



Doncaster & Bassetlaw  
Teaching Hospitals Charity

# Christmas stars

## Fundraiser support pack

Here at Doncaster and Bassetlaw Teaching Hospitals we know that Christmas is going to look very different this year and we want to ensure we can keep the Christmas spirit alive for our patients, staff and the community that surrounds us.

This year has been one of the biggest challenges by far for us all, but every NHS staff member, every patient and every single one of you are STARS and by lighting up our hospitals and bringing the community together, we hope our NHS Christmas Stars Campaign will spread some sparkle to help raise lots of smiles and vital funds for your local hospital.



Proudly sponsored by  dfs

To help get you started, here are some of our favourite festive fundraising ideas:



### **Christmas Jumper Day**

Pull out your tackiest Christmas jumper and make a donation to wear it to work. Don't have a jumper? You can wear any Christmas item of clothing to join in!

### **Virtual Christmas Party**

Who said we need to go out to have fun? Pull your staff team or friends and family together and host a virtual Christmas party. Donate what you would usually spend for a meal out.

### **Virtual Quiz**

Everyone loves a quiz so bring everyone together to test their knowledge, have lots of fun and raise lots of money in the process! We've created a quiz pack to help get you started, all you need to do is pick your hosting platform and start collecting donatinos.

### **Cycle, Run or Walk the World with Santa**

Pull on your running shoes, dig out those walking boots or get on your bike and join Santa as he travels the world to deliver presents. Get a team together to rack up the miles, Strava the proof and watch the sponsorship roll in!

### **Do you Dare?**

Ask your friends and family to send you dares and film yourself carrying them out in return for sponsorship. Will you shave your head, or eat a whole chilli?

### **Christmas Jingle Night**


For the musically inclined, why not host a Christmas Jingle Night to showcase your talents. Run your gig through Facebook Live, Teams or Zoom and ask for donations whilst you play.

### **Do Something Crafty**

Are you known for your crafty talents? Why not organise a virtual craft session with your friends and family and ask for donations for taking part. Or if you own a small craft business, why not make a special product and donate a percentage to your local hospital?

### **Christmas Film Night**

Cosy up on the sofa, get some festive snacks and bring the cinema home with an all-time Christmas classic virtually with your friend's family or colleagues. We recommend you use "Netflix Party" to link up with friends and host long distance movie nights. Once downloaded, "Netflix Party" allows you to watch a show at the same time as your friends and send each other messages. Ask guests to donate the cost you'd normally spend on a cinema ticket.





## Other ways you can raise funds

### Gift Aid

Encourage everyone making a donation to tick the GiftAid box if they are eligible. As long as they are a UK tax payer we can claim an extra 25p on every £1 donated.

### Match funding

Some companies will match fund their employee's fundraising efforts so why not ask your workplace if they can match fund yours?

## Ways to help whilst doing your Christmas shopping

Did you know you can also support your local hospital when you do your Christmas shopping without any extra cost to you?

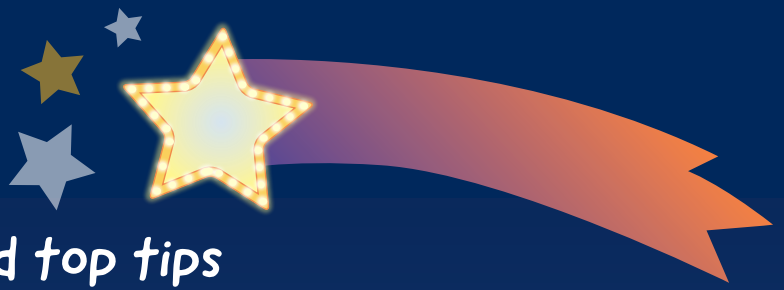
### Amazon Smile

Shop for presents online and raise money for the charity via Amazon Smile, where a 0.5% of the sale is donated to us. Visit [smile.amazon.co.uk](https://smile.amazon.co.uk) and select Doncaster and Bassetlaw Teaching Hospitals.

### Easy Fundraising

You can also donate to us while visiting other shopping websites by signing up at [www.easyfundraising.org.uk](https://www.easyfundraising.org.uk). The site then takes you onto your shopping page of choice and will offer you a cash reward to turn into a donation after you've completed your sale. Easy Fundraising then collects this and sends it onto us at no extra cost.





## Your fundraising checklist and top tips

### Here a few simple steps to turn your festive idea into an amazing fundraiser:

1. Choose something fun but keep it safe! – if your able to organise something offline with people within your support bubble or workplace, make sure that it follows the current restriction guidelines. If you are unsure on anything please do email us at [dbth.charity@nhs.net](mailto:dbth.charity@nhs.net) or you can visit <https://www.gov.uk/guidance/>.
2. Get to know your online platforms before you use it – if your hosting a virtual event for the first time, make sure to hold a practise before your big event to avoid any last-minute hick ups!
3. Invite your friends and family to join – You can make your fundraising go further by getting your friends and family involved. Why not setup a group WhatsApp to share ideas and ask for support with promotion.
4. Holding an auction or raffle is a great way of generating funds with minimal costs. There are strict laws relating to all lotteries and raffles so please be sure that you are familiar with these and operate your auction or raffle accordingly. There may be circumstances when a license may be required. For more information please take a look at the Fundraising Regulator's website: [https:// www.fundraisingregulator.org.uk/code/specific-fundraising-methods/lotteries-prizecompetitions-and-free-draws](https://www.fundraisingregulator.org.uk/code/specific-fundraising-methods/lotteries-prizecompetitions-and-free-draws). You can also visit [gamblingcommission.gov.uk](http://gamblingcommission.gov.uk) for more Information.
5. Make sure to tell us what your doing so we can support you and help raise lots of noise – email us with your ideas at [dbth.charity@nhs.net](mailto:dbth.charity@nhs.net).

### Setting up your Just Giving page

1. Visit [www.justgiving.com/campaign/nhschristmasstars](http://www.justgiving.com/campaign/nhschristmasstars) and click 'start fundraising'
2. Log in to your JustGiving account. Don't have one? You'll be prompted to set one up.
3. Write a short description of your event or activity and whey you're holding it
4. Choose your JustGiving web address – this is the link you will be sharing with friends and family for donations. If you have a team name you can include it here.
5. Click 'Create your page' and let us know your web address by emailing us at [dbth.charity@nhs.net](mailto:dbth.charity@nhs.net).

We'll be here to help you every step of the way, so if you have any questions or need any additional support, please contact us on [dbth.charity@nhs.net](mailto:dbth.charity@nhs.net).



Doncaster & Bassetlaw  
Teaching Hospitals Charity  
**Christmas Stars**



[www.dbth.nhs.uk/christmas-stars](http://www.dbth.nhs.uk/christmas-stars)

## Ways to pay in your donation

### By completing this form

Please return your form to Communications Office, Doncaster Royal Infirmary, Armthorpe Road, Doncaster, DN2 5LT along with your cheque made payable to 'Doncaster and Bassetlaw Teaching Hospitals NHS FT Charity'. Please do not put cash in the post.

### By phone

To pay over the phone with your card details, please contact the Finance department at Doncaster Royal Infirmary on 01302 642118 and ask for Diane Vickers.

### Bank Transfer

If you would like to pay by bank transfer or require an invoice, please contact us via email: [dbth.charity@nhs.net](mailto:dbth.charity@nhs.net) or call 01302 644244.

### My Details

Title

First name

Surname

Full home address  
(inc postcode)

Email

Contact number

I have enclosed  
the total of £

Date

Signed

Please visit our website: [www.dbth.nhs.uk/charity](http://www.dbth.nhs.uk/charity) | Call us on **01302 644245** or email [dbth.charity@nhs.net](mailto:dbth.charity@nhs.net)



# Gift aid declaration single donation

[www.dbth.nhs.uk/christmas-stars](http://www.dbth.nhs.uk/christmas-stars)

Please complete this declaration if you're a UK tax payer.  
This will allow DBTH Charity to reclaim 25p for every £1 raised from the Inland Revenue.  
We need your home address in order to claim Gift Aid, this information will not be used for marketing purposes.

*giftaid it*

## In order to Gift Aid\* your donation you must tick the box below:

I want to Gift Aid\* my donation of £  to DBTH Charity

\* I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

## My Details

Title

First name

Surname

Full home address  
(inc postcode)

Date

## Please notify DBTH Charity if you:

- Want to cancel this declaration.
- Change your name or home address.
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please visit our website: [www.dbth.nhs.uk/charity](http://www.dbth.nhs.uk/charity) | Call us on **01302 644245** or email [dbthcharity@nhs.net](mailto:dbthcharity@nhs.net)

Please sponsor  
your local hospital  
fundraiser:



[www.dbth.nhs.uk/christmas-stars](http://www.dbth.nhs.uk/christmas-stars)

*giftaid it*

Event name

Event date  Supporter's name

Contact details

Please tick the Gift Aid box if you're a UK tax payer, this will allow us to make the most of your donation. We need your home address in order to claim Gift Aid. Your information will not be used for marketing purposes.

Name	Address	Postcode	Amount	Gift aid ✓	Date paid
<i>Example: Ann Other</i>	<i>1, Any street, Anytown</i>	<i>ABI 2CD</i>	<i>£10</i>	✓	<i>01/01/18</i>
			Total	£	



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			<b>Total</b>	<b>£</b>	

Please visit our website: [www.dbth.nhs.uk/charity](http://www.dbth.nhs.uk/charity) | Call us on 01302 644245 or email [dbthcharity@nhs.net](mailto:dbthcharity@nhs.net)



We are  
raising funds  
for your local  
hospital

Doncaster & Bassetlaw  
Teaching Hospitals Charity



Christmas  
stars

Event  
details:

When:

Contact:



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