

CDIB/Membership Card FAQ and Instructions

WHAT IS THE CDIB/MEMBERSHIP CARD? The CDIB/Membership is a new card that combines the Certificate of Degree of Indian Blood (CDIB), Membership, and Photo ID (if photo is submitted) into one card.

WHAT IS REQUIRED TO GET THE CDIB/MEMBERSHIP CARD? In order to be issued a CDIB/Membership card, members and new applicants must be **verified**. This means that all correct birth and death certificates, as well as any additional required documents in an individual's lineage back to and including the Dawes enrollee, must be on file.

WHAT ELSE AM I REQUIRED TO PROVIDE? At least one additional form of identification is needed to prove identity and obtain the new CDIB/Membership card. Accepted forms of identification are a current state issued driver's license, state issued ID card, passport, military ID, employee photo ID or school issued photo ID.

WHAT PHOTOS ARE ACCEPTABLE FOR THE CDIB/MEMBERSHIP CARD? When submitting your applications, please send in a passport style photo. It should be a head and shoulders, only, shot with a blank/neutral colored background. We cannot use faxes or copies of photos, only photos mailed in with applications (please write name and birth date on the back of each photo), emailed with applications, or walk-ins at the headquarters office in Durant, OK. If no photo is supplied, members will be issued a CDIB/Membership card without a photo.

Please refer to this website for photo requirements: <https://travel.state.gov/content/passports/en/passports/photos.html>

CAN MY CHILD GET A CDIB/MEMBERSHIP CARD? Children ages 13 and under will be issued a CDIB/Membership card without a photo. Once they have reached age 14, they will be eligible to receive the CDIB/Membership card with Photo ID.

HOW LONG WILL IT TAKE TO GET A CDIB/MEMBERSHIP CARD ISSUED? For members needing a duplicate CDIB and Membership card, it will take approximately one to two weeks, provided the applicant is already verified. For individuals applying for the first time, the card will be issued once the application has been approved by the BIA.

DOES THE CARD EXPIRE? The CDIB/Membership card will expire five years from the date of issuance. At this time, your photo and information should be updated. (this does not mean you are no longer a member)

WHAT IF I LOSE MY CARD BEFORE IT EXPIRES? One replacement card will be issued during the five year expiration period. Exceptions to this would include cases of adoption, legal name change, amendment or when you have a change of address. In all of these instances legal documentation is required.

***A copy of your social security card is now required when you file for a CDIB. Please list your entire social security number on all paperwork.**



For office use only: Verified yes no

Application for:

Mem. # CN _____

CDIB/Membership

ID # _____

CDIB Spec. _____

Choctaw Nation of Oklahoma
P.O. Box 1210, Durant, OK 74702
Phone: (580) 924-8280 or (800) 522-6170 ext. 4030 Fax: (580) 920-7001

Email: cdib-membership@choctawnation.com

Please complete one for ALL applicants. If under 14 years of age, a parent or guardian will need to sign. If 14 years of age and older, the applicant may sign for himself/herself. When a member reaches the age of 18 years, he/she will be considered eligible to register to vote with the Voter Registration Department.

First Name (please print) Middle Last Maiden (cards always issued in maiden name)

Physical Address Mailing Address, if different City

State ZIP Code County Phone Number

Birthday Sex Social Security Number (must be provided)

Address change only Email _____

Duplicate CDIB/Membership card

New CDIB card (please see the next page)

I have included a photo for the CDIB/Membership card (please write name and birthdate on the back of the photo)

I have included a secondary form of identification (required for those 14 and older who are requesting their photo on the card)

Veteran/Active Duty? Yes No (circle one) If yes, please provide documentation so that we can show veteran status on card

I certify that the information given in this application is true. I am eligible to be a member of the Choctaw Nation as defined in the Constitution of the Choctaw Nation of Oklahoma. I understand that false or erroneous information can cause loss of membership. I am not a member of another tribe, nor am I registered to vote with another tribe.

Signature (indicate relationship, if other than applicant)

DATE

PLEASE SEE THE NEXT PAGE (CDIB LINEAGE) IF YOU HAVE NEVER BEEN ISSUED A CDIB CARD

Certificate of Degree of Indian Blood Card Application for the Choctaw Nation of Oklahoma

Date: _____

_____ City State Zip

Is applicant adopted? Yes ___ No ___

If answer is yes, list natural parents. See instructions on 2nd page in case of adoption.

***Incomplete applications will be returned**

****Follow Indian blood lines only using maiden names for females**

*****Please provide additional lineage on separate sheet, if necessary**

Applicant Name

Date of Birth

State of Birth

X _____
Signature of applicant, or parent or guardian of minor
(Indicate relationship, if other than applicant)

CDIB () YES () NO

Paternal Grandfather:

Tribe: _____

Date of Birth _____

Date of Death _____

CDIB () YES () NO

Paternal Grandmother:

Tribe: _____

Date of Birth _____

Date of Death _____

CDIB () YES () NO

Father:

Tribe: _____

Date of Birth _____

Date of Death _____

CDIB () YES () NO

Mother: (Maiden name)

Tribe: _____

Date of Birth _____

Date of Death _____

CDIB () YES () NO

Maternal Grandfather:

Tribe: _____

Date of Birth _____

Date of Death _____

CDIB () YES () NO

Maternal Grandmother:

Tribe: _____

Date of Birth _____

Date of Death _____

Paternal Great-Grandfather:

Tribe & Roll # _____

Date of Birth _____ Death _____

Paternal Great-Grandmother:

Tribe & Roll # _____

Date of Birth _____ Death _____

Paternal Great-Grandfather:

Tribe & Roll # _____

Date of Birth _____ Death _____

Paternal Great-Grandmother:

Tribe & Roll # _____

Date of Birth _____ Death _____

Maternal Great-Grandfather:

Tribe & Roll # _____

Date of Birth _____ Death _____

Maternal Great-Grandmother:

Tribe & Roll # _____

Date of Birth _____ Death _____

Maternal Great-Grandfather:

Tribe & Roll # _____

Date of Birth _____ Death _____

Maternal Great-Grandmother:

Tribe & Roll # _____

Date of Birth _____ Death _____

**ALL CDIB Applications Must be signed.
CDIB Cards WILL NOT be issued without a signature.**

PLEASE READ THIS ENTIRE PAGE FOR IMPORTANT INFORMATION REGARDING CDIB APPLICATION REQUIREMENTS

CERTIFICATE OF DEGREE OF INDIAN BLOOD

The application for Certificate of Degree of Indian Blood (CDIB) must be completed showing your DIRECT lineage to an original enrollee on the Final Choctaw Dawes Rolls, registered with a blood quantum. (Please use both married and maiden names for females).

The DAWES COMMISSION ROLL BOOK, the FINAL ROLL of the Five Civilized Tribes, which is used for establishing CDIB, was compiled primarily during the years of 1899-1906. Anyone who died before 1899 or was born after March 4, 1906 DOES NOT HAVE A ROLL NUMBER.

You can have more than one tribe listed on your CDIB card if it is one of the other Five Civilized Tribes (Creek, Chickasaw, Cherokee, and Seminole) and you or your parent(s) have already been established with that tribe.

DOCUMENTS REQUIRED TO PROCESS APPLICATION

1. A **COPY** of the state certified (full form) birth certificate (both sides) is required for each applicant. If anyone in your immediate family or your direct lineage has been issued a CDIB card previously, the required birth/death certificates may already be on file in the CDIB office. However, if you have received a letter requesting documentation, then we have already researched and do not have them on file. If no one in your direct lineage has ever been issued a CDIB, you will need to provide **COPIES** of the state certified full form birth/death certificates (both sides) for each person in your lineage back to, and including, the enrollee.
2. Delayed birth/death certificates and computerized/electronic birth certificates require additional supporting documentation. All applicants need to complete the sworn statement affidavit (see Sworn Statement Affidavit faq).
3. If you are adopted, you must trace your Choctaw blood through your natural (biological) parent(s). We will need a **COPY** of your **state certified full form birth certificate (after adoption)** and a **copy of the adoption decree**. If the adoption decree does not show the natural parent(s), you will **also** need to submit one of the following: (1) A copy of your birth certificate before adoption, showing natural parent(s) name(s) or (2) a **copy of the Petition to adopt**, that specifically names your natural (biological) parent(s). Additional documentation may be required.
4. Certified copies of birth certificates, delayed birth certificates, and death certificates may be obtained from the State Bureau of Vital Statistics in the state in which a person was born or died. **DO NOT go online to obtain a state birth certificate as it may result in acquiring the wrong form.**

-
- ✓ **All applications must be accompanied by the required state certified birth/death certificates.**
 - ✓ **The state issued birth/death certificate must show full parentage and must be signed by the state registrar.**
 - ✓ **All birth certificates must display a state file number.**



**WE DO NOT ACCEPT HOSPITAL, CITY, COUNTY
OR STATE SHORT FORM BIRTH CERTIFICATES.**

Mail completed applications and required documents to:

Choctaw Nation of Oklahoma

CDIB office

P.O. Box 1210

Durant, OK 74702

Questions? Call toll free (800) 522-6170

or (580)924-8280

Fax: 580-920-7001

SWORN STATEMENT AFFIDAVIT

I, _____, do solemnly swear that I am the natural mother of
Mother (full maiden name, as it appears on birth certificate)

_____ whose date of birth is _____; and that
Child (full name, as it appears on birth certificate)

_____ is the natural father of my child. This birth occurred in
Father (full name, as it appears on birth certificate)

(City and state)

Signature of natural father

Printed name

Mailing address

Physical address

H: _____ C: _____
Phone number

Subscribed and sworn to me
this ____ day of _____, 20____.

Notary: _____
commission expires: _____
Commission No: _____

Signature of natural mother

Printed name

Mailing address

Physical address

H: _____ C: _____
Phone number

Subscribed and sworn to me
this ____ day of _____, 20____.

Notary: _____
commission expires: _____
Commission No: _____

Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device or material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than five years or both.

June 25, 1948, C. 645, 62 Stat. 749.

Sworn Statement Affidavit

Frequently Requested Information

What is a Sworn Statement Affidavit (SSA)? A Sworn Statement Affidavit is used as a supporting document to birth certificates that require additional verification.

Why is an SSA needed? The Bureau of Indian Affairs (BIA) requires the state full form birth certificate, however, some states do not issue them any longer. BIA regulations state that a sworn statement affidavit is now required as a supporting document for some birth certificates. ex. Computerized and Birth Abroad, there may be others not listed here.

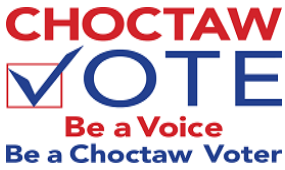
Is there a certain way to fill out the top portion? Please take care when filling out the top five spaces of the SSA, they need to be written exactly as they are entered on the birth certificate. Please make sure that the mother's maiden last name is used instead of her married last name.

Who is required to sign the SSA? Only the Indian parent is required to fill out, sign and have the document notarized. If both parents are Indian, both are required.

What if the Indian parent is not available to sign? In such instances where the Indian parent is not available to sign the document, for any reason, supporting documentation will need to be provided by the other parent. For instance, if the father could not sign because he is now deceased, a copy of his death certificate would serve as the documentation needed. If you have a different situation, please call our office and we can instruct you on the document(s) needed.

The applicant is in custodial or foster care with others, are they required to have an SSA? Children in foster care or in custody or guardianship with others are not required to have an SSA submitted with their paperwork. Please include paperwork showing who has custody of the child(ren) when you submit their applications and we will send other required forms to you, if needed.

What if my child was adopted? If the child is adopted, an SSA is not required. Please refer to the CDIB faq sheet for instructions regarding adoption paperwork.



Voter Registration Form

CHOCTAW NATION OF OKLAHOMA

PO Box 1210 Durant, OK 74702

Phone: (580) 924-8280 or (800) 522-6170, ext. 2289, 2410, 5190

Email: voterregistration@choctawnation.com

First Name (please print) Middle Last/Suffix Maiden

Birth Date Last 4 Digits of Social Security Number Phone Number Email

Street or 911 Address City State Zip Code County
 OR, Provide Physical Directions to your home from the nearest town/city or major highway
 (A physical address must be provided in order to register)

Mailing Address (if different than above) City State Zip Code

DISTRICT AFFILIATION

NON-RESIDENTS ONLY: If you live outside of the Choctaw Nation boundaries, you may affiliate with ONE of the districts below, however, it is not required. If you affiliate with a district, you will be mailed a ballot when there is a Tribal Council Member election for that district. *Once you affiliate you must remain in the district you have chosen, unless you move within the Choctaw Nation boundaries.* If you choose not to affiliate, you will only be mailed a ballot when there is an election for Chief of the Choctaw Nation.

PLEASE CHECK THE DISTRICT YOU WOULD LIKE TO AFFILIATE WITH OR if you prefer "NOT TO AFFILIATE" with a particular district, then you may check this box instead: I choose not to affiliate at this time

<input type="checkbox"/> District 1	<input type="checkbox"/> District 2	<input type="checkbox"/> District 3	<input type="checkbox"/> District 4	<input type="checkbox"/> District 5	<input type="checkbox"/> District 6
<input type="checkbox"/> District 7	<input type="checkbox"/> District 8	<input type="checkbox"/> District 9	<input type="checkbox"/> District 10	<input type="checkbox"/> District 11	<input type="checkbox"/> District 12

RESIDENTS: Residents of the Choctaw Nation 10 ½ county service area (below) will be assigned to vote in the district in which they reside.

ADDRESS RELEASE AUTHORIZATION

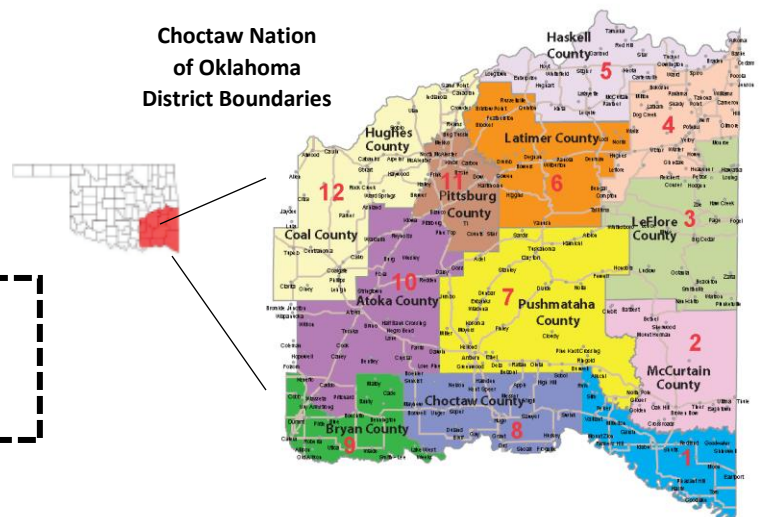
Would you like your name and address released to candidates who run for Choctaw Nation Chief and Tribal Council?

- YES (I want my name and address released) NO (I do not want my name and address released)

I certify that the information given on this application is true. I am eligible to be a registered voter of the Choctaw Nation as stated in the Constitution of the Choctaw Nation of Oklahoma. I understand that false or erroneous information can cause loss of voting privileges. I am not a member of another tribe, nor am I registered to vote with another tribe.

Date: _____

Choctaw Nation of Oklahoma District Boundaries



 Signature of Applicant - Forms without signature will not be processed

FOR DEPARTMENT USE ONLY
 Record ID: _____ Date Processed/Initials: _____ District Assigned: _____ Date Scanned/Initials: _____

General Instructions

Use **Blue** or **Black Ink** to Complete This Form.

When to Use the Voter Registration Form

- ✓ 1st time registration for Choctaw Nation Tribal Elections.
- ✓ Update a Phone Number or Email.
- ✓ Update a physical address and/or mailing address.
- ✓ Update an Address Release Authorization.

Eligibility Checklist for Voter Registration

- You are a Tribal Member of the Choctaw Nation of Oklahoma.
- You are or will be 18 years of age or older on the day of the next tribal election.
- You have fully completed your Voter Registration Form, with emphasis in the following areas:
 - ✓ You provided your physical address. **(Please see guidelines below)**
 - If you have a street address or 911 address, this is your physical address.
 - A rural route, highway contract, or a post office box is NOT a physical address.
 - If you do not have a street address or 911 address, you may write directions to your home from the nearest city/town or major highway.
 - ✓ You signed your form.

How to Submit the Voter Registration Form

- Deliver in person to the Voter Registration Department. Our hours of operation are Monday through Friday, excluding tribal holidays, from 8am to 4:30pm.
- Email to VoterRegistration@choctawnation.com.
- Mail to following address:
Choctaw Nation of Oklahoma
Attn: Voter Registration
PO Box 1210
Durant, OK 74702

What to Expect After You Submit Your Voter Registration Form

You will be mailed a Voter Registration Certificate once your form has been processed. You may retain the Certificate for your records or use the back of the Certificate to update your voter registration.

Voter information is not shared with other service programs of the Choctaw Nation of Oklahoma.

WEBSITE: WWW.CHOCTAWNATION.COM/VOTE

