# Certified Information Systems Auditor ${ }^{\text {™ }}$ Invent Your Future. Get Certified! 



June 2009 CISA ${ }^{\oplus}$ Exam
Bulletin of Information
Early Registration Deadline: 11 February 2009
Final Registration Deadline: 8 April 2009
Exam Date: 13 June 2009

## TABLE OF CONTENTS

Gain Worldwide Recognition With CISA ..... 3
About the CISA Exam ..... 3
Requirements for Earning CISA Certification ..... 4
Registering for the CISA Exam ..... 5
Other Helpful Information .....  6
Preparing for the CISA Exam ..... 7
CISA Exam Administration ..... 8
CISA Exam Results ..... 9
Maintaining CISA Certification ..... 9
Instructions for Completing the CISA Exam Registration Form ..... 10
June 2009 CISA Exam Registration Form ..... 11
Fee Remittance Schedule ..... 12
Exam Center Locations ..... 13
ISACA Local Chapters ..... 14
ISACA Member Benefits ..... 15
"I have worked in all areas of information technology, from hardware maintenance, software development and project management to IT general management. I earned the CISA certification in 1994, and it opened up new avenues of information systems consulting for me."
—Avinash Kadam, CISA, CISM, Director of MIEL e-Security Pvt. Ltd., India

Today's complex business and technology environment continues to challenge enterprises seeking to protect and control IT and business systems. In addition, there is an ever-increasing number of government regulations and oversight that require stronger internal control and disclosures.

The technical skills, knowledge and practices that ISACA's Certified Information Systems Auditor™ (CISA ${ }^{\circledR}$ ) program promotes and evaluates are the building blocks to meeting these challenges.

With the CISA designation comes many professional and personal benefits, including:

- Worldwide recognition for professional experience

Enhanced knowledge and skills

- Career advancement


## GAIN WORLDWIDE RECOGNITION WITH CISA

A growing number of organizations are requiring or recommending that employees become certified. For example, the US Department of Defense (DoD) mandates that information assurance personnel be certified with a commercial accreditation approved by the DoD. CISA is an approved accreditation, signifying the DoD's confidence in the credential. To help ensure success in the global marketplace, it is vital to select a certification program based on universally accepted technical practices. CISA delivers such a program. CISA is recognized worldwide, by all industries, as the preferred designation for information systems (IS) governance, assurance and security professionals.

## Enhanced Knowledge and Skills

Earning the CISA designation distinguishes individuals as qualified IS audit, control and security professionals. CISAs have the proven ability to perform reviews in accordance with globally accepted standards and guidelines to ensure that an enterprise's IT and business systems are adequately controlled, monitored and assessed. The CISA designation ensures employers that their staff have met the current education and experience criteria necessary for successful on-the-job performance.

## Career Advancement

Because the CISA program certifies individuals who demonstrate proficiency in today's most sought-after skills, employers prefer to hire and retain those who achieve and maintain the designation. Whether looking to enhance on-the-job performance or secure a promotion or new position, becoming a CISA sets one apart from other candidates and provides a competitive advantage.

## CISA Program Accreditation Renewed Under ISO/IEC 17024:2003

The American National Standards Institute (ANSI) has accredited the CISA certification under ISO/IEC 17024:2003, General Requirements for Bodies Operating Certification Systems of Persons. ANSI, a private, nonprofit organization, accredits other organizations to serve as third-party product, system and personnel certifiers. ISO/IEC 17024 specifies the requirements to be followed by organizations certifying individuals against specific requirements. ANSI's accreditation:

- Promotes the unique qualifications and expertise that ISACA ${ }^{\oplus}$ certifications provide
- Protects the integrity of the certifications and provides legal defensibility

Enhances consumer and public confidence in the certifications and the people who hold them
Facilitates mobility across borders or industries
The accreditation is both an international and US accreditation: it is based on an international standard but implemented by ANSI to be recognized in the US and other countries that enter into an arrangement with ANSI. This is in keeping with the purpose of ISO/IEC 17024 to begin standardization of accreditation of personnel certification agencies around the world.

## ABOUT THE CISA EXAM

The CISA exam is offered each year and consists of 200 multiple-choice questions that cover the six job practice areas created from the most recent CISA job practice analysis. The practice areas and percentages below indicate the emphasis of questions that will appear on the exam. The job practice analysis was developed and validated using prominent industry leaders, subject matter experts and industry practitioners.

## Job Practice Areas

The areas and their definitions are as follows:

1. IS audit process ( $\mathbf{1 0}$ percent)—Provide IS audit services in accordance with IS audit standards, guidelines and best practices to assist the organization in ensuring that its information technology and business systems are protected and controlled.
2. IT governance ( 15 percent)—Provide assurance that the organization has the structure, policies, accountability, mechanisms and monitoring practices in place to achieve the requirements of corporate governance of IT.
3. Systems and infrastructure life cycle (16 percent)—Provide assurance that the management practices for the development/acquisition, testing, implementation, maintenance and disposal of systems and infrastructure will meet the organization's objectives.
4. IT service delivery and support (14 percent)—Provide assurance that the IT service management practices will ensure delivery of the level of services required to meet the organization's objectives.
5. Protection of information assets ( 31 percent) —Provide assurance that the security architecture (policies, standards, procedures and controls) ensures the confidentiality, integrity and availability of information assets.
6. Business continuity and disaster recovery ( 14 percent) —Provide assurance that, in the event of a disruption, the business continuity and disaster recovery processes will ensure the timely resumption of IT services, while minimizing the business impact.

CISA exam questions are developed and maintained carefully to ensure that they accurately test an individual's proficiency in IS audit, control, assurance or security practices. For a description of task and knowledge statements for each area, please refer to www.isaca.org/cisajobpractice.

## REQUIREMENTS FOR EARNING CISA CERTIFICATION

To become a CISA, an applicant must:

1. Achieve a passing score on the CISA exam. A passing score on the CISA exam, without completing the required work experience as outlined below, is only valid for five years. If the applicant does not meet the CISA certification requirements within the five year period, the passing score is voided.
2. Submit an application with verified evidence of five years of work experience in the fields of IS auditing, control, assurance or security. Work experience must be gained within the 10-year period preceding the application date for certification or within five years from the date of initially passing the exam.

Substitutions and waivers of such experience, to a maximum of three years, may be obtained as follows:

- A maximum of one year of IS $\mathbf{O R}$ one year of non-IS auditing experience can be substituted for one year of experience.
- Sixty to 120 completed university semester credit hours (the equivalent of a two-year or four-year degree), not limited by the 10-year preceding restriction, can be substituted for one or two years, respectively, of experience.
- A bachelor's or master's degree from a university that enforces the ISACA-sponsored Model Curriculum can be substituted for one year of experience. To view a list of these schools, please visit www.isaca.org/modeluniversities. This option cannot be used if three years of experience substitution and educational waiver have already been claimed.
- A master's degree in information security or information technology from an accredited university can be substituted for one year of experience.

Exception: Two years as a full-time university instructor in a related field (e.g., computer science, accounting, IS auditing) can be substituted for every one year of experience.

As an example, at a minimum (assuming a two-year waiver of experience by substituting 120 university credits), an applicant must have three years of actual work experience. This experience can be completed by:

- Three years of IS audit, control, assurance or security experience

OR

- Two years of IS audit, control assurance or security experience and one full year non-IS audit or IS experience or two years as a full-time university instructor.

It is important to note that many individuals choose to take the CISA exam prior to meeting the experience requirements. This practice is acceptable and encouraged although the CISA designation will not be awarded until all requirements are met.
3. Agree to abide by ISACA's Code of Professional Ethics which can be viewed at www.isaca.org/ethics.
4. Agree to abide with IS Auditing Standards as adopted by ISACA, which can be viewed at www.isaca.org/standards.
5. Agree to abide by the CISA continuing professional education (CPE) policy, which can be viewed at www.isaca.org/cisacpepolicy.

## REGISTERING FOR THE CISA EXAM

## Exam Date

The CISA exam will be administered on Saturday, 13 June 2009, unless specified otherwise on page 13 in this brochure.

## STEP 1: CONSIDER ISACA MEMBERSHIP

If you are not yet an ISACA member, you should consider joining. While ISACA membership is not required to take the exam, candidates can enjoy substantial cost savings on exam fees and study materials by joining now. To take advantage of these benefits, please complete the membership section of the CISA exam registration form. For additional member benefits, please see page 15 or visit www.isaca.org/membership.

NOTE: Nonmembers paying the higher rate for the CISA exam can apply the difference between the member and nonmember registration fee (US $\$ 130$ ) toward an ISACA membership. Simply indicate "pending" on item 1 of the registration form and include the total association membership dues (including local chapter dues and new member processing fee) on the remittance schedule located on page 2 of the registration form.

## STEP 2: COMPLETE THE EXAM REGISTRATION FORM

Complete both sides of the registration form provided in this brochure (or a clear photocopy) or obtain the registration form from www. isaca.org/cisaboi. Print or type clearly in black ink and block letters. Be sure to include test center and language preference.

## Register Online and Save!

Online registration via the ISACA web site (www.isaca.org/examreg) is encouraged. Candidates registering online will save US $\$ 50$. Nonmembers can also maximize their savings by joining ISACA at the time they register.

## STEP 3: SUBMIT REGISTRATION FEES AND PAYMENT

|  | ISACA member | Non-ISACA member | NOTE: Registration form and payment must |
| :---: | :---: | :---: | :---: |
| Early registrations received on or before 11 February 2009 | US \$395 | US \$525 | be received on or before 11 February 2009 |
| Final registrations received by 8 April 2009 | US \$445 | US \$575 | to qualify for the early registration rate. |

Enclose the appropriate payment amount by check (cheque) or draft in US dollars drawn on a US bank. Provide credit card information or indicate payment by bank transfer on the registration form. Pricing accurate at the time of printing, subject to change without notice. DO NOT SEND CASH.

Only upon full exam payment will an admission ticket be issued and exam entrance permitted. The rates above are based on the registrant's ISACA member status as of the date of registration.

## Due Dates

Deadlines are in accordance with the date/time in Chicago, Illinois, USA. If not registering online, please mail or fax the registration form to ISACA. Do not do both. Submitting duplicate registrations online and/or by hard copy to ISACA may result in multiple registrations and charges. Final registration forms and payment must be postmarked or received by fax on or before 8 April 2009. Both sides of the registration form must be received to complete a registration.

## STEP 4: REVIEW ACKNOWLEDGMENT OF REGISTRATION AND RECEIPT OF THE CANDIDATE'S GUIDE TO THE CISA EXAM AND CERTIFICATION

An e-mail acknowledgement of the CISA exam registration, exam test site and exam language will be sent to registrants shortly after the processing of the registration form. Please review the exam registration details carefully and contact the certification department at exam@isaca.org for any corrections or changes. A receipt letter acknowledging CISA exam registration and payment and a copy of the Candidate's Guide to the CISA Exam and Certification should be received by exam registrants within four weeks (depending on your worldwide location and local postal delivery) of the processing of the registration form and payment.

## OTHER HELPFUL INFORMATION

## Exam Registration Changes

Changes to the exam site and test language are subject to the following charges:

- On or before 17 April 2009 $\qquad$ No charge
- 18 April through 24 April 2009 US \$50

No exam registration changes will be granted after 24 April 2009.

## Refund and Deferrals of Fees

Refund: Candidates unable to take the exam are eligible for a refund of registration fees, less a US $\$ 100$ processing fee, if such a request is received in writing on or before 17 April 2009. All requests for a refund after this date will be denied.

Deferrals: Exam registrants may elect to defer their registration to the following exam date. A deferral fee is required based on the following schedule:

- On or before 24 April 2009 US \$50
- 25 April through 28 May 2009 US \$100

Deferral requests will not be accepted after 28 May 2009. To request a deferral, please go to www.isaca.org/examdefer. The deferral fee and associated exam payment are not refundable. Exam candidates who do not appear for the exam (or arrive too late to be admitted) are not eligible for a refund or deferral of their exam registration payment.

## No refunds or exchanges will be given for study aids, associated taxes, shipping and handling charges, or membership dues.

## Assignment of Test Centers

ISACA will make every effort to assign candidates to the exam center of their choice. However, if an exam center is cancelled, candidates will be assigned to the nearest available exam center. Should a candidate not wish to sit for the exam at the newly assigned exam center, a full refund may be received or the exam fee may be deferred.

## Request for Additional Test Centers

If an exam center is not available within 100 miles ( 160 kilometers) of the location in which a candidate wants to be tested, and if there are five or more candidates who wish to enter as a group at this location, they may request that a new exam center be established. Written requests for establishment of new exam centers, including a minimum of five paid registration forms, must be received at ISACA International Headquarters no later than 30 January 2009. While there is no guarantee that a new exam center can be arranged, every attempt will be made to provide one.

## Special Arrangements

Upon request, ISACA will make reasonable accommodations in its exam procedures for candidates with documented disabilities or religious requirements. These candidates may request consideration for reasonable alterations in exam format, presentations, food or drink at the exam site, or scheduling. Requests for food or drink at the exam site must be accompanied by a doctor's note; otherwise, no food or drinks are allowed at any exam site. Request for consideration must be submitted to ISACA International Headquarters in writing, accompanied by appropriate documentation, no later than 8 April 2009.

## ISACA Contact Information

## Exam and exam registration

Phone: +1.847.660.5660; Fax: +1.847.253.1443; E-mail: exam@isaca.org
Certification
Phone: +1.847.660.5660; Fax: +1.847.253.1443; E-mail: certification@isaca.org
CISA study aids
Phone: +1.847.660.5650; E-mail: bookstore@isaca.org

## ISACA membership

Phone: +1.847.660.5600; E-mail: membership@isaca.org

## PREPARING FOR THE CISA EXAM

Passing the CISA exam can be achieved through an organized plan of study. To assist individuals with the development of a successful study plan, ISACA offers study aids and review courses to exam candidates (see www.isaca.org/cisabooks for more details). Order early: The delivery time can be one to two weeks, depending on geographic location and custom clearance practices. For current shipping information, see www.isaca.org/shipping.

- CISA ${ }^{\otimes}$ Online Review Course is an interactive, web-based course that provides CISA exam candidates and ISACA members throughout the world with a consistent, efficient and cost-effective tool for exam preparation. The course includes interactive exercises, case studies, review tools and practice questions. Visit www.isaca.org/elearningcampus.
- Candidate's Guide to the CISA Exam and Certification is supplied to individuals upon receipt of the CISA exam registration form and payment. This guide provides a detailed outline (task and knowledge statements) of the six content areas covered on the exam. It also contains exam administration information, examples of question types, certification and maintenance requirements, a suggested list of reference materials, a list of acronyms commonly used on the exam, and a sample copy of an admission ticket and exam answer sheet.
- CISA Review Manual 2009 has been updated with new content to reflect changing industry principles and practices, and is organized according to the current CISA job practice areas. The manual features detailed descriptions of the tasks performed by IS auditors and the knowledge required to plan, manage and perform IS audits. The new edition features new content based on the IT Assurance Framework ${ }^{T M}$ (ITAFTM) recently published by ISACA. Also included are brief chapter summaries focused on the main topics a candidate should keep in mind, and new case studies to assist a candidate's understanding of current practices. The manual includes definitions of terms most commonly found on the exam, practice questions similar in content to what has previously appeared on the exam and references to additional study materials on specific topics. This manual can be used as a stand-alone document for individual study or as a guide or reference for study groups and chapters conducting local review courses.
- CISA Review Questions, Answers \& Explanations Manual 2009 Supplement and 2008 Supplement are recommended for use when preparing for the 2009 CISA exam. Each edition consists of 100 new sample questions, answers and explanations based on the current CISA job practice areas, using a similar process for item development as is used to develop actual exam items. The questions are intended to provide the CISA candidate with an understanding of the type and structure of questions that have typically appeared on past exams, and were prepared specifically for use in studying for the CISA exam. These two publications are ideal to use in conjunction with the CISA Review Manual 2009 and the CISA Review Questions, Answers \& Explanations Manual 2008.
- CISA Review Questions, Answers \& Explanations Manual 2008 consists of 600 multiple-choice study questions that have previously appeared in the CISA Review Questions, Answers \& Explanations Manual 2006 and the CISA Review Questions, Answers \& Explanations Manual 2007 Supplement. Many questions were revised or completely rewritten to recognize a change in job practice, be more representative of the current CISA exam question format, and/or to provide further clarity or explanation of the suggested correct answer. These questions are not actual exam items, but are intended to provide the CISA candidate with an understanding of the type and structure of questions and content that have previously appeared on the exam. This publication is ideal to use in conjunction with the CISA Review Manual 2009.
- CISA Practice Question Database v9 combines the CISA Review Questions, Answers \& Explanations Manual 2008 with the CISA Review Questions, Answers \& Explanations Manual 2008 Supplement and 2009 Supplement into one comprehensive 800-question study guide. Sample exams with randomly selected questions can be taken and the results viewed by job practice, allowing for concentrated study one area at a time. Additionally, questions generated during a study session are sorted based upon the user's previous scoring history, allowing CISA candidates to easily and quickly identify their strengths and weaknesses, and focus their study efforts accordingly. Other features allow the user to select sample exams by specific job practice areas, view questions that were previously answered incorrectly and vary the length of their study sessions. Also included are Information Systems Control Journal ${ }^{\circledR}$ articles referenced in the CISA Review Manual 2009. Available in CD-ROM format or as a web site download-downloaded file size is 62 MB , a high-speed Internet connection is recommended.

PLEASE NOTE the following system requirements:

- Intel Pentium 3 or higher (Pentium 4 recommended)
- Windows 98SE or higher
- 256 MB RAM ( 512 MB recommended)
- Hard drive with 80 MB of available space
- CD-ROM drive
- Display with recommended resolution of $1024 \times 768$

The CISA Practice Question Database v9 is licensed for installation on one computer only for personal, noncommercial use.

- CISA review courses are conducted by many ISACA chapters. Exam candidates should contact their local ISACA chapter to find out if a review course is being offered. These courses are often taught by current CISAs who present and discuss exam topics and share their secrets of success. Information pertaining to chapter contacts and course offerings is available at www.isaca.org/chapters and www.isaca.org/cisareview, respectively.

No representation or warranties assuring candidates' passage of the exam are made by ISACA or the CISA Certification Board in regard to these or other association publications or courses.

## CISA EXAM ADMINISTRATION

## Admission Ticket

Approximately two to three weeks prior to the CISA exam date, candidates will receive a physical admission ticket and an e-ticket from ISACA. The ticket will indicate the date, registration time and location of the exam, as well as a schedule of events for that day and a list of materials that candidates must bring with them to take the CISA exam.

Please note: In order to receive a hard copy admission ticket, all fees must be paid. In order to receive an e-ticket, all fees must be paid and candidates must have a current e-mail address on file. Only candidates with an admission ticket will be admitted to the exam. If a candidate's mailing and/or e-mail address changes, he/she should update his/her profile on the ISACA web site (www.isaca.org) or contact examreg@isaca.org.

## Candidates must locate and note the specific registration and exam time on their admission ticket. No candidate will be admitted

 to the test center once the chief examiner begins reading the oral instructions, approximately 30 minutes before the exam begins. Any candidate who arrives after the oral instructions have begun will not be allowed to sit for the exam and will forfeit their registration fee. Candidates can use his/her admission ticket only at the designated test center on his/her admission ticket.Candidates will be admitted to the test center only if they have a valid admission ticket and an acceptable form of identification (ID). An acceptable form of ID must be a current and original government issued ID that contains the candidate's name, as it appears on the admission ticket, and the candidate's photograph. The information on the ID cannot be handwritten. All of these characteristics must be demonstrated by the single piece of ID provided. Examples include, but are not limited to, a passport, driver's license, military ID, state ID, green card and national ID. Any candidate who does not provide an acceptable form of ID will not be allowed to sit for the exam and will forfeit his/her registration fee.

Any candidate who has not received his/her admission ticket by 1 June 2009, should contact the ISACA certification department immediately.

No food or drinks are allowed at any exam site, unless special arrangements have been made in advance. Please refer to "Special Arrangements" on page 6.

## Misconduct

Candidates who are discovered engaging in any kind of misconduct, such as giving or receiving help; using notes, papers or other aids; attempting to take the exam for someone else; or removing the exam booklet, answer sheet or notes from the testing room will be disqualified and may face legal action. The testing agency will report such irregularities to ISACA's CISA Certification Board.

## Security

Candidates are not allowed to bring any type of communication devices into the test center. Discovery of such devices may result in disqualification and/or the device being confiscated. ISACA will not assume responsibility for stolen, lost or damaged personal property. To review the Personal Belongings Policy, please visit www.isaca.org/cisabelongings.

##  

Susanna Chiu, CISA, Senior Vice President, Li \& Fung (Trading) Ltd.

## Receiving Your Score

Please notify the certification department immediately if your registration contact information changes. Approximately eight weeks after the test date, the official exam results will be mailed to candidates. Additionally, with the candidate's consent on the registration form, an e-mail message containing the candidate's pass/fail status and score will be sent to the candidate. This e-mail notification will only be sent to the address listed in the candidate's profile at the time of the initial release of the results. To ensure the confidentiality of scores, exam results will not be reported by telephone or fax. To prevent e-mail notification from being sent to spam folders, candidates should add exam@isaca.org to their address book, whitelist or safe-senders list.

## Reporting of Your Test Results

Candidate scores are reported as a scaled scored. A scaled score is a conversion of a candidate's raw score on an exam to a common scale. ISACA uses and reports scores on a common scale from 200 to 800 . For example, the scaled score of 800 represents a perfect score with all questions answered correctly; a scaled score of 200 is the lowest score possible and signifies that only a small number of questions were answered correctly. A candidate must receive a score of 450 or higher to pass the exam. A score of 450 represents a minimum consistent standard of knowledge as established by ISACA's CISA Certification Board. A candidate receiving a passing score may then apply for certification if all other requirements are met.

The CISA exam contains some questions which are included for research and analysis purposes only. These questions are not separately identified and not used to calculate your final score.

## Passing the exam does not grant the CISA designation. To become a CISA, each candidate must complete all requirements as listed on page 4.

## Retaking the CISA Exam

A candidate receiving a score of less than 450 has not passed and can retake the exam during any future exam administration. To assist with future study, the results letter each candidate receives will include a score analysis by content area. There are no limits to the number of times a candidate can take the exam.

## MAINTAINING CISA CERTIFICATION

A major strength of any professional designation is a program of CPE that the individual must follow to retain certification. To maintain CISA certification, individuals must comply with a CPE policy (www.isaca.org/cisacpepolicy) and abide by ISACA's Code of Professional Ethics (www.isaca.org/ethics). Together, these programs help ensure that CISAs remain current with technical and industry advances and demonstrate high professional principles.

The CPE policy requires the individual to earn and submit a minimum of 20 CPE hours and to pay a maintenance fee each year. In addition, a minimum of 120 CPE hours must be earned and submitted during a fixed three-year certification period. To more easily meet the three-year cycle requirement of 120 hours, it is suggested that individuals earn an average of 40 CPE hours annually.
Failure to comply with this policy will result in revocation of an individual's certification.

More than 92 percent of all CISAs remain certified each year. This is an exemplary statistic that demonstrates the importance CISAs place on retaining the CISA credential.

## INSTRUCTIONS FOR COMPLETING THE CISA EXAM REGISTRATION FORM

Register online-To register online, please visit the ISACA web site at www.isaca.org/examreg.

To avoid any delay or the possibility of the registration being canceled, it is extremely important that the registration form be completed carefully and correctly. Please print in block letters and black ink.

1. MEMBERSHIP ID-If you are currently a member of ISACA, please enter your member number on the line provided. Although membership in ISACA is not required to take the exam, you may wish to consider a membership at this time and begin to enjoy the cost savings and many other benefits available to you. If you are joining as an ISACA member now, please write "pending" on the line provided for your ISACA membership ID.
2. NAME—Please indicate the appropriate salutation. Your name should be entered as follows: First Name, Middle Initial, Last or Family Name. To prevent delays on the exam date, please use your legal name as it appears on your ID.
3. If you are joining as an ISACA member at this time, please write your name as you want it to appear on your membership certificate.
4. CERTIFICATIONS YOU CURRENTLY HOLD-List the certifications you currently hold.
5. RESIDENCE ADDRESS - Enter your home address. Please make sure that your home city, state or province, country, and postal code are recorded in the proper fields.
6. RESIDENCE PHONE AND FAX NUMBERS-Enter your residence telephone and fax numbers, including all applicable area codes, country codes and international dialing codes.
7. BUSINESS NAME-Enter the name of your business.
8. BUSINESS ADDRESS—Enter your business address. Please make sure that your company's city, state or province, country, and postal code are recorded in the proper fields.
9. BUSINESS PHONE AND FAX NUMBERS-Enter your business telephone and fax numbers, including all applicable area codes, country codes and international dialing codes.
10. E-MAIL ADDRESS - Enter your complete e-mail address. Notification of registration, an admission ticket, pass/fail results and score can be distributed via e-mail to all candidates who provide a valid e-mail address.
11. SEND MAIL TO—Check (tick) the appropriate box where all CISA exam correspondence and results are to be mailed.
12. DATE OF BIRTH-Enter your date of birth in the following order: month, day, year.
13. FIELD OF EMPLOYMENT—Indicate your current field of employment:
14. Financial/Banking 6. Retail and Wholesale/Distribution
15. Retail and Wholesale/Distribution 10. Telecommunications/Communications
$\begin{array}{lll}\text { 2. Insurance } & \text { 7. } & \text { Government/Military } \\ \text { 3. Public Accounting } & & \text {-National/State/Local }\end{array}$
16. Transportation 8. Technology Services/Consulting
17. Utilities
18. Aerospace 9. Manufacturing/Engineering
19. Lega/LLaw/Real Estate
20. EDUCATIONAL LEVEL—Indicate degree or the number of equivalent years of university-level education:

| 1. One year or less | 4. | Four years | 7. | AS/Associates | 10. |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 2. Two years | 5. | Five years | 8. | BA/BS/Bachelors |  |
| 3. Three years | 6. | Six or more years | 9. | MS/MBA/Masters |  |

. MS
14. Health Care/Medical
15. Pharmaceutical
16. Advertising/Marketing/Media
17. Education/Student
99. Other
3. Three years
6. Six or more years
15. WORK EXPERIENCE-Indicate the number of years of information systems audit, control, assurance and security work experience:

1. No experience
2. 4-7 years
3. 10-13 years
4. 1-3 years
5. 8-9 years
6. 14 or more years
7. CURRENT PROFESSIONAL ACTIVITY—Please select the best match if your exact title is not listed:
8. CEO, President, Owner, 5. CFO, Controller, Treasurer, Finance Executive/NP/EVP'
9. Chief Compliance/Risk/ Privacy Officer, VP/EVP
10. IT Audit Director/ Manager/Consultant
11. Security Director/Manager/Consultant
12. IT Director/Manager/ Consultant

General/Executive Manager
2. CAE, General Auditor, Partner, Audit Head/VP/EVP
3. CISO/CSO, Security Executive/VP/EVP
4. CIO/CTO, Info Systems/
10. Compliance/Risk/Privacy Director/Manager/ Consultant
11. IT Senior Auditor (External/Internal)
12. IT Auditor (External/ Internal)
13. Non-IT Auditor (External/Internal)
14. Security Staff
15. IT Staff
15. IT Staff
16. Professor/Teacher
17. Student
99. Other
17. SIZE OF ENTIRE ORGANIZATION-Indicate the size of your organization (number of employees) at your primary place of business:

1. Fewer than 50 employees
2. 150-499 employees
3. $500-1,499$ employees
4. 1,500-4,999 employees
5. $5,000-9,999$ employees
6. 10,000-14,999 employees
7. 50-149 employees
8. 6-10 individuals
9. 11-25 individuals
10. More than 25 individuals
11. SIZE OF IT Audit Staff—Indicate the size of your IT audit staff (local office):
12. SIZE OF INFORMATION SECURITY STAFF—Indicate the size of your information security staff (local office):
13. 0 individuals
14. 1 individual
15. $2-5$ individuals
16. 6-10 individuals
17. 11-25 individuals
18. More than 25 individuals
19. YOUR LEVEL OF PURCHASING AUTHORITY—Indicate your level of purchasing authority:
20. Recommend products/services 2. Approve purchases
21. Recommend and approve purchases
22. EXAM LANGUAGE PREFERENCE-Indicate the language version of the exam you desire. English will be assigned if no preference is indicated.
23. EXAM CENTER CODE-Select the city most convenient for you from the test center list and enter its name and corresponding number. Your admission ticket will show the specific location to which you should report. See page 13 for exam center locations.
24. HOW DID YOU HEAR ABOUT THE EXAM?-Select how you heard about the CISA exam:
25. ISACA international mailing
26. Chapter mailing
27. Conference
28. Magazine
29. ISACA International Headquarters web site
30. Chapter web site 7. Supervisor 8. Coworker 9. Friend
31. US DoD directive
32. Other

NOTE: Please indicate conference sponsor, magazine name or explain other on the line provided.
24. AUTHORIZATION TO RELEASE CONTACT INFORMATION TO THE LOCAL ISACA CHAPTER—Enter $Y$ for yes or $N$ for no to indicate whether you authorize release of your name and address information to a local ISACA chapter for the purpose of promoting chapter-sponsored activities, including study courses. (This is not applicable to ISACA members, individuals joining at this time or exam passers granted provisional membership.)
25. Do you wish to be notified of your pass/fail status and score by e-mail? -Enter Y for yes or N for no.

NOTE: Your pass/fail result will be sent to the e-mail address provided in your online constituent profile. Please verify it is current and update if required.
26. IS CISA CERTIFICATION REQUIRED FOR YOUR CURRENT POSITION OR FOR PROMOTION?—Enter Y for yes or N for no.
27. SIGNATURE—Be sure to sign your form. Failure to do so will result in ineligibility to sit for the exam.
$\qquad$
month/Dayyear

22. Exam center code $\qquad$ Exam center location name
23. How did you hear Indicate conference sponsor, about the exam? $\qquad$ magazine name or explain other
24. Do you authorize the release of contact information to the local ISACA chapter? (Y or N) $\qquad$
(This is not applicable to ISACA members, individuals joining at this time or exam passers granted provisional membership.)
25. Do you wish to be notified of your pass/fail status and score via e-mail? (Y or N) $\qquad$ (Be sure you have included your e-mail address above.)
This is your only opportunity to receive your results via e-mail. Please be advised that your results letter sent by post is your official score result.
26. Is CISA certification required for your current position or promotion? (Y or N) $\qquad$


#### Abstract

I hereby apply to ISACA to register for the Certified Information Systems Auditor ${ }^{\top \mathrm{TM}}\left(\mathrm{CISA}^{\otimes}\right)$ exam and/or for membership in the association. By registering to take the CISA exam, I certify that I have read and agree to the conditions set forth in the Bulletin of Information covering administration of the CISA exam; certification rules, policies and procedures; and the release of my test results; and I agree to disqualification from the CISA exam and/or nullification of any exam score in the event that any statement or information provided by me to the association is false or fails to include a material fact, or in the event that I violate any of the rules, policies or procedures governing the exam. By applying for membership in the association, I certify that I will abide by the association's Code of Professional Ethics.

I hereby agree to hold the association, its officers, directors, examiners, members, employees and agents harmless from any complaint, claim or damage arising out of (1) any action or failure to act by me on behalf of the association, and (2) any action or omission in connection with my registration to take the CISA exam, any exam given by the association, and any grade relating thereto and/or my application for membership. I understand that the final decision as to whether I pass the CISA exam and/or am accepted as a member of the Association rests solely with the association. I further understand that ISACA may inform the local ISACA chapter and other appropriate parties of my having passed the exam. Notwithstanding the above, I understand and agree that any action arising out of or pertaining to this application or the CISA exam must be brought in the Circuit Court of Cook County, Illinois, USA, and shall be governed by the laws of the State of Illinois, USA. I HAVE READ AND UNDERSTAND THESE STATEMENTS AND INTEND TO BE LEGALLY BOUND BY THEM.


27. Signature: $\qquad$ Date: $\qquad$
(For your registration to be complete, you must sign on the line above.)
COMPLETE THE FEE REMITTANCE SCHEDULE AND METHOD OF PAYMENT ON REVERSE SIDE.
CISA Registration Form Continued—page 2

## 1. ${ }^{2}$ Register Online (SAVE US $\$ 50$, Www.isaca.org/examreg)

Non-ISACA

| US \$ 105 | US \$ 135 |
| :--- | :--- |
| US \$ 40 | US \$ 60 |
| US \$ 100 | US \$ 130 |
| US \$ 40 | US \$ 60 |
|  |  |
| US \$ 185 | US \$ 225 |
| US \$ 185 | US \$ 225 |
|  |  |
| US \$ 105 | US \$ 135 |
| US \$ 40 | US \$ 60 |
| US \$ 100 | US \$ 130 |
| US \$ 40 | US \$ 60 |
| US \$ 185 | US \$ 225 |

See page 15 for details.
Local chapter membership is required unless you live and work more than 50 miles $/ 80 \mathrm{~km}$ beyond the territory of a local chapter.

## (see page 14)

## Payment Calculation

$\begin{array}{ll}\text { Payment Calculation } & \text { US \$130 } \\ \text { Association dues } & \text { US } \$ \underline{ } \\ \text { Chapter dues (visit www. isaca.org/chapdues) or see page 14 } & \text { US } \$ \underline{30} \\ \text { New member processing fee } & \end{array}$
New member processing fee
Total Membership Fees (F) US
$\square$ I do not wish to be included on a mailing list other than for ISACA mailings.

## Method of Payment

Please note: Your registration is not complete unless you have signed page 1 of the registration form.
CISA Exam Fee and Study Aid Total (E)
ISACA Membership Fee Total (if applicab
ISACA Membership Fee Total (if applicable) (F) Total Remitted ( $\mathbf{E}+\mathrm{F}$ ) $\square$ Bank Transfer (see below) Date of transfer ( $\mathrm{mm} / \mathrm{dd} / \mathrm{yy}$ ) All payments by credit card will be processed in US dollars.
Account number
Expiration date
Signature
моптнуеAR

d in writing
in writing on or before 17 April 2009. All requests after that date will be denied. Deferrals: Candidates unable
 UDY AIDS, ASSOCIATED TAXES, SHIPPING AND HANDLING CHARGES, OR MEMBERSHIP FEES. All deadlines are

EXAM CENTER LOCATIONS FOR 13 JUNE 2009 EXAM
Unless otherwise noted, the CISA exam will take place on 13 June 2009.


## ISACA LOCAL CHAPTERS

US dollar amounts listed below are for local chapter dues. While correct at the time of printing, chapter dues are subject to change without notice. Please include the appropriate chapter dues amount with your remittance.

For current chapter dues, or if the amount is not listed below, please visit the web site www.isaca.org/chapdues or contact your local chapter at www.isaca.org/chapters.

| Chapter <br> Name | Chapter Number | Dues | Chapter Name | Chapter Number | Dues | Chapter Cha <br> Name Num |  | Dues | Chapter  <br> Name C |  | Dues |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Asia |  |  | Europe/Africa |  |  | Islands |  |  | Southwestern United States |  |  |
| Hong Kong $64 \quad \$ 60$ |  |  | Austria | 157 | \$45 | Trinidad \& Tobago | 47 | \$0 | (Little Rock) |  |  |
| Bangalore, India | 138 | \$20 | Belguim | 143 | \$70 |  | 106 | \$25 | Denver, CO | 16 | \$40 |
| Cochin, India | 176 | \$15 | Sofia, Bulgaria | 189 | \$40 | Midwestern United States |  |  | Baton Rouge, LA | 85 | \$25 |
| Coimbatore, India | 155 | \$20 | Croatia | 170 | \$50 | Chicago, IL |  |  | Greater New Orleans, LA | 61 | \$25 |
| Hyderabad, India | 164 | \$20 | Czech Republic | 153 | \$130 | Chicago, IL | 77 | \$50 | Greater Kansas City, MO | 87 | \$0 |
| Kolkata, India | 165 | \$20 | Denmark | 96 | \$50 | Central Indiana | 56 | \$30 | St. Louis, MO | 11 | \$25 |
| Chennai, India | 99 | \$10 | Estonia | 162 | \$30 | Central Indiana (Indianapolis) | 56 | \$30 | New Mexico (Albuquerque) | 83 | \$25 |
| Mumbai, India | 145 | \$35 | Finland | 115 | \$15 | lowa (Des Moines) | 10 | \$25 | Central Oklahoma (OK City) | 49 | \$30 |
| New Delhi, India | 140 | \$15 | France (Paris) | 75 | \$140 | Kentuckiana (Louisville, kM | 37 | \$35 | Tulsa, OK | 34 | \$30 |
| Pune, India | 159 | \$17 | Germany | 104 | \$80 | Detroit, Ml | 08 | \$40 | Austin, TX | 20 | \$25 |
| Vijayawada, India | 200 | \$20 | Athens, Greece | 134 | \$30 | Western Michigan | 38 | \$30 | Greater Houston Area, TX | 09 | \$40 |
| Indonesia | 123 | \$45 | Budapest, Hungary | 125 | \$65 | Minnesota | 07 | \$35 | North Texas (Dallas) | 12 | \$30 |
| Nagoya, Japan | 118 | \$60 | Ireland | 156 | \$40 | Omaha, NE | 23 | \$30 | San Antonio/So. Texas | 81 | \$25 |
| Osaka, Japan | 103 | \$85 | Tel-Aviv, Israel | 40 | \$50 | Central Ohio (Columbus) | 27 | \$35 |  |  |  |
| Tokyo, Japan | 89 | \$80 | Milan, Italy | 43 | \$53 | Greater Cincinnati, OH | 03 | \$30 | Western United States |  |  |
| Korea | 107 | \$40 | Rome, Italy | 178 | \$26 | Northeast Ohio (Cleveland) | 26 | \$30 | Anchorage, AK | 177 | \$20 |
| Lebanon | 181 | \$35 | Kenya | 158 | \$40 | Northwest Ohio | 188 | \$25 | Phoenix, AZ | 53 | \$30 |
| Macao | 190 | \$0 | Latvia | 139 | \$20 | Kettle Moraine, WI | 57 | \$35 | Los Angeles, CA | 01 | \$25 |
| Malaysia | 93 | \$10 | Lithuania | 180 | \$40 | (Milwaukee) |  |  | Orange County, CA | 79 | \$30 |
| Muscat, Oman | 168 | \$40 | Luxembourg | 198 | \$85 | Quad Cities | 169 | \$25 | (Anaheim) |  |  |
| Karachi, Pakistan | 148 | \$20 | Malta | 186 | \$25 |  |  |  | Sacramento, CA | 76 | \$25 |
| Lahore, Pakistan | 196 | \$30 | Netherlands | 97 | \$50 | Northeastern United Stat |  |  | San Francisco, CA | 15 | \$45 |
| Manila, Philippines | 136 | \$20 | Abuja, Nigeria | 185 | \$40 | Greater Hartford, CT | 28 | \$40 | San Diego, CA | 19 | \$40 |
| Jeddah, Saudi Arabia | 163 | \$70 | Lagos, Nigeria | 149 | \$20 | Central Maryland | 24 | \$25 | Silicon Valley, CA | 62 | \$30 |
| Riyadh, Saudi Arabia | 154 | \$0 | Norway | 74 | \$55 | (Baltimore) |  |  | (Sunnyvale) |  |  |
| Singapore | 70 | \$10 | Warsaw, Poland | 151 | \$40 | New England | 18 | \$30 | Hawaii (Honolulu) | 71 | \$40 |
| Sri Lanka | 141 | \$15 | Moscow, Russia | 167 | \$10 | New Jersey | 30 | \$40 | Boise, ID | 42 | \$40 |
| Taiwan | 142 | \$50 | Romania | 172 | \$50 | Central New York | 29 | \$15 | Las Vegas, NV | 187 | \$35 |
| Bangkok, Thailand | 109 | \$10 | Slovenia | 137 | \$50 | (Syracuse) |  |  | Willamette Valley, OR <br> (Portland) | 50 | \$30 |
| UAE | 150 | \$10 | Slovak Republic | 160 | \$65 | Hudson Valley, NY (Albany) | 120 | \$0 |  |  |  |
|  |  |  | South Africa | 130 | \$49 |  |  |  | Utah (Salt Lake City) | 04 | \$30 |
| Central/South America |  |  | Barcelona, Spain | 171 | \$110 | New York Metropolit | 10 | \$50 | Mt. Rainier, WA (Olympia) | 129 | \$20 |
| Buenos Aires, Argentina | a 124 | * | Madrid, Spain | 183 | \$85 | (Buffalo) | 46 | \$30 | uget Sound, WA (Seattle) | 35 | \$25 |
| Mendoza, Argentina | 144 | * | Valencia, Spain | 182 | \$45 | Harrisburg, PA | 45 | \$25 | Oceania |  |  |
| LaPaz, Bolivia | 173 | \$25 | Sweden | 88 | \$45 | Philadelphia, PA | 06 | \$40 | Oceania |  |  |
| Brasilia, Brazil | 202 | \$10 | Switzerland | 116 | \$45 | Pittsburgh, PA | 13 | \$20 | Adelaide, Australia | 68 | \$0 |
| São Paulo, Brazil | 166 | \$20 | Tanzania | 174 | \$50 | Rhode Island | 197 | \$25 | Brisbane, Australia | 44 | \$16 |
| Santiago, Chile | 135 | \$40 | Kampala, Uganda | 199 | \$0 | National Capital Area, DC | 05 | \$40 | Canberra, Australia | 92 | \$15 |
| Bogotá, Colombia | 126 | \$25 | London, UK | 60 | \$25 |  |  |  | Melbourne, Australia | 47 | \$15 |
| San José, Costa Rica | 31 | \$33 | Central UK | 132 | \$55 | Southeastern United States |  |  | Perth, Australia | 63 | \$10 |
| Quito, Ecuador | 179 | \$15 | Northern England, UK | 111 | \$75 | North Alabama (Birmingham) | 65 | \$30 | Sydney, Australia | 17 | \$30 |
| Guadalayara, Mexico | 201 | \$40 | Scotland, UK | 175 | \$80 | Jacksonville, FL | 58 | \$30 | Auckland, New Zealand | 84 | \$40 |
| Mérida, Yucatán, México | 0101 | \$50 | North America |  |  | Central Florida (0rlando) | 67 | \$35 | Wellington, New Zealand | 73 | \$28 |
| Mexico City, México | 14 | \$65 |  |  |  | South Florida | 33 | \$40 | Papua New Guinea | 152 | \$10 |
| Monterrey, México | 80 | \$50 | Canada |  |  | West Florida (Tampa) | 41 | \$35 |  |  |  |
| Panamá | 94 | \$30 | Calgary, AB | 121 | \$25 | Atlanta, GA | 39 | \$40 |  |  |  |
| Asunción, Paraguay | 184 | \$40 | Edmonton, AB | 131 | \$25 | Charlotte, NC | 51 | \$35 |  |  |  |
| Lima, Perú | 146 | \$15 | Vancouver, BC | 25 | \$20 | Research Triangle | 59 | \$25 |  |  |  |
| Puerto Rico | 86 | \$40 | Victoria, BC | 100 | \$0 | (Raleigh, NC) |  |  |  |  |  |
| Montevideo, Uruguay | 133 |  | Winnipeg, MB | 72 | \$20 | South Carolina Midlands | 54 | \$30 |  |  |  |
| Venezuela | 113 | \$20 | Nova Scotia | 105 | \$0 | (Columbia, SC) |  |  |  |  |  |
|  |  |  | Ottawa Valley, ON | 32 | \$16 | Memphis, TN | 48 | \$45 |  |  |  |
|  |  |  | Toronto, ON | 21 | \$25 | Middle Tennessee | 102 | \$45 |  |  |  |
|  |  |  | Montreal, PQ | 36 | \$25 | (Nashville) |  |  |  |  |  |
|  |  |  | Quebec City, PQ | 91 | \$45 | Virginia | 22 | \$30 |  |  |  |

* Call chapter for information.



## Professional Development

Discounts on the CISA, CISM and CGEIT certification exams, review materials and maintenance fees
Access to the online Career Centre for CV/résumé posting and job notifications
Discounts on more than 25 ISACA events and conferences annually
Free, monthly e-symposia with up to 36 CPE credits
Free webcasts

## Community and Leadership

Peer knowledge exchange through discussion forums and listservs
Professional connections, knowledge and leadership opportunities through ISACA boards and committees and your local ISACA chapter

For more information about ISACA, please contact membership@isaca.org, visit www.isaca.org/membership or call +1.847 .660 .5600 .

Research and Knowledge

- Free downloads of publications and frameworks including Control Objectives for Information and related Technology (CobiT®). Receive a discounted subscription and complimentary baseline functionality of CobiT Online.
- Subscriptions to both the ISACA Journa ${ }^{\circledR}$ and Global Communique ${ }^{\circledR}$ which include valuable articles on current and future practices and technology
- Access to K-Net ${ }^{\circledR}$, a searchable, online, global knowledge network
- Discounts on peer-reviewed ISACA Bookstore publications and advanced ITG ${ }^{\circledR}$ research to keep you informed about today's critical issues

Join today and save on your CISA exam registration (see page 12).

## CISA Exam 2009-Important Date Information

## Exam Date-13 June 2009

Early registration deadline: 11 February 2009
Final registration deadline: 8 April 2009

Exam registration changes: Between 18 April and 24 April, a US $\$ 50$ fee, with no changes accepted after 24 April 2009

Refunds: By 17 April 2009, including a US \$100 processing fee, with no refunds after that date

Deferrals: Requests received on or before 24 April 2009, charged a US $\$ 50$ processing fee. Requests received from 25 April through 28 May 2009, charged a US \$100 processing fee. After 28 May 2009, no deferrals will be permitted.

All deadlines are based upon Chicago, Illinois, USA 5 p.m. CT (Central Time).

3701 Algonquin Road, Suite 1010
Rolling Meadows, IL 60008 USA
Phone: +1.847.253.1545
Fax: +1.847.253.1443
E-mail: certification@isaca.org Web site: www.isaca.org

