Computer literacy	Microsoft Office package (Word, Excel, Teams). Experience with statistical and econometric software is a plus.
Internship-related experiences	Strong data analysis skills and understanding of trade or agriculture policy issues Demonstrated ability to synthesize complex information and present ideas and recommendations in a clear and understandable manner Experience with economic research in trade and/or agriculture is preferable Experience with development issues is preferable
Additional skills/requirements	Excellent communication (both written and oral) and presentation skills Capacity to work effectively as part of a multi-disciplinary team
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: FAO03
Location: Rome, Italy
Keyword: Sustainable Livestock Production for Healthy Human Nutrition

Section A: General Information

Name of host organisation	Food and Agriculture Organization of the United Nations
Internship Coordinator and/or Focal Point	Mami Wada, Human Resources Division, FAO
Supervisor	Beate Scherf, Animal Production and Health Division, FAO
Organisation's website	https://www.fao.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Committee on Agriculture (COAG), one of FAO's Governing Bodies, is providing overall policy and regulatory guidance on issues relating to agriculture (incl livestock), food safety, nutrition, rural development and natural resource management. At its 27 session in October 2020, COAG requested FAO to produce a comprehensive, science and evidence-based global assessment of the contribution of livestock to food security, sustainable food systems, nutrition and healthy diets.</p> <p>It is estimated that animal-source foods (ASF) from livestock contribute 18% of global food energy consumption and 34% of global protein consumption. ASF are a unique source of high-quality proteins and bioavailable essential vitamins and minerals that are essential for wellbeing and health and that may be difficult to obtain solely from plant-source foods.</p> <p>Despite the importance of ASFs, the ecosystem services and other functions of livestock, the livestock sector needs to solve challenges related to deforestation, land use changes, overgrazing, water and land use and pollution, food-feed competition, greenhouse gas emissions, antimicrobial resistance and animal welfare. These challenges are identified and quantified and require changes in practices and public policies supported by targeted investments. However, over recent years, a number of studies and initiatives focusing on food security, nutrition and healthy diets provided only partial analysis and suggested guidance to policy that did not adequately consider the numerous benefits of the livestock sector. A comprehensive and neutral evidence-based assessment of the contribution of the livestock sector to food security, nutrition and healthy diets will provide balanced holistic guidance to policy and enable decision makers to base policies on data and scientific evidence and to foster sustainable transformation of the livestock sector to better contribute to fighting all forms of hunger and malnutrition. The preparation of the assessment is being accompanied by a communication initiative.</p> <p>Tasks</p> <p>Under the supervision of the Coordinator of the Assessment of the contribution of</p>



	<p>livestock sector to food security and sustainable food systems, the fellow will contribute to various aspects of the development of the assessments. In particular, the fellow will:</p> <ul style="list-style-type: none">• contribute to the planning and coordination of the process;• contribute to the analysis of information obtained from existing databases, stakeholders, and via technical studies, and identify needs for further information gathering and sources of such information; contribute to analytical studies on specific technical and policy issues related to the contribution of the livestock sector and animal-source foods to sustainable food systems, including the description of the benefits and trade-offs of social, environmental and economic sustainability, and the options towards a sustainable livestock sector;• contribute to drafting texts and developing figures of the assessment, in close cooperation with stakeholders and technical experts;• contribute to the communication strategy and development of awareness campaigns about the process and its results; and• Perform other related duties as required.
Training components and learning elements	<p>Build multi-disciplinary technical expertise Understand complex and controversial development issues holistically Understand links between technical work and international and national policy</p>
Participation in missions or training courses	<p>Fellows encouraged to attend webinars related to the subject of the work and to train themselves by following FAO and other e-learning courses on wide range of subjects</p>

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	animal science, agricultural economy, social and political sciences, environmental policies, natural resource management, legal, communications/journalism
Language Skills	In addition to working knowledge of English, French or Spanish would be an asset.
Computer literacy	Knowledge of using, complex numeric and textual datasets, databases and Windows Office software packages.
Internship-related experiences	<p>Experience in sustainable livestock development, including experience in developing countries or countries in transition would be an asset; Knowledge of sustainability issues particularly related to the livestock sector, food security, food production systems, life cycle assessment would be an asset; Ability to synthesize relevant research results; Knowledge of statistical analysis and graphical presentation of complex information.</p>
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	FAO04
Location:	Rome, Italy
Keyword:	Green Climate Fund project formulation / implementation

Section A: General Information

Name of host organisation	Food and Agriculture Organization of the United Nations
Internship Coordinator and/or Focal Point	Ida Mancini; Kentaro Aoki
Supervisor	Nadine Valat, SENIOR NATURAL RESOURCES OFFICER
Organisation's website	www.fao.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Under the overall supervision of the Office of Climate Change, Biodiversity and Environment Director and the direct supervision and technical guidance of the FAO-GCF Team Leader and the Natural Resources Management Officer supporting the Green Climate Fund (GCF) portfolio for FAO regions assigned and in close collaboration with the GCF team supporting the portfolio, the intern will perform the following duties, in coordination with other members of the Team:</p> <ul style="list-style-type: none">• Support the GCF team members in the reporting exercise to the donor by contributing to the review of the reports, and liaison with country offices to collect finalize them;• Support the development of the GCF Readiness Project pipeline, in particular by assisting in responding to the GCF comments on Readiness Project proposals submitted;• Support the development of the project pipeline by helping GCF team members in reviewing Project Idea Notes, Concept Notes and/or Funding Proposals (verification of information and sources, consistency of the proposals, etc., against GCF investment criteria and FAO/GCF templates);• Participation in meetings/ workshops/ seminars with country offices and other internal/external partners and where relevant preparation of the minutes/ summary presentations of the meetings and events;
Training components and learning elements	Work planning and timely results delivery; familiarization of development and implementation of Green Climate Fund's projects under FAO mandate; Quality assurance process for project formulation and donor reporting; presentation and communication skills in a multi-cultural working environment
Participation in missions or training courses	No field missions are foreseen. Webinars related to FAO-GCF and FAO training courses offered for Intern



Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Advanced University degree or equivalent in Communications, International Affairs, Development, Public Policy, International Relations, Natural Resources Management, Agriculture, Forestry, Fishery or other relevant fields.
Language Skills	Working knowledge of English. Knowledge of French, and/or one of the other FAO languages (Spanish, Arabic, Chinese, and Russian) is an asset
Computer literacy	Good command in internet, Microsoft Office Package including SharePoint
Internship-related experiences	None
Additional skills/requirements	None
Additional comments	None



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: FAO05
Location: Rome, Italy
Keyword: Plant genetic resources for food and agriculture

Section A: General Information

Name of host organisation	Food and Agriculture Organization of the United Nations
Internship Coordinator and/or Focal Point	Mami Wada
Supervisor	Stefano Diulgheroff
Organisation's website	www.fao.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Assist the Seed and Plant Genetic Resources Team of the FAO Plant Production and Protection Division in the preparation of the Third Report on the State of the World's Plant Genetic Resources for Food and Agriculture, including the validation of data reported to the FAO World Information and Early Warning System (WIEWS - www.fao.org/wiews) on plant genetic resources for food and agriculture (PGRFA), preparation/finalization of thematic background studies as agreed by the Commission on Genetic Resources for Food and Agriculture at its Eighteenth Regular Session (27/09/2021 - 01/10/2021 https://www.fao.org/cgrfa/meetings/detail/en/c/1414719/) and in liaising with international partner institutions, including the Global Crop Diversity Trust, the CGIAR and Secretariat of the International Treaty on Plant Genetic Resources for Food and Agriculture. A first draft of the Third Report will be presented to the Intergovernmental Technical Working Group on PGRFA in April 2023 and subsequently to the Commission at its Nineteenth Regular Session in July 2023. The incumbent may also be involved in the initial preparatory work for the update of the rolling Global Plan of Action for Plant Genetic Resources for Food and Agriculture, a policy response instrument which was adopted by the FAO Council in November 2011 and will be revised in line with the gaps and needs identified in the Third Report.</p>
Training components and learning elements	<p>The incumbent will be exposed and get acquainted with intergovernmental processes and contribute to the preparation and finalization of a global assessment of PGRFA undertaken in the context of Multi-year Programme of Work of the FAO Commission on Genetic Resources for Food and Agriculture and the implementation of Article 17 of the International Treaty on Plant Genetic Resources for Food and Agriculture. She/he will work in a multidisciplinary team which includes PGRFA conservation and breeding experts and seed policy officers and assist in the analysis of quantitative and qualitative information reported by countries and international centres.</p>



Participation in missions or training courses	A wide range of e-learning courses including on conservation and sustainable use of PGRFA are available under the FAO e-learning Academy. Among these are courses on indicators for monitoring progress on targets for the Sustainable Development Goals under FAO Custodianship. Depending on the evolution of the COVID19 pandemic, the incumbent will attend regional meetings, either virtual or in presence, that will take place to implement the work programme.
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Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Agronomy, botany, biology, bio-statistics.
Language Skills	English working language skill is required. French and Spanish language skills would also be of value.
Computer literacy	Excellent skill in the use of standard word and data processing packages, like Word and Excel, is required. Knowledge of sql compliant database management systems and/or statistical packages is recommended.
Internship-related experiences	Knowledge of basic plant taxonomy and data management experience.
Additional skills/requirements	Capacity to interact in a culturally diverse working environment.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: FAO06
Location: Rome, Italy
Keyword: Multi-risk and crisis management; Resilient agri-food systems

Section A: General Information

Name of host organisation	Food and Agriculture Organization of the United Nations
Internship Coordinator and/or Focal Point	Sylvie Wabbes; Stefania Giudi
Supervisor	Sylvie Wabbes
Organisation's website	www.fao.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Under the supervision of the designated officer for the UN Climate Resilience Initiative A2R, and in close collaboration with the other officers from various technical office/divisions and under the FAO Office for Emergency and Resilience (OER), the intern will:</p> <ul style="list-style-type: none">• Assist the FAO OER role (as part of the Rome Based Agencies contribution) in the Support Team of the UN Climate Resilience Initiative and Network linked to UNFCCC Paris Agreement and climate change processes. Therein, the intern will:• Assist in the preparations of FAO contributions for specific climate resilience events, including COP27 and other related processes.• Contribute to the further updating and promotion of the shared UNFCCC Marrakesh Partnership for Global Climate Action (MPGCA) climate resilience pathway, together with key partners of the Climate Resilience Network and Initiative.• Assist the contribution to the 2022 Development and Climate Days, together with multiple partners.• Assist in preparing and joining dedicated multi-risk and crisis management programming missions in support of OER focus countries (depending on the COVID-19 situation).• Conduct desk-research to support the development of technical reports, training material and project documents, including the thematic area of multi-risk and crisis management for resilient food and agriculture systems with the emphasis/analysis on climate change and pandemics;• Assist the team in its support to the workstream on resilient city-region food and agriculture systems, bringing in the concept of multi-risk and crisis management for building resilient food systems;• Prepare a paper/article for publication together with supervisor as co-author on a theme related to resilience building to multiple shocks and stresses; details to be determined based on joint/common interest.



	<ul style="list-style-type: none">• Conduct any other duties as may be required.
Training components and learning elements	<ul style="list-style-type: none">• On-the-job training in the areas of resilience building of agriculture and food systems against multiple shocks and stresses; multi-stakeholder partnerships; climate change adaptation in agriculture and food systems; global policy processes on climate change adaptation and sustainable development; etc.• Complete at least three training courses available at the FAO's online training/learning page – you-at-fao
Participation in missions or training courses	Participation in (virtual) meetings, conferences, training courses at HQ; missions (To be determined)

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	Completed a Master's degree in food systems, natural resources management, environmental management, agriculture, rural development, development studies, geography, climate science, political science or related fields.
Language Skills	Excellent knowledge of English; additional UN language(s) will be an asset.
Computer literacy	Excellent knowledge of Microsoft Office (Word, PowerPoint, Excel, Outlook)
Internship-related experiences	Excellent research, writing and analytical skills; Can establish and maintain effective working relations with people from diverse backgrounds; Demonstrated interest in the work of the United Nations and in particular in the work of FAO.
Additional skills/requirements	Participation in training courses or postgraduate studies on disaster risk reduction or climate change adaptation or international relations in the respective fields will be an asset. Experience working and living in developing countries will be an asset.
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: FAO07
Location: Accra, Ghana
Keyword: Gender Equality in Agriculture and Rural Development

Section A: General Information

Name of host organisation	Food and Agriculture Organization of the United Nations
Internship Coordinator and/or Focal Point	Carloweza Oliveira
Supervisor	Clara Mi Young Park
Organisation's website	www.fao.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 30.04.2023, 8 months
Detailed description of the internship project(s); tasks assigned	<p>The Regional Office for Africa (RAF) is responsible for leading FAO's response to regional priorities for Gender and the implementation of the Policy on Gender Equality at a regional level. The Regional Office supports regional policy dialogue and supports capacity development and resource mobilization.</p> <p>The duties and responsibilities to be carried out by the intern will include:</p> <ul style="list-style-type: none">• Support the roll out of the gender and trade project 'Empowering women and boosting livelihoods through agricultural trade: Leveraging the Africa Continental Free Trade Area (AfCFTA)', in partnership with the International Trade Centre;• Provide background support in the collection of relevant Climate Smart Agriculture projects in the Africa region, with a view to facilitate the project "Scaling UP resilience in Africa's Great Green Wall";• Provide support (organize, take notes, perform follow up actions) to team meetings, including those of the FAO Africa network of Gender Focal Points Network;• Provide assistance in the organization of technical and thematic meetings and webinars, including by providing communication support;• Support the implementation of the gender priorities of the FAO Africa gender team, including by supporting the in-house activities aimed at advancing the objectives of the FAO Policy on Gender Equality;• Perform any other duties and roles as required.
Training components and learning elements	The intern will be exposed to several learning opportunities across a variety of technical areas part of FAO's work, including but not limited to gender and trade, gender and climate change/climate smart agriculture, inclusive rural and agriculture development, gender and digitalization, gender and organizational planning, and gender-sensitive monitoring and evaluation.
Participation in missions or training courses	The intern will be able to take advantage of several learning opportunities by attending FAO's technical capacity development events, webinars and multi stakeholder dialogues.



Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	The intern should be enrolled in Master classes or within 1 year from the termination of a master in political science, economics, institutional development, social sciences, gender or other relevant social sciences.
Language Skills	Working knowledge of English; working knowledge of French is an advantage.
Computer literacy	Microsoft office package
Internship-related experiences	Previous experiences in UN agencies and/or NGOs or Organizations working in the area of gender equality in agriculture and rural development is a strong asset.
Additional skills/requirements	n/a
Additional comments	n/a



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: FAO08
Location: Dakar, Senegal
Keyword: Digitalization potential in livestock value chains

Section A: General Information

Name of host organisation	Food and Agriculture Organization of the United Nations
Internship Coordinator and/or Focal Point	Bintia Stephen Tchicaya
Supervisor	Lionel Gbaguidi
Organisation's website	www.fao.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Livestock sector involves at least 20 million people across West Africa and generate along the value chains (production, marketing, and processing) generate incomes for actors and provide food and nutrition security in the region. However, livestock sector is fragile and need investments that are aimed both at modernization of infrastructures and the introduction of new technologies , as labour costs take away much of their added value. Digitalization could be a game changer in boosting productivity, profitability and resilience to climate change. FAO has developed a regional Strategic Framework to ensure improved use of sustainable inclusive digital solutions to deliver agriculture and food system transformation in the Africa region. During the internship, the selected candidate is expected to contribute to the implementation of this Strategic Framework. . Specifically, the Intern will perform the following duties:</p> <ul style="list-style-type: none">• Familiarize with FAO regional Strategic Framework for digital Innovation in Agri-food Systems in Africa, and FAO subregional Office for West Africa strategic framework• Conduct desk research and inventory all significant digital tech use cases in the livestock value chains in West Africa• Design a knowledge repository of resources on the intersection of digital and livestock value chains in West Africa.• Support the team in gathering and in mapping out key programs and projects that are driving the adoption of digital technologies in livestock sector in West Africa.• Assist in activities related to the implementation of the FAO digital strategic framework• Assist in planning and organization of meetings and presentations.
Training components and learning elements	<ul style="list-style-type: none">• Learn the structure, mechanisms, policies and practice areas of FAO.• FAO offers a number of online learning and career development initiatives that will be accessible to the intern along his assignment with FAO- The intern will complete training courses available at the FAO's online training/learning page



	<ul style="list-style-type: none">Strengthen his/her effective writing and visual communication skills.
Participation in missions or training courses	<ul style="list-style-type: none">The intern will have regular access to (virtual) meetings, conferences, events, training courses at sub regional office, including those hosted by the FAO SFW. The team also plan to organize a virtual workshop to present the results of the intern assignment to FAO countries offices representatives in West AfricaMissions are not anticipated.

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Students with background in agriculture and livestock sciences, rural development, development studies, Data or Computer Sciences, digital technologies, Information Systems, and similar subjects are encouraged to apply
Language Skills	Good knowledge of French and English is required for this internship
Computer literacy	Computer proficiency (Word, PowerPoint, Excel, Outlook, database) Very good command of virtual meeting tools (Zoom, MS Teams)
Internship-related experiences	Some experience with international organizations and in agriculture digitalization and demonstrated interest (e.g. work, studies, travels) in West Africa or the Sahel region would be an asset
Additional skills/requirements	Strong organizational skills and ability to multi-task. Ability to work under time pressure; Ability to work with minimal direction and guidance Excellent communication and inter-personal skills Determination to achieve results Ability to perform in a multicultural environment.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: FAO09
Location: Pristina, Kosovo
Keyword: International cooperation and programme management

Section A: General Information

Name of host organisation	Food and Agriculture Organization of the United Nations
Internship Coordinator and/or Focal Point	Naser Krasniqi, Local Team Leader
Supervisor	Naser Krasniqi, Local Team Leader
Organisation's website	https://www.fao.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ul style="list-style-type: none">• Provide support to the collection, consolidation and maintenance of country data on food, crops, livestock, forestry and fisheries including information on external aid in FAO's corporate systems and monitors changes in national policies affecting the agricultural sector• Provide support to the preparation of technical, economic and policy studies as required and developing country level development frameworks such as the Kosovo Programming Framework (KPF), , the United Nations Sustainable Development Cooperation Frame-work (UNSDSF), Joint Work Plans for implementation of UNSDCF, Agriculture and Rural Development Programme, etc.• Participate in the identification, formulation and preparation of programme and project proposals• Support liaison and collaboration with donor(s) and with institutional and non-institutional partners concerned with FAO Programme in Kosovo, including private sector, NGOs, academia and civil society.• Participate in conferences, meetings, reviews and consultations for the development and implementation of the FAO Programme in Kosovo;• Support FAO project office in Kosovo for a successful implementation of other projects activities• Support the preparation of briefs and updates to FAO Management
Training components and learning elements	FAO operates in and provides technical assistance to Kosovo in the framework of the UN Security Council Resolution 1244 of 10 June 1999 and under the umbrella of the UNKT. FAO has been active in Kosovo since the end of the conflict in 1999, in the beginning with emergency and rehabilitation interventions in the agricultural sector. FAO focus has since then, evolved to a more institutional and policy support. Rural Development International Related Fields Program Management Skills International Co-operation



	Learning to work in a team with diverse backgrounds Administrative and Secretarial Skills
Participation in missions or training courses	Intern will provide support and participate in missions of International experts visiting Kosovo in framework of the FAO portfolio. Intern will be trained on the job having the unique opportunity to experience first hand how activities are implemented in the field. Intern will have also access to FAO e-learning training courses on various topics relevant to the assignment. In addition a mission to Budapest where the FAO Regional office for Europe and Central Asia is located could be organized, allowing Intern to be trained from the staff in charge of Programme Development.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	Sociology Agriculture Economics Social Sciences Law Agro-Economy Environmental Sciences and Sustainability Forestry
Language Skills	English language Other languages are an asset
Computer literacy	Microsoft Word Microsoft Excel Microsoft Powerpoint Outlook
Internship-related experiences	Agricultural knowledge or experience working with an agricultural focus on projects Experience with program management in any capacity, especially in identifying and preparing programming tools.
Additional skills/requirements	<ul style="list-style-type: none">• Good analytical skills• Experience in strategic planning, programming and monitoring & evaluation• Excellent English writing and reporting skills
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: FAO10
Location: Yaounde, Cameroon
Keyword: Smart Agriculture

Section A: General Information

Name of host organisation	Food and Agriculture Organization of the United Nations
Internship Coordinator and/or Focal Point	
Supervisor	Doctor MRAVILI ATHMAN
Organisation's website	http://www.fao.org/cameroun/fr/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 30.04.2023, 8 months
Detailed description of the internship project(s); tasks assigned	<p>Carlos Schmid's internship aims to ensure that a student or a recent graduate of a German university acquires a first professional experience in an international organization working in the development sector in general and contributes to the implementation of the activities of this organization. ; FAO through this survey presents its candidacy to be considered as a host organization for a carlos schmid intern.</p> <p>Climate change has been at the centre of farming challenges in Africa, and in Cameroon, the water crisis has been a nuance as Lake Chad water shrinks over the surface area by 90 per cent. Research and statistics, argue that due to erratic weather conditions driven by climate change, agricultural production in Cameroon has declined and farmers have struggled to sustain their livelihoods. Technically, smart agriculture is rather a very useful tool for farmers in Cameroon as it was largely self-sufficient in food 20 years ago but it now imports a large number of basic food supplies (AIDForum).</p> <p>Therefore, the overall objective of the assignment is to conduct an assessment of the agriculture sector in relation to the needs for climate smart agriculture solutions in Cameroon. The assessment will guide the development of training materials for trainers and target audience (school, youth, women and privately led businesses) to be used over the course of the assignment.</p> <p>The incumbent will support FAO Cameroon to achieve its national development targets and international commitment by helping to develop a climate resilient, income generating agriculture sector that is backstopped by green technology solutions and which is accessible and inclusive to all through:</p> <ul style="list-style-type: none">• Supports the development of a draft national e-agriculture strategies, based on agricultural priorities, information, communication technology readiness and cross sectoral leverage opportunities• Support Project Manager to gather market intelligence and take stock of market actors in the agriculture sector in Cameroon• Contribute to a mapping of digital readiness and identification of pilot sites



	<ul style="list-style-type: none">• Assess training needs on climate smart agriculture for school, communities (youth and women) and Small & Medium Enterprises (SME's)• Identify existing and previous projects, knowledge and skills relating to climate smart agriculture activities in Cameroon and document experiences and lessons learnt from previous capacity building initiatives;• Recommend topics / areas to be incorporated into the training program for different target groups.• Support Project Manager to develop the learning outcomes of the training materials before developing the training materials itself.
Training components and learning elements	<ul style="list-style-type: none">• Training in digitalization and detection of priority actions areas for support in resilient smart and sustainable agriculture practices.• Training through the farmer field school approach (Training of: master trainers, field workers, farmer leader, and training of producers• The incumbent may be requested to participate in a variety of digital forums, including online meetings, and other digital events throughout the assignment
Participation in missions or training courses	The intern will be trained in the technical implementation of activities related to FAO's areas of intervention (support to vulnerable populations and rural populations through resilient agriculture, sustainable management of natural resources, improvement of policies) as well as in the preparation of projects from its conception to its implementation. The training will be adapted according to the profile of the intern.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	agriculture, information technology, Socio - Economic Development, or similar fields
Language Skills	Fluency in English language, and working knowledge in French
Computer literacy	The fellow must master the usual software like Microsoft pack office (Word, Power point, excel) and at least medium knowledge in information/digital technology
Internship-related experiences	<ul style="list-style-type: none">• Experience in the areas of climate smart agriculture, food security, green growth, climate change vulnerability, are an advantage.• Strong analytical and planning skills, as well as an ability to convey information concisely and plainly, is a requirement
Additional skills/requirements	Relevant experience in agriculture digitalization and information technology is desirable
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: FAO11
Location: Mexico City, Mexico
Keyword: TICs

Section A: General Information

Name of host organisation	Food and Agriculture Organization of the United Nations
Internship Coordinator and/or Focal Point	Alejandra Cid
Supervisor	Ana Luna Villegas
Organisation's website	https://www.fao.org/home/home/en

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 30.04.2023, 8 months
Detailed description of the internship project(s); tasks assigned	<p>Daily monitoring of news published in the media on FAO and topics related to the agency's mandate.</p> <p>Preparation and delivery of "Rural Monitor" news summaries through the Adestra platform.</p> <p>Analysis of FAO's positioning in the media.</p> <p>Co-responsible for the creation of editorial content and communication materials used to disseminate messages on FAO Mexico's lines of work.</p> <p>In accordance with the twitter content plan, manage and constantly update the official FAO Mexico Twitter account.</p> <p>Manage FAO Mexico's Flickr account, updating weekly photos of events and organizing them into albums.</p> <p>Organization and follow-up of FAO's participation in Fairs and Expos.</p> <p>Elaboration and distribution of informative materials, such as videos, infographics and other multimedia materials on the work of the Representation in Mexico.</p> <p>Management of new publications received at FAO</p> <p>Support the Communication area in the dissemination of the activities of the FAO Representation and Projects in Mexico.</p> <p>Support in the elaboration of an internal communication media for the FAO office in Mexico.</p> <p>Support in the photographic and informative coverage of events of the FAO Representation in Mexico.</p> <p>Support in the elaboration and revision of the design, format of documents and the correct application of the institutional image in printed and audiovisual materials to be published to disseminate the activities of the Representation.</p> <p>Support in the organization and logistics of events, press conferences and media tours.</p> <p>Support in the preparation of reports on communication activities.</p>



Training components and learning elements	Communication strategy within a UN organization. Monitoring of national trends and inclusion of UN agenda items. Realization of webinars and web campaigns. Social content creation, news monitoring and tracking. Co-organization of events.
Participation in missions or training courses	Visits to rural communities in the interior of the country to learn about their customs and traditions. Co-organization of events with other UN agencies, federal, state and municipal governments. Access to various internal FAO courses.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Graphic design Visual communication Information technology Social communication Communication for development
Language Skills	Advanced Spanish Advanced English
Computer literacy	ADOBE, Microsoft office, experience in social media management and metrics measurement applications.
Internship-related experiences	not required
Additional skills/requirements	Teamwork Assertive communication Adaptability
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: ICC
Location: The Hague, Netherlands
Keyword: International Criminal Law

Section A: General Information

Name of host organisation	International Criminal Court
Internship Coordinator and/or Focal Point	Thomas Körner
Supervisor	Thomas Körner
Organisation's website	www.icc-cpi.int

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The internship is with the Trial Division in Chambers at the International Criminal Court.</p> <p>The internship is with the Trial Division in Chambers at the International Criminal Court.</p> <p>Tasks for intern candidate may vary according to workload and nature of issues pending before the Chamber. The following list provides an overview of potential task which might arise during the internship: :</p> <ul style="list-style-type: none">• Conduct of in-depth legal research and analysis of questions of international criminal law, public international law and other areas of law as required by the general needs of the relevant Chamber or Division;• Analysis and summary of background information on legal and factual issues relevant to the proceedings;• Summary of evidence to be assessed by the Chamber, including witness statements, NGO reports and transcripts; preparation of witness reference documents, as the case may be;• Provision of legal advice on the application and interpretation of the relevant rules of criminal procedure and all matters relevant to the judicial responsibilities of the judges;• Selection and analysis of relevant international and national legal material for references and background documents;• Preparation of draft decisions, legal memoranda, taking minutes; observation of court proceedings, participation in analysis and discussions, as the case may be;• Assistance in organizational matters as required; and• Performance of other tasks as assigned
Training components and learning elements	<ul style="list-style-type: none">• In-depth knowledge of the substantive and procedural aspects of the statutory framework of the International Criminal Court;• Furthering and expanding knowledge of the international criminal law;• Familiarisation with practical and legal aspects of an international criminal trial;



	<ul style="list-style-type: none">• Practical experience and knowledge of the working of Chambers at the International Criminal Court;• Familiarisation with the general research and analysis programs necessary for working at complex legal cases; and• Experience in working in a highly multi-cultural and diverse working environment.
Participation in missions or training courses	<ul style="list-style-type: none">• Training as provided by the International Criminal Court for its interns and visiting professionals.• Ongoing lectures being held at the seat of the Court can be attended, workload permitted.• The internship is at HQ of the International Criminal Court in The Hague, the Netherlands.

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Law. Preferably, advanced knowledge in international criminal law, human rights law or international humanitarian law.
Language Skills	Excellent knowledge of spoken and written English is absolutely mandatory. Knowledge of French is desired but not mandatory.
Computer literacy	Excellent word skills required. MS Office skills (besides Word: Excel, Power Point, Access, Outlook) desired. Knowledge in the use of law-related databases such as Lexis Nexis, HeinOnline, Westlaw, juris etc. useful. General aptitude and affinity with com
Internship-related experiences	No specific previous internship experiences are required. However, the ICC is an international institution as well as a criminal court. Therefore the following factors must be taken under consideration: <ul style="list-style-type: none">• Adaptability to a multicultural and multilingual working environment;• Ability to meet tight deadlines, work under pressure;• Discretion, reliability, precision, cooperative spirit and integrity;• Ability to work with confidential information.
Additional skills/requirements	
Additional comments	IMPORTANT: Successful candidates must fill out the online ICC internship application form for Chambers (may differ from that of the DAAD) and submit supporting documentation, as required. Please advise candidates to consult the Court's website (available at: https://www.icc-cpi.int/jobs/Pages/internships-and-Visiting-Professionals.aspx) and comply with all requirements explained therein.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: ICMPD
Location: Brussels, Belgium
Keyword: EU Migration Policy and Liaison

Section A: General Information

Name of host organisation	International Centre for Migration Policy Development
Internship Coordinator and/or Focal Point	Sarah Schlaeger
Supervisor	Sarah Schlaeger
Organisation's website	www.icmpd.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The International Centre for Migration Policy Development (ICMPD) is an intergovernmental organisation with 19 member states tasked with promoting innovative and sustainable migration policies. Founded by Austria and Switzerland in 1993, ICMPD works through a three-pronged approach: capacity building, migration dialogues, and research. ICMPD supports its member states, the EU and partner countries in all areas of migration management: asylum and international protection, combatting trafficking in human beings, border management, irregular migration, return and readmission, legal/labour migration, social cohesion and migration and development. With HQ in Vienna, ICMPD has more than 15 duty stations globally and UN observer status. ICMPD's Brussels Mission is the second largest duty station of the organisation. It hosts project teams of several EU-funded capacity building projects with a global reach and ensures coordination and liaison with EU Institutions, ICMPD and EU Member State representations, diplomatic missions and other relevant organisations. The Brussels Mission/ Policy and Liaison Unit is key to ICMPD's contribution to the European policy debate on migration and asylum issues. It acts as a link between ICMPD's work with partner countries and the EU, allowing its first-hand cooperation experience to feed back into EU policy. The Policy and Liaison Unit monitors and analyses developments in the EU in order to feed information back to relevant staff and units, acting as a knowledge hub on EU affairs. It also coordinates and organises events such as expert roundtables and conferences. Under the supervision of the Specialist Policy and Liaison, the intern will:</p> <ul style="list-style-type: none">• Monitor and analyse EU policy and developments relevant to ICMPD's work (migration, EU affairs, development issues, foreign affairs etc.), draft briefings for different ICMPD Directorates/Units;• Represent ICMPD by attending regular relevant events and conferences in Brussels (think tank policy discussions, political events, and committee hearings in the European Parliament), draft event reports and dispatch them to relevant units;



	<ul style="list-style-type: none"> Conduct research for the Head of Brussels Mission/Policy and Liaison Unit in preparation for events, international meetings or project opportunities; Carry out support tasks for the Brussels Mission liaison function with various European Institutions and strategic stakeholders in Brussels (ICMPD MS, think tanks, IGOs, NGOs etc.); <p>Support the Policy and Liaison Unit in events organisation (both content and logistics);</p> <ul style="list-style-type: none"> Assist in the preparation of the Vienna Migration Conference, ICMPD's annual flagship conference on migration held in Vienna (research, content, logistics); Attend relevant meetings with the ICMPD Director/Head of Mission and other team members of the Policy and Liaison Unit, note-taking.
Training components and learning elements	The fellow will develop an in-depth understanding of the EU's legislative and institutional process, EU and global migration policies and frameworks. S/he will also be exposed to EU policy actors and become well acquainted with them (EU Institutions, Member States, think tanks, advocacy organisations etc.). S/he will work closely with a member of the executive management, acquiring a solid understanding of the functioning of an international organisation, and ICMPD's work beyond the Brussels Mission.
Participation in missions or training courses	Subject to the needs of the Policy and Liaison Unit, the intern may partake in missions abroad (i.e. to HQ in Vienna or other ICMPD duty stations). During induction, s/he receives presentations from all Brussels-based projects on their work/activities and partakes in ICMPD's mandatory induction day. The fellow will also be required to undertake a training course on respectful work environment. Trainings and presentations are regularly organised (i.e. office wellbeing practices or external presentations by migration actors) and fellows are strongly encouraged to attend.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	University degree in international relations, law, European studies, public administration, economics, social or political science, migration studies, public administration, international cooperation, project development and implementation, development studies etc.
Language Skills	Excellent oral and written command of English. Proficiency in other languages, particularly French, will be considered an asset.
Computer literacy	Computer proficiency (Excel, Word, PowerPoint), Outlook etc.
Internship-related experiences	Experience in working in an office environment and in working as part of a team.
Additional skills/requirements	Experience in working and drafting in English; Solid understanding of migration issues and inter-institutional relations between EU bodies; Very good organisational skills, including managing conflicting priorities and working towards tight deadlines; Ability to work independently; Ability to work effectively with colleagues from different cultural and professional backgrounds; Good analytical and interpersonal skills; Excellent communication skills, adaptability, and flexibility
Additional comments	The 2030 Agenda for Sustainable Development recognises that migration is a powerful driver of sustainable development, for migrants and their communities. The relationship between migration and development is complex; if migration is poorly governed, this can also hinder development and negatively affect countries of origin, migrants; and countries of destination. By supporting ICMPD's general commitment to good migration governance, and by assisting a number of development-focused projects based in Brussels through the policy and support work provided by the Unit, the intern will make a dedicated contribution to the fulfilment of the Agenda 2030.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IDEA1
Location: Brussels, Belgium
Keyword: Democracy at the EU

Section A: General Information

Name of host organisation	International Institute for Democracy and Electoral Assistance
Internship Coordinator and/or Focal Point	Elizabeth Adu-Lowson
Supervisor	Sam Van der Staak
Organisation's website	www.idea.int

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>International IDEA's Regional Europe Programme is located at the heart of the EU in Brussels. It interacts daily with the EU and its Institutions and as such is actively engaged in supporting and influencing EU policies related to democracy. This concerns policies for democracy both within and outside the EU. Within the EU, it places particular emphasis on the influence of ICT on democracy, including areas such as the role of social media on elections and cybersecurity in elections. Outside the EU, International IDEA supports the efforts of the EU and EU Member States in the Summit for Democracy. Both components provide a dynamic environment in which International IDEA is able to work on key global decision-making processes. To support this work, the Regional Europe Programme is looking for an intern that has an interest in the EU and both European and global discussions on the future of democracy.</p> <ul style="list-style-type: none">• Support colleagues in enhancing International IDEA's profile, visibility and influence at EU institutions, Brussels-based democracy support organisations and actors, CoE, OECD-DAC, and International IDEA Member States.• Supports the drafting of strategic analysis and policy papers on EU democracy-policies.• Support colleagues in reinforcing existing relations, developing partnerships and enhancing cooperation with the EU;• Track important EU legislative developments in the field of technology and democracy, including related to the role of social media and cybersecurity in elections.• Supports the office in helping the EU and its Member States prepare for the Summit for Democracy, initiated by the US administration.• Contribute to the organisation of events/initiatives with communication, administrative and substantive support;• Interact with a broad group of Brussels-based democracy support organisations, as well as relevant partners elsewhere in Europe.• Performs any other tasks as requested by the Head of Regional Europe



	Programme, and/or any other person designated by him/her; <ul style="list-style-type: none">• Actively integrates the inclusion of a gender and diversity perspective in all activities.
Training components and learning elements	The intern is expected to benefit from the position by gaining insights, experience and knowledge on; <ul style="list-style-type: none">• EU decision making processes, including the interaction between EU Institutions, EU Member States and civil society;• The development of key democracy policies at EU level, including in the field of technology and democracy (data privacy, social media etc);• The involvement of the EU in global democracy debates, including through the US-led Summit for Democracy;
Participation in missions or training courses	The intern will be allowed to participate in training courses that are offered to the rest of the team, such as effective communication courses. The internship is based in Brussels, and the intern will not be expected to travel on missions.

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	political science; European studies, international relations; or a related field
Language Skills	Fluent written and oral English required. French language skills would be an asset.
Computer literacy	Knowledge of Microsoft Office (including Excel)
Internship-related experiences	
Additional skills/requirements	An interest in ICT-related issues would be a bonus. This does not necessarily mean technical skills (such as computer programming), but refers to an interest in broader policy debates about the power of social media, the impact of Artificial Intelligence on society, online political advertising etc.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IDEA2
Location: Stockholm, Sweden
Keyword: Democracy Leadership

Section A: General Information

Name of host organisation	International Institute for Democracy and Electoral Assistance
Internship Coordinator and/or Focal Point	Elizabeth Adu-Lowson
Supervisor	Jessica Kehayes
Organisation's website	www.idea.int

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>The intern, under the guidance of the mentor and other staff members of the Secretary-General's Office (SGO), will execute a range of activities to support the leadership of International IDEA. He/she will particularly work to advance our role and that of our Member States in the Summit for Democracy hosted by US President Biden and which will take place in December 2022 as well as related follow up activities. Tasks include:</p> <p>Research and Writing</p> <ul style="list-style-type: none">• Support development of a paper (inputs and drafting) for Member States in advance of the second Biden Summit for Democracy in late 2022; and provide input for a post summit event.• With the Special Advisor, lead the development of mission briefings for the Secretary General's missions abroad including research, speaking notes and presentation development• Conducts desk research on topics related to democracy, democracy support and development policy.• Member-State Relations• Works with the Secretary-General's Office to develop and strengthen relations with Member States and partner organisations, particularly in regard to keeping Member States informed and supporting their involvement in the second Summit for Democracy hosted by US President Biden in late 2022.• Conducts a Member State and civil society-survey for inputs to the second Summit for Democracy• Support liaising between Stockholm, Brussels and Washington DC IDEA offices and organizations in preparation for the Summit and other key events• Events and Missions• Supports the development of a post-Summit event(s) for Member States in early 2023 including content development and execution• Assists with planning and conducting meetings, conferences and seminars on democracy-related topics



	<ul style="list-style-type: none"> Monitors and proactively takes part in events in Stockholm and online webinars about democracy and related topics. Reports back to the Secretary-General's Office and liaises with peer organisations to seek out entry points for engagement with International IDEA; Governance support Supports the planning and organisation of the meetings of the governing bodies which supervise and advise the organisation (Council of Member States, Steering Committee and the Board of Advisers); Supports the outreach and contacts with the diplomatic community in Stockholm, both to International IDEA's 34 Member States and the representations of other countries; Resource mobilization Works with the Senior External Relations Officer in the Secretary-General's Office with resource mobilisation efforts with Member States and other donors, particularly in the form of prospect research and concept development and advancing donor conversations.
Training components and learning elements	<ul style="list-style-type: none"> Understanding the opportunities and challenges to democracy and democracy support in the world today at a global, regional and country-specific level; Gaining a first-hand insight into policy-influencing work on democracy and advocacy and outreach work to strengthen democratic values; Gaining a global network of motivated democracy experts and learning from their collective expertise; Understanding and managing relationships with some of the most influential global stakeholders in democracy support, including partner organisations, think-tanks and donors; Developing familiarity with the tools and methods used for supporting democratic institutions and actors; Learning about and connecting the dots between strategies, programmes, day-to-day activities and results achieved; Getting familiar with resource mobilization processes at an intergovernmental organization. Analysing and presenting to colleagues the policies and the priorities of the major donors and multilateral institutions supporting democracy; Gaining a direct insight into the working processes and the organisation of an intergovernmental organisation, including to understand the roles of its Member States and Board of Advisers; Following and understanding how senior management and leadership work in a global intergovernmental institution, Understanding the considerations and political discretion of working in the Secretary-General's Office.
Participation in missions or training courses	Secretary-General missions are not yet planned for the second half of 2022, but if there is a relevant mission during the time the fellow is working with International IDEA we will examine opportunities to include the fellow in the mission trip, in addition to supporting the preparation for the mission.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Political science; international relations; human rights law; development studies or a related field
Language Skills	Excellent fluent written and oral English required. Spanish or French language skills would be assets.
Computer literacy	Strong knowledge and fluency of Microsoft Office package (including Excel and PPT). Comfort in developing and conducting online meetings and events via tools such as Teams, WebEx, etc.



Internship-related experiences	Experience with research and developing concise and convincing analysis Knowledge of and experience with intergovernmental organizations is not required but an advantage
Additional skills/requirements	<ul style="list-style-type: none">• Analytical and problem-solving skills.• Communications and writing skills, and an ability to formulate and summarise complex issues in an accessible way.• Flexible mindset, comfort in a fast-paced environment.• Ability to appreciate diversity and work in a high diversity work environment.• Ability to assess, manage and structure information.• Good interpersonal and cooperation skills.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IFC1
Location: Mexico City, Mexico
Keyword: Develop investment opportunities for sustainable development

Section A: General Information

Name of host organisation	International Finance Corporation
Internship Coordinator and/or Focal Point	Carla Olivia Keller
Supervisor	Carla Olivia Keller
Organisation's website	www.ifc.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>IFC is offering a position in the Upstream team in Latin America and the Caribbean (LAC) with a focus on one or more of the following sectors: Manufacturing, Agribusiness, Health, Education, Tourism, Retail and Property. Decarbonization and digitalization are key themes relevant to all sectors, with applications ranging from heavy-industry and building decarbonization to climate-smart agriculture and digital health and education. This position comprises the following tasks.</p> <ul style="list-style-type: none">• Provide research and analysis on relevant sectors, markets, and companies, including market mapping, comparator analysis, and sector and company financial projections/models. Analyses are expected to include opportunities for decarbonization and digitalization where possible.• Extract data from internal and external databases, manipulate and present data for various audiences and update/maintain information in relevant databases.• Review, screen and prepare relevant documents and reports.• Prepare documentation for IFC internal processes.
Training components and learning elements	<p>Training will be provided on (i) internal systems and resources, (ii) relevant sectors and markets, and (iii) financial analysis, as required. The fellow will have access to the WBG online learning campus, offering self-paced and guided training on topics ranging from financial analysis; business, technical, and IT skills, to sector-specific training like climate-smart agriculture, carbon taxation, or green building design. As relevant, the fellow is invited to join weekly Upstream learning sessions on internal systems, trends in key sectors, and global IFC projects.</p>
Participation in missions or training courses	<p>Missions to assess sectors and clients across Latin America are planned, subject to COVID-19 related travel restrictions.</p>

Section C: Required Qualifications



Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Bachelor's or Master's degree, preferably with a focus on economics, finance, law, international relations, or public policy. Applicants with degrees in public health, agricultural studies, engineering, or IT are strongly encouraged to apply.
Language Skills	Strong Spanish or Portuguese (fluency is not required). The ability to communicate in French is an asset, but no formal requirement.
Computer literacy	Advanced skills in Microsoft Word, Excel, and PowerPoint.
Internship-related experiences	Experience in financial institutions, consulting, or companies active in health, education, manufacturing, agribusiness, real estate, or tourism is a plus.
Additional skills/requirements	Successful applicants should fulfill at least four of below listed criteria and describe related experiences. <ul style="list-style-type: none">• Experience in working with multinational teams.• Experience focused climate change mitigation and / or adaptation in the real sector, which can include GHG emission measurement, emission target setting, etc.• Experience with digitalization projects in manufacturing, agribusiness, health, education, tourism, retail, or property sectors.• Passion to learn about different countries and sectors in the areas of health, education, manufacturing, agribusiness, real estate, and tourism• Strong qualitative, quantitative and analytical skills to gather and prioritize information and resources, compile data and prepare statistics, and to synthesize knowledge from diverse sources of information.• Experience of living in a developing country or any country in Latin America.• Demonstrated ability to work flexibly on a range of assignments and prioritize a variety of complex evolving tasks while paying excellent attention to detail and quality.• Willingness to travel as needed (subject to safety regulation, particularly regarding the outbreak of COVID-19).
Additional comments	As a precondition to enter WBG offices, full vaccination is required.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IFC2
Location: Washington, United States or Hanoi, Vietnam,
Keyword: Economics and development impact, results measurement

Section A: General Information

Name of host organisation	International Finance Corporation
Internship Coordinator and/or Focal Point	Carla Keller (IFC Focal Point)
Supervisor	Kalyan Neelamraju
Organisation's website	www.ifc.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Sector Economics and Development Impact Department, part of the Economics & Private Sector Development Vice Presidency in IFC, analyses sectoral economic trends, and works closely with IFC Operations in formulating sector priorities and strategies, conducting policy dialogue, structuring, appraising, and monitoring investment and advisory projects and reporting on IFC's development impact. Within the Sector Economics and Development Impact Department, the Manufacturing, Agribusiness, and Services (MAS) unit conducts sector analytics and supports investment and advisory teams in assessing development impact, monitoring and evaluation.</p> <p>IFC is seeking a high performing and motivated Junior Economist or Results Measurement Specialist, who will work under the MAS unit of the Sector Economics and Development Impact Department, to provide expert advice and operational support to the economist and results measurement functions. The position may be based in Hanoi, Vietnam or Washington, DC, USA. Alternative locations may be considered due to the on-going travel restrictions due to the global Covid-19 pandemic. Final location of the internship will be based on joint agreement between the intern, IFC, and DAAD.</p> <p>Responsibilities:</p> <ul style="list-style-type: none">• Support the economists and results measurement specialists in:• Conducting quantitative and qualitative research and analysis to assess ex-ante development impact of investment and advisory projects, including gaps and intensities• Reviewing the financial models underpinning investments• Drafting of development impact sections of Board Paper and AS Implementation Plans• Drafting of inputs into notes for the Blended Finance Committee• Assessing the Additionality underpinning investments• Assessing the Strategic Fit of investments vis-a-vis the IFC sector strategies• Conducting sector analytical work



	<ul style="list-style-type: none"> • Support smallholder farmer rapid assessments in 1-2 agribusiness advisory projects: • Drafting questionnaires • Designing survey methodologies • Supervising enumerator trainings • Conducting quantitative data analysis • Preparing a summary report of findings • Liaising with internal and external clients, and contractors • Any other work required by the team, including: • Conducting research on selected sectors/topics • Aggregating, reviewing and analysing operational data and information • Drafting responses to internal or external requests for information • Drafting and editing of documents and PowerPoint presentations, as needed. • Providing input for briefing notes
Training components and learning elements	The intern will be provided training on IFC systems and processes, particularly related to how development impact is assessed and monitored at IFC.
Participation in missions or training courses	There is potential for the intern to participate in at least one mission during the tenure of the position, though travel may be restricted depending on external factors like the COVID-19 global pandemic.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Master's degree (preferably economics, finance, or a related field, preferably with some knowledge of public policy).
Language Skills	The ability to communicate in Spanish, French, Portuguese, Arabic, Russian, Chinese, or other widely-spoken languages would be an asset for the position but is not required.
Computer literacy	Advanced proficiency in Microsoft Word, Excel and PowerPoint. Experience with statistical analysis, especially if done in STATA is a plus. Experience with ODK (Open Data Kit) systems is a plus. Experience with database management is a plus.
Internship-related experiences	
Additional skills/requirements	<ul style="list-style-type: none"> • Prior experience in international development is a plus. • A dynamic, independent and highly-organized professional with enthusiasm to learn and an ability to work effectively in fast-paced and multi-cultural teams. • Demonstrated ability to work flexibly on a range of assignments and prioritize a variety of complex evolving tasks. • Demonstrated ability to effectively provide professional support to staff, including working with teams. • Demonstrated ability to manage multiple and competing demands while still paying attention to detail and ensuring quality of products. • Willingness to travel as needed.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IFC3
Location: Dakar, Senegal
Keyword: Applied Research & Learning - Financial Inclusion

Section A: General Information

Name of host organisation	International Finance Corporation
Internship Coordinator and/or Focal Point	Carla Olivia Keller
Supervisor	Sinja Buri
Organisation's website	www.ifc.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>IFC, World Bank Group, is the largest global development institution focused on the private sector in developing countries. The IFC Financial Institutions Group (FIG) offers internship opportunities for people with a strong interest private sector development and financial services to support an applied research program focusing on private sector development through financial inclusion in the Africa. She/he will work under the IFC FIG's Applied Research and Learning (ARL) Program which is part of IFC's technical assistance Advisory Services offer. The goal and focus of the ARL program are to advance and provide access to financial services for micro, small and medium enterprises (MSMEs) by delivering knowledge products that support operational projects and clients with knowhow, industry best practices and benchmarks.</p> <p>The Carlo Schmid fellow will support the applied and innovative research program by providing technical support to conduct field-based research and assist scoping and originating new innovative data analytics projects, to assist survey design and data collection, perform data-driven analysis, and to communicate, disseminate and operationalize the findings. Responsibilities include, but are not limited to:</p> <p>Research & Data Analytics support</p> <ul style="list-style-type: none">• Support, coordinate and participate in study design, scoping and originating innovative research, procurement, management and implementation of multiple qualitative and/or quantitative studies and data analytics projects across the region.• Conduct data-driven analytics of a variety of datasets - Perform descriptive statistics and regression analysis, database design and queries, research and analyses in the big-data space, using data science tools and methods, creating data visualizations.• Conduct literature reviews in the areas of MSME and supply chain finance, as well as digital financial services and agri-finance.• Support and prepare meetings and workshops with clients (e.g. banks, microfinance institutions, mobile network operators) and consultants.



	<ul style="list-style-type: none"> • Knowledge Management and Learning • Support the collation and dissemination of research results, lessons and other publication material for different audiences (IFC, IFC clients, donors, general public). • Contribute to drafting of knowledge and learning products based on lessons learned from research and operational engagements. This may include supporting work for articles to be published in academic journals, but also supporting other publications or presentations for clients. • Develop creative ways of presenting findings in new ways, including infographics, blogs, or knowledge sharing sessions, webinars and brown bag lunches.
Training components and learning elements	The Carlo Schmid fellow will be based in one of IFC's bigger offices in Africa, likely in Dakar (Senegal) but will work on multiple projects across the continent. She/ he will be working with local and regional teams, participate in staff and strategy meetings as well as in learning events that will be offered during his/her stay. There will be opportunities to sharpen client relationships, project management, data analytics and evaluation design skills, to do intensive applied research and participate in one of the most advanced data analytics programs of its kind in financial services.
Participation in missions or training courses	Depending on the research projects the intern will be involved in, and his/her capacity to demonstrate the required technical and interpersonal skills, he/she might have the opportunity to accompany senior staff members to client meetings and regional missions overseeing the implementation of data analytics projects, market studies and evaluations. Depending on how the COVID situation develops further, meetings and trainings are organized remotely.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, Statistics, Political Science/ Development Studies, Social Science, Geography, Quantitative Research Methods, Data or Computer Sciences
Language Skills	English; Candidates with French (B2) and/ or Arabic language skills have a competitive advantage
Computer literacy	Excellent Microsoft Excel, STATA and/or R knowledge are required. Power Point, Word; Knowledge and usage of financial databases and skills with GIS software and geospatial mapping are of advantage.
Internship-related experiences	Candidates with a previous internship in quantitative field-based research, big data analytics in the context of development work, Small and medium enterprise finance, microfinance/ digital financial services or in ICT will have a competitive advantage.
Additional skills/requirements	<ul style="list-style-type: none"> • Facility to work in a multidisciplinary, multicultural environment; • Data literacy - Strong statistical, analytical & IT skills; capacity to work with sophisticated datasets. • Being a self-starter and problem solver; able to work independently sometime with little supervision; and comply with multiple, tight deadlines. • Excellent report writing and communication skills. • Familiarity in SME and/ or Supply Chain Finance and Digital Financial Services is an advantage
Additional comments	IFC has a very good track record of offering job opportunities for previous CS-interns who evidence strong performance and committed interest to advancing knowledge to support financial inclusion. It is possible that opportunities will arise for the intern to stay on beyond the internship period as a short-term consultant.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IFRC
Location: Geneva, Switzerland
Keyword: Resilient livelihoods

Section A: General Information

Name of host organisation	International Federation of Red Cross and Red Crescent Societies
Internship Coordinator and/or Focal Point	Yuve Guluma
Supervisor	Yuve Guluma
Organisation's website	https://www.ifrc.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The internship's projects and tasks are the following: Research and analysis to support IFRC's global food security and livelihoods (FSL) Theory of Change: Conduct cutting edge analysis in one or two areas related to National Societies and FSL programming – e.g. related to financial inclusion, community self-help groups, FSL safety nets, cash plus, and anticipatory action Communications and knowledge management: Keep the IFRC FSL webpage up to date Develop short, simple and visually captivating communications materials on FSL programming for advocacy, awareness-raising, and marketing Contribute to a repository of evidence, lessons learned and good practices in National Society FSL intervention areas promoted in the new IFRC global FSL strategic framework Develop materials for and support the organisation of interactive webinars to foster knowledge exchange and learning on specific topics promoted in the new IFRC global FSL strategic framework Technical and financial partnerships to support the role out of the new IFRC global FSL strategic framework: Update a landscape mapping and analysis of FSL trends and external initiatives and actors Ensure quality inputs for new and innovative IFRC FSL initiatives, research and project concept notes and proposals</p>
Training components and learning elements	The intern will learn by doing under the mentoring and coaching of the IFRC senior officer for food security, resilient livelihoods, and social protection who will supervise the intern. The supervisor will also support the intern to develop a learning plan with key resources and milestones over the 10-month period.
Participation in missions or training courses	The intern will attend the IFRC Livelihoods Resource Centre's introductory livelihoods training course



Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	
Study Subjects	international development, social sciences, food security, livelihoods, poverty
Language Skills	Fluency in spoken and written English. Fluency in spoken and written French is an asset
Computer literacy	Proficiency in MS Office (Word, Excel, Power Point, Outlook). Knowledge of graphic design an advantage.
Internship-related experiences	Research and innovation
Additional skills/requirements	<ul style="list-style-type: none">• Excellent writing skills, as well as strong analytical capacity.• Excellent organizational, time management and strong interpersonal skills.• A theoretical understanding of food security and livelihoods.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IIEP-UNESCO1
Location: Paris, France
Keyword: Higher education governance

Section A: General Information

Name of host organisation	UNESCO - International Institute for Educational Planning
Internship Coordinator and/or Focal Point	Ana Terrer, Administrative Officer
Supervisor	Michaela Martin, R&D Team Leader, a.i., programme specialist higher education
Organisation's website	http://www.iiep.unesco.org/en/institute

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The International Institute for Educational Planning (IIEP-UNESCO) has the mandate to conduct research and capacity development initiatives in the area of educational planning and management. As of 2022, the IIEP will launch a new research project entitled "Combining skills development with access and equity: Alternative credentials in higher education". The overarching objective of this project is to produce knowledge and provide evidence-based policy advice to ministries of (higher) education in different development contexts that are considering building or strengthening a policy framework for the recognition of alternative credentials in higher education.</p> <p>IIEP is also conducting diverse capacity development activities, including online or blended learning courses in the area of quality assurance in higher education. Under the direct supervision of Ms Michaela Martin, Programme Specialist of the Research and Development Team Unit (P4 level), the fellow will contribute to the development and dissemination of IIEP's research work in the area of higher education governance and quality assurance of higher education.</p> <p>The fellow will :</p> <ul style="list-style-type: none">• Contribute to the preparation of a survey on the existence of alternative credentials and related policy frameworks for their recognition,• Provide support to an online course on quality assurance in higher education,• Act as the course tutor for participants, and moderate online debates.• Contribute to strengthening and extending IIEP professional relationship with major research institutions and networks, development partners, UNESCO's HQ and Field Offices, and other UN agencies, and in particular• Participate in the dissemination and follow-up of the studies and training materials developed, so that they may be readily accessed and used by decision-makers and planners in ministries of education, universities and research centres



Training components and learning elements	<p>The fellow will :</p> <ul style="list-style-type: none">• gain insights from working in a specialized United Nations organization, such as IIEP-UNESCO, including its mandates and organizational culture;• learn about the workings of an institution engaged in policy research in education at international level;• learn technical skills to draft survey instruments, draft research publications, and prepare presentations on research findings;• acquire knowledge of policy formulation and planning of educational systems in the global South; and• develop social skills in interacting with partners from various regions, languages, religions, and cultures.
Participation in missions or training courses	Since the IIEP is a training institute, the intern will also have the opportunity to follow selected sessions of the IIEP Advanced Training Programme in educational planning and management, and make contact with its participants (some 30 practicing educational planners and management from developing countries).

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Social Sciences (Education, Sociology, Business Administration, Political Sciences), a higher education focus would be a definite advantage.
Language Skills	Excellent knowledge of English. Knowledge of French will be a major asset.
Computer literacy	Good mastery of Microsoft Soft Office programme (Word, Excel, Power Point, Outlook).
Internship-related experiences	No prior internship experience is required.
Additional skills/requirements	Good analytical and synthesis skills, including the writing and editing of papers for publication. Ability to work independently, take initiative and learn quickly and on the job. Excellent communication skills.
Additional comments	No



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IIEP-UNESCO2
Location: Paris, France
Keyword: R&D Transparency & digital tools in education

Section A: General Information

Name of host organisation	UNESCO - International Institute for Educational Planning
Internship Coordinator and/or Focal Point	Muriel Poisson
Supervisor	Muriel Poisson
Organisation's website	www.iiep.unesco.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The intern will have the opportunity to support the work of UNESCO International Institute for Educational Planning (IIEP) in the area of digital tools to fight corruption and fraud in education. Under the supervision of the Senior Programme Specialist, the intern will:</p> <ul style="list-style-type: none">• Conduct applied research on the use of digital tools to fight corruption and fraud in education, with a view to improve quality and equity and achieve the Sustainable Development (SDG) 4. She/he will benefit from the help of our experts in that field, as well as IIEP's widely developed documentation centre and its highly experienced staff;• Contribute to the preparation of foresight papers focusing on education for sustainable development;• Help prepare synthesis notes and policy briefs on the impact of open government measures in education on sustainable development;• Participate in the design and preparation of policy fora, seminars, online training courses or other meetings organized by IIEP;• Assist in developing the content ETICO resource platform, which is a worldwide reference in the domain of ethics and corruption in education;• Participate in the design of the new ETICO communication strategy (including on social media) in close consultation with IIEP's Communication Unit;• Liaise with various international partners (development agencies, international organizations, civil society institutions, etc.) as needed;• Attend events organised at IIEP premises on a variety of topics;• Assist in other programme activities as required.
Training components and learning elements	<p>The intern will be able to develop and exercise his/her skills in the following areas, with adequate technological support from competent colleagues:</p> <ul style="list-style-type: none">• Applied research and training;• Web content management;• Web and social media strategy development;



	<ul style="list-style-type: none">• Networking with various international partners;• Working in an international environment;• Working within the UN context.
Participation in missions or training courses	The intern will participate in IIEP's prominent specialized courses held at the Institute's Headquarters, and thus work alongside with educational managers from a wide range of countries (in particular developing countries and countries in transition), assisting in their apprenticeship.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	<ul style="list-style-type: none">• Social science;• Political science;• Economic/development sciences; (Education focus would be an advantage).
Language Skills	<ul style="list-style-type: none">• Excellent English skills;• - French or Spanish would be an asset.
Computer literacy	<ul style="list-style-type: none">• Use of Microsoft Soft Office programme (Word, Excel, Power Point, Outlook).• Experience in website content management desired.
Internship-related experiences	<ul style="list-style-type: none">• Analytical skills (e.g. with regard to research work);• Writing skills;• Ability to work independently.
Additional skills/requirements	<ul style="list-style-type: none">• Specific skills on educational planning and management would be desirable.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IISD
Location: Geneva, Switzerland
Keyword: Energy Transition and Global Subsidies Initiative

Section A: General Information

Name of host organisation	International Institute for Sustainable Development
Internship Coordinator and/or Focal Point	Lourdes Sanchez
Supervisor	Lourdes Sanchez
Organisation's website	https://www.iisd.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The CSP candidate will be working closely with IISD's Energy team based in Geneva. The tasks will include, but not limited to:</p> <ul style="list-style-type: none">• Research on emerging strategic topics (e.g. energy transition, just transition, sustainable investment, fossil fuel taxation, green recovery, health, etc)• Support the GSI's country programmes (India, Indonesia or South Africa; one or several, according to the skills and interests of the candidate)• Contribute to the organization of webinars or side events organized by the GSI and partners to promote fossil fuel subsidy reform in the context of UNFCCC climate change negotiations, the UN HLPF, or WTO's MC's• Support the work of the Friends of Fossil Fuel Subsidy Reform (FFFSR, http://fffsr.org) in promoting fossil fuel subsidy reform at the international level
Training components and learning elements	<p>The candidate will learn from working closely with Senior Researchers in the GSI and across IISD. The candidate will attend meetings, webinars and events within and outside of GSI (virtual if needed) and benefit from networking opportunities with countries and partners working on the issue as well as with other interns and researchers at the IISD (the IISD organizes regular [virtual] sessions with interns and employees to facilitate networking and exchanges, allowing interns to know more about the organisation and its people).</p> <p>Learning elements:</p> <ul style="list-style-type: none">• Research methods (qualitative and quantitative) and peer-review processes• Energy policies and fiscal instruments to promote the sustainable energy transition• International agenda-setting and intergovernmental cooperation• Policy influencing through research and communications
Participation in missions or training courses	The supervisor will propose relevant training courses and conferences that could be of the interest of the CSP candidate and will be open to direct suggestions by the CSP candidate.



Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, sustainable development, energy, social, environmental or political sciences, international affairs.
Language Skills	Very good written and oral skills in English mandatory. Other languages would be of advantage
Computer literacy	Very good command of MS Office package, including Word, Power Point and Excel. Good knowledge of Google documents and Google drives Very good command of virtual meeting tools, such as Zoom, MS Teams, etc. Other programs of software would be of advantage
Internship-related experiences	Experience or interest in the energy sector, with research organizations or governments being an asset. Previous internship experience in developing countries would be an asset.
Additional skills/requirements	The ideal candidate will be a curious and motivated self-starter with a keen interest in research and sustainable development. The candidate should be a good communicator and team player who can carry out tasks independently while seeking support and feedback when required. A high focus on quality and rigorous methods, as well as diplomatic skills are key for our work.
Additional comments	n/a



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IMO-WMU
Location: Malmö, Sweden
Keyword: Ocean Governance and UN Decade of Ocean Science

Section A: General Information

Name of host organisation	International Maritime Organisation - World Maritime University
Internship Coordinator and/or Focal Point	Dr. Aleke Stöfen-O'Brien
Supervisor	Dr. Aleke Stöfen-O'Brien
Organisation's website	https://www.wmu.se/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The commencement of the United Nations Decade on Ocean Science for Sustainable Development has highlighted the key importance of systematic ocean observation and increasing knowledge on a complex set of questions for ocean sustainability. In this the role of likely future digital technologies - especially in the field of ocean observation - is central in contributing to an equitable use of resources and their protection. The intern will be assigned to develop evidence-based solutions to questions of access to data and knowledge sharing in the field of ocean governance for developing countries, in particular Small Island Developing States. This may also include examining advances which could lead to substantial improvements in the data collection and analysis of the impact of climate change and human activity on marine ecosystems, while also contributing to the monitoring and reduction of the ecological footprint of ocean-related economic activity.</p> <p>The detailed description of project and tasks are presented below:</p> <p>Carry out research and analysis on latest trends in ocean governance and questions relating to sustainability and digital technologies (marine pollution, climate change, natural resource management) with a particular focus on Small Island Developing States.</p> <p>Contribute to the promotion of the strategic framework, research agenda and capacity building initiatives for the GOI, including the organization of related regional and global events.</p> <p>Support the delivery of outreach and training activities through WMU platform, including liaising with the external collaborators and partners in capacity development</p> <p>Analyse and develop strategies how the COVID-19 pandemic might affect digitalisation in the ocean economy and what strategies could help to support ocean research and innovation during and after the crisis.</p>
Training components and learning elements	<p>The Interns will benefit from the following learning elements</p> <p>On-the-job training in state-of-the-art sustainability research methods, analysis, research, presentation and writing skills.</p>



	<p>Where appropriate, contribute to academic or policy publications.</p> <p>Have an outstanding opportunity to build collaborative and international networks and rewarding professional relationships, on intramural and extramural level including with colleagues working with ocean-oriented institutions within and beyond the UN system.</p> <p>Experience in the organization of training workshops and events.</p> <p>Mentorship will be provided by senior Professors and researchers at the World Maritime University.</p> <p>Completion of the internship will strengthen the intern's project management and outreach coordination, as well as e-learning and creative creation of visual material skills through on-the-job training.</p> <p>Exposure to numerous international conferences and initiatives.</p> <p>Exposure to a multicultural working environment and interact with colleagues from different academic, professional and cultural backgrounds.</p>
Participation in missions or training courses	<p>The Carlo-Schmid-Fellow has the opportunity to partake in the many training offers provided by the University, depending on the specific interests and educational background. The intern will also have the opportunity to participate in meetings and workshops organised by the University as well as other UN system bodies and other international organizations, as may be possible.</p>

Section C: Required Qualifications

Academic background at least	Bachelor's student
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	Law, Economics, IT, Knowledge Management, Political Science, Sustainability Studies
Language Skills	Fluency of written and spoken English. Knowledge of other UN languages is an advantage
Computer literacy	Knowledge and experience with Google Suite applications and of MS Office (Word, Excel, PPT).
Internship-related experiences	Research-oriented, or knowledge management internships, or policy support and experiences in (international) NGOs and/or institutions would be an asset. This could also include working in a research position at an academic institution.
Additional skills/requirements	<p>Desirable skills of best qualified candidate:</p> <p>An interest in a broad set of questions relating to ocean governance and in interdisciplinary training and research is desirable</p> <p>Ability to think independently and critically, Self-development, initiative-taking</p> <p>Communicates effectively when working in teams and independently</p> <p>Good in organizing and structuring various tasks and responsibilities</p> <p>Solutions and goal oriented mind-set</p> <p>Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability</p> <p>Responds positively to feedback and differing points of view</p> <p>Consistently approaches work with energy and a positive, constructive attitude</p>
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: INTERPEACE1
Location: Bissau, Guinea Bissau
Keyword: Peacebuilding

Section A: General Information

Name of host organisation	Interpeace
Internship Coordinator and/or Focal Point	Andreas Luis Hahn, Programme Management and Development Support Officer
Supervisor	Giulia Ferrati, Programme Manager Guinea Bissau Programme
Organisation's website	https://www.interpeace.org/programme/guinea-bissau/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 30.04. 2023, 8 months
Detailed description of the internship project(s); tasks assigned	<p>This fellowship will provide a full immersion into the dynamic operations of a national peacebuilding office. The fellow will work under the direct supervision of the Guinea Bissau Programme Manager and gain insights into the full range of activities of the Guinea Bissau office. This includes providing support to the different projects working in close collaboration with the local partner, contributing to M&E activities and communication efforts, and providing administrative support.</p> <p>Specific tasks:</p> <ul style="list-style-type: none">• Support the drafting and editing of substantive research and projects' reports• Participate at in-house trainings, analysis workshops, reflexion moments, strategy development, team retreats and other substantive discussions• Participate in the planification of project's activities and in supervision moment as also in monitoring and evaluation exercises.• Develop and support the local partner in development of data collection tools and procedures and in performing of data collection activities.• Media monitoring on specific topics (e.g. political development in the country)• Supporting the local partner in communication related activities (e.g. events organization, social media management, etc)• Develop communication material in the form of webstories, social media posts, and brochures• Translate programme and communication documents to Portuguese/English• Support day-to-day activities of the Bissau Office and undertake any other activities as called upon by the supervisor
Training components and learning elements	<p>The Bissau Office ensures a proper induction process for the fellow. This includes introductory discussions with the colleagues of the different programmes in West Africa, key documentation and audio-visual material on Interpeace's approach to peacebuilding, specific programme activities, as well as an online induction into the global Interpeace operations. The fellow will also benefit from Interpeace-wide</p>



	trainings that take place regularly on an array of topics. Furthermore, the fellow will be accompanied by a former Carlo Schmid Fellow who now works at the HQ to provide advice throughout the fellowship.
Participation in missions or training courses	The intern is encouraged to take part in the trainings, workshops and retreats of Interpeace in the region and of our Guinean partner organization which take place in Bissau and its surroundings. Travel to other country programmes has been possible in the past but cannot be guaranteed and is contingent on need and funding.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	All areas of study are welcomed. Areas related to international relations, peace and conflict studies, human rights, political science, sociology, anthropology, communication or journalism are especially welcomed.
Language Skills	Fluency in English and Portuguese is required. French is considered an asset. Portuguese skills should fulfil the C1 (CEFR) requirements. English can be B2 if Portuguese skills are C1 or more.
Computer literacy	Interpeace works with Office365, with Teams being the primary tool of collaboration. Thus, general Microsoft Windows and Office skills are required. Experience with video or graphics software as well as statistical and data collection programmes is consid
Internship-related experiences	<ul style="list-style-type: none"> • Demonstrated knowledge and interest in peacebuilding (social cohesion, reconciliation, trust building, dialogue, radicalization, dynamics of violence etc.) • Demonstrated ability to organize, plan and prioritize work tasks • Demonstrated experience in research and writing • Demonstrated verbal and written communication skills in a professional context • Ability to work closely together with colleagues in a team and independently • Flexibility • Aptitude to adapt to a different context regarding security, culture, climate and health issues, demonstrated by at least 3 months of experience outside of country of origin is considered an asset • Demonstrated interest (e.g. work, studies, travels) in West Africa or the region is considered an asset
Additional skills/requirements	<ul style="list-style-type: none"> • Be a critical thinker • Identify with Interpeace's core objectives of supporting locally owned peacebuilding processes and supporting the international community's efforts to support local peacebuilding capacities • Enjoy integrating into a dedicated, dynamic and international team • Want to make his/her contribution to peacebuilding dynamics in West Africa and/or the Sahel region • Value dialogue processes, local perspectives, policy development and the principle of local ownership • Be motivated to closely collaborate with our national partner/ team • Have a strong desire to learn more about peacebuilding and conflict prevention
Additional comments	To the DAAD: Interpeace greatly values the collaboration with the DAAD within the framework of the CSP programmes. We have had numerous fellows in the past, multiple of which have subsequently launched their careers with the Interpeace. We wish to further intensify this partnership and are therefore placing three placements in country offices across the continent. Being embedded in a country-team offers the opportunity to experience the reality of peacebuilding work at the local level.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: INTERPEACE2
Location: Abidjan, Ivory Coast
Keyword: Peacebuilding

Section A: General Information

Name of host organisation	Interpeace
Internship Coordinator and/or Focal Point	Andreas Luis Hahn, Programme Management and Development Support Officer
Supervisor	Alessia Polidoro, Senior Regional Representative for West Africa
Organisation's website	https://www.interpeace.org/country-based-programmes/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 30.04.2023, 8 months
Detailed description of the internship project(s); tasks assigned	<p>This fellowship will provide a full immersion into the dynamic operations of a regional peacebuilding office. The fellow will work under the direct supervision of the Senior Regional Representative and gain insights into the full range of activities of the West Africa Office. This includes providing programmatic support to the different country programmes (Côte d'Ivoire, Mali, Guinea Bissau, Burkina Faso), supporting communication efforts, liaising with local partners and supporting strategic engagements.</p> <p>Specific tasks:</p> <ul style="list-style-type: none">• Drafting weekly analysis report on regional political and security developments• Support the drafting and editing of substantive research reports• Support project development processes• Media monitoring on specific topics (e.g. radicalisation in the Sahel)• Translate programme and communication documents to French/English• Participate at in-house trainings, analysis workshops, reflexion moments, strategy development, team retreats and other substantive discussions• Develop communication material in the form of webstories, social media posts, and brochures• Support day-to-day activities of the Abidjan Office and undertake any other activities as called upon by the supervisor
Training components and learning elements	<p>The Abidjan Office insures a proper induction process for the fellow. This includes introductory discussions with the colleagues of the different programmes, key documentation and audio-visual material on Interpeace's approach to peacebuilding, specific programme activities, as well as an online induction into the global Interpeace operations. In addition, learning objectives will be set at the beginning of the fellowship with the supervisor. The fellow will also benefit from Interpeace's internal learning policy, for example in form of bi-monthly "All you need to know" sessions on selected topics. The fellow will also be in regular contact with policy colleagues and contribute to strengthening the policy-programmes bridge.</p>



	Furthermore, the fellow will be accompanied by a former Carlo Schmid Fellow who now works at the HQ to provide advice throughout the fellowship.
Participation in missions or training courses	The intern is encouraged to take part in the trainings, workshops and retreats of Interpeace and of our Ivorian partner organisation which take place in Abidjan and its surrounding. Travel to other country programmes has been possible in the past, but cannot be guaranteed and is contingent on need and funding.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	All areas of study are welcomed. Areas related to international relations, peace and conflict studies, human rights, political science, sociology, anthropology, communication or journalism are especially welcomed.
Language Skills	Fluency in French and English is required. French skills should fulfil the C1 (CEFR) requirements. English can be B2 if French skills are C1 or more.
Computer literacy	Interpeace works with Office365, with Teams being the primary tool for collaboration. Thus, general Microsoft Windows and Office skills are required. Experience with video or graphics software as well as statistical programmes is considered an asset.
Internship-related experiences	<ul style="list-style-type: none"> • Demonstrated knowledge and interest in peacebuilding and peace & conflict (social cohesion, reconciliation, trust building, dialogue, radicalization, dynamics of violence etc.) • Demonstrated ability to organize, plan and prioritize work tasks • Demonstrated experience in research and writing • Demonstrated verbal and written communication skills in a professional context • Ability to work closely together with colleagues in a team and independently • Flexibility • Aptitude to adapt to a different context regarding security, culture, climate and health issues, demonstrated by at least 3 months of experience outside of country of origin is considered an asset • Demonstrated interest (e.g. work, studies, travels) in West Africa or the Sahel region is considered an asset
Additional skills/requirements	<ul style="list-style-type: none"> • Be a critical thinker • Identify with Interpeace's core objectives of supporting locally owned peacebuilding processes and supporting the international community's efforts to support local peacebuilding capacities • Enjoy integrating into a dedicated, dynamic and international team • Want to make his/her contribution to peacebuilding dynamics in West Africa and/or the Sahel region • Value dialogue processes, local perspectives, policy development and the principle of local ownership • Be motivated to closely collaborate with our national partner/ team in each country programme • Have a strong desire to learn more about peacebuilding and conflict prevention
Additional comments	To the DAAD: Interpeace greatly values the collaboration with the DAAD within the framework of the CSP programmes. We have had numerous fellows in the past, multiple of which have subsequently launched their careers with the Interpeace. We wish to further intensify this partnership and are therefore placing three placements in country offices across the continent. Being embedded in a country-team offers the opportunity to experience the reality of peacebuilding work at the local level.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IOM1
Location: Geneva, Switzerland
Keyword: MRD - Migration Research Division

Section A: General Information

Name of host organisation	International Organization for Migration
Internship Coordinator and/or Focal Point	Rafael Trejo
Supervisor	Pablo Rojas Coppari
Organisation's website	www.iom.int

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The intern will have the following duties and responsibilities:</p> <ul style="list-style-type: none">• Assist with desk-based research tasks to support the development of technical guidance on migration research and research projects to IOM field offices, as well as the preparation of research guidance notes, research papers and reports for publication on a range of migration topics, especially for the World Migration Report and for the Migration Research Series.• Assist with communications/dissemination activities related to research outputs of the division, including through social media and other communication platforms.• Assist in the development of research project documentation, such as concept notes, project proposals, donor agreements and project reporting.• Assist with style and content editing of research outputs to ensure their adherence to IOM's House Style Manual.• Assist with the preparation and conduct of migration expert events both in HQ and virtually.• Respond to internal and external research queries.• Perform such other duties as may be assigned.
Training components and learning elements	<ul style="list-style-type: none">• The successful candidate will also gain on-site experience in working in an international multicultural environment, within the United Nations system.• Gain experience in organization, management and international cooperation activities• The successful candidate will acquire technical knowledge in communications in the field of migration and development.• 4. S/he will gain extensive experience working in an international and multi-cultural environment.
Participation in missions or training courses	The successful candidate will have access to IOM's internal trainings and other learning components.



Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Advanced degree in a field of study related to migration or other relevant social sciences (e.g. humanitarian affairs, development studies, political science, international relations or a related field) or a related field from an accredited academic institution with equivalent combination of work experience in a related area.
Language Skills	French and Spanish strongly desirable (B2). Any other language an advantage.
Computer literacy	Good level of computer literacy. MS Office suite. Knowledge of quantitative and qualitative data analysis software an advantage. Knowledge of layout and design software desirable.
Internship-related experiences	Previous experience of working in an academic or research-oriented setting. Previous experience of working in a multilateral organization. Previous experience of working in migration-related issues, with a strong focus on research and policy.
Additional skills/requirements	Strong understanding of migration issues; Excellent research, writing, communication and analytical skills, including a record of publishing on aspects of migration; Excellent communication skills in English (oral and written), previous experience in dissemination and communication of research outputs highly desirable. Strong organizational skills; Ability to understand the Organization's structure and portfolios; Ability to work effectively and harmoniously in a team of colleagues of varied cultural and professional backgrounds; Proven ability to produce quality work accurately and concisely according to set deadlines; Practical experience of how to multi-task, prioritize and work independently.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IOM2
Location: Geneva, Switzerland
Keyword: International Migration Law

Section A: General Information

Name of host organisation	International Organization for Migration
Internship Coordinator and/or Focal Point	Rafael Trejo, Human Resources Management Division
Supervisor	Vassiliy Yuzhanin, Head, International Migration Law Unit
Organisation's website	https://www.iom.int/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The International Migration Law Unit was established within IOM to strengthen and promote the Organization's involvement in International Migration Law (IML). A key objective of the Unit is to encourage dissemination and understanding both within IOM and amongst IOM counterparts of the international legal standards that govern migration and provide protection of the rights of individuals involved in migration. The Unit thereby promotes migration governance within the rule of law. Under the direct supervision of a Migration Law Expert and the Head of the IML Unit, the successful candidate will be accountable and responsible for providing support to the Unit in the development and implementation of the Organization's International Migration law (IML) activities. Working within the International Migration Law Unit, the candidate will:</p> <ul style="list-style-type: none">• Draft and conduct background research on issues related to international migration law to facilitate the production of future IML Publications;• Support the development of training modules and learning tools on IML (either for beginner or advanced audiences);• Participate in internal and external meetings and conferences as required and prepare notes for file as necessary;• Stay abreast of developments on international migration law and report developments within the team;• Support with the maintenance and development of the IML database;• Support drafting reports, articles and information notes on international migration law;• Assist in reviewing and providing legal comments on reports, articles, presentations, policy from other departments within the organization, governments, international organizations, NGOs and academia;• Assist in reviewing and commenting on IML-related projects from field/regional offices;• Support the preparation of information notes on migration law issues and amicus briefs.



	<ul style="list-style-type: none"> • Assist with preparations for the annual Sanremo course; • Perform other duties as may be assigned.
Training components and learning elements	<ul style="list-style-type: none"> • Develop a substantial knowledge base on international migration law and be able to apply such knowledge to current migration issues; • Develop a knowledge base on international and regional laws on migration; • Apply knowledge of international migration law, particularly international human rights law in the review of national migration laws; • Become familiar with contemporary migration issues and challenges to international legal regimes governing migration; • Gain a comprehensive understanding of various sectorial areas of migration policy particularly within the framework of rights and be able to assess migration policy against international standards; • Gain experience in analyzing legal texts and scrutinizing laws against standards of international law; • - Have the opportunity to contribute to the dissemination of information on international migration law.
Participation in missions or training courses	The candidate will be able to attend in-house meetings and conferences where they will be exposed to different thematic areas of work of IOM. They will also be exposed to online training courses organized by the Staff Development and Learning Unit.

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	International law, Human rights Law, Humanitarian law, European Law, Law
Language Skills	Fluency in English is essential. Good working knowledge of French or Spanish is desirable.
Computer literacy	Good use of Microsoft Office Package (Word, Power point, Publisher, Excel), Internet research skills.
Internship-related experiences	<ul style="list-style-type: none"> • Academic or professional experience working on migration • Experience working in a professional capacity on the law is desirable
Additional skills/requirements	<p>The candidate must:</p> <ul style="list-style-type: none"> • Have excellent written communication skills: drafting and editing reports and articles in English to high standards; • Be able to articulate legal arguments clearly and concisely; • Demonstrable sound knowledge of international law a distinct advantage; • Be flexible and show initiative; • Ability to work effectively on his/her own and within a team; • Ability to work simultaneously on multiple tasks and to meet deadlines; • Ability to reflect on his/her own work in the response to feedback and make revisions to work in a timely and responsive manner
Additional comments	See https://www.iom.int/international-migration-law for additional information on the work of the International Migration Law Unit.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	IOM3
Location:	Cairo, Egypt
Keyword:	Research & Reporting Data Analyst

Section A: General Information

Name of host organisation	International Organization for Migration
Internship Coordinator and/or Focal Point	Dejan MICEVSKI
Supervisor	Dejan MICEVSKI
Organisation's website	https://egypt.iom.int

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ul style="list-style-type: none">• Support in providing evidence-based research on migration by improving and investing in the collection, analysis, and dissemination of accurate, reliable, and comparable data, disaggregated by sex, age, migration status and other characteristics relevant in national context.• Provide specialized support for the data collection process and the overall data management activities including encoding, storing, and transferring data as well as processing, and support to the analysis of the collected data and information.• Support in conducting data analysis and statistical findings for research reports, briefing notes, policy papers and other IOM publications.• Assist in developing high quality migration reports, dashboards and information products including analytical and statistical reports, displacement profiles and maps.
Training components and learning elements	The internal IOM I-Learn platform with courses and trainings on different topics will be available to the candidate. Moreover, the candidate will have opportunity for hands on experience and exposure to real time dynamics, negotiations, projects and activities. Work in multinational, multicultural teams, with different background and experience.
Participation in missions or training courses	IOM I-learn platform with trainings and courses on various topics in project development, monitoring and evaluation, reporting, gender, prevention of sexual abuse and exploitation, data management, data protection etc. The candidate will have opportunity to participate-on, and attend the trainings organized for the partners and the Government stakeholders.

Section C: Required Qualifications

Academic background at least	Not relevant
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Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Degree in Statistics, Economics, Social and Political Sciences, Demography, Migration, International Relations, Data Science
Language Skills	Fluent English, Arabic (optional)
Computer literacy	MS Office programs (Word, Excel, Publisher, PowerPoint), Spreadsheets, SQL, Power BI
Internship-related experiences	<ul style="list-style-type: none">• Familiar with database compilation and management, data collection and quantitative and qualitative data analysis• Experience in writing reports, papers, and briefings in English• Research experience in the field of demographic studies, human mobility, mixed migration, and displacement
Additional skills/requirements	Familiar with project development and reporting is an asset
Additional comments	The candidate should be able and eager to work in dynamic, multicultural environment with interest in migration topics.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	IOM4
Location:	Makati City, Philippines
Keyword:	Contract Law Division, Office of Legal Affairs

Section A: General Information

Name of host organisation	International Organization for Migration
Internship Coordinator and/or Focal Point	Rafael Trejo
Supervisor	Ariona Aubrey
Organisation's website	https://www.iom.int/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Under the overall guidance of the Division and Unit Head, the intern will be responsible for the following tasks:</p> <ol style="list-style-type: none">1. Review, negotiate and process contracts and agreements necessary for the practical implementation of IOM's humanitarian and development projects worldwide.2. Advise in the determination of legal queries and negotiation of disputes which are sent to the Office of Legal Affairs, Contract Law Division.3. Work on a variety of in-house legal issues.4. Perform such other duties as may be assigned.
Training components and learning elements	The intern will be able to improve negotiation skills and receive a detailed look into the administrative set up of a UN organization engaged in projects worldwide. The intern will assist in providing practical solutions to meet operational demands, thereby providing direct and substantial support to numerous IOM country offices involved in the direct provision of humanitarian and development aid to beneficiaries, as part of an international team.
Participation in missions or training courses	None

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Legal background required, preferably with contract law. Public international law and European law an advantage.



Language Skills	Fluency in English required. French and/or Spanish an advantage
Computer literacy	Microsoft Office skills required, knowledge of Sharepoint applications an advantage.
Internship-related experiences	No prior work experience required. Contract review and negotiation experience an advantage.
Additional skills/requirements	<p>The intern is expected to demonstrate the following competencies:</p> <ul style="list-style-type: none">• Accountability – takes responsibility for action and manages constructive criticisms;• Client Orientation – works effectively well with client and stakeholders;• Communication – listens and communicates clearly, adapting delivery to the audience;• Planning and Organizing - plans work, adjust prioritization based on evaluation of urgencies, refers issues to relevant stakeholders for decision, anticipates risks, and sets goals within area of responsibility;• Teamwork – contributes to a collegial team environment;• Technological Awareness - displays awareness of relevant technological solutions;• displays ability to research independently on matters of relevance to the Division and provide reliable output results.
Additional comments	At request of the candidate, it may be possible to arrange for the position to be in Manila (Republic of the Philippines) or Panama City (Panama).



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IOM5
Location: Vientiane, Laos
Keyword: Migration Protection Assistance

Section A: General Information

Name of host organisation	International Organization for Migration
Internship Coordinator and/or Focal Point	Rafael Trejo
Supervisor	Shareen Tuladhar
Organisation's website	https://www.iom.int/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	Assist in admin and logistic arrangement related to implementation of IOM's meeting of project's activities; Assist in note taking, draft reports Assist in interview and data entry based on IOM's standard questionnaires Assist to draft/keep track/follow up on letters out to the government related department; Update existing contact details of IOM's partners and related stakeholder; Participate in internal and external meetings maybe assigned in Lao PDR; Help design and consolidate contents for reports, press release, newsletters and other awareness raising materials Strengthen existing internal knowledge management practices
Training components and learning elements	the individual will have the opportunity to work with a diverse and well-experienced team
Participation in missions or training courses	Opportunities in attending IOM workshops and meetings across various projects Obtain extensive knowledge on migration issues in Lao PDR and across the region through meetings, workshops and conferences

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	BA - International relations BA - social science



Deutscher Akademischer Austauschdienst
German Academic Exchange Service

Language Skills	English
Computer literacy	Microsoft word, excel, powerpoint, teams, publisher.
Internship-related experiences	
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IOM6
Location: Jakarta, Indonesia
Keyword: Migration Governance Initiatives Competence

Section A: General Information

Name of host organisation	International Organization for Migration
Internship Coordinator and/or Focal Point	Rafael Trejo; Magdalena Sri Lestari
Supervisor	Patrik Shirak
Organisation's website	https://indonesia.iom.int/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ol style="list-style-type: none">1. Support the comprehensive mapping and data collection of migration governance initiatives led by government counterparts, civil society, and international partners, and their correlation with the objectives of the Global Compact for Safe, Orderly and Regular Migration (GCM).2. Support the development, planning and design of a monitoring framework of migration governance initiatives in Indonesia.3. Provide support in the organization of meetings, workshops, events, and trainings, including the preparation of TORs and development of minutes of meeting.4. Support liaison with relevant partners and stakeholders, including government, civil society, and the private sector partners.5. Support the elaboration of project proposals, concept notes, presentations and other working documents related to migration governance in Indonesia.6. Contribute to the preparation of accurate and timely reporting on programmes and activities;7. Perform such other duties as may be assigned.
Training components and learning elements	<ol style="list-style-type: none">1. Thematic knowledge: including on humanitarian development nexus, diverse migration programming in Indonesia.2. Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building.3. Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.
Participation in missions or training courses	The incumbent will have on the job training under the guidance and supervision of the Programme Support Officer, and in cooperation with other colleagues in the Country Office.

Section C: Required Qualifications



Academic background at least	Bachelor's student
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Social Science, Political Science, International Relations, Communication
Language Skills	Fluency in English is required. Desirable in Bahasa Indonesia
Computer literacy	Computer literate - especially in MS Office
Internship-related experiences	<ul style="list-style-type: none">• Demonstrated academic studies and/or relevant experience in migration, international relations, sustainable development, or related issues.• Knowledge of and commitment to gender equality and human rights an asset;• Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded;
Additional skills/requirements	<ul style="list-style-type: none">• Motivated to contribute towards peace and development and to serve others;• Good interpersonal, networking and communication skills;• Willingness to contribute and work as part of a team;• Flexible and open to learning and new experiences;• Respect for diversity and adaptability to other cultures, environments and living conditions.
Additional comments	This position is open to applicants enrolled in the final academic year of university degree or have graduated with a university degree within one year of graduation.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IOM7
Location: Nairobi, Kenya
Keyword: Programme Support Unit

Section A: General Information

Name of host organisation	International Organization for Migration
Internship Coordinator and/or Focal Point	Shintaro HIGASHIYAMA
Supervisor	Shintaro HIGASHIYAMA
Organisation's website	www.somalia.iom.int

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>Under the overall guidance of the Chief of Mission and the direct supervision of Programme Support Unit Coordinator, in coordination with the Programme Support Unit (PSU) team and relevant programme managers, the successful candidate will assist in supporting and contributing to Programme Support Unit activities, in particular Project Development, Reporting, Communications, and Knowledge Management.</p> <ol style="list-style-type: none">1. Carry out preliminary research on relevant assigned topics for the development and strengthening of project proposals and concept notes;2. Assist in drafting concept notes and proposals for potential donors and funding opportunities by compiling general background information from various sources and providing specific inputs upon instruction;3. Review and carry out preliminary editing of donor reports from programme units and participate in the report finalization process with the Donor Report team at the Regional Office in Nairobi;4. Assist in identifying potential and realistic funding opportunities by collecting donor information, documenting and tracking liaison activities with potential donors and attending relevant meetings as an observer;5. Provide support to monitoring efforts for the Mission by applying data collection methods and maintaining adequate documentation and records of project activities, data and reports;6. Compile and coordinate inputs for information requests from Headquarters, the Regional Office, other IOM missions and external partners, such as donors, government, partner agencies, and implementing partners;7. Support the knowledge management of the Programme Support Unit (PSU) by maintaining and updating the PSU project matrix, and maintaining institutional memories or other documentation and information management systems.8. In close coordination with and guidance from the Communications Officer and RO/HQ communications team, draft specific components or elements of



	materials to contribute to communications/visibility related activities for the Mission. 9. Perform such other duties as may be assigned.
Training components and learning elements	The internship will suit someone wanting to build skills in project reporting and evaluation, international collaboration, and mutual capacity building with colleagues. There will also be opportunity to learn more about how UN organizations function, aid project reporting, and evaluation of aid projects.
Participation in missions or training courses	IOM personnel shall comply with the standard of conduct set forth in the following IOM instructions and policies; 1) IOM's Standards of Conduct, 2) Policy for a Respectful Working Environment, 3) Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse, 4) IOM's Data Protection Principles (Annex IV), 5) IOM's IT Policies and Guidelines, 6) Policy on Reporting Irregular Practices, Wrongdoing and Misconduct, and 7) Mandatory Security Requirements for IOM Personnel. Additionally, we have the online trainings for MEAL, Reporting, Project Development, etc.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Political or Social Science, Business Administration, International Relations, Law or a related field from an accredited academic institution
Language Skills	IOM's official languages are English, French and Spanish. For this position, fluency in English is required (oral and written). Working knowledge of Somali, French, and/or Spanish is an advantage.
Computer literacy	General knowledge of MS (ex. Word, Excel, PowerPoint, Teams, etc.) Digital literacy and demonstrated knowledge of information technology in Adobe Creative Cloud: InDesign, Illustrator, and Photoshop is an advantage
Internship-related experiences	Experience in Project development and reporting; Experience in writing and editing information materials and reports; Experience in operational activities both in humanitarian and development sector; Work experience in the region is an advantage.
Additional skills/requirements	Values Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible; Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct; Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges. Core Competencies Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results; Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes; Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate; Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work; Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way; Managerial Competencies Leadership: provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential;



	Empowering others & building trust: creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential; Strategic thinking and vision: works strategically to realize the Organization's goals and communicates a clear strategic direction.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IOM8
Location: Kiev, Ukraine
Keyword: Migration Environment and Climate Change

Section A: General Information

Name of host organisation	International Organization for Migration
Internship Coordinator and/or Focal Point	Rafael TREJO
Supervisor	Ms Elizabeth WARN, Deputy Chief of Mission
Organisation's website	https://www.iom.org.ua/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<ol style="list-style-type: none">1. Enhance knowledge and understanding concerning the complex relationship between migration, environment and climate change, internally and externally, through capacity development initiatives.2. Support the integration/reporting of Migration, environment and climate change issues into the Common Country Assessment and UN-Government of Ukraine Cooperation Framework.3. Support IOM representatives who participate in key environment and climate change working groups and coordination structures with Government and the UN, and support relevant preparation and implementation of the UN-Ukraine Partnership Framework4. Advance an agenda of cooperation on Migration, Environment and Climate Change with key stakeholders including relevant Ministries, UN agencies, IFIs, private sector and civil society, including emphasis on local actor engagement5. Contribute to the development of key messages relating to Migration, Environment and Climate Change which can be used for advocacy and sensitization purposes.6. Consolidate partnerships and facilitate access to relevant funding instruments, including those related to environment and climate change7. Act as resource to support program units by building environmental sustainability and/or climate change elements into programming, and as a central repository within the mission.8. Perform such other duties as may be assigned.
Training components and learning elements	Under the overall supervision of the Chief of Mission (CoM) in Ukraine, the direct supervision of the Deputy Chief of Mission, and in coordination with the relevant Regional Office (RO) Thematic Specialist, the successful candidate will provide support to IOM programming, in support to the future creation of a Migration, Environment and Climate Change unit (MECC unit) within the mission. The MECC unit is foreseen to be established as a means of advancing IOM Kyiv's policy and



	programmatic work in this thematic area.
Participation in missions or training courses	The intern will be participating in mission capacity development initiatives, taking part in the key environment and climate change working groups (both government and UN).

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Law, Environmental Issues, Public Administration, Management, Development Studies, or a related field.
Language Skills	Fluency in English (oral and written), working knowledge of Ukrainian or Russian will be an advantage.
Computer literacy	Confident computer user.
Internship-related experiences	Experience in Migration, Environment and Climate Change areas/projects and policies is desirable.
Additional skills/requirements	<ul style="list-style-type: none">• Knowledge of migration related subject areas dealt with by the Organization, with particular focus on Environment and Climate Change is desirable;• Excellent communication, presentation and networking skills;• Strong report writing skills.
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: IPC-IG
Location: Brasília, Brazil
Keyword: Policy research

Section A: General Information

Name of host organisation	International Policy Centre for Inclusive Growth
Internship Coordinator and/or Focal Point	Paola Turco and Lorena Santos
Supervisor	Fabio Veras Soares and Rafael Osório
Organisation's website	https://ipcig.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Research Assistance within the Social Protection Team. Interns are expected to:</p> <ul style="list-style-type: none">• Contribute to IPC-IG's work on policy research and policy advisory activities;• Attend events and support IPC-IG team with the organisation of study tours, workshops and seminars/webinars;• Assist the researchers on social protection and cash transfer programme evaluation and other poverty reduction intervention in developing countries;• Assist the researchers on poverty and living standard measurement and monitoring and evaluation of social protection programmes, including labour market and food and nutrition security interventions;• Gather data and information on social policy design and implementation: Conditional Cash Transfers, Inclusive Markets, Food Security, Rural and Sustainable Development.• Support Research Team with quantitative and qualitative analysis of selected country programmes and policies;• Contribute to IPC-IG's publications as co-author, co-editor or proof-reader of essays
Training components and learning elements	<p>UN/UNDP rules & regulation experience Enhanced knowledge on innovative social programmes in developing countries; Guided experience on how to produce technical and conceptual papers; Guided experience on the provision of technical advisory services; Strengthened ability to support and build knowledge products; and Development of analytical and writing skills; Generation of mature and independent judgment and initiative.</p>
Participation in missions or training courses	<p>Attend missions in Brazil on South-South Learning around poverty reduction initiatives if required; Attend missions abroad if required; UNDSS BSAFE Course (mandatory); Attend UNDP trainings in accordance with the working area, if required.</p>



Section C: Required Qualifications

Academic background at least	Bachelor's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Development studies, Economics, Political Science, Public Policy, International Relations, Population Studies, Demography, Sociology
Language Skills	Fluency in English is required, knowledge of other UN Language is considered an asset.
Computer literacy	MS Office applications and similar; Proficiency in Stata, SPSS or other statistical software is desirable.
Internship-related experiences	Good understanding and/or experience in social protection or cash transfer programmes evaluation in developing countries; Experience with quantitative and qualitative analysis of public policies; Experience with key research and policy related partners and institutions; Organization and attendance of policy discussion forums, study tours, workshops and seminars; Experience in knowledge sharing and capacity building strategies.
Additional skills/requirements	<p>Requirements and desired skills for academics:</p> <ul style="list-style-type: none"> • Bachelor, Master or Doctorate Programs in Economics, Development Studies, Public Policy, International Relations, Social Sciences, Population Studies or related field. • Knowledge of international models of social protection; • Ability to write and present reports in English; • Research Assistance: • Familiarity or experience with quantitative, econometric analysis; • Proficiency in any relevant statistical and econometric processing software is considered an asset; <p>Competencies:</p> <ul style="list-style-type: none"> • Teamwork: Good interpersonal skills; ability to work in a multi-cultural and multi-ethnic environment with full respect for diversity. Displays cultural, gender, religion, • race, nationality and age sensibility and adaptability. Demonstrated ability to develop and maintain effective work relationships with other UN Programmes, Funds and Agencies; • Professionalism: Ability to manage processes, save accurate records, interpret/analyze a wide variety of data, and identify/resolve data discrepancies and activity problems. • Commitment to continuous learning: Initiative and willingness to keep abreast of new trends in international development. <p>* All interns are invited to present their own work or research topics.</p>
Additional comments	As per UNDP Internship rules, BA students must be enrolled in the final academic year Graduated BA or MA students must start the internship within one year of graduation.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: ITC1
Location: Geneva, Switzerland
Keyword: Innovation management

Section A: General Information

Name of host organisation	International Trade Centre
Internship Coordinator and/or Focal Point	Internships team, Human Resources section
Supervisor	Associate Programme Officer - Innovation
Organisation's website	www.intracen.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	The International Trade Centre (ITC) is a joint agency of the United Nations and the World Trade Organization fully dedicated to increase the competitiveness of small and medium enterprises in developing economies across the globe. As part of ITC, the Innovation Lab fosters the capacity of ITC interns, consultants and staff to implement new approaches in their work, and generate solutions that respond to the constant changing needs of our beneficiaries. During the past five years, the Lab has hosted Carlo Schmid fellows who have contributed to building lasting initiatives such as the Innovation Heroes awards ceremony. Every year, the Lab's offering evolves following an agile approach. In 2022, the Lab will develop more technology enabled pilots, and for this, we would need a fellow who is able to operate following a user-centered approach, and who has experience in developing products from the design phase up to implementation and iteration. Main tasks entail: 1. Coordination of pilot development for the innovation challenges initiative. 2. Active participation on Lab initiatives conducive to enhance the Lab's digital presence. 3. Participation in the deployment of the Lab academy project with the relevant Lab members.
Training components and learning elements	The fellow will have the following learnings: - Understand how a United Nations entity functions internally - Experience how an innovation team works within the UN system, with a unique decision making structure - Learn about how ITC implements trade related technical assistance projects in different countries and interact with members across the house who participate in Lab activities - Increase confidence in coordinating different teams working on developing pilots in different countries
Participation in missions or training courses	For the moment the Lab's operations are based in Geneva. In this sense, the fellow will be exposed to invitations to events within the local innovation ecosystem, and will participate in the yearly Lab retreat to prepare the strategic direction for the Lab. The fellow can participate in ITC's main events: 1. Joint Advisory Group meeting 2. Trade for Sustainable Development Forum 3. MSME day. Depending on the pilots that will be selected for 2022, a travel to one of our country projects could be envisioned.



Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	<ul style="list-style-type: none">• Technology management• UX Design• Innovation methodologies and agile approaches to work
Language Skills	English
Computer literacy	High computer literacy, flexibility learning to use different management apps such as notion, asana, ms teams and brainstorming software such as Miro.
Internship-related experiences	<ul style="list-style-type: none">• Experience leading the development of a product/process, with a team• Facilitation of design thinking workshops or other innovation methodologies using digital tools• Experience within startups/startup ecosystem is an advantage• Working within multicultural teams
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: ITC2
Location: Geneva, Switzerland
Keyword: Trade and development cooperation

Section A: General Information

Name of host organisation	International Trade Centre
Internship Coordinator and/or Focal Point	Rene Alarcon
Supervisor	Claudia Uribe
Organisation's website	www.intracen.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The International Trade Centre (ITC) is the joint agency of the United Nations and the World Trade Organization fully dedicated to the development of small and medium enterprises (SMEs). ITC works with and through partners to strengthen the competitiveness of SME exporters and build vibrant, sustainable export sectors that provide entrepreneurial opportunities, particularly for women, youth and poor, underserved communities.</p> <p>ITC's Office for Latin America and the Caribbean aims at increasing ITC's presence and interventions in the region and has the following specific objectives:</p> <ol style="list-style-type: none">1. Enhance ITC's visibility and establish partnerships with local and regional counterparts, governments, private sector and donors.2. Identify project opportunities, design technical assistance interventions, and manage projects and programs.3. Coordinate all ITC activities in the region, including those executed by ITC's technical sections. <p>Under the overall supervision of the Chief, Office for Latin America and the Caribbean (OLAC), and the direct guidance of the Senior Trade Promotion Officer, the intern will:</p> <ul style="list-style-type: none">• Assist in the development and implementation of partnerships in the region and the negotiation of inter-institutional agreements. Notably, the intern will support the implementation of projects in partnership with the Caribbean Development Bank and with the Central American Secretariat of Economic Integration.• Performing specific tasks related to the development of project proposals, including intelligence gathering, trade statistics and industry analysis, and drafting sections of documents.• Perform searches and prepare short briefs on relevant news, projects, programs, and publications on international trade and development in Latin America and the Caribbean.• Participate in meetings, phone calls or videoconferences, take notes, prepare minutes, and follow up on actions.



	<ul style="list-style-type: none"> • Draft and finalize reports, presentations, both in English and Spanish; carry out quality control, proofread, edit texts, and review translations • Provide assistance in the preparation of country briefs and other regional intelligence for the use of the section and that of ITC's Executive Director.
Training components and learning elements	<ul style="list-style-type: none"> • The intern will have access to the entire suite of tools and training on market analysis, export potential, procurement map and sustainable trade. The intern will also have access to ITC's SME Trade Academy and its full suite of courses for the development of SMEs and Trade Support Institutions. • On-the-job learning with the supervision and mentoring of a senior officer in OLAC.
Participation in missions or training courses	No participation in missions is anticipated. ITC and the wider UN office in Geneva offer numerous formal and informal training opportunities as well as cultural activities to complement the intern's experience.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	<ul style="list-style-type: none"> • Studies in international trade, international development, public policy, international business or similar area.
Language Skills	Advanced command of English and good command of Spanish, particularly written.
Computer literacy	<ul style="list-style-type: none"> • Computer literate. Good command of Microsoft Office with advanced skills in MS Excel
Internship-related experiences	A suitable fellow is young professional who brings cool knowledge to enrich LAC team and is also willing to facilitate the day-to-day work where there are very interesting assignments such as conceptualizing project intervention in Latin America, making possible its implementation and cooperating in drafting reports.
Additional skills/requirements	<ul style="list-style-type: none"> • Good writing skills in at least one language, English or Spanish. • Interest in and adaptability to work in a multi-cultural, multi-lingual professional environment. • ITC is committed to the following core competencies: <ul style="list-style-type: none"> • Integrity • Pragmatism • Client Commitment • Excellence & Accountability
Additional comments	Our section has benefited of three fellow from the Carlo Schmid programme in the past. All of them were further retained by the organization thanks to their commitment and interest in ITC work.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: ITC3
Location: Geneva, Switzerland
Keyword: Trade, Asia Pacific, Project Management, Project Development

Section A: General Information

Name of host organisation	International Trade Centre
Internship Coordinator and/or Focal Point	
Supervisor	Marie-Claude Frauenrath
Organisation's website	www.intracen.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Background: The International Trade Centre (ITC) is a joint agency of the United Nations and the World Trade Organization, focusing in particular on developing the export capabilities of small and medium-sized businesses in developing and transition economies. ITC is 100% "Aid for Trade", supporting trade that delivers inclusive and sustainable development results.</p> <p>The Office of Asia and Pacific (OAP), Division of Country Programmes (DCP), is responsible for the overall liaison and relationship management with beneficiary countries in the Asian and Pacific region. OAP designs and implements trade-related assistance projects in various countries of the region, with a focus on Least Developed Countries. In addition to managing its own portfolio of projects, OAP is at the crossroads of effectively coordinating ITC projects and activities in the region to achieve synergies and impact. Throughout its work, ITC included social, economic and environmental perspectives to contribute to sustainable development.</p> <p>The intern will assist in the coordination, design, management and communication of trade-related assistance projects in Asia and The Pacific countries. ITC's technical cooperation includes interaction with the entire trade value chain, from farmers and producers, over exporters and importers over trade and investment support organizations to the respective Government and related Ministries and public institutions.</p> <p>Description of Duties/Responsibilities: The intern will work under the direct supervision of Senior Trade Promotion Officer, OAP, and the overall supervision of the Chief, OAP.</p> <p>Particular duties to be performed by the intern will include the following:</p> <ol style="list-style-type: none">1. Provide support to coordinate ITC's work in Asian and Pacific countries:<ul style="list-style-type: none">• Assist in preparing briefing notes, country and project briefs• Conduct research and analysis of trade-related issues in Asia and the Pacific countries2. Provide support to project design:



	<ul style="list-style-type: none">• Assist in preparing and drafting project-related documents including activity progress reports, workplans, budgets, etc.• Assist in project related data and surveys analysis <p>3. Provide support to project management:</p> <ul style="list-style-type: none">• Assist in day to day project implementation activities such as organization of meetings, missions, trainings, events, preparation of training material, budgets, etc.• Assist in coordinating the project inputs of the various technical sections in ITC• Assist in preparing reports on results achieved <p>4. Provide support to project external and internal communications:</p> <ul style="list-style-type: none">• Prepare and update promotional material such as project brochures, web highlights, articles• Design and update project websites or social media• Prepare and disseminate project newsletters <p>Perform any other duties as assigned by the supervisor. Project design, management and monitoring & evaluation; visual communication, use of innovative communication tools and social media; Intelligence on Asian and Pacific countries in the area of Trade It is not uncommon that upon excellent performance, interns were recruited by ITC after the internship.</p>
Training components and learning elements	Learn how to provide trade-related technical assistance in an international UN environment. Learn about ITC's trade analysis tools (market access map, trade map, standards map, etc.). Learn how to write proposals to different donors.
Participation in missions or training courses	With some exceptions, interns do not participate in missions. The interns may participate to training courses that ITC and the Geneva UN system in general offers on both, trade-related hard and more general soft skills.

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, Business Administration, International Relations or similar
Language Skills	English. French would be an asset.
Computer literacy	Power point, Excel, Word, internet browser.
Internship-related experiences	Experience of having studied or worked in a developing country or country in transition would be an asset; Participation in development initiatives would be an asset (e.g. engagement in an NGO with development purposes, also beyond trade) Prior work experience in the area of trade would be an asset
Additional skills/requirements	Open to work with different nationalities, resistance to stress and tough deadlines, ability to work in a team, curiosity to learn.
Additional comments	After having already worked with 2 Carlo Schmid Programme interns, I am looking forward to having the privilege to work with another one. The Office for Asia and the Pacific provides a good overview of several projects and programmes in the region, including a wide range of ITC's products and services.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: ITC4
Location: Geneva, Switzerland
Keyword: Data Management

Section A: General Information

Name of host organisation	International Trade Centre
Internship Coordinator and/or Focal Point	Mr Hibret Amtataw
Supervisor	Ms Marina Mischarin, Programme Officer (Data Management)
Organisation's website	https://www.intracen.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The International Trade Centre (ITC) is the joint technical cooperation agency of the United Nations and the World Trade Organization whose mandate is to promote export of goods and services from developing and transition economies. In 2021, ITC began the implementation of its Data Management Strategy with the objective to increase ITC's effectiveness and efficiency through a corporate and systematic approach to data management. Collecting, sharing and analyzing corporate datasets in an efficient way is the essential ingredient for ITC's impact for sustainable development in the long-term. A key milestone of the data management work is to build a scalable, cloud-based and cost-efficient platform, and auxiliary systems, for improved reporting, client management and to use advanced analytics to inform ITC's trade-related technical assistance activities.</p> <p>Under the supervision of the Programme Officer (Data Management), the intern will provide support to the coordination of ITC's work on Data Management and undertake the following tasks:</p> <ul style="list-style-type: none">• Assist preparing documents, incl. drafting project-related documents and reports• Conduct research and analysis• Assist in coordinating inputs from various sections and teams in ITC• Assist in preparing project communications• Assist in day-to-day project implementation activities such as organization of meetings, trainings, incl. preparation of training materials, etc.• Participate in meetings, phone calls or videoconferences, take notes, prepare minutes, and follow up on actions• Perform any other duties as assigned by the supervisor
Training components and learning elements	<p>The internship is designed to provide training on the job, with a thematic focus on IT project management and corporate initiatives.</p> <p>The candidate will be able to enhance his or her qualification in international organization management and data management.</p> <p>The intern will have an opportunity to participate in all training and technical presentations organised by ITC (those which are open to interns).</p>



Participation in missions or training courses	No missions foreseen. The placement is Geneva-based. The fellow has access to learning and training programmes that the team is organising or are offered in-house. Other training opportunities can be offered according to availability and in consultation with supervisor.
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Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Data Science and Analytics; Management; Business Administration; Organizational Behaviour; Econometrics; Information Technology; Strategy and Business, or a related field.
Language Skills	Fluency in spoken and written English is required. Working knowledge of French is desirable. Fluency in other UN languages is an advantage.
Computer literacy	Proficiency in the use of MS Office Suite (in particular Excel and PowerPoint) is required. Knowledge of data management techniques and data visualization (e.g. in PowerBI, Excel, PowerPoint, Tableau, SQL, R, D3.js) is an advantage. Knowledge of online platforms and techniques (Microsoft SharePoint, Drupal, HTML, CSS) an advantage. Computer programming knowledge is an advantage.
Internship-related experiences	Interest in a multi-cultural, multi-lingual professional environment. Good organisational skills, communications, adaptability, and flexibility. Previous work experience in data-related projects will be an asset.
Additional skills/requirements	Ability to write clearly and concisely is essential, as is the ability to apply sound judgement when synthesizing and presenting information. Excellent research and analytical skills. Ability to work independently with minimum supervision. Good interpersonal skills with the ability to work in harmony with people from diverse backgrounds. Intellectually curious with innovative and creative problem-solving skills.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: ITC5
Location: Geneva, Switzerland
Keyword: Gender Equality, Diversity and Inclusion

Section A: General Information

Name of host organisation	International Trade Centre
Internship Coordinator and/or Focal Point	Joanne Land-Kazlauskas
Supervisor	Michelle Khodara
Organisation's website	https://www.intracen.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The International Trade Centre (ITC) assists developing and transition economy countries to take advantage of expanding trade opportunities in an increasingly complex global environment. ITC supports Trade Impact for Good, promoting sustainable and inclusive development goals through trade.</p> <p>The Office of the Executive Director (OED) is responsible for the administration and management of ITC's activities. It ensures the efficient and effective use of agency resources, participating in the strategic planning and steers the planning of programmatic activities and organisational culture.</p> <p>As ITC has reiterated its commitment to the creation of an inclusive organisational culture and an enabling work environment for all, promoting gender equality, diversity and inclusion are key organisational priorities in 2021 and beyond. At the end of 2019, ITC's Senior Management approved an ambitious roadmap for ITC to achieve and maintain top performance against the accountability framework of the United Nations System-Wide Action Plan for Gender Equality (UN-SWAP 2.0) which included the creation of a new functional gender unit. With the objective of promoting an intersectional approach to inclusion, it further approved the creation of an inclusion group, comprising ITC's two Gender Focal Points, the LGBTQI+ Inclusion Focal Point, the Disability Inclusion and Accessibility Focal Point and the Racial and Geographical Diversity Focal Point. The group is tasked with promoting effective messaging and awareness raising around core themes of diversity and inclusion. 2020 also marked the first year of implementation of the United Nations Disability Inclusion Strategy (UNDIS) as part of which ITC has committed to a number of actions, including the update of ITC policies and programmatic mainstreaming guidelines, strategic consultation processes and active participation in inter-agency networks.</p> <p>In 2021, ITC maintained an excellent compliance with UN-SWAP 2.0 seventeen performance indicators, increasing its overall compliance from 81% in 2020 to 94% in 2021, and from 31% to 50% in 'exceeds' ratings. 2022 is the last year of UN-</p>



	<p>SWAP 2.0 cycle – a pivotal year for ITC to cement its standing as a UN-system leader in UN-SWAP 2.0 performance by exceeding requirements under as many performance indicators as possible. This will include, among others, strengthening the linkages between ITC's programmatic and corporate work on gender equality, diversity and inclusion, leading ITC's gender parity efforts, enhancing accountability mechanisms through target-setting, monitoring and evaluation, expanding scope and depth of inter-agency partnerships, and building in-house capacities towards mainstreaming gender, diversity and inclusion across all areas of ITC's programmatic and corporate work.</p> <p>The intern will assist ITC with</p> <ul style="list-style-type: none"> • The implementation of key UN frameworks for Gender Equality, Diversity and Inclusion (D&I), including the UN System-wide Action Plan on Gender Equality and the Empowerment of Women (UN-SWAP 2.0), the United Nations Disability Inclusion Strategy (UNDIS), the Secretary General's System-Wide Strategy for Gender Parity, UN Women's Enabling Environment Guidelines, and others, including gathering of best practices throughout the UN and related international organisations; • The coordination of ITC's Diversity and Inclusion Group's activities, to include internal and external communications, awareness campaigns, formal and informal events, information materials and trainings/ workshops; • Monitoring of and statistical reporting on key gender/ D&I-related metrics; • Research and development of tools to operationalize the implementation of parity recommendations at ITC. <p>By working on these projects, the intern would gain experience in the enhancement of gender equality and women's empowerment and related policies at an international organisation that is recognised as UN-leading.</p>
Training components and learning elements	<ul style="list-style-type: none"> • The training component of the programme would consist of encouraging the intern to attend relevant UN-SWAP and UN-Women seminars during the period of the internship, as well as access to free training on gender/ D&I available to interns through ITC/UNOG. • The intern would be eligible to participate in ITC's Mentoring Programme • Any paid training, such as language instruction, would be at the intern's expense
Participation in missions or training courses	<p>Another attractive feature would be the networking component that is offered as part of the project, through the intern attending UN-SWAP meetings with the Gender Focal Point of ITC.</p>

Section C: Required Qualifications

Academic background at least	Bachelor's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	ITC welcomes students from diverse academic backgrounds, although completion of studies or dissertation/s related to gender, international law or politics (especially concerning gender), would be advantageous.
Language Skills	Applicants should have excellent knowledge of English. Working knowledge of French is desirable.
Computer literacy	Competent in Microsoft Word, Excel, PowerPoint and Outlook. Ability to work with infographics and statistics would be advantageous.
Internship-related experiences	None.
Additional skills/requirements	<p>ITC may accept applicants to the ITC internship programme provided the following conditions are met at the time of application:</p> <ol style="list-style-type: none"> a) Be enrolled in the second or final academic year of the first university degree programme (minimum Bachelor's level or equivalent); b) Be enrolled in a graduate school programme (second university degree or equivalent, or higher); or



	<p>c) Have graduated with a university degree (as defined in 2.1(a) and (b) above) and, if selected, must commence the internship within one year of graduation. A person who is the child or sibling of a staff member is not eligible to apply for an internship at ITC. An applicant who bears to a staff member any other family relationship may be engaged as an intern, provided that he/she is not assigned to the same work unit of the staff member nor placed under the direct or indirect supervision of the staff member. For this purpose, "child" means (i) the child of an ITC staff member; (ii) the child of the spouse of an ITC staff member (stepchild); and (iii) the spouse of a child of an ITC staff member or an ITC staff member's spouse (son- or daughter-in-law). "Sibling" includes the child of both or either parent of a staff member and the child of the spouse of a parent of a staff member (that is, also half- and stepsibling).</p> <p>Interns are normally expected to work on a full-time basis in the division/unit/section that has selected them, under the supervision of a staff member at an appropriate level. They may avail of work-life balance options subject to the agreement of the receiving division/section/unit. Interns accrue leave at a rate of 2.5 days per month. The conditions regulating the internship shall be set out in an internship agreement.</p>
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: ITU1
Location: New York, United States
Keyword: Representative to the UN

Section A: General Information

Name of host organisation	International Telecommunication Union
Internship Coordinator and/or Focal Point	Véronique Benoit-Gex
Supervisor	Ursula Wynhoven
Organisation's website	www.itu.int

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ul style="list-style-type: none">• Attend meetings and events to stay current on issues and actions that are relevant to ITU's mandate and provide clear and concise briefs on meetings• Develop content for social media outreach• Undertake research on key issues for the production of statements and talking points for use at UN meetings• Assist in the development and/or sourcing of information materials for distribution to UN Member states as well as other key stakeholders to enhance their understanding and knowledge of ITU's activities on relevant development issues• Support the organization on briefings and outreach activities at the UN
Training components and learning elements	Gain international experience - As an intern with the ITU Office at the UN, you will be exposed to the day-to-day operations at the UN as it relates to development and policy priorities of the ITU. You will gain experience in the planning and implementation of activities designed to raise awareness of ITU's work and to promote support for and a better understanding of its aims and programmes through engagement in various UN meetings. You will gain experience in working as part of a diverse team and engaging with various audiences, including ITU's Member States and sector members, policy makers, donors, academia, the UN system and civil society.
Participation in missions or training courses	ITU regular training courses

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
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Enrollment for the duration of the internship necessary?	No
Study Subjects	Graduate Studies in Economics, Law, Political Science, Public Policy, Development Studies, International Relations or a related discipline
Language Skills	Fluency in English (both oral and written) is required. Competency in another UN language is desirable, but not required.
Computer literacy	Good general computer literacy
Internship-related experiences	N/A
Additional skills/requirements	Being social media savvy could be an advantage.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: ITU2
Location: Geneva, Switzerland
Keyword: Communication, journalism and digital content

Section A: General Information

Name of host organisation	International Telecommunication Union
Internship Coordinator and/or Focal Point	Véronique Benoit-Gex
Supervisor	Neil MacDonald
Organisation's website	www.itu.int

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Helps keep ITU a relevant player in the world's discourse on information and communication technology (ICT), in particular new and emerging technologies. In particular:</p> <ul style="list-style-type: none">• Writes and edits accessible, actionable, credible and trusted, relevant, timely and understandable content that supports the ITU brand and narrative. Uses storytelling techniques to produce content in the form of text, audio (podcasts) and video scripts, liaising with communication and marketing officers and subject matter experts across ITU, seeking clearance from business owners.• Ensures relevance of the content to target audiences and influencers, thereby helping to meet the Division's Key Performance Indicators (KPIs). This is informed by a range of sources, including governance, media relations, social media/influencer engagement, audio-visual, digital communications and analytics colleagues in the Division.• Ensures consistent quality of content in line with ITU digital, brand and communication governance.• Liaises with internal and external thought leaders to generate guest contributor and thought leadership articles and interviews.• Conducts original reporting by contacting and/or interviewing top experts for timely, relevant and actionable insights in line with the ITU editorial strategy and planning, in the context of the world at large, on deadline.• Works with colleagues as needed on content-related aspects of media relations, such as drafting talking points and responses to media requests.• Performs other related tasks as required.
Training components and learning elements	<ul style="list-style-type: none">• Exercise sound news judgement and ability to maintain neutrality, relevance and balance.• Know how key information and communication technology trends such as 5G, artificial intelligence, the Internet of Things impact policy, economy and people's lives.• Understand the players in the ICT landscape (governments, industry, civil



	society, academia, etc.).
Participation in missions or training courses	<ul style="list-style-type: none">• Analytics and dashboard reporting of communication products performance to content owners and management.• Optimization of content so it ranks high on search engines (SEO).• Accessible communication products (e.g. for persons with disabilities and/or specific needs).• Participation in World Telecommunication Standardization Assembly in Geneva, Switzerland (March 2022).

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Communications or journalism and digital content production or a related field.
Language Skills	Knowledge of English at advanced level.
Computer literacy	Brings the relevant skills or will learn them during the internship: <ul style="list-style-type: none">• Editing and publishing platforms.• Editorial planning and project management tools.• Specificities of digital platforms and channels.
Internship-related experiences	N/A
Additional skills/requirements	
Additional comments	This internship would take place during an intense year where communication about statutory ITU conferences (WTSA, WTDC, PP) and PP-22 elections needs to be neutral or at least impartial. Yet at the same time, we need to position ITU in the ICT landscape on key topics. We will be piloting digital tools that will allow to monitor the ITU-relevant discourse on (online) social and traditional media, the institutional and thought leader voices in the discourse, trending topics, etc. to exercise better informed, more relevant communications for ITU.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: ITU3
Location: Geneva, Switzerland
Keyword: Bridging the digital skills divide

Section A: General Information

Name of host organisation	International Telecommunication Union
Internship Coordinator and/or Focal Point	Veronique Benoit-Gex
Supervisor	Susan Teltscher
Organisation's website	https://academy.itu.int/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Bridging the digital skills divide</p> <p>The proposed internship will be part of ITU's work on the topic of "Bridging the digital skills divide". It looks at how digital technologies are rapidly transforming the employment landscape across the globe and across sectors, increasingly requiring digital skills in virtually all workplaces. Governments, private sector, academia, civil society and other key stakeholders need to ensure that job seekers and especially young people are equipped with requisite digital skills to benefit from employment and entrepreneurship opportunities and to ensure an inclusive digital economy and society.</p> <p>The intern will be working in the ITU Capacity and Digital Skills Development Division which aims to strengthen the skills of people in developing countries in view of the emergence of new technologies, and to bridge the digital skills divide. Under the general supervision of the Head of the Division, and in close cooperation with professional staff of the Division, the intern will be involved in the following activities:</p> <ul style="list-style-type: none">• Carry out research and analysis on latest trends in emerging technologies and their impact on skills requirements and skills gap for the digital economy.• Identify topics relevant to the ITU membership for the development of capacity development and training activities and support the production of high-quality training resources and materials.• Support the delivery of training courses through the ITU Academy platform, including through liaising with ITU's global Center of Excellence network and other partners in capacity development.• Contribute to the promotion of the ITU Academy initiatives as a capacity building tool for ITU, including the organization of related regional and global events.• Contribute to the design, development and implementation of projects in the field of ICT capacity and skills development.
Training components and learning elements	<p>The intern will benefit from the following learning elements:</p> <ul style="list-style-type: none">• Improve analysis, research, presentation and writing skills• Management of an e-learning platform



	<ul style="list-style-type: none">• Broaden knowledge in the area of digital development and the digital skills divide• Experience in the preparation of projects and in the organization of training workshops and events
Participation in missions or training courses	The intern will have the opportunity participate in meetings and workshops organized by ITU during the period of the internship.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Social Science, Business Administration, Engineering or related field.
Language Skills	Excellent written and oral communication skills in English; knowledge of other UN languages would be an asset.
Computer literacy	MS Office, spreadsheets; standard software packages Experience with an e-learning platform would be an asset
Internship-related experiences	
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	NATO01
Location:	Brussels, Belgium
Keyword:	Defence Policy and Planning - Nuclear Policy Directorate

Section A: General Information

Name of host organisation	North Atlantic Treaty Organization
Internship Coordinator and/or Focal Point	Nevena MANOJLOVIC
Supervisor	Jessica COX
Organisation's website	https://www.nato.int/

Section B: Placement Offer

Dates and duration of the internship	01.03.2023 - 31.08.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The intern will support all aspects of NPD's core business, including conferences, exercises, and writing reports. Specific duties may include:</p> <ul style="list-style-type: none">• Providing support to the Committees managed by NPD, including the NPG, NPG Staff Group, High Level Group, and its Ad Hoc Working Group.• Assist with the preparation and organization of key NPD events, which will include: the annual Nuclear Policy Symposium; Nuclear Consultation Meeting for Permanent Representatives, and DCA Base Commanders' Meeting.• Conduct research on emerging nuclear policy issues; prepare speaking notes for Director, NPD; and draft reports, as required.• Help develop and manage nuclear exercises, including ABLE STAFF, and CMXs, as needed.• Attend and provide summary readouts of related committee meetings, including DPPC(R), CPPM and, ADNC.
Training components and learning elements	Intern will gain a comprehensive understanding of NATO Nuclear Policy and its relationship with other NATO policy areas. They will have an opportunity to participate in both policy-making and operational components of NATO activity. They will have an opportunity to hone research and writing skills.
Participation in missions or training courses	Intern may be able to participate in the NATO Nuclear Policy Course at Oberammergau and support Director, NPD on missions (subject to funding). Intern may be able attend the 2022 Nuclear Policy Symposium to provide support, which will require travel.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
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Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Political Science, International Relations, Security Studies, International Law, Diplomacy
Language Skills	English
Computer literacy	Outlook, Word, PowerPoint required Sharepoint preferred
Internship-related experiences	
Additional skills/requirements	Excellent writing and communication skills; analytical skills, organizational skills and teamwork. Preferred to have someone with an interest in: Nuclear policy, Deterrence, Non-Proliferation, Arms Control
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	NATO02
Location:	Brussels, Belgium
Keyword:	Office of the Secretary General - Human Security Unit

Section A: General Information

Name of host organisation	North Atlantic Treaty Organization
Internship Coordinator and/or Focal Point	Nevena MANOJLOVIC
Supervisor	Allison HART
Organisation's website	https://www.nato.int/

Section B: Placement Offer

Dates and duration of the internship	01.03.2023 - 31.08.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The goal of this internship is to assist the Secretary General's Special Representative for Women, Peace and Security's Office in the mission of integrating a gender perspective within NATO's activities and supporting the Alliance in the implementation of its Action Plan on Women, Peace and Security. Routine preparation is required as well as the management of the inevitable issues arising in a dynamic professional environment. More specifically the intern will be required to support the office with activities ranging from organization, research and administrative tasks:</p> <ul style="list-style-type: none">• Research on issues related to Women, Peace and Security;• Assist in drafting and editing statements, interviews and articles;• Take minutes during meetings and conferences and write reports;• Represent the office in meetings, as needed;• Prepare speaking points;• Assist in event organization, prepare meetings, seminars, workshops• Help to maintain and further develop the office's network, including civil society and academia
Training components and learning elements	Further develop knowledge on WPS and Human Security (including Protection of Civilians, Children and Armed Conflict, Combatting Human Trafficking). Develop a better understanding of the workings of NATO.
Participation in missions or training courses	Possible participation in missions and training activities.

Section C: Required Qualifications

Academic background at least	Bachelor's student
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Enrollment for the duration of the internship necessary?	No
Study Subjects	Political Science, International Relations, Social Science, Conflict Studies, Gender Studies, Human Security and related subjects.
Language Skills	Very good knowledge of English is required.
Computer literacy	Knowledge of MS Office and Social Media is required.
Internship-related experiences	<ul style="list-style-type: none">• Knowledge of and/or experience in the field of Human Security and/or Gender• Excellent organizational skills• Team-oriented work approach• Flexibility• Excellent communication and inter-personal skills• Determination to achieve results• Cooperative attitude in a multicultural environment.
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	NATO03
Location:	Brussels, Belgium
Keyword:	Office of the Secretary General - Policy Planning Unit

Section A: General Information

Name of host organisation	North Atlantic Treaty Organization
Internship Coordinator and/or Focal Point	Nevena MANOJLOVIC
Supervisor	Benedetta BERTI
Organisation's website	https://www.nato.int/

Section B: Placement Offer

Dates and duration of the internship	01.03.2023 - 31.08.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The placement is within the Policy Planning Unit (PPU), providing the Secretary General with policy advice based on research and close contacts with worldwide academic institutions and think tanks.</p> <p>The Carlo Schmid Fellow would in particular:</p> <ul style="list-style-type: none">• Provide research support to the policy advisors, including assisting in the preparation of policy papers for the Secretary General;• Draft programmes and background papers for events organised by PPU;• Attend committee meetings and brief unit on Allies' positions and key points;• Monitor speeches of stakeholders and publications of think tank on topics of interest for PPU and the Office of the Secretary General;• Synthesize and summarize articles;• Being a full member of the team, the intern will actively be participating and contributing to staff meetings;• Many more...
Training components and learning elements	The incumbent will be at the core of policy making at NATO and will thus experience first-hand what makes an international organisation like NATO tick and how its senior leadership guides the decision-making process.
Participation in missions or training courses	The incumbent will participate in seminars, workshops and other events organised by PPU at the HQ and downtown Brussels. He / she will of course also participate in all activities organised by the HQ for its interns (i.e. visits to the European Institutions, SHAPE, and many more).

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
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Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	International Relations, Political Science, Security/Defence/War Studies, History, Economics, Philosophy, Geography or related disciplines.
Language Skills	No other languages are required but other languages, in particular French, would be a plus.
Computer literacy	Computer literacy is essential. Knowledge of research tools is a plus.
Internship-related experiences	Research, policy analysis, professional writing Data analysis Event management and organization Editing and proofreading
Additional skills/requirements	Good communication and writing skills are a must. The fellow would be expected to possess a certain degree of analytical and creative thinking. He / she should enjoy working in a complex international political environment also under time pressure. The fellow needs good inter-personal and organizational skills. He / she should have the capacity to work as a self-starter.
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	NATO04
Location:	Brussels, Belgium
Keyword:	Operations - Situational Awareness Integration Team (SITCEN)

Section A: General Information

Name of host organisation	North Atlantic Treaty Organization
Internship Coordinator and/or Focal Point	Nevena MANOJLOVIC
Supervisor	Stella ADORF
Organisation's website	https://www.nato.int/

Section B: Placement Offer

Dates and duration of the internship	01.03.2023 - 31.08.2023, 6 months
Detailed description of the internship project(s); tasks assigned	The SITCEN Situational Awareness Team (SAIT) is in charge of preparing key leader meetings (staff coordination, senior leader engagement, content development in terms of research and analysis and content coordination with divisions and other NATO entities) on a weekly basis. The selected intern will be working as researcher and analyst at the SAIT, in support of several workstrands, such as research and preparation of the Senior Staff Meeting (senior civilian leadership), the Senior Leader Meeting (senior military leadership), briefings and reports to Committees and other analytical engagement by the SITCEN. The intern will report to the Head of Section. The intern will also work on the administrative preparation of key leader meetings, as well as engage in stakeholder meetings to coordinate content. The intern will be required to work independently and in project teams.
Training components and learning elements	The internship offers exposure to senior leadership at NATO HQ. It will allow the intern to further develop research and analytical skills. The intern will work closely in diverse and cross-functional teams, and learn how to independently develop content for high-level briefings. The intern will learn how to engage with a variety of stakeholders up to Assistant Secretary General level and equivalent. The intern will further develop creative thinking and content development to engage senior leaders on strategic topics and challenges.
Participation in missions or training courses	Training and missions will be offered in line with NATO internship regulations.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
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Enrollment for the duration of the internship necessary?	No
Study Subjects	Political Science, History, Data Analytics, Data Science, Economics, International Relations, Political Theory, other humanities or social studies.
Language Skills	ENGLISH – Proficient.
Computer literacy	Regular computer skills along MS Office Suite, but desirable would be working experience with data tools (e.g., Tableau, Dataminr, Palantir, etc.).
Internship-related experiences	Only desirable: Previous experience in national ministry of defence/of foreign affairs; international organisations, NGOs.
Additional skills/requirements	
Additional comments	Able to work in a highly demanding, dynamic work environment with pressing timelines. Ability to work in a team.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	NATO05
Location:	Brussels, Belgium
Keyword:	Arms Control, Disarmament and Weapons of Mass Destruction

Section A: General Information

Name of host organisation	North Atlantic Treaty Organization
Internship Coordinator and/or Focal Point	Nevena MANOJLOVIC
Supervisor	Wendin SMITH
Organisation's website	https://www.nato.int/

Section B: Placement Offer

Dates and duration of the internship	01.03.2023 - 31.08.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Interns are asked to become full-fledged team members with real responsibility. The tasks include working on all aspects of NATO's cooperation on small arms and light weapons (SALW) and mine action (MA) efforts, including support of the Euro-Atlantic Partnership Council's (EAPC) Ad Hoc Working Group (AHWG) on SALW and MA.</p> <p>Includes supporting annual and other meetings on the EAPC AHWG, working to extend this work beyond current partners to nations across the world, keeping up to date on the latest developments in the Arms Trade Treaty and the UN Program of Action on SALW; liaise with other NATO organizations involved in SALW work, and support the NATO School courses on SALW topics.</p> <p>Other tasks include support to NATO's efforts related to arms control and disarmament, attending and summarizing committees of critical importance to ACCS, and otherwise remaining flexible and readily responsive in a fast-paced and dynamic work environment.</p>
Training components and learning elements	Writing, coordination, international security assistance, international development, arms control.
Participation in missions or training courses	Potential for participation in training courses in Oberammergau, Geilenkirchen (ZvBW), or Switzerland on SALW. Limited opportunities for missions outside of established courses.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	Yes



Study Subjects	International Affairs, security policy, military affairs, multilateral affairs, international organizations, war studies, peace studies, conflict recovery.
Language Skills	Requires fluent English and at least basic French.
Computer literacy	Requires full ability to use computers and the Microsoft Office suite.
Internship-related experiences	
Additional skills/requirements	Requires previous internship experience in either a Ministry of Foreign Affairs or Defense, or an international organization, a regional organization (OSCE, UN, EU, OAS, ASEAN, IAEA, CTBTO), or a non-governmental organization on security or SSR topics (e.g., Stimson Centre, CSIS, Small Arms Survey, GSCP, Saferworld).
Additional comments	Must be able to write clearly, intelligently, and quickly, providing clear meeting summaries, analyses, and policy recommendations, as required. Must be able to speak clearly and effectively in one-on-one meetings and large-format events. Should be able to plan, organize and execute meetings, workshops, and other events, including invitations, coordination of speakers, agendas, speaking notes, speeches, and liaising with other organizations and national delegations.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: NATO06
Location: Brussels, Belgium
Keyword: Public Diplomacy Division - Digital Outreach

Section A: General Information

Name of host organisation	North Atlantic Treaty Organization
Internship Coordinator and/or Focal Point	Nevena MANOJLOVIC
Supervisor	Ana ESTEBAN
Organisation's website	https://www.nato.int/

Section B: Placement Offer

Dates and duration of the internship	01.03.2023 - 31.08.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ul style="list-style-type: none">• Support the efficient planning, implementation, coordination and monitoring of digital outreach efforts• Provide support with communication campaigns in coordination with the rest of PDD• Help pilot novel communication products, as suitable• Contribute to the normative work of the section, including writing/promulgating guidance and toolkits for use by digital communicators at NATO bodies and delegations• Enhance coordination with digital outreach practitioners around NATO, member governments and related international bodies• Assist with coordination of digital outreach in the run-up to key events, operations and exercises, as well as other NATO priority work• Contribute to assessments of key activities of the section• Support provision of expert advice, especially in the field of social media, digital transformation and communications technologies• Attend relevant internal meetings as assigned and provide a summary as appropriate• Perform other related duties as assigned, in support of the section
Training components and learning elements	Public communication (digital) at an international organisation. Incumbent will learn about a digital approach to the campaign structure of Alliance communications. Incumbent can participate in a variety of enterprise-level projects overseen by the greater team, such as creation of new website. Incumbent has access to the full variety of internal meetings and internship trainings NATO provides. Incumbent can serve as surge support for other teams as desired/work permits.
Participation in missions or training courses	Incumbent can participate in surge support for major NATO events. All training courses and briefings open to NATO interns will be open to the incumbent.

Section C: Required Qualifications



Academic background at least	Not relevant
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	Communication, journalism or a subject related to the work of the Alliance (political science, international relations, defence and security studies)
Language Skills	No further requirements, although of course we welcome knowledge of other languages including French and other Allied languages, or Russian.
Computer literacy	High level of digital literacy. Knowledge of all MS Office apps. Knowledge of common CMS a plus. Experience with databases a plus. Extensive use of social media a plus. In the case of interest in multimedia, knowledge of editing software or broadcast technology is a distinct asset.
Internship-related experiences	We would expect that the incumbent is familiar with teamwork and with an office environment. Experience in a multicultural environment is a distinct asset. Experience in an international organisation is a distinct asset. Experience in the NATO family is a distinct asset.
Additional skills/requirements	Strong communications skills. Strong presentation skills. Sound political judgment. Ability to work independently and as a collaborative and compassionate team member.
Additional comments	Thank you for the opportunity. We value creativity and an innovative spirit and enjoy empowering fellows to explore how their interests can be leveraged in an international environment in service of engaging external audiences in NATO's priorities. The previous intern on our team worked with the team and other stakeholders to conceptualise, develop, and produce a podcast.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	NATO07
Location:	Brussels, Belgium
Keyword:	Public Diplomacy Division - Strategic Communications

Section A: General Information

Name of host organisation	North Atlantic Treaty Organization
Internship Coordinator and/or Focal Point	Nevena MANOJLOVIC
Supervisor	Chris RILEY
Organisation's website	https://www.nato.int/

Section B: Placement Offer

Dates and duration of the internship	01.03.2023 - 31.08.2023, 6 months
Detailed description of the internship project(s); tasks assigned	The intern will be responsible for supporting NATO's campaigns work and specifically the liaison with campaign nations. NATO has been running integrated campaigns since 2017 with the aim of raising awareness, understanding of, and support for, the Alliance. NATO PDD provides direction and guidance for nations running their own campaigns and coordinates activity centrally. The intern will lead on this coordination and running monthly calls with national capitals to ensure synchronisation. They will be responsible for planning grids and the capture of data for the campaign related to evaluation and assessment. NATO has also embarked on running targeted, time-limited campaigns to specific audience segments, led from HQ. The intern will be responsible for supporting the planning and implementation of these campaigns and working with external agencies, delegations, national capital representatives and external stakeholders to ensure their success. They will also support work on campaign related conferences and events and all associated logistical tasks.
Training components and learning elements	The intern will have the opportunity to work on a wide range of varied tasks and have close contact with national government officials and external communications agencies. This will provide an excellent learning opportunity for the intern to learn the innovative communications practices from across NATO and the private sector.
Participation in missions or training courses	N/A

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No



Study Subjects	Varied academic backgrounds are welcome. Degrees in politics, international affairs, security and defence, communications and journalism particularly welcome.
Language Skills	A working level of French would be beneficial but not required. Knowledge of other NATO member state languages and Russian welcome.
Computer literacy	Complete proficiency with MS Office and skills with Photoshop, Adobe or other design programmes welcome.
Internship-related experiences	Previous experience in communications, either in government or the private sector, would be welcome.
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OAS
Location: Washington, USA
Keyword: Inter-American Cooperation/Political Forum

Section A: General Information

Name of host organisation	General Secretariat of the Organization of American States
Internship Coordinator and/or Focal Point	Maria Florencia Fernández Mego
Supervisor	María Fernanda Trigo
Organisation's website	http://www.oas.org/en/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Organization of American States (www.oas.org) is the world's oldest regional organization. It brings together all 35 independent states of the Americas and constitutes the main political, juridical, and social governmental forum in the hemisphere. Its work focusses on consolidating democracy, defending human rights, strengthening peace and security, and promoting development in the region. The OAS offers an opportunity for participants of the Carlo Schmid Programme for Internships in International Organizations and EU Institutions who have a keen interest in Latin America to join our Department for Effective Public Management for a limited amount of time and support the Department in all its three areas of work: Training; Technical co-operation; and Dialogue and good practices. Tasks assigned to the Carlo Schmid Programme participant would typically include the following:</p> <ul style="list-style-type: none">• Independently conducting research on various governance topics, such as public management, open government, transparency, citizen participation, corruption prevention, etc.• Assisting with all parts of seminar preparations, such as venue research, logistics, identification and invitation of speakers, writing session scripts, briefing speakers, etc.• Internal and external communication of the program.• Support a communication strategy for the Department, in particular regarding social media, Web activities, etc.• Contribute to the further conceptual development of projects• Participate in fundraising and partnership management activities <p>The final selection of projects and tasks assigned will depend on the needs of the respective projects and the applicant's personal interests and skill set.</p>
Training components and learning elements	<p>The placement offer includes the opportunity to work on different parts of the Department's work program, on issues such as Innovation and Modernization in Effective Public Management; Universal Civil Identity in the Americas; School of Governance related topics; Open Government, e-Government, e-Procurement, and Open Data. Beyond the project context, it provides an opportunity to get to know the</p>



	work and institutional dynamics of an international organization's headquarters in the inspiring international atmosphere of Washington, D.C. Thorough support and supervision will be provided by the Internship Coordinator and Head of Department. Beyond the project context, it provides an opportunity to get to know the work and institutional dynamics of an international organization's headquarters in the inspiring international atmosphere of Washington, D.C. Thorough support and supervision will be provided by the Internship Coordinator and Head of Department.
Participation in missions or training courses	A participation in the OAS internship program (with weekly meetings with all other OAS interns and presentations and visits to other international organizations etc.) is part of the internship. Participation in (national/international) missions is generally possible and envisioned, depending on the exact dates of the internship and events.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	International relations; Political Science; Innovation and Public Policy; Latin American Studies
Language Skills	While the organization's official languages are Spanish, English, Portuguese, and French, everyday business is conducted almost entirely in Spanish. Therefore, only applications from candidates with a solid knowledge of Spanish (C-1 level) and prior experience (internships, study-abroad programs, etc.) in Spanish-speaking countries can be considered.
Computer literacy	Microsoft Office, Social media literacy
Internship-related experiences	Prior experience in Spanish-speaking countries required. Background in democratic governance, transparency or related issues helpful but not required.
Additional skills/requirements	Ability to work independently and in a team; passion for intercultural work environments; flexibility and ability to work under pressure.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OECD01
Location: Paris, France
Keyword: Climate Policy

Section A: General Information

Name of host organisation	Organisation for Economic Co-operation and Development
Internship Coordinator and/or Focal Point	Sabrina STEFANER
Supervisor	Ivan Hascic
Organisation's website	https://www.oecd.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	The International Programme for Action on Climate (IPAC) supports countries in achieving their commitments under the UNFCCC Paris Agreement and seeks to speed up their transition towards net-zero emissions. The Carlo Schmid-fellow will work in the IPAC Unit of the OECD Environment Directorate and will contribute to its work in two respects: (i) develop new indicators for the IPAC Dashboard to help track countries' progress, and (ii) draft parts of the IPAC Annual Climate Monitor. For further information, see https://www.oecd.org/climate-action/ipac/
Training components and learning elements	The Carlo Schmid-fellow will be fully integrated in the work of the team (5-6 persons) and the Division (ca. 30 persons), participating in team and division meetings, and attending official meetings with country delegates (Working Parties, Committees, workshops) as pertinent. This will allow the intern to observe the functioning of the Organisation and learn about its working culture. There will be plenty of opportunities to collaborate with other departments in the Organisation, including the Statistics Directorate, the Centre for Tax Policy and Administration, the Economics Department, the International Energy Agency and the International Transport Forum.
Participation in missions or training courses	The intern may be asked to join the OECD delegation at relevant international meetings outside of Paris. If this is needed, the mission costs will be covered by OECD. OECD internal training courses can also be attended, on e.g. quantitative methods, statistical software and programming, report drafting, project management or language training. The Environment Directorate holds a series of "brown bag seminars" on current issues in environmental policy. In another series, OECD staff and external academics present their "work-in-progress" on a range of contemporary economics research (incl. productivity, employment, green growth, firm and industry analysis, etc). These are open to all staff to attend and/or lead if interested.



Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, environmental economics and policy, environmental science, econometrics or other quantitative methods.
Language Skills	Proven ability to draft clearly and concisely in English. Knowledge of other languages would be an asset.
Computer literacy	Excellent command of quantitative analysis methods and software (e.g. Stata, Python, R). Skilled in Microsoft Office products, especially Word, Excel, PowerPoint.
Internship-related experiences	Knowledge of principles of environmental economics is required. Familiarity with climate policy in OECD countries, and beyond, would be an advantage. Demonstrated ability to deal with technical subjects, write clearly, and summarise complex analysis concisely and in a manner accessible to non-expert audience.
Additional skills/requirements	Good communication and drafting skills. Good interpersonal skills, including the ability to establish and maintain good working relations with staff at all levels in a multicultural environment. Ability to work independently and as part of a high-performing team. Focus on delivering high-quality work and attention to detail.
Additional comments	The intern will work in a team of research economists on the frontier of applied environmental economics. Outcomes of this project will be summarised in a policy report or issued as an OECD Working Paper.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OECD02
Location: Paris, France
Keyword: SME digital and green transition

Section A: General Information

Name of host organisation	Organisation for Economic Co-operation and Development
Internship Coordinator and/or Focal Point	Sabrina STEFANER
Supervisor	Lucia CUSMANO
Organisation's website	https://www.oecd.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The twin transition towards a green and digital economy demands a large scale transformation of small and medium-sized enterprises (SMEs), which, in most economies, account for about two-thirds of employment, between 50% and 60% of value added and a large share of industrial emissions. Ensuring the uptake of digital technologies by all SMEs and entrepreneurs is key to fully unlocking the potential of the digital revolution at large, including the opportunities it offers for implementing eco-innovations and sustainable business models. Carbon footprint testing technologies, the tracing of sustainable materials in supply chains through distributed ledger technology, advances in robotics and smart technology open up new opportunities for SMEs to pursue efficiency, competitiveness and sustainability. However, engaging in the twin transition presents challenges for SMEs, which often lack access to strategic resources for the transformation, including knowledge, technology, and skills. The selected trainee will contribute to analytical work and policy dialogue on upskilling SMEs for a digital and sustainable future. The project aims to improve understanding about SME pathways towards the twin transition, analyse how digital technologies are enabling SME greening, assess skill needs and gaps in the transformation, and identify effective policy approaches to SME upskilling. The trainee will contribute to the collection and analysis of cross-country data and policy information, drafting of related OECD notes and reports, and dissemination activities, including by supporting the OECD participation to high-level policy fora. Through briefing notes and presentations, the trainee will also contribute to keep the OECD team abreast of new research and exploratory work of relevance to this area of work, emanating from governments, other international organisations, non-governmental organisations, academia and the private sector.</p>
Training components and learning elements	<p>Active professional development will be encouraged through the internship, both on the job, as well as through specific training sessions offered at the OECD Headquarters, in areas such as: i) Drafting, communication and presentations skills; ii) Data analysis; iii) Digital skills and information management.</p>



Participation in missions or training courses	The intern may be asked to accompany senior staff on missions, and will be engaged in preparatory work (eg drafting of notes, presentations, communication) and follow up with main stakeholders. The intern will participate to virtual missions relevant to the project.
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Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, economy of innovation, innovation management, business administration, corporate sustainability, public policy
Language Skills	Excellent verbal and written skills in English. Knowledge of other languages would be an asset.
Computer literacy	Experience in using office information technology and proficiency with Excel is required. Good command of more advanced statistical software such as Stata, SAS or SPS, would be an asset.
Internship-related experiences	Experience in research and analytical activities related with SMEs and entrepreneurship, through internships or previous employment, would be an asset.
Additional skills/requirements	Ability to organise and summarise complex material clearly. Good organisational and teamwork skills, ability to work in a multicultural environment, and to deliver under strict deadlines.
Additional comments	Throughout the duration of the internship, the trainee will have ample networking opportunities within the OECD, as well as with its expert and stakeholders networks. In particular, the trainee will have opportunity to gain experience with two main global initiatives of the OECD in this area, namely the OECD Digital for SMEs (D4SME) Global Initiative - a public/private platform on how to enable all SMEs to benefit from digitalisation - and the "Entrepreneurship Education, Collaboration, Engagement" (EECOLE) network, which connects Higher Education Institutions with partners in their knowledge and societal ecosystem, including SMEs and entrepreneurs.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OECD03
Location: Paris, France
Keyword: Advisory

Section A: General Information

Name of host organisation	Organisation for Economic Co-operation and Development
Internship Coordinator and/or Focal Point	Sabrina STEFANER
Supervisor	Amanda Gautherin
Organisation's website	https://www.oecd.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Office of the Secretary-General (OSG) supports the Secretary-General in implementing his strategic vision for the Organisation. Led by the Chief of Staff and the Deputy Chief of Staff, OSG works to add relevance and impact to the core products of the Organisation to: ensure that it remains on the cutting edge of policy analysis; foster horizontality among the different parts of the Organisation and ensure coherence and whole-of-government perspectives; deliver the timely and targeted policy advice its Members and stakeholders need; and supervise, in coordination with the Deputy Secretaries General, the work of the Organisation. OSG is looking for an intern to support the broad work of the Secretary-General. The successful candidate will welcome the challenges of working in a vibrant, fast-paced environment where team spirit is the key component. He/she should have very good drafting, communication and interpersonal skills and a strong commitment to make things happen.</p> <p>Main Responsibilities</p> <ul style="list-style-type: none">• Support the preparation of the Secretary-Generals meetings and event participation• Conduct research and analysis• Preparation of briefing notes and talking points;• Identification and analysis of background documents.• Drafting of meeting reports to inform management
Training components and learning elements	<p>The OECD Internship Programme has been designed to bring highly qualified and motivated students with diverse backgrounds into the Organisation to work on projects linked to the Strategic Orientations of the Secretary-General. Its main goal is to give to successful candidates an opportunity to improve their skills as well as the experience to work in a truly international environment.</p> <p>The trainee will learn about the strategic management of an international organisation, the creation of successful partnerships and gain insight into major corporate processes.</p>



Participation in missions or training courses	The intern will have access to a complement of corporate training courses that the OECD provides for its staff members. They will also have access to internal OECD training and seminars run by the policy specialists across the Organisation.
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Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics , international relations
Language Skills	Good knowledge of English and a willingness to learn French, the other official OECD language.
Computer literacy	Good computer literacy and knowledge of using Word, Excel and PPT.
Internship-related experiences	
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OECD04
Location: Paris, France
Keyword: Digitalisation; UX, UI, digital information repository

Section A: General Information

Name of host organisation	Organisation for Economic Co-operation and Development
Internship Coordinator and/or Focal Point	Sabrina STEFANER
Supervisor	Trish Lavery
Organisation's website	https://www.oecd.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The OECD is a global economic forum working with 38 member countries and more than 100 emerging and developing economies to make better policies for better lives. Our mission is to promote policies that will improve the economic and social well-being of people around the world. The Organisation provides a unique forum in which governments work together to share experiences on what drives economic, social and environmental change, seeking solutions to common problems.</p> <p>On behalf of the Secretary-General, the Executive Directorate (EXD) supports the Organisation in the following areas: financial and human resources management, information technology and internal communication services, conference management and security, translation and interpretation, knowledge and information management (in coordination with the Public Affairs and Communication Directorate) and all operational services including building infrastructure and logistics.</p> <p>As part of a collaboration between EXD and the UN's One Planet Network, there is an opportunity for an intern to lead a project to support the design of a digital repository of information that showcases recent advances in the field of behavioural insights/economics as applied to sustainable practices in organisations. The repository aims to collate relevant behavioural science scientific articles and case studies, in a way that is informative, engaging, and user-friendly.</p> <p>The intern would focus on employing user experience and design principles to validate assumptions about the repository audience in order to design a digital product that is fit for purpose. This might include conducting user research to investigate optimal ways of curating content, generating user profiles to better understand the audiences, identifying user needs and pain points with existing sites, and designing content structures and layouts that matches users' expectations.</p> <p>The intern will be hosted in the Executive Director's office as part of an innovative and dynamic team of highly skilled professionals. They will work closely with staff across the Executive Directorate, including the OECD's knowledge and information management services, the information technology and internal communication</p>



	<p>services, behavioural insights practitioners and designers in the Executive Director's office. They will have the opportunity to develop a broad understanding of the corporate services of the OECD, and the way in which behavioural insights is embedded across the Directorate to address the operational challenges that arise in the running of a large international organisation.</p> <p>Much work has been done in recent years to foster behavioural mindsets across various organisations and use behavioural insights to promote more sustainable staff behaviours in areas including travel, IT use, recycling, and resource use. These studies have not been collated to date but are increasingly called upon to help address the challenges and opportunities associated with more sustainable organisational behaviours. The development of a fit-for-purpose and easy to navigate repository which collates research findings and case studies will provide a single source of trusted information in an area which is becoming increasingly important as organisations respond to stakeholder expectations to transition to net-zero GHG emissions.</p>
Training components and learning elements	The intern will be supervised by an experienced behavioural insights practitioner that can provide guidance and coaching on all elements of the project and will liaise closely with OECD staff in the IT services and information management.
Participation in missions or training courses	The intern will have access to a complement of corporate training courses that the OECD provides for its staff members. They will also have access to internal OECD training and seminars run by the policy specialists across the Organisation.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	digitalisation; design thinking; UX; systems thinking; digital strategy; digital communications; database creation; behavioural insights or behavioural economics; sustainability.
Language Skills	An excellent command of one of the two official languages of the OECD (English and French). A working knowledge of, or willingness to learn the other language would be an advantage.
Computer literacy	Advanced computer literacy is required. Experience in database creation, website design, data and information visualisation or UX/design would be an advantage.
Internship-related experiences	Knowledge of behavioural science or sustainability science would be an advantage but is not required.
Additional skills/requirements	The candidate should possess solid quantitative and IT skills; excellent drafting and communication skills; and be capable of working in multicultural and international team environment.
Additional comments	The scope of the project can be altered to fit the experience and skills of the intern if required.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OECD05
Location: Paris, France
Keyword: Governance of international investment

Section A: General Information

Name of host organisation	Organisation for Economic Co-operation and Development
Internship Coordinator and/or Focal Point	Sabrina STEFANER
Supervisor	Joachim POHL
Organisation's website	https://www.oecd.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>International investment is one of the main drivers and components of globalisation, along with trade and the movement of people. It is also one of the main conduits for technology diffusion, including digital and green technologies. With the outcomes of globalisation for peoples' lives increasingly under the spotlight and international competition for technologies of the future growing, the governance of international investment and the actors who decide on the rules are central to shaping globalisation. Investment treaties and their interaction with the climate crisis and investment in the green energy transformation; investment screening especially of digital technologies and the future of research and global cooperation; and ""decoupling"" are among the many issues that the Carlo Schmid fellow would work on in the multicultural and multidisciplinary team at the OECD.</p> <p>The main task of a Carlo Schmid fellow in this project would be to track and analyse trends and policies in over 60 economies in relation to how international investment is perceived and regulated, and which implications this has for the transformation towards a green and sustainable global economy, how it promotes or stifles the development and diffusion of digital technologies, and whether the future will see one world economy or whether economic interactions will be taking place within ""decoupled"" groups of countries that watch each other with suspicion.</p> <p>The Carlo Schmid fellow will contribute, rather than just observe, to analysis of how governance instruments such as international treaties and domestic rules further or hinder transitions towards greener and sustainable economies, whether international economic interactions attenuate or raise suspicion among countries, and will develop proposals for governments to improve equitable and sustainable outcomes of the potential that international investment offers. She or he will analyse policies, identify their implications, benchmark them against international standards and disciplines and will contribute to reports and conferences directed at senior investment policymakers and treaty negotiators.</p> <p>This opportunity should interest anyone who is interested in understanding how international and domestic rule-making shape the world economy and its outcomes</p>



	and who would like to make a contribution to better international investment policies for better lives.
Training components and learning elements	The Carlo Schmid Fellow will gain a first-hand understanding of challenges that policy makers from over 60 countries are facing with respect to regulating international investment; will contribute to developing strategies and products that an International Organisation can contribute to educate and guide governments; will learn which tools and methods International Organisations employ to communicate their vision while navigating political pressure and complexities. She or he will participate in all policy dialogues, conferences or events that the OECD organises during her or his stay, and will be encouraged to participate in the many events to which OECD experts are invited or where they speak.
Participation in missions or training courses	The intern will have access to a complement of corporate training courses that the OECD provides for its staff members. They will also have access to internal OECD training and seminars run by the policy specialists across the Organisation.

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	law, political or social science
Language Skills	any additional language or cultural experience is an asset
Computer literacy	standard office applications only, with EXCEL proficiency being an asset
Internship-related experiences	
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OECD06
Location: Paris, France
Keyword: Digitalization and societal well-being

Section A: General Information

Name of host organisation	Organisation for Economic Co-operation and Development
Internship Coordinator and/or Focal Point	Sabrina STEFANER
Supervisor	Leshner Molly
Organisation's website	https://www.oecd.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Digital transformation affects society and culture in complex and interrelated ways as digital technologies dramatically change the ways in which individuals, firms and governments interact among and with one another. Societal effects of digital transformation are complex because overall impacts are often not clear-cut and may vary across countries. For example, digital technologies provide opportunities to enhance access to information (a free and interconnected Internet), improve health care (e.g. tele-medicine), and enrich education (e.g. massive open online courses). On the other hand, challenges arise related to work-life imbalances; the segregation of people into relatively isolated, like-minded groups; negative mental health outcomes such as screen addiction, depression and cyberbullying, including among children; and the emergence of digital divides (e.g. in skills).</p> <p>For digital transformation to work for growth and well-being, it is essential to support a positive and inclusive digital society. This project will seek to analyse some of the major areas of concern about the impacts of digital technologies on society which could include, inter alia, persistent digital gender divides in terms of education, skills, and connectivity; mis- and disinformation online; digital addiction among children, teens and adults; and digital privacy and security concerns, among others. The selected candidate would be tasked with undertaking original, evidence-based research on one or more topics under the broad theme of "improving well-being in the digital age" and drawing policy implications/recommendations for OECD Member countries from this research.</p>
Training components and learning elements	All training courses offered to OECD staff will be open to the selected candidate.
Participation in missions or training courses	No missions are envisaged. The selected candidate may enroll in the full range of training courses open to OECD staff.



Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, digital economy, social sciences
Language Skills	Knowledge of French (B1/B2) would be an advantage.
Computer literacy	Knowledge of one statistical software (STATA, SAS, Python, R) would be an advantage.
Internship-related experiences	
Additional skills/requirements	Good drafting skills in English
Additional comments	Selected candidates will be asked to provide a writing sample (in English).



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OECD07
Location: Paris, France
Keyword: Digital Economy, Tax transparency, Crypto Assets

Section A: General Information

Name of host organisation	Organisation for Economic Co-operation and Development
Internship Coordinator and/or Focal Point	Sabrina STEFANER
Supervisor	Achim Pross
Organisation's website	https://www.oecd.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>As the world economy gets increasingly digital, the OECD is developing policy to address the changes this entails. In the tax arena, the OECD is at the forefront for designing a new international tax architecture to ensure the fair and effective taxation of multinational companies active in the digital economy, therewith making the global tax system more sustainable and future-proof. In this respect, over 130 jurisdictions, including all G7, G20, EU and OECD Members have agreed in 2021 to swiftly deliver a comprehensive two-pillar solution that will allocate a taxing right to market jurisdictions and introduce a 15% Global Minimum Tax. In order to deliver these outcomes, the OECD is now drafting a comprehensive implementation package, covering domestic model rules, international agreements and administrative procedures. A crucial aspect of this work is to ensure that mechanisms are developed to allow digital companies in scope of the new rules to obtain (early) certainty on their tax obligations from the tax administrations in the countries in which they are active and subject to tax under the new taxation framework for the digital economy.</p> <p>In addition, the OECD has played a leading role in developing policy in the area of tax transparency and exchange of information. In particular, the OECD/G20 Common Reporting Standard (CRS) adopted in 2014 has put an end to bank secrecy and ensures that information on foreign bank accounts is exchanged automatically. To keep the standard robust towards the future, The OECD is now in the midst of updating the CRS to ensure that digital money products are included in its scope and is working on a new tax transparency policy for the crypto-asset sector, both of which are for delivery in 2022.</p> <p>The intern will be assigned to the International Cooperation and Tax Administration Division of the Centre for Tax Policy and Administration (CTPA/ICA). S/he will support the above-mentioned work on tax transparency and tax certainty under the supervision of the relevant Heads of Unit.</p> <p>Research, analysis, and drafting</p> <ul style="list-style-type: none">• Contribute to research, analysis and drafting in relation to the work on Tax



	<p>Certainty and Tax Transparency</p> <ul style="list-style-type: none">• Support the review and integration of input from Working Party and Committee members and business representatives into technical documents• Analyse stakeholder input• Provide support for the relevant Working Party meetings, including input into working papers, briefs and summary records• Liaison, representation and communication• Prepare briefs and PPT presentations for Working Party and Committee delegates• Support the preparation of business consultation documents and attend business consultation meetings as required• Monitor media coverage• Support the work of other teams across the CTPA's International Co-operation and Administration Division and liaise with other parts of CTPA as required
Training components and learning elements	<ul style="list-style-type: none">• Drafting of policy papers and briefs• Negotiation of international policy between governments in a consensus-based setting• Acquiring knowledge on international tax law and related policy issues
Participation in missions or training courses	<ul style="list-style-type: none">• Possibility to enroll to internal corporate trainings where needed.• Possible missions if needed.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Law or Economics, ideally with knowledge of (international) tax law
Language Skills	Fluency in one of the two OECD official languages (English and French) and knowledge of the other, with a commitment to reach a good working level.
Computer literacy	Microsoft office, Internet
Internship-related experiences	Profession experience in the field of taxation, in an international environment.
Additional skills/requirements	Good knowledge of the principle of international taxation. Experience in drafting reports, briefings and presentation in the area of tax. Analytical thinking, Drafting skills, Flexible thinking, Teamwork.
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OECD08
Location: Paris, France
Keyword: Data digitalization

Section A: General Information

Name of host organisation	Organisation for Economic Co-operation and Development
Internship Coordinator and/or Focal Point	Sabrina STEFANER
Supervisor	Diane Cameron, Head of the Division of Nuclear Technology Development and Economics
Organisation's website	https://www.oecd.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The OECD Nuclear Energy Agency (NEA) is an intergovernmental agency that facilitates co-operation among countries with advanced nuclear technology infrastructures to seek excellence in nuclear safety, technology, science, environment and law. The NEA operates within the framework of the Organisation for Economic Co-operation and Development (OECD). Recent NEA studies highlighted the potential for digital technologies to reduce nuclear construction costs, foster positive learning and continually improve operations of nuclear power plants. Digital systems can provide increased productivity, improved engineering methodologies, improved supply chain integration, enable different operating modes and the online monitoring of components, and these can make nuclear plants more safe and cost-effective to build and operate. In this context, the NEA has launched a new initiative to explore the opportunities and challenges associated with digital transformation throughout the whole lifecycle of a nuclear power plant: design, construction, operation and dismantling. It focuses on mature solutions and incremental innovations which are consistent with the near-term learning pace of nuclear power, while providing some indications on future developments in digitalized nuclear systems.</p> <p>The interns will participate in these NEA activities focusing on issues such as, how digital technologies can affect nuclear safety, how to ensure a future for safe nuclear power plant operation using robotics, and how advanced manufacturing can be adopted at nuclear facilities. These technologies will require a high level of engineering ingenuity and new understanding of the value of data — and that with immediate effect. The interns are expected to contribute to the data analyses and visualisation; assist in the preparation of relevant studies and publications.</p> <p>Besides that, the interns will be able to further contribute to the digitalization of NEA products, enhancing data governance / data integrity of the NTE databases, improving visualisation of NTE charts and dashboards.</p> <p>Participation in these activities will require strong communication skills (written and oral) and a proven ability to work in an inter-disciplinary setting, ability to present the</p>



	results of the study and to deliver key messages to a broad audience, as well as technical experts.
Training components and learning elements	The interns will be part of an international team of high-skilled professionals, working on real-life projects; they will be able to attend conferences, workshops and technical meetings, relevant to their research
Participation in missions or training courses	The interns are encouraged to participate in language lessons and other courses offered by the OECD

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Computer Science & Information Systems; Mathematics; Economics; Engineering
Language Skills	An excellent command of one of the two official languages of the OECD (English and French). Knowledge of other languages used at the OECD would be an asset.
Computer literacy	Demonstrated knowledge of R (including working with Rstudio and/or Rshiny) or Python scripting languages; Knowledge of collaborative version control git-based platforms (Git, GitHub or GitLab); Some knowledge of prior work structuring a database would be an asset.
Internship-related experiences	Solid quantitative and IT skills; Data analyses and visualisation; Assistance in the drafting of publications; Ability and willingness to work in a multicultural and international team environment
Additional skills/requirements	Strong communication skills (written and oral) and a proven ability to work in an inter-disciplinary setting
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OECD09
Location: Paris, France
Keyword: Cyber risk

Section A: General Information

Name of host organisation	Organisation for Economic Co-operation and Development
Internship Coordinator and/or Focal Point	Sabrina STEFANER
Supervisor	Jack Radisch
Organisation's website	https://www.oecd.org/

Section B: Placement Offer

Dates and duration of the internship	05.09.2022 - 03.03.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Seizing the benefits and opportunities of increased digitisation comes with a responsibility to address the risks that come with these new ways of delivering government and public services.</p> <p>This is precisely where the OECD High Level Risk Forum (HLRF) operates, providing a key space for exchanges between senior officials from ministries of security, prime ministers offices and disaster risk management agencies on how to manage major societal risks and build resilience to extreme events.</p> <p>The Risk Management Unit supports the work of this formal OECD working group through policy oriented research and technical advice. It also provide cross country analysis to aid the design, implementation and monitoring of national and transboundary policies for more resilient economies and societies.</p> <p>It is currently focusing on the following research areas related to digitization:</p> <ul style="list-style-type: none">• Emerging digital risks. This research focuses on the convergence of trends in technology, economics, climate, and demographics to forecast how current understandings of major risks are evolving, and to reduce blind spots in government strategies for the management of disasters and highly disruptive events.• Good Governance for Critical Infrastructure Resilience. Interdependent and transboundary infrastructures are the functional backbone of globalization and developed economies. We are also carrying out country case studies on governance of interconnected systems where disruptions would lead to cascade effects with major economic and societal impacts. These reports are supplemented by OECD indicators that compare and contrast governance models to ensure continuity of essential services.• The tasks of the Carlo Schmid intern will include working with the Risk Management Unit team to, inter alia:• carry out research and draft policy briefs/think pieces on cyber-risks to critical infrastructure, including ransomware attacks, focusing on the role of public policy for enhancing policies and institutional arrangements with operators that



	<p>boost resilience to such events;</p> <ul style="list-style-type: none"> • carry out research on new developments in digital, including disinformation, and collecting good practices in the assessment of risks that disinformation campaigns pose to state security and stability; • Contribute to the HLRF programme of work including through focused thematic research, support for policy dialogues, and communications efforts; • Support research and identification of indicators, analysis of trends related to country implementation of the OECD Council Recommendation on Governance of Critical Risks; • Support preparations for meetings, workshops and missions related to the HLRF, drafting of concept notes and summary records
Training components and learning elements	<p>The Carlo Schmid intern will gain:</p> <ul style="list-style-type: none"> • A solid understanding of the OECD policy positions on risk management, how governments apply them and their application to the broader global agendas, including the Sustainable Development Goals; • Research skills related to the policy work of the organisation; • Exposure to the working methods of the OECD, particularly with regard to horizontal work, as well as cooperation with the private sector and civil society; • Insight into the wide array of OECD indicators, statistical tools and databases; • Experience from participating in various OECD meetings (conferences, committee meetings, workshops); • Practical and theoretical training through OECD-offered courses; • This placement will also provide the intern the opportunity to work with a senior international team who are experienced in mentoring interns to a high standard.
Participation in missions or training courses	<p>The intern will be encouraged to attend high level intergovernmental meetings in Paris and may be requested to accompany OECD staff on missions abroad. The intern will also benefit from a wide range of training courses available to OECD staff, as well as those offered by other international organisations we work closely with (such as the European Commission, the World Bank and specialised UN agencies).</p>

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	A university degree in public policy, information or environmental sciences or economics. Candidates should have completed at least a basic course in statistics.
Language Skills	Fluency in French or Spanish would be an asset. Additional language skills are highly desirable.
Computer literacy	Experience with Word, PowerPoint and Excel as well as web research skills are required. Skills and knowledge of the use of statistical and visual communication tools would be an advantage.
Internship-related experiences	(Internship) experience in a Ministry or another policy-research institution would be an advantage.
Additional skills/requirements	<ul style="list-style-type: none"> • Knowledge of global economic, social and cyber policy issues and challenges • Solid drafting skills and analytical capabilities; • Knowledge in statistical analysis; • Ability to formulate and advance initiatives with energy and commitment; • Excellent team player with the ability to perform different functions in a multi-disciplinary team, in a fast-paced environment.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OECD10
Location: Paris, France
Keyword: Economic and structural reforms

Section A: General Information

Name of host organisation	Organisation for Economic Co-operation and Development
Internship Coordinator and/or Focal Point	Sabrina STEFANER
Supervisor	Filippo Cavassini
Organisation's website	https://www.oecd.org/

Section B: Placement Offer

Dates and duration of the internship	05.09.2022 - 24.02.2023, 5,5 months
Detailed description of the internship project(s); tasks assigned	<p>The Economics Department (ECO) aims at enhancing economic performance in Member and non-Member countries through sound and innovative policy advice with a view to seeking an inclusive and durable increase in living standards. It deals with a wide array of policy areas combining macro-economic management, with a strong emphasis on structural policy issues to address policy objectives covering material well-being, social concerns and green aspirations. Its policy advice is derived from a variety of sources such as country surveillance, cross-country benchmarking and evidence derived from empirical research. The selected person will contribute to projects aimed at enhancing economic performance. S/he will be part of a small team responsible for supporting structural policy advice projects and work under the supervision of the Senior Economist managing the team. S/he will be expected to interact with a broad array of stakeholders, including other OECD Directorates, governments, non-government stakeholders, other international organisations and academics. Main tasks will include:</p> <ul style="list-style-type: none">• Conduct research and analysis on key economic and structural reforms issues, including country-specific economic and sector challenges and on-going and planned economic and structural reform initiatives.• Contribute to the drafting of policy notes providing advice and recommendations to countries on options for policy reforms, drawing on good international practices.• Contribute to the drafting of reports on addressing economic and sectoral challenges in OECD and partner countries, including by taking responsibilities for the background research and the development of relevant sections of the reports.• Drafting of country-tailored research covering strategic sectors in order to identify key reforms to improve the competitiveness and productivity of countries and project proposals on key policy areas.• Participate in fact-finding and policy missions (virtual or physical) to discuss draft policy advice and actions, including by presenting some of the initial finding



	<p>to senior officials.</p> <ul style="list-style-type: none"> Support the horizontal coordination, monitoring and implementation of OECD projects with member and non-Member countries, including by liaising and collaborating with other divisions and directorates in the OECD, as required.
Training components and learning elements	<p>Economic analysis (including use of quantitative methods)</p> <p>Project management and co-ordination</p> <p>On-the-job presentation and communication skills (through the participation in technical and high-level meetings with policy makers)</p>
Participation in missions or training courses	<p>Participation in fact-finding and policy missions with senior policy makers for the implementation of policy advice projects</p> <p>Training in analytical tools (R, Stata) as offered by the Department</p>

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	<p>Macro and microeconomics</p> <p>Econometrics</p> <p>International Economics</p> <p>Industrial Organisation</p> <p>Behavioural Economics</p> <p>Politics</p> <p>Public Law</p> <p>Administrative Law</p> <p>Public Management</p>
Language Skills	<p>Very good drafting skills in English required</p> <p>French (good level as this is the other official language of the OECD)</p> <p>Other languages would be an asset to interact with country officials - for instance: Spanish (speaking and reading)</p> <p>Italian (speaking and reading)</p>
Computer literacy	<p>Office package with good proficiency in Excel</p> <p>Stata, R and other analytical tools desirable</p>
Internship-related experiences	Experience in economic research and analysis, policy formulation acquired for example in a national/local government and/or consultancy working with public institutions
Additional skills/requirements	Experience/demonstrated ability to build networks and connect with officials to facilitate dialogue and sharing of experience
Additional comments	The internship will offer a unique opportunity to work on different countries and economic policy areas. The work is fast-paced and innovative and the work environment is convivial and conducive to thinking innovatively and outside the box



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	OECD11
Location:	Paris, France
Keyword:	Digitalisation for economic transformation

Section A: General Information

Name of host organisation	Organisation for Economic Co-operation and Development
Internship Coordinator and/or Focal Point	Sabrina STEFANER
Supervisor	Annalisa Primi
Organisation's website	https://www.oecd.org/

Section B: Placement Offer

Dates and duration of the internship	15.09.2022 - 14.03.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The internship will take place within the Economic Transformation and Development Division (ETDD) of the OECD Development Centre. The ETDD carries out high-impact global research and policy advice with and for developing countries on industry, trade, innovation, infrastructure and territorial development with a view to supporting developing countries better navigating the evolving globalisation landscape and crafting and implementing better development strategies. The Economic Transformation and Development Division hosts, among other projects, the OECD Initiative for Policy Dialogue on GVCs, Production Transformation and Development, Cities Connect, the initiative for policy dialogue on intermediary cities (co-managed with UN-Habitat), and implements the Production Transformation Policy Reviews.</p> <p>The intern would join a dynamic team and engage in the tasks below, supporting the implementation of the ETDD's programme of work related to the digital transformation. Tasks are expected to be refined according to particular skills, background and interests.</p> <ol style="list-style-type: none">1. Policy research and analysis on the future of supply chains Digitalisation is deeply transforming the way production and trade are taking place nowadays, shaping the opportunities for developing countries to participate in the global economy. This project explores the impact of digitalisation on the geographical and business organisation of supply chains worldwide identifying scenarios for going forward and areas where developing countries will need to mobilise investments and partnerships to succeed. The candidate will support this area of work by: <ul style="list-style-type: none">• Carrying out data collection and empirical analysis on digitalisation• Helping to construct case studies on the uptake of digital technologies and their impact on the organisation of trade and production networks• Supporting in the data treatment - their interpretation and use- as well as developing graphical representations summarising complex messages for wide range of audiences



	<p>2. Policy research and analysis on start-ups for development</p> <p>Digital technologies are enabling the emergence of start-ups across the world, beyond the confines of Silicon Valley. This project will explore ongoing trends and future scenarios focusing on the Asia Pacific and/or Africa. The candidate will support this area of work by:</p> <ul style="list-style-type: none">• Carrying out data collection and comparative analysis on the dynamics of start-up ecosystems selected countries• Drafting of high-quality empirical analysis on start-up development to contribute to upcoming publications, policy notes and briefs• Providing support in the organisation of talks, roundtable and peer learning meetings
Training components and learning elements	<p>During the internship, the candidate will have an opportunity to learn how to conduct empirical and policy research to OECD standards and how to target outputs to different audiences. Being a major hub for policy makers to discuss ongoing developments in digital policies, standards and regulations, the intern will be exposed to frontline discussions on the topic. Additionally, the OECD offers a wide range of training opportunities depending on candidate skills and interests, such as language learning, and various e-learning modules.</p>
Participation in missions or training courses	<p>The intern will have the opportunity to attend high-level bilateral meetings in Paris and on mission if required. Additionally, there will be opportunities to attend and support the Plenary Meetings of the OECD Initiative for Policy Dialogue on GVCs, Production Transformation and Development that bring together high-level policy-makers, private sector and other experts from Africa, Asia and Latin America, either on-site or on mission if required.</p>

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, Development Economics, International Development, International Relations, Business Studies, Regional Studies, Data Analysis, Statistics
Language Skills	Knowledge of other languages is an asset, such as French (C1), Spanish (C1), Arabic (C1) or Chinese (C1),
Computer literacy	Proficiency in the use of standard software applications including tools for presentation and communication (MS Office including MS Word, Excel and PowerPoint) is required.
Internship-related experiences	Previous professional experience in an international organisation or non-governmental organisation is an advantage.
Additional skills/requirements	Ability to write clearly, succinctly, precisely and logically in excellent English is required. Ability to work efficiently and keeping strict deadlines is required. Familiarity with standard database and data visualisation such as Stata and R would be an advantage. Knowledge and interest of development economics, trade, structural transformation and innovation policies would be an advantage.
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OHCHR1
Location: Brussels, Belgium
Keyword: Human Rights, resource mobilization and partnerships

Section A: General Information

Name of host organisation	United Nations Office of the High Commissioner for Human Rights
Internship Coordinator and/or Focal Point	Ferran J. Lloveras
Supervisor	Ferran J. Lloveras
Organisation's website	www.ohchr.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The intern will be part of the team of the Donor and External Relations (sub)Section at OHCHR's Regional Office for Europe in Brussels. In function of his/her background and expectations, s/he will be assigned to work on a part or parts of the section's areas of concern, as follows:</p> <ul style="list-style-type: none">• Donor intelligence/strategy: the section gathers information about EU external action priorities and policy and related funding opportunities in a range of areas related to Human Rights, in order to match them with OHCHR programme priorities and thus identify possible areas of partnership;• Fundraising: Dexrel in Brussels supports OHCHR staff all over the world in their fundraising activities with the EU, through the preparation of high quality proposals anchored in OHCHR programme priorities, in coordination with thematic units at HQ in Geneva and/or in field locations, as well as entertaining relationships with key counterparts in the European institutions, and ensuring a proper flow of relevant information in matters of concern (e. g. Human Rights situation in specific countries where partnerships are in place);• Project portfolio management: the Dexrel (sub)section in Brussels works in coordination with the Dexrel section in Geneva of which it is part. As such it supports OHCHR staff implementing EU-funded projects. Presently these amount to a total value over 67 million EUR, and concern a diverse range of countries across all world regions, as well as different thematic priorities (e.g. Human Rights Defenders, Peace and Security, reporting to HR Treaty Bodies, etc.);• In these work streams s/he will be required to perform the following tasks:• Research and prepare reports, briefing notes and other written documents on donor intelligence matters (e. g. possibilities for fundraising related to Human Rights and Climate Change/HR and the Environment), with special attention to the activities of the European Parliament relevant to Human Rights and to fundraising for OHCHR;• Supporting project implementation with a special emphasis on timely monitoring



	<p>and reporting on selected projects, in due coordination with HQ or field units involved;</p> <ul style="list-style-type: none"> • Contributing to the preparation of high quality project proposals and related information in the context of the negotiation of EU contributions to OHCHR; • Representing, as appropriate, OHCHR in relevant meetings and consultations with partners in the region, with special attention to relevant public presentations; • Perform other duties as requested by the Office Team.
Training components and learning elements	<p>Supervision will include periodic review and discussion of research/creative assignments, so as to learn about appropriate content and registers. This will in turn help properly integrate the fellow's contribution in the workflow of the office, and provide him/her with a progressive understanding of the organization of the office, and of how its stated objectives are translated into concrete day-to-day action and tasks.</p> <p>The fellow will take part in weekly coordination meetings, as part of the office's team. These will be supplemented by at least one weekly meeting with the supervisor and others as needed.</p>
Participation in missions or training courses	<p>S/he will participate in office-wide training sessions, be invited to attend out-of-office meetings, briefings and conferences. In particular, hearings at relevant commissions of the European Parliament and other public presentations will be regularly on offer, if not integral part of the tasks.</p>

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Advanced university degree in economics, business administration, law, political science, international relations or related areas of social sciences or humanities. A human rights specialization would be an additional asset.
Language Skills	Very good knowledge of English as required by the CSP. Advanced knowledge of French and/or Spanish would be a strong asset. Other EU languages might prove useful.
Computer literacy	Proficiency in Microsoft Office applications, and other commonly used IT tools. Knowledge of social network applications is an asset.
Internship-related experiences	Previous internship experiences in similar environments are desirable, but not a must.
Additional skills/requirements	<p>UN competencies of value to the UN are:</p> <p>Teamwork - works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others. Communication - speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately. Planning and organizing - identifies priority activities and assignments; adjusts priorities as required. Monitors and adjusts plans and actions as necessary.</p> <p>The intern will be part of a working environment which revolves around the development of such competencies. As such, ensuring good guidance to use and foster such competencies is part and parcel of the tasks of the supervisor.</p>
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: OHCHR2
Location: Geneva, Switzerland
Keyword: Human Rights Education, Training and Learning

Section A: General Information

Name of host organisation	United Nations Office of the High Commissioner for Human Rights
Internship Coordinator and/or Focal Point	Theresia Redigolo
Supervisor	Theresia Redigolo
Organisation's website	www.ohchr.org

Section B: Placement Offer

Dates and duration of the internship	01.10.2022 - 31.03.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Office of the High Commissioner for Human Rights (OHCHR) has an exciting fellowship position in training, learning and staff development to offer. The dynamic and pro-active staff development team is looking for a Carlo Schmid fellow who is energetic, creative, analytical and highly interested in shaping a culture of learning and skills development in the area of human rights education and management training at OHCHR Geneva, New York and in more than 50 field offices.</p> <p>Under the supervision of the Training Officer, the Carlo Schmid fellow will:</p> <ul style="list-style-type: none">• Help to ensure the effective implementation of management and human rights-related training courses, seminars and workshops• Assist with the facilitation/moderation of workshops, seminars, trainings.• Contribute to the design and delivery of webinars, e-learning programmes and assist in providing blended-learning solutions to Human Rights Officers and programme managers.• Participates in the staff development needs analysis and recommends appropriate training actions to enhance peer-learning and knowledge sharing.• Assists in designing training materials to be used for strategic team building activities.• Keeps up-to-date with recent developments in the area of staff development, through research and contacts with learning experts.• Undertakes specific assignments in support of new or enhanced UN Secretariat Human Resources / Staff Development policies and initiatives and contributes to their successful implementation in OHCHR (e.g. staff mobility, enhanced staff performance appraisal, career support activities, etc).• Assist in the evaluation of seminars, courses and workshops.• Possibility to collaborate with the Human Rights Training Section (METS/OHCHR) in developing capacity building through training in the area of the sustainable development with its social, economic and environmental dimensions.



Training components and learning elements	<p>After the assignment the Carlo Schmid Fellow will be able to:</p> <ul style="list-style-type: none">• Have an excellent understanding of the Office of the High Commissioner for Human Rights, its structure and its on-going human resources management reform;• Plan, design, deliver, and evaluate training and learning activities.• Understand the challenges of Staff Development / Training / Human Resources Management in a multicultural environment• Demonstrate strong oral and written communication skills;• Comprehend United Nations guidelines, policies and procedures in the context of human rights.• Have a good understanding of career development in the United Nations system.
Participation in missions or training courses	<p>The Carlo Schmid Fellow will have the opportunity to participate in the OHCHR Orientation Programme which is specially designed for new staff members. The Carlo Schmid Fellow can also take part in other learning/training programmes that the team is organising or are offered in-house. The Carlo Schmid Fellow is invited to participate in the Geneva Learning Network.</p>

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Business Administration or Public Administration Management, Political and Social Science with an interest in Human Rights. Knowledge about Human Resources Management and Staff Development / Training would be an asset.
Language Skills	Fluency in oral and written English; a good knowledge of French or another UN language is an advantage.
Computer literacy	Excellent knowledge of Microsoft computer graphics and spreadsheet programmes is required (Word, Excel and Powerpoint). Experience with Zoom/ webinar technologies and learning applications would be an asset.
Internship-related experiences	<p>UN Competencies:</p> <ul style="list-style-type: none">• Communication: Ability to write in a clear and concise manner and to communicate effectively orally.• Teamwork: Good interpersonal skills; ability to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity;• Client Orientation: Ability to identify clients' needs and appropriate solutions; ability to establish and maintain productive partnerships with clients;• Professionalism: Basic skills in identifying and resolving well-defined problems in the area of human resources management;• Technological awareness: Excellent computer skills, including proficiency in Microsoft Word, PowerPoint, Excel and Access.
Additional skills/requirements	Enthusiasm for learning delivering trainings online with cutting-edge technology tools would be a great asset and highly valued.
Additional comments	Ms. Theresia Redigolo (Carlo Schmid Alumni - 1st CSP Group in 2001) will be supervising the work of the Carlo Schmid Fellow in order to allow for the best training/coaching possible during the duration of the internship.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	UNAIDS1
Location:	Lima, Peru
Keyword:	Building community resilience in the midst of two pandemics

Section A: General Information

Name of host organisation	The Joint United Nations Programme on HIV/AIDS
Internship Coordinator and/or Focal Point	Yanick Maxi
Supervisor	Dr. Andrea Boccardi Vidarte
Organisation's website	www.unaids.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Under the supervision, direct guidance and mentoring of the UNAIDS Country Director (UCD) for Peru, Ecuador and Bolivia, the intern will support the work of the UNAIDS Country Office strengthening communities of people living with and affected by HIV and key populations in the three countries through the following tasks:</p> <ul style="list-style-type: none">• Building strategic alliances among civil society and communities of people living with HIV and key populations with government and other national counterparts to establish a national partnerships to address stigma and discrimination in six settings (healthcare, education, justice, workplace, community and emergencies).• Promoting community led implementation of evidence based human rights programs to eliminate all forms of HIV related stigma and discrimination in different settings, including monitoring (observatories) the implementation of national laws, policies and international commitments signed by the government that aim to reduce inequalities and protect their rights including access to health services free of discrimination, justice, social protection benefits, education and work.• Providing support to Joint UN Team on AIDS in the Andean countries on the implementation, monitoring and reporting of UBRAF funding.• Assisting in day to day tasks in support of the technical team: Manage social media accounts, organize webinars, conduct research on topics related to priority programs, gather materials required to begin a new project, develop charts and graphs, briefs, reports and presentations)
Training components and learning elements	The UNAIDS Global Centre will provide the intern with online tools, applications and a learning platform (PALM- Performance Learning Management) where the candidate will find the latest of UN wide trainings on Human Rights Principles, Gender Based Violence, Ethics and Integrity at the UN, Well being, Performance Management, Personal effectiveness, etc. Additionally programmatic webinars are conducted monthly on different technical topics. At country and



	regional level UNAIDS produce briefings and webinars on thematic of interest of the country and partners with Academia to produce capacity building sessions to counterparts and UN staff on strengthening civil society capacities, governance, strategic planning, monitoring projects, reporting, etc . The intern will be engaged from the initial stage of defining agenda of the meetings, content of the curricula and developing presentations, always with the accompaniment of advisers of the office. The intern will integrate the technical team and will attend their weekly meetings will be able to access thematic UN Courses in areas related to priority programmatic areas of his/her interest.
Participation in missions or training courses	Peru is gradually opening its borders and reducing the lock down measures due to reduction of the number of new COVID-19 infections and increase of vaccination of the population. The government and the UN Resident Coordinator Office keeps the policy of 100% of teleworking mode. It is expected that for December 2021 policy will be changed to a hybrid modality. (See above)

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Social Sciences like Public Health, Human Rights, Political Science, International Relations, Communication, Psychologist, Anthropologist, etc.
Language Skills	Spanish is a must (local language), english an asset.
Computer literacy	Knowledge and use of standard computer software: Microsoft Word, Excel, Power Point and equivalent Google applications.
Internship-related experiences	I would love to have the interest of an intern that may have the ability to 1. work effectively in teams, adapt and integrate easily with the team, work cooperatively in support of team objectives. 2. convey ideas and thoughts in a clear and convincing way in one-on-one discussions or groups presentations and ability to produce clear correspondence and written reports. 3. effectively apply their knowledge and skills to the job, and to consistently learn and improve performance. 4. show initiative and enthusiasm in their work, effectively organize and manage time, and deliver high-quality results in line with agreed objectives. 5. innovate and find new ways of working and improving results while maintaining a strong service orientation. 6. take ownership of assigned responsibilities, to be productive, fulfill commitments and use resources responsibly.
Additional skills/requirements	A person sensible to inequalities, that puts people at the center, invests quality of time in responding to emerging needs of most vulnerable populations we work with, ready learn and to lead.
Additional comments	Interested candidates will work with a small team of committed UNAIDS staff with solid expertise in country work and strong commitment to make a change in people's life. We provide a safe space to work. Our team values are: respect & commitment; teamwork;



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNAIDS2
Location: Bangkok, Thailand
Keyword: Human Rights

Section A: General Information

Name of host organisation	The Joint United Nations Programme on HIV/AIDS
Internship Coordinator and/or Focal Point	Yanick Maxi
Supervisor	Patchara Benjarattanaporn
Organisation's website	https://www.unaids.org/en

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>Building on the endorsement of a multi-sectoral, costed national action plan 2021-2025 to eliminate all forms of stigma and discrimination (S&D) towards people living with HIV and key populations, UNAIDS Thailand continues providing support to implement its plan as well as monitor its progress towards the global targets. Under the supervision of the UNAIDS Country Director, the intern will support the Ministry of Public Health, line ministries, and Civil Society Organizations to effectively roll out an action plan on S&D reduction in the health care settings, workplaces, education, community settings through evidence-informed programme design and improvement.</p> <p>The specific scope of work is as follows.</p> <ol style="list-style-type: none">1. Provide technical support to national partners by identifying, synthesis best practices to support planning, implementation, and monitoring of S&D interventions.2. Work in partnership with a local academic institution to support the Thai network of people living with HIV to effectively implement stigma index 2.0 survey and promote the use of data for improving the national S&D reduction programme.3. Support the collection, analysis, packaging of key results, and dissemination of existing strategic information related to S&D for the national subcommittee on human rights protection and promotion and other national mechanisms.4. Support coordination of the national task force that comprises UNAIDS, PEPFAR, government, and community-based organizations on the community-led monitoring system development and implementation.5. Work closely with the Regional Support Team on communications to showcase and visualize UNAIDS Thailand's accomplishments related to stigma and discrimination and community-led response.6. Work closely with the operations team to guarantee successful coordination and planning of the UN Joint Team on AIDS



	7. Perform other related responsibilities as assigned by the supervisor.
Training components and learning elements	UNAIDS fully supports and offers knowledge and capacity development opportunities, local training, coaching from supervisor and on the job, learning including thematic learning sessions, interns are given the opportunity to practice presentation skills. They will also receive feedback on the quality of their data analysis and report preparation.
Participation in missions or training courses	The intern will be fully integrated in UNAIDS Thailand team, participate in key meetings/events, several workshops, and all training opportunities available to UNAIDS staff. The intern will interact with diverse UN, civil society, and government stakeholders.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Social sciences, monitoring and evaluation, public health, human rights, health policy, international development, social work or related fields.
Language Skills	Fluency in English, Thai would be a desirable asset
Computer literacy	Microsoft work, PowerPoint, excel, and strong data analytical skills, academic research skills.
Internship-related experiences	Internships in international organizations, or in the field of health, human rights would be an asset.
Additional skills/requirements	<ul style="list-style-type: none">• Ability to work effectively in teams, adapt and integrate easily with the team, work cooperatively in support of team objectives.• Ability to convey ideas and thoughts in a clear and convincing way in one-on-one discussions or groups presentations and ability to produce clear correspondence and written reports.• Ability to effectively apply their knowledge and skills and to consistently learn and improve performance based on feedback.• Ability to show initiative and enthusiasm in their work, effectively organize and manage time• Ability to take ownership of assigned responsibilities, to be productive, fulfil commitments as agreed.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNAIDS3
Location: Pretoria, South Africa
Keyword: AIDS research, strategy, visibility and youth engagement

Section A: General Information

Name of host organisation	The Joint United Nations Programme on HIV/AIDS
Internship Coordinator and/or Focal Point	Yanick Maxi
Supervisor	Eva Kiwango
Organisation's website	www.unaids.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Under the direction of the UNAIDS Country Director and the supervision of the Senior Adviser, Management and Advocacy, the Intern will support the UNAIDS Country Office communication and advocacy efforts to enhance visibility and advocate for accelerated actions in the local response to HIV.</p> <p>Specific objectives include:</p> <ol style="list-style-type: none">1. Participate in the national research and technical writing team for development of the next National Strategic Plan on HIV, TB and STIs.2. Facilitate the participation of the UN Joint Team on HIV/AIDS in the development of the National Strategic Plan and support project-based communication.3. Help document the annual results of the South Africa Joint Team on HIV/AIDS, comprising the UNAIDS Secretariat and Cosponsors at the country level.4. Support the visibility of the UNAIDS Country Office including through social and news media. Monitor trends and issues, and draft posts, tweets and updates. Identify social media influencers who can be engaged in dialogues on the response to HIV and how this aligns to their current interests and audiences.5. Amplify the work of UNAIDS and partners through support to global, regional and national advocacy campaigns.6. Write articles on new and ongoing initiatives and results by UNAIDS and partners, and help communities voice their needs and perspectives.7. Locate or develop images for use on Twitter and Facebook. Update the media contact list.8. Through the Fast-Track Cities initiative, support the City of Johannesburg to prepare monthly and quarterly progress reports on AIDS programming.9. Support the office of the Executive Mayor of the City of Johannesburg to convene city stakeholders and document discussions and engagement with civil society sectors in the provincial AIDS Council.



	<p>10. Update with activities the broader youth agenda workplan of the country office under thematic areas of youth movement building and Education Plus engagement at the national level</p> <p>11. Provide administrative support to the young people living with HIV activity agenda. Support a desk review and help create an innovative YPLHIV agenda. Assist the mapping of the youth-led organizations in HIV, highlighting their specialized focus and agendas.</p>
Training components and learning elements	<p>1. Review the country office knowledge sharing and filing systems and propose ways to improve the archiving, visibility, and dissemination of knowledge and materials.</p> <p>2. Understand civil society networks and the perspectives and needs of communities.</p> <p>3. Attend country office staff and programme meetings, and meetings of the UN Joint Team on HIV/AIDS, to understand and engage on substantial issues and report on your work.</p> <p>4. Attend related meetings with communities, stakeholders and partners, to explore the context of joint work in the world's largest HIV epidemic.</p>
Participation in missions or training courses	<p>1. Participate in programmatic and thematic meetings with partners and stakeholders including representatives of Government, civil society, the private sector and the international development community including the UN in South Africa, the SA National AIDS Council (SANAC) and the National Department of Health.</p> <p>2. Undertake mandatory ethical and safety courses and elective training through the UNAIDS online system, including LinkedIn certified courses.</p>

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Degree in public health, international development, politics, communication or equivalent. Prior experience (including volunteering or extracurricular involvement) is desirable in communications, social media or non-profit advocacy. Understanding of the NGO / civil society sector. Knowledge of HIV and AIDS.
Language Skills	English (native or advanced level)
Computer literacy	Research and writing skills. Practical working knowledge of Microsoft Office and online services including social media.
Internship-related experiences	A demonstrated interest in social and economic development, or an appreciation for the complexities of political priorities for health and civil society.
Additional skills/requirements	The ideal candidate has sound research and writing skills, can speak confidently about their work, is an active listener and eager to learn about the international development sector, social drivers of health, and the AIDS epidemic.
Additional comments	South Africa has significant diversity, the greatest income inequalities in the world, and the largest burden of HIV. It is a highly attractive location for somebody interested in health and inequality, politics and development. We look forward to meeting you!



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UN-CEB
Location: New York, United States
Keyword: Sustainable development, inequalities, tech

Section A: General Information

Name of host organisation	United Nations Secretariat of the UN System Chief Executives Board for Coordination
Internship Coordinator and/or Focal Point	Simona Petrova, Director
Supervisor	Li Zhou
Organisation's website	www.unsceb.org

Section B: Placement Offer

Dates and duration of the internship	05.09.2022 - 04.03.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The intern will support the work of the CEB Secretariat by:</p> <ul style="list-style-type: none">• Assisting in the monitoring and analysis of the work of UN inter-governmental bodies, including meetings of the 77th session of the General Assembly and its main committees as well as ECOSOC and its functional commissions, on a wide variety of issues, including sustainable development, migration, climate change, technological change, the peace-development-humanitarian nexus issues and emerging challenges;• Attending formal and informal inter-governmental and inter-agency meetings and debates and preparing meeting reports and summaries from those meetings;• Contributing to the substantive and organizational preparation of the meetings of CEB and the High-level Committee on Programmes (HLCP), including by assisting in the preparation of briefing notes and background material, public information material, statements and talking points, and providing logistical assistance;• Assisting, through research, information collection and analysis, in the preparation of thematic papers on issues of UN system-wide concern and of interest to HLCP and CEB;• Drafting correspondence and other communication;• Creating content for the CEB corporate website (www.unsceb.org);• Undertaking other tasks as required.
Training components and learning elements	<p>On completion of the assignment, the intern will have</p> <ul style="list-style-type: none">• Enhanced understanding of the multilateral system and a range of intergovernmental deliberation and decision-making processes;• Gained substantive knowledge of a wide variety of programmatic issues relevant to the achievement of the goals of the 2030 Agenda for Sustainable Development;• Developed a good overview of interagency mechanisms and an understanding of the individual mandates, priorities and challenges of UN system



	<p>organizations;</p> <ul style="list-style-type: none"> Honed research and analytical skills; Sharpened his/her ability to prepare a wide range of written products for a UN audience, as well as content for websites and other social media vehicles.
Participation in missions or training courses	<p>No missions foreseen.</p> <p>The intern will be encouraged to pursue self-paced learning opportunities as well as actively explore relevant and appropriate training options available at UN headquarters, including on-line training courses.</p>

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Sustainable development, development economics, international development, political and social sciences, international relations or related field.
Language Skills	Fluency in written and spoken English; knowledge of another UN official language is an asset.
Computer literacy	Fluency in use of MS Office suite of programmes.
Internship-related experiences	<ul style="list-style-type: none"> Broad understanding of the work and functions of the United Nations, its main inter-governmental organs as well as the organizations of the UN system, including the UN Secretariat, UN agencies, funds and programmes; Demonstrated interest in the work of the UN and commitment to the ideals of the UN Charter; Demonstrated ability to successfully interact with individuals of different backgrounds and ability to work conscientiously and efficiently on assigned tasks.
Additional skills/requirements	<p>Professionalism: Appreciation and respect for diverse perspectives and interests in complex multilateral political environment; well-developed research and report writing skills on issues relevant to work of CEB and HLCP;</p> <p>Communication: Excellent drafting and communication skills, both oral and written, including ability to understand and clearly convey complex processes;</p> <p>Planning and Organizing: Ability to prioritize activities and assignments, adjust work streams, as required, and allocate time and resources appropriately for completing work;</p> <p>Teamwork: Good inter-personal skills, ability to work collaboratively with colleagues from different national and cultural backgrounds.</p>
Additional comments	<p>The Secretariat of the UN System Chief Executives Board for Coordination (CEB) is responsible for supporting the work of CEB: the highest inter-agency body for coordination in the UN system on social, economic and related matters. CEB is chaired by the UN Secretary-General and is composed of the executive heads of 31 organizations of the UN system. It aims to advance cooperation and coherence among UN system organisations in programme and management areas through a coordinated approach on issues of system-wide concern. The work of CEB is supported by two high-level committees. The High-level Committee on Programmes (HLCP) promotes policy coherence and system-wide cooperation, coordination and knowledge sharing in strategic programme areas and in response to emerging challenges of concern to the entire UN system. The Committee's agenda is focused on critical sustainable development issues.</p>



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNDESA1
Location: New York, United States
Keyword: Sustainable Development, United Nations

Section A: General Information

Name of host organisation	United Nations - Department of Economic and Social Affairs
Internship Coordinator and/or Focal Point	Leslie Wade, Chief
Supervisor	Xenia von Lilien-Waldau, Programme Management Officer
Organisation's website	https://www.un.org/ecosoc/en/node/454160

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The intern will support the work of OISC by</p> <ul style="list-style-type: none">• Contributing to the monitoring and analysis of the work of UN inter-governmental bodies, including meetings of the 77th session of the General Assembly and its main committees as well as ECOSOC and its functional commissions on a broad range of issues, including response to COVID-19 pandemic, sustainable development, climate change, gender issues, and peace and security;• Following and reporting on negotiations of UN draft resolutions;• Monitoring the annual high-level debate of the General Assembly as well as formal and informal UN meetings, and preparing reports on those meetings and on key issues and major developments in the economic, social, environmental fields;• Assisting in the substantive and organizational preparation of the 2023 Youth Forum (https://www.un.org/ecosoc/en/ecosoc-youth-forum);• Contributing to the preparations and holding of the annual session of the ECOSOC Coordination Segment in February;• Undertaking research on critical issue on the agenda of ECOSOC;• Providing input to statements, speeches, briefing material and background notes;• Drafting communications, including contributing content to the ECOSOC website, social media channels, press releases, news articles;• Undertaking other tasks as required
Training components and learning elements	<p>The intern will be encouraged to pursue self-paced learning opportunities as well as training options available at UN headquarters, including on-line training courses. On completion of the assignment, the intern will have</p> <ul style="list-style-type: none">• Enhanced understanding of the functions and working modalities of the UN, including its inter-governmental deliberation and decision-making processes;• Deepened knowledge of the substantive issues affecting the achievement of the goals of the 2030 Agenda for Sustainable Development;



	<ul style="list-style-type: none">• Received a solid overview of the mandate, priorities and focus areas of various inter-governmental bodies and mechanisms;• Honed research, analytical, writing, communication and organizational skills.
Participation in missions or training courses	No missions foreseen.

Section C: Required Qualifications

Academic background at least	Bachelor's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, Political Economy, Development Studies, Political and Social Sciences, International Relations or related field
Language Skills	English and French are the working languages of the UN Secretariat. Fluency in written and spoken English is required for this position. Knowledge of an additional UN language is an asset. Arabic, Chinese, English, French, Russian and Spanish are the official languages of the UN Secretariat.
Computer literacy	Fluency in use of MS Office suite of programmes.
Internship-related experiences	<ul style="list-style-type: none">• General knowledge of the multilateral system and the work of the United Nations, including the functions of the General Assembly and ECOSOC;• Familiarity with sustainable development issues;• Commitment to the values and ideals of the UN Charter;• Ability to work in a diverse and multicultural work environment.
Additional skills/requirements	Professionalism: Demonstrated interest in sustainable development issues, and the work of the UN in advancing sustainable development goals; ability to appreciate and clearly convey complex political processes; Communication: Outstanding drafting and communication skills, both oral and written; strong research and report writing skills; Planning and Organizing: Ability to prioritize activities and assignments, adjust work streams, as required, and allocate time and resources appropriately for completing work; Teamwork: Good inter-personal skills, ability to work collaboratively with colleagues from different national and cultural backgrounds.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNDESA2
Location: New York, United States
Keyword: International Development Cooperation

Section A: General Information

Name of host organisation	United Nations - Department of Economic and Social Affairs
Internship Coordinator and/or Focal Point	Zina Mounla, Chief, Operational Activities Policy Branch, Office of Intergovernmental Support and Coordination for Sustainable Development (OISC), UNDESA
Supervisor	Emanuela Calabrini, Senior Economic Affairs Officer, OAPB/OISC, UNDESA
Organisation's website	http://www.un.org/en/ecosoc

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Under the overall guidance of the Chief of the Branch and the direct supervision of a senior officer, the fellow will:</p> <ul style="list-style-type: none">• Undertake research and analysis for the preparation of relevant reports, surveys, and other documentation related to operational activities for development and requested through:<ul style="list-style-type: none">• the Quadrennial Comprehensive Policy Review (QCPR);• the General Assembly resolution on repositioning of the UN development system;• Decisions and other resolutions of the Economic and Social Council and General Assembly• Contribute to the preparation and update of primary data collection and analysis frameworks, including surveys of Governments, UN Resident Coordinators, UN country teams (UNCTs), and UN Entities' Headquarters.• Assist the organizational preparations of briefings, meetings and other consultative processes with the UN development system interagency processes.• Support the preparation of briefs, background papers, statements, talking points for senior staff on various development issues.• Support substantive research, planning and organization of intergovernmental meetings and events, including the ECOSOC Operational Activities Segment as well as relevant General Assembly meetings.• Propose and initiate innovations to enhance the Organization's mandate delivery in accelerating UN system support for the achievement of the 2030 Agenda on Sustainable Development.
Training components and learning elements	<p>The intern will learn to:</p> <ul style="list-style-type: none">• Present empirical analytical briefs and background and policy papers and do background research for reports focused on the operational activities for development of the UN system and development cooperation.



	<ul style="list-style-type: none"> Organize and provide substantive support to high-level UN meetings and events and gain experience in related intergovernmental and interagency processes. Gain insight into the work of the United Nations, including the conduct of multilateral discussions, consultations and negotiations. Work in diverse and multicultural teams and a variety of stakeholders.
Participation in missions or training courses	<p>The intern will have the possibility to:</p> <ul style="list-style-type: none"> Participate in briefings, technical workshops, seminars and departmental briefings/workshops at UN headquarters. Attend UN intergovernmental meetings, informal consultations and events, including the ECOSOC Operational Activities for Development Segment.

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	Economics, Social Science, Social, Environment and Development Studies; International Relations or related fields
Language Skills	Proficiency in English. Knowledge of another United Nations official language is an advantage.
Computer literacy	<ul style="list-style-type: none"> Proficiency in computer applications, including internet, word processing, statistical and spreadsheet packages.
Internship-related experiences	<ul style="list-style-type: none"> Work experience in international organization or in a multicultural environment would be an advantage. Familiarity with trends in international development cooperation. Familiarity with ongoing work on the implementation of the 2030 Agenda for Sustainable Development.
Additional skills/requirements	<ul style="list-style-type: none"> Good understanding of development cooperation, economic and social theories, principles and their application. Proven ability to write clearly and concisely. Interests in current issues on the international development agenda.
Additional comments	The assignment will coincide with the follow-up to the General Assembly 2020 QCPR resolution (A/RES/75/233) which provides policy guidance to the UN development system for 2020-2024. This timing will allow the candidate to acquire a good understanding of the key development cooperation issues in general, and the UN development system's support to countries to implement the 2030 Agenda for Sustainable Development during the Decade of Action.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNDESA3
Location: New York, United States
Keyword: Macroeconomic analysis and development

Section A: General Information

Name of host organisation	United Nations - Department of Economic and Social Affairs
Internship Coordinator and/or Focal Point	Ingo Pitterle, Senior Economic Affairs Officer
Supervisor	Ingo Pitterle, Senior Economic Affairs Officer
Organisation's website	http://www.un.org/en/development/desa/policy/index.shtml

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Carlo-Schmid fellow is expected to:</p> <ul style="list-style-type: none">• carry out background research on selected macroeconomic and development topics (for example related to debt sustainability and fiscal space; investment and productivity; labour markets and inequality)• conduct empirical analyses of research topics, using statistical and econometric tools (using a variety of economic databases and statistical programming languages such as R, Python, Stata, EViews.• support the branch's work on macroeconomic modelling, forecasting and scenario analysis;• prepare macroeconomic policy recommendations to support progress towards the Sustainable Development Goals;• help prepare inputs to the branch's major publications, including the World Economic Situation and Prospects (WESP);• prepare presentations for GEM/EAPD colleagues and other UN officials;• help plan and organize outreach activities, such as seminars, conferences, expert group meetings, etc.
Training components and learning elements	<ul style="list-style-type: none">• Improve skills in conducting applied, policy-oriented research in international macroeconomics and development;• Learn about the United Nations' perspective on global economic issues;• Get familiar with the use of economic databases and apply and expand skills in programming languages;• Strengthen writing and presentation skills;• Acquire work experience in an international, multi-cultural environment;• Enhance skills in planning, organizing and team-work;• Develop an understanding of the UN system.
Participation in missions or training courses	<ul style="list-style-type: none">• Participation in United Nations' seminars and conferences in the areas of economics, statistics, political affairs, etc.;• Participation in expert group meetings of the division;• Training on macroeconomic modelling and the use of statistical databases;



Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, Macroeconomics, International Economics, Development Economics; Econometrics; Sustainable Development.
Language Skills	In addition to proficiency in English, working knowledge of other official UN languages (French, Arabic, Chinese, Russian, and Spanish) can be helpful, but is not required.
Computer literacy	<ul style="list-style-type: none">• Proficiency in computer applications, word processing, PowerPoint, statistical and spreadsheet packages (Excel);• Experience in empirical research using relevant software (such as STATA, EViews, R or Python).
Internship-related experiences	<ul style="list-style-type: none">• Previous experience in a national or international policymaking or research institution is desirable.
Additional skills/requirements	<ul style="list-style-type: none">• Strong analytical and research skills in the field of international macroeconomics or development economics;• Sound understanding of econometric concepts and their applications;• Good understanding of major global economic trends and policy issues;• Strong drafting skills, including ability to tailor style to the target audience;• Ability to work independently and in a multi-cultural team.
Additional comments	<ul style="list-style-type: none">• Interns must commence the internship either prior to graduation (from a graduate school program) or within one year of graduation from an academic programme.• Internship is expected to be on-site at the United Nations Headquarters, with possibility of partly remote work.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNDOS1
Location: New York, United States
Keyword: Performance and Data Analytics

Section A: General Information

Name of host organisation	United Nations Secretariat, Department of Operational Support
Internship Coordinator and/or Focal Point	Elizabeth Leff
Supervisor	Elizabeth Leff
Organisation's website	https://operationalsupport.un.org/en

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Department of Operational Support (DOS) provides operational support to all UN Secretariat entities, including advisory, operational and transactional support services. DOS supports over 200 client entities located around the globe in the following areas:</p> <ul style="list-style-type: none">• Human resources, health-care management and occupational safety services;• Supply chain management including logistics, procurement and support for uniformed capabilities;• Operational planning and support to start-up, surge, draw-down and liquidation in UN Secretariat entities;• UNHQ administrative services and campus support; and• Operational information and communications technology (ICT). <p>Within the Office of the Under-Secretary-General, the Performance and Analytics Section (PAS) is responsible for supporting departmental strategic and annual planning, strengthening governance, overseeing performance monitoring and improvements, providing custom analytics products to support evidence-based decision-making by senior management, and driving efforts to foster a culture of innovation. As a member of PAS, the intern will provide support in:</p> <ul style="list-style-type: none">• Developing business intelligence dashboards to visualize data, summarize findings, provide strategic insights and convey information to DOS' senior management for decision-making;• Supporting team members with data cleaning from primary or secondary sources;• Facilitating innovation initiatives including overall digitalization of departmental reporting practices;• Leveraging data to assist PAS in the formulation of a departmental strategy and key priority areas; and• Supporting other teams across DOS with data, data models, training and advice.



Training components and learning elements	The intern will gain insight, knowledge, and expertise to help him/her: <ul style="list-style-type: none">• Cultivate data visualization and presentation skills through the use of business intelligence tools, such as PowerBI;• Develop analytical products and models to support senior management's decision-making;• Foster a culture of innovation in the setting of an international organization;• Support digitalization efforts in an international organization, for example as part of the Secretary-General's Data Strategy; and• Understand the operational support environment in the UN Secretariat.
Participation in missions or training courses	The intern will have the opportunity to attend all regular UN trainings, workshops and seminars. For example, the team has just signed up for Python, Advanced Excel, Microsoft Azure, and R training courses. Furthermore, the Dag Hammarskjöld library offers an extensive training programme on topics related to the wider UN system, in which the fellow can participate.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Business administration; Management; Quantitative analysis; Qualitative analysis; Business intelligence; Public administration; Public policy; Statistics; Organizational behaviour; Information design; Strategy and Policy; Big data; Computer Science.
Language Skills	Fluency in one of the working languages of the UN Secretariat. For this duty station, English (both oral and written) is required. Knowledge of another UN official language is an advantage.
Computer literacy	Knowledge of Microsoft Office is required, particularly Microsoft Excel. Additionally, knowledge of the following tools and programmes are an advantage: <ul style="list-style-type: none">• Data visualization and analyses (e.g. Microsoft PowerBI, Tableau, Qlik Sense);• Management and analysis of large data sets (e.g. Microsoft SQL, PowerPivot, PowerQuery, DAX);• Presentation and story tools; (Adobe InDesign, Illustrator),• Knowledge of online platforms and techniques (Microsoft SharePoint, HTML, CSS)
Internship-related experiences	Some experience / knowledge related to international politics, international security and UN peacekeeping / political missions is an advantage but not required. More important is demonstrated ability to manage, visualize, analyse and present data for operational and strategic management. First experience in management consulting can be an advantage.
Additional skills/requirements	None.
Additional comments	None.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNDOS2
Location: New York, United States
Keyword: Strengthening the UN Secretariat's support architecture

Section A: General Information

Name of host organisation	United Nations Secretariat, Department of Operational Support
Internship Coordinator and/or Focal Point	Katrin Jaskiewicz
Supervisor	Wayne Whiteside
Organisation's website	https://operationalsupport.un.org/en

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>An efficient, effective, responsive and responsible operational support platform is a critical precondition to programme delivery in the United Nations. Established as a key outcome of the Secretary-General's UN reform agenda, the Department of Operational Support (DOS) is responsible for this platform. DOS acts as the global enabler of the Secretariat's human rights, peace and security and development efforts through the provision of advisory, operational and transactional support services.</p> <p>The Division for Special Activities (DSA) is a core pillar of DOS providing a range of specialized and cross-cutting operational capacities. These capacities include a team that is focused on an agenda of continuous improvement in operational support delivery through both better performance and/or lower costs across the UN Secretariat.</p> <p>The fellow will primarily be engaged on helping to strengthen the internal capacities of operational service providers in the UN Secretariat and on supporting a range of projects to foster operational collaboration between the UN Secretariat and other UN Agencies, Funds and Programmes.</p> <p>Specifically, the fellow will help to:</p> <ul style="list-style-type: none">• Conduct analysis and benchmark core operational services and service performance across the UN Secretariat vis-à-vis the wider UN System and the private sector.• Identify specific initiatives to strengthen capabilities of key Secretariat service providers and help designing support packages for them.• Support implementation of support packages and improvement initiatives in close collaboration and coordination with respective service providers and their clients.• Support operational collaboration initiatives with UN Agencies, Funds and Programmes UN system-wide.• Develop business intelligence products on operational service performance for management.



	<ul style="list-style-type: none">• Support the design of client satisfaction surveys and feedback mechanisms.
Training components and learning elements	<p>Our intern will gain insight, knowledge and expertise to help him/her:</p> <ul style="list-style-type: none">• Understand the support functions in the UN Secretariat.• Gain an overview of UN Secretariat entities and their support operations.• Learn about performance management.• Support the design of specific strategies and support packages for different UN Secretariat service providers.• Prepare analytics and operational dashboards for decision-making.• More broadly learn about the different approaches and areas of focus in operational support provision in different UN organizations across the UN System.• Present, draft, and coordinate results in an international organization.
Participation in missions or training courses	<p>Our intern will have the opportunity to attend all regular UN trainings, workshops and seminars. The intern will also be encouraged to complete a set of analytics and data visualization trainings.</p>

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Preferable fields of study include business administration, management, economics, public administration, international affairs, strategy and policy, business intelligence and analytics, or a related field. Other subjects may be accepted as well if coupled with relevant experience.
Language Skills	For this duty station, English (both oral and written) is required. Knowledge of another UN official language is an advantage.
Computer literacy	Excellent skills in using core MS Office Products (Excel, PowerPoint, Word). Knowledge of management and analysis of data sets (e.g. PowerPivot, PowerQuery, DAX). Knowledge of visualizing data and analyses (e.g. Microsoft PowerBI, Tableau, Qlik).
Internship-related experiences	Some experience / knowledge related to international politics, international security and the work of the UN is an advantage but not required. More important is a demonstrated ability to support strategic thinking and strategy development; good project management skills, and the ability to analyze and present data for operational and strategic management.
Additional skills/requirements	First experience in management consulting is an advantage.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNDP1
Location: New York, United States
Keyword: Effective Development Co-operation

Section A: General Information

Name of host organisation	United Nations Development Programme
Internship Coordinator and/or Focal Point	Margarita Bernardo
Supervisor	Jonas Deusch
Organisation's website	https://www.undp.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Present in 166 countries and territories, UNDP supports governments in developing strong policies, institutions and partnerships to achieve the 2030 Agenda for Sustainable Development and its 17 Sustainable Development Goals (SDGs). The Effectiveness Group, within UNDP's Bureau for Policy and Programme Support (BPPS) where this fellow will be hosted, provides crucial support to ensure that UNDP is an effective, accountable and transparent thought leader and partner of choice for sustainable development. Drawing on its country presence and UNDP's Global Policy Network, this Team supports the Global Partnership for Effective Development Co-operation (GPEDC), together with colleagues at the OECD. The GPEDC is the primary multi-stakeholder vehicle for driving effectiveness of all forms of co-operation for sustainable development and the shared benefits of people, planet, prosperity and peace. This included addressing the digital divide that has become even more evident during the COVID-19 pandemic. In its work the GPEDC brings together governments, bilateral and multilateral organizations, civil society, the private sector and representatives from parliaments and trade unions among others. The Carlo Schmid fellow would be exposed to the work and collaboration with all these stakeholders, taking on the following tasks and responsibilities:</p> <p>Policy Research and Analysis (30%):</p> <ol style="list-style-type: none">1. Research trends in development effectiveness / co-operation and identify linkages to the work/action areas of the GPEDC as well as entry points for UNDP's work in advancing the global development effectiveness agenda;2. Support the development of policy / practice products such as issue briefs, background notes, discussions papers, country stories, blog posts and practice and concept notes etc; <p>Support to the implementation of the GPEDC work programme (40%):</p> <ol style="list-style-type: none">3. Support senior team members with day-to-day guidance and (technical) assistance that they provide to the leads of GPEDC Action Areas (AA) with regards to the implementation of AA work plans in different areas of effective development co-operation and delivery of the overall vision and adherence to



	<p>the foundational elements of the work programme (e.g. identify synergies, support coordination, review products, provide updates and inputs, synthesize information). In light of the theme of the 2022/2023 fellowship, the fellow will support in particular the GPEDC Action Area on statistical capacity and data for development co-operation, where digitization plays a critical role.</p> <ol style="list-style-type: none"> Contribute to UNDP support to partner countries and their stakeholder in all regions (and depending on language skills) who will undertake action-oriented dialogue on challenges and effectiveness issues; Support the roll out of the 2023 GPEDC monitoring round that will invite all partner countries around the globe to track progress against the four internationally-agreed principles for effective development co-operation. This entails advocacy and outreach, technical support to partner country governments with the digital data collection exercise, data quality assurance and support to data analysis and evaluation. <p>Knowledge Management and Communication (15%):</p> <ol style="list-style-type: none"> Support mapping and continuous updating of a master list with contacts and context/insights on partner countries' engagement with the GPEDC and effectiveness issues; Support the functioning and scaling up of the GPEDC's online community of practice / knowledge-sharing platform; Support the implementation of the GPEDC communication strategy, including drafting of newsletter content, stories of progress, social media content, etc. <p>Logistical / Event Support (15%)</p> <ol style="list-style-type: none"> Provide logistical support to various events/webinars organized under the auspices of the GPEDC, including international workshops, side events and Steering Committee meetings and the GPEDC's High-level Meeting at the end of 2022 – a milestone event (following the last high-level meeting in 2016), where over 500 participants at ministerial/presidential/head of organization level, from all relevant stakeholder groups around the world, are expected to agree on solutions and make commitments to address the most pressing issues with the effectiveness of their development co-operation and a view to achieving the SDGs by 2030.
Training components and learning elements	<p>The Team places big importance on on-the-job training/learning for its interns and UNDP provides a number of virtual learning opportunities/seminars. Furthermore, the UNHQ provides unparalleled exposure and opportunities to listen into and be physically present, as observer, at a wide range of open consultations, negotiations and meetings related to the 2030 Agenda (and beyond) that are held at its premises. The fellow will be encouraged to make use of such opportunities.</p>
Participation in missions or training courses	<p>The use of the additional funding provided by the Stiftung Mercator for participation in official missions (e.g. country workshops, GPEDC Steering Committee Meetings (twice a year) etc.) is possible. Such funding can also be used for language courses at the UNHQ language center.</p>

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Development related studies such as (international/development) economics, public administration, public policy, international relations/affairs, international development studies, international politics, international business.
Language Skills	Excellent written and oral communication skills in English are required - competency in other UN language(s), especially French and/or Spanish, is a strong asset.
Computer literacy	Strong online research skills and good knowledge of the Microsoft Office Package. Skills in graphic design and video production as well as advanced excel and data base management skills in particular are considered an asset.
Internship-related experiences	<ul style="list-style-type: none"> Previous experience in research and policy development, communications, advocacy and partnership work is a strong asset



	<ul style="list-style-type: none"> • Experience in developing countries or working directly with stakeholders in developing countries is desirable. • Knowledge of, or direct experience working with effective development co-operation issues, the Global Partnership for Effective Development Co-operation and/or the International Aid Transparency Initiative (IATI) is an asset. • These experiences relate to/map onto the required competencies for this fellowship: • Excellent organizational, planning, and time management skills, attention to detail and proven ability to work independently with limited supervision and under tight deadlines; • Proven research and writing skills, with track record in producing development research and analysis; • Strong service and team-work orientation; evident cultural sensitivity and ability to work in a fast-paced multi-national environment; • Demonstrated enthusiasm and commitment to learning; • Commitment to UNDP's vision, mission, and values. Prior exposure to work of UNDP or other UN organizations is an advantage; • Knowledge of, or direct experience working in the area of aid /ODA management and development co-operation issues is a strong asset; • Demonstrated experience in research and policy development and analysis, communications and advocacy, is an asset; • Experience working in / with developing/partner countries is desirable.
Additional skills/requirements	
Additional comments	<p>Please note that as per UNDP policy, applicants to the UNDP internship programme must at the time of application meet one of the following requirements:</p> <ol style="list-style-type: none"> a. Be enrolled in a postgraduate degree programme (such as a master's programme, or higher); b. Be enrolled in the final academic year of a first university degree programme (such as bachelor's degree or equivalent); c. Have recently graduated with a university degree (as defined in (a) and (b) above) and, if selected, must start the internship within one-year of graduation; d. Be enrolled in a postgraduate professional traineeship program and undertake the internship as part of this program.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNDP2
Location: Geneva, Switzerland
Keyword: Capacity Development for Disaster Risk Reduction

Section A: General Information

Name of host organisation	United Nations Development Programme
Internship Coordinator and/or Focal Point	Sophie Baranes
Supervisor	Sophie Baranes
Organisation's website	https://www.cadri.net/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The “Capacity for Disaster Reduction Initiative (CADRI)” is an UN-led global partnership initiative that brings together 20 organizations to provide an integrated offer of capacity development services in disaster risk reduction and climate change adaptation in support of the attainment of the objectives of the 2030 agenda. CADRI provides countries with a mechanism to pool specialized agencies' expertise across various sectors and across the humanitarian and development realms to pursue integrated and coherent solutions to reduce disaster and climate risks. The partnership's areas of work span over climate and disaster risk information systems, risk-informed plans and programmes, and preparedness for response and recovery. Within these three areas of work, CADRI offers tailor-made services to support countries' capacity development, including capacity diagnosis, prioritization and planning, training, and referral services.</p> <p>The Carlo Schmid intern will support the overall implementation of the CADRI Partnership work plan. Specifically, she or he will work on the following tasks:</p> <ol style="list-style-type: none">1. Assist in the continued development of the CADRI capacity development approach for Disaster Risk Reduction and Climate Change Adaptation; including research for a review of existing approaches, literature review, sourcing of experts; advancement of services and tools2. Support the rollout of the CADRI facility for country-to-country exchange (South-South & Triangular Cooperation) in disaster risk reduction and climate change adaptation, including feedback review from client governments and CADRI experts, drafting of reports and presentations;3. Depending on the language skills of the intern, s/he will be engaged in supporting CADRI Partnership processes in one of the seven regions including assisting in the preparation of CADRI regional workshops on the revised CADRI tool and methodology and supporting the delivery of CADRI country products
Training components and learning elements	The Carlo Schmid intern will learn about capacity development within disaster risk reduction and climate change adaption. As the CADRI Partnership is representing 16 UN agencies, the intern will also get an insight into the mechanics of the UN



	System at global, regional, and country level. As an interagency facility, CADRI will also provide a unique opportunity to expand skills and competencies required for effective and consensus-oriented coordination. The intern will have access to online courses offered by UNDP or other CADRI members related to the area of work for this position. The intern will also attend global workshops and meetings, such as the HNPW, which offers an opportunity to engage with the humanitarian community from Geneva and numerous Member States and International Organizations.
Participation in missions or training courses	The intern will have the possibility to participate in CADRI related events and activities in Geneva. As per UNDP guidelines, interns are not allowed to travel.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Disaster Risk Reduction/ Management, Climate Change Adaptation, International Development, Humanitarian Affairs, Environmental Management
Language Skills	Very good knowledge of English. Above-average knowledge of French or other UN languages would be an asset.
Computer literacy	<ul style="list-style-type: none"> • Sound computer skills • Proficient knowledge of MS Office applications such as Word, Excel, PowerPoint, and Teams • Advanced use of communication software such as Zoom and Webex • Experience with Adobe Creative Cloud and MS Publisher would be an asset
Internship-related experiences	<ul style="list-style-type: none"> • Experience in developing analytical content (reports, essays) and communications products • Experience in supporting the organization of workshops, conferences, stakeholder meetings • Knowledge / previous experience with the UN system/IASC Partners would be an asset • Exposure to working in developing country settings is an advantage
Additional skills/requirements	<p>Communication</p> <ul style="list-style-type: none"> • Excellent communication and presentation skills • Excellent drafting skills in English • Strong analytical skills, and a proven ability to process large amounts of information • Teamwork • Strong interpersonal skills demonstrated by the ability to work in teams • Initiative taking and ability to work with minimum supervision • Ability to work in a multicultural environment
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNECE1
Location: Geneva, Switzerland
Keyword: International Environmental Law

Section A: General Information

Name of host organisation	The United Nations Economic Commission for Europe
Internship Coordinator and/or Focal Point	Fiona Marshall
Supervisor	Fiona Marshall
Organisation's website	https://unece.org/environment-policy/public-participation

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Aarhus Convention on Access to Information, Public Participation in Decision-making and Access to Justice in Environmental Matters is the only global legally binding instrument that gives the public broad and concrete rights to participate in decision-making and to have access to information and justice regarding the environment. In doing so, the Convention links environmental and human rights and aims to protect the rights of both present and future generations to live in a healthy environment.</p> <p>During their internship, interns have the opportunity to apply their legal skills in the UN context, working closely with officers in the secretariat and gaining hands-on experience in many aspects of servicing a high profile international environmental treaty. A notable component of the internship is the opportunity to support the work of the Aarhus Convention's innovative Compliance Committee, an international committee that hears cases brought by members of the public and governments seeking to ensure the Convention's rights are upheld. The intern would further have the opportunity to support the work of the to be newly established rapid response mechanism in form of an independent Special Rapporteur for environmental defenders to deal with cases under article 3(8) of the Convention (expected to be adopted by the Meetings of the Parties to the Convention at its seventh session in October 2021).</p> <p>Moreover, interns will assist in preparations for, and servicing of, international meetings held under the Convention and its Protocol on Pollutant Release and Transfer Registers (PRTRs). This includes preparations for the meetings of the Compliance Committee, the Task Force on Access to Information, the Task Force on Public Participation in Decision-making and the meeting of the Working Group of the Parties to the Protocol on PRTRs. Other tasks include preparation of official documents and analyses, and support to the Convention's communication activities, such as uploading resources to the Aarhus Convention Clearinghouse on Environmental Democracy.</p>



Training components and learning elements	Hands-on experience in the work of a secretariat to a UN convention, direct exposure to international environmental governance in action and application of legal skills in a UN context.
Participation in missions or training courses	Preparation of and participation in meetings of the international Compliance Committee and other intergovernmental meetings, including Task Force and Working Group meetings.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Law, preferably including international and/or environmental law
Language Skills	Fluency in written and spoken English. Fluency in Russian and/or French is desirable.
Computer literacy	MS Office (Word, Excel, PPT, Outlook) Experience with CMS (Drupal) as well as online survey tools (e.g. SurveyMonkey)
Internship-related experiences	During the internship, the intern has the opportunity to apply his/her legal skills in the UN context, working closely with officers in the secretariat and gaining hands-on experience in many aspects of servicing a high profile international environmental treaty. A notable component of the internship is the opportunity to support the work of the Aarhus Convention's innovative Compliance Committee, an international committee that hears cases brought by members of the public and governments seeking to ensure the Convention's rights are upheld.
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNECE2
Location: Geneva, Switzerland
Keyword: Sustainable urban development

Section A: General Information

Name of host organisation	The United Nations Economic Commission for Europe
Internship Coordinator and/or Focal Point	Amie Figueiredo
Supervisor	Gulnara Roll
Organisation's website	www.unece.org/housing

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>This internship is located in the Housing and Land Management Unit of the Forests, Land and Housing Division of the United Nations Economic Commission for Europe (UNECE) – one of the five Regional Commissions of the United Nations.</p> <p>The UNECE Housing and Land Management Unit works to promote compact, inclusive, resilient, smart and sustainable cities; energy efficient, affordable and adequate housing, including for those with special needs and vulnerable population groups; transparent and efficient land use, and property registration.</p> <p>The intern will support staff in their objective to provide effective secretariat support for the work of the UNECE Committee on Urban Development, Housing and Land Management in the economic, social and sustainable development fields, including the Sustainable Development Goals set out in the 2030 Agenda for Sustainable Development. The intern will be especially focusing on assisting the organization and follow up of the 83rd Session of the Committee on Urban Development, Housing and Land Management, the Forum of Mayors. In addition, she/he will contribute to the evaluation of cities' performance using the UNECE/ITU Key Performance Indicators for Smart Sustainable Cities and the preparation of Local Voluntary Reviews. Other tasks include preparation of official documents and analyses, and support to communication activities.</p> <p>The intern will work under the direct supervision of the Secretary to the Committee on Urban Development, Housing and Land Management.</p>
Training components and learning elements	<p>Hands-on experience in the work of a secretariat to a UN intergovernmental body. The intern will join the team a month before the Ministerial Conference on Urban Development, Housing and Land Management, the second Forum of Mayors and the annual session of the Committee on Housing and Land Management scheduled to take place in the first week of October 2022. He/She will therefore be involved in the final preparations and follow-up of these high-level intergovernmental meetings.</p>
Participation in missions or training courses	<p>Prepare and attend high-level intergovernmental meetings. Participate in events and activities organized by the UN Knowledge & Learning Commons in collaboration with the UN Geneva Centre for Learning and Multilingualism.</p>



Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Urban/Spatial Planning, Urban Management, Geography, Architecture, Social Science, Energy Engineering and Management
Language Skills	Fluency in written and spoken English required; Fluency in Russian and/or French is desirable
Computer literacy	MS Office (Word, Excel, PPT, Outlook) Social media (Twitter, Facebook, LinkedIn)
Internship-related experiences	Preparation of and participation in intergovernmental meetings, meetings organization and planning skills. As an meeting example, the Forum of Mayors. More information on the Forum of Mayors is available online at: https://forumofmayors.unece.org
Additional skills/requirements	n/a
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNECE3
Location: Geneva, Switzerland
Keyword: Digitalisation and Economy

Section A: General Information

Name of host organisation	The United Nations Economic Commission for Europe
Internship Coordinator and/or Focal Point	Begona Martinez Alfonso
Supervisor	Elisabeth Tuerk, Director, Economic Cooperation and Trade Division, ECTD
Organisation's website	https://unece.org

Section B: Placement Offer

Dates and duration of the internship	05.09.2022 - 04.03.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The proposed internship would be located in the office of the Director, ECTD, UNECE. UNECE supports its 56 member States across the Pan-European region on a wide range of issues related to the implementation of the 2030 Agenda and the Sustainable Development Goals (SDGs).</p> <p>With a view to promoting digitalisation and the use of emerging technologies for a sustainable, inclusive, and resilient recovery, as well as a transition to a more circular economy, UNECE's ECTD addresses digitalization as part of a number of existing workstreams.</p> <p>Digitalization-related thematic areas expected of the 2022/2023 programme of work during which the internship would take place include:</p> <ul style="list-style-type: none">• The UN Global Survey on Digital and Sustainable Trade Facilitation (follow up to the 2021 edition and preparation the 2023 edition).• Digitalization as a key element of the normative tools developed under United Nations Centre for Trade Facilitation and Electronic Business (UN/CEFACT) and as set out in the UNECE Call to Action for Digitalization.• The Package of Electronic Standards for Multi-Modal Trade and Transport Connectivity (developed in connection with UN/CEFACT and the UN wide COVID-response "SURGE" project).• The digitalization-supported tools of the Sustainability Pledge (a toolkit to assert and verify claims about sustainable and ethical production in the garment and footwear sector, endorsed by UNECE member States, at the 27th UN/CEFACT Plenary, in spring 2021).• Digitalization as part of UNECE's work on innovation and innovative policies (e.g. UNECE's Sub-regional Innovation Policy Outlook, IPO).• Digitalization and related infrastructure financing needs, addressed, among others, through UNECE's work on Public Private Partnerships (PPPs).• Blockchain in the context of supply chain resilience. <p>Key tasks assigned to the potential intern would include contributions to UNECE's core interlinked functions:</p>



	<ul style="list-style-type: none"> • International policy dialogue, e.g., contribute to the conceptualization and organization of meetings, liaise with speakers and participants • Normative work to develop standards and recommendations, e.g., contribute to the drafting and development of normative instruments, support discussion/negotiation processes • Capacity-building, e.g., contribute to the design of trainings, the organization of seminars, the drafting of advisory memos • Ad hoc tasks that might be assigned to the intern include: • Drafting out-reach material, e.g., news items, press releases, social media content • Contribution to the drafting of speeches for senior staff, e.g., Director of ECTD, Executive Secretary of UNECE • Support to the development of background memos/research
Training components and learning elements	<p>The proposed internship will offer an opportunity to gain practical experience and deepen knowledge on:</p> <ul style="list-style-type: none"> • The contribution of digitalization in the context of trade and economic cooperation. • Digitalization, as part of the European Digital Strategy, which aims to strengthen digital sovereignty and set standards. • Reduction of the digital divide and provision of equal access to the opportunities offered by new technologies, including access to education and essential social services. • The right to personal data protection and safe exchange of data to achieve sustainable economic growth. • The framework on the impacts of emerging digital developments of cyber-resilience, data privacy, the internet of things (IoT), blockchain, and artificial intelligence (AI) on social and economic wellbeing. • The contribution of digitalization to empowerment and achievement of gender-inclusiveness and equal opportunities. • The mechanisms to tackle the digital gap between and within countries that are critical for building resilient and inclusive economic growth. • Blockchain in the context of supply chain resilience. • Technologies for a sustainable, inclusive, and resilient recovery, as well as a transition to a more circular economy ("twin transition"). • The digitalization-related challenges that less developed countries may face and possibilities to overcome them. • Socio-economic trends across countries in the Pan-European region, including Eastern Europe, Western Balkan, Southern Caucasus, and Central Asia • The processes in and activities of a Regional Commission, as part of the UN secretariat in a highly dynamic international environment
Participation in missions or training courses	<p>UNECE is not able to sponsor travel for interns. The internship is unpaid and full-time.</p>

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	International law or economics, development studies, international relations, international management.
Language Skills	Excellent command of written and spoken English, including excellent presentation skills. Good level of French or Russian as an asset.
Computer literacy	Good knowledge of Microsoft (Word, Excel, PowerPoint), understanding of social media tools is an asset.
Internship-related experiences	<ul style="list-style-type: none"> • Previous work experience related to international trade or economic cooperation, digitalization or sustainable development is a plus • Proven track record as a high achiever and international exposure desired



	<ul style="list-style-type: none">• Demonstrated ability to work in a fast-paced environment
Additional skills/requirements	<ul style="list-style-type: none">• Good organisational and multi-tasking skills• Ability to plan and work unsupervised• Ability to work under pressure and meet tight deadlines• Excellent interpersonal and team working skills• Ability to successfully operate in a multi-cultural environment and build effective working relations across cultures• Enthusiasm for digitalization, sustainable development, circular economy and the specific challenges of transition economies is a plus
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	UNECE-FAO
Location:	Geneva, Switzerland
Keyword:	Forestry communication and environmental affairs

Section A: General Information

Name of host organisation	The United Nations Economic Commission for Europe
Internship Coordinator and/or Focal Point	Florian Steierer
Supervisor	Liliana Annovazzi-Jakab
Organisation's website	https://unece.org/forests

Section B: Placement Offer

Dates and duration of the internship	01.10.2022 - 31.03.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>About the organisation: The Economic Commission for Europe (UNECE) is one of five regional commissions of the United Nations. It was founded in 1947 with the purpose of contributing to the region's economic and social development. Its mission is to promote pan-European economic integration and cooperation as well as sustainable development and economic prosperity among its 56 member States.</p> <p>About the section: The Joint UNECE/FAO Forestry and Timber Section supports the implementation of Integrated Program of Work and serves as the Secretariat of the Food and Agriculture Organization of the UN (FAO) European Forestry Commission (EFC) and the UNECE Committee on Forestry and Forest Industries (COFFI), which cover work areas on (i) data, monitoring and assessment, (ii) policy dialogue and advice, (iii) communication and outreach and (iv) capacity-building. The overall goal of the Integrated Programme of Work 2022-2025 for COFFI and the EFC, their technical bodies (the joint UNECE/FAO Working Party for Forests Statistics, Economics and Management and the Teams of Specialists), is to support member States, international organizations and relevant stakeholders in their efforts to sustainably manage and use forests so that they provide products and ecosystem services to benefit society.</p> <p>About the internship The intern will be supporting the team in communication campaigns to promote work undertaken, such as – but not limited to – the International Day of Forests (21 March), forests and climate change, forests and fashion, UN Decade on Ecosystem Restoration, Forest Landscape Restoration, green building and traditional and innovative Forest Product and Markets.</p> <p>The intern will help in disseminating information by designing campaigns, organising events, writing press releases, communicating via social media and producing flyers and other information material as required. Coordination and collaboration with the Team of Specialists on Forest Communication – the Forest Communicators'</p>



	<p>Network will be possible. Communicating effectively within and outside the forest sector is essential to promote sustainable forest management. Enhancing the efforts to reach out to relevant constituencies, to draw attention to the regional priorities in the forest sector and to increase the dissemination of the information and tools produced, at national, regional and global levels, will make an important contribution to the Agenda 2030.</p> <p>The UNECE/FAO Forestry and Timber Section is set within a science-policy interface, which implies a stakeholder inclusion from the ministries of the UNECE member countries, as well as academia and research institutes and representatives from the private sector. The section is hosting two regular intergovernmental meetings per year, the joint session of the UNECE COFFI and the European Forestry Commission of FAO, which is a high-level meeting and the Working Party meeting on Forest Statistics, Economics and Management, which is a meeting of a technical body. The intern will be able to apply skills in international affairs in supporting the organisation and attending these meetings. On these occasions the practical interaction between countries and the UNECE/FAO secretariat can be experienced. The DAAD fellow can learn how countries provide feedback on the work delivered by the secretariat and the guide/mandate their work.</p>
Training components and learning elements	<ul style="list-style-type: none"> • Candidates will develop a high level of individual responsibility with a back-up of a team, they will receive support and guidance on their work and are encouraged to develop/or take on their own projects; • Guidance/training on writing press releases will be provided; • Exposure to international forest and environmental policies and politics; regional communication; and sustainable development within the framework of the Agenda 2030; • Develop knowledge of working procedures of international organizations and the UN Secretariat; • Cooperation with member States and with other organizations such as FAO, UNFF, Forest Europe etc.
Participation in missions or training courses	<p>While the UNCE/FAO Forestry and Timber Section encourages that DAAD fellows attend meetings and conferences related to responsibilities at the duty station, participation to meetings held outside the duty station are subject to available resources. This may include missions to cities in the UNECE region. Website training may be possible.</p>

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	International relations, communication, forest science, environmental science, economics, social sciences, biology or another related field.
Language Skills	Good command of English. Ability to read, speak and/or write Russian and/or French would be an asset.
Computer literacy	Should be experienced in MS Office; photoshop, Drupal and/or video editing would be a plus.
Internship-related experiences	None required, although ideally would be familiar with working in international environment.
Additional skills/requirements	Must be a team worker with a willingness to change tasks and priorities as needed. Experience in organizing (international) meetings would be a plus.
Additional comments	<p>Successful candidates must have been recently enrolled (within the past year). Geneva has a large and active intern community which organizes a number of events. It also has a high concentration of international organizations, enabling interns to share information, and compare experiences and working practices. Previous CSP interns have been successful in using this experience for employment in international fields and two former incumbents are working in the team.</p>



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	UNECLAC
Location:	Washington, USA
Keyword:	Economics, International Trade and Finance, Green Economy

Section A: General Information

Name of host organisation	The United Nations Economic Commission for Latin America and the Caribbean
Internship Coordinator and/or Focal Point	Rex Garcia-Hidalgo / Paola Celio
Supervisor	Raquel Artecona
Organisation's website	www.eclac.org/washington

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	The Internship Program is designed to engage students pursuing Economic/International Studies and familiarize them with analysis and research on topics relevant to the economies of Latin America and the Caribbean. Concerns with the sustainability of economic development, climate change and social inclusion (with a focus on gender) are informing the research agenda of the ECLAC Washington Office to include topics such as international trade and the circular economy, and the role of green, social, sustainability and sustainability-linked (GSSS) bonds in the financing of a sustainable and inclusive recovery. The gender perspective is included in the analysis whenever pertinent. Depending on the skill level and motivation of each intern, responsibilities include gathering and analyzing data; conducting research, including quantitative analysis, and editing reports; updating databases; assisting with research projects and presentations; and monitoring economic developments.
Training components and learning elements	The intern develops essential skills different from those attained in academia towards the transition from student to professional.
Participation in missions or training courses	N/A

Section C: Required Qualifications

Academic background at least	Bachelor's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economic, International Studies, Political Science.



Language Skills	Proficiency in English. Knowledge of Spanish a plus.
Computer literacy	Proficient in MS Office applications, including Excel/Spreadsheets, and PowerPoint. Experience with statistical packages such as Stata is a plus.
Internship-related experiences	Interns attend conferences and meetings at think tanks and other venues in Washington. They also participate in monthly intern seminars organized by Washington-based UN agencies.
Additional skills/requirements	<ul style="list-style-type: none">• Knowledge of and/or skill in applying methods and principles of economics and their application to research• Strong analytical skills• Strong communication and writing skills.
Additional comments	Please note that our program requires that BA/BS students must be rising seniors. Each intern has to secure his/her own housing accommodations.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UN-EOSG
Location: New York, United States
Keyword: UN 2.0: United Nations Reform

Section A: General Information

Name of host organisation	United Nations Secretary-General's Office
Internship Coordinator and/or Focal Point	Mr. Martin Loinig
Supervisor	Mr. Kersten Jauer
Organisation's website	www.un.org/sg/en

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Equal parts diplomat and advocate, civil servant and CEO, the UN Secretary-General is a symbol of United Nations ideals and a spokesman for the interests of the world's peoples. The Secretary-General's Office works with a broad range of stakeholders to help translate his vision for the organization into action. As part of the Secretary-General's UN reform agenda, our office drives transformational change with strategies on data, digital, innovation, behavioural science, and strategic foresight capabilities. The goal is to build a 'next-generation UN' that offers relevant and system-wide solutions to the challenges of the 21st century.</p> <p>Over the course of the assignment, the intern will work with the team to:</p> <ul style="list-style-type: none">• Develop system-wide strategies in support of organizational transformation.• Collaborate with other UN departments and agencies to define, prioritize, and develop projects in line with the Secretary-General's reform agenda.• Design business process and culture change management initiatives.• Provide reports to UN leadership and other key stakeholders on the status of major initiatives on data, digital, innovation, behavioural science, and strategic foresight.• Provide analytical input to executive decision-making & system-wide priority setting.• Support the preparation of briefings for senior management, donor countries, and other key stakeholders.
Training components and learning elements	<p>Our intern will gain insights, knowledge and expertise to help him/her:</p> <ul style="list-style-type: none">• Understand strategy development and organizational change at a senior level• Understand and advance the Secretary-General's reform agendas• Design, guide, and support hands-on change processes• Develop analytical products for senior management• Present, draft, coordinate, and network for results in an international organisation



Participation in missions or training courses	Our intern will have the opportunity to attend all regular UN trainings, workshops and seminars. Travel, while not usual, may take place.
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Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Management; Business Administration; Public Policy / Affairs / Administration; Organizational Behaviour; Economics; Political Science; Strategy and Policy; Data Science and Analytics.
Language Skills	Fluency in English is required; Knowledge of other UN official languages is an advantage.
Computer literacy	Strong knowledge of quantitative / qualitative analysis and data visualization techniques (incl. in Microsoft PowerBI, Excel, Tableau); Excellent presentation skills (incl. in PowerPoint); Knowledge of online platforms and techniques (Microsoft SharePoint, Drupal, HTML, CSS) an advantage.
Internship-related experiences	Demonstrated ability to analyze, visualize, and present information and data, think strategically, and deliver high-quality work in a fast-paced environment with competing deadlines. Experience in management consulting, strategy consulting, investment banking / international finance, project management, or similar is a strong advantage.
Additional skills/requirements	None.
Additional comments	None.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNEP1
Location: Geneva, Switzerland
Keyword: Green Growth Knowledge Generation and Policy Application

Section A: General Information

Name of host organisation	United Nations Environment Programme, Green Growth Knowledge Partnership
Internship Coordinator and/or Focal Point	John Maughan, Research Programme Manager, GGKP
Supervisor	Benjamin Simmons, Head of Secretariat, GGKP
Organisation's website	www.greengrowthknowledge.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Green Growth Knowledge Partnership (www.greengrowthknowledge.org) was launched in January 2014 to support a global partnership of over 80 leading international organizations, research institutes and think tanks focused on:</p> <ol style="list-style-type: none">1. addressing major knowledge gaps in green growth theory and practice through collaborative research and application; and2. building world-class knowledge management and communication tools to facilitate access, sharing, and use of green growth analysis, guidance, information, and data among the policy, industry and finance communities. <p>GGKP is based at UNEP in Geneva. Under the supervision of the Head of GGKP and Research Programme Manager, the intern will be responsible to:</p> <ul style="list-style-type: none">• Support the GGKP Knowledge Generation and Application Programme and related collaborative workstreams, including the Natural Capital Programme;• Identify and collect information on green growth projects being carried out by GGKP partners and other leading organizations in the field of green growth;• Identify, assess, and upload green growth resources to be part of the GGKP resource library, including green growth research, data and case studies;• Collect and draft, as appropriate, meeting summaries, background notes and abstracts of green growth research and analysis;• Support the GGKP in organizing research-related meetings and web content.
Training components and learning elements	<p>During the internship, the intern will gain an understanding of the functioning and the day-to-day work in an international organization, enhancing their qualifications for a career in a similar organization. The intern will have the opportunity to expand their skills in collaboratively researching, managing and sharing green growth knowledge and will strengthen their interpersonal communication skills in professional English with an innovative and dynamic team.</p>
Participation in missions or training courses	<p>The intern will have regular access to local meetings and events, including those hosted by the GGKP, UN and related international organizations and academic institutions in the Geneva area. Note, however, that GGKP under UN rules is not able to sponsor travel for interns.</p>



Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, Environmental Studies, International Affairs, or related fields.
Language Skills	For the internship, fluency in oral and written English is required. Knowledge of another UN language (Arabic, Chinese, French, Russian and Spanish) is desirable.
Computer literacy	The intern must be computer literate in standard software applications. Experience in specialized applications is also desirable, particularly those related to website management, social media and graphic design.
Internship-related experiences	Applicants are not required to have professional work experience for participation in the programme, though relevant experience is a plus.
Additional skills/requirements	<p>The required core UN competencies (see https://careers.un.org/lbw/attachments/competencies_booklet_en.pdf) of the candidate are the following:</p> <p>Communication:</p> <ul style="list-style-type: none">• Speaks and writes clearly and effectively;• Listens to others, correctly interprets messages from others and responds appropriately;• Asks questions to clarify, and exhibits interest in having two-way communication;• Tailors language, tone, style and format to match the audience;• Demonstrates openness in sharing information and keeping people informed. <p>Teamwork:</p> <ul style="list-style-type: none">• Works collaboratively with colleagues to achieve organizational goals;• Solicits input by genuinely valuing others' ideas and expertise and is willing to learn from others;• Places team agenda before personal agenda;• Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position;• Shares credit for team accomplishments and accepts joint responsibility for team shortcomings. <p>Accountability:</p> <ul style="list-style-type: none">• Takes ownership of all responsibilities and honours commitments;• Delivers outputs for which one has responsibility within prescribed time, cost and quality standards;• Operates in compliance with organizational regulations and rules;• Supports subordinates, provides oversight and takes responsibility for delegated assignments;• Takes personal responsibility for their own shortcomings and those of the work unit, where applicable.
Additional comments	The internship is unpaid and full-time.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNEP2
Location: Nairobi, Kenya
Keyword: Communications

Section A: General Information

Name of host organisation	United Nations Environment Programme
Internship Coordinator and/or Focal Point	Nancy Groves
Supervisor	Nancy Groves
Organisation's website	https://www.unep.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>UNEP is the leading global voice on the environment. It provides leadership and encourages partnership in caring for the environment by inspiring, informing and enabling nations and peoples to improve their quality of life without compromising that of future generations.</p> <p>Under the supervision of the Chief of Digital Strategy, the candidate will support ongoing communications initiatives on issues related to climate change, biodiversity loss, pollution and other environmental topics.</p> <p>Tasks will include:</p> <ul style="list-style-type: none">• Developing training documents and materials• Carrying out one-on-one training sessions with colleagues• Giving feedback on digital products• Researching frontier topics like artificial intelligence and virtual reality• Contributing to project planning activities• Drafting inputs into digital strategies and communications plans• Providing surge support to the UNEP newsdesk, publications, social media, graphic design, multimedia and web teams
Training components and learning elements	Candidate will have an opportunity to interact with professionals at other parts of the UN System and informational interviews will be scheduled.
Participation in missions or training courses	Candidate will be welcome to participate in ongoing training sessions scheduled for the Communications Division.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
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Enrollment for the duration of the internship necessary?	No
Study Subjects	Communications, marketing, international relations, information studies, computer science or related fields.
Language Skills	Fluency in English is required. Knowledge of another language used in UNEP communication products (French, Spanish, Chinese, Russian, Arabic, Portuguese or Kiswahili) is an asset, but not required.
Computer literacy	Desired by not required: Microsoft Office products, photo and video editing software, social media analytics.
Internship-related experiences	n/a
Additional skills/requirements	<p>NOTE: Applicants to the United Nations internship programme must at the time of application meet one of the following requirements:</p> <ul style="list-style-type: none">a. Be enrolled in a graduate school programme (second university degree or equivalent, or higher);b. Be enrolled in the final academic year of a first university degree programme (minimum Bachelor's level or equivalent);c. Have graduated with a university degree (as defined in (a) above) andd. if selected, must commence the internship within a one-year period of graduation.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNEP3
Location: Geneva, Switzerland
Keyword: Sustainable infrastructure investment

Section A: General Information

Name of host organisation	United Nations Environment Programme
Internship Coordinator and/or Focal Point	Dominic MacCormack
Supervisor	Rowan Palmer
Organisation's website	www.unep.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Carlo Schmid Fellow will support the Sustainable Infrastructure Investment Team in UNEP's Resources and Markets Branch. The Sustainable Infrastructure Investment Team is supporting countries in taking integrated approaches to sustainable infrastructure through raising awareness, developing normative and technical guidance, and providing technical assistance, capacity building, and advisory services to governments and other stakeholders. Specifically, the candidate will be involved in the implementation of the above-mentioned works streams with the following activities:</p> <ul style="list-style-type: none">• Carrying out background research and providing inputs to green investment studies and case studies on sustainable infrastructure;• Carrying out background research and providing inputs on inclusivity and green economy;• Supporting analysis on sustainable infrastructure planning and investment and assisting with project implementation;• Reviewing and commenting on research products and supporting their publication;• Preparing concept notes and briefings and contributing to new project proposals;• Preparing communication material and supporting outreach activities;• Organizing and planning for events. <p>Within these parameters, the focus of the fellowship can be discussed and tailored to the Fellow's interests and development needs.</p>
Training components and learning elements	During the placement, the Fellow will have the opportunity to learn about and conduct research on topics related to sustainable infrastructure and Green Economy and to understand how these themes are connected to the 2030 sustainable development agenda.
Participation in missions or training courses	The Carlo Schmid Fellow has access to international conferences, round tables, workshops, brown bag lunches and negotiations at the UN in Geneva, for example meetings in Palais des Nations (Headquarters of UN Geneva Offices), at the ILO, or



	<p>the WTO (COVID-related restrictions notwithstanding). The Fellow will be encouraged to attend these events and will be supported in developing her/his expertise and professional network in the area of Green Economy.</p> <p>The Fellow will have access to a wide range of online trainings and webinars offered by UN agencies, for example the Global Green Growth Knowledge Partnership (GGKP), and the UN Office in Geneva.</p> <p>Depending on the team schedule, the Fellow will also be able to participate in thematic workshops and trainings organized by the Sustainable Infrastructure Investment Team.</p> <p>There is also the possibility to enrol in language classes at Palais des Nations, organized by the UN's Center for Learning and Multilingualism, on a self-paying basis</p>
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Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, International Environmental Policies, International Development, Sustainable Development, International Relations, Public Policy, Political/Social Sciences, or a related area
Language Skills	Excellent writing and communication skills in English are required. Working knowledge of other UN official languages is desirable but not a requirement.
Computer literacy	Proficiency in Microsoft Office applications, proficiency in graphic design software is an added advantage.
Internship-related experiences	Previous work experience in the area of green economy, climate change, sustainable infrastructure or environmental policies would be a valuable asset. In addition, background knowledge on macro-economic instruments in support of sustainable development policies would be an advantage.
Additional skills/requirements	The candidate should have strong analytical skills and a sound knowledge of the nexus of environmental issues and the economy. Excellent research and writing skills in English, as well as a proactive approach in supporting different work streams and a high degree of self-organization, are required.
Additional comments	Please note that to be eligible for an internship at UNEP, the Fellow must either be enrolled in a university program or have graduated no longer than 1 year before the start of the internship.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNEP-DTU
Location: Copenhagen, Denmark
Keyword: Climate policy

Section A: General Information

Name of host organisation	UNEP - Technical University of Denmark
Internship Coordinator and/or Focal Point	Dr Fernando Farias
Supervisor	Dr Fernando Farias
Organisation's website	https://unepdtu.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The UNEP DTU Partnership is a leading international research and advisory institution on energy, climate, and sustainable development. As a UN Environment (UNEP) Collaborating Centre, it is an active participant in both the planning and implementation of UNEP's Climate Change Strategy and Energy Programme. The intern would be joining the Mitigation and Data Analysis group, working with several other scientists and experts. Under the guidance of the supervisor, the intern will:</p> <ul style="list-style-type: none">• Contribute to research in the assessment of the Nationally Determined Contributions (NDC) presented by countries as a part of their commitments under the Climate Paris Agreement, with a focus on Latin America and the Caribbean countries.• Review data and evidence on climate change action transparency, based on portfolio reviews, particularly within UNEP DTU's participation in the Capacity Building Initiative for Transparency (CBIT) and Initiative for Climate Action Transparency (ICAT)• Complement with original analysis the implementation of ongoing activities related to climate change policy impact assessment and monitoring, reporting and verification
Training components and learning elements	<p>The intern will receive specific guidance and supervision related to his/her tasks, as well as support by members of the team. Specifically, the intern will learn about the process of researching and reviewing scientific literature and evidence; scientific writing and referencing; and application building, among other skills. In addition, frequent in-house seminars provide learning opportunities for a variety of topics (recent examples include quality assurance of climate metrics and models, and carbon emissions from international trading, among others).</p>
Participation in missions or training courses	<p>The intern will have access to selected training resources available to UNEP-DTU personnel. Participation in missions, if relevant, may be possible depending upon insurance arrangements and compliance with relevant regulations.</p>



Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Climate Policy, Transparency, Energy policy, Public Policy, International Development, Economics
Language Skills	In addition to solid written and spoken English, fluency in Spanish is strongly preferred.
Computer literacy	MS Office, Excel (required). Other tools will be taught at UNEP-DTU Partnership as a part of the fellowship
Internship-related experiences	Not required, but valued.
Additional skills/requirements	Experience and/or familiarity with developing country settings would be an advantage, though it is not a requirement. Particularly, Latin American countries
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNESCO1
Location: Dakar, Senegal
Keyword: SDG4 & Planning

Section A: General Information

Name of host organisation	United Nations Educational, Scientific and Cultural Organization
Internship Coordinator and/or Focal Point	Rossella Salvia, Head, Learning and Partnerships Development, Bureau of Human Resources Development
Supervisor	Team Leader, Education/Cluster "SDG4 & Planning"
Organisation's website	https://en.unesco.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The traineeship is located in the Education Sector, Regional Office for West Africa (Sahel) based in Dakar - Senegal.</p> <p>Responsibilities</p> <p>The intern is expected to contribute to the work of the Education section as follows:</p> <ol style="list-style-type: none">to provide research assistance on issues of SDG4, education planning and cooperation in the Sahel region (research feeding into e.g. speaking notes, concept notes, briefing papers).to assist in the organization and servicing of meetings, (e.g. provide organizational, communications content-related or/and general assistance).to provide general communications and outreach assistance (e.g. build and maintain a network of contacts of counter-parts and beneficiaries).To support the section on various tasks related to Education and Integration sub-programmes (e.g. desk research, meeting support, drafting of reports and processing of data).
Training components and learning elements	<p>Gain experience in effective internal communication and stakeholder management</p> <ul style="list-style-type: none">Gain experience in an international field-based organization mainly on the development challenges that Africa is facingGain first-hand experience in monitoring and evaluating the progress and outcomes of a business process initiative.
Participation in missions or training courses	Participation in missions is not foreseen at this stage. Whenever possible, participation in workshops and capacity development activities of the programme. At the discretion of the Office's Director, participation in internal trainings that might be offered to staff of the office in the period of the traineeship.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
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Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Social Sciences, Statistics or Economics.
Language Skills	Very good knowledge of French with good knowledge of English.
Computer literacy	MS Office package (Word, Excel, Outlook), Explorer or similar. Good knowledge of social media network.
Internship-related experiences	Preferably one to two years of work experience in an International Organization or working professional experience in a related field.
Additional skills/requirements	<ul style="list-style-type: none">• Professionalism: Knowledge of issues related to education system. Ability to undertake research and gather information from standard sources. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results.• Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.• Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
Additional comments	N/A



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNESCO2
Location: Santiago, Chile
Keyword: Education Policy, Planning and Monitoring

Section A: General Information

Name of host organisation	United Nations Educational, Scientific and Cultural Organization
Internship Coordinator and/or Focal Point	Rossella Salvia, Head, Learning and Partnerships Development, Bureau of Human Resources Development
Supervisor	Hector Alejandro VERA MOHORADE, Programme Specialist
Organisation's website	https://en.unesco.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Unit of Education Policy, Planning and Monitoring within OREALC/UNESCO Santiago aim to monitor educational trends in Latin America and the Caribbean, as well as provide technical assistance to field offices and countries around four thematic areas: 1) EMIS, 2) Policy and planning, 3) Education Financing, and 4) Regional and national monitoring.</p> <p>Within this context, the traineeship will be responsible for:</p> <ul style="list-style-type: none">• Support the elaboration of the first SDG4 regional report, which will analyze the compliance of countries from Latin America and the Caribbean with Education 2030 Agenda, focused on the period 2016-2020.• Contribute to the analysis of trends in educational policies in the region through documentary revision, systematization of experiences, gathering of qualitative information, and monitoring national planning instruments and regulations.• Contribute to the analysis of education financing systems in the countries of the region and trends in the resources allocation to and within the sector.• Assist to dialogue, exchange and coordination with development partners in the region.
Training components and learning elements	<ul style="list-style-type: none">• Deepen the knowledge of the educational policies of Latin America and the Caribbean as well as the planning instruments and regulations developed in the region.• Learn about educational financing schemes in Latin America and the Caribbean and the mechanisms for allocating resources in the sector.• Gain experience in relationships with national Ministries of Education and other national institutions, as well as in exchange with other United Nations agencies.• Learn about the role of a UNESCO Regional Office, its work dynamics and the relationship with headquarters and other UNESCO offices and institutes.• Acquire greater independence at work, by progressively assuming responsibilities for analysis and technical development, as well as the interaction with colleagues inside and outside the Office.



Participation in missions or training courses	Participation in missions is not foreseen at this stage. Whenever possible, participation in workshops and capacity development activities of the programme. At the discretion of the Office's Director, participation in internal trainings that might be offered to staff of the office in the period of internship.
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Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Education, Economics, Management, Social Sciences, Public Policy.
Language Skills	Excellent knowledge of English or Spanish and good knowledge of the other language.
Computer literacy	<ul style="list-style-type: none">• Excellent knowledge of MS Office Suite (Word, Excel, PowerPoint, etc.).• Knowledge of statistical techniques and familiarity with statistical software such as SPSS and Stata are desirable.
Internship-related experiences	N/A
Additional skills/requirements	<ul style="list-style-type: none">• Good organizational and project design skills• Excellent (oral and written) communication skills, including the ability to draft and produce a variety of written material in a clear and concise manner• Ability to work effectively in a team and to maintain good working relations within a multi-cultural environment• Excellent knowledge of MS Office Suite (Word, Excel, PowerPoint, etc.).• Knowledge of statistical techniques and familiarity with statistical software such as SPSS and Stata are desirable.
Additional comments	OREALC/UNESCO Santiago is the Regional Bureau for Education in Latin America and the Caribbean. The Bureau aim to lead, monitor and provide technical support to the countries of the region to advance the achievement of the Sustainable Development Goal 4 - Education 2030, with the involvement of other UNESCO offices and institutes, and with the participation of strategic partners. https://en.unesco.org/fieldoffice/santiago .



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNESCO3
Location: Paris, France
Keyword: Environmental sustainability management

Section A: General Information

Name of host organisation	United Nations Educational, Scientific and Cultural Organization
Internship Coordinator and/or Focal Point	Ms Rossella SALVIA, HR Partnerships Coordinator
Supervisor	Ms Miriam TEREICK, Environmental Sustainability Officer
Organisation's website	https://en.unesco.org

Section B: Placement Offer

Dates and duration of the internship	03.09.2022 - 02.03.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Internship in Environmental Management / corporate environmental sustainability. Based in the Executive Office of the Sector for Administration and Management (ADM), the Carlo Schmid fellow will help integrate and mainstream environmental considerations across all aspects, policies, practices and programme activities of UNESCO worldwide, including through the following tasks:</p> <ul style="list-style-type: none">• Support the overall implementation of the Organization's Environmental Management System (EMS), in line with ISO 14001, and of the 2020-2030 Strategy for Sustainability Management in the UN System.• Contribute to awareness raising and communication activities, such as drafting of articles for the intranet and website, organization of staff action campaigns.• Assist programme staff in integrating sustainability considerations and criteria into their events planning.• Provide support to Field Offices for specific sustainability/greening initiatives.• Help with the preparation, coordination and analysis of the annual Environmental Inventory in the framework of the UN-wide 'Greening the Blue' initiative, and support the overall improvement of measuring and reporting of greenhouse gas emissions, water and waste data across the Organization.• Assist with other tasks of the ADM Executive Office, including drafting of documents (briefings, meeting minutes, news stories, PPT presentations), data analysis, short translations, organization of meetings.
Training components and learning elements	<ul style="list-style-type: none">• Accompany an International Organization towards ISO 14001 certification and help improve its environmental footprint, in line with the Paris Agreement.• Enhance organizational, communication, analytical and drafting skills in a highly multicultural and multilingual work environment.• Understand UNESCO's overall mandate within the UN system and the 2030 Sustainable Development Agenda.• Learn about UNESCO's work in the area of sustainability and environmental management, and UN collaboration and coordination mechanisms in this area.• Gain an understanding of the functioning of UNESCO and its governing bodies.



Participation in missions or training courses	The incumbent will be invited to join trainings organized by UNESCO and the UN specifically with respect to sustainability/environmental management, as well as all standard UNESCO training courses (Ethics, Gender, IT security, etc.).
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Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Environmental Studies, Sustainable Development, Natural Sciences, International Relations, Social/Political Sciences or related field.
Language Skills	Very good level of English. Good knowledge of French is highly desirable.
Computer literacy	<ul style="list-style-type: none">• Good knowledge of MS Office Suite (Word, Excel, PowerPoint, Outlook).• Experience in working with MS Teams, Sharepoint and other collaborative Microsoft applications is an asset.
Internship-related experiences	<ul style="list-style-type: none">• First work experience (internship or volunteer work) in sustainability management, project management or Corporate Social Responsibility is desirable.• Technical knowledge in one of the areas of the UN Sustainability Management Strategy (EMS, energy/water/waste, travel, procurement, green IT) and/or experience in data analysis is an asset.
Additional skills/requirements	<ul style="list-style-type: none">• Good interpersonal and communication skills.• Good drafting skills, including ability to make technical information understandable to a non-specialized audience.• Ability to collect, analyze and synthesize information/data from various sources.• Interest in environmental sustainability and climate action.
Additional comments	There is no need to be enrolled in a study course for the duration of the fellowship, but the date of last graduation must be less than one year ago at the moment of the start of the assignment.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	UNHCR1
Location:	Geneva, Switzerland
Keyword:	Global Compact on Refugees (GCR)

Section A: General Information

Name of host organisation	United Nations High Commissioner for Refugees
Internship Coordinator and/or Focal Point	Amy Guidotti
Supervisor	Caroline Lensing-Hebben
Organisation's website	https://www.unhcr.org/global-refugee-forum.html

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The Global Compact on Refugees (GCR), affirmed by the UN General Assembly in December 2018, aims to transform the way the world responds to large-scale displacement. It is a powerful tool for fostering international solidarity and effective cooperation. The Compact sets out arrangements for ensuring more predictable and sustainable responsibility sharing to support host communities and refugees alike. Key amongst them is a Global Refugee Forum (GRF), convened every four years, whereby States and other stakeholders share good practices and make pledges towards the objectives of the GCR. The first Forum, held in December 2019, was the largest-ever gathering on refugee matters - a true milestone in building solidarity with the world's refugees and the countries and communities that host them.</p> <p>A number of critical arrangements and tools were established to operationalize burden- and responsibility-sharing, and opportunities were created to broaden and deepen the engagement of a wide range of actors in refugee responses, including development and private sector actors.</p> <p>UNHCR has formed a GCR Coordination Team to maintain a global overview of GCR implementation (including key initiatives such as the Support Platforms, inter alia), guide GRF preparations and follow-up, support mainstreaming of the GCR in UNHCR's planning and reporting processes, and lead broader reporting on progress towards the GCR objectives and indicators. The Team works closely with the Bureaux, Divisions, and Regional and Country Offices, as well as States and other stakeholders set out in the GCR.</p> <p>The intern will be a core member of the Global Compact on Refugees Coordination Team in Geneva.</p> <p>Functional Duties:</p> <ul style="list-style-type: none">• Contribute to the conceptualization and development of the next Global Refugee Forum (GRF) in 2023.• Support in the cultivation of new pledges in addition to the background and



	<p>preparatory documentation related to the GRF.</p> <ul style="list-style-type: none"> • Contribute to coordination of and reporting on GCR initiatives. • Support GCR learning objectives and GCR mainstreaming, in coordination with the Global Learning Centre in Budapest, the Division of External Relations and other relevant Divisions, through generation of GCR/GRF-related content both for UNHCR staff and external stakeholders • Support follow-up with states and other key stakeholders to pledges made at the GRF, as needed.
Training components and learning elements	<p>The internship in the GRF team will contribute to improving the competitiveness of young Germans for management positions in international organisations. It will provide the intern with an opportunity to acquaint him/herself with the issues and working methods of one of the greatest challenges of modern times that is forced displacement. Germany is one of the key partners in the implementation of the Global Compact on Refugees as a co-convenor of the first-ever Global Refugee Forum. The intern will have continuous learning opportunities beyond the substantive day-to-day work, including attending conferences and meetings, taking language lessons offered by UNOG/UNHCR, and learning opportunities presented through the UNHCR Global Learning and Development Center.</p>
Participation in missions or training courses	<p>Most missions are suspended due to COVID-19 until further notice. When traveling becomes possible again, a mission is not excluded in contribution to the candidate's learning objectives. Training courses relevant to the area of work are strongly encouraged by the supervisor. UNHCR has its own learning centre (based in Budapest) that offers a range of trainings.</p>

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Social sciences, law, human rights, international affairs, communication
Language Skills	English Any other UN language would be an asset
Computer literacy	Good MS Office skills
Internship-related experiences	Prior experience with refugees and/or host communities would be an asset
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	UNHCR2
Location:	Geneva, Switzerland
Keyword:	Public Health for Refugees, focus on reproductive health

Section A: General Information

Name of host organisation	United Nations High Commissioner for Refugees
Internship Coordinator and/or Focal Point	Erin Anastasi
Supervisor	Erin Anastasi
Organisation's website	www.unhcr.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The internship will contribute significantly to UNHCR's programming in Public Health, especially community engagement and health equity with a focus on sexual and reproductive health, including capacity building for UNHCR and partner staff. The intern will serve as a core member of UNHCR's diverse, multi-sectoral Public Health team in HQ (Geneva).</p> <p>In support of the UN Sustainable Development Goals, particularly the target of universal health coverage (UHC), reducing inequalities and the emphasis on leaving no one behind, UNHCR promotes the right to health of all people, including refugees, internally displaced and stateless persons. While the emphasis of the internship will be on health and wellbeing more broadly, UNHCR places great importance on supporting access to quality sexual & reproductive health (SRH) services to refugees and other persons of concern. Reproductive health services are a critical component of all humanitarian responses and the global development agenda and are strongly linked to achievements in other key areas such as protection, gender equality, nutrition and mental health/psychosocial support. Quality, accessible and culturally appropriate sexual and reproductive health services including supportive community-led responses can significantly contribute to the wellbeing of refugees and other persons of concern and advances towards UHC, health equity and reduction in inequalities.</p> <p>The goal of this internship is to support UNHCR to build the capacity of its staff and implementing and operational partners worldwide in designing and implementing effective community-led approaches, including service delivery, to achieving optimal health for all. While contributing broadly to the achievement of the Public Health strategy, the internship will make an important contribution towards achieving Strategic Objectives 3 and 5 of UNHCR's Global Strategy for Public Health (2021 – 2025): namely Promote and support equitable provision of health care services and Actively engage communities in activities to promote and sustain their health. More specifically the objectives of this internship include to:</p> <ol style="list-style-type: none">1. Conduct a literature review and produce a summary report on evidence-based



	<p>approaches to community-led responses including community empowerment, engagement and mobilization for health with emphasis on the diversity within communities, including adolescents and young people, LGBTQI, women and men; persons living with HIV, persons with disabilities and older people. Particular focus will be placed on how models, approaches and lessons from development contexts can be applied to refugee and humanitarian settings.</p> <ol style="list-style-type: none">2. In close collaboration with the Public Health team, develop a brief guidance note/programming tools and advocacy tools for different audiences including field staff on integrating evidence-based community empowerment, engagement and mobilization approaches for health in refugee/humanitarian contexts including adolescents and young people, LGBTQI, women and men; persons living with HIV, persons with disabilities and older people.3. Organize and deliver a webinar(s) to disseminate findings and guidance note/tools;4. Integrate key findings and recommendations for community empowerment, engagement and mobilization for health into existing Public Health team trainings, presentations and tools, in collaboration with Public Health team members.
Training components and learning elements	<ol style="list-style-type: none">1. Increased understanding of evidence and programming related to community-led responses for health, especially sexual/reproductive health in refugee and other humanitarian populations, through on-the-job mentoring and coaching;2. Contribution to and participation in UNHCR Public Health team trainings for field colleagues and partners, resulting in enhanced understanding of roles and responsibilities of UNHCR (and partners) on the ground in humanitarian contexts.
Participation in missions or training courses	<ol style="list-style-type: none">1. Mandatory e-learnings of UNHCR for new staff and affiliate workforce2. On-line trainings/webinars and e-learnings relating to public health, sexual/reproductive health, nutrition and community empowerment/engagement/mobilization in humanitarian situations3. Depending on timing (and Covid-19 pandemic restrictions) may be able to participate in:<ul style="list-style-type: none">• Face-to-face training on sexual/reproductive health programming in humanitarian situations (joint with UNFPA and UNHCR and other partners)

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Health, social sciences or international development related area and post graduate degree in global health, health policy, public health or related area; clinical background can be an asset
Language Skills	English is required Additional languages (French, Spanish, Arabic) are considered an added value
Computer literacy	Word-processing, spreadsheets (Excel), PowerPoint a minimum
Internship-related experiences	<p>Experience working with communities and/or studying community approaches to health and empowerment is seen as an added value and will bring new ideas to the research, development and dissemination of guidance on effective, evidence-based community approaches to enhancing health care of refugees and other people of concern.</p> <p>The literature review, guidance note development and dissemination is the central part of the proposed internship; however, additional assignments and tasks will emerge and should be seen as part of the dynamic work of an organization that responds to humanitarian needs.</p>
Additional skills/requirements	<ul style="list-style-type: none">• Excellent communication (oral and written) and organisational skills• Experience in refugee or humanitarian situations is an added value• Strong analytical, critical thinking and critical appraisal of literature is an added



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	value <ul style="list-style-type: none">• Skills and experience in data analysis, reporting and dissemination are an asset
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNHCR3
Location: Copenhagen, Denmark
Keyword: University Education for Refugees, DAFI

Section A: General Information

Name of host organisation	United Nations High Commissioner for Refugees
Internship Coordinator and/or Focal Point	Manal Stulgatis
Supervisor	Manal Stulgatis
Organisation's website	www.unhcr.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The tertiary education team at UNHCR headquarters, within the Division of Resilience and Solutions welcomes a Carlo Schmid fellow for the duration of up to 8 months.</p> <p>The team has a strong track record of hosting Carlo Schmid fellows in positions where they quickly assume responsibility for meaningful and challenging areas of work ranging from drafting internal and external guidance documents, inputting into content development and presentations, planning and managing events, supporting data collection, report drafting, developing infographics and more.</p> <p>Responsibilities are assigned taking into account the skills and interests of the individual fellow, desired areas of learning and growth, and the overall needs of the team. Every effort is made to provide fellows with opportunities to lead on projects and to develop concrete deliverables. Fellows are not expected to engage only in routine support work but also to gain experience leading on projects and presenting work products.</p> <p>Previous Carlo Schmid fellows have engaged specifically with:</p> <ul style="list-style-type: none">• Developing and strengthening relationships with specific partners;• Investigating the impact of refugee tertiary students on host communities and drawing linkages to international refugee protection frameworks;• Assisting with planning and execution of major international events;• Drafting reports and inputting into Education Section feedback on a variety of documents;• Participating in coordination with other Units such as Durable Solutions and Livelihoods.• Other areas of future work in the Section may include:• Tracking refugee tertiary graduates to livelihoods and economic outcomes;• Examining impacts of refugee alumni organisations on refugee and host community outcomes;• Situating refugee higher education in the context of sustainable development, evolving emergency situations or third country solutions;



	<ul style="list-style-type: none">Identifying ways to support expanded enrolment and academic success of minority, women and students with disability in UNHCR's tertiary scholarship programme.
Training components and learning elements	Extensive free, self-paced training on hundreds of project management and humanitarian action topics are available; UNHCR online mandatory and optional training; dedicated briefing by each team within the Education section; UN system trainings on first aid, foreign language classes, humanitarian coordination, etc.
Participation in missions or training courses	No mission travel is anticipated for interns or fellows. Fellows will be invited to any relevant internal trainings, retreats, etc.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Law, social sciences, political science, education, development studies may be applicable but any relevant field can be accepted depending on candidate's area of interest.
Language Skills	Microsoft packages, including Teams, Outlook, Powerpoint, Excel. Knowledge of PowerBI and graphic design applications is helpful.
Computer literacy	None required. Experience working with student groups, refugee advocacy, education policy, data visualisation, research methodologies, international development are considered relevant and potential assets to the application.
Internship-related experiences	Applicants must be committed to rights-based approaches to international development and humanitarian action, and to refugee protection. Ability to work in a diverse environment, on a fast paced team and with skills to prioritise and manage multiple tasks simultaneously is essential. Basic understanding of refugee education is desirable.
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNHCR4
Location: Amman, Jordan
Keyword: Inter-Agency Coordination of the Regional Refugee

Section A: General Information

Name of host organisation	United Nations High Commissioner for Refugees
Internship Coordinator and/or Focal Point	Ryan Marshall
Supervisor	Ryan Marshall
Organisation's website	www.unhcr.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>The Intern will be supporting coordination efforts of the Regional Refugee and Resilience Plan (3RP). Since its launch in 2015, the 3RP has been the principal regional strategic, coordination, planning, advocacy, fundraising, and programming platform for humanitarian and development partners to respond to the Syrian refugee crisis – both for refugees and impacted host communities. Co-led by UNHCR and UNDP, and under an overall regional framework, the 3RP operates in Turkey, Lebanon, Jordan, Iraq, and Egypt. Currently, the 3RP brings together over 270 partners operating across the region under unified humanitarian and development coordination structures at country and regional levels.</p> <p>The intern will be part of a dynamic team that engages in Inter-Agency, multi sectoral humanitarian and development related coordination across the five country contexts (Egypt, Jordan, Iraq, Lebanon and Turkey). Though he/she will be part of UNHCR's regional Middle East, Northern Africa (MENA) Office, the intern will also engage closely with staff from the United Nations Development Program (UNDP) which are part of the Joint Secretariat leading the 3RP. He/she will have the opportunity to learn about both humanitarian and resilience related work across a range of sectors and contexts and gain in-depth insight of the regional Syria refugee response.</p> <p>One key aspect of his/her work will be to support the efforts of the Regional Durable Solution Working Group (RDSWG), an inter-agency body that focuses on Syrian refugees and individuals whose habitual residence was Syria among other things, to engage in a dialogue on thematic issues related to Durable Solutions to alleviate displacement related needs and to coordinate operational Durable Solutions efforts. This will include basic reporting and information management tasks (prior knowledge preferred but not essential) related to returns monitoring including developing of dashboards, talking points, presentations and trend analysis. He/she will also support day-to-day coordination efforts of both structures including by engaging with agency and (I)NGO partners, support the work of thematic workstreams, sectors, working groups and country operations.</p>



	Specifically, he/she will be part of the annual 3RP planning process that involves a number of workshop and other consultation events across the region to develop planning and reporting documents and set fundraising, advocacy and program priorities for the coming year(s). He/she will also engage with stakeholders including donors and government actors on an ad hoc basis. As a result, strong communication and writing skills are of importance. The intern will also support the review, implementation and analysis related to the Regional Intention and Perception Survey conducted across the region on an annual basis to measure Syrian refugees' intention to return. Further he/she will help develop communication material for regional conferences, for example the annual European Union hosted Brussels conference on supporting the Future of Syria and the Region and possibly the organization of relevant side events to highlight UNHCR/3RP related research.
Training components and learning elements	The Intern will be part of a mid-size team and will during the 10-month period, have changing roles based on team needs and his/her interests. He/she will be given the opportunity to hone communication and report writing skills, gather hands on coordination related experience and gain insight into various humanitarian, resilience and durable solutions work in a regional, refugee context. The team would work with the intern to identify learning priorities as the beginning of the internship and ensure support to advance the same. At times responsibilities might also include independent research into thematic areas in case of new initiatives developed. The learnings would help prepare the intern for a career in the humanitarian and/or development sector.
Participation in missions or training courses	Depending on COVID-19 related considerations, he/she will be able to visit some of the operations and participate in events across the regional virtually or in person, including workshops and trainings. He/she might also support the organization of the same. UNHCR in addition has a large agency internal learning platform with dozens of virtual courses that the intern will have access too. Mentoring within the team could also be provided if the intern identifies specific areas of interest.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	International Relations/Studies, Development, Political Science and/or Humanitarian Studies
Language Skills	English (Fluent), Arabic (desired but not mandatory)
Computer literacy	Excellent, familiarity with basic data management programs of advantage
Internship-related experiences	
Additional skills/requirements	
Additional comments	Information about Jordan as a duty station: Jordan has a total population of 9.4 million people. Amman houses 42% of Jordan's population, 4.008 million, making it the populous city in the country. Amman tends to have a Mediterranean climate; summers are mildly hot, winter usually starts around the end of November and continues until mid-March, there is occasional snowfall. Amman is the home to many top-end hospitals and clinics. Due to Jordanian healthcare's international appeal, nearly all doctors and many support staff speak English. Healthcare here is also very accessible and affordable. The Security Level for Amman and the rest of the country is assessed minimal except the northeast Jordanian Syrian border area, where it is assessed at moderate.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNHCR5
Location: San Salvador, El Salvador
Keyword: Durable Solutions for the Forcibly Displaced

Section A: General Information

Name of host organisation	United Nations High Commissioner for Refugees
Internship Coordinator and/or Focal Point	Elena Righi, Associate HR Officer
Supervisor	Steven Bunce, Associate Durable Solutions Officer
Organisation's website	www.unhcr.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ul style="list-style-type: none">• Support the Durable Solutions/Livelihoods sub-unit of UNHCR El Salvador in the collection, analysis and presentation of information (labor market studies, socio-economic profiling exercises, focus group results, tendencies in refugee skillsets, displacement and migration history) in digital and visual formats.• Engage in ongoing analysis, monitoring and impact evaluation of projects implemented by the operation (vocational training, job placement and labor market insertion, entrepreneurship, financial inclusion) in coordination with information management, registration, and protection units.• Ensure population and socioeconomic data of project beneficiaries is systematically collected, digitalized, and analyzed throughout project implementation cycle.• Generate digital products that visualize progress towards durable solutions (e.g. adequate standard of living, long term safety and security, access to land and public services) for internally displaced persons supported by the operation.
Training components and learning elements	The intern will have access to a diverse range of internal seminars and courses via the UNHCR online learning platform.
Participation in missions or training courses	The intern will participate in field visits for data gathering where security conditions allow.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No



Study Subjects	Degree in Computer Science, Demography, Geography, Statistics, Economics or a related field.
Language Skills	Spanish and English.
Computer literacy	Experience in any of the following: Stata, R, SPSS. Experience desired in any or a combination of the following: Azure, Kobo, PowerBI Dashboards, ArcGIS, Adobe Indesign.
Internship-related experiences	Any prior experience in activities identifying and strategic planning of appropriate solutions to improve the socioeconomic circumstances of refugees, forcibly displaced and/or vulnerable populations will be highly regarded.
Additional skills/requirements	Experience working with vulnerable/refugee persons, strong communication and liaison skills. Demonstrated experience tailoring products and presentations for a diverse variety of audiences with different interests and priorities (private sector, government, human rights organizations, academia) is an advantage.
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	UNHCR6
Location:	Cairo, Egypt
Keyword:	External Relations – Donor relations – Resource mobilization

Section A: General Information

Name of host organisation	United Nations High Commissioner for Refugees
Internship Coordinator and/or Focal Point	Ivano Bruno
Supervisor	Ivano Bruno
Organisation's website	www.unhcr.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Depending on the profile of the candidate, he/she will be assigned to support the unit with at least three (3) key tasks: (1) provide support with all key aspects of donor engagement for 1 or 2 donors. This will include fundraising, donor care, reporting, providing timely information, assisting in missions and generally, building a relationship with the donor. (2) support with the drafting of external communication products. These will include country factsheet, operational updates and thematic factsheets. (3) support with the identification and development of donor visibility products.</p> <p>As part of the overall function of the intern, he/she will also take part in field missions, donor briefings/meeting as needed. All the above tasks will be undertaken under the supervision of the Reporting Officer.</p>
Training components and learning elements	<ul style="list-style-type: none">• Donor engagement and communication strategies• Development and drafting of communication and visibility products• Development and drafting of briefing notes, talking points• Understanding of humanitarian/refugee context and related response in Egypt• Understanding and exposure to UNHCR operation and processes
Participation in missions or training courses	

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No



Study Subjects	Political science – International Law – International Relations – Communication
Language Skills	Fluent in all aspects of the English language: essential
Computer literacy	Literate in all aspects of WORD, Power Point and Excel: essential
Internship-related experiences	
Additional skills/requirements	Excellent English communication and writing skills
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNHCR7
Location: Lima, Peru
Keyword: Digital technologies in humanitarian emergencies

Section A: General Information

Name of host organisation	United Nations High Commissioner for Refugees
Internship Coordinator and/or Focal Point	Miguel Urquía, Senior Interagency Coordination Officer
Supervisor	Paola Lazcano, Associate Reporting Officer
Organisation's website	www.unhcr.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The candidate will provide support to improve analytical and response processes by leveraging digital technologies into the work of the National Coordination Platform (Grupo de Trabajo para Refugiados y Migrantes – GTRM) that responds to the needs of refugees and migrants from Venezuela in Peru. The GTRM, which is jointly led by UNHCR and IOM, coordinates the humanitarian and development response of more than 85 actors to the influx of more than one million two hundred thousand Venezuelans in the country.</p> <p>The intern will be part of the UNHCR Interagency Unit which has the responsibility from UNHCR's side to lead the GTRM. The candidate in the team will be tasked with the following:</p> <ul style="list-style-type: none">• Contribute to the team efforts to strengthen digital technologies to support the analysis of data and reporting methodology needed to draft the GTRM's Joint Needs Assessment and the Refugee and Migrant Response Plan 2023.• Support the GTRM coordination by creating a database of GTRM partners, identifying key data from the partners, monitoring participation in meetings, implementation progress, funding received, and other related issues. The database will provide key statistics on the partners and integration with the M&E systems of the GTRM. The database will be easy to maintain once created.• Support in improving the communication with Venezuelan and host population through the preparation or improvement of a WhatsApp bot that explains the key processes that Venezuelans need to go through and the services that the different GTRM partners offer.• Perform any related other tasks as needed
Training components and learning elements	<p>The role represents an exceptional opportunity for the candidate to learn about humanitarian and development coordination in a refugee situation, and the use of a sector approach in the response, working directly with UNHCR.</p> <p>Additionally, the Regional Response to Venezuelans (to which the GTRM belongs) is unique in that it includes both humanitarian and development approaches: as such, it is an important example of how a nexus between the two can be put to</p>



	<p>work. In this context, the candidate will be able to follow, support and learn from experts across all GTRM working groups.</p> <p>At the same time, being hosted by UNHCR, the candidate will have the chance to learn about the workings of the organization in a very practical manner, and work with colleagues on topics related to asylum and Protection. Among others, he/she will have the possibility of participating in several UNHCR-specific activities, such as Protection Monitoring data collection exercises conducted by the Information Management team.</p>
Participation in missions or training courses	<p>In-person events continue to present a risk of infection but perhaps the situation may have improved by September 2022. In any case, the candidate will be able to attend virtual trainings/courses provided in Peru by either UNHCR or GTRM members. In addition, the GTRM holds monthly, basic to intermediate courses on various aspects and tools of humanitarian information management, which the candidate will be able to attend and contribute to. The candidate will be able to participate in GTRM events that are opened to all members. Finally, and most importantly, the candidate will benefit from coaching from their supervisor and team members.</p>

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Information Technology, Political Science and related
Language Skills	Spanish and English
Computer literacy	Advanced computer and digital literacy will be needed particularly to improve analysis of data and communication and access to information through digital technologies (including the creation of data bases)
Internship-related experiences	
Additional skills/requirements	Teamwork, organizational skills, analytical skills, communication skills
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNHCR8
Location: Nairobi, Kenya
Keyword: Greening, Sustainability and Climate Change

Section A: General Information

Name of host organisation	United Nations High Commissioner for Refugees
Internship Coordinator and/or Focal Point	Mr. Dominic Grace
Supervisor	Mr. Dominic Grace
Organisation's website	www.unhcr.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>This internship relates to the Greening the Blue Strategy and its initiatives.</p> <p>Duties and Responsibilities</p> <ol style="list-style-type: none">1. Assist the Greening the Blue Project Coordinator in providing data insights to colleagues across the world;2. Assist in the development of new and ad-hoc reports in Greening the Blue related initiatives;3. Support the team on advocating for Greening the Blue initiatives;4. Assist in developing the project visibility as well as internal and external communication strategies and actions.5. Assist with updating and administering various databases;6. Provide any other required support, including administrative support to the team's staff.
Training components and learning elements	<p>The intern will receive orientation on the overall function of the Section's sectorial activities and the bigger picture of UNHCR's role and responsibilities towards the Persons of concern. The Project Coordinator will guide the intern in the day-to-day work of the section. The UNHCR's Global Learning Centre will provide online training courses on energy and environment in humanitarian actions. Interns are also granted access to other various online trainings via the UNHCR platform Learn&Connect to support professional development and to encourage a stronger understanding of UNHCR's work. The intern will also have to take mandatory UNHCR trainings: BSAFE, UN Programme on the Prevention of Harassment, Sexual Harassment and Abuse of Authority, Protection Induction Programme, Preventing Sexual Exploitation and Abuse (PSEA).</p>
Participation in missions or training courses	

Section C: Required Qualifications



Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Environmental management, engineering, sustainable development, economics, climate change or other relevant fields
Language Skills	Be a strong communicator in English, with advanced writing and editing skills. Additional languages are desirable, but not essential.
Computer literacy	Proficiency in Microsoft Outlook, Word, Excel, and PowerPoint. Have experience with web analytics tools such as Google Analytics and PowerBi.
Internship-related experiences	
Additional skills/requirements	Flexibility and adaptability; Ability to work in a multi-cultural team, professional and personal integrity.
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNITAR1
Location: Geneva, Switzerland
Keyword: Diplomacy

Section A: General Information

Name of host organisation	United Nations Institute for Training And Research
Internship Coordinator and/or Focal Point	Helen Austin
Supervisor	Philippe Aubert
Organisation's website	https://www.unitar.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ul style="list-style-type: none">• Provide assistance in the development of in-country training and technical assistance activities, including the selection, preparation and assembling of materials;• Develop and/or refine pedagogical training tools for interactive, face-to-face workshops and online portals related to enhancing knowledge, skills and awareness in multilateral diplomacy;• Undertake research that may provide necessary input into such training tools and exercises;• Contribute to the drafting of project and funding proposals;• Compile evaluation results of training activities and draft and edit reports; and• Provide general administrative tasks, such as liaising with UNITAR and UN services and country focal points to ensure the timely delivery of training materials, updating of participant lists, and organization of project documents.
Training components and learning elements	The intern will be given the opportunity to attend face to face training courses and briefings held in Geneva as well as the e-Learning courses that will be run during the internship period; however priority will be given to programme execution. Close guidance will be provided by the supervisor for learning through practical experience.
Participation in missions or training courses	Possibility to be involved in Missions where training activities take place face to face outside Geneva. Mandatory HR/UN training courses are provided online at start of placement, together with access to a selection of UNITAR open online courses throughout the placement.

Section C: Required Qualifications

Academic background at least	Bachelor's student
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Enrollment for the duration of the internship necessary?	No
Study Subjects	Law, political science, digitalisation, international relations, history, languages or a related subject.
Language Skills	Fluency in English (oral and written). Knowledge of an additional UN official language (particularly French, Chinese, or Arabic) would be an advantage.
Computer literacy	Familiarity with all standard features of word processing software is required, as is the ability to use e-mail and Internet browsers. Design and communication software would be an advantage, as well as understanding of social media channels.
Internship-related experiences	UNITAR's diplomatic training courses provide a challenging professional environment for interns because it requires working with a truly international group of professionals having very diverse backgrounds and personalities. Interns must be of a mature personality, possess a good degree of discretion and diplomacy, and ideally bring with them some previous work experience (voluntary work, internships, part-time employment).
Additional skills/requirements	Exposure to a multicultural environment would be a plus.
Additional comments	HR requirement: Intern must either be enrolled in studies or start the traineeship within two years of their graduation.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNITAR2
Location: Geneva, Switzerland
Keyword: Capacity Building for the Youth, Peace and Security Agenda

Section A: General Information

Name of host organisation	United Nations Institute for Training And Research
Internship Coordinator and/or Focal Point	Svenja Vollmer
Supervisor	Svenja Vollmer
Organisation's website	https://unitar.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>On 9 December, 2015, the UN Security Council unanimously adopted Resolution 2250 - its first-ever resolution on Youth, Peace and Security - thereby recognising the importance of the positive contributions which young people are making for the maintenance and promotion of international peace and security. Furthermore, it affirmed the important role that youth need to assume in the prevention and resolution of conflicts and called for the engagement of youth as partners and leaders at all levels of decision-making and peacebuilding processes. Since then, progress studies such as "The Missing Peace" and the two subsequent resolutions (UNSCR 2419 and UNSCR 2535), have called for additional measures to increase the influence and participation of youth in peacebuilding processes. Specifically, The Missing Peace urges the international community to "invest in the capacities, agency and leadership of young people". It has thus become clear that education, training and capacity building of both youth and their counterparts at local, national and regional levels are essential to translate the resolutions on Youth, Peace and Security from the halls of the United Nations to policymakers, actors and change-agents at the ground level.</p> <p>Over the recent years, UNITAR has consolidated its offer in the thematic area of Youth Empowerment. Recognising the synergies between the SDGs (in particular 4, 5, 7, 10, 16 and 17) and in line with the priorities of the Youth, Peace and Security agenda, UNITAR supports youth and youth counterparts by developing capacities of individuals, organisations and institutions to enhance youths' potential to meet their communities most pressing peacebuilding needs.</p> <p>In light of the above, the fellow will be assigned the following set of tasks:</p> <ul style="list-style-type: none">• Support in the development of a training programme for Youth Delegates and Youth Leaders• Support the conceptualization and implementation of project activities in the area of Youth, Peace and Security implemented in partnership with other regional and International Organizations• Support the organization of public events related to the thematic area of Youth



	Empowerment in Fragile Contexts <ul style="list-style-type: none">• Support in the widening of UNITAR's online learning offer in the area of Youth, Peace and Security• Support with any other task as requested by the supervisor
Training components and learning elements	
Participation in missions or training courses	

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	<ul style="list-style-type: none">• Peace studies/ international relations• Training / Education.
Language Skills	Proficiency in English essential; working proficiency of another UN language will be considered an asset.
Computer literacy	Working knowledge of MS Office Suite
Internship-related experiences	The trainee should have basic knowledge on training and capacity building and should possess outstanding organizational skills (e.g. experience in the implementation of training events and conferences), excellent analytical skills, and readiness to learn new IT tools in order to be able to efficiently work in the virtual learning environment. Other qualities, such as willingness to learn, dedication and independence at work are warmly welcome.
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNLOCAC
Location: Brussels, Belgium
Keyword: Children and Armed Conflict

Section A: General Information

Name of host organisation	United Nations Liaison Office for Children and Armed Conflict
Internship Coordinator and/or Focal Point	Anne Schintgen, Head of Office United Nations Liaison Office for Children and Armed Conflict - Europe
Supervisor	Anne Schintgen, Head of Office United Nations Liaison Office for Children and Armed Conflict - Europe
Organisation's website	https://childrenandarmedconflict.un.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The United Nations Liaison Office for Children and Armed Conflict - Europe was established in 2018 in Brussels to further enhance the partnership of the Special Representative of the UN Secretary-General for Children and Armed Conflict with the European Union (EU) and its Member States, civil society based in Europe as well as Geneva based UN mechanisms and institutions on the specific issue of children and armed conflict. The Office represents and liaises with the EU and other organizations in Brussels on behalf of the UN Special Representative for Children and Armed Conflict.</p> <p>Tasks assigned to this post include the following:</p> <ul style="list-style-type: none">• Conduct research and reference searches on various issues related to the children and armed conflict mandate, including on political and security developments and humanitarian issues;• Monitor and report on EU policies, initiatives and processes relevant to the children and armed conflict mandate;• Attend and take notes at conferences and meetings;• Assist in servicing conferences and meetings;• Assist in preparing reports, concept papers, policy documents, talking points, articles and other materials;• Perform other duties as assigned.
Training components and learning elements	<p>This post offers an excellent training and learning component. Working as a member of staff in a small UN office, the fellow will frequently be exposed to the work of the UN in the area of children and armed conflict in particular regarding the EU and its Member States. The fellow will participate in a range of policy meetings with EU institutions and Member States and will prepare reports on these meetings to be shared with UN headquarters. The fellow will also have the opportunity to participate in a range of seminars and events organised by key think tanks and civil society organisations working in Brussels. The fellow will learn to draft reports, talking points and speeches will have the opportunity to learn about the latest UN work on the issue of children and armed conflict. The post also offers a good</p>



	networking opportunity, as the liaison office works closely with UN colleagues, as well as EU staff.
Participation in missions or training courses	There is no participation in missions foreseen but efforts will be made to ensure that the fellow is exposed to the experience that will best serve his or her career path.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Political Science, International Relations, Human Rights, International Humanitarian Law, Social Affairs, or other related field.
Language Skills	Fluency in both English and French are required. Knowledge of another EU language is desirable.
Computer literacy	Microsoft Office 365 (Sharepoint, Word, Excel, Outlook, One Drive, Powerpoint, Teams) Internet/Web Research
Internship-related experiences	It would be useful to have knowledge and/or experience of working with the UN and/or EU on peace and security issues, either in the field or at HQ. Experience in working with member states would also be advantageous.
Additional skills/requirements	Good drafting skills and good diplomatic skills are required. Ability to serve as note-taker at meetings and /or produce summary reports. Ability to monitor and analyze political, operational and security developments. Ability to research and compile background materials, draft and edit written material in English and French.
Additional comments	None.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNLOPS
Location: Brussels, Belgium
Keyword: Peacekeeping, UN-EU Partnership, Peace and Security

Section A: General Information

Name of host organisation	United Nations Liaison Office for Peace and Security
Internship Coordinator and/or Focal Point	Rory Keane, Head of Office, UNLOPS (supervisor of peacekeeping Carlo Schmid fellow)
Supervisor	Rory Keane
Organisation's website	https://unlops.unmissions.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>The United Nations Liaison Office for Peace and Security (UNLOPS) was established in 2011 in Brussels to further enhance the United Nations' (UN) partnership with the European Union (EU), NATO, and other organizations in Brussels on political affairs, peacekeeping, crisis management, conflict prevention and mediation. UNLOPS formally represents and liaises with the EU and other organizations in Brussels on behalf of the Department of Peace Operations (DPO), the Department of Political and Peacebuilding Affairs (DPPA), the Department of Operational Support (DOS) and the UN Office for Counter Terrorism (UNOCT). The tasks assigned to this post include the following:</p> <ul style="list-style-type: none">• Help facilitate communication and provide support to UNLOPS through engagement and institutional dialogue with key EU and NATO institutions and actors.• Monitor and report on EU policies, initiatives and processes relevant to the peacekeeping partnership with the UN.• Support the drafting of reports, background briefs, talking points, correspondence, speeches and other communications products as required by UN HQ.• Undertake the development and implementation of joint activities and projects to improve EU knowledge and understanding of UN peacekeeping structures and crisis management initiatives, including through lessons learned exercises and support, joint training initiatives, knowledge sharing, and other means.• Provide information, guidance and analysis, and respond to requests from Headquarters and the field relating to EU crisis management and related procedures.• Provide background information, logistics and representational support to UN HQ senior staff visiting Brussels as required.• Respond to queries and requests for information regarding UN, peacekeeping and crisis management policies and actions, both at the headquarters and field missions levels



	<ul style="list-style-type: none">• Represent the UN in meetings or other fora as requested
Training components and learning elements	This post offers an excellent training and learning component. Working as a core member of staff in a small and busy UN office, the Carlo Schmid fellow will frequently be exposed to the most pertinent and high-profile work of the UN in the peace and security field. The fellow will participate in a range of crisis management policy meetings with the EU and NATO on behalf of the office and will prepare reports on these meetings to be shared with UN headquarters. The fellow will also have the opportunity to participate in a range of seminars and events organised by key think tanks and civil society organisations working in Brussels. The fellow will learn to draft reports and will have the opportunity to learn about the latest UN work on a range of files. The post also offers a very good networking opportunity, as the liaison office works closely with UN colleagues, as well as the staff of the EU and NATO.
Participation in missions or training courses	This can be agreed on a case by case basis. Given the interest and career path envisaged by the Carlo Schmid fellow, every effort will be made to ensure that the fellow is exposed to the experience that will best serve his or her career path.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Political Science, International Relations, Social Affairs, Law or other related field
Language Skills	Fluent written and spoken English plus a and working knowledge of French required
Computer literacy	Ability to use Microsoft Office tools. Keeps abreast of available technology; actively seeks to apply technology to appropriate tasks; shows willingness to learn new technology.
Internship-related experiences	It would be useful to have knowledge and/or experience of working with the UN, EU or NATO on peace and security issues, either in the field or at Head Quarters. Experience in working with a bi-lateral member state would be equally advantageous.
Additional skills/requirements	Good drafting skills and good diplomatic skills are required.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNOCC
Location: New York, United States
Keyword: Risk Analytics and Crisis Prevention

Section A: General Information

Name of host organisation	United Nations Operations and Crisis Centre
Internship Coordinator and/or Focal Point	Mr. Luzal Vaidya
Supervisor	Mr. George Khoury
Organisation's website	https://peacekeeping.un.org/en

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The United Nations Operations and Crisis Centre is an inter-agency centre of excellence for data and analytics in support of decision-making at the highest level of the UN System. Our work covers situational awareness, situational awareness, and crisis management in peace operations and beyond – supported by top-flight analytics capabilities.</p> <p>In support of the Secretary-General's prevention agenda, we develop and advance structured, data-driven, and evidence-based approaches to understanding and addressing country, regional and global risks – before they turn into full-blown crises.</p> <p>Over the course of the assignment, the intern will work with our team to:</p> <ul style="list-style-type: none">• Advance data-driven approaches to decision-making• Support analytics on global / regional / local risks and needs• Support the preparation of risk reviews and scans• Support the tracking and analysis of decisions and follow-up• Assist analytics teams in developing risk fact packs and composite indices• Develop dashboards and visualizations for senior managers
Training components and learning elements	<p>Our intern will gain insights, knowledge, and expertise to help him/her:</p> <ul style="list-style-type: none">• Understand the application of analytics in a multilateral context• Understand risk analysis and decision-making in a multilateral context• Understand all pillars of the UN's work (development, peace, human rights)• Develop and implement survey and reporting processes• Present, draft, coordinate, and network for results in an international organisation
Participation in missions or training courses	Our intern will have the opportunity to attend all regular UN trainings, workshops and seminars. Travel, while not usual, may take place.

Section C: Required Qualifications



Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Data Science and Analytics; Management; Business Administration; Public Policy / Affairs / Administration; Organizational Behaviour; Economics; Political Science; Strategy and Policy.
Language Skills	Fluency in English is required; Knowledge of other UN official languages is an advantage.
Computer literacy	Excellent quantitative / qualitative analysis skills; Excellent knowledge of data management techniques and data visualization (e.g. in PowerBI, Excel, PowerPoint, Tableau, SQL, R, Python, D3.js); Excellent presentation skills (PowerPoint, knowledge of Adobe InDesign / Illustrator an advantage); Knowledge of online platforms and techniques (Microsoft SharePoint, Drupal, HTML, CSS) an advantage.
Internship-related experiences	Some experience / knowledge related to international politics, security, development, humanitarian affairs or human rights is an advantage but not required. More important is demonstrated ability to manage, analyse, visualize, and present information and data in support of strategic decision-making. Prior experience in management consulting, strategy consulting, data analytics, or similar would be an asset.
Additional skills/requirements	None.
Additional comments	None.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	UNOCHA1
Location:	Geneva, Switzerland
Keyword:	Humanitarian Financing and Resource Mobilization

Section A: General Information

Name of host organisation	United Nations Office for the Coordination of Humanitarian Affairs
Internship Coordinator and/or Focal Point	Julie Thompson
Supervisor	Julie Thompson
Organisation's website	www.unocha.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The UN Office for the Coordination of Humanitarian Affairs (OCHA) is the part of the United Nations Secretariat that is responsible for bringing together humanitarian actors to ensure a coherent response to emergencies and natural disasters. Within its key functions is the mobilizing of financial resources to meet funding requirements as outlined in the Global Humanitarian Overview (GHO), which is the world's most comprehensive, authoritative and evidence-based assessment of humanitarian need.</p> <p>This position would be located in the Funding Trends and Resource Mobilization Unit in Geneva, which is part of the External Relations and Partnership Section. The fellow would be responsible for research and analysis related to funding trends and resource mobilization, and in supporting high-level events and briefings to Member States and partners to advocate and mobilize resources. Specifically, tasks would include:</p> <ul style="list-style-type: none">• Analyze humanitarian funding trends using data from various sources, including the OCHA-managed Financial Tracking Service, OECD-DAC, and others.• Provide input to talking points, background notes, notes for the file, mission briefs, policy discussions, and research briefs for OCHA senior managers.• Support resource mobilization for the humanitarian system, including for the Central Emergency Response Fund and Country-based Pooled Funds.• Support outreach and resource mobilization activities during high-level events (in-person and virtual), including pledging events, ECOSOC Humanitarian Affairs Segment, the Global Humanitarian Overview launches, among others.• Support the planning and organization of advocacy events, including Member State and partner briefings on thematic or crisis related and selective group briefings on OCHA's products, tools, and services. <p>The position requires strong data skills and the ability to download and manipulate financial data (in Excel) and present data in user-friendly ways (graphs and charts) for internal and external audiences with clear, concise analysis and descriptions. Fellows should be creative thinkers and have good basic research skills for</p>



	understanding of donor trends and policies, resource requirements for humanitarian crises, and potential for donor diversification in light of the growing gaps between needs and available resources. A strong interest in donor behavior, domestic politics/policies influencing humanitarian and development assistance (ODA), accountability and transparency issues, and the workings of UN humanitarian agencies and policy for a will be assets.
Training components and learning elements	The fellow will receive training in the overall work of the organization, with a specific emphasis on humanitarian financing and resource mobilization. There will be opportunities to learn from other aspects of OCHA's work in humanitarian affairs according to the needs and interests of the fellow.
Participation in missions or training courses	The fellow will have access to training courses offered by the UN OCHA and the United Nations Office in Geneva ranging from career development to software/office tools to personal wellness.

Section C: Required Qualifications

Academic background at least	Bachelor's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	International relations, development studies, public policy, economics
Language Skills	English is required. Knowledge of French, Spanish or Arabic would be an asset, but not required.
Computer literacy	Advanced Excel skills and PowerPoint are requirements. Knowledge of InDesign or Data Wrapper (or other data visualization tool) would be an asset but not required.
Internship-related experiences	Experiences with humanitarian or development organizations, or with government / public policy offices would be an asset, but not required.
Additional skills/requirements	The previously mentioned information / data management skills would be valuable assets as the work requires manipulating data sets with financial information.
Additional comments	The following are the specific requirements for UN OCHA interns/fellows: (a) Be enrolled in, or have completed, a graduate school programme (second university degree or equivalent, or higher); or, (b) Be enrolled in, or have completed, the final academic year of a first university degree programme (minimum bachelor's level or equivalent).



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	UNOCHA2
Location:	New York, United States
Keyword:	Advocacy of humanitarian concerns in UN intergovernmental

Section A: General Information

Name of host organisation	United Nations Office for the Coordination of Humanitarian Affairs
Internship Coordinator and/or Focal Point	Anton Santanen, Humanitarian Affairs Officer
Supervisor	Anastasia Carayanides, Chief, Intergovernmental Policy Section
Organisation's website	https://www.unocha.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>OCHA's mission is to mobilize and coordinate effective and principled humanitarian action in partnership with national and international actors to alleviate human suffering in disasters and emergencies; advocate people's dignity and rights of people in need; promote preparedness and prevention and facilitate sustainable solutions. OCHA is the part of the UN Secretariat responsible for bringing together humanitarian actors to ensure an effective and coherent response to humanitarian emergencies. This internship involves opportunities with OCHA Intergovernmental Policy Section (IGPS) in New York, United States.</p> <p>IGPS works to ensure intergovernmental support for strengthening the normative framework for humanitarian action through inclusive dialogue and partnerships with and policy support to Member States on humanitarian priority issues in the General Assembly and the Economic and Social Council (ECOSOC) and the Security Council of the United Nations. This includes, inter alia, preparing the annual reports of the United Nations Secretary-General on the coordination of international humanitarian assistance and on natural disasters; policy advice and Secretariat support to Member States in the negotiations on humanitarian resolutions; organizing the annual ECOSOC Humanitarian Affairs Segment in support of the Chairmanship of the ECOSOC Vice-President; monitoring and promoting humanitarian priorities in relevant intergovernmental processes; and supporting informal Member State forums. The work of IGPS is central to providing the operational and policy guidance and mandates on coordinating humanitarian assistance to OCHA and the wider humanitarian system. Intergovernmental processes provide a key opportunity for IGPS and OCHA to advocate for a strong and effective humanitarian action and humanitarian coordination and build awareness, understanding and support for the humanitarian system and for strengthening humanitarian action in support of field operations. The work of IGPS involves daily liaison with stakeholders such as Member States, United Nations agencies, International Committee of the Red Cross, International Federation of Red Cross and Red Crescent Societies, and humanitarian non-governmental</p>



	<p>organizations.</p> <p>The intern, under the general guidance of the Section Chief and Humanitarian Affairs Officers and the IGPS focal point, perform a variety of tasks, depending on the internship period, including but not limited to:</p> <ul style="list-style-type: none"> • Engages in UN intergovernmental process and with Member States on humanitarian affairs; • Contributes to technical policy advice and Secretariat support provided by IGPS to Member States in the negotiations on humanitarian resolutions in the General Assembly, ECOSOC and the Security Council, including with research and other support. • Supports planning and organization of meetings and events, in particular the ECOSOC Humanitarian Affairs Segment, its high-level panel discussions and side events organized on the margins of the Segment; • Attends and reports back on intergovernmental meetings, events and informal consultations; • Assists in drafting and preparing background documents, reports, issue briefs, talking points, presentations etc. on humanitarian issues; • Researches, analyses and presents information gathered from diverse sources on assigned • topics/issues related to humanitarian and other relevant policy issues; • Maintains awareness of current humanitarian affairs and related issues, to include relevant political, policy, gender considerations or other developments in specific subject area, country or region concerned. • Responds to a variety of inquiries and information requests internally and externally and prepares related correspondence. • Performs other duties as required.
Training components and learning elements	The intern will receive extensive training in UN intergovernmental processes, UN deliberations on matters pertaining to humanitarian affairs, UN resolution negotiations, drafting memorandae.
Participation in missions or training courses	OCHA and the UN Secretariat offer a wide range of training courses, including online courses, both on substantive matters and skills (e.g., software applications, negotiation skills), in which the intern can participate depending on work requirements.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	The University degree must be in the area of political science, social science, international studies, public administration, economics, development, engineering, earth sciences or in a related field.
Language Skills	English and French are the working languages of the United Nations Secretariat. For this internship, fluency in English is required. Knowledge of French or of another United Nations official language is an advantageous.
Computer literacy	Applicants should be computer literate in standard software applications.
Internship-related experiences	Applicants are not required to have professional work experience for participation in the internship programme; however, any practical and academic experience on humanitarian and development issues, international relations, multilateral and/or intergovernmental processes would be of particular interest.
Additional skills/requirements	<p>To qualify for an internship with the United Nations Internship Programme, applicants must meet one of the following requirements:</p> <ul style="list-style-type: none"> • Be enrolled in a graduate school programme (second university degree or equivalent, or higher); or • Be enrolled in the final academic year of a first university degree programme (minimum Bachelor's level or equivalent); or



	<ul style="list-style-type: none">• Have graduated with a university degree and, if selected, must commence the internship within a one-year period of graduation from an academic programme. Applicants who are unable to commence the internship within one year of graduation shall not be accepted. <p>Applicants should have a demonstrated keen interest in the work of the United Nations and have a personal commitment to the ideals of the Charter; and have a demonstrated ability to successfully interact with individuals of different cultural backgrounds and beliefs, which include willingness to try and understand and be tolerant of differing opinions and views.</p> <p>A person who is the child or sibling of a staff member shall not be eligible to apply for an internship at the United Nations. An applicant who bears to a staff member any other family relationship may be engaged as an intern, provided that he or she shall not be assigned to the same work unit of the staff member nor placed under the direct or indirect supervision of the staff member. For purposes of this advertisement, "child" means (i) the child of a staff member; (ii) the child of the spouse of a staff member (stepchild); and (iii) the spouse of a child of a staff member or a staff member's spouse (son- or daughter-in-law). "Sibling" includes the child of both or either parent of a staff member and the child.</p>
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNOCHA3
Location: New York, United States
Keyword: CERF - enabling humanitarian action worldwide

Section A: General Information

Name of host organisation	United Nations Office for the Coordination of Humanitarian Affairs
Internship Coordinator and/or Focal Point	Nicolas Rost
Supervisor	Nicolas Rost
Organisation's website	https://cerf.un.org/

Section B: Placement Offer

Dates and duration of the internship	05.09.2022 - 03.03.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>This internship position is in the Programme Unit of the Central Emergency Response Fund (CERF) secretariat at the UN Office for the Coordination of Humanitarian Affairs in New York. The intern will participate in all aspects of the programmatic work at CERF. In particular, they will support the Underfunded Emergencies team to allocate \$100m+ to the most underfunded, severe humanitarian crisis worldwide, ensuring that funding is used strategically for the most urgent, life-saving activities.</p> <p>CERF is a global humanitarian fund with a long-time funding target of \$1 billion annually. It is one of the fastest and most effective ways to support rapid humanitarian response for people affected by natural disasters and armed conflict. CERF receives voluntary contributions year-round to provide immediate funding for life-saving humanitarian action anywhere in the world.</p> <p>Under the supervision of one of the two Window Lead in the Programme Unit of the CERF Secretariat, within the limits of delegated authority, the intern will be responsible for the following duties:</p> <ol style="list-style-type: none">1. Monitor and analyse humanitarian developments in countries affected by disasters and emergencies, in collaboration with relevant OCHA desk officers2. Conduct quantitative analyses and qualitative research to support the decision to allocate funding to the most underfunded emergencies3. In support of a Programme Officer, review incoming CERF applications, draft responses to Resident and Humanitarian Coordinators, heads of agencies and agency focal points4. Liaise with other branches and units within OCHA and UN agencies to ensure that incoming CERF applications are being reviewed in a coherent manner, maintaining high standards of transparency and accountability5. Ensure timely and appropriate support to Resident and Humanitarian Coordinators and OCHA field offices for CERF-related processes6. Support the preparation of and participate in CERF trainings7. Prepare or contribute to the preparation of various documents, e.g. draft



	<p>sections of studies, background papers, policy guidelines, briefings, etc.</p> <p>8. Contribute to the revision of CERF's operational handbook, other guidance</p> <p>9. Develop and maintain reference and resource information on specific topics or policy-related issues; respond to various inquiries and information requests; keep abreast of latest humanitarian developments, provide information and advice on a range of related issues</p> <p>10. Analyse, summarise and report on data on CERF grants</p> <p>11. Perform other duties as required</p>
Training components and learning elements	The intern will learn about programmatic aspects of life-saving humanitarian assistance and will gain an overview of humanitarian crises around the world. The CERF secretariat is involved in broader discussions on humanitarian financing, e.g. currently in relation to the anticipatory financing, and the internship will offer an opportunity to learn about humanitarian financing and participate in these discussions.
Participation in missions or training courses	Participation in CERF training sessions in New York and web-based trainings for country-based colleagues is expected. OCHA and the UN Secretariat offer a wide range of training courses, including online courses, both on substantive matters (e.g., cash programming) and skills (e.g., software applications, negotiation skills), in which the intern can participate depending on work requirements.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	<p>International affairs, political science, economics, development studies, international law, public health or another relevant discipline. A focus on humanitarian affairs, human rights, the United Nations, quantitative methodology, statistics or data science would be an advantage.</p> <p>BA and MA graduates or equivalent who are not enrolled must commence the internship within one calendar year of their graduation, i.e., graduation cannot be earlier than 5 September 2021.</p>
Language Skills	Excellent written and spoken English is required. Knowledge of French, Spanish or Arabic would be an advantage.
Computer literacy	Very good knowledge of MS Office applications. Experience in business intelligence and data visualization applications (especially PowerBI), advanced Excel skills, graphic design, website design, online databases or data management would be an advantage.
Internship-related experiences	Experience working with United Nations agencies or NGOs or in countries affected by humanitarian crises would be an advantage but is not required.
Additional skills/requirements	<p>We're looking for a dynamic, self-driven Carlo Schmid fellow who will take responsibility for their assigned area of work, who meaningfully contributes to the work of the team, and who participates in discussions on humanitarian financing and contributes own ideas. Candidates should be able write clearly and in a well-structured way, be able to organize and prioritize their own workload including sometimes competing deadlines, and be a good team player.</p> <p>The following standard competencies are required for all UN positions (see https://careers.un.org for more details):</p> <ul style="list-style-type: none"> • Professionalism • Planning and Organizing • Judgement/Decision Making
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNOG
Location: Geneva, Switzerland
Keyword: Political Affairs and Partnerships

Section A: General Information

Name of host organisation	United Nations Office at Geneva
Internship Coordinator and/or Focal Point	Ms. Kathryn Hennessey, Political Affairs Officer
Supervisor	Ms. Lidiya Grigoreva, Political Affairs Officer, Officer-in-Charge of the Political Affairs and Partnerships Section, Office of the Director-General
Organisation's website	www.ungeneva.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Under the overall supervision of the Chief of Section and under the daily guidance of the Political Affairs Officer, the incumbent will be asked to:</p> <ul style="list-style-type: none">• Assist in the research and preparation of political background material for the Director-General's meetings with high-level dignitaries and senior UN officials;• Assist in the research for and drafting of speeches and talking points for the public engagements of the Director-General as well as the drafting of official correspondence for the signature of the Director-General;• Participate in the planning and organization of Executive Briefings to the Geneva-based diplomatic community, commemorative events for International Days and a variety of flagship events with external partners, including, inter alia, the Geneva Peace Talks and Geneva Peace Week;• Welcome and usher Foreign Ministers and other high-level officials during peak periods, such as the High-Level Segments of the Human Rights Council and of the Conference on Disarmament;• Carry out any other ad hoc tasks, as requested.
Training components and learning elements	Regular coaching from the Chief of Section, the Political Affairs Officer and other Professional Officers in the Section. Comprehensive feedback given both orally and in track changes will be given on all drafts. Guidance and coaching on a wide range of substantive issues related to the work of UN Geneva (e.g. conflict related issues, the Sustainable Development Goals, etc.) will be provided. The incumbent will also be encouraged to assist the Chief of Section and other Professional Officers with meetings and events.
Participation in missions or training courses	Selected UN trainings and learning modules will be made available to the intern. No missions will be undertaken by the incumbent.

Section C: Required Qualifications



Academic background at least	Bachelor's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Advanced degree in international relations, political science, social sciences, communications or related fields.
Language Skills	Ability to speak, read and draft in English is required. Knowledge of French is desirable.
Computer literacy	MS Office Suite, Outlook, MS Teams
Internship-related experiences	Previous experience in related field and for an international set-up is desired. Experience in drafting, analysis in the peace and security area and/or social political field is also desired.
Additional skills/requirements	<ul style="list-style-type: none">• Strong drafting skills• Analytical skills• Organization of events• Knowledge of the UN System
Additional comments	NOTE: Interns do not need to be enrolled at a university for the duration of the internship, but must be within one year after graduation from a Bachelor's, Master's or Ph.D. programme.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNOP
Location: New York, United States
Keyword: SDG Advocacy, Strategy and Coordination

Section A: General Information

Name of host organisation	United Nations Office for Partnerships, United Nations Secretariat
Internship Coordinator and/or Focal Point	Nathalie Delorme
Supervisor	Dawda Jobarteh
Organisation's website	https://www.un.org/partnerships/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The United Nations Office for Partnerships (UNOP) serves as a global gateway for public-private partnerships to advance the implementation of the 2030 Agenda. The Intern supports the UNOP team, including the Executive Director and the Senior Sustainable Development Officer in several activities of the programmatic work of UNOP, and specifically the Sustainable Development Goals (SDGs) Strategy Hub.</p> <p>With direct oversight of the Deputy Secretary-General, the SDG Strategy Hub (Hub) serves as a one-stop shop to proactively engage, connect, convene and leverage critical actors and existing platforms seeking to educate, empower and mobilize civil society, private sector, and other stakeholders to act in support of the SDGs.</p>
Training components and learning elements	<p>responsibilities of the internship position range widely. They may include but are not limited to:</p> <ul style="list-style-type: none">• Execute project plan for the UN SDG Action Zone and other SDG activations during the UN General Assembly;• Conduct research on issues related to partnerships, policy, advocacy, and the SDGs agenda;• Support the operations of the SDG Strategy Hub;• Draft various written materials related to the Decade of Action and the SDGs, including for the Deputy Secretary-General;• Contribute to various reports and documents prepared by the Office;• Prepare research on advocacy and communications efforts. Assisting in communicating with existing and potential partner organizations;• Assist with the social media efforts of the Hub;• Assist and contributing to preparation and production of high-level partnership events and Hub meetings;• Attend and take notes at various UN conferences and meetings.
Participation in missions or training courses	All members of the UN Secretariat have access to the multitude of learning programmes offered by the Learning Center, which includes a variety of topics and themes. In addition, interns are to complete the self-paced mandatory programmes,



	including on Ethics and Integrity in the United Nations and Prevention of Sexual Harassment and Abuse by United Nations Personnel.
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Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, Public and Business Management, Finance, Education, Social Sciences, Political Sciences, International Relations, Languages
Language Skills	English and French are the working languages of the United Nations Secretariat. For the internship advertised, fluency in English is required. Knowledge of another official UN language is an advantage.
Computer literacy	Be computer literate in standard software applications.
Internship-related experiences	Applicants to the United Nations Internship Programme are not required to have professional work experience. However, a field of study that is closely related to the type of internship that you are applying for is required.
Additional skills/requirements	<p>Communication:</p> <ul style="list-style-type: none">• Speaks and writes clearly and effectively• Listens to others, correctly interprets messages from others and responds appropriately• Asks questions to clarify, and exhibits interest in having two-way communication• Tailors language, tone, style and format to match the audience• Demonstrates openness in sharing information and keeping people informed. <p>Teamwork:</p> <ul style="list-style-type: none">• Works collaboratively with colleagues to achieve organizational goals• Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others• Places team agenda before personal agenda-Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position• Shares credit for team accomplishments and accepts joint responsibility for team shortcomings <p>Planning & Organizing:</p> <ul style="list-style-type: none">• Develops clear goals that are consistent with agreed strategies• Identifies priority activities and assignments; adjusts priorities as required• Allocates appropriate amount of time and resources for completing work• Foresees risks and allows for contingencies when planning• Monitors and adjusts plans and actions as necessary• Uses time efficiently.
Additional comments	While it is NOT a compulsory requirement for the fellow to be enrolled for the duration of the internship, they must have graduated from the graduate course in the last 6 months.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNOPS
Location: Brussels, Belgium
Keyword: Addressing poverty and climate change in cities

Section A: General Information

Name of host organisation	United Nations Office for Project Services, Cities Alliance
Internship Coordinator and/or Focal Point	Dr. Peter Rene Hohmann
Supervisor	Dr. Brigitte Hoermann
Organisation's website	www.citiesalliance.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Hosted by the United Nations Office for Project Services (UNOPS) the Cities Alliance is a global partnership for urban poverty reduction promoting and strengthening the role of cities in sustainable development. It is a unique platform for international urban development cooperation, bringing together key actors including national governments, bilateral donors, multilateral organisations, associations of cities and Non-Governmental Organisations (NGOs). The Cities Alliance supports cities, local governments and their partners in Africa, Asia and Latin America to capture the gains of urbanisation for the benefit of all citizens. The Secretariat, which is based in Brussels, carries out the Cities Alliance Work Programme and manages its day-to-day operations, while also providing services to Members and facilitating their involvement in its corporate activities.</p> <p>The candidate will be integrated in the Global Programmes Team to support ongoing operational and analytical activities of the Cities Alliance. Our global programmes cover operational activities in the thematic fields of urbanization, migration and climate change mitigation. We focus on equitable and green economic growth and gender responsive services in cities. The incumbent will be integrated into the Programme Team and provide support to global project teams. Functional Responsibilities will encompass:</p> <ul style="list-style-type: none">• Provide operational assistance to project teams.• Carry out research and analysis to support project implementation.• Assist with the organisation of international events, global dialogues and workshops.• Draft articles on key themes, emerging trends and achievements. Provide inputs to concept notes and synthesize research findings.• Draft briefing notes, talking points, power point presentations and assist with communication and dissemination.• Perform other related duties as required.



Training components and learning elements	<p>The internship is designed to encourage professional development and provide the incumbent with opportunities to (i) benefit from being part of a team of professionals in an international organisation and (ii) obtain specialist knowledge on urban development issues in the Global South.</p> <p>This will include:</p> <ul style="list-style-type: none">• Refining professional competences and drafting skills;• Developing competencies in grant making and supervision to a variety of institutions, such as multilateral, governmental and non-governmental institutions.• Developing insights into the governance challenges of a global partnership• Acquiring experience in policy analysis, with a specific focus on urban development in the Global South• Being provided with opportunities to represent the organisation.
Participation in missions or training courses	<p>For the duration of their internship, the incumbent will work under the guidance of an experienced Task Manager in order to optimize learning opportunities and professional development. Interns will be members of project teams, participate in meetings, support specific exercises and provide assistance to meet business needs. Interns may be expected to travel for specific events and country missions, if needed. The intern will have access to the online training opportunities provided by UNOPS. Based in Brussels, the candidate will be offered to attend various networking and thematic events being organised by Cities Alliance members and partners, the European Commission and other stakeholders and to work in a vibrant, international and cosmopolitan environment.</p>

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Area of study and interest should be preferably one of the following: Urban and Climate Studies, Business Administration, Development Studies, Economics, Finance, Social Sciences, Political Science or related fields.
Language Skills	Fluency in English is required
Computer literacy	Proficiency with Microsoft Office and Google Workspace
Internship-related experiences	Studies, internships and/or work experience abroad would be very valuable
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UN-PBSO1
Location: New York, United States
Keyword: Peacebuilding Commission (PBC)

Section A: General Information

Name of host organisation	United Nations Department of Political and Peacebuilding Affairs
Internship Coordinator and/or Focal Point	Ms. Katerina Limenopoulou, Chief, PBC Support Branch
Supervisor	Ms. Katerina Limenopoulou, Chief, PBC Support Branch
Organisation's website	https://www.un.org/peacebuilding/commission

Section B: Placement Offer

Dates and duration of the internship	15.11.2022 - 14.05.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Since its establishment in 2005 by the General Assembly and the Security Council, the Peacebuilding Commission (PBC) has been supporting multidisciplinary and multi-stakeholder solutions that cut across siloes. In the years since the 2015 review of the Peacebuilding Architecture and with support from DPPA/PBSO, the PBC has made a tangible difference on a number of country and regional contexts and pushed the envelope on wider policy and thematic issues. In 2020, the Commission supported 15 different country- and region-specific contexts, a sharp increase from 2 countries under its consideration in 2006. The PBC supports inclusive approaches by creating space for an array of stakeholders in support of national and regional peacebuilding priorities, including civil society, private sector, regional organizations, and international financial institutions. Guided by its gender strategy and action plan, as well as its strategic action plan on youth and peacebuilding, the PBC partners with women and youth peacebuilders to mainstream gender dimensions and youth aspects of peacebuilding into its country and regional activities. The PBC Support Branch of DPPA is responsible to support the Chair of the Organizational Committee as well as the Configuration Chairs to implement the work plan of the Commission and report progress to the General Assembly and the Security Council. The Carlo Schmid fellow will be assigned the following responsibilities and tasks within the Branch:</p> <ol style="list-style-type: none">1. Conduct qualitative research related to regional and national peacebuilding needs and programs;2. Identify sources and analyze peacebuilding related quantitative data;3. Draft and/or consolidate inputs for written products, such as background and concept notes, based on qualitative research and data analysis;4. Participate in and support relevant meetings of the Peacebuilding Commission;5. Support the preparation of briefing materials for the Assistant Secretary-General and other senior officials;6. Support efforts to update and maintain PBC archives and databases;7. Support efforts to enhance the visibility of the PBC by designing and conducting



	surveys and updating the PBC's website; 8. Perform other related duties as required.
Training components and learning elements	Develop skills on: - intergovernmental and multilateral negotiations - data analysis - policy analysis and recommendations - succinct and drafting for UN processes and activities
Participation in missions or training courses	No missions foreseen.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	International relations, political or social sciences, law, development studies, economics, public policy, or related fields. Additional knowledge of quantitative analysis as well as public information and communications would be desirable.
Language Skills	Fluency in both written and spoken English; knowledge of French is desirable.
Computer literacy	Fluency in use of MS Office suite of programmes.
Internship-related experiences	Knowledge of the work and function of the United Nations and its main intergovernmental bodies, agencies, funds and programmes, including functions, roles, responsibilities and decision-making procedures of the UN Secretariat would be an asset.
Additional skills/requirements	<ul style="list-style-type: none">• Demonstrates integrity by modelling the UN's values and ethical standards.• Promotes the vision, mission and strategic goals of UN.• Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.• Professionalism: understanding of and respect for the interests and perspectives of different stakeholders in a complex political environment.• Planning and organizing: ability to undertake a diversity of tasks within a demanding, multi-stakeholder environment, to prioritize among these tasks, and to work toward short deadlines.• Communication: Excellent drafting ability and communication skills, both oral and written, including ability to communicate complex processes or technical information orally and to prepare documents that are clear, concise and meaningful.• Demonstrates openness to change and ability to manage complexities.
Additional comments	Hopefully, by November 2021 (or soon thereafter) COVID vaccinations will allow us to work again in our physical space in UN HQ. If not, the internship might have to be through virtual means, at least for some of the six-month period.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UN-PBSO2
Location: New York, United States
Keyword: UN peacebuilding policy

Section A: General Information

Name of host organisation	United Nations Department of Political and Peacebuilding Affairs
Internship Coordinator and/or Focal Point	Chelsea Payne, Special Assistant to the ASG, PBSO
Supervisor	Henk-Jan Brinkman, Chief, PSPB
Organisation's website	www.un.org/peacebuilding

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ol style="list-style-type: none">1. Support the implementation of the resolutions on the 2015 Review of the Peacebuilding Architecture on Peacebuilding (General Assembly resolution (A/RES/70/262) and Security Council resolution (S/RES/2282 (2016)) and the Secretary-General's report on Peacebuilding and Sustaining Peace (A/72/707-S/2018/43). The resolutions are very comprehensive and, in addition to the reforms of the UN Peace and Security architecture, involve a substantial increase in the responsibilities of PBSO, including of PSPB, including in enhancing coherence in the UN system and supporting the Peacebuilding Commission (PBC).2. Support the follow-up to the High-level Meeting of the General Assembly during its 76th session (probably in mid-2022) on financing of peacebuilding as requested in General Assembly resolution A/RES/75/201 and Security Council resolution S/RES/2558 (2020).3. Support the implementation of the Youth, Peace and Security agenda.4. Support enhancing the coherence of the UN system around peacebuilding and sustaining peace, particularly between the peace and security pillar and the development pillar of the UN.5. Support the Peacebuilding Commission (PBC) in policy and thematic discussions, including for the Annual Session.6. Support the strengthening of partnerships on peacebuilding and sustaining peace, including with the World Bank and other International Financial Institutions.7. Contribute to policy analysis, knowledge management and policy and guidance development across a broad range of peacebuilding-related areas.
Training components and learning elements	<ul style="list-style-type: none">• Develop skills on multifaceted and multi-layered inter-agency and inter-governmental processes, seeking and creating openings for constructive contributions to help bring them forward and reach concrete outcomes.• Developing policy recommendations and advising on implementation in a complex political context, taking into considerations aspects from a wide range



	of policy fields. <ul style="list-style-type: none">• Policy analysis and development linking disparate policy fields, including security, politics, human rights, development and humanitarian interventions
Participation in missions or training courses	No missions foreseen, especially if COVID continues to affect physical interactions and travel adds another risk. The intern will be encouraged to actively explore relevant training options from the wide range of training courses being offered on an on-going basis to UN staff at HQ, including self-paced online training courses on conflict sensitive planning and programming.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	International relations, conflict and war studies, political or social sciences, law, development studies, economics, public policy, or related fields. Additional knowledge of quantitative analysis would be desirable.
Language Skills	Fluency in both written and spoken English; knowledge of French is desirable
Computer literacy	Fluency in use of MS Office suite of programmes, especially Excel.
Internship-related experiences	Knowledge of the work and function of the United Nations and its main intergovernmental bodies, agencies, funds and programmes would be an asset.
Additional skills/requirements	<ul style="list-style-type: none">• Demonstrates integrity by modelling the UN's values and ethical standards.• Promotes the vision, mission and strategic goals of UN.• Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.• Professionalism: understanding of and respect for the interests and perspectives of different stakeholders in a complex political environment.• Planning and organizing: ability to undertake a diversity of tasks within a demanding, multi-stakeholder environment, to prioritize among these tasks, and to work toward short deadlines.• Communication: Excellent drafting ability and communication skills, both oral and written, including ability to communicate complex processes or technical information orally and to prepare documents that are clear, concise and meaningful.• Demonstrates openness to change and ability to manage complexities.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNROD
Location: Vienna, Austria
Keyword: Legal, claims processing

Section A: General Information

Name of host organisation	United Nations Register of Damage
Internship Coordinator and/or Focal Point	Grit-Maren Beer
Supervisor	Grit-Maren Beer/Omar Salem
Organisation's website	http://unrod.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The successful candidate will work with claims specialists in the Claims Processing Unit, assisting and supporting the claims process.</p> <p>Background:</p> <p>The United Nations Register of Damage caused by the Construction of the Wall in the Occupied Palestinian Territory (UNRoD) has been established by General Assembly Resolution ES-10/17 of 24 January 2007 "to serve as a record, in documentary form, of the material damage caused to all natural and legal persons concerned as a result of the construction of the Wall by Israel, the occupying Power, in the Occupied Palestinian Territory, including in and around East Jerusalem".</p> <p>The overall objective of the Office of UNRoD is to establish and maintain that Register of Damage which will be achieved through the progressive registration of damage claims and maintenance of the Register of Damage.</p> <p>During their internship, interns have the opportunity to apply their legal skills in the UN context, working closely with officers in UNRoD and gaining hands-on experience in many aspects of claims processing. A notable component of the internship is the opportunity to support the work of the Board of the Register of Damage.</p> <p>Specific Assignment:</p> <p>The primary objective of the work of the successful candidate is to provide support to the claims specialists /officers in the Claims Processing Unit. S/he will contribute to processing damage claims with a view to submitting them through the Executive Director to the Board for decision on the inclusion in the Register approval. In this context, the intern will:</p> <ul style="list-style-type: none">• Process claims to be submitted through the Executive Director to the Board for decision as to their inclusion in the Register of Damage;• Keep an accurate record of claims brought before the Register of Damage;• Prepare case summaries, case presentations and reports;• Provide input, basic interpretation of policies to ensure timely and accurate processing;



	<ul style="list-style-type: none"> Analyse factual and legal situations presented in a variety of claims or of claims from the same location; Draft and undertake legal research; Fulfil other duties as required and assigned.
Training components and learning elements	<p>The internship will allow the successful candidate to develop an in-depth understanding of UNRoD's work. The successful candidate will also be able to deepen her/his theoretical knowledge of claims processing and public international law and apply it to actual cases.</p> <p>Further, the successful candidate will receive drafting training by UNRoD staff. Hands-on experience in the work of an UN entity, direct exposure to international claims processing in action and application of legal skills in a UN context. The internship will help to obtain the necessary training and knowledge that would qualify for a professional post in the United Nations or other international organizations. It will provide a first-hand exposure to United Nations policies, work methods and procedures and enable the intern to participate in Board meetings and other conferences taking place at the Vienna International Centre (organised e.g. by UNOV, UNIDO, IAEA)</p> <p>After the assignment, the intern will be able to:</p> <p>Process claims in various categories according to established eligibility criteria. Understand principals and procedures of mass claims processing and to successfully work in any similar program.</p>
Participation in missions or training courses	<p>UNRoD will train the intern on mass claims processing, on how to review claims and to reflect the outcome of the review in the EROD database.</p> <p>The intern is entitled to participate in a variety of training courses offered by UNOV and the UN, be it virtually or in person. This includes language courses, courses on gender, diversity and all mandatory on-line training for UN staff.</p>

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	<p>Law</p> <p>During their studies, candidates should have preferably specialized in or completed courses relevant to the work of UNRoD, including public international law, law of international organizations or private international law.</p>
Language Skills	<p>Excellent English oral and legal drafting skills are required.</p> <p>Basic or working knowledge of Arabic is desirable and an asset but not mandatory.</p>
Computer literacy	Technological awareness – Fully proficient computer skills: MS Office Suite (Word, Excel, Power Point, Outlook) and the use of international legal research databases.
Internship-related experiences	Prior internships in international law firms, national administrations, intergovernmental organizations or arbitration institutions are desirable.
Additional skills/requirements	<p>Professionalism - Ability to apply legal or established principles, concepts and procedures for review, examination and processing of claims and documents; strong analytical skills; ability to develop and present recommendations and opinions clearly.</p> <p>Communication - communication (spoken, written, and presentation) skills including ability to defend and explain complex issues and positions to senior officials.</p> <p>Teamwork - Ability to establish and maintain effective working relationships in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity.</p>
Additional comments	<p>Candidates are expected to have at least a law degree from a recognised university (Erstes Juristisches Staatsexamen or equivalent master's degree), with an excellent record of academic performance.</p> <p>UNRoD looks forward to welcoming a Carlo Schmid intern.</p>



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNRWA
Location: New York, United States
Keyword: Humanitarian assistance

Section A: General Information

Name of host organisation	The United Nations Relief and Works Agency for Palestine Refugees in the Near East
Internship Coordinator and/or Focal Point	James Dykstra
Supervisor	Greta Gunnarsdottir
Organisation's website	www.unrwa.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Tracking international media coverage of issues related to UNRWA and the Middle East;</p> <ul style="list-style-type: none">• Supporting the drafting, preparation and presentation of materials required for briefings to UN, the media and other governmental and non-governmental agencies in New York;• Supporting efforts to build and sustain partnerships with international organizations headquartered in the US, the private sector, national and local non-profit institutions, amongst others;• Data and document management;• Assisting in partnership and donor outreach;• Attending hearings, briefings and other special events at the UN and within the broader NGO community and drafting reports for UNRWA HQ;• Researching general issues related to the intersection between the United Nations and UNRWA's operation in the Middle East;• Assisting with arranging visits to New York by senior UNRWA officials; and• Assisting with the effective administrative management of UNRWA's Representative Office in New York
Training components and learning elements	<p>Interns will contribute to UNRWA's inter-agency, non-governmental and donor liaison tasks, as well as public information work, and provide other support as needed. The internship provides a valuable opportunity to familiarize yourself with substantive humanitarian and development policy issues and with the UN system. The intern will be responsible for assisting with the smooth functioning of the New York Representative Office.</p>
Participation in missions or training courses	



Section C: Required Qualifications

Academic background at least	Bachelor's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Qualifications and experience: Preference will be given to students in graduate school, with major area of study in international relations, political science, communications, law or related field. Students should demonstrate excellent language, research and writing skills. Past experience in a professional office environment is an asset. Knowledge of Microsoft Office is required. Preference is given to students who can work full-time.
Language Skills	Excellent communication skills in spoken and written English, ability to draft and edit a variety of texts, and ability to articulate positions in a clear and concise style.
Computer literacy	Knowledge of Microsoft Office.
Internship-related experiences	
Additional skills/requirements	<ul style="list-style-type: none">• Positive attitude and strong analytical, interpersonal and communication skills;• Proven ability to exercise the initiative and resourcefulness necessary for simultaneously pursuing multiple tasks and achieving positive outcomes;• Sound appreciation of regional context and strong general understanding of UN, as well as genuine commitment to advocacy for the humanitarian positions that underpin UNRWA's mission;• Excellent communication skills in spoken and written English, ability to draft and edit a variety of texts, and ability to articulate positions in a clear and concise style;• Ability to maintain effective working relationships with people of diverse backgrounds, culture and nationalities; and• Sound judgment on political, media and diplomatic matters:• Professional discretion and rigorous respect for confidentiality.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNSSC1
Location: Turin, Italy
Keyword: Youth Peace and Security

Section A: General Information

Name of host organisation	United Nations System Staff College
Internship Coordinator and/or Focal Point	Elisa Pontini (Human Resources)
Supervisor	Svenja Korth (Peace and Security)
Organisation's website	www.unssc.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>There is a growing recognition that young people can play a meaningful role in preventing and resolving conflict and building sustainable peace. Young people have the undeniable right to participate in the maintenance of peace and security – from political, electoral or peace processes, to informal participation at the community level and in digital spaces. Young peoples' meaningful participation and influence improve the relevance, effectiveness and impact of peace and security initiatives, policies and decisions.</p> <p>UNSSC is expanding its global training programme on YPS for UN staff and partners to provide them with the skills and knowledge to effectively implement the youth, peace and security agenda – while working with and for young people in peace and security.</p> <p>The Carlo-Schmid fellow will contribute to the delivery of editions of the training programme from start to finish. Specific tasks include:</p> <ul style="list-style-type: none">• conducting research, analysing trends and documenting policy developments to update materials used;• supporting the development of innovative multimedia training tools,• identifying topical areas and working with subject-matter experts on YPS to design thematic webinars which complement the learning;• write short think pieces (blogs) on related issues; and• support the project officer on donor and client relations as required.
Training components and learning elements	<p>The Carlo Schmid fellow will learn about instructional design for online and in person training broadly.. Specifically, he/she will be exposed to tools and approaches which are applicable beyond the thematic area alone. Coached on the job training takes place throughout the internship period. He/she will also be able to undertake any of the on-site and online learning offerings, which UNSSC conducts during the period.</p>
Participation in missions or training courses	<p>The Carlo Schmid fellow will have full access to UNSSC offered online courses. Due to the current uncertain COVID-19 situation UNSSC is unable to plan missions and residential training courses at this time. Should the situation allow at the time and a</p>



	planned course takes place, the Carlo Schmid fellow would be able to participate in the training delivery on-site.
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Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Peace and Conflict studies; Political science; International relations; Development studies;
Language Skills	Fluency in English (written and oral).
Computer literacy	Microsoft Office; Online interactive and social media tools is an asset.
Internship-related experiences	Experience from engagement with a youth-led organisation is an asset. Also, having studied, researched or worked on youth and/or peace and security issues will allow the Carlo Schmid fellow to contribute subject matter knowledge to the portfolio.
Additional skills/requirements	<ul style="list-style-type: none">• Ability to work collaboratively with colleagues to achieve set goals;• Good organizational skills and ability to handle work in an efficient and timely manner;• Good interpersonal skills and ability to establish and maintain effective working relations with people in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity.
Additional comments	None.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNSSC2
Location: Turin, Italy
Keyword: Leadership and Management

Section A: General Information

Name of host organisation	United Nations System Staff College
Internship Coordinator and/or Focal Point	Elisa Pontini
Supervisor	AIDA GHAZARYAN
Organisation's website	www.unssc.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The incumbent will report to the Learning Portfolio Manager and contribute to the design, development, promotion, coordination, delivery, monitoring and evaluation of learning programmes.</p> <p>Support the work of UNSSC's Knowledge Centre for Leadership and Management Learning Portfolio Manager by:</p> <ul style="list-style-type: none">• Collaborating with the portfolio team on the design, development, implementation, monitoring and evaluation of orientation, mid-level management and senior leadership learning programmes and knowledge management activities, including transitioning processes (online to hybrid format as necessary);• Assisting with survey initiatives, basic learning analytics, research, design thinking, learning needs assessment, gap analysis, impact assessment, evaluation analysis, reporting and mapping exercises, identifying problems/issues, preparing preliminary conclusions; and other aspects connected to learning processes and activities;• Assisting in organizing and facilitating learning sessions and knowledge processes in the framework of workshops, online learning activities, webinars, retreats and other formal and informal learning processes and events as needed;• Assisting in production of knowledge products, including articles and video interviews with resource persons, case studies and spotlight interviews with participants/alumni of the training programmes;• Contributing to the preparation of various written outputs, e.g. draft background papers, analytical notes, sections of reports and studies, inputs to publications, etc; review and/or draft relevant documents and reports;• Assisting in the development and preparation of learning and reference material through web-based learning environments;• Providing support services at online, face-to-face/hybrid workshops, training sessions and meetings, including preparation of pertinent background material



	<p>and documentation;</p> <ul style="list-style-type: none"> • Undertaking social media and promotional outreach, marketing and communications activities; • Assisting with coordination of alumni activities, including liaising with alumni and creating personalized content for follow-up activities such as career and professional development booster webinars, open house webinars, spotlight interviews, videos, testimonials, and newsletters as necessary; • Performing other relevant duties as required.
Training components and learning elements	The candidate will be exposed to formal and informal learning opportunities, both in terms on the organizing side as well as the participation side. Areas include a variety of topics with particular focus on leadership and management. The candidate will gain understanding of the UN's work and the development of learning programmes for UN personnel. Opportunity to interact with a large number of UN organizations, staff and programme faculty that includes internationally renowned speakers coming from different sectors.
Participation in missions or training courses	The candidate will have access to a wide array of learning opportunities that we offer through our course catalogue.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Academic background in social or humanistic sciences, with affinity to adult education, leadership studies, international studies, political science, leadership studies or other related studies, adult learning and/or instructional design, eLearning, behavioural sciences
Language Skills	Excellent English skills (written and spoken).
Computer literacy	Excellent computer skills in the Microsoft Office suite. Familiarity with webinar platforms (e.g., Zoom), online learning and social media tools.
Internship-related experiences	Previous work experience (in an international environment) is an asset, including in research, communication, training event activities, and learning would be an asset. Knowledge of the UN is an advantage.
Additional skills/requirements	<ul style="list-style-type: none"> • Ability to learn and act in a fast-paced environment. • Ability to work effectively as part of a team. • High motivation to learn and grow professionally. • Ability to work in a multicultural, multi-ethnic environment and to maintain effective working relations with people of different national and cultural backgrounds. • Ability to handle situations with diplomacy and tact.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNTBLDC
Location: Gebze-Kocaeli, Turkey
Keyword: Gateway to science, technology and innovation

Section A: General Information

Name of host organisation	UN Technology Bank for Least Developed Countries
Internship Coordinator and/or Focal Point	Yilmaz Ertence
Supervisor	Joshua Proho Setipa (Managing Director)
Organisation's website	https://www.un.org/technologybank/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Daily responsibilities will depend on the individual's background, the intern's assigned programme as well as the internship period. Duties may include, but are not limited to:</p> <ul style="list-style-type: none">• Assist in drafting and preparing background documents, reports, issue briefs, talking points, articles, presentations etc.• Attend and summarize conferences and meetings.• Support organization of meetings and conferences, side events to strengthen strategic engagement with UN system partners.• Assist in data collection of science, technology and innovation practices.• Conduct research and provide analysis on science, technology and innovation and sustainable development issues.• Support research on technology needs assessments and related topics.• Assist in maintaining databases.• Support the review of key publications.• Assist in preparing training and learning events and other capacity building initiatives for science, technology and innovation.
Training components and learning elements	training on: Technology Needs Assessment, Technology Transfer, Partnership and Coordination, Capacity Building for partners
Participation in missions or training courses	training sessions will vary depending on the subject, however we do offer wide spectrum of Technological awareness and Technology Needs Assessment, further the intern can involve in strategic planning of the TBLDC

Section C: Required Qualifications

Academic background at least	Bachelor's student
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Enrollment for the duration of the internship necessary?	No
Study Subjects	no specific subjects are required, The intern is expected to: <ul style="list-style-type: none">• Have a demonstrated keen interest in the work of the United Nations and a personal commitment to the ideals of the United Nations Charter; and• Have a demonstrated ability to successfully interact with individuals of different cultural backgrounds and beliefs, which includes willingness to try and understand and be tolerant of differing opinions and views.
Language Skills	English and French are the working languages of the United Nations Secretariat. Fluency in spoken and written English is required for the Internship Programme. Knowledge of a second United Nations official language is an asset.
Computer literacy	Be computer literate in standard software applications.
Internship-related experiences	Applicants are not required to have professional work experience for participation in the Programme
Additional skills/requirements	the below are no direct requirements but would be used to explain the working competencies of the United Nations Core Competencies include: <ul style="list-style-type: none">• Communication: Ability to draft clearly and concisely, good written and oral language skills.• Teamwork: Good interpersonal skills, ability to work collaboratively with colleagues from different national and cultural backgrounds to achieve organizational goals.• Client Orientation: Considers all those to whom services are provided to be 'clients' and seeks to see things from clients' point of view.• Technological Awareness: Understands applicability and limitations of technology to the work of the office
Additional comments	The position is located in the TBLDCs, based in Gebze, Turkey. Interns work five days per week (35 hours) under the supervision of a staff member in the TBLDCs.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	UNU-CPR
Location:	New York, United States
Keyword:	International public policy research and impact

Section A: General Information

Name of host organisation	United Nations University Centre for Policy Research
Internship Coordinator and/or Focal Point	Christina McElwaine
Supervisor	Adam Day
Organisation's website	https://cpr.unu.edu

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	The fellow will work at UNU-CPR New York, working on policy research that informs major UN policy processes. The intern will be assigned to work across a range of research projects and convenings in one or more of the following areas: Conflict prevention and management, UN sanctions and mediation, human rights and sustainable development, multilateralism and the rule of law, and climate-security. Tasks will include undertaking detailed research, producing reports and policy papers and supporting dissemination of the research project, all under the direct supervision of a project manager.
Training components and learning elements	Working with a small team of policy research personnel the fellow will be directly exposed to the working methods of the United Nations system, including through attendance - often online/virtual - at UN inter-agency and intergovernmental meetings, including the UN General Assembly and Security Council, and will gain unique experience of research and policy making in the multilateral system. The fellow will at the same time gain insights into the functioning of a policy research thinktank. Supervision by policy research staff will lead to the development of the fellow's research and writing skills. The fellow will also have the opportunity to meet with UNU-CPR's partners relevant to their growing professional network, notably from across UN bodies, non-governmental organisations, Member States' delegations, and think-tanks.
Participation in missions or training courses	The fellow will be working with the policy research personnel across a range of research projects and convenings, and will support relevant missions as needed. Overseas mission travel is unlikely. The intern will have access to the UN's formal training programmes, including in research techniques and resources, and UNU-CPR will also provide training in office systems and communications protocols.

Section C: Required Qualifications



Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	Suitable areas of study include, but are not limited to: law, political science, international relations, human rights, development, social studies, journalism or public policy.
Language Skills	Fluency in English is required, another UN language (Arabic, Chinese, French, Russian, Spanish) would be an advantage.
Computer literacy	Sound, hands-on, knowledge of MS Office applications required, familiarity with ICT tools and high level of proficiency in Microsoft Excel are desirable.
Internship-related experiences	While prior experience in a research organisation, UN entity, Member State government department or non-governmental organisation is considered an asset, whether at headquarters or in field settings, it is not required. Any work, internship or volunteer experience will be considered when reviewing applicants.
Additional skills/requirements	Superior writing skills and research experience. Capacity to work in a professional, multi-cultural environment. Ability to work constructively in a small team and to seek guidance when needed is desired. Ability to work within agreed timelines. Candidates from underrepresented groups, including those who are the first in their family to attend higher education or from underserved communities, are particularly encouraged to apply.
Additional comments	CSP fellows placed with UNU-CPR in recent years report high levels of satisfaction with the experience and quality and breadth of work undertaken.



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	UNV1
Location:	Nairobi, Kenya
Keyword:	Volunteerism and Knowledge Management

Section A: General Information

Name of host organisation	United Nations Volunteers
Internship Coordinator and/or Focal Point	Lucy Ndungu, Regional Manager, UNV East and Southern Africa Regional Office Nairobi, Kenya
Supervisor	Lucy Ndungu, Regional Manager, UNV East and Southern Africa Regional Office Nairobi, Kenya
Organisation's website	https://www.unv.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>United Nations Volunteers (UNV) programme contributes to peace and development through volunteerism worldwide. We work with partners to integrate qualified, highly motivated and well supported UN Volunteers into development programming and promote the value and global recognition of volunteerism.</p> <p>UNV is active in around 130 countries every year. With field presence in over 80 countries, UNV is represented worldwide. UNV has a staff of around 150 at its headquarters in Bonn, Germany, and manages over 8,000 volunteer assignment in the field annually.</p> <p>UNV's five Regional Offices advance partnerships and opportunities for the mobilization of UN Volunteers at the regional level in support of the UN system, as well as to widen spaces at the regional level for volunteerism as a form of civic engagement.</p> <p>The Nairobi Regional Office operates in 23 countries in East and Southern Africa and hosted more than 2,000 Volunteers in 2020.</p> <p>Description of tasks</p> <p>The Intern will work as an integrated member of the Nairobi Regional Office (RO), under the direct supervision of the Regional Manager. The Intern will play a key role in supporting the RO in its overall effort to position UNV in broader peace and development work within the region, build partnerships with United Nations agencies, funds and programmes as basis for increasing partnerships and volunteer mobilization. S/he will contribute to enhanced knowledge management and communications on UNV ESARO's work on the promotion of volunteerism particularly in assisting the UN partners and member states in integrating volunteerism evidence in development policies and planning. Additionally, s/he will also contribute to UNV ESARO's work in support of member states aspirations in integrating volunteerism as cross-cutting means of implementing the 2030 Agenda and setting up national volunteer infrastructure (policies, schemes and programmes).</p>



	<p>S/he will assume the following tasks:</p> <ul style="list-style-type: none"> • Support in knowledge management, dialogue, exchange and networking initiatives in support of the ESARO Regional Partnership and Knowledge Management Analyst; • Carry out research on volunteerism evidence in the region and document examples of volunteer infrastructure projects/activities and initiatives, strategies/policies, frameworks, and legislation; • Analyse and consolidate data and statistics, and lessons and good practices on volunteerism evidence and assist in communicating them within and outside UNV to foster learning and awareness raising; • Carry out reviews and analytical work on UNV's ongoing support to Regional Economic Commission, Voluntary National Reviews (NVR) on volunteerism; • Support the development of issue papers/policy briefs on topical subjects from research and programme reports for ESARO use in advocacy and partnership building; • Manage regional partnerships intelligence on the promotion of volunteerism and volunteerism data in the UNV CRM system; • Coordinate with and support UNV field units in engaging with partners and facilitate knowledge-sharing and knowledge; • Provide support to ESARO's knowledge management and communication processes, including compilation of success stories, case studies, and lessons learned products from ESARO to help advance advocacy on volunteerism evidence; • Support the UNV Field Units in the development/production of communication and advocacy instruments and materials including for awareness-raising campaigns
Training components and learning elements	<p>The intern will have an outstanding, unique opportunity to gain conceptual as well as operational experience in development and humanitarian contexts, research, data analysis, presentation and integration to support development planning, partnership building and advocacy. Working as an integral part of the Nairobi Regional Office and Field Units teams, s/he will gain a significant amount of substantive knowledge and operational experience pertaining to UNV as well as to UN partners operating in the region. S/he will be given opportunity to actively participate, where feasible, in trainings, workshops and capacity development programmes organized through UNV HQ in Bonn and the Regional Office.</p>
Participation in missions or training courses	<p>If any specific technical training may be required to carry out the tasks assigned, then provisions will be put in place accordingly.</p> <p>The intern will have the opportunity to attend one of the 4-day UN Youth Workshops alongside hosted by UNV at the duty station as well as Regional Office coordination and planning events.</p>

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	International development, international relations, development economics, business administration, social sciences or related fields
Language Skills	Fluency in English
Computer literacy	Experience in the use of computers and office software packages (MS Word, Excel, Powerpoint, Adobe Suite, and any other statistical models). Knowledge of Salesforce would be an advantage but is not necessary
Internship-related experiences	<ul style="list-style-type: none"> • Demonstrated interest or prior experience in the area of international development, peace and development, public policy, partnership building, resource mobilization, volunteerisms would be a distinct advantage. • Knowledge and/or experience in qualitative and quantitative research and detailed reports presentation with strong conceptual, analytical and drafting



	<p>skills would be a plus.</p> <ul style="list-style-type: none">• Ability to conduct research, analyse, compile and synthesize information in coherent and succinct formats, for producing and analysing think pieces and other information products, presentations, etc;• Experience working in an international context, and specifically in the Africa region is a distinct advantage.• The intern will have the opportunity to attend one of the 4-day UN Youth Workshops alongside hosted by UNV at the duty station.
Additional skills/requirements	<ul style="list-style-type: none">• Motivated to contribute towards peace and development and to serve others;• Self-motivation and proven ability to take initiative;• Ability to work in a team, to multi-task and to meet deadlines;• Good interpersonal, networking and communication skills;• Willingness to contribute and work as part of a team;• Respect for diversity and ability to adapt to other cultures, environments and living conditions;• Previous experience as a volunteer would be highly regarded.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNV2
Location: Dakar, Senegal
Keyword: Volunteerism and SDGs in Africa

Section A: General Information

Name of host organisation	United Nations Volunteers
Internship Coordinator and/or Focal Point	Niels Lohmann, Team Leader Capacity Development, Human Resources Section
Supervisor	Veronique Zidi Aporeigah, UNV Regional Coordinator for West and Central Africa
Organisation's website	www.unv.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 30.04.2023, 8 months
Detailed description of the internship project(s); tasks assigned	<p>United Nations Volunteers (UNV) programme contributes to peace and development through volunteerism worldwide. We work with partners to integrate qualified, highly motivated and well supported UN Volunteers into development programming and promote the value and global recognition of volunteerism.</p> <p>UNV is active in around 130 countries every year. With field presence in over 80 countries, UNV is represented worldwide. UNV has a staff of around 150 at its headquarters in Bonn, Germany, and almost 6,000 volunteers deployed in the field. UNV's five Regional Offices advance partnerships and opportunities for the mobilization of UN Volunteers at the regional level in support of the UN system, as well as to widen spaces at the regional level for volunteerism as a form of civic engagement</p> <p>Description of tasks</p> <p>The intern will work as an integrated member in the UNV Regional Office West and Central Africa based in Dakar. Under the direct supervision of the Chief, Regional Office, the intern will play a key role in supporting and strengthening external communication and knowledge management practices.</p> <p>S/he will assume the following tasks:</p> <ul style="list-style-type: none">• Assist with the design, implementation and delivery of fund-raising strategy that is in line with corporate standards and adapted to the West and Central African region.• Support the planning and logistics leading up to and contribute to activities of UNV for International Volunteer Day on 5 December 2020.• Work with UNV Field Units across the west and central Africa region to promote key events and results of UNV partnerships with stakeholders and UN agencies.• Design, conduct and analyse the results of communication packages for advocacy campaigns of UNV globally and in the region.• Contribute to social media campaigns by analysing, researching, recommending and implementing actions based on trends, data and contributions to UNV's social media presence.



	<ul style="list-style-type: none"> Assist in the implementation of a public relations strategy that builds UNV brand visibility and reputation among priority stakeholders such as UN agencies (the most strategic for UN Volunteer's mobilization) and current/potential UN Volunteers. Assist in the development of a knowledge management system for the collection, storage and sharing of success UNV stories from field units and volunteers deployed at UN agencies across the region. Actively contribute to knowledge sharing and learning culture within the Field Units in the region and across UN partners/host entities and UN Volunteers.
Training components and learning elements	<p>The intern will have an outstanding, unique opportunity to gain conceptual as well as operational experience in how volunteerism and UNV are evolving in West and Central Africa. Working as an integral part of the UNV Regional team for West and Central Africa, s/he will gain a significant amount of substantive knowledge and operational experience.</p> <p>The work assigned will provide active exposure to the work of major UN agencies operating in the region and to volunteers serving across a highly active region with those agencies.</p> <p>S/he will be given opportunity to actively participate, where feasible, in trainings, workshops and capacity development programmes organized through UNV HQ in Bonn and UNV in Dakar.</p>
Participation in missions or training courses	<p>If any specific technical training may be required to carry out the tasks assigned, then provisions will be put in place accordingly.</p> <p>The intern will have the opportunity to attend one of the UN Youth Workshops alongside hosted by UNV (at the duty station or online) and the capacity building team retreat.</p>

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	<ul style="list-style-type: none"> International Affairs Social sciences Communication Political science
Language Skills	<ul style="list-style-type: none"> Fluent in either English or French and strong working knowledge in the other.
Computer literacy	<ul style="list-style-type: none"> Experience in the use of computers and office software packages (MS Word, Excel, Powerpoint).
Internship-related experiences	<ul style="list-style-type: none"> Demonstrated interest or prior experience in the areas of communication, partnership, event management and social media would be a distinct advantage.
Additional skills/requirements	<ul style="list-style-type: none"> Motivated to contribute towards peace and development and to serve others; Self-motivation and proven ability to take initiative; Ability to work in a team, to multi-task and to meet deadlines; Good interpersonal, networking and communication skills; Willingness to contribute and work as part of a team; Respect for diversity and ability to adapt to other cultures, environments and living conditions;
Additional comments	Previous experience as a volunteer would be highly regarded.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: UNV3
Location: Panama City, Panama
Keyword: Human Resources Management, Communications and Partnerships

Section A: General Information

Name of host organisation	United Nations Volunteers
Internship Coordinator and/or Focal Point	Adama Ceesay, Human Resources Assistant, Human Resources Section
Supervisor	Bart Tilkin, OIC Regional Manager
Organisation's website	https://www.unv.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 30.04.2023, 8 months
Detailed description of the internship project(s); tasks assigned	<ul style="list-style-type: none">• Work with the Communications section on the creation of different communications products and strategies for a variety of channels, platforms, especially social media, and audiences• Support the Communications section in the outreach to potential candidates in different languages, and with an eye to diversity and inclusion, to create talent pools with the required skills and fostering the diversity of these pools• Assist in the analysis and assessment of UNV ROLAC (Regional Office for Latin America and the Caribbean) partnership opportunities to strengthen the ROLAC position within the UN family and develop strategies for Volunteer mobilization with a variety of partners• Support the ROLAC team in the preparation of materials for UN partnership needs and opportunities, including presentations, brochures and other information material• Support the organization and implementation of inductions and innovative learning opportunities for UN Volunteers• Provide inputs in the development and delivery of learning activities for Volunteers under UNV's Capacity Development and Learning Facility (CDLF)• Support the ROLAC team in the preparations for International Volunteer Day• Assist in the organization of Executive Coordinator (virtual) missions and other internal events• Support ROLAC's implementation of the UN Disability Inclusion Strategy• Actively contribute to knowledge sharing and a learning culture within the Field Units in the region• Assist in the coordination of online volunteer teams for the delivery of a variety of projects• Assist the Communications section in the creation of a community of UN Volunteers• Research Volunteer organizations and best practices in Latin America and the Caribbean



	<ul style="list-style-type: none"> Assume administrative tasks relating to Volunteer assignments, as needed Assume editorial tasks in different languages (English, Spanish) for internal and external communications, as needed
Training components and learning elements	The intern will have an outstanding, unique opportunity to gain conceptual as well as operational experience in development and humanitarian contexts, communications, research and innovative partnerships to support development planning. Working as an integral part of the Panama Regional Office and Field Units teams, s/he will gain a significant amount of substantive knowledge and operational experience pertaining to UNV as well as to UN partners operating in the region.
Participation in missions or training courses	If any specific technical training may be required to carry out the tasks assigned then provisions will be put in place accordingly. The intern will have the opportunity to attend the UNV New Staff Induction Programme, as well as benefit from a variety of learning opportunities including UNV/UN online and offline learning modules and workshops, where feasible.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Business, marketing, human resources, communications or related fields
Language Skills	Fluency in English and Spanish is required. Knowledge of other regional languages (Portuguese, French) is not required, but would be highly regarded.
Computer literacy	<ul style="list-style-type: none"> Experience in the use of the MS office software package Experience in InDesign, Illustrator, Photoshop and similar graphic design software would be considered an advantage Knowledge of CRM would be considered an advantage
Internship-related experiences	<ul style="list-style-type: none"> Knowledge and/or experience in communications as a tool to achieve corporate goals Ability to think strategically about content creation that engages target audiences Ability to strategize and implement communications projects Experience in the organization and implementation of online and offline events and workshops Awareness of diversity and inclusion; knowledge in these areas relating to the Latin America and Caribbean region would be highly regarded Experience working in an international context, especially in Latin America and the Caribbean is a distinct advantage
Additional skills/requirements	<ul style="list-style-type: none"> Motivated to contribute towards peace and development, and to serve others Strategic, creative and innovative mindset Technological awareness Strong presentation skills Highly organized, motivated and independent self-starter, who is able to take the initiative with some supervision Attention to detail Ability to work in a team, to multi-task and to meet deadlines Good interpersonal, networking and communication skills Understanding of the UN system and commitment to its core values Previous experience as a volunteer would be highly regarded
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WB1
Location: Vienna, Austria
Keyword: Social protection

Section A: General Information

Name of host organisation	The World Bank
Internship Coordinator and/or Focal Point	Sarah Coll-Black
Supervisor	Cem Mete
Organisation's website	https://www.worldbank.org/en/topic/socialprotection

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The intern would be involved in the analytical work program related to promoting functioning of labor markets and effective social safety nets and social services in countries in Europe and Central Asia (ECA) region. Depending on the intern's interest, abilities and business needs, the intern will focus on a mix of high-quality policy-relevant analytical tasks and on operational activities that relate more to client dialogue and preparation of World Bank operations.</p> <p>Specifically, the intern could be assigned to one or more of the following tasks:</p> <ol style="list-style-type: none">1. Strengthening the delivery of social assistance, with a particular focus on reaching poor and vulnerable populations, including people with disabilities. The COVID-19 pandemic highlighted weaknesses in the delivery of social assistance and social services in the Western Balkans, such as a continued reliance on paper-based systems and limited use of on-line applications and mobile money. The World Bank is supporting countries to learn from this experience and to integrate greater use of digital platforms, while also tailoring service delivery to ensure that it reaches the most marginalized and promotes access for all. This includes assessing options for greater use of financial services to promote the use of mobile money and other innovative financial products.2. Building integrated social protection systems through better case management and design and delivery of social services. The World Bank is supporting the design of integrated social protection management information systems, which may include all potential beneficiaries of social programs as a mechanism to target and monitor benefits and impact of social policies. These digital information systems are core to building integrated social protection systems, with interoperability to other government data bases. Promoting this approach requires access to a range of social services and the World Bank is supporting countries to reform their social services in terms of the planning process, delivery modalities, financing and quality control and supervision.3. Increasing the effectiveness of Public Employment Services and activation of social assistance beneficiaries. Some countries in the ECA region are working



	<p>with the World Bank to improve the design and implementation of their Public Employment Services programs in order to increase their effectiveness and efficiency in supporting job seekers' (re-)employment. The World Bank is also supporting several countries in developing a strategy for activating social assistance beneficiaries, which includes, for example, identifying the disincentives for work which may be embedded in the legislative framework / design of the social assistance benefit.</p> <p>4. Building knowledge in terms of the reforms that are needed for persons with disabilities to live an independent life in their communities. The World Bank is supporting countries to reform their disability benefits and associated social services and there is growing interest in this agenda across the Western Balkans. It is anticipated that this work will include: (i) assessing the characteristics of the disability assessment systems of the countries from the Western Balkans to understand the needs of reform; (ii) gathering systematic information regarding the types of benefits persons with disabilities receive in different countries, and performing a distributional analysis of these benefits; (iii) estimating the extra-costs of disabilities in different countries for different types of persons with disabilities to make evidence-based recommendations of improving the disability benefit systems.</p> <p>5. 4) Promoting better skills development. The World Bank has an active work program in several countries on assisting the counterparts in Ministry of Education, Ministry of Labor, and Public Employment Services in providing technical assistance in enhancing the skills of their current and future workforce. This involves collecting and analysing data on skills, as well as designing, implementing, and/or evaluating interventions that aim to improve skills.</p>
Training components and learning elements	<p>By working on client-driven analytical tasks, the intern can expect to learn how to formulate policy-relevant research questions, how to apply cutting-edge methodologies in data analysis, and how to effectively communicate research results to policy audiences.</p> <p>The intern will also benefit from gaining experience of working on large datasets that the World Bank has access to as well as from working with colleagues from different cultures in a dynamic environment.</p>
Participation in missions or training courses	<p>The teams will involve the intern in policy dialogue meetings with the clients and ideally, the intern would be able travel on at least 1 mission during the course of the internship. The intern will have access to a large catalogue of online training courses available at the World Bank.</p>

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, Public Policy or related fields
Language Skills	Proficiency in English essential, knowledge of one of the languages used in the Eastern Europe and Central Asia region an advantage.
Computer literacy	Essential skills: STATA, Microsoft Office (Word, Excel, Powerpoint)
Internship-related experiences	Previous work experience in a related field, or research assistantships, is desirable but not necessary. Field experience or familiarity with the countries mentioned in this job description, either through personal travel or coursework, is an advantage, but not an essential pre-requisite.
Additional skills/requirements	<ul style="list-style-type: none"> • Experience with data management of large datasets (ideally, experience working with household surveys, such as Labor Force Surveys, Household Budget Surveys) • Extensive familiarity with econometric analysis (e.g. bivariate and multi-variate analysis, graphing plots)



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	<ul style="list-style-type: none">• Great verbal and written communication skills• Ability to work in fast-paced environment• High level of motivation and commitment to meet tight deadlines• Great inter-personal skills
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	WB2
Location:	Washington, USA
Keyword:	Climate change, resilience and sustainable development

Section A: General Information

Name of host organisation	The World Bank
Internship Coordinator and/or Focal Point	
Supervisor	Jun Rentschler
Organisation's website	https://www.worldbank.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ul style="list-style-type: none">• The intern will be considered a full team member in the World Bank's Office of the Chief Economist for Sustainable Development, which provides policy advisory and analytics on key development issues, in particular climate change mitigation, disaster risk management, climate resilience, urban development and environmental conservation.• The intern will actively contribute to a variety of the team's projects, which include (1) evidence based design of climate change and disaster risk management projects in different regions (e.g. ongoing engagements in Vietnam, Mozambique, Uganda, the Caribbean, and Chile), (2) analytical projects to better understand climate risk and socio-economic resilience in client countries, (3) projects to assess and mitigate the drivers of air pollution, (4) support the management of the Global Programs on Resilient Infrastructure (GPRI) and Climate Resilient Health Systems, hosted by the Global Facility for Disaster Reduction and Recovery (GFDRR).• The intern will participate in the team's internal collaborations with different departments to facilitate evidence-based decision making in World Bank investment projects (for instance in climate-smart infrastructure, urban, or macro-fiscal sectors). A particular area of focus is to address political economy barriers to the implementation of decarbonization measures.• They will have the opportunity to participate in the team's work on innovative data applications, for instance using satellite imagery, open source infrastructure network data, and climate models. They will also have the opportunity to participate in the team's external engagements, which include government counterparts, universities, private sector firms, and other development agencies.
Training components and learning elements	<p>The intern...</p> <ul style="list-style-type: none">• will gain in-depth knowledge of how climate change and disaster risk challenges are affecting the development prospects of World Bank's client countries• will learn to use analytical tools developed and used by the World Bank to



	<p>assess the climate resilience of client countries</p> <ul style="list-style-type: none">• will gain exposure to the World Bank's multi-billion dollar operational portfolio on climate change and disaster risk management• will learn how climate change considerations are integrated in the project development process of complex multi-sectoral development investments• will experience first hand the World Bank's approach to knowledge generation and evidence-based development policy
Participation in missions or training courses	<ul style="list-style-type: none">• The intern should be willing to participate in World Bank official mission travel• The intern will be encouraged to participate in relevant training courses, in particular World Bank trainings on investment operations and ongoing technical seminars (e.g. in the areas of decarbonizing development and climate resilience)

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, data science, development studies, geography
Language Skills	English proficiency is a must, both written and spoken. Knowledge of other World Bank official languages, such as French or Spanish, are an advantage.
Computer literacy	Required: At least one of Stata, R, or Python for statistical data analysis and econometrics. Knowledge of geospatial analysis tools will be a strong advantage, including ArcGIS, QGIS or Python spatial data packages.
Internship-related experiences	Demonstrated interest and passion for climate change issues and international development
Additional skills/requirements	Strong writing and communication skills will be a plus
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WB3
Location: Washington, USA
Keyword: Health Policy and Digital Healthcare Transformation

Section A: General Information

Name of host organisation	The World Bank
Internship Coordinator and/or Focal Point	
Supervisor	Marvin Ploetz
Organisation's website	https://www.worldbank.org/en/home

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The World Bank Group serves 30 client countries in the Latin America and the Caribbean Region (LCR). Clients range from large rapidly growing sophisticated middle-income clients to International Development Association (IDA) countries, to small Caribbean states, and to one fragile state. Deep inequalities persist in most LCR countries, with nearly a quarter of the Region's people living in poverty. The Health, Nutrition & Population (HNP) program in LCR includes: (i) a large pre-COVID-19 portfolio with a strong focus on Universal Health Coverage, quality and efficiency; (ii) a large portfolio of recently approved COVID-19 health emergency investment operations; (iii) analytical work on health systems strengthening, efficiency of health spending, the quality of health care and public health. Across all these areas, COVID-19 has been a catalyst for digital transformation becoming an even more overarching theme. Improved data analytics for better decision making (including predictive modelling) as well as digitally enabled care solutions (i.e. telemedicine) have been key in the fight against COVID-19. Before the pandemic, client interest for digital diagnostic and patient support tools had already started to constantly increase and many of the ongoing operations include a focus on enhanced digital care solutions.</p> <p>The HNP unit's work programs with Argentina and Haiti – two countries at very different development stages – are among the biggest World Bank healthcare portfolios in the region. Developing and implementing digital solutions for improved health system functioning is a key priority for both country work programs, despite very different contexts. The fellow will join two HNP country teams (in principle Argentina and Haiti, unless for instance language skills make a different country assignment more plausible).</p> <p>The fellow will have the following key responsibilities: Produce self-contained analytical products (that formulate policy recommendations building on the analysis of administrative and survey data sources, desk reviews of existing national policies, and key stakeholder interviews) as well as implementation plans within the bigger context of World Bank Project supervision and</p>



	<p>implementation. The exact deliverables that fall into these respective categories will be defined closer to the time of the fellowship in line with business needs, but the focus of the fellowship will be on the promotion of digital solutions to advance health system transformation;</p> <p>Provide research assistance for the design of the HNP unit's next phase of health systems strengthening agenda;</p> <p>Participate in the overall policy dialogue and contribute to technical discussions, communications and interactions with government counterparts, country stakeholders as well as development partners;</p> <p>Contribute to other sector-specific policy documents for the two chosen countries;</p> <p>Engage with government officials for digital capacity building;</p> <p>Contribute to the implementation of COVID-19 vaccine deployment and disease surveillance with a focus on digital solutions for monitoring and planning (this workstream is expected to still be of relevance in many LAC countries in the fall of 2022).</p>
Training components and learning elements	<p>The fellow will present their self-contained work projects to World Bank staff and government officials to collect feedback and learn how to use technical insights in policy dialogue. Through the involvement in both technical assistance and project preparation/implementation activities, the fellow will have exposure to the full scope of World Bank country support. Weekly dedicated one-on-one meetings between the fellow and the supervisor will serve the purpose of continuous feedback sharing and allow the fellow to request additional guidance.</p>
Participation in missions or training courses	<p>Assuming that regular World Bank mission travel will be possible again at the time of the internship, the fellow will be able to participate in selected missions and meet with government officials. If missions still remain virtual by the time of the internship, the fellow will participate in these virtual missions. In addition, the fellow will have access to the training and learning offerings from the World Bank's Open Learning Campus which include a variety of in-person and online self-paced of classes on topics related to World Bank operations as well as development policy more broadly.</p>

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	Economics with a focus on microeconomics and applied econometrics and/or public economics, public administration, public health, and some demonstrated interest in digital health transformation. Alternatively information science with a strong demonstrated interest in health/public policy making.
Language Skills	English (C1) and either French (B2/C1) or Spanish (B2/C1), while knowledge of both French and Spanish would be considered an additional asset. Depending on the fellow's language skills, the two countries that will make up the work program will be determined.
Computer literacy	Beyond knowledge of MS office, good knowledge of common software solutions for statistical analysis and machine learning (i.e. Stata, Matlab, R, Python) is strongly encouraged.
Internship-related experiences	The fellow should bring some experience in working with developing countries and dealing with the challenges typically encountered in this work. In addition, some familiarity with healthcare policy will be considered an asset but is not strictly necessary.
Additional skills/requirements	<p>Interest in framing health policy issues in specific country context and identifying tailored analytical approaches to underlying problems;</p> <p>Good knowledge of general microeconomic theory and its application in health policy; Expertise in both quantitative and qualitative methods;</p> <p>Ability to work within and across teams; Strong interpersonal and diplomatic skills.</p>
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	WB4
Location:	Washington, USA
Keyword:	Strategic Planning and Budgeting Process

Section A: General Information

Name of host organisation	The World Bank
Internship Coordinator and/or Focal Point	Patrick Gerling
Supervisor	Desmond Fitzgerald
Organisation's website	https://www.worldbank.org/en/home

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The intern would support the Corporate Planning and Performance Reporting (BPSPR) team which is part of the Budget, Performance and Strategy Vice Presidency.</p> <p>BPSPR is a team of around 8 staff that supports BPS's engagements with the Board of Executive Directors. Its main responsibilities include: providing support for the WBG-wide "W" strategic planning and budgeting process; leading Bank-wide efforts to prepare the Strategy and Business Outlook paper and Budget Document; leading the Bank-wide process to produce the Quarterly Business & Risk Reviews; leading Bank-wide coordination, analytical and monitoring efforts related to the efficiency agenda, including business reviews as needed; supporting other ad-hoc corporate analytics and reporting needs; and other ad-hoc BPS engagements with the Board of Executive Directors.</p> <p>Depending on the experience and interests of the selected candidate, the intern will have the opportunity to either work with one member of the team on a flagship report of the Budget Vice-Presidency, or work across the team on multiple flagship reports. Some of the potential tasks include (i) contributing to briefs and presentations on strategy and budget issues for submission to the President and Senior Management of the Bank as well as Management of the Budget Vice Presidency, (ii) drafting sections of the Budget department's flagship reports for the Board of the World Bank including the Strategy and Business Outlook Paper, the Budget Document and the Quarterly Business and Risk Review; (iii) coordination of inputs from key stakeholders across the World Bank Group to ensure that our reports comprehensively address the wide range of strategic challenges and issues facing the Bank as well as their budgetary implications, and (iv) provision of support to the Vice President's office to prepare materials for World Bank Board meetings, meetings with Executive Directors, and to perform other ad-hoc pieces of analysis.</p>
Training components and learning elements	The World Bank offers a large variety of training courses which are available to the candidate.



Participation in missions or training courses	There is no mission travel involved. See above on training opportunities.
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Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Economics, Business Administration (especially Finance and/or Management Accounting/Controlling), or Public Administration
Language Skills	Very good knowledge of English
Computer literacy	Proficiency in MS Office, specifically in Word, Excel and PowerPoint. Knowledge of SAP/Business Warehouse (or similar enterprise systems) is an advantage.
Internship-related experiences	
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WB5
Location: Washington, USA
Keyword: Accountability; civic-technology; governance; inclusion

Section A: General Information

Name of host organisation	The World Bank
Internship Coordinator and/or Focal Point	Ann-Sofie Jespersen
Supervisor	Jeff Thindwa
Organisation's website	https://www.thegpsa.org/

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>Operations (10%):</p> <ul style="list-style-type: none">• Develop a repository of resources, tools and referrals for GPSA grant partners using civic technologies in the implementation of grants emanating from the GPSA's 5th Global Call for Proposals (CfPs) <p>Capacity-building (30%):</p> <ul style="list-style-type: none">• Support implementation of ongoing and newly approved GPSA grants/projects across sectors under the 5th CfP with focus on operationalizing the cross-cutting themes of inclusion and civic-tech for citizen engagement and social accountability. <p>Monitoring and evaluation, knowledge and learning (40%):</p> <ul style="list-style-type: none">• Supplemental research of case studies to support the GPSA's Civic Tech for Social Accountability program• Global stocktaking of successes and failures to scale up Civic-Tech for citizen engagement• Development of a Civic-Tech resource Center for GPSA grant-partners <p>Communications (20%):</p> <ul style="list-style-type: none">• Support flagship events, including preparation of the GPSA Global Partners Forum in 2022 and key webinars
Training components and learning elements	<p>The intern will acquire knowledge on:</p> <ul style="list-style-type: none">• Social accountability, notably transparency, accountability, citizen engagement, and civic-tech.• The work of international, regional, national and local state and civil society organisations in different sectors and regions. <p>The intern will acquire skills in:</p> <ul style="list-style-type: none">• Research and drafting• Data gathering, documentation• Grant-making, grant proposal writing, project management



Participation in missions or training courses	No travel is planned. World Bank training courses are available and might be envisaged based on the skills and interests of the selected candidate. In addition, the intern will have the opportunity to participate in meetings, workshops and webinars organized or facilitated by the GPSA and its Global Partners such as international and national organisations and research institutions working on social accountability.
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Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Public Policy, Political Science, Social Sciences, International Development, or related Discipline.
Language Skills	Excellent oral and written English. Knowledge of French, Portuguese, Arabic, or Spanish is an asset but not essential.
Computer literacy	Excellent command of MS Office (Microsoft Word, Excel, PowerPoint)
Internship-related experiences	Academic and professional experience in social development and/or social accountability, and research, preferably in a developing country, is required; as well as social media.
Additional skills/requirements	Strong writing and analytical skills, attention to detail; A good team player and able to work independently in fast-paced environment; social media savvy
Additional comments	As an institution we hope sincerely to mentor and support the professional growth of the intern, leveraging the wide networks of knowledge, learning, research and project operations of our institution.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WB6
Location: Washington, USA
Keyword: Regional Vice President's Front Office

Section A: General Information

Name of host organisation	The World Bank
Internship Coordinator and/or Focal Point	Dildora pulatova
Supervisor	Dildora Pulatova
Organisation's website	www.worldbank.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The South Asia Region comprises eight countries (Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan and Sri Lanka) that range in size from India (with a population of over 1 billion) to Maldives (with 0.3 million people). The region has experienced a long period of robust economic growth, averaging 6% a year over the past 20 years. It was the second-fastest growing region in the world in the aftermath of the global crisis. This strong growth has translated into declining poverty and impressive improvements in human development. The percentage of people living below the poverty line fell in South Asia from 61% to 36% between 1981 and 2008. The proportion of poor is lower now in South Asia than any time since 1981. Still, the South Asia region is home to many of the developing world's poor. According to recent poverty estimates, about 250 million people in the region are below the poverty line, and they make up more than 33% of the world's poor.</p> <p>Responsibilities:</p> <ul style="list-style-type: none">• Providing input, analysis and recommendations on key economic and social issues related to the South Asia Region or individual countries. This would include working with the Chief Economist Office on flagship analysis as well as the regional update to the Board;• Participating in the planning, preparation and delivery of key regional events, including completing background analysis and conducting preparatory discussions with participants. Provide support to the region in the implementation of the Green, Resilient and Inclusive Development (GRID) agenda; provide SARVP input and comments on Climate Change Development Reports (CCDR) for the region. When requested, documenting and ensuring appropriate follow-through on actions, decisions and commitments made on behalf of the Regional Vice President by appropriate team members;• Assisting in reviewing quality assurance of documents related to regional lending and analytical work (including regional flagship reports) with focus on Climate, Gender, Women's Participation in the workforce, and Scaling Digital Technology;



	<ul style="list-style-type: none">• Assisting in coordinating the preparation for the Regional Vice President travel/missions, meeting with internal and external clients and stakeholders;• Assisting in providing research, statistical and other analytic support to the Regional Vice President;• Sharing miscellaneous responsibilities and undertake other duties, including admin work as needed.
Training components and learning elements	The internship with the South Asia Region will: <ul style="list-style-type: none">• Help the selected candidate learn about the World Bank business, strategic directions, operational policies and practices.• Enhance the candidate's skills to perform research, work on documents, power points and briefing notes.• Strengthen the candidate's organizational and planning skills.
Participation in missions or training courses	The intern will have the opportunity to attend training courses and events held at the World Bank Headquarters in Washington DC.

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, Development Economics, International Relations
Language Skills	Strong English language proficiency - speaking, reading and writing. Fluency in other languages is a plus.
Computer literacy	Fluency in the use of Microsoft Word, PowerPoint, Excel, Outlook.
Internship-related experiences	Previous work experience in World Bank client countries is desirable.
Additional skills/requirements	
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WB7
Location: Washington, USA
Keyword: Decarbonizing International Maritime Transport

Section A: General Information

Name of host organisation	The World Bank
Internship Coordinator and/or Focal Point	Mr Dominik Englert
Supervisor	Mr Dominik Englert
Organisation's website	www.worldbank.org

Section B: Placement Offer

Dates and duration of the internship	07.09.2022 - 06.03.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ol style="list-style-type: none">1. Context 70% (by value) to 80% (by volume) of all goods traded worldwide are carried by maritime transport. Shipping is vital for global trade and the economic development of countries. However, at the same time maritime transport is responsible for about 3% of global greenhouse gas emissions. Under a business-as-usual scenario, these emissions are expected to rise by 50-250% until 2050. The International Maritime Organization (IMO) in London has therefore committed to reduce greenhouse gas emissions from shipping by at least 50% by 2050 (compared to 2008 levels) and seeks to fully decarbonize the sector as quickly as possible within this century. This means that the first zero-carbon ships are likely required to enter the global fleet by 2030 the latest. The World Bank based in Washington D.C. supports shipping's decarbonization process which implies exploiting existing energy potential and developing new zero-carbon bunker fuels (e.g. biofuels, green hydrogen/ammonia, electrification). For this purpose, the World Bank closely collaborates with governments, shipping businesses, non-governmental organizations and academia to raise awareness and advocate, develop targeted analytics and inform the policy-making at the IMO.2. Tasks The intern will support the task team leaders from Climate Change and Transport departments in daily tasks such as: Liaise with maritime stakeholders and coordinate the World Bank's stakeholder engagement, especially as a supporter of the 'Getting to Zero Coalition' Liaise and collaborate with related UN agencies such as the IMO and UNCTAD Collaborate with contractors who develop specific knowledge products (e.g. on global maritime transport costs, on zero-carbon fuel potential in developing countries, on market-based instruments, on the impacts of climate policies in shipping on small island developing states and least developed countries) and develop own analytics



	Contribute to flagship publications relating to decarbonizing maritime transport Develop public communication on low-/zero-carbon shipping (e.g. in blogposts) Prepare and facilitate World Bank participation in high-level events such as IMO meetings or the Global Maritime Forum's Annual Summit Help with day-to-day operations (scheduling, documentation, accounting, etc.)
Training components and learning elements	The successful candidate will, throughout the internship, have access to <ul style="list-style-type: none">• World Bank's open learning campus with hundreds of hard skills classes on development, transport, climate change etc. and soft skills courses• Regular webinars, brown bag lunches and learning fora on development, transport, climate change, etc.• Specific shipping and climate change related events and will acquire skills in the fields of• day-to-day communication in an international environment and diplomatic protocol• evidence-based policy making• academic research and scientific writing• effective policy communication• - working principles of an international organization.
Participation in missions or training courses	It is planned that the successful candidate will be offered participation in diplomatic negotiations (at the IMO), site visits to potential production sites of zero-carbon bunker fuels as well as attending high-level industry events such as the Global Maritime Forum's Annual Summit 2022.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	We encourage applications from various disciplines (e.g. international relations, economics, law, business, marine engineering, naval architecture, nautical sciences, transport, energy, environmental science etc.) with a strong interest in decarbonizing international shipping. Any experience in maritime transport and/or related to climate change mitigation is highly valued, but not a pre-requirement for applying.
Language Skills	The candidate needs to be fluent in English. Proficiency in any other UN working language is a plus, but not required.
Computer literacy	Skills in MS Office are a prerequisite with preferably good knowledge of MS Excel.
Internship-related experiences	We encourage applications from candidates with prior internship/work experience in an international environment with a strong focus on technical and/or analytical work. Internship experience in the maritime sector is welcomed, but not a requirement.
Additional skills/requirements	The candidate should have a strong interest in working for an international organization, the UN system or international affairs in the long-term.
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WFP1
Location: Cairo, Egypt
Keyword: Resource Management

Section A: General Information

Name of host organisation	World Food Programme
Internship Coordinator and/or Focal Point	Michele Pict
Supervisor	Riham Mikhail
Organisation's website	www.wfp.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>The Budget & Programming (B&P) Unit at the Regional Bureau in Cairo (RBC) focuses on resource management optimization by providing support and oversight to 14 Country Offices in the region. The main streams of work comprise budget planning, funds management and operational planning.</p> <p>Under the supervision of a national Budget and Programming Officer the intern will:</p> <ol style="list-style-type: none">1. Support in the timely review of new project budget and revisions ensuring that corporate guidelines are adhered to.2. Support in the enhancement of presentations for different audiences on B&P key areas of work presented during monthly Resource Management Committees both at the Regional and Country Office level.3. Assist in the monthly pipeline review performed for one or two of RBC country which provides the basis for upstream resources allocations decisions. <p>Deliverables:</p> <ol style="list-style-type: none">1. Assistance is provided for the review of selected budgets and revisions2. Selected presentations (number to be defined following on-boarding sessions) on funds & budget & pipeline management are enhanced.3. Monthly pipeline review is performed for one or two of RBC COs4. Other deliverables may be defined as the internship progresses
Training components and learning elements	<p>Initial induction on RBC B&P areas of focus</p> <p>Continuous on the job training</p> <p>Regular feedback on work progress</p> <p>Over the course of this assignment, the intern is expected to develop/refine his/her analytical, presentation and communication skills.</p>
Participation in missions or training courses	<p>During the on-boarding phase the intern will be directed to some relevant on-line courses and webinars that have been developed at corporate level.</p> <p>As the team continues the face to face roll-out of some specific trainings, the intern could join for one of those mission as and when required.</p>



Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Economics, international affairs, business administration, social sciences, development studies, logistics, accounting or a field relevant to international development assistance.
Language Skills	Fluency in English
Computer literacy	Good knowledge of Word, Excel, and PowerPoint
Internship-related experiences	Previous experience abroad could be a plus but not a must
Additional skills/requirements	Good analytical & communication skills
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WFP2
Location: Dili, East Timor
Keyword: Country office East Timor

Section A: General Information

Name of host organisation	World Food Programme
Internship Coordinator and/or Focal Point	Maria Elisa Correia
Supervisor	Anastacio Soriano
Organisation's website	https://newgo.wfp.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ol style="list-style-type: none">1. Lead and support the development of vulnerability analysis and mapping and analysis at all stages, from conceptual development, to acquisitions and processing of data, analysis and final product development in line with innovative methodologies and best practice.2. Supervise relevant officers, develop and implement work plans for GIS-related activities, including:<ul style="list-style-type: none">• collection of data and information required for food security and climate change vulnerability analysis• preparing analysis and data for regular monitoring and early warning publications;• managing data and information, including spatial data for WFP Timor-Leste and provide technical support to partners in government on spatial data management as required;• strengthen capacity among government counterparts on general GIS skills, climate change vulnerability and risk analysis.3. Act in an assigned emergency response capacity as required to meet information needs such as: Base geographic maps, transport, hydrography, logistics, and infrastructure and transportation facilities.
Training components and learning elements	None
Participation in missions or training courses	None

Section C: Required Qualifications



Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Bachelor degree in Economics, Food Security, Statistics, Data Science, Public Health/Nutrition, Geography or other related field
Language Skills	English level C
Computer literacy	Advance
Internship-related experiences	<ul style="list-style-type: none">• Demonstrated proficiency in the use of several statistical tools and methods for food security analysis.• Developed practical expertise in food security analysis and mapping by participating in multiple• assessments in countries, including the design, data collection and analysis.• Demonstrated technical knowledge and understanding of WFP vulnerability mapping systems and emergency assessment standards.
Additional skills/requirements	None
Additional comments	None



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WFP3
Location: Dakar, Senegal
Keyword: School Feeding

Section A: General Information

Name of host organisation	World Food Programme
Internship Coordinator and/or Focal Point	Karen OLOGOUDOU
Supervisor	Karen OLOGOUDOU
Organisation's website	www.wfp.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>The intern will work within the regional school feeding unit and support the implementation of the regional school health and nutrition agenda. More specifically, the intern will support the regional team in the evidence-building and knowledge management workstream. The Regional Bureau Dakar provides guidance and support to 19 countries in western and central Africa, characterized by a diversity of contexts, from crisis-affected countries to more stable contexts. School health and nutrition programmes implemented in the region reflect this diversity, with a focus on innovation and local solutions. Documenting country-level initiatives, disseminating best practices and promoting learning for country offices is a key component of the RDB school feeding mandate. Contribution by the intern will directly support this learning agenda.</p> <p>Under the direct supervision of the Regional School Feeding Advisor, the intern will perform the following tasks:</p> <ol style="list-style-type: none">1. Building evidence and sharing knowledge<ol style="list-style-type: none">1.1. Identify, document and disseminate best practices on specific programmatic areas, such as girl's education, nutrition and health in schools or linkages between small-holder farmers and school feeding:<ol style="list-style-type: none">a. Collect data on the identified practices by conducting literature reviews, interviews with country offices, and field missionsb. Elaborate briefs based on information collectedc. Plan and organize knowledge sharing events (workshops/webinars) to disseminate the best practices among country offices in the region1.2. Organize bimonthly thematic webinars for the sharing of experiences among school feeding focal points in the region on specific operational aspects of school feeding1.3. Contribute to the update of the regional school feeding dashboard with key indicators on operations in all country offices2. Technical support<ol style="list-style-type: none">Provide support to country offices in delivering on key regional programmes



	and initiatives (home-grown school feeding, nutrition-sensitive school feeding, girl's education, digital transformation, resilience building, emergency school feeding)
Training components and learning elements	The intern's learning will be provided through mentoring and coaching and on-the-job training. The regional positioning of the position will give the intern opportunities to travel to the field and be exposed to different implementation models for school health and nutrition interventions. Given the bilingual character of the region, the intern will be able to strengthen his/her language skills in both English and French. He/she will also have access to WFP's E-learning platform which offers a wide range of training on topics related to design, planning, implementation and monitoring & evaluation of WFP programmes in general and school feeding programmes in particular, as well as access to language apps such as Rosetta Stone. Whenever the opportunity arises, and in alignment with her/his interests, the intern will benefit from face-to-face trainings on various programme topics including nutrition, resilience programming, cash-based transfer, social protection, gender, monitoring and evaluation, etc.
Participation in missions or training courses	The intern will have opportunity to travel to a number of identified countries in the regions in order to visit the programmes being implemented and collect data on best practices or provide support to country offices as needed. The intern will also have access to relevant e-learning as well as in-person trainings.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Education Policy, Food security, Nutrition, Social sciences, or related fields
Language Skills	Fluency in French (Level C)
Computer literacy	Experience database and information management will be an asset
Internship-related experiences	N/A
Additional skills/requirements	N/A
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WFP4
Location: Mandaluyong City, Philippines
Keyword: Climate Change and Gender

Section A: General Information

Name of host organisation	World Food Programme
Internship Coordinator and/or Focal Point	Giorgi Dolidze
Supervisor	Brenda BARTON
Organisation's website	www.wfp.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ul style="list-style-type: none">• Engage in Climate Change and Vulnerability Programme and Policy Activities:• Work closely with Activity Manager and Programme Policy Officers, supporting matters pertaining to Climate Change Adaptation and Disaster Risk Reduction strategies and implementation of capacity strengthening programming programmes for the government.• Support Country Office efforts to build partnerships with Government and non-government stakeholders for joint interventions with climate change adaptation priorities, and in consideration of the Humanitarian Peace Development Nexus (HPDN).• Contribute to the development of systems and tools for the monitoring and assessment of food assistance needs to populations affected by hazards and natural disasters in line with innovative methodologies and best practice considering gender sensitivity and protection aspects.• Support the WFP Vulnerability Assessment and Mapping and Monitoring & Evaluation teams in developing reports on the impact of climate change and hazards on food security and vulnerability, and in disseminating them to partners and donors.• Provide technical assistance Forecast-based Financing systems, including elements of gender mainstreaming.• Provide technical assistance on the strategy and design the implementation plan to build gender-sensitive institutional and technical capacities to implement the project Multi-Hazard Impact-based Forecasting Early Warning System (MH-IBF-EWS).• Provide inputs into the integration of gender dimensions to ALIA (Automated Livelihood Information Assistant) and early actions.• Undertake any other assigned work under the capacity development of counterparts on climate change and gender analysis.• Lead on the Nexus of Gender/ Climate Vulnerability• Contribute to the development of programme activities, plans and processes,



	<p>ensuring alignment with Gender Policies and guidance.</p> <ul style="list-style-type: none"> • Deepen the CO gender analysis to understand the impact of various hazards, including climate change on women and conflict sensitivity. • Support the CO with execution of the CO Gender Action Plan and Gender Results Network. • Support project and proposal preparation that advocates the significance of the climate and gender equality nexus. Assist in communications and advocacy initiatives that promote women's empowerment in areas aligned with WFP's CSP. • Help prepare and implement of the CO annual Gender Action Plan. • Support the capacity strengthening of WFP staff, partners and Government representatives by developing training materials and designing and overseeing the delivery of gender related training activities. • Develop and coordinate gender data gathering and analysis in coordination with Monitoring & Evaluation. • Liaise with internal and external counterparts to ensure effective collaboration around gender matters.
Training components and learning elements	Additional trainings relevant to WFP's context of operations and possibly with a focus on the Bangsamoro Autonomous Region in Muslim Mindanao will also be considered. Under the guidance of the Head of Programme and WFP Cotabato team, the candidate will learn and interact with local authorities, sister UN agencies, and partners regularly.
Participation in missions or training courses	We shall follow a 70/20/10 model where key learning is by doing (70%), most training will be through planned supervision and coaching (20%), whereas several staff will be assigned to support/coach in their area of expertise. Depending on the candidate's previous experience, education, and training, selected formal training will be identified (10%). Missions to BARMM will be facilitated as well as climate prone parts of the country.

Section C: Required Qualifications

Academic background at least	Master's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Environmental studies, Climate Change, Gender Studies, Geography, Disaster studies, International Development Studies, or Sociology, or other related field.
Language Skills	English
Computer literacy	MS Office Suite
Internship-related experiences	Work or volunteer related experience in development work, climate change or disaster risk reduction, gender specific analyses and assessments. Strong understanding of gender equality and women's empowerment issues.
Additional skills/requirements	Strong analytical, written and oral communication skills, including the ability to write in an engaging and informative manner, and conceptualize and clearly synthesize information.
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WFP5
Location: Phnom Penh, Cambodia
Keyword: Food security / nutrition

Section A: General Information

Name of host organisation	World Food Programme
Internship Coordinator and/or Focal Point	Benjamin SCHOLZ
Supervisor	Benjamin SCHOLZ
Organisation's website	www.wfp.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>In collaboration with Government partners, the Cambodia RAM unit supports analyses of food security, nutrition and social protection parameters, integrating gender and age; mobilizes evidence and knowledge in support of the formulation and execution of national strategies and policies; and assists in the monitoring of progress made against SDG 2 targets. The RAM unit also manages a national food price monitoring system and generates regular knowledge products in such areas as food security, climate change, nutrition, urban vulnerabilities, migration to contribute to a larger food security/nutrition evidence value chain.</p> <p>Under the direct supervision of head of RAM, the candidate will perform the following duties:</p> <ul style="list-style-type: none">• Support the design and implementation of research questions and plans, analytical frameworks, and data collection tools in line with the CO CSP, Theories of Change, and evidence value chain research questions• Support the drafting, editing and publishing of RAM information and knowledge products• Assist with advanced data analysis and mapping activities as required based on capacities• Assist in the extraction and aggregation of relevant data and datasets to produce data visualizations• Undertake field visits for primary data collection and reporting as required• Perform other related tasks and duties as directed
Training components and learning elements	Apart from an induction on WFP assessments, analytics and M&E framework the CO.



Participation in missions or training courses	The intern will be considered for any relevant missions which are frequent as part of the M&E field work and will have access to all internal (country and regional) training courses and materials
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Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	International development, statistics, food security/nutrition analysis, M&E
Language Skills	English C1 only
Computer literacy	Statistical software ideally SPPSS or R, data visualization such as Tableau, PowerBI, or Adobe Illustrator
Internship-related experiences	First internship with an international organization such as a UN agency, Embassy, donor or bilateral development organization is desirable but not required
Additional skills/requirements	Strong analytical skills, ability to digest large amounts of different information and distill key messages, ability to "tell the story" based on available data and in line with broader evidence questions, experience with both quantitative and qualitative methods and software is desired
Additional comments	We are looking for a team player with a "can-do" attitude and good intercultural skills



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WFP6
Location: Bishkek, Kyrgyzstan
Keyword: Data science / analytics

Section A: General Information

Name of host organisation	World Food Programme
Internship Coordinator and/or Focal Point	Hilke DAVID
Supervisor	Hilke DAVID
Organisation's website	www.wfp.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>Are you a Data Scientist interested in further developing your professional experience while contributing to better nutrition, food security and shock-responsive social protection in the Kyrgyz Republic? Would you like to join WFP, a highly reputable organisation bringing positive change to lives of people affected by hardships? Would you like to join a global organisation investing in its people? Under the direct supervision of the Head of Programme, and with technical inputs from M&E, social protection/cash-based transfer (CBT) and economists/analysts as well as ICT staff, the CSP Fellow will undertake the following tasks:</p> <ul style="list-style-type: none">• Support the roll-out of tableau-based reporting and monitoring solutions for WFP staff and partners: develop interactive and/or customized dashboards on request.• Support the rollout of analytical solutions through training of field users and creation of training material.• Support conceptual and quantitative analyses informing not only WFP activities but also the Kyrgyz government's national social protection system.• Establish processes for secure data sharing with internal and external partners and ensure implementation of measures for data protection and privacy.• Participate in inter-agency coordination mechanisms related to digitalization, taking minutes and helping promote nutrition-sensitive social protection and safety net approaches as supported by WFP;• Play a key knowledge management role, helping to capture lessons-learned in WFP activities and supported government programmes.
Training components and learning elements	<p>Learning and impact this fellowship is offering: Gain a broad understanding of WFP operations, both direct implementation under food- and cash-based modalities and technical assistance and policy support to national programmes; Familiarize with WFP strategies, methodologies and tools related to social protection, food security and nutrition-sensitive programmes; Exposure to typical WFP data science technology, data analytics and data visualization tools, covering also knowledge</p>



	areas such as data protection and privacy, social media, innovative tools, ... Capacity development through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counterparts, including Cooperating Partners (CPs); And with that also knowledge sharing and innovation fostered by the CSP fellow, enhancing data management and analysis capacity not only in WFP but also among national partners.
Participation in missions or training courses	Opportunities to learn on-the-job, both in the office and during field missions. Structured training and development, with access to WFP's e-learning data base, participation in workshops and retreats and other course opportunities as they arise, enhancing: Professional skills: including project management competencies and assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; but also career preparedness such as interview skills, CV preparation, job searching. Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management. Technical skills: familiarization with WFP's infrastructure, tools and methodology for data analytics to inform shock-responsive or productive social protection, food security and good nutrition.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	Yes
Study Subjects	Data science, computer science, programming, social science, mathematics, economics, engineering or a similar field.
Language Skills	Fluency in English, knowledge of Russian or Kyrgyz considered an asset
Computer literacy	Excellent skills in Office 365 (or equivalent) tools and applications. Previous experience in using MS Teams/Sharepoint (or equivalent) for knowledge management and improving internal work flows and communication considered an asset. Experience making dashboards (e.g. Tableau) is desired and knowledge of designing and maintaining databases required. Experience in GIS is an asset.
Internship-related experiences	Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded; previous exposure to development/ humanitarian assistance considered an asset.
Additional skills/requirements	Strong analytical abilities (quantitative and qualitative), with the ability to think outside the box. Balance complexity and idealism with pragmatism. Good interpersonal and communication skills, with the ability to perform in a multi-functional team with long-serving strong national experts within WFP delivering programme activities in close collaboration with government and other counterparts.
Additional comments	Supervisor is former Carlo Schmid fellow.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WFP7
Location: Managua, Nicaragua
Keyword: Data collection and visualization Specialist

Section A: General Information

Name of host organisation	World Food Programme
Internship Coordinator and/or Focal Point	Margherita Giordano
Supervisor	Margherita Giordano
Organisation's website	www.wfp.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<p>As part of the recuperation activities, in 2021 WFP and the Nicaraguan Institute of Agricultural Technology (INTA) have been working on a voucher program for the recovery of livelihoods of families affected by hurricanes Eta and Iota. Through the program, 12,683 beneficiaries received seeds or small animals, along with inputs and tools to make the most of the assistance. In addition, INTA and WFP developed a training plan according to the type of voucher distributed. Furthermore, under CSP's Crisis Response activity, WFP is currently co-designing a digitalization and technological innovation plan with INTA, framed within WFP's constant challenge to innovate and improve the way it works, from program design and implementation to effective data collection, analysis, and visualization. Also, WFP will be implementing new voucher programs during 2021 and 2022, both with the Government and cooperating partners.</p> <p>WFP Nicaragua is looking for a intern skilled in data collection and visualization, to lead the the evidence generation work of the livelihood recovery voucher programs by coordinating and implementing fieldwork exercises and producing visualization products. The intern will have the overall responsibility to coordinate and implement studies to generate evidence of the programs, involving data collection, analysis, and data visualization activities using several digital platforms.</p> <p>The work will be carried out in close contact with the field offices, the RAM and TEC units, as well as with government and cooperating partners, ensuring the integration of the intern in the different teams and the development of capacity building activities for local staff.</p> <p>The work will involve a capacity strengthening component of local staff, both at WFP, Government and cooperating partners level. The incumbent will lead the design and implementation of a participatory training model to engage partners and WFP staff with a training of trainers in data collection and visualization, developing the methodology, training manuals and agendas.</p>



Training components and learning elements	The intern will learn hands-on on the job, with learning on the job and shadowing. In the first part of your internship, you will be strongly guided by the supervisor, who has strong experience in this type of work, and you will receive inductions from the country office and regional office experts. In addition, the intern will be induced on the use of all the corporate digital tools in use in the office, to then be able to develop the creativity to look for new tools. Finally, the intern will be able to participate in all the trainings that will take place at the country office level, on cross-cutting, programmatic and digitalization issues.
Participation in missions or training courses	The intern will work on emergency response activities and will travel frequently to WFP intervention zones in Nicaragua, visiting producers benefiting from WFP activities and being in close contact with WFP field offices. In addition, the intern will hold numerous meetings with government, both at the central and local levels, and will be in close contact with the technical staff of government institutions.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	Economics, Development Economics, Statistics, Rural Development, Data analysis, Engineering, Humanitarian Response
Language Skills	Spanish (B2 at least)
Computer literacy	At least knowledge in one or more of the following tools: 1)Tableau or other visualization program 2)Data collection programme (Kobo/ODK, or other) 3)SPSS or other statistical programme
Internship-related experiences	Experience with producing reports and visualization tools.
Additional skills/requirements	No
Additional comments	Female candidates would be particularly appreciated.



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WFP8
Location: Panama City, Panama
Keyword: Digital literacy, technology for capacity strengthening

Section A: General Information

Name of host organisation	World Food Programme
Internship Coordinator and/or Focal Point	Carlos HILARION
Supervisor	Antonio Guevara
Organisation's website	www.wfp.org

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 31.03.2023, 7 months
Detailed description of the internship project(s); tasks assigned	<ul style="list-style-type: none">Engage with CO staff and colleagues to support in identifying requirements and the operational design, budgeting, planning and deployment of technology solutions and systems to support Digitalization in their given contexts, particularly with respect to Digital Assistance Services and Digital Identity.Capture, document and analyze (i.e. through diagrams, flowcharts, data models, user experience designs, storyboards) business requirements for DAS and either identify workable existing solutions or escalate to HQ and follow up for potential consideration (e.g., change request);Coordinate the implementation and operations of Digital Solutions in the region, ensuring involvement of all relevant stakeholder units at Country Office (CO), RB and HQ as required.Deploy as needed to COs to support the on-ground testing, roll-out and/or operations of Digital Solutions as required.Where relevant, support COs in extending their operational support to external entities for the use of WFP's Digital Solutions.Support the management of change brought about using technology in CO/Programmatic processes.
Training components and learning elements	The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) local staff or (non-) governmental counter-parts, including Implementing Partners (IPs); Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
Participation in missions or training courses	Digital Assistance Services training; Digital Playbook; Interact with a national project with regional projection.

Section C: Required Qualifications



Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	Not relevant
Study Subjects	Computer Engineering, Digital Transformation, Digital Analysis, Systems Engineering, Data Engineering
Language Skills	Spanish B1 level is an asset
Computer literacy	Data literacy is an asset
Internship-related experiences	An outsider view and talent to assist identifying opportunities - or implementing, related to digital transformation initiatives
Additional skills/requirements	Knowledge about data collection, data storage, data visualization (including tableau) is an asset
Additional comments	



Carlo Schmid Programme

for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.: WMO1
Location: Geneva, Switzerland
Keyword: GCOS - Global Climate Observing System

Section A: General Information

Name of host organisation	World Meteorological Organization
Internship Coordinator and/or Focal Point	Chenchen Hu
Supervisor	Anthony Rea / Belén Martín Míguez
Organisation's website	www.wmo.int

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<p>INTRODUCTION</p> <p>The Global Climate Observing System (GCOS) is co-sponsored by the World Meteorological Organization (WMO), the Intergovernmental Oceanographic Commission of the United Nations Educational, Scientific and Cultural Organization (IOC-UNESCO), the United Nations Environment Programme (UN Environment), and the International Science Council (ISC). It regularly assesses the status of global climate observations of the atmosphere, land and ocean and produces guidance for its improvement.</p> <p>GCOS expert panels maintain definitions of Essential Climate Variables (ECVs) which are required to systematically observe Earth's changing climate. The observations supported by GCOS contribute to solving challenges in climate research and also underpin climate services and adaptation measures.</p> <p>GCOS programme is run at the World Meteorological Organization and is supported by GCOS Secretariat (https://gcos.wmo.int/en/about/secretariat)</p> <p>DESCRIPTION OF TASKS</p> <p>The fellow will support GCOS Secretariat in developing GCOS programme related activities. This may include the following activities and related tasks:</p> <ol style="list-style-type: none">1. Assist GCOS officers in supporting the panels, expert teams task teams and GCOS Steering Committee. Currently, there are three panels (Atmosphere, Ocean, Terrestrial) and two task teams: (1) Earth System Cycles and (2) Adaptation. Related tasks: preparation of background documentation for the meeting, agenda, taking the minutes. Panels and Task Teams meet approximately every 2 months.2. Communication: Support the development and maintenance of relevant webpages on the GCOS website, and support the writing of outreach material (brochures, newsletters, visuals, etc.); Updating ECVs sheets (https://gcos.wmo.int/en/essential-climate-variables/table).3. Help with the organization and running of the GCOS Climate Conference (Dec 2022): support with the logistics, preparation of documents, reporting.



	<ol style="list-style-type: none">Support a regional programme (regional workshops, links with national GCOS, national focal points, etc.)Produce an inventory of Climate Data Centres per Essential Climate Variable (see https://gcos.wmo.int/en/essential-climate-variables) and a preliminary assessment of their adequacy in terms of GCOS principles.
Training components and learning elements	<p>The fellow will become familiar with:</p> <ul style="list-style-type: none">the running of an international scientific programme under the umbrella of several intergovernmental organizations.the procedures and cycles of international climate policy processes within the UN systemearth observing systems applied to climate monitoring and climate mitigation and adaptation.The fellow will also acquire time management skills and organizational skills.
Participation in missions or training courses	The fellow will be able to participate in the GCOS Climate Conference (Darmstadt), as well as GCOS Steering Committee.

Section C: Required Qualifications

Academic background at least	Master's student
Enrollment for the duration of the internship necessary?	No
Study Subjects	Physical, Earth and Life sciences with a focus on cryosphere, hydrology, ecosystems or ocean Climate studies
Language Skills	Only English
Computer literacy	Excellent knowledge of Microsoft Office applications Experience with webpage content management will be an advantage
Internship-related experiences	WMO is a multicultural and international work environment, so previous experiences in similar environments would be desirable (but it is not a pre-requisite)
Additional skills/requirements	Ability to plan, organize and manage own work with minimum supervision. Ability to communicate clearly and succinctly orally and in writing. Ability to work in a multicultural environment and to foster diversity and team spirit.
Additional comments	



Carlo Schmid Programme
for Internships in International Organisations and EU Institutions
Placement Offer 2022/2023

Reference No.:	WMO2
Location:	Geneva, Switzerland
Keyword:	Hydrometeorological Disaster Early Warning Systems

Section A: General Information

Name of host organisation	World Meteorological Organization
Internship Coordinator and/or Focal Point	Chenchen Hu
Supervisor	Hwirin Kim
Organisation's website	www.wmo.int

Section B: Placement Offer

Dates and duration of the internship	01.09.2022 - 28.02.2023, 6 months
Detailed description of the internship project(s); tasks assigned	<ul style="list-style-type: none">• Reviewing the a Flood Early Warning Systems project in WMO (e.g. Central Asia, Afghanistan); and providing a report on system interactions and performance of the hydrological forecasting component with other globally available products.• Analyzing the usage of satellite products in flood and flash flood forecasting and assisitng related WMO activities; preparing a report for verification of these operational products through Landsat and Copernicus products, and assisting the pilot application of the verification in selected basins(TBD)• Understanding the design of the Hydromet Early Warning Systems and Hydromet Value Chain and reviewing the related project documents in WMO (TBD) and preparing report on how project(s) facilitated its activities to correspond country needs
Training components and learning elements	<ul style="list-style-type: none">• Flash Flood Guidance System Training• Basics Hydrological Sciences• Advanced Topics in Hydraulics, Hydrological Sciences and Hydrometeorology
Participation in missions or training courses	The intern will assist the organization of the online meetings related to the tasks given above. Due to COVID; no in-person attendance is planned for the intern.

Section C: Required Qualifications

Academic background at least	Bachelor's graduate or equivalent
Enrollment for the duration of the internship necessary?	No
Study Subjects	Hydrology, Hydrometeorology, Environmental Sciences, Civil Engineering



Language Skills	English (Compulsory) Russian (Preferable)
Computer literacy	Competent in using Microsoft operating software and office programmes
Internship-related experiences	Developing a good understanding of End-to-End Hydrological Early Warnings; WMO methodology on addressing country needs and vulnerabilities, development of hydrological forecasting and warning systems
Additional skills/requirements	Good knowledge of hydrological models, meteorological forecasting systems and satellite data applications for operational hydrology and meteorology
Additional comments	