



## **Certificate of Craft Program Catalog**

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## About BARN

Bainbridge Artisan Resource Network (BARN) is a 501c3 non-profit corporation with a governing board, staff and volunteers. Each studio has a volunteer studio lead and steering committee who coordinate all studio operations and programs.

## Our History

BARN began in 2012 when a group of woodworkers on Bainbridge Island joined with other artisans and community leaders to create a center equipped for a wide array of tool- intensive, hands-on crafts and art. BARN began offering classes in 2014 in a 2,000- square-foot rented building. In June 2017, BARN opened its own purpose-built, 25,000- square-foot building with well-equipped studios for 12 craft areas. A fund-raising drive completely covered the land purchase, construction costs, and initial equipment. Since then, in addition to offering programs aimed at personal enrichment, BARN has been developing the infrastructure for certificate programs that give participants a solid foundation for advanced studies, entry-level jobs, or their own craft-focused businesses.

## Our Mission

BARN's mission is to build and support an open, intergenerational community of artisans and makers who are dedicated to learning, teaching, sharing, and inspiring one another with creativity, craftsmanship and community service.

Our goal is to create a true community center, using art and craft as magnets to bring together people who would not normally know one another or have opportunities to collaborate. We connect seniors eager to pass on skills they spent decades learning with young people just starting out, and longtime islanders with people who have just moved here. Working side-by-side, participants share tips, ask questions, and lend a hand when needed, gradually building trust and new friendships. Community service projects in BARN's workshops widen the circle of connections even more. The result is a more resilient community—one where people have hands-on skills and are committed to helping one another.

## Leadership Team

Executive Director: Denise Dumouchel, PhD [denised@bainbridgebarn.org](mailto:denised@bainbridgebarn.org)

Certificate Programs Coordinator: Nanz Aalund [certifications@bainbridgebarn.org](mailto:certifications@bainbridgebarn.org)

Studio Leads: <https://bainbridgebarn.org/about-barn/staff-studio-leads/>

Board of Directors: <https://bainbridgebarn.org/about-barn/board-of-directors/>

## Instructors & Guest Lecturers

**Nanz Aalund** coordinates the Certificate program at BARN. She was Instructor of Record for Jewelry Metals and Industrial Design classes at the University of Washington and the Art Institute of Seattle. She has been a fine jewelry designer and marketing consultant for Nordstrom, Neiman Marcus and Tiffany & Co. She authored the book *Masters: Gold* (published by Lark Books in 2009) and served as the technical author and associate editor for *Art Jewelry Magazine*. Recently, Nanz authored the book, "A Jeweler's Guide to Apprenticeship" for Manufacturing Jewelers & Suppliers of America, which received an AM&P national book award in 2018. She holds an MFA from UW and an M.Ed. in College and Technical Teaching Curriculum from Western Washington University.

**Charles Lewton-Brain** Professor Emeritus, Charles Lewton-Brain, is a master goldsmith, author, and artist. He invented Foldforming, internationally recognized as the first new metalsmithing technique in over 200 years. He co-founded the worlds largest, free, internet-based educational resource for jewelers known as

Ganoksin. Over 1000 pages of his research on metalsmithing and jewelry making are in the archives on Ganoksin. His work has been internationally exhibited since the 1980s. He received Canada's highest honor for fine craft, the Governor General Award, in 2012.

**Christopher Stanley** was Instructor of Record for The Art Institute of Seattle from 1997 to 2017. He taught model making, mold making, injection molding, and CAD software including Solid Works and Rhino, with CAM processes in writing G-code. Additional software credits include scripting for Arduino and Linux. Tool expertise includes machine shop practices, mill & lathe layout and inspection, laser cutting, engraving, and CNC troubleshooting.

**Karin Luvaas** holds a Graduate Gemologist degree from the Gemological Institute of America, and both Graduate Jeweler and Bench Jeweler Technician Certifications from the Revere Academy and Jewelers of America. Additionally, Karin attended Dale Carnegie Leadership Training and successfully led management training for 12 years with Apple Inc. in the San Francisco area.

**David Hays** worked in information technology services for 25+ years. As a young man, he worked as a machinist while gaining engineering degrees. He created his own machine shop, which included building his own CNC mill.

**Jody Lyle** has a successful career as an independent jewelry maker, selling items she designs and manufacturers. She studied at the Revere Academy of San Francisco, Creative Side Jewelry Academy of Austin, Texas, and under renown enamelist Harlan Butts at North Texas State University and chasing master David Huang.

**Jennifer Stenhouse:** Has been teaching art jewelry classes, workshops, while lecturing and exhibiting her work throughout U.S. and Mexico for over 25 years. Jennifer is currently researching a book on the History, Timeline, and Technology of Casting for Jewelry. In 1992 Jennifer served as the instructor of record in Art Foundations at the Savannah College of Art and Design (SCAD). Jennifer founded and developed the Metals and Jewelry Depart. for SCAD and serve as its department chair.

**Julia Lowther** Growing up in Monteverde, Costa Rica, Ms Lowther was trained in embroidery, crochet, weaving, and other fiber arts. Moving to Seattle in 1996, she discovered metal, quickly gravitating to chain-making -- an appealing transformation of stiff, unruly wire into flexible structures of satisfying weight. The manual dexterity gained from decades of needlework translated neatly to working at a jewelry scale.

**Dinah Satterwhite** Is an active artist living on Bainbridge Island, Washington. She manages the regional Studio Tour, and coaches artists. She is a professional photographer and specializes in photographing artists' work. Her work is displayed in art galleries and stores.

**Michael Gunderson** is a former BARN Woodworking Studio lead. He holds a master's in education administration from California State University. He served as a school administrator and taught industrial arts. His skills at illustration for art, design, and manufacture are highly sought after.

**Alec Vassiliadis** has a 40-year career as a model builder for architects and industrial designers. As the former director of the Model Atelier for the architectural firm NBBJ in Seattle, he made models for numerous commercial and institutional projects and taught model-making to the staff. He started his own company, Sound Models, in 2005. He has a Bachelor in Architecture degree from the Architectural Association in London, England.

**Doug Salot** worked for technology companies for many years. Now self-employed, he heads the CNC program in the Woodworking Studio and is active in BARN's Electronic & Technical Arts Studio. He combines his interests in wood, technology and teaching by heading classes such making an electric guitar using the CNC router and making a cigar box guitar using the laser cutter.

## The BARN Facility

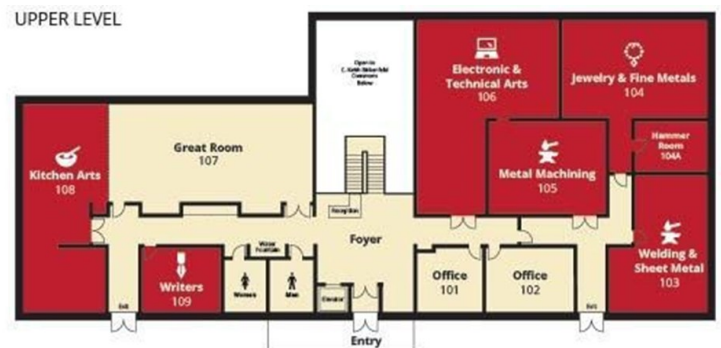


BARN's teaching spaces are full of natural light and a joy to use, thanks to the design created by Johnpaul Jones, an internationally renowned architect who lives on Bainbridge. He and his team spent a great deal of time listening to the needs of each of the 10 studios and designed each one to be the ideal working environment for that discipline.

The building incorporates environmentally friendly features, including 12 geothermal wells that supply much of the heat throughout the building. Landscaping does double duty, helping to filter and absorb rainwater as well as support BARN programs by providing herbs for the kitchen and natural dyes and basketry materials for the Fiber Arts Studio. There is parking available in a well-lit parking lot. The facility is close to public transit. This is an ADA accessible facility with handicapped ramps, an elevator. Within studios, reasonable accommodation to tools and equipment will be provided at the request of the student. The 25,000-square-foot building is on two levels, each with ground-floor access because the site slopes.

### The upper level includes:

- Commercial-grade kitchen, 21 feet by 55 feet, for teaching, activities of the Kitchen Arts Studio, and preparing food that meets Health Department regulations for sale.
- Large multi-use space that BARN calls its Great Room, used for BARN events and large lectures; it is also a rental venue and is equipped with sound and projection equipment.
- Studios for Electronic & Technical Arts, Jewelry and Fine Metals, Kitchen Arts, Writers and Metal Fabrication (welding, machining, sheet metal).
- Two office rooms shared by the staff.



### The lower level includes:

- The C. Keith Birkenfeld Commons, which offers participants a place to interact as they have lunch or take a break. It includes a gallery of completed projects.
- A convenience kitchen near the Commons is equipped with a refrigerator and microwave.
- This floor also has studios for Woodworking & Small Boat Building, Fiber Arts, Printmaking & Book Arts, Media Arts and Glass Arts.
- A conference room or small class room.



## The Certificate of Craft

The Certificate of Craft is a BARN program designed to build competencies to pursue career pathways within craft trades. Rather than focusing on granting a four-year degree, BARN's certificate programs are designed to provide a solid foundation in how to work safely, efficiently and with precision. Students will learn through classes, guided and independent studio time, and participation in community service projects. Working alongside many other creative people at BARN will help inspire participants to create their own design ideas. As a participant in the certificate program, students will take courses specific to the skills needed for their chosen focus areas. By the end of the program, each student will have a portfolio of their own work to show to prospective employers and a network of references who will vouch for the skills they have developed.

## Educational Credential

Currently BARN is offering the Certificate of Craft in Jewelry Manufacture. More certificate programs will be added as they are developed.

Upon completion of the program, students will be awarded a Certificate of Craft with a studio focus designation: ***Certificate of Craft: Advanced Jewelry Apprentice***

## School Calendar, Class Schedules, Program Starting Dates

**Winter** Classes will not be held on these holidays: Thanksgiving, Christmas, Martin Luther King Day, and Memorial Day.

Business hours are 9 a.m. to 5 p.m. Monday through Friday.

Class times for the Advanced Jewelry Apprentice program will be Monday through Thursday 9am to 12-noon on site and 1:30pm to 4:30pm online. A monthly calendar of certificate classes is on the BARN website.

| Term   | Start date         | End date          | Minimum Hours  |
|--------|--------------------|-------------------|--|
| Fall   | September 24, 2021 | December 21, 2021 | 325 hrs. of req. classes<br>825 hrs. of independent work, electives,<br>community service 1150 hours total |
| Winter | January 3, 2022    | March 31, 2022    |  |
| Spring | April 4, 2022      | June 24, 2022     |  |

## Admission Requirements

Student must complete an application available at BARN and be accepted into the program. Once accepted, the student will complete an enrollment agreement. Students must possess at least a high school diploma or a General Education Development (GED) diploma, with exceptions made for motivated high school students. In lieu of a high school diploma, BARN will accept a student's passing score on their high school graduation state assessment test in math and English.

BARN is committed to providing an inclusive and welcoming environment for all staff, members, participants, volunteers, subcontractors, vendors, and partners. BARN does not discriminate in any of its programs, activities or operations on the basis of race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, pregnancy, genetic information, marital status, immigration status, or status as a veteran in accordance with applicable federal, state, and local laws. Such programs, activities and operations include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, admission of members and provision of services.

BARN acknowledges that information pertaining to an applicant's disability is voluntary and confidential and will be made on an individual basis. If this information is presented, BARN will provide a reasonable accommodation to overcome the effects of the limitation of the qualified applicant.

All inquiries about accommodations should be made to the Executive Director. To be qualified, an individual with a disability must meet the basic skill, education, training or other eligibility requirements of the relevant job or vocational program and must be able to perform the essential functions of the relevant job or vocational program, either with or without reasonable accommodation. The employment and academic standards are the same for all individuals enrolled.

## Advanced Jewelry Apprenticeship Program - Jewelry and Fine Metals Studio

The Jewelry & Fine Metals Studio's program focuses on training students to use non-ferrous metals, gemstones and other materials to produce professional quality jewelry. Classes range from lost wax casting and fabrication to lapidary work, stone and metal polishing, stone setting, mold making, 3D design and printing. Students will learn to use the 3D printers in the Electronic & Technical Arts Studio to create models that they then cast in the Jewelry Studio. The studio's main room has a dozen jewelers' benches and a large instructor's table, with tools for specific techniques, such as hydraulic press, drilling and casting. A smaller room is equipped for raising metal with hammers and for sandblasting.

Studio equipment includes:

- Twelve individual benches, each with a flex shaft, torch and fume extraction
- 3 Rolling Mills
- Lost-wax casting equipment
- Metalsmithing stakes and hammers
- Step shear, guillotine shear, bench shear
- Sandblaster, Polishing motors & buffs
- A library of inspirational and technical references for jewelry making, gemology, and metalsmithing

**Duration:** 9/24/2021 - 6/24/2022

**Tuition** \$3,100/quarter, total \$9,300. **Registration fee** \$200

| Certificate of Craft: Advanced Jewelry Apprentice |  |
|---|--|
| Total hours to complete                           | 3 quarters, 10 hours/week + 25-30-studio hrs. 1150 total hours |
| Class/size ratio                                  | 12:1 is maximum, average is 6:1                                |
| Estimated materials cost                          | \$350.00 - \$500.00 per quarter                                |

## Program Objectives

This program is designed to develop fundamental hand skills, 3D technological knowledge, and safety requirements necessary to access entry level jewelry manufacturing jobs. The Advanced Jewelry Apprenticeship program in the Jewelry and Fine Metals Studio is based on the competency framework for Goldsmithing from the Alberta College of Art & Design DACUM for the fine craft of jewelry.

### Class hours

Morning Classes will run from 9:00 am to 12-Noon on-site.

Afternoon Classes will run from 1:30 pm to 4:30 pm online.



## Course Descriptions

Complete course descriptions for monthly classes can be found on the BARN Jewelry Arts Webpage: <https://bainbridgebarn.wildapricot.org/Jewelry-Classes-&-Events>

**Beginning Jewelry Making:** Basic skills such as using a jeweler's saw, filing, sanding, silver soldering and finishing will be covered. Safety with tools and procedures is stressed throughout each class.

**Intermediate Jewelry Making:** These intermediate level classes are for those that have completed a beginning level Jewelry classes. Students will have the opportunity to work on individual projects or work on class projects. These classes will require the student to determine their own projects. Design drawings and construction plans will be required.

**Lost Wax Casting:** Students will learn the entire process of lost wax casting, including, wax carving, model making, investing, centrifugal casting and finishing. Demos will cover the proper use of tools and equipment to carve waxes to create successful ring models for casting. Design elements that offer a better cast object and how this technique is used in the jewelry industry will also be discussed.

**Intro to Stone Setting:** Students will set cabochon stones by constructing bezels. Soldering and forming metal will be demonstrated. Students will have time to make setting/s for earrings, a ring and/or a pendant.

**Intermediate Wax Carving - 12 hours** Participants will learn how to measure and mark the wax for visible planning lines and precision cuts by practicing 3-dimensional planning and layout techniques for subtractive wax carving. We will begin with the preparation of carving wax for ring size and design layout for carving with a classic bypass ring design. Once the practice wax is completed, participants will be able to apply these new skills to their own designs.

**Carving wax for stone setting - 6 hours** Open work will be covered. The different carving waxes designated by color will be discussed. Green, blue, and purple waxes will be available for practice carving. Specialized wax tools such as wax saws, miter boxes, rotary files, mini lathe, electric wax pens and scrappers will be demonstrated. No casting will be part of this class, but students can cast by coming to the casting club at BARN.

**Continuing Technical Studies:** This part of the program is being developed for the Winter-Spring terms and will include CAD/CAM technology, Gemology, Gemstone Setting, and Design Principles as well as independent studies to demonstrate skill competency. Students will be committing up to 40 hours per week to develop the skills necessary to enter a professional apprenticeship.





## Tuition Assistance

BARN has scholarship funds available for qualified students. Contact the Certificate Programs Coordinator for more information.

## Cancellation and Refund Policy

If you withdraw from the program or are dismissed for any reason, all refunds will be made according to the following schedule:

1. BARN will refund all monies paid if the applicant cancels within five business days(excluding Sundays and holidays) after the day the contract is signed, or an initial payment is made.
2. If the applicant cancels past the fifth business day after signing the contract or making an initial payment, BARN will retain the \$200 registration fee but will refund all other money, if the applicant has not begun training. A registration fee is any fee charged by BARN to process student applications and establish a student record system.
3. If training is terminated after the student enters classes, BARN may retain the registration fee, plus a percentage of the total tuition as described in the following:

|  |  |
|--|--|
| <b>Registration fee</b>  | \$200.00   |
| <b>Tuition @ \$3,100 per term for 3 terms</b>  | \$9,300.00   |
| <b>Supplies and materials: will vary by project</b>  | Not included   |
| <b>If the student completes this amount of training:</b><br>One week or up to 10%, whichever is less | <b>School may keep this percentage of tuition: 10%</b> |

More than one week (or 10%), whichever is less, but 25% less than 25%

More than 50% 100%

When calculating refunds, the official date of a student's termination is:

- When BARN receives written notice of the student's intention to discontinue the training program; or,
- When the student is terminated for a violation of a published school policy which provides for termination; or,
- When a student, without notice, fails to attend classes for 20 calendar days.

All refunds must be paid within 30 calendar days so if the student's official termination date or the dismissal letter.

## **Student Evaluation/Grading System/Standards of Progress**

The BARN Certificate of Craft is competency based. Students must attend and complete each course and complete the required projects. If any additional work needs to be done to complete the class projects, the student will be notified. Students must present their work to a panel at quarterly portfolio reviews and be notified if additional work needs to be completed. Within one week of the spring portfolio presentation, or a follow-up presentation if needed, students will receive their Certificate of Completion.

## **Attendance Requirements/ Absences/ Incomplete Course**

### **Completion/ Probation**

Regular attendance is expected. Students must notify the instructor if they will be absent. There is no guarantee that the teacher can accommodate makeup instruction. Students might need to retake the class at a later time in order to learn the required skills or complete the required projects.

### **Support to Complete the Certificate**

If a student starts the program but does not make continued progress toward completion, the student will meet with the Certificate Programs Coordinator to develop a plan to complete the certificate. BARN has no probation policy. A student may withdraw from the program at any time. If you decide to withdraw, you must submit a written notification to the Executive Director. This document must contain your name and address and the date.

### **Conditions for Dismissal**

BARN may drop students from the certificate program for the following reasons:

1. Not adhering to the BARN Code of Conduct
2. Failure to be actively involved in the program without approval of the Certificate Programs Coordinator or the Executive Director.
3. If it becomes necessary to dismiss a student, the Certificate Programs Coordinator or the Executive Director will notify the student in writing. The dismissal letter will contain the date and the reason for dismissal.

## **Student Grievance-Complaint/Appeal Process**

Nothing in this policy prevents a student from contacting the Workforce Board (the state licensing agency) at 360-709-4600 at any time with a concern or a complaint.

A student who has a complaint or would like to appeal a dismissal must request in writing an appointment for an interview with BARN's Executive Director. The written request should include the following information:

The student's full name and current address.

- A statement of the concern. If applicable, include dates, times, instructors, other students involved, etc.
- Date of the letter and the student's signature.
- Three dates when the student would be available to meet with the Executive Director. These dates should be within 10 business days of your complaint. The Executive Director or designee will notify you in writing of the appointment date when your concerns or appeal will be addressed.

Every effort will be made to bring an amicable closure to the concern. Should it be necessary, a panel of instructors will hear the concerns and will be asked to assist in reaching a resolution. The student will be notified in writing within five business days of the outcome of the meetings. If a student withdraws or is dismissed, the last date of participation will be used as the date to calculate any refund in accordance with the school's refund policy.

## **Re-entry Policy**

A student who is dismissed from the program and want to request re-entry must put the request in writing to the Executive Director. A student dismissed due to unacceptable conduct may be required to meet with the director before a decision is made. The student will receive a letter within five business days stating the decision. The decision of the director is final.

## **Credit for Previous Training**

BARN is committed to helping students reach their educational goals as quickly as possible. Students who have taken classes elsewhere may progress through competencies more quickly in some programs. However, previous training does not substitute for taking required classes.

## **Student Records**

Student records will be maintained by the school for 50 years or until the school closes. If the school closes, whether voluntarily or involuntarily, educational records or transcripts will be forwarded to the Workforce Training and Education Coordinating Board. Upon completion, each student will be given a copy of his or her transcript. These records should be maintained indefinitely by the student. Students may request copies by writing the school. Student records are available for review by the student at any time.

## **Externship Policy**

BARN does not have an Externship program.

## **Placement Assistance**

BARN does not offer placement assistance.

## BARN Code of Conduct and Values

At BARN we value the...

- Joy and satisfaction that comes from making things with our hands,
- Benefits of being a center where learners and teachers share knowledge and inspire each other,
- Integrity, trustworthiness, and transparency that characterize all aspects of our community,
- Importance of creating a supportive, safe and welcoming space that invites participation and allows exploration,
- Role we play as a community gathering place open to people of all ages and skill levels,
- Fulfillment received when we use our abilities to make the communities we live in a better place and
- Opportunity to use our skills to help others in the community at large.

BARN is committed to creating and maintaining a safe environment for all participants. BARN's Code of Conduct applies to all ages and is the foundation of BARN's policies for working with youth. The code provides:

- Respectful relationships are a key to BARN's success and exclude any type of harassment, as well as disruptive, threatening, or unreasonable behavior that interferes with anyone's use of the facility.
- Respectful stewardship of equipment and the building are key to proper maintenance and care of shared and/or personal property.
- Our facilities and grounds will be smoke-free and drug-free.
- Operable firearms are not allowed.
- While BARN-hosted events may involve alcohol, everyday activities will not.
- Toxic materials must be safely used and properly disposed.
- Service dogs are welcome in the facility; other animal friends are not.
- Environmental stewardship is foundational to our mission.
- Inspiring each other is an important part of working together. Copying the creative work of others (without explicit permission) is not allowed.
- Children under the age of 14 should be supervised by a parent or responsible adult.
- We will comply with all environmental, safety, and criminal codes.

Anyone not complying with the Code of Conduct or studio Standard Operating Procedures will be asked to leave the BARN premises and may be barred from future access to BARN facilities and programs. The Executive Director and/or the Board of Directors are responsible for the administration of this policy.

## Youth and Vulnerable Adults Protection Policy

To create and maintain a safe environment for Youth and Vulnerable Adults, BARN commits to:

1. **Creating a shared culture:** All certificate students must read and sign the Code of Conduct and the Youth and Vulnerable Adults Policy.
2. **Building an understanding of working with Youth and Vulnerable Adults:** All studios must have a member or members trained to work with Youth and Vulnerable Adults. The training will be provided by BARN. All teachers who are working with youth- specific activities will also complete the training.
3. **Due diligence:** Classes, workshops, youth mentorships and open studios must have at least one designated adult who has completed the Volunteer Application and Background Check. In most cases, the designated adult will be the teacher, mentor or monitor.

## Youth and Vulnerable Adults Protection Policy Continued..

### Responding to incidents

All staff must complete background checks and be trained in Youth and Vulnerable Adults protection. The Executive Director will create protocols for responding to allegations and concerns and facilitate the resolution process.

### Allegation Reporting Guidelines

Allegations of abuse or harassment of minors or Vulnerable Adults are to be reported to the Executive Director or designee and may be reported to law enforcement or child protection authorities. BARN will develop a training model to help members identify troubling and illegal behaviors that should be reported. BARN teachers, members and volunteers shall refrain from conducting their own independent investigations and shall not disclose information indiscriminately.

### Investigating Allegations

BARN will cooperate with all law enforcement, Child Protective Services, and legal investigations. BARN may conduct its own independent investigation if such investigation does not interfere with other investigations and involves BARN members or volunteers or contracted employees. If the incident involves individuals who are contracted with an outside agency, that agency will be informed of the incident and an agreed-upon course of action will be taken.

### Private Meetings

Unless a BARN employee, teacher, monitor or youth mentor has completed a background check and training, all personal meetings with an unrelated Minor or Vulnerable Adult are to be conducted in view of other adults.

### Prohibited Behaviors

- Use of degrading language or behavior.
- Threatening or intentionally inflicting physical injury upon a Minor or Vulnerable Adult.
- Engaging in any sexual advance toward, sexual activity with and/or harassment of a Minor or Vulnerable Adult. **Avoiding mixed messages:** Adults working with Youth or Vulnerable Adults should consider behaviors that can be misconstrued by Youth and Vulnerable Adults. Adult leaders should avoid:
  - Forcing a hug or other physical contact.
  - Engaging in casual social media interaction with an individual.
  - Sharing personal or intimate details of one's home life with a Youth or Vulnerable adult.
  - Paying more attention to one youth than to other.

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Following pages show the Fall Quarter line up to give you an example of the structure of classes. Winter and Spring Quarter listings will be available soon.

## Program Out line: Fall Quarter

### WEEK 1 FALL QUARTER—SEPTEMBER 27 - 30

| Session   | Monday   | Tuesday  | Wednesday  | Thursday   |
|---|--|--|--|--|
| <b>Mornings</b><br>9 am to Noon<br><br>In-studio      | Home Bench & Tool Box Check out.<br>Teacher: Nanz Aalund       | Cell-phone Photography<br>Teacher: Dinah Satterwhite           | Cell-phone Photography<br>Teacher: Dinah Satterwhite | Home Bench & Tool Box Check out.<br>Teacher: Nanz Aalund |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm<br><br>Online | Online Tech Established Zoom Class Use<br>Teacher: Nanz Aalund | Online Tech Established Zoom Class Use<br>Teacher: Nanz Aalund | Zoom Screen Share<br>Teacher: Nanz Aalund            | Zoom Screen Share<br>Teacher: Nanz Aalund                |

### WEEK 2 FALL QUARTER—OCTOBER 4 - 7

| Session   | Monday   | Tuesday                                | Wednesday  | Thursday                               |
|---|--|--|--|--|
| <b>Mornings</b><br>9 am to Noon<br><br>Class In-studio            | Tool ID, Safety Training, & Vocabulary<br>Teacher: Nanz Aalund | Beginning Sawing<br>Teacher:           | Tool ID, Safety Training, & Vocabulary<br>Teacher: Nanz Aalund | Beginning Sawing<br>Teacher:           |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm<br><br>Classes are Online | Intro to Design<br>Online<br>Teacher: Nanz Aalund              | Sawing Home practice @HOME<br>Teacher: | Intro to Design<br>Online<br>Teacher: Nanz Aalund              | Sawing Home practice @HOME<br>Teacher: |

### WEEK 3 FALL QUARTER—OCTOBER 11 - 14

| Session   | Monday  | Tuesday                      | Wednesday   | Thursday                     |
|---|---|------------------------------|---|------------------------------|
| <b>Mornings</b><br>9 am to Noon<br><br>Class In-studio            | Tool ID, Safety Training, & Vocabulary            | Beginning Sawing<br>Teacher: | Tool ID, Safety Training, & Vocabulary            | Beginning Sawing<br>Teacher: |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm<br><br>Classes are Online | Intro to Design<br>Online<br>Teacher: Nanz Aalund | Sawing Practice @ Home       | Intro to Design<br>Online<br>Teacher: Nanz Aalund | Sawing Practice @ Home       |

### WEEK 4 FALL QUARTER—OCTOBER 18 - 21

| Session   | Monday   | Tuesday  | Wednesday   | Thursday  |
|---|--|--|---|---|
| <b>Mornings</b><br>9 am to Noon<br><br>Class In-studio            | Intro to Torch Annealing & Rolling Mill (Filed Cuff Project)<br>Teacher: Nanz Aalund | Intro to Torch Annealing & Rolling Mill (Filed Cuff Project)<br>Teacher: Nanz Aalund | In-studio: Cuttlefish Casting<br>Teacher: Chris Stanley | In-studio: Cuttlefish Casting<br>Teacher: Chris Stanley |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm<br><br>Classes are Online | Intro to Design<br>Online<br>Teacher: Nanz Aalund                                    |  | Intro to Design<br>Online<br>Teacher: Nanz Aalund       | Sawing Practice @ Home                                  |



**WEEK 5 FALL QUARTER—OCTOBER 25 - 28**

| Session                                 | Monday                    | Tuesday                      | Wednesday          | Thursday                     |
|---|---------------------------|------------------------------|--------------------|------------------------------|
| <b>Mornings</b><br>9 am to Noon         | Intro to Soldering        | Filed Cuff Bracelet          | Intro to Soldering | Filed Cuff Bracelet          |
| Class In-studio                         | Instructor: Chris Stanley | w/ Julia Lowther             | w/ Chris Stanley   | w/ Julia Lowther             |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm | Intro to Drawing          | File cuff bracelet<br>@ Home | Intro to Drawing   | File cuff bracelet<br>@ Home |
| Classes are Online                      | w/ Charles L-B            |                              | w/ Charles L-B     |                              |

**WEEK 6 FALL QUARTER—NOVEMBER 1 - 4**

| Session                                 | Monday             | Tuesday                       | Wednesday          | Thursday                     |
|---|--------------------|-------------------------------|--------------------|------------------------------|
| <b>Mornings</b><br>9 am to Noon         | Intro to Soldering | Filed Cuff Bracelet<br>Finish | Intro to Soldering | Filed Cuff Bracelet Finish   |
| Class In-studio                         | w/ Chris Stanley   | w/ Julia Lowther              | w/ Chris Stanley   | w/ Julia Lowther             |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm | Intro to Drawing   | File cuff bracelet<br>@ Home  | Intro to Drawing   | File cuff bracelet<br>@ Home |
| Classes are Online                      | w/ Charles L-B     |                               | w/ Charles L-B     |                              |

**WEEK 7 FALL QUARTER—NOVEMBER 8 - 11**

| Session                                 | Monday   | Tuesday   | Wednesday                 | Thursday            |
|---|--|---|---------------------------|---------------------|
| <b>Mornings</b><br>9 am to Noon         | Manufacturing Sequence<br>Teacher: Nanz Aalund | Manufacturing<br>Sequence<br>Teacher: Nanz Aalund | Bezel Making              | Bezel Making        |
| Class In-studio                         |  |   | Jen Stenhouse (LMF)       | Jen Stenhouse (LMF) |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm | Drawing<br>w/ Charles L-B                      |   | Drawing<br>w/ Charles L-B |                     |
| Classes are Online                      |  |   |                           |                     |

**WEEK 8 FALL QUARTER—NOVEMBER 15 - 18**

| Session                                 | Monday      | Tuesday      | Wednesday    | Thursday    |
|---|-------------|--------------|--------------|-------------|
| <b>Mornings</b><br>9 am to Noon         | Ring Making | Ring Making  | Ring Making  | Ring Making |
| Class In-studio                         |             | Casting Prep | Casting Club |             |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm |             |              |              |             |
| Classes are Online                      |             |              |              |             |

**WEEK 9 FALL QUARTER—NOVEMBER 22 - 24**

| Session                                 | Monday  | Tuesday                                       | Wednesday                                     | Thursday           |
|---|---|---|---|--------------------|
| <b>Mornings</b><br>9 am to Noon         | Finishing & Polishing<br>Teacher: Nanz Aalund | Finishing & Polishing<br>Teacher: Nanz Aalund | Finishing & Polishing<br>Teacher: Nanz Aalund | Thanksgivings-off- |
| Class In-studio                         |   |   |   |                    |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm |   |   |   |                    |
| Classes are Online                      |   |   |   |                    |

**WEEK 10 FALL QUARTER—NOVEMBER 29 - DECEMBER 2**

| Session                                 | Monday   | Tuesday                | Wednesday  | Thursday               |
|---|--|------------------------|--|------------------------|
| <b>Mornings</b><br>9 am to Noon         | Stone Setting<br>w/ Charles L-B,<br>Online-In studio | Stone setting Practice | Stone Setting<br>w/ Charles L-B,<br>Online-In studio | Stone setting Practice |
| Class In-studio                         |  |                        |  |                        |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm | Stone setting Practice                               |                        | Stone setting Practice                               |                        |
| Classes are Online                      |  |                        |  |                        |

**WEEK 11 FALL QUARTER—DECEMBER 6 - 9**

| Session                                 | Monday  | Tuesday                                      | Wednesday   | Thursday               |
|---|---|--|---|------------------------|
| <b>Mornings</b><br>9 am to Noon         | Stone Setting w/<br>Charles L-B<br>Online & in Studio | Stone Setting Practice                       | Stone Setting w/<br>Charles L-B<br>Online & in Studio | Stone Setting Practice |
| Class In-studio                         |   |  |   |                        |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm | Cell-phone Photography<br>Lighting & Crop             | Cell-phone<br>Photography<br>Lighting & Crop | Cell-phone<br>Photography<br>Lighting & Crop          | Stone Setting Practice |
| Classes are Online                      |   |  |   |                        |

**WEEK 12 FALL QUARTER—DECEMBER 13 - 16**

| Session                                 | Monday  | Tuesday                | Wednesday   | Thursday               |
|---|---|------------------------|---|------------------------|
| <b>Mornings</b><br>9 am to Noon         | Stone Setting w/<br>Charles L-B<br>Online & in Studio | Stone Setting Practice | Stone Setting w/<br>Charles L-B<br>Online & in Studio | Stone Setting Practice |
| Class In-studio                         |   |                        |   |                        |
| <b>Afternoons</b><br>1:30 pm to 4:30 pm | Project completion                                    | Stone Setting Practice | Project completion                                    | Stone Setting Practice |
| Classes are Online                      |   |                        |   |                        |