

Managerial Accounting

TOOLS FOR BUSINESS DECISION MAKING



chapter

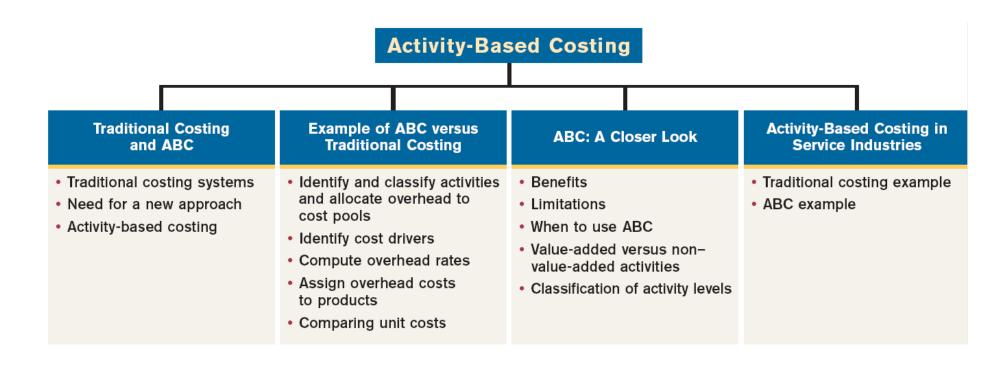
Activity-Based Costing

Managerial Accounting
Fifth Edition
Weygandt • Kimmel • Kieso

study objectives

- 1. Recognize the difference between traditional costing and activity-based costing.
- Identify the steps in the development of an activity-based costing system.
- 3. Know how companies identify the activity cost pools used in activity-based costing.
- 4. Know how companies identify and use cost drivers in activity-based costing.
- 5. Understand the benefits and limitations of activity-based costing.
- 6. Differentiate between value-added and non-value-added activities.
- Understand the value of using activity levels in activity-based costing.
- 8. Apply activity-based costing to service industries.

preview of chapter 4



Managerial Accounting Basics

Managerial accounting, also called management accounting, is a field of accounting that provides economic and financial information for managers and other internal users.

Managerial accounting applies to all types of businesses.

- > Corporations
- Proprietorships
- Partnerships
- > Not-for-profit

Traditional Costing Systems

- Allocates overhead using a single predetermined rate.
 - Job order costing: direct labor cost is assumed to be the relevant activity base.
 - Process costing: machine hours is the relevant activity base.
- Assumption was satisfactory when direct labor was a major portion of total manufacturing costs.
 - Wide acceptance of a high correlation between direct labor and overhead costs.

The Need for a New Approach

- Tremendous change in manufacturing and service industries.
- Decrease in amount of direct labor usage.
- Significant increase in total overhead costs.
- Inappropriate to use plant-wide predetermined overhead rates when a lack of correlation exists.
- Complex manufacturing processes may require multiple allocation bases; this approach is called Activity-Based Costing (ABC).

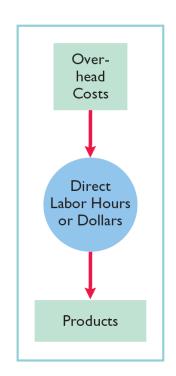


Illustration 4-1
Traditional one-stage costing system

- Allocates overhead to multiple activity cost pools, and
- Assigns the activity cost pools to products or services by means of cost drivers.

- Activity: any event, action, transaction, or work sequence that incurs cost when producing a product or providing a service.
- Activity Cost Pool: the overhead cost attributed to a
 distinct type of activity For example: ordering materials
 or setting up machines
- Cost Drivers: any factor or activity that have a direct cause-effect relationship with the resources consumed.

- ABC allocates overhead costs in two stages:
 - **Stage 1:** Overhead costs are allocated to activity cost pools.
- **Stage 2:** The overhead costs allocated to the cost pools is assigned to products using cost drivers.
 - The more complex a product's manufacturing operation, the more activities and cost drivers likely to be present.

Illustration 4-2
Activities and related cost drivers

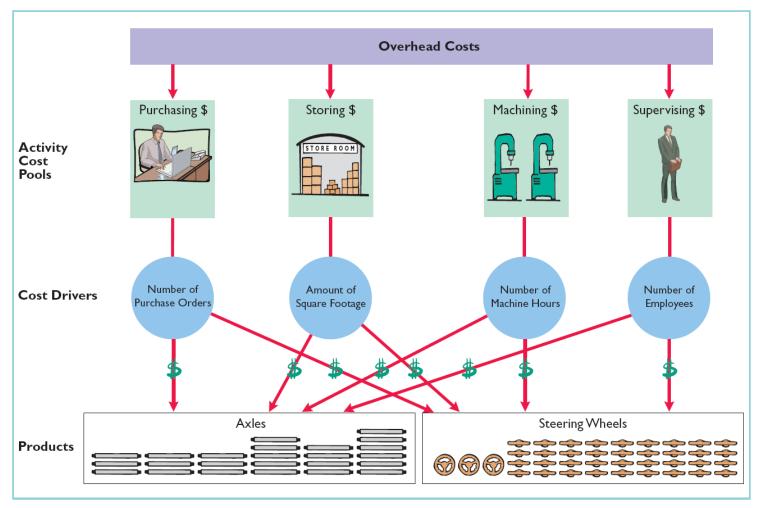
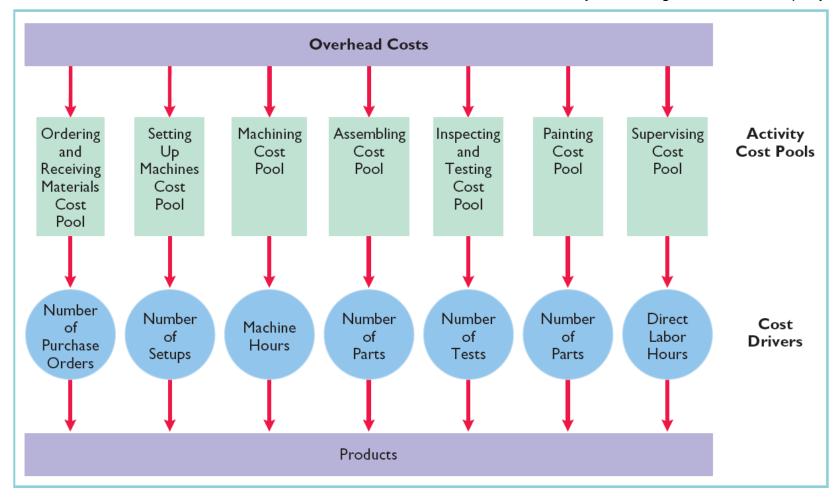


Illustration 4-3
ABC system design—Lift Jack Company





Indicate whether the following statements are **true** or **false**.

- 1. A traditional costing system allocates overhead by means of multiple overhead rates.
- 2. Activity-based costing allocates overhead costs in a two-stage process.
- 3. Direct material and direct labor costs are easier to trace to products than overhead.

Solution on notes page



Indicate whether the following statements are **true** or **false**.

- 4. As manufacturing processes have become more automated, more companies have chosen to allocate overhead on the basis of direct labor costs.
- 5. In activity-based costing, an activity is any event, action, transaction, or work sequence that incurs cost when producing a product.

Solution on notes page

- ABC allocates overhead costs in two stages:
 - **Stage 1:** Overhead costs are allocated to activity cost pools.
- Stage 2: The overhead costs allocated to the cost pools is assigned to products using cost drivers.
- The more complex a product's manufacturing operation, the more activities and cost drivers likely to be present.

Illustration:

- Atlas Company produces two automobile antitheft devices:
 - The Boot: a high volume item with sales totaling 25,000 per year
 - The Club: a low volume item with sales totaling 5,000 per year
- Each product requires 1 hour of direct labor
 - Total annual direct labor hours (DLH) 30,000 (25,000 + 5000)
 - Direct labor cost \$12 per unit for each product
- Expected annual manufacturing overhead costs \$900,000
- Direct materials cost:
 - The Boot \$40 per unit
 - The Club \$30 per unit

Required: Calculate unit costs under ABC.

Illustration:

	<u> </u>	oducts
Manufacturing costs	The Boot	The Club
Direct materials		
Direct labor		
Overhead		
Total unit cost		

*	* Overhead rate =		
	Overhead =		

Activity-based costing involves the following four steps.

- Identify and classify the major activities and allocate manufacturing overhead costs to the appropriate cost pools.
- Identify the cost driver that has a strong correlation to the costs in the cost pool.
- 3. Compute the overhead rate for each pool.
- Assign overhead costs for each costs to products using the overhead rates.

Identify and Classify Activities and Allocate Overhead to Cost Pools (Step 1)

Overhead costs are assigned directly to the appropriate activity cost pool.

Illustration 4-4

Activity Cost Pools	Estimated Overhead
Setting up machines	\$300,000
Machining	500,000
Inspecting	100,000
Total	\$900,000

Identify Cost Drivers (Step 2)

The cost driver must accurately measure the actual consumption of the activity by the various products.

Illustration 4-5

Expected Use

Activity Cost Pools	Cost Drivers	of Cost Drivers per Activity
Setting up machines	Number of setups	1,500 setups
Machining	Machine hours	50,000 machine hours
Inspecting	Number of inspections	2,000 inspections

Compute Overhead Rates (Step 3)

Next, the company computes an activity-based overhead rate per cost driver.

Illustration 4-6

Estimated Overhead per Activity = Activity-Based
Expected Use of Cost Drivers per Activity = Overhead Rate

Illustration 4-7

Activity Cost Pools	Estimated ÷ Overhead	Expected Use of Cost Drivers per Activity	=	Activity-Based Overhead Rates
Setting up machines	\$300,000	1,500 setups		\$200 per setup
Machining	500,000	50,000 machine hours		\$10 per machine hour
Inspecting	100,000	2,000 inspections		\$50 per inspection
Total	\$900,000			

Assign Overhead Cost to Products (Step 4)

In assigning overhead costs, it is necessary to know the expected use of cost drivers for each product. Because of its low volume, The Club requires more set-ups and inspections than The Boot.

Illustration 4-8

Activity Cost		Expected Use of Cost Drivers	Expected Use of Cost Drivers per Product		
Pools	Cost Drivers	per Activity	The Boot	The Club	
Setting up machines Machining Inspecting	Number of setups Machine hours Number of	1,500 setups 50,000 machine hours	500 30,000	1,000 20,000	
1	inspections	2,000 inspections	500	1,500	

Assign Overhead Cost to Products (Step 4)

To assign overhead costs, Atlas multiplies the activity-based overhead rates per cost driver (Ill. 4-7) by the number of cost drivers expected to be used per product (Ill. 4-8).

Illustration 4-9

	The Boot				
	Expected Use		Activity-Based		
	of Cost Drivers	×	Overhead	=	Cost
Activity Cost Pools	per Product		Rates		Assigned
Setting up machines	500		\$200		\$100,000
Machining	30,000		\$10		300,000
Inspecting	500		\$50		25,000
Total costs assigned [(a)]					\$425,000
Units produced [(b)]					25,000
Overhead cost per unit $[(a) \div (b)]$					\$17

Assign Overhead Cost to Products (Step 4)

To assign overhead costs, Atlas multiplies the activity-based overhead rates per cost driver (Ill. 4-7) by the number of cost drivers expected to be used per product (Ill. 4-8).

Illustration 4-9

	The Club				
	Expected Use		Activity-Based		
	of Cost Drivers	×	Overhead	=	Cost
Activity Cost Pools	per Product		Rates		Assigned
Setting up machines	1,000		\$200		\$200,000
Machining	20,000		\$10		200,000
Inspecting	1,500		\$50		75,000
Total costs assigned [(a)]					\$475,000
Units produced [(b)]					5,000
Overhead cost per unit $[(a) \div (b)]$					\$95

Comparing Unit Costs

Illustration 4-10

	Proc	lucts
Manufacturing Costs	The Boot	The Club
Direct materials	\$40	\$30
Direct labor	12	12
Overhead	30*	30*
Total unit cost	\$82	\$72
*Predetermined overhead rate \times I	Direct labor hours	

A likely consequence of the differences in assigning overhead is that Atlas has been overpricing The Boot and possibly losing market share to competitors. It also has been sacrificing profitability by underpricing The Club.

Comparing Unit Costs

Under ABC, overhead costs are shifted from the high volume product (The Boot) to the low volume product (The Club) because:

- Low volume products often require more special handling.
- Assigning overhead using ABC will usually increase the cost per unit of low volume products.

Lift Jack Company has seven activity cost pools and two products. It expects to produce 200,000 units of its automobile scissors jack and 80,000 units of its truck hydraulic jack. Having identified its activity cost pools and the cost drivers for each cost pool, Lift Jack Company accumulated the following data relative to those activity cost pools and cost drivers.

Annua	l Overhead Data		_	ed Use of s per Product	
Activity Cost Pools	Cost Drivers	Estimated Overhead	Expected Use of Cost Drivers per Activity	Scissors Jacks	Hydraulic Jacks
Ordering and receiving	Purchase orders	\$ 200,000	2,500 orders	1,000	1,500
Machine setup	Setups	600,000	1,200 setups	500	700
Machining	Machine hours	2,000,000	800,000 hours	300,000	500,000
Assembling	Parts	1,800,000	3,000,000 parts	1,800,000	1,200,000
Inspecting and testing	Tests	700,000	35,000 tests	20,000	15,000
Painting	Parts	300,000	3,000,000 parts	1,800,000	1,200,000
Supervising	Direct labor hours	1,200,000 \$6,800,000	200,000 hours	130,000	70,000

Lift Jack Company has seven activity cost pools and two products. It expects to produce 200,000 units of its automobile scissors jack and 80,000 units of its truck hydraulic jack. Having identified its activity cost pools and the cost drivers for each cost pool, Lift Jack Company accumulated the following data relative to those activity cost pools and cost drivers.

Using the previous data, do the following:

- a. Prepare a schedule showing the computations of the activity-based overhead rates per cost driver.
- b. Prepare a schedule assigning each activity's overhead cost to the two products.
- c. Compute the overhead cost per unit for each product.
- d. Comment on the comparative overhead cost per unit.

Do it!	Overhead Data			_	ed Use of per Product
Activity Cost Pools	Cost Drivers	Estimated Overhead	Expected Use of Cost Drivers per Activity	Scissors Jacks	Hydraulic Jacks
Ordering and receiving	Purchase orders	\$ 200,000	2,500 orders	1,000	1,500
Machine setup	Setups	600,000	1,200 setups	500	700
Machining	Machine hours	2,000,000	800,000 hours	300,000	500,000
Assembling	Parts	1,800,000	3,000,000 parts	1,800,000	1,200,000
Inspecting and testing	Tests	700,000	35,000 tests	20,000	15,000
Painting	Parts	300,000	3,000,000 parts	1,800,000	1,200,000
Supervising	Direct labor hours	1,200,000	200,000 hours	130,000	70,000
		\$6,800,000			

a. Prepare a schedule showing the computations of the activity-based overhead rates per cost driver.

Expected Use of Cost

Estimated

Activity Cost Pools	Overhead	÷	Drivers per Activity	=	Overhead Rates
Ordering and receiving					
Machine setup					
Machining					
Assembling					
Inspecting and testing					
Painting					
Supervising					

Solution on notes page

Activity-Racad

	it!

<i>)O It!</i>	Annual	*		rs per Product	
Activity Co	st Pools	Expected Use of Cost Drivers per Activity	Scissors Jacks	Hydraulic Jacks	
Ordering and	receiving	2,500 orders	1,000	1,500	
Machine setu	р	1,200 setups	500	700	
Machining		800,000 hours	300,000	500,000	
Assembling		3,000,000 parts	1,800,000	1,200,000	
Inspecting an	d testing	35,000 tests	20,000	15,000	
Painting		3,000,000 parts	1,800,000	1,200,000	
Supervising		200,000 hours	130,000	70,000	

b. Prepare a schedule assigning each activity's overhead cost to the two products.

	Scissors Jacks		
Activity Cost Pools	Expected Use of Cost Drivers per Product ×	Activity-Based Overhead Rates	Cost = Assigned
Ordering and receiving	1,000		
Machine setup	500		
Machining	300,000		
Assembling	1,800,000		
Inspecting and testing	20,000		
Painting	1,800,000		
Supervising	130,000		
Total assigned costs			

Expected Use of

Do it!	L	_	ed Use of s per Product
Activity Cost Pools	Expected Use of Cost Drivers per Activity	Scissors Jacks	Hydraulic Jacks
Ordering and receiving	2,500 orders	1,000	1,500
Machine setup	1,200 setups	500	700
Machining	800,000 hours	300,000	500,000
Assembling	3,000,000 parts	1,800,000	1,200,000
Inspecting and testing	35,000 tests	20,000	15,000
Painting	3,000,000 parts	1,800,000	1,200,000

200,000 hours

130,000

b. Prepare a schedule assigning each activity's overhead cost to the two products.

Supervising

Hydraulic Jacks Expected Use Activity-Based Overhead of Cost Drivers Cost per Product × **Rates** = Assigned 1,500 700 500,000 1,200,000 15,000 1,200,000 70,000

70,000



c. Compute the overhead cost per unit for each product.

	Scissors Jack	Hydraulic Jack
Total costs assigned	\$3,520,000	\$3,280,000
Total units produced	200,000	80,000
Overhead cost per unit	\$17.60	\$41.00

d. Comment on the comparative overhead cost per unit.

These data show that the total overhead assigned to 80,000 hydraulic jacks is nearly as great as the overhead assigned to 200,000 scissors jacks. However, the overhead cost per hydraulic jack is \$41. It is only \$17.60 per scissors jack.

Service Company Insight

Traveling Light

Have you flown on an airplane since the \$15 baggage fees have been implemented? Did the \$15 fee make you so mad that you swore that the next time you flew, you would pack fewer clothes so you could use a carry-on bag instead? That is exactly how the airlines hoped that you would react. Baggage handling is extremely labor-intensive. All that tagging, sorting, loading on carts, loading in planes, unloading, and sorting again, add up to about \$9 per bag. You've also got equipment costs: sorters, carts, conveyors, tractors, and storage facilities. That's about another \$4 per bag. Finally, you've got the additional fuel cost of a 40 pound item—about \$2 in fuel for a 3-hour flight. These costs add up to \$15 (\$9 + \$4 + \$2). Coincidence? Probably not. Since airlines have implemented their baggage fees, fewer customers are checking bags. Not only does this save the airlines money, it also increases the amount of space available for hauling cargo. An airline can charge at least \$80 for hauling a small parcel for sameday delivery service.

Source: Scott McCartney, "What It Costs an Airline to Fly Your Luggage," Wall Street Journal Online, November 25, 2008.

Why do airlines charge even higher rates for heavier bags, bags that are odd shapes (e.g., ski bags), and bags with hazardous materials in them?











Activity-Based Costing: A Closer Look

Benefits of ABC

More accurate product costing through:

- Use of more cost pools to assign overhead costs
- Enhanced control over overhead costs
- Better management decisions

Activity-Based Costing: A Closer Look

Limitations of ABC

- Can be expensive to use
- Some arbitrary allocations continue

Service Company Insight

Using ABC to Aid in Employee Evaluation

Although most publicized ABC applications are in manufacturing companies or large service firms, very small service businesses can apply it also. Mahany Welding Supply, a small family-run welding service business in Rochester, New York, used ABC to determine the cost of servicing customers and to identify feasible cost-reduction opportunities.

Application of ABC at Mahany Welding's operations provided information about the five employees who were involved in different activities of revenue generation—i.e., delivery of supplies (rural versus city), welding services, repairs, telephone sales, field or door-to-door sales, repeat business sales, and cold-call sales. Managers applied activity cost pools to the five revenue-producing employees using relevant cost drivers. ABC revealed annual net income (loss) by employee as follows:

Employee #1 \$65,431 Employee #4 \$(10,957) Employee #2 \$35,154 Employee #5 \$(46,180) Employee #3 \$13,731

This comparative information was an eye-opener to the owner of Mahany Welding-who was Employee #5!

Source: Michael Krupnicki and Thomas Tyson, "Using ABC to Determine the Cost of Servicing Customers," Management Accounting (December 31, 1997), pp. 40–46.



What positive implications does application of ABC have for the employees of this company?

When to Use ABC

Factors to consider:

- 1. Product lines differ in volume and manufacturing complexity.
- 2. Product lines are numerous and diverse.
- Overhead costs constitute a significant portion of total costs.
- 4. The manufacturing process or the number of products has changed significantly.
- 5. Production or marketing managers are ignoring data provided by the existing system.

Value-Added Versus Non-Value-Added Activities Activity-Based Management (ABM):

An extension of ABC from a product costing system to a management function that focuses on reducing costs and improving processes and decision making.

- Value-added activities
- Non-value-added activities

Value-Added Versus Non-Value-Added Activities

An activity that increases the worth of a product or service such as:

Manufacturing Company

Engineering design

Machining services

Assembly

Painting

Packaging

Service Company

Performing surgery

Legal research

Delivering packages

Value-Added Versus Non-Value-Added Activities

An activity that adds cost to, or increases the time spent on, a product/service without increasing its market value such as:

Manufacturing Company

Repair of machines
Storage of inventory
Moving of inventory
Building maintenance
Inspections
Inventory control

Service Company

Taking appointments
Reception
Bookkeeping and billing
Traveling
Ordering supplies
Advertising

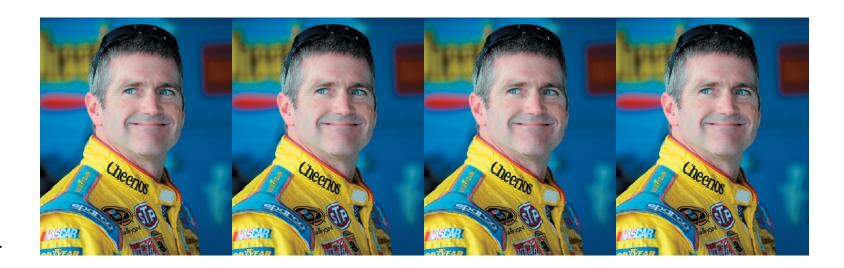
Management Insight

What Does NASCAR Have to Do with Breakfast Cereal?

Often the best way to improve a process is to learn from observing a different process. Production-line technicians from giant food producer General Mills were flown to North Carolina to observe first-hand how race-car pit crews operate. In a NASCAR race, the value-added activity is driving toward the finish line; any time spent in the pit is non-value-added. Every split second saved in the pit increases the chances of winning. From what the General Mills technicians learned at the car race, as well as other efforts, they were able to reduce setup time from 5 hours to just 20 minutes.



What are the benefits of reducing setup time?





Classify each of the following activities within a dental practice as value-added (VA) or non-value-added (NVA).

- Ordering supplies. 2. Taking appointments. 3. Completing continuing education requirements. 4. Explaining dental-hygiene techniques to patients. 5. Completing insurance documents. 6. Examining patients.
 - Solution on notes page

Chapter

4-42

Classification of Activity Levels

ABC activities levels:

- 1. Unit-level activities
- 2. Batch-level activities
- 3. Product-level activities
- 4. Facility-level activities

Classification of Activity Levels

Four Levels	Types of Activities	Examples of Cost Drivers
Unit-Level Activities	Machine-related Drilling, cutting, milling, trimming, pressing	Machine hours
	<u>Labor-related</u> Assembling, painting, sanding, sewing	Direct labor hours or cost
Batch-Level Activities		
	Equipment setups Purchase ordering Inspection Material handling	Number of setups or setup time Number of purchase orders Number of inspections or inspection time Number of material moves
Product-Level Activities		
	Product design Engineering changes	Number of product designs Number of changes
Facility-Level Activities		
There. This baby should keep the building cool CUTTING EDGE APPAREL COMPANY	Plant management salaries Plant depreciation Property taxes Utilities	Number of employees managed Square footage Square footage Square footage

Morgan Toy Company manufactures six primary Do it! product lines in its Morganville plant. As a result of an activity analysis, the accounting department has identified eight activity cost pools. Each of the toy products is produced in large batches, with the whole plant devoted to one product at a time. Classify each of the following activities as either unit-level, batchlevel, product-level, or facility-level:

- Engineering design,
- Machine setup,
- Inventory management,
- Plant cafeteria,

Do it!	Morgan Toy Company manufactures six primary product lines in its Morganville plant. As a result of
•	lysis, the accounting department has identified eight bols. Each of the toy products is produced in large
batches, with t	the whole plant devoted to one product at a time.
Classify each o	f the following activities as either unit-level, batch-
level, product-	level, or facility-level:

- e. Inspections after each setup,
- Polishing parts,
- Assembling parts,
- Health and safety.

Overall objective: Identify key cost-generation activities and keep track of quantity of activities performed for each service provided.

- General approach is to identify activities, cost pools, and cost drivers.
- Labeling of activities as value-added or non-value-added.
- A larger proportion of overhead costs are company-wide costs that cannot be directly traced to specific services provided by the company.

Traditional Costing Example

The public accounting firm of Check and Doublecheck prepares the following condensed annual budget.

CHECK AND DOUBLECHECK, CPAs Annual Budget					
Revenue Direct labor Overhead (expected) Total costs Operating income $\frac{\text{Estimated overhead}}{\text{Direct labor cost}} = \frac{\$1,200,000}{\$600,000} = 200\%$	\$2,000,000 \$ 600,000 1,200,000 1,800,000 \$ 200,000 Predetermined overhead rate				

Illustration 4-14

Traditional Costing Example

Under traditional costing Check and Doublecheck would compute applied overhead and operating income as:

Illustration 4-15

CHECK AND DOUBLECHECK, CPAs Plano Molding Company Audit				
Revenue Less: Direct professional labor Applied overhead (200% × \$70,000) Operating income	\$ 70,000 <u>140,000</u>	\$260,000 <u>210,000</u> <u>\$ 50,000</u>		

Activity-Based Costing Example

Check and Doublecheck distributes its estimated annual overhead costs of \$1,200,000 to several activity cost pools.

	Illustration 4-16			
Activity Cost Pools	Cost Drivers	Estimated Overhead	Expected Use of Cost Drivers per Activity	Activity-Based Overhead Rates
Secretarial support	Direct professional hours	\$210,000	30,000	\$7 per hour
Direct labor fringe benefits	Direct labor cost	240,000	\$600,000	\$0.40 per \$1 labor cost
Printing and photocopying	Working paper pages	20,000	20,000	\$1 per page
Computer support	CPU minutes	200,000	50,000	\$4 per minute
Telephone and postage	None (traced directly)	71,000	N/A	Based on usage
Legal support	Hours used	129,000	860	\$150 per hour
Insurance				_
(professional liability, etc.)	Revenue billed	120,000	\$2,000,000	\$0.06 per \$1 revenue
Recruiting and training	Direct professional hours	210,000	30,000	\$7 per hour
		\$1,200,000		-

Activity-Based Costing Example

Assigning overhead in a service industry

Illustration 4-17

Activity Cost Pools	Cost Drivers	Actual Use of Drivers	Activity- Based Overhead Rates	Cost Assigned
Secretarial support	Direct professional hours	3,800	\$7.00	\$ 26,600
Direct labor fringe benefits	Direct labor cost	\$70,000	\$0.40	28,000
Printing and photocopying	Working paper pages	1,800	\$1.00	1,800
Computer support	CPU minutes	8,600	\$4.00	34,400
Telephone and postage	None (traced directly)			8,700
Legal support	Hours used	156	\$150.00	23,400
Insurance (professional liability, etc)	Revenue billed	\$260,000	\$0.06	15,600
Recruiting and training	Direct professional hours	3,800	\$7.00	26,600
				\$165,100

Activity-Based Costing Example

Comparison of traditional costing with ABC in a service company.

Illustration 4-18

CHECK	AND	DOUB	LECHECK,	CPAs
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Plano Molding Company Audit

	Traditional Costing		ABC	
Revenue		\$260,000		\$260,000
Expenses				
Direct professional labor	\$ 70,000		\$ 70,000	
Applied overhead	140,000		165,100	
Total expenses		210,000		235,100
Operating income		\$ 50,000		\$ 24,900
Profit margin		19.2%		9.6%

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Where Does the Time Go?

Some Facts

- The average worker wastes about 2.1 hours per eight-hour workday. This does not include lunch and scheduled breaks. According to human resources managers, companies assume that employees will waste about one hour per day.
- The top time-wasting activities cited by employees are surfing the Internet, socializing with coworkers, and conducting personal business.

Some Facts

- Older people waste less time at work than younger people.
 Men and women waste about the same amount of time.
- The average worker earns \$19.13 per hour. If, as stated above, the average worker wastes about 1.1 hours more per day than employers expect, then the total lost salary dollars is about \$759 billion per year.
- A third (33%) of survey respondents said that they waste time at work because they do not have enough work to do. About a quarter (23%) of respondents said they waste time at work because they are not paid enough.

About the Numbers

A recent survey found that only about 11% of full-time students spend more than 25 hours a week preparing for class (which is about the

number of hours that instructors say is needed to do well in college). About 44% of the students in the survey said that they spend less than 10 hours per week.

How Students Spend Time Each Week (in hours)		First-Year Students		Seniors	
	Part-	Full-	Part-	Full-	
	<u>time</u>	<u>time</u>	<u>time</u>	<u>time</u>	
Studying	9	13	10	14	
Working on-campus	2	3	3	4	
Working off-campus	18	5	20	10	
Participating in co-curricular activities	1	5	2	5	
Relaxing and socializing	10	12	10	П	
Caring for dependents	13	2	12	4	
Commuting to class	5	4	5	5	

What Do You Think?

Many "self-help" books and websites offer suggestions on how to improve your time management. Should you minimize the "non-value-added" hours in your life by adopting the methods suggested by these sources?

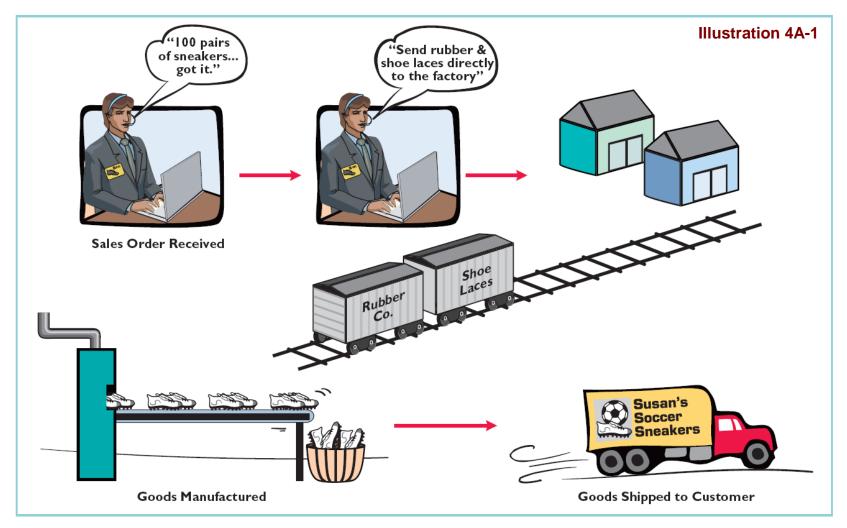
YES: There are a limited number of hours in a day. You should try to maximize your chances of achieving your goals by eliminating the time that you waste.

NO: Life is about more than working yourself to death. Being an efficiency expert doesn't guarantee that you will be happy. Schedules and daily planners are too constraining.

appendix

Just-in-Time Processing

JIT manufacturing is dedicated to having the right amount of materials, parts, or products just as they are needed.



appendix

Just-in-Time Processing

Objective of JIT Processing

To eliminate all manufacturing inventories.

Elements of JIT Processing

- Dependable suppliers.
- Multiskilled work force.
- Total quality control system.

appendix

Just-in-Time Processing

Benefits of JIT Processing

- Significant reduction or elimination of manufacturing inventories.
- Enhanced product quality.
- Reduction or elimination of rework costs and inventory storage costs.
- Production cost savings from the improved flow of goods through the processes.

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